



**XIWANG SPECIAL STEEL COMPANY LIMITED**  
**西王特鋼有限公司**

(incorporated in Hong Kong with limited liability)  
(於香港註冊成立的有限公司)

(Stock code: 1266)  
(股份代號: 1266)

**NOTIFICATION LETTER 通知信函**

23 October 2020

Dear Non-registered holder <sup>(Note 1)</sup>,

**XIWANG SPECIAL STEEL COMPANY LIMITED (the “Company”)**  
**– Notice of Publication of Circular dated 23 October 2020 containing Notice of Extraordinary General Meeting and Proxy Form (“Current Corporate Communication”)**

The English and Chinese versions of the Company’s Current Corporate Communication are available on the Company’s website at [www.xiawangsteel.com](http://www.xiawangsteel.com) and the website of The Stock Exchange of Hong Kong Limited (“HKEX”) at [www.hkexnews.hk](http://www.hkexnews.hk).

If you want to receive a printed version of the Current Corporate Communication, please complete the Request Form on the reverse side and return it to the Company c/o Boardroom Share Registrars (HK) Limited (the “Share Registrar”) by using the mailing label at the bottom of the Request Form (no need to affix a stamp if posted in Hong Kong; otherwise, please affix an appropriate stamp). The address of the Share Registrar is 2103B, 21/F, 148 Electric Road, North Point, Hong Kong.

Should you have any queries relating to this notification, please call the Share Registrar’s telephone hotline at (852) 2153 1688 during business hours from 9:00 a.m. to 5:00 p.m. Monday to Friday, excluding public holidays or send an email to [sinfo.hk@boardroomlimited.com](mailto:sinfo.hk@boardroomlimited.com).

Yours faithfully,  
For and on behalf of  
**Xi Wang Special Steel Company Limited**  
**WANG DI**  
Chairman

Note 1: This letter is addressed to Non-registered holders (“Non-registered holder” means such person or company whose shares are held in The Central Clearing and Settlement System and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited to receive corporate communications (the “Corporate Communications” (Note 2)). If you have sold or transferred your shares in the Company, please disregard this letter and the Request Form on the reverse side.

Note 2: Corporate Communications refers to any document issued or to be issued by the Company for the information or action of holders of any of its securities as defined in Rule 1.01 of the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited, including but not limited to (a) the annual report; (b) the interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.

各位非登記持有人 <sup>(附註 1)</sup>：

**西王特鋼有限公司 (「本公司」)**  
**– 載有股東特別大會通告的二零二零年十月二十三日刊發之通函及代表委任表格 (「本次公司通訊文件」) 之發佈通知**

本公司的本次公司通訊文件的中、英文版本已上載於本公司網站 ([www.xiawangsteel.com](http://www.xiawangsteel.com)) 及香港聯合交易所有限公司 (「香港交易所」) 網站 ([www.hkexnews.hk](http://www.hkexnews.hk))。

如閣下欲收取本次公司通訊文件之印刷本，請填妥在本函背面的申請表格，並使用隨附之郵寄標籤經寶德隆證券登記有限公司 (「股份過戶登記處」) 寄回本公司 (如在香港投寄，毋須貼上郵票；否則，請貼上適當的郵票)。股份過戶登記處地址為香港北角電氣道 148 號 21 樓 2103B 室。

如閣下對本通知有任何查詢，請致電股份過戶登記處熱線電話(852) 2153 1688，辦公時間為星期一至五 (公眾假期除外) 上午 9 時正至下午 5 時正或電郵至 [sinfo.hk@boardroomlimited.com](mailto:sinfo.hk@boardroomlimited.com)。

代表  
**西王特鋼有限公司**  
主席  
**王棟**  
謹啟

二零二零年十月二十三日

附註 1：此函件乃向本公司之非登記持有人 (「非登記持有人」指股份存放於中央結算及交收系統的人士或公司，透過香港中央結算有限公司不時向本公司發出通知，希望收到公司通訊文件 (「公司通訊文件」) <sup>(Note 2)</sup> 發出。如果閣下已經出售或轉讓所持有之本公司股份，則無需理會本函件及所附申請表格。

