

Hang Tai Yue Group Holdings Limited

恆泰裕集團控股有限公司

(Incorporated in the Cayman Islands and continued in Bermuda with limited liability)

(於開曼群島註冊成立並於百慕達存續之有限公司)

(Stock Code 股份代號: 8081)

15 January 2024

Dear registered shareholder(s),

Arrangement of Electronic Dissemination of Corporate Communications

Pursuant to Rule 16.04A of the Rules Governing the Listing of Securities on GEM of The Stock Exchange of Hong Kong Limited (the “**GEM Listing Rules**”) that came into effect on 31 December 2023, Hang Tai Yue Group Holdings Limited (the “**Company**”) is writing to inform you that the Company will adopt electronic dissemination of the Corporate Communications¹.

In this connection, the following arrangements will come into effect on 15 January 2024.

Actionable Corporate Communications²

The Company will send the Actionable Corporate Communications to its shareholders (“**Shareholders**”) individually in electronic form by email. If the Company does not possess the email address of a Shareholder or the email address provided is not functional³, the Company will send the Actionable Corporate Communication in printed form together with a request form for soliciting the Shareholder’s functional email address to facilitate electronic dissemination of Actionable Corporate Communications in the future.

Corporate Communications

The Company will make the Corporate Communications available on its website (www.hangtaiyue.com) and the Stock Exchange’s website (www.hkexnews.hk).

A notice of publication of the Corporate Communications, in both English and Chinese, will be sent by the Company to Shareholders by email or by post (if the Company does not possess the functional email address of a Shareholder) on the publication date of the Corporate Communications.

Solicitation of electronic contact details

In support of electronic communication by email, the Company recommends you provide your email address by scanning your personalized QR code on the enclosed reply form (the “**Reply Form**”) or completing, signing and returning the Reply Form to the Company’s Hong Kong share registrar (the “**Share Registrar**”), Hong Kong Registrars Limited, at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wan Chai, Hong Kong.

It is the responsibility of the Shareholders to provide email address that is functional. If the Company does not possess the email address of a Shareholder or the email address provided is not functional, the Company will act according to the above arrangements. The Company will be considered to have complied with the GEM Listing Rules if it sends Actionable Corporate Communications to the email address provided by a Shareholder without receiving any “non-delivery message”.

If you want to receive the Corporate Communications and the Actionable Corporate Communications in printed form, please complete the enclosed Reply Form and send it to the Share Registrar or send an email to hangtaiyue.ecom@computershare.com.hk specifying your name, address and request to receive the Corporate Communications and the Actionable Corporate Communications in printed form. Please note that such instruction shall be valid for one year starting from the receipt date of your instruction and will expire thereafter. For those Shareholders who, for any reason, have difficulty in gaining access to the Company’s website, the Company will, upon receipt of request in writing by such Shareholders to the Share Registrar, send future corporate Communications and Actionable Corporate Communication to such Shareholders in printed form free of charges.

Should you have any queries relating to this letter, please contact the Share Registrar at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. (Hong Kong time), Mondays to Fridays, excluding Hong Kong public holidays.

Yours faithfully,
By order of the Board
Hang Tai Yue Group Holdings Limited
Ng Ting Ho
Chairman

¹ Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to (a) the directors’ report, its annual accounts together with a copy of the auditors’ report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular and (f) a proxy form.

² Actionable Corporate Communications refer to is any corporate communication that seeks instructions from issuer’s securities holders on how they wish to exercise their rights or make an election as the issuer’s securities holder.

³ It is the responsibility of a Shareholder to provide email address that is functional. The Company will be considered to have complied with the GEM Listing Rules if it sends Actionable Corporate Communications to the email address provided by a Shareholder without receiving any “non-delivery message”.

Hang Tai Yue Group Holdings Limited

恆泰裕集團控股有限公司

(Incorporated in the Cayman Islands and continued in Bermuda with limited liability)

(於開曼群島註冊成立並於百慕達存續之有限公司)

(Stock Code 股份代號: 8081)

各位登記股東：

以電子方式發布企業通訊之安排

根據自二零二三年十二月三十一日起生效的香港聯合交易所有限公司 GEM 證券上市規則（「GEM 上市規則」）第 16.04A 條，恆泰裕集團控股有限公司（「本公司」）謹此通知 閣下，本公司將採用以電子方式發布企業通訊¹。

就此而言，以下安排將自二零二四年一月十五日起生效。

可供採取行動的企業通訊²

本公司將以電子通訊方式（通過電子郵件）向股東（「股東」）個別地發送可供採取行動的企業通訊。如果本公司沒有獲取股東的電子郵箱地址或其提供的電子郵箱地址無效³，本公司將以印刷本形式向其發送可供採取行動的企業通訊，連同一份索取股東有效電子郵箱地址的表格，以便將來以電子通訊方式發送可供採取行動的企業通訊。

