



## YING KEE TEA HOUSE GROUP LIMITED

英記茶莊集團有限公司

(Incorporated in Hong Kong with limited liability)

(Stock Code: 8241)

### Proxy Form for the Annual General Meeting to be held on Friday, 26 August 2022 (or at any adjournment thereof)

I/We <sup>(Note 1)</sup> \_\_\_\_\_  
of \_\_\_\_\_  
being the registered holder(s) of \_\_\_\_\_ ordinary shares <sup>(Note 2)</sup>  
in the capital of **Ying Kee Tea House Group Limited** (the “Company”) HEREBY APPOINT THE CHAIRMAN OF THE MEETING  
or <sup>(Note 3)</sup> \_\_\_\_\_  
of \_\_\_\_\_  
as my/our proxy to attend the annual general meeting of the Company (the “Meeting”) (and at any adjournment thereof) to be held at 8/F., Wah Shing Centre, 5 Fung Yip Street, Siu Sai Wan, Hong Kong on Friday, 26 August 2022 at 11:00 a.m. and to vote for me/us and in my/our name(s) as indicated below <sup>(Note 4)</sup>.

ORDINARY RESOLUTIONS*		FOR <sup>(Note 4)</sup>	AGAINST <sup>(Note 4)</sup>
1.	To receive and consider the audited consolidated financial statements of the Company and its subsidiaries and the report of the directors and the independent auditor’s report for the year ended 31 March 2022.		
2.	To re-elect Mr. Siu Chi Ming as an independent non-executive director of the Company.		
3.	To authorise the board of directors of the Company to fix the remuneration of the directors.		
4.	To re-appoint Grant Thornton Hong Kong Limited as the auditor of the Company and to authorise the directors of the Company to fix the remuneration of the auditor.		
5(A).	To grant a general mandate to the directors of the Company to allot and issue new shares of the Company.		
5(B).	To grant a general mandate to the directors of the Company to buy back shares of the Company.		
5(C).	To extend the general mandate granted to the directors of the Company to issue new shares of the Company by adding the number of shares bought back.		
6.	To grant a general mandate to the directors of the Company to grant options under the share option scheme adopted by the Company on 14 March 2018.		

\* The description of the resolutions in this form is by way of summary only; the full text of the resolutions is set out in the notice of the Meeting dated 27 June 2022.

Dated the \_\_\_\_\_ day of \_\_\_\_\_ 2022 Shareholder’s Signature <sup>(Note 5)</sup>: \_\_\_\_\_

**Notes:**

- Full name(s) and address(es) to be inserted in **BLOCK CAPITALS**.
- Please insert the number of shares of the Company registered in your name(s). If no number is inserted, the proxy form will be deemed to relate to all the shares of the Company registered in your name(s).
- If any proxy other than the Chairman is preferred, strike out “THE CHAIRMAN OF THE MEETING or” and insert the name and address of the proxy desired in the space provided. **ANY ALTERATION MADE TO THIS PROXY FORM MUST BE INITIALLED BY THE PERSON WHO SIGNS IT.**
- IMPORTANT: IF YOU WISH TO VOTE FOR ANY RESOLUTION, PLEASE TICK THE BOX MARKED “FOR” BESIDE THE APPROPRIATE RESOLUTION. IF YOU WISH TO VOTE AGAINST ANY RESOLUTION, PLEASE TICK THE BOX MARKED “AGAINST” BESIDE THE APPROPRIATE RESOLUTION.** Failure to complete any or all boxes will entitle your proxy to cast his votes on the relevant resolutions at his discretion. Your proxy will also be entitled to vote at his discretion on any resolution properly put to the Meeting other than those referred to in the notice convening the Meeting.
- This proxy form must be signed by you or your attorney duly authorised in writing or, in the case of a corporation must be either under its common seal or under the hand of an officer or attorney duly authorised.
- Where there are joint registered holders of any share of the Company, any one of such persons may vote at any meeting, either personally or by proxy, in respect of such share as if he was solely entitled thereto; but if more than one of such joint holders be present at any meeting personally or by proxy, that one of the said persons so present whose name stands first on the register of members of the Company in respect of such share shall alone be entitled to vote in respect thereof.
- To be valid, the proxy form together with any power of attorney or other authority (if any) under which it is signed or notarially certified copy thereof, must be deposited with the Hong Kong share registrar and transfer office of the Company, **Tricor Investor Services Limited at Level 54, Hopewell Centre, 183 Queen’s Road East, Hong Kong** not less than 48 hours before the time for holding the Meeting or any adjournment thereof.
- Any member of the Company entitled to attend and vote at the Meeting shall be entitled to appoint another person as his proxy to attend and vote instead of him. A proxy need not be a member of the Company but must attend the Meeting in person to represent you.
- Completion and deposit of the proxy form will not preclude you from attending and voting at the Meeting should you so wish.
- In light of the continuing risks posed by the outbreak of the novel coronavirus (COVID-19) pandemic, the Company strongly advises Shareholders to appoint the Chairman of the Meeting as their proxy to vote on the relevant resolution(s) as an alternative to attending the Meeting in person.

**PERSONAL INFORMATION COLLECTION STATEMENT**

- “Personal Data” in this statement has the same meaning as “personal data” in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong (“PDPO”).
- Your supply of Personal Data to the Company is on a voluntary basis. If you fail to provide sufficient information, the Company may not be able to process your appointment of proxy and other instructions.
- Your Personal Data may be disclosed or transferred by the Company to its subsidiaries, its share registrar, and/or other companies or bodies for any of the stated purposes, and retained for such period as may be necessary for our verification and record purposes.
- You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing to the Personal Data Privacy Officer of Tricor Investor Services Limited.