附註 2：公司通訊文件指根據香港聯合交易所有限公司證券上市規則第 1.01 條定義所載，本公司發出或將予發出以供其任何證券的持有人參照或採取行動的任何文件，包括但不限於：(a) 年度報告；(b) 中期報告；(c) 會議通告；(d) 上市文件；(e) 通函；及 (f) 委任代表表格。



## XIWANG SPECIAL STEEL COMPANY LIMITED

### 西王特鋼有限公司

(incorporated in Hong Kong with limited liability)

(於香港註冊成立的有限公司)

(Stock code: 1266)

(股份代號: 1266)

#### Request Form 申請表格

To: **XIWANG SPECIAL STEEL COMPANY LIMITED**  
(the “Company”)  
c/o Boardroom Share Registrars (HK) Limited (“Boardroom”)  
2103B, 21/F, 148 Electric Road, North Point, Hong Kong

致: **西王特鋼有限公司** (「本公司」)  
經 **寶德隆證券登記有限公司** (「寶德隆」)  
香港北角電氣道 148 號 21 樓 2103B 室

I/We would like to receive the printed copy of the **Current** Corporate Communications of the Company.

本人/我們希望收取之**本次**公司通訊文件之印刷本。

Signature: \_\_\_\_\_  
簽名: \_\_\_\_\_

Date: \_\_\_\_\_  
日期: \_\_\_\_\_

Contact telephone number: \_\_\_\_\_  
聯絡電話號碼: \_\_\_\_\_

#### Notes 附註:

- Please complete all your details clearly.  
請 閣下清楚填妥所有資料。
- This letter is addressed to Non-registered holders (“Non-registered holder” means such person or company whose shares are held in The Central Clearing and Settlement System and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited to receive Corporate Communications).  
此函件乃向本公司之非登記持有人(“非登記持有人”指股份存放於中央結算及交收系統的人士或公司, 透過香港中央結算有限公司不時向本公司發出通知, 希望收到公司通訊)發出。
- Any form without indication, with no signature or otherwise incorrectly completed will be void.  
如在本表格未有作出選擇、未有簽署、或在其他方面填寫不正確, 則本表格將會作廢。
- For the avoidance of doubt, we do not accept any special instructions written on this Request Form.  
為免存疑, 任何在本申請表格上的額外手寫指示, 本公司將不予處理。

#### PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

- “Personal Data” in these statements has the same meaning as “personal data” in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong (“PDPO”).  
本聲明中所指的「個人資料」具有香港法例第 486 章《個人資料(私隱)條例》(「《私隱條例》」)中「個人資料」的涵義。
- Your supply of Personal Data to the Company is on a voluntary basis. Failure to provide sufficient information may result in the Company being unable to process your instructions and/or requests as stated in this form.  
閣下向本公司所提供個人資料屬自願性質。若 閣下未能提供足夠資料可能導致本公司無法處理 閣下在本表格上所述的指示及/或要求。
- Your Personal Data may be disclosed or transferred by the Company to its subsidiaries, its share registrar, and/or other companies or bodies for any of the stated purposes and retained for such period as may be necessary for our verification and record purposes.  
本公司可就任何所說明的用途, 將 閣下的個人資料披露或轉移給本公司的附屬公司、股份過戶登記處、及/或其他公司或團體, 並將在適當期間保留該等個人資料作核實及紀錄用途。
- You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing to the Personal Data Privacy Officer of Boardroom Share Registrars (HK) Limited at 2103B, 21/F, 148 Electric Road, North Point, Hong Kong.  
閣下有權根據《私隱條例》的條文查閱及/或修改 閣下的個人資料。任何該等查閱及/或修改個人資料的要求均須以書面方式向寶德隆證券登記有限公司(地址為香港北角電氣道148號21樓2103B室)的個人資料私隱主任提出。

閣下寄回此申請表格時, 請將郵寄標籤剪貼於信封上。

如在本港投寄毋須貼上郵票。

Please cut the mailing label and stick this on the envelope  
to return this Request Form to us.

No postage stamp necessary if posted in Hong Kong.

#### 郵寄標籤 MAILING LABEL

寶德隆證券登記有限公司  
Boardroom Share Registrars (HK) Limited  
簡便回郵號碼 Freepost No. 20  
香港 Hong Kong