企業通訊

本公司將在本公司網站（www.hangtaiyue.com）及聯交所網站（www.hkexnews.hk）上發佈企業通訊。

本公司將於企業通訊刊發日期通過電子郵件方式或郵寄方式（在本公司沒有獲取股東有效電子郵箱地址時）向股東發送企業通訊的登載通知，該通知將同時提供英文和中文版本。

徵集電子聯絡資料

為了支援通過電子郵件進行電子通訊，本公司建議 閣下透過掃描本函背頁之回條（「回條」）上列印的 閣下專屬二維碼來提供 閣下的電子郵件地址。或者， 閣下也可以簽署隨附回條到本公司的香港股份過戶登記處（「股份過戶處」）香港證券登記有限公司，地址為香港灣仔皇后大道東 183 號合和中心 17M 樓。

股東有責任提供有效的電子郵箱地址。假若本公司沒有收到股東的電子郵箱地址或股東所提供的電子郵箱地址無效，本公司將按照上述安排行事。如果本公司向股東提供的電子郵箱地址發送可供採取行動的企業通訊而未收到任何「未送達信息」，則本公司將被視為已遵守 GEM 上市規則。

若 閣下希望收取企業通訊及可供採取行動的企業通訊之印刷版，請填妥隨附回條並寄回股份過戶處或發送電子郵件至 hangtaiyue.ecom@computershare.com.hk，並註明 閣下的姓名、地址以及收取企業通訊及可供採取行動的企業通訊印刷版的要求。請注意，收取未來企業通訊印刷版之指示由收悉 閣下指示當日起計一年內有效，此後將過期。對於因任何原因難以訪問本公司網站或希望收取所有日後的企業通訊及可供採取行動的企業通訊的印刷本的股東，本公司將應相關股東發送至股份過戶登記處的書面形式請求，將日後的企業通訊及可供採取行動的企業通訊的印刷本免費向其寄發。

如 閣下對本函件有任何疑問，請於辦公時間星期一至五（香港公眾假期除外）上午九時正至下午六時正（香港時間）其間致電股份過戶處(852)2862 8688 查詢。

承董事會命
恆泰裕集團控股有限公司
主席
吳廷浩
謹啟

二零二四年一月十五日

¹ 企業通訊是指本公司發佈或將予發佈以供其任何證券持有人參照或採取行動的任何文件，其中包括 但不限於 (a) 董事會報告，公司年度帳目連同核數師報告的副本以及（如適用）財務摘要報告；(b) 中期報告及（如適用）中期摘要報告；(c) 會議通告；(d) 上市文件；(e) 通函及 (f) 代表委任表格。

² 可供採取行動的企業通訊是指任何涉及要求發行人證券持有人指示其擬如何行使其有關發行人證券持有人權利的企業通訊。

³ 閣下有責任提供有效的電子郵箱地址。如果本公司向股東提供的電子郵箱地址發送可供採取行動的企業通訊而未收到任何「未送達信息」，則本公司將被視為已遵守 GEM 上市規則。



REPLY FORM 回條

To: **Computershare Hong Kong Investor Services Limited /
Hong Kong Registrars Limited (The "Share Registrar")**
17M Floor, Hopewell Centre
183 Queen's Road East, Wanchai, Hong Kong

致：香港中央證券登記有限公司 /
香港證券登記有限公司（「股份過戶處」）
香港灣仔皇后大道東 183 號
合和中心 17M 樓

(Please **choose ONLY ONE** of the options below)
(請從以下選項中只選擇其中一項)

Option 1: Provide your email address for receipt of future Corporate Communications* of the Company via electronic dissemination by scanning your personalized QR code	Personalized QR Code 專屬二維碼
選項 1: 掃描閣下專屬二維碼提供閣下之電子郵件地址，以接收公司通過電子方式發佈的未來公司通訊*	
You are NOT required to return this Reply Form if you choose Option 1. 如選擇了選項 1，閣下無須交回本回條。	

Option 2: I/we hereby provide my/our email address in writing for receipt of future Corporate Communications* of the following listed company (the "Company") via electronic dissemination	
選項 2: 本人/吾等現以書面提供本人/吾等之電子郵件地址，以確保收到以下上市公司（「公司」）通過電子方式發佈的未來公司通訊*	
Name of Securities holder(s) 證券持有人姓名：	Name of the listed company 上市公司名稱： Hang Tai Yue Group Holdings Limited 恆泰裕集團控股有限公司
Email address 電郵地址：(Notes 3 / 附註 3)	

Option 3: I/we hereby request for receipt of Corporate Communications* in printed form (Please mark "✓" in the below box if applicable)	
選項 3: 本人/吾等現要求收取公司通訊*印刷版（如適用，請在以下方格內劃上「✓」號）	
<input type="checkbox"/> receive future Corporate Communications* in printed copy and noted that this instruction is valid only for one year starting from the receipt date of instruction. (Notes 5) 收取未來公司通訊的印刷本，並已知悉本指示由收取指示日期起計一年內有效。(附註 5)	

