

Personal Identification Number 個人識別號碼

## NOTIFICATION LETTER 通知信函

28 March 2025

Dear Shareholder,

**Hang Seng Bank Limited (the “Bank”)**

**– Annual General Meeting of the Bank to be held on Thursday, 8 May 2025 (the “AGM”)**

The Bank’s AGM will be held in the form of a hybrid meeting at Hang Seng Bank Headquarters, 83 Des Voeux Road Central, Hong Kong, with online access through <https://meetings.computershare.com/HangSeng2025AGM> (the “Online Platform”), on Thursday, 8 May 2025 at 3:30 p.m. Participating via the Online Platform will allow Shareholders to view the live meeting proceedings and vote online in near real time.

The Online Platform will be open for Shareholders to log in (see below for login details) approximately one hour prior to the commencement of the AGM and can be accessed from any location with internet connection using a smart phone, tablet device or computer. Shareholders should allow ample time to check into the Online Platform to complete the related procedures. Please refer to the Online User Guide for the AGM at the Bank’s website (<https://www.hangseng.com/en-hk/about-us/investor-relations/shareholders-meeting/online-user-guide-GM/>) for more information.

Meeting website: <https://meetings.computershare.com/HangSeng2025AGM>  
Shareholder number: the 10-digit shareholder reference number starting with “C” (SRN) printed under the barcode on the top right corner of this letter  
PIN: the five-digit Personal Identification Number (PIN) below the SRN

Meeting website Online User Guide



Please keep the login details in safe custody for use at the AGM and do not disclose them to anyone else.

For corporate shareholders who wish to appoint representatives to attend, participate and vote at the AGM on their behalf through the Online Platform, please call the Bank’s Share Registrar, Computershare Hong Kong Investor Services Limited at (852) 2862 8555 well in advance of the AGM for arrangements.

Yours faithfully,

**Cheung Ka Ki**

Company Secretary and Head of Corporate Governance

各位股東：

恒生銀行有限公司（「本行」）

– 於 2025 年 5 月 8 日（星期四）舉行之本行股東周年常會（「股東會」）

本行股東會將於 2025 年 5 月 8 日（星期四）下午 3 時 30 分以混合模式舉行，分別於香港德輔道中 83 號恒生銀行總行及透過 <https://meetings.computershare.com/HangSeng2025AGM&Locale=zh-hk>（「網上平台」）舉行。股東透過網上平台參與股東會將可觀看會議直播過程，並以接近實時於網上進行投票。

網上平台將於股東會開始前約 1 小時開放予股東登入（請參閱下文的登入資料），並可使用智能電話、平板裝置或電腦於任何可連接至互聯網的地點透過網站開啟。股東應預留充裕時間登入網上平台完成相關程序。如需更多資料，請參閱載於本行網站的《股東會網上用戶指南》（<https://www.hangseng.com/zh-hk/about-us/investor-relations/shareholders-meeting/online-user-guide-GM/>）。

會議網站：<https://meetings.computershare.com/HangSeng2025AGM&Locale=zh-hk>  
股東編號：印於本信函右上角條碼下，以字母「C」開始的十位數字  
股東參考編號（股東獨有參考編號）  
密碼：印於股東參考編號下方之五位數字個人識別號碼

會議網站

網上用戶指南



請將登入資料妥為保存以留待股東會使用，請勿向任何人士透露登入資料。

如閣下為公司股東並有意委任代表透過網上平台代為出席和參與股東會並於會上投票，請儘早於股東會舉行日期前致電 (852) 2862 8555 與本行之股份登記處香港中央證券登記有限公司聯絡安排。

公司秘書及企業管治主管

張嘉琪 謹啟

2025 年 3 月 28 日

恒生銀行有限公司

Hang Seng Bank Limited

於香港註冊成立之有限公司

Incorporated in Hong Kong with limited liability