



中泛控股有限公司

CHINA OCEANWIDE HOLDINGS LIMITED

(Incorporated in Bermuda with limited liability)
(於百慕達註冊成立之有限公司)

Stock Code 股份代號 : 715

2017

SOCIAL RESPONSIBILITY REPORT
社會責任報告



2017 SOCIAL RESPONSIBILITY REPORT

2017年社會責任報告

TABLE OF CONTENT	目錄	PAGE 頁次
I. ABOUT THIS REPORT	關於本報告	2
II. REPORTING PERIOD AND SCOPE OF THE REPORT	報告期及報告範圍	3
III. INFORMATION DISCLOSURE	資料披露	3
IV. STAKEHOLDER ENGAGEMENT	與權益人的溝通	4
V. ENVIRONMENTAL SUSTAINABILITY	環境可持續發展	8
VI. SOCIAL SUSTAINABILITY	社會可持續發展	22
VII. REPORT DISCLOSURE INDEX	報告披露索引	39
END OF REPORT	本報告終	44

2017 SOCIAL RESPONSIBILITY REPORT (CONTINUED)

2017年社會責任報告(續)

I. ABOUT THIS REPORT

China Oceanwide Holdings Limited (the “Company”) and its subsidiaries (collectively, the “Group”) are currently comprised of four business segments, namely Property Investment, Real Estate Development, Energy and Finance Investment and Others, with presence in Mainland China, Hong Kong, the United States of America and Indonesia. As a renowned company in China, the Group stringently adheres to their environmental and social responsibilities.

The Group has developed its sustainability strategy with aims to create sustainable values to its stakeholders and has brought positive impact to the environment and society. In order to carry out the sustainability strategy from top to bottom, the Board of Directors (the “Board”) of the Group has ultimate responsibility for ensuring the effectiveness of the Group’s environmental, social and governance (“ESG”) policies. The Board has established dedicated teams to manage ESG issues within each business division in the Group. Designated staff has been assigned to enforce and supervise the implementation of the relevant ESG policies. The Group is also committed to constantly reviewing and adjusting the Group’s sustainability policies to satisfy the ever-changing needs of its stakeholders. Details of its management approach in environmental and social aspects can be found in the different sections of this Report. The Group believes that sustainability is essential to the long-term development of the Group.

The Group is pleased to present this Report as a means to demonstrate the Group’s approach and performance in terms of sustainable development for the year ended on 31 December 2017. This Report is prepared in compliance with the ESG Reporting Guide as set out in Appendix 27 of the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited’s website.

I. 關於本報告

中泛控股有限公司(「本公司」)及其附屬公司(統稱為「本集團」)目前經營四大業務分部：物業投資、房地產開發、能源電力及財務投資及其他；業務分佈於中國內地、香港、美國和印尼。作為中國知名公司，本集團克盡其環境及社會責任。

本集團已制訂其可持續發展策略，旨在為其權益人創造可持續價值，並造福環境及社會。為從上而下貫徹執行可持續發展策略，本集團董事會(「董事會」)肩負最終責任，確保本集團的環境、社會及管治政策行之有效。董事會已成立專責團隊，管理本集團各業務分部的環境、社會及管治問題。董事會亦指派指定員工加強及督導實行相關環境、社會及管治事宜。此外，本集團致力持續檢討及調整本集團的可持續發展政策，以滿足其權益人不斷變化的需求。有關環境及社會層面管理方針的詳情，可參閱本報告不同章節。本集團相信，可持續發展為本集團長遠發展的要素。

本集團欣然提呈本報告，展示本集團於截至2017年12月31日止年度在可持續發展方面的方針及表現。本報告乃遵照香港聯合交易所有限公司網站內證券上市規則附錄二十七所載的環境、社會及管治報告指引編製。

2017 SOCIAL RESPONSIBILITY REPORT (CONTINUED) 2017年社會責任報告(續)

II. REPORTING PERIOD AND SCOPE OF THE REPORT

This Report covers the environmental and social performance within the operational boundaries of the Group that include the business of property investment in Shanghai, the PRC, real estate development segment in the U.S., energy segment in Indonesia and the Group's head office in Hong Kong. The reporting period of this Report is the financial year from 1 January 2017 to 31 December 2017 ("FY2017"), unless specifically stated otherwise. This Report will be issued on an annual basis.

III. INFORMATION DISCLOSURE

The information in this report is gathered from the official documents and statistics of the Group, the integrated information of supervision, management and operation in accordance with the relevant policy, the internal quantitative and qualitative questionnaires based on the reporting framework, and sustainability practices provided by the subsidiaries of the Group. A complete content index is available at the end of the Report for readers' convenience to check efficiently. This report is prepared in Chinese and English and has been uploaded to the Group's website at <http://www.oceanwide.hk>. For any conflict or inconsistency, the English version shall prevail.

II. 報告期及報告範圍

本報告涵蓋本集團營運範圍內的環境及社會表現，營運範圍包括於中國上海的物業投資業務、於美國的房地產開發分部、於印尼的能源電力分部及本集團於香港的總辦事處。除另有說明外，本報告的報告期為由2017年1月1日起至2017年12月31日止財政年度（「2017財政年度」）。本報告將每年刊發。

III. 資料披露

本報告內的資料源自本集團的正式文件及統計數字，根據相關政策的監督、管理及營運整合資料，根據報告框架進行的內部定量及定性問卷調查以及本集團附屬公司提供的可持續發展慣例。本報告文末備有完整內容索引，以便讀者速查。本報告以中文及英文編製，已上載至本集團網站<http://www.oceanwide.hk>。中英文版本如有衝突或歧義，概以英文版本為準。

2017 SOCIAL RESPONSIBILITY REPORT (CONTINUED)
2017年社會責任報告(續)

IV. STAKEