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Xinyuan Property Management Service (Cayman) Ltd.

鑫苑物業服務集團有限公司

(Incorporated in the Cayman Islands with limited liability)

(Stock Code: 1895)

RESIGNATION OF JOINT COMPANY SECRETARY

The board of directors (the “**Board**”) of Xinyuan Property Management Service (Cayman) Ltd. (the “**Company**”) hereby announces that, Mr. Xu Yibin (“**Mr. Xu**”) has tendered his resignation as the joint company secretary of the Company with effect from 20 May 2021.

Mr. Xu confirmed that he has no disagreement with the Board and that there is no matter in relation to his resignation that needs to be brought to the attention of The Stock Exchange of Hong Kong Limited (the “**Stock Exchange**”) and the shareholders of the Company.

The Board would like to take this opportunity to express its gratitude to Mr. Xu for his contribution to the Company during his tenure of service.

After the resignation of Mr. Xu as the joint company secretary of the Company, Mr. Tso Ping Cheong Brian, who meets the requirements under Rules 3.28 and 8.17 of the Rules Governing the Listing of Securities on the Stock Exchange, will remain as the company secretary of the Company.

By order of the Board

Xinyuan Property Management Service (Cayman) Ltd.

WANG Yanbo

Executive Director and Chief Executive Officer

Hong Kong, 20 May 2021

As at the date of this announcement, the board of the Company comprises Ms. WANG Yanbo and Mr. HUANG Bo as executive Directors; Mr. ZHANG Yong and Ms. YANG Yuyan as non-executive Directors; and Mr. LUO Ji and Mr. LI Yifan as independent non-executive Directors.