



中煙國際（香港）有限公司  
China Tobacco International (HK) Company Limited  
(Incorporated in Hong Kong with limited liability)  
(於香港註冊成立的有限公司)  
(Stock Code 股份代號: 6055)

NOTIFICATION LETTER 通知信函

24 April 2025

Dear Non-registered Shareholder(s),

China Tobacco International (HK) Company Limited (the “Company”)

– Notice of Publication of 2024 Annual Report, Circular and Notice of Annual General Meeting, and Proxy Form (the “Current Corporate Communications”) and 2024 Environmental, Social and Governance Report

The Company’s Annual General Meeting will be held on Friday, 20 June 2025 at 3:00 p.m. on 17/F, Tower A, China Life Center, One Harbour Gate, 18 Hung Luen Road, Hung Hom, Kowloon, Hong Kong.

The English and Chinese versions of the Company’s Current Corporate Communications are available on the Company’s website at [www.ctihk.com.hk](http://www.ctihk.com.hk) (the “Company Website”) and the website of The Stock Exchange of Hong Kong Limited (the “HKEX”) at [www.hkexnews.hk](http://www.hkexnews.hk) (the “HKEX Website”). The printed copy in your selected language(s) is/are enclosed if you have previously selected for Corporate Communications<sup>(Note)</sup> in printed form.

If you have difficulty in accessing the Current Corporate Communications posted on the Company Website or the HKEX Website for any reason, please send your request (specifying your name, address and request) by email at [ctihk.ecom@computershare.com.hk](mailto:ctihk.ecom@computershare.com.hk) or by notice in writing to the Company’s Hong Kong share registrar, Computershare Hong Kong Investor Services Limited (the “Share Registrar”) at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wan Chai, Hong Kong. The Company will upon receipt of your request send the Current Corporate Communications to you in printed form free of charge.

As a non-registered shareholder, if you wish to receive future Corporate Communications<sup>(Note)</sup> of the Company (or other Corporate Communications as the Company may decide) by email, you should provide your email address to your banks, brokers, custodians, nominees or HKSCC Nominees Limited through which your shares are held (together, the “Intermediary”). If you still wish to receive printed versions of future Corporate Communications, please indicate this on the Reply Form on the reverse side and return it using the mailing label at the bottom (no stamp is needed if posted in Hong Kong). Please refer to the notification letter on Arrangement of Electronic Dissemination of Corporate Communications sent by the Company dated 15 February 2024 which is available on the Company Website.

The Company’s 2024 Environmental, Social and Governance Report is published in electronic form only on the Company Website and is also available on the HKEX Website. If you wish to receive the Company’s 2024 Environmental, Social and Governance Report in printed version, you may complete and submit the Reply Form to the Share Registrar by notice in writing to the above address or by email to [ctihk.ecom@computershare.com.hk](mailto:ctihk.ecom@computershare.com.hk).

Should you have any queries relating to any of the above matters, please call the Company’s Share Registrar telephone hotline at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. Monday to Friday, excluding public holidays or send an email to [ctihk.ecom@computershare.com.hk](mailto:ctihk.ecom@computershare.com.hk).

By order of the Board  
China Tobacco International (HK) Company Limited  
SHA O Yan  
Chairman

*Note: Corporate Communication means any document issued or to be issued by the Company for the information and action of holders of any of its securities, including but not limited to (a) the directors’ report, its annual accounts together with a copy of the auditors’ report and, where applicable, its summary financial report; (b) the interim report and, where applicable, summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.*

各位非登記股東：

中煙國際（香港）有限公司（「本公司」）

– 2024 年報、通函、股東週年大會通告及代表委任表格（「本次公司通訊」）以及 2024 環境、社會及管治報告的刊發通知

本公司之股東週年大會將於 2025 年 6 月 20 日（星期五）下午 3 時假座香港九龍紅磡紅鸞道 18 號 One Harbour Gate 中國人壽中心 A 座 17 樓舉行。

本公司的本次公司通訊文件中、英文版本已上載於本公司網站 [www.ctihk.com.hk](http://www.ctihk.com.hk)（「本公司網站」）及香港聯合交易所有限公司（「聯交所」）網站 [www.hkexnews.hk](http://www.hkexnews.hk)（「聯交所網站」），歡迎瀏覽。若閣下已選擇收取公司通訊<sup>(附註)</sup>的印刷本，隨函附上閣下所選擇之語言版本的公司通訊印刷本。

