

INSTRUCTION FORM (Notes 1 & 2)

To: Meadville Holdings Limited ("Company")

c/o Tricor Investor Services Limited ("**Branch Share Registrar**") at 26th Floor, Tesbury Centre, 28 Queen's Road East, Wanchai, Hong Kong

For the purpose of environmental protection, you are recommended to choose to receive future Corporate Communication ^(Note 3) of the Company by electronic means through access to the Company's website at <u>www.meadvillegroup.com</u> in lieu of printed form.

For future Corporate Communication:

To elect/change your choice as to the means of receipt of future Corporate Communication

This part is for filling in by the following shareholder:

- (1) shareholder who has not made an election of means of receipt and language of Corporate Communication; or
- (2) shareholder who has previously made an election of means of receipt and language of Corporate Communication, but now wish to change his/her/its choice of means of receipt and language of future Corporate Communication.

Please tick ONLY ONE of the following boxes (Note 2)

I/We would like to receive future Corporate Communication of the Company in the following manner:

(a) to access Corporate Communication posted on the Company's website using electronic means in lieu of receiving printed form, and to receive **email notification** to my/our email address at

of the publication of Corporate Communication on the Company's website.

- (b) \square in **English** version only.
- (c) in **Chinese** version only.
- (d) \square in **BOTH** English and Chinese versions.

Please sign and complete this part before returning this Instruction Form

 Contact telephone number:

Signature	(Note 4).	
Signature	· · ·	-

Date:

Notes:

(1) Please complete, sign and return this postage-prepaid Instruction Form to the Branch Share Registrar by (i) mail or hand delivery to its address at 26th Floor, Tesbury Centre, 28 Queen's Road East, Wanchai, Hong Kong; or (ii) fax at (852) 2810 8185; or (iii) email to <u>meadville-ecom@hk.tricorglobal.com</u>.

- (3) Corporate Communication refers to any document issued or to be issued by the Company for your information or action, including but not limited to the directors' report, annual accounts together with a copy of the auditors' report and, where applicable, summary financial report; the interim report and, where applicable, summary interim report; the quarterly report (if any); a notice of meeting; a listing document; a circular; and a proxy form.
- (4) If your shares are held in joint names, the shareholder whose name stands first on the register of members of the Company in respect of shares should sign on this Instruction Form in order to be valid.

⁽²⁾ This Instruction Form will be void if more than one box is ticked or no box is ticked or if the information is incorrectly completed.

請在此摺疊及封口 Please fold and seal here	POSTAGE WILL BE PAID BY LICENSEE 郵費由持 牌人支付	NO POSTAGE STAMP NECESSARY IF POSTED IN HONG KONG 如在本港投育 毋須貼上郵票	請在此揹疊及封□ Please fold and seal here
		Please fold and seal here 請在此摺疊及封口	