

GCL-POLY ENERGY HOLDINGS LIMITED

保利協鑫能源控股有限公司

(Incorporated in the Cayman Islands with limited liability)

(Stock code: 3800)

(the "Company")

10 December 2021

Dear Shareholder

Notice of publication of the circular in relation to Major Transaction in relation to Entry into and Termination of the EPC Contract ("Current Corporate Communications")

We hereby notify you that the bilingual version (English and Chinese) of the Current Corporate Communication is now available on the Company's website at www.gcl-poly.com.hk (the "Company Website") and the HKExnews website at www.hkexnews.hk.

You may access the Current Corporate Communication by clicking the "Investor Relationship" section of the Company Website and then selecting the "Announcements and Circulars" section for the Current Corporate Communication.

If you have any difficulty for any reason in receiving or gaining access to the Current Corporate Communication posted on the Company Website, we will promptly send the printed form of the Current Corporate Communication to you free of charge upon receipt of your request. Furthermore, you are entitled at any time to change your choice of the means of receipt (either in printed form or via the Company Website) of Corporate Communications ^(Note) by notice in writing to the Hong Kong Branch Share Registrar of the Company, Tricor Investor Services Limited at 54/F., Hopewell Centre, 183 Queen's Road East, Hong Kong (the "Registrar"). Such request can also be sent to us by completing and returning the enclosed Request for Change Form to the Registrar by post using the mailing label provided.

Should you have any queries relating to this notification, please contact us by calling the Registrar, Tricor Investor Services Limited at (852) 2980 1333 from 9:00 a.m. to 5:00 p.m., Monday to Friday (excluding public holidays).

Yours faithfully, For and on behalf of GCL-Poly Energy Holdings Limited Zhu Gongshan Chairman

Encl.

Note: Corporate Communications refer to any document issued or to be issued by the Company for information or action of holders of securities of the Company, including but not limited to annual report, summary financial report (where applicable), interim report, summary interim report (where applicable), quarterly report, notice of meeting, listing document, circular and proxy form.

Request for Change Form

	GCL-Poly Energy Holdings Limited (the "Company") (Incorporated in the Cayman Islands with limited liability) c/o Tricor Investor Services Limited			
	54/F.,	Hopewell Centre		
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(Pleas	se tick (NLY ONE box)		
	(i)	To receive the printed English version (Note 2) of the Corporate Com	nmunications.	
	(ii)	To receive the printed Chinese version (Note 2) of the Corporate Con	preceive the printed Chinese version (Note 2) of the Corporate Communications.	
	(iii)	To receive both the printed English and Chinese versions (Note 2) of	of the Corporate Communications.	
Part 1		case the shareholder would like to change his/her/their choice o all future Corporate Communications	f the means of receipt and/or language(s)	
(Pleas	se tick (NLY ONE box)		
	(i)	receive Corporate Communications via the Company Website and the notification of publication of prporate Communications (the "Notification") through my/our email address . ^(Note 1)		
	(ii)	o receive Corporate Communications via the Company Website and the Notification in printed form.		
	(iii)		o receive the printed English version (Note 2) of the Corporate Communications.	
	(iv)		To receive the printed Chinese version (Note 2) of the Corporate Communications.	
	(v)	To receive both the printed English and Chinese versions (Note 2) of	of the Corporate Communications.	
Signa	ture ^{(Note}	³⁾ : Date:		
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Addre	ess ^(Note 1)			
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請將此郵寄標籤剪貼於信封上。 如在本港投寄, 閣下無需支付郵費或貼上郵票 中在一个中的中心的 Services Limited 卓佳證券登記有限公司 Freepost No. 簡便回郵號碼: 37 Hong Kong 香港