若閣下因任何理由以致在瀏覽本公司網站或聯交所網站上的本次公司通訊文件時遇有困難，閣下可將要求（註明閣下的姓名、地址及要求）以電郵方式發送到本公司之電郵地址 [ctihk.ecom@computershare.com.hk](mailto:ctihk.ecom@computershare.com.hk) 或以書面方式郵寄至本公司香港股份過戶登記處香港中央證券登記有限公司（「股份過戶處」），地址為香港灣仔皇后大道東 183 號合和中心 17M 樓。本公司將於收到閣下的要求後，盡快向閣下免費發送有關本次公司通訊文件的印刷本。

作為非登記股東，閣下如欲透過電郵收取本公司日後之公司通訊<sup>(附註)</sup>（或本公司可能決定之其他公司通訊），應向代閣下持有股份的銀行、經紀、託管商、代理人或香港中央結算（代理人）有限公司（統稱「中介公司」）提供閣下之電郵地址。如閣下依然希望收取本公司日後之公司通訊的印刷本，請在本函背頁之回條上註明，並使用底部之郵寄標籤交回（如在香港投寄，則無須貼上郵票）。詳情請參閱本公司於 2024 年 2 月 15 日發出的《以電子方式發佈公司通訊之安排》的通知信函，該通知信函可在本公司網站上查閱。

本公司的 2024 環境、社會及管治報告僅以電子形式載於本公司網站及聯交所網站。若閣下欲索取本公司 2024 環境、社會及管治報告的印刷本，閣下可填妥及向股份過戶處提交回條（以書面方式郵寄至上述地址或以電郵方式發送到 [ctihk.ecom@computershare.com.hk](mailto:ctihk.ecom@computershare.com.hk)）提出有關要求。

如閣下對本函內容有任何疑問，請致電本公司股份過戶處電話熱線(852) 2862 8688，辦公時間為星期一至五（公眾假期除外）上午9時正至下午6時正或電郵至 [ctihk.ecom@computershare.com.hk](mailto:ctihk.ecom@computershare.com.hk)。

承董事會命  
中煙國際（香港）有限公司  
主席  
邵岩

2025 年 4 月 24 日

附註：公司通訊文件乃指本公司發出或將予發出以供其任何證券持有人參照或採取行動的任何文件，其中包括但不限於：(a)董事會報告、年度帳目連同核數師報告以及（如適用）財務摘要報告；(b)中期報告及（如適用）中期摘要報告；(c)會議通告；(d)上市文件；(e)通函；及(f)代表委任表格。



## REPLY FORM 回條

To: Computershare Hong Kong Investor Services Limited (The "Share Registrar") 致：香港中央證券登記有限公司（「股份過戶處」）  
17M Floor, Hopewell Centre 香港灣仔皇后大道東 183 號  
183 Queen's Road East, Wanchai, Hong Kong 合和中心 17M 樓

## REMINDER 提示

As a non-registered shareholder, if you wish to receive Corporate Communications\* pursuant to the Listing Rules, you should liaise with your bank(s), broker(s), custodian(s), nominee(s) or HKSCC Nominees Limited through which your shares are held (collectively, the "Intermediaries") and provide your email address to your Intermediaries.

作為非登記股東，如有意根據《上市規則》收取公司通訊\*，閣下應聯絡代閣下持有股份的銀行、經紀、託管商、代理人或香港中央結算（代理人）有限公司（統稱「中介公司」），並向閣下的中介公司提供閣下的電子郵件地址。

**Request for Corporate Communications\* or Environmental, Social and Governance Report in printed form**  
**要求收取公司通訊\*或環境、社會及管治報告印刷本**

(Please mark "✓" in the below box if applicable) (如適用，請在以下方格內劃上「✓」號)

Name of the listed company (the "Company"): China Tobacco International (HK) Company Limited

