

# UNIVERSE PRINTSHOP HOLDINGS LIMITED

## 環球印館控股有限公司

(incorporated in the Cayman Islands with limited liability)

(Stock code: 8448)

### Form of Proxy for the Annual General Meeting to be held on Tuesday, 6 September 2022

I/We, <sup>(Note 1)</sup> \_\_\_\_\_ (name)  
of \_\_\_\_\_ (address)  
being the registered holder(s) of \_\_\_\_\_ shares <sup>(Note 2)</sup>  
of HK\$0.01 each in the share capital of Universe Printshop Holdings Limited (the "Company"), HEREBY APPOINT THE CHAIRMAN OF  
THE MEETING <sup>(Note 3)</sup> or \_\_\_\_\_ (name)  
of \_\_\_\_\_ (address)  
as my/our proxy to vote and act for me/us at the annual general meeting (the "Meeting") (and any adjournment thereof) of the Company to be held at Unit  
A4, Basement, Phase 4, Kwun Tong Industrial Centre, 436-446 Kwun Tong Road, Kowloon, Hong Kong on Tuesday, 6 September 2022 at 10:00 a.m. in respect  
of the resolutions as indicated below or, if no such indication given, as my/our proxy thinks fit.

ORDINARY RESOLUTIONS*		FOR <sup>(Notes 4)</sup>	AGAINST <sup>(Notes 4)</sup>
1.	To receive, consider and adopt the audited consolidated financial statements of the Company, the report of the directors of the Company (the "Directors") and the report of the independent auditor of the Company for the year ended 31 March 2022		
2.	To re-elect Mr. Lam Shing Tai as an executive Director		
3.	To re-elect Mr. Chau Man Keung as an executive Director		
4.	To re-elect Mr. Hsu Ching Loi as an executive Director		
5.	To re-elect Mr. Wong Chun Kwok as an independent non-executive Director		
6.	To re-elect Mr. Ho Kar Ming as an independent non-executive Director		
7.	To re-elect Ms. So Shuk Wan as an independent non-executive Director		
8.	To authorise the board of Directors (the "Board") to fix the Directors' remuneration		
9.	To re-appoint BDO Limited as auditor of the Company and authorise the Board to fix the auditor's remuneration		
10.	To give a general and unconditional mandate to the Directors to allot, issue and deal with additional shares in the capital of the Company not exceeding 20% of the existing issued share capital of the Company		
11.	To give a general and unconditional mandate to the Directors to repurchase the Company's shares not exceeding 10% of the existing issued share capital of the Company		
12.	To extend the general and unconditional mandate granted to the Directors to allot and issue additional shares of the Company by the number of shares repurchased by the Company		
SPECIAL RESOLUTION*			
13.	To approve the proposed amendments to the existing amended and restated memorandum of association and articles of association of the Company (the "Memorandum and Articles of Association") and the adoption of the second amended and restated Memorandum and Articles of Association as the new Memorandum and Articles of Association in substitution for and to the exclusion of the existing amended and restated Memorandum and Articles of Association with effect immediately upon close of the Meeting and authorise any Director or officer of the Company to do all things necessary to implement the adoption of the second amended and restated Memorandum and Articles of Association and to attend all necessary filings in Hong Kong and in the Cayman Islands		

\* Full text of the resolutions are set out in the notice of annual general meeting dated 8 August 2022

Date: \_\_\_\_\_

Signature <sup>(Note 5)</sup>: \_\_\_\_\_

#### Notes:

- Full name(s) and address(es) to be inserted in **BLOCK CAPITALS**.
- Please insert the number of shares of HK\$0.01 each in the share capital of the Company (the "Shares") registered in your name(s). If no number is inserted, this form of proxy will be deemed to relate to all Shares registered in your name(s).
- If any proxy other than the Chairman of the Meeting is preferred, strike out "THE CHAIRMAN OF THE MEETING or" here inserted and insert the name and address of the proxy desired in the space provided. **IF NO NAME IS INSERTED, THE CHAIRMAN OF THE MEETING WILL ACT AS YOUR PROXY.**
- IMPORTANT:** If you wish to vote **FOR** a resolution, please put a "✓" in the box marked "FOR" beside that resolution. If you wish to vote **AGAINST** a resolution, please put a "✓" in the box marked "AGAINST" beside that resolution. Failure to complete the boxes will entitle your proxy to cast his vote at his discretion. Your proxy will also be entitled to vote at his discretion on any resolution properly put to the Meeting other than those referred to in the notice convening the Meeting.
- This form of proxy must be signed by you or your attorney duly authorised in writing or, in the case of a corporation, this form of proxy must be executed under its common seal or under the hand of an officer or attorney duly authorised.
- If more than one of the joint holders is present at the Meeting in person or by proxy, that one of the joint holders so present whose name stands first in the register of members of the Company in respect of the relevant Shares shall alone be entitled to vote in respect thereof.
- To be valid, this form of proxy, together with any power of attorney (if any) or other authority (if any) under which it is signed or a notarially certified copy thereof, must be deposited at the Company's branch share registrar in Hong Kong, Tricor Investor Services Limited at Level 54, Hopewell Centre, 183 Queen's Road East, Hong Kong (if the proxy form will be deposited before 15 August 2022) or 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong (if the proxy form will be deposited on or after 15 August 2022) not less than 48 hours before the time appointed for holding the Meeting or any adjourned meeting.
- Completion and return of this form of proxy will not preclude you from attending and voting in person at the Meeting (or any adjournment thereof) should you so wish. Any alterations made in this form should be initialled by the person who signs it.

#### PERSONAL INFORMATION COLLECTION STATEMENT

Your supply of information on yourself and your proxy's is on a voluntary basis for the purpose of processing your request for the appointment of a proxy (or proxies) and your voting instructions for the Meeting of the Company (the "Purposes"). We may transfer such information to our agent, contractor, or third party service provider who provides administrative, computer and other services to us for use in connection with the Purposes and to such parties who are authorised by law to request the information or are otherwise relevant for the Purposes and need to receive the information. Your and your proxy's information will be retained for such period as may be necessary to fulfil the Purposes. Request for access to and/or correction of the relevant personal data can be made in accordance with the provisions of the Personal Data (Privacy) Ordinance and any such request should be in writing by mail to the Company/Tricor Investor Services Limited at the above address.