Signature(s): (Notes 1) 簽名：(附註 1) _____

Contact number: 聯絡電話號碼： _____

Date: 日期： _____

- Notes 附註：
1. Please complete all your details clearly. If your shares are held in joint names, all of the joint shareholders should jointly sign this Reply Form in order to be valid. 請清楚填寫閣下之所有資料，如屬聯名股東，則本回條須由所有聯名股東聯名簽署，方為有效。
 2. Any Reply Form with no signature or otherwise incorrectly completed will be void. 任何回條若未有簽署或在其他方面填寫不正確，則本回條將會作廢。
 3. It is the shareholder's responsibility to provide email address that is functional. If the Company does not receive the completed form or the email address provided is not functional, the Company will send the Actionable Corporate Communication* in printed form together with a request for soliciting your functional email address to facilitate electronic dissemination of Actionable Corporate Communications in the future. The Company will be considered to have complied with the Rules Governing the Listing of Securities on GEM of The Stock Exchange of Hong Kong Limited if it sends Actionable Corporate Communications to the email address provided by a shareholder without receiving any "non-delivery message". 股東有責任提供有效的電子郵件地址。如果本公司沒有收到填寫完整的表格或提供的電子郵件地址無效，本公司將以印刷本形式發送可供採取行動的企業通訊*，連同一份索取股東有效電子郵件地址的表格，以便將來以電子通訊方式發送可供採取行動的企業通訊。如果本公司向股東提供的電子郵件地址發送可供採取行動的企業通訊而未收到任何「未送達信息」，則本公司將被視為已遵守香港聯合交易所有限公司 GEM 證券上市規則。
 4. If you provide more than one email address by reply form and/or other means, only the latest one email address provided will be registered. 如閣下通過回條及/或其他方式提供多於一個的電子郵件地址，只有閣下最後提供的電子郵件地址將會被用於登記。
 5. If you mark "✓" in the box in Option 3, no email address will be registered and only Corporate Communications* in printed form will be received. 如閣下在選項 3 方格內劃上「✓」號，將不會有電子郵件地址被登記，只有公司通訊*的印刷版會被收取。
 6. For the avoidance of doubt, the Company does not accept any other instructions given on this Reply Form. 為免存疑，在本回條上的任何額外指示，公司將不予處理。
- * Unless otherwise specified, Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to the annual report, interim report, notice of meeting, circular and proxy form. 除非另有註明，公司通訊乃指公司已發出或將予發出以供其任何證券的持有人參閱或採取行動的任何文件，其中包括但不限於年報、中期報告、會議通告、通告及代表委任表格。
- # Actionable Corporate Communications refer to any corporate communications that seek instructions from the Shareholders of the Company on how they wish to exercise their rights or make elections as the Company's shareholders. 可供採取行動的企業通訊是指任何涉及要求本公司股東指示其擬如何行使有關股東權利的企業通訊。

PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

(i) "Personal Data" in this statement has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO"). 本聲明中所指的「個人資料」與香港法例第 486 章《個人資料(私隱)條例》(「《私隱條例》」)中「個人資料」的涵義相同。

(ii) Your Personal Data provided in this Reply Form will be used in connection with, including but not limited to, the Company's electronic dissemination of Corporate Communications* and to liaise with you on other matters relating to your holdings in the Company. Your supply of Personal Data to the Company is on a voluntary basis. In case of a failure to provide sufficient information, the Company may not be able to process your instruction and/or request as stated in this Reply Form. 閣下於本回條所提供的個人資料將用於(包括但不限於)有關公司以電子方式發布公司通訊*及就閣下持有的公司證券有關的其他事宜上與閣下聯絡。閣下是自願向本公司提供個人資料，若閣下未能提供足夠資料，本公司可能無法處理閣下在本回條上所述的指示及/或要求。

(iii) Your Personal Data may be disclosed or transferred by the Company to its subsidiaries, the Share Registrar, and/or other companies or bodies for any of the stated purposes, or when it is required to do so by law and will be retained for such period as may be necessary for our verification and record purposes. 閣下的個人資料披露或轉移給公司的附屬公司、股份過戶處、及/或其他公司或團體，並將將在適當期間保留該等個人資料作核實及紀錄用途。

(iv) You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing, by mail to the Hong Kong Privacy Officer of the Share Registrar at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong or by email at PrivacyOfficer@computershare.com.hk. 閣下有權根據《私隱條例》的條文查閱及/或修改閣下的個人資料。任何該等查閱及/或修改個人資料的要求均須以書面方式郵寄至股份過戶處(地址為香港灣仔皇后大道東 183 號合和中心 17M 樓)向香港隱私主任提出，或發送電郵至 PrivacyOfficer@computershare.com.hk。

Mailing Label 郵寄標籤

Computershare Hong Kong Investor Services Limited
香港中央證券登記有限公司
Freepost No. 簡便回郵號碼: 37
Hong Kong 香港

Please cut the mailing label and stick it on an envelope to return this form to us.
No postage is necessary if posted in Hong Kong.

當閣下寄回此回條時，請將郵寄標籤剪貼於信封上。
如在本港投寄，閣下無需支付郵費或貼上郵票。