
GLOSSARY

The glossary of technical terms contains explanations and definitions of certain terms used in this document in connection with us and our business. The terms and their meaning may not correspond to meanings or usage of these terms as used by others.

“ArchSD”	Architectural Services Department of the Government (建築署)
“BD”	Buildings Department of the Government (屋宇署)
“CAR/TPL Insurance”	the contractor all risk or third party liability insurance
“CEDD”	Civil Engineering and Development Department of the Government (土木工程拓展署)
“Contractor List”	the list of approved contractors for public works (認可公共工程承建商名冊) maintained by WBDB
“CSD”	Census and Statistics Department of the Government (政府統計處)
“DSD”	Drainage Services Department of the Government (渠務署)
“EPD”	Environmental Protection Department of the Government (環境保護署)
“employed capital”	issued and paid up capital and shareholders’ funds
“employer of contract”	the Government
“EMSD”	Electrical and Mechanical Services Department of the Government (機電工程署)
“ETWB”	Environment, Transport and Works Bureau of the Government (環境運輸及工務局), formerly a policy bureau of the Government, the duties of which are now taken over by the Environment Bureau, Transport and Housing Bureau and WBDB following the reorganisation of the Policy Bureau and Government Secretariat
“ETWB Handbook”	Contractor Management Handbook (Revision B-13) May 2014 (承建商管理手冊–修訂版B) issued by ETWB
“Government Gazette”	the official publication of the Government for, among other things, statutory notices for public tenders

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“Group A”	Group A of the relevant works category in the Contractor List with tender limit for contracts of value up to HK\$75 million. A Group A contractor means an approved contractor who satisfies Group A’s qualifications. Please refer to the section headed “Regulatory Overview” in this document for details
“Group B”	Group B of the relevant works category in the Contractor List with tender limit for contracts of value up to HK\$185 million. A Group B contractor means an approved contractor who satisfies Group B’s qualifications. Please refer to the section headed “Regulatory Overview” in this document for details
“Group C”	Group C of the relevant works category in the Contractor List with tender limit for contracts of any values exceeding HK\$185 million. A Group C contractor means an approved contractor who satisfies Group C’s qualifications. Please refer to the section headed “Regulatory Overview” in this document for details
“HyD”	Highways Department of the Government (路政署)
“HA”	Hong Kong Housing Authority (香港房屋委員會)
“ISO”	the International Organisation for Standardisation, a non-government organisation based in Geneva, Switzerland, which develops and publishes international standards such as management system standards
“ISO9000”	a family of standards set by ISO for quality management system under which an organisation needs to demonstrate its ability to provide products that fulfill customers and applicable regulatory requirements and aim to enhance customer satisfaction
“ISO9001”	ISO9001 is a member of that family of the ISO9000 which sets out requirements for ongoing improvement of product quality and services and design. ISO9001:2000 was withdrawn on 15 November 2010 and replaced by ISO9001:2008. ISO9001:2008 provides a set of standardised requirements for a quality management system where an organisation needs to demonstrate its ability to consistently provide product that meets customer and applicable statutory and regulatory requirements and aims to enhance customer satisfaction through the effective application of the system

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“ISO9002”	ISO9002 certification is an internationally recognised standard for quality assurance model. As a family member of the ISO9000, it sets out the quality system requirements for production, installation and servicing. ISO9002:1994 was withdrawn on 5 January 2004
“LPM Services”	landslip preventive and mitigation works to slopes and retaining walls services
“main contractor” or “principal contractor”	a contractor who enters into a contract directly with the employer of a project, and assumes full responsibility for the satisfactory completion of the construction work. A main contractor or a principal contractor operating at construction sites must be registered under the Buildings Ordinance (Chapter 123 of the Laws of Hong Kong) for the capability and responsibility of undertaking new construction work, and in case of Government works, approved by the WBDB
“reportable accident”	an accident in an industrial undertaking resulting in the death of or serious bodily injury to a person or the incapacity of a person for a period exceeding 3 days immediately following the accident that must be notified by the proprietor of the industrial undertaking to the Labour Department of Hong Kong in accordance with section 17 of the Factories and Industrial Undertakings Regulations (Chapter 59A of the Laws of Hong Kong)
“Specialist List”	the list of approved suppliers of materials and specialist contractors for public works (認可公共工程物料供應商及專門承造商名冊) maintained by WBDB
“WBDB”	Works Branch of the Development Bureau (發展局工務科) of the Government
“working capital”	the capital of a business which is used in its day-to-day trading operations, calculated as the current assets minus the current liabilities
“WSD”	Water Supplies Department of the Government (水務署)