

(Incorporated in Cayman Islands with limited liability) (Stock Code: 8259)

Dear Shareholders,

## Election of Language and Means of Receipt of Corporate Communication

Pursuant to the Rules Governing the Listing of Securities on GEM of The Stock Exchange of Hong Kong Limited and the articles of association of Hon Corporation Limited (the "**Company**"), the Company will make available the following options for you to elect for receipt of the future corporate communication (the "**Corporate Communication**") of the Company in relation to the following matters, which includes any document(s) issued or to be issued by the Company for the information or action of any holders of its securities, including but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) the quarterly report; (d) a notice of meeting; (e) a listing document; (f) a circular; and (g) a proxy form, in the following manners:

- (1) to read all future Corporate Communication published on the Company's website at <u>https://honindustries.com.sg/</u> ("Website Version") in place of receiving printed copies, and receive a printed notification letter of the publication of the Corporate Communication on the Company's website; or
- (2) to receive a printed English version of all the future Corporate Communication only; or
- (3) to receive a printed Chinese version of all the future Corporate Communication only; or
- (4) to receive both the printed English and Chinese versions of all the future Corporate Communication.

In support of environmental protection and for the purpose of saving printing and mailing costs, we recommend you to select the Website Version option. To make your election, please mark a "X" in the appropriate box in the enclosed Reply Form, sign and return it by post to the Company's Hong Kong Branch Share Registrar, Boardroom Share Registrars (HK) Limited ("**Boardroom**") at 2103B, 21/F, 148 Electric Road, North Point, Hong Kong using the address label printed on the Reply Form or by email to <u>srinfo.hk@boardroomlimited.com</u>. If you post your Reply Form in Hong Kong, you may use the mailing label in the Reply Form and need not to affix a stamp when returning your Reply Form. Otherwise, please affix an appropriate stamp.

If you choose the Website Version, a printed notification letter of the publication of the Corporate Communication on the Company's website will be sent to you in the future.

If the Company does not receive the Reply Form from you within 28 calendar days beginning from the date of this letter by 28 February 2021, and until you inform Boardroom by reasonable prior notice in writing or send a notice by email to <u>srinfo.hk@boardroomlimited.com</u>, you will be deemed to have consented to receiving the Website Version and only a printed notification letter of the publication of the Corporate Communication on the Company's website will be sent to you in the future.

Please note that:

- (a) both the printed English and Chinese versions of the Corporate Communication will be available from the Company or its Hong Kong Branch Share Registrar upon request; and
- (b) both the English and Chinese versions of the Corporate Communication will be available under "Investor Relations" on the homepage of the Company's website at <u>https://honindustries.com.sg/</u> and on the website of Hong Kong Stock Exchanges and Clearing Limited at <u>www.hkexnews.hk</u>.

You are entitled at any time by reasonable notice in writing to Boardroom or by email to <a href="mailto:srinfo.hk@boardroomlimited.com">srinfo.hk@boardroomlimited.com</a> to change the means of receipt and/or choice of language of the Corporate Communication. Even if you have chosen (or are deemed to have consented) to receive the Website Version of all future Corporate Communication, if you have any difficulty in receiving or gaining access to the Corporate Communication for any reason, the Company will promptly upon your notice send the printed version of the Corporate Communication to you free of charge.

Should you have any queries relating to the above matters, please call the Hong Kong Branch Share Registrar's telephone hotline at (852) 2153 1688 during business hours from 9:00 a.m. to 5:00 p.m. from Mondays to Fridays, excluding Saturdays, Sunday and Hong Kong public holidays.

By Order of the Board of Hon Corporation Limited Ho Lien Hwai Executive Director and Chief Executive Officer