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**GLOSSARY**

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*This glossary contains explanation of certain terms used in this [REDACTED] in connection with our Company and our business. The terminologies and their given meanings may not correspond to the standard meanings or usage of such terms adopted in the industry.*

“Airport Core Programme”	a series of infrastructure projects centred on the new Hong Kong International Airport during the 1990s with total capital cost exceeding HK\$160 billion
“Air Pollution Control Ordinance”	Air Pollution Control Ordinance (Chapter 311 of the Laws of Hong Kong), as amended, supplemented or otherwise modified from time to time
“Architectural Services Department”	Architectural Services Department of the Government
“BEAM Professionals”	green building professionals accredited by the HKGBC in various aspects of the entire green building life cycle
“bill of quantity”	a document that is generally prepared by quantity surveyors or estimator and used in tendering in the construction industry in which the description, quantity and cost of each of the components or items required for the construction project are itemised
“BIM”	building information modelling, a process which involves the generation and management of digital representations of physical and functional characteristics of buildings and structures to be built
“Building (Administration) Regulation”	Building (Administration) Regulation (Chapter 123A of the Laws of Hong Kong), as amended, supplemented or otherwise modified from time to time
“Buildings Department”	the Buildings Department of the Government
“Buildings Ordinance”	Buildings Ordinance (Chapter 123 of the Laws of Hong Kong), as amended, supplemented or otherwise modified from time to time
“Census and Statistics Department”	Census and Statistics Department of the Government

## **GLOSSARY**

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“Competition Ordinance”	Competition Ordinance (Chapter 619 of the Laws of Hong Kong), as amended, supplemented or otherwise modified from time to time
“Contractor List”	the List of Approved Contractors for Public Works (認可公共工程承建商名冊), which comprises contractors who are approved by the Development Bureau for carrying out works in one or more of the five major categories of building and civil engineering works, i.e. “Buildings”, “Port Works”, “Roads & Drainage”, “Site Formation” and “Waterworks”
“Construction Workers Registration Ordinance”	Construction Workers Registration Ordinance (Chapter 583) of the Laws of Hong Kong, as amended, supplemented or otherwise modified from time to time
“Development Bureau”	Development Bureau of the Government
“Dumping at Sea Ordinance”	Dumping at Sea Ordinance (Chapter 466 of the Laws of Hong Kong), as amended, supplemented or otherwise modified from time to time
“Employees’ Compensation Ordinance”	Employees’ Compensation Ordinance (Chapter 282 of the Laws of Hong Kong), as amended, supplemented or otherwise modified from time to time
“Employment Ordinance”	Employment Ordinance (Chapter 57 of the Laws of Hong Kong), as amended, supplemented or otherwise modified from time to time
“Environmental Impact Assessment Ordinance”	Environmental Impact Assessment Ordinance (Chapter 499 of the Laws of Hong Kong), as amended, supplemented or otherwise modified from time to time
“Environmental Protection Department”	Environmental Protection Department of the Government
“estimator”	an individual that quantifies the labour, material, equipment and machinery required to complete a construction project
“ETWB”	Environment, Transport and Works Bureau of the Government (環境運輸及工務局), formerly a policy bureau of the Government, certain duties of which are now taken over by Environment Bureau, Transport and Housing Bureau and Development Bureau following the reorganisation of the Policy Bureaux and Government Secretariat

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## GLOSSARY

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“ETWB Handbook”	Contractor Management Handbook (Revision B) May 2014 (承建商管理手冊 — 修訂版B) issued by ETWB
“Factories and Industrial Undertakings Ordinance”	Factories and Industrial Undertakings Ordinance (Chapter 59 of the Laws of Hong Kong), as amended, supplemented or otherwise modified from time to time
“Gazette”	the official publication of the Government for, among other things, statutory notices for public tenders
“GDP”	gross domestic product
“General Building Contractor”	the inclusion in the register of general building contractors allowed by the directors of Buildings Department pursuant to the Buildings Ordinance
“Government”	the government of Hong Kong
“Group A”	Group A of the relevant works category in the Contractor List with tender limit for contracts of value up to HK\$75.0 million. A Group A contractor means an approved contractor satisfying Group A’s qualification
“Group B”	Group B of the relevant works category in the Contractor List with tender limit for contracts of value up to HK\$185.0 million. A Group B contractor means an approved contractor satisfying Group B’s qualification
“Group C”	Group C of the relevant works category in the Contractor List with tender limit for contracts of any values exceeding HK\$185.0 million. A Group C contractor means an approved contractor satisfying Group C’s qualification
“HKGBC”	The Hong Kong Green Building Council Limited
“hoarding”	erecting fences or scaffolds on the ground and/or overhead structures to form a barrier between construction sites and adjoining area of the construction sites
“Housing Authority”	Hong Kong Housing Authority of the Government
“Housing Society”	Hong Kong Housing Society

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## GLOSSARY

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“IMS”	integrated management system, a management system that combines all related components of a business, including quality, environmental, health and safety, into one system, enabling an organisation to work as a single unit with unified objectives
“Inland Revenue Ordinance”	Inland Revenue Ordinance (Chapter 112 of the Laws of Hong Kong), as amended, supplemented or otherwise modified from time to time
“ISO”	the International Organisation for Standardisation, a non-government organisation based in Geneva, Switzerland, for assessing the management system of business organisations
“ISO 9000”	a family of standards set by ISO for quality management systems when an organisation needs to demonstrate its ability to provide products that fulfil customers and applicable regulatory requirements and aim to enhance customer satisfaction. ISO 9001 is a member of that family and ISO 9001:2008 is the current version of ISO 9001
“ISO 14000”	a family of environmental management standards set by ISO for assisting a company to continually improve its ability to efficiently identify, minimize, prevent and manage environmental impacts. ISO 14001 is a member of that family and ISO 14001:2004 is the current version of ISO 14001
“ISO 50000”	a family of standards set by ISO for energy management systems to enable a company to follow a systematic approach in achieving continual improvement of energy performance, including energy efficiency, energy use and consumption. ISO 50001 is a member of that family and ISO 50001:2011 is the current version of ISO 50001
“main contractor” or “principal contractor”	a contractor who enters into a contract directly with the employer of a project, and assumes full responsibility for the satisfactory completion of the construction work. A main contractor or a principal contractor operating at construction sites must be registered under the Buildings Ordinance for the capability and responsibility of undertaking new construction work, and in case of Government works, approved by the WBDB

## **GLOSSARY**

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“Mandatory Provident Fund Schemes Ordinance”	Mandatory Provident Fund Schemes Ordinance (Chapter 485 of the Laws of Hong Kong), as amended, supplemented or otherwise modified from time to time
“Minimum Wage Ordinance”	Minimum Wage Ordinance (Chapter 608 of the Laws of Hong Kong), as amended, supplemented or otherwise modified from time to time
“new works”	development or re-development works, including building, demolition, site formation and civil engineering works
“Noise Control Ordinance”	Noise Control Ordinance (Chapter 400 of the Laws of Hong Kong), as amended, supplemented or otherwise modified from time to time
“Occupational Safety and Health Ordinance”	Occupational Safety and Health Ordinance (Chapter 509 of the Laws of Hong Kong), as amended, supplemented or otherwise modified from time to time
“Occupiers Liability Ordinance”	Occupiers Liability Ordinance (Chapter 314 of the Laws of Hong Kong), as amended, supplemented or otherwise modified from time to time
“OHSAS 18001”	an internationally recognised specification for occupational health and safety management systems to enable a company to develop and implement a policy and objectives which take into account legal requirements and information about occupational risks and to improve their occupational safety and health performance
“RMAA”	repair, maintenance and addition and alteration works
“schedule of rates”	a set of general regulations and special conditions governing the execution of work and payment for works performed
“SGS”	SGS United Kingdom Limited, an inspection, verification, testing and certification company
“Specialist List”	the List of Approved Suppliers of Materials and Specialist Contractors for Public Works (認可公共工程物料供應商及專門承造商名冊), which comprise contractors who are approved by the Development Bureau for carrying out one or more of the 50 categories of specialist work

## **GLOSSARY**

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“WBDB”

Works Branch Development Bureau (發展局工務科) of the Government, or where the context refers to any time prior to its establishment, the relevant predecessor government secretaries or department which undertook such public function