上市公司（「本公司」）名稱：中煙國際（香港）有限公司

A. I/we would like to receive Environmental, Social and Governance Report in printed form.

本人／我們欲收取環境、社會及管治報告的印刷本。



Printed English version 英文印刷本



Printed Chinese version 中文印刷本



Printed English and Chinese versions 中、英文印刷本

B. I/we would like to receive future Corporate Communications\* in printed form.

本人／我們欲收取未來公司通訊的印刷本。



Printed English version 英文印刷本



Printed Chinese version 中文印刷本



Printed English and Chinese versions 中、英文印刷本

Name(s) of Non-registered holder(s):

非登記持有人姓名：

Signature(s): (Notes 1)

簽名：(附註 1)

(Please use ENGLISH BLOCK LETTERS 請用英文正楷填寫)

Contact number:

聯絡電話號碼：

Date:

日期：

Notes:

附註：

- This letter is addressed to Non-registered holder(s) ("Non-registered holder" means such person or company whose shares are held in The Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited that such person or company wishes to receive Corporate Communications\* or Environmental, Social and Governance Report). 此函件乃向本公司之非登記持有人（「非登記持有人」指股份存放於中央結算及交收系統的人士或公司，已透過香港中央結算有限公司不時向本公司發出通知，表示欲收取公司通訊或環境、社會及管治報告）發出。
- Please complete all your details clearly. 請閣下清楚填寫所有資料。
- Any form with no box marked (✓), with no signature or otherwise incorrectly completed will be void. 如在本表格未有在方格內劃上「✓」號，或未有簽署，或在其他方面填寫不正確，則本表格將會作廢。
- For the avoidance of doubt, the Company does not accept any other instructions given on this Reply Form. 為免存疑，在本申請表格上的任何額外指示，本公司將不予處理。

\* Unless otherwise specified, Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to the annual report, interim report, notice of meeting, circular and proxy form. 除非另有註明，公司通訊乃指本公司已發出或將予發出以供其任何證券的持有人參照或採取行動的任何文件，其中包括但不限於年報、中期報告、會議通告、通函及代表委任表格。

## PERSONAL INFORMATION COLLECTION STATEMENT

收集個人資料聲明

- "Personal Data" in this statement has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO"). 本聲明中所指的「個人資料」與香港法例第486章《個人資料（私隱）條例》（「《私隱條例》」）中「個人資料」的涵義相同。
- Your Personal Data provided in this Reply Form will be used in connection with the Company's electronic dissemination of Corporate Communications\*. Your supply of Personal Data to the Company is on a voluntary basis. In case of a failure to provide sufficient information, the Company may not be able to process your instructions and/or requests as stated in this Reply Form. 閣下於本回條所提供的個人資料將用於有關公司以電子方式發佈公司通訊\*的事宜上。閣下是自願向本公司提供個人資料。若閣下未能提供足夠資料，本公司可能無法處理閣下在本回條上所述的指示及/或要求。
- Your Personal Data may be disclosed or transferred by the Company to its subsidiaries, the Share Registrar, and/or other companies or bodies for any of the stated purposes, or when it is required to do so by law and will be retained for such period as may be necessary for our verification and record purposes. 公司可就任何所說明的用途或在法例規定的情況下，將閣下的個人資料披露或轉移給公司的附屬公司、股份過戶處、及/或其他公司或團體，並將在適當期間保留該等個人資料作核實及紀錄用途。
- You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing, by mail to the Hong Kong Privacy Officer of the Share Registrar at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong or by email at [PrivacyOfficer@computershare.com.hk](mailto:PrivacyOfficer@computershare.com.hk). 閣下有權根據《私隱條例》的條文查閱及/或修改閣下的個人資料。任何該等查閱及/或修改個人資料的要求均須以書面方式郵寄至股份過戶處（地址為香港灣仔皇后大道東183號合和中心17M樓）向香港隱私主任提出，或發送電郵至 [PrivacyOfficer@computershare.com.hk](mailto:PrivacyOfficer@computershare.com.hk)。

Mailing Label 郵寄標籤

Computershare Hong Kong Investor Services Limited

香港中央證券登記有限公司

Freepost No. 簡便回郵號碼：37

Hong Kong 香港

Please cut the mailing label and stick it on an envelope to return this form to us.

No postage is necessary if posted in Hong Kong.

當閣下寄回此回條時，請將郵寄標籤剪貼於信封上。

如在本港投寄，閣下無需支付郵費或貼上郵票。