

ORIENT SECURITIES INTERNATIONAL HOLDINGS LIMITED
東方滙財證券控股有限公司
(Incorporated in the Cayman Islands with limited liability)
(the “Company”, together with its subsidiaries, the “Group”)
(Stock Code: 8001)

**TERMS OF REFERENCE AND MODUS OPERANDI OF
NOMINATION COMMITTEE
(the “Committee”)**

Membership and Quorum

1. The Committee shall be appointed by the board of directors of the Company (the “**Board**”) from amongst the directors of the Company and shall consist of not less than three members, a majority of whom shall be independent non-executive directors of the Company. A quorum shall be two members.
2. The chairman of the Committee shall either be the chairman of the Board or an independent non-executive director and appointed by the Board.

Authority

3. The authority of the Committee is derived from the Board, therefore the Committee is obliged to report to the Board on its decisions or recommendations, unless there are legal or regulatory restrictions on its ability to do so.
4. The Committee is authorised by the Board to investigate any activity within the scope of these terms of reference and the Company should provide the Committee with sufficient resources to perform its duties. It is authorised to seek any information it requires from any employee of the Company and the Group and members of the Board in order to perform its duties and all employees of the Group and members of the Board are directed to cooperate with any request made by the Committee within the scope of these terms of reference.

Duties, Powers and Functions

5. The duties of the Committee shall be:
 - (a) to review the policy for nomination of directors (the “**Nomination Policy**”), as appropriate, and to make recommendations to the Board for approval on any proposed revisions thereof;
 - (b) to review the structure, size and composition and diversity (including the skills, knowledge and experience) of the Board at least annually and make recommendations on any proposed changes to the Board to complement the Company’s corporate strategy;
 - (c) to identify individuals suitably qualified to become members of the Board and select or make recommendations to the Board on the selection of individuals nominated for directorships, having due regard to the Nomination Policy and the board diversity policy of the Company (the “**Board Diversity Policy**”);
 - (d) to review the Board Diversity Policy on annual basis; and review the measurable objectives that the Board has set for implementing the Board Diversity Policy, and the progress on achieving the objectives; and make disclosure of its review results in the Corporate Governance Report annually;
 - (e) to receive nominations from shareholders or directors when such are tendered and to make recommendations to the Board on the candidacy of the nominees, having regard to the Board’s compositional requirements and suitability of the nominees;

- (f) to assess the independence of independent non-executive directors and review the independent non-executive directors' confirmations on their independence; and make disclosure of its review results in the corporate governance report. Where the Board proposes a resolution to elect an individual as an independent non-executive director at the general meeting, it should set out in the circular to shareholders and/or explanatory statement accompanying the notice of the relevant general meeting why they believe he should be elected and the reasons why they consider him to be independent. If any proposed independent non-executive director has been serving more than nine years in the Company ("**Long Serving INED**"), details on factors considered, process and the Committee's discussion in arriving at the determination that the Long Serving INED is still independent and should be re-elected;
- (g) where all independent non-executive directors on the Board are Long Serving INEDs, the Committee shall recommend and procure the Board to appoint a new independent non-executive director to the Board at the next annual general meeting;
- (h) to make recommendations to the Board on the appointment or re-appointment of directors and succession planning for directors, in particular the chairman of the Board and the chief executive of the Company;
- (i) to make appropriate disclosures of the Nomination Policy and the Board Diversity Policy in the Corporate Governance Report of the Company annually; and
- (j) to consider other topics as defined by the Board from time to time.

Consultation

6. The Committee shall consult the Board about its proposal relating to the selection of individuals nominated for directorship and at the expenses of the Company, have access to independent professional advice to perform its responsibilities where it considers necessary.

Secretary

7. The secretary of the Company (or his/her delegate) shall be the secretary of the Committee (the "**Secretary**").

Meetings

8. The Committee shall meet as and when necessary or as requested by any Committee member. The Committee shall meet not less than once a year.
9. An agenda and accompanying papers shall be sent in full to all members of the Committee in a timely manner and at least 3 days before the intended date of the meeting of the Committee (or such other period as agreed by its members).
10. The meetings and proceedings of the Committee are governed by the provisions of the Articles of Association of the Company for regulating the meetings and proceedings of the Board so far as the same are applicable.

Reporting Procedures

11. The Secretary shall keep minutes of each Committee meeting. Draft and final versions of minutes of the Committee meetings shall be sent to all members of the Committee for their comments and records respectively, in both cases within a reasonable time from such meeting.
12. The Secretary shall circulate the minutes of meetings of the Committee to all members of the Board, unless a conflict of interest exists or for the reasons mentioned in paragraph 3.
13. The Committee should report to the Board on a regular basis. At the next meeting of the Board following a meeting of the Committee, the chairman of the Committee shall report to the Board on the findings and recommendations of the Committee.

Effective date: 6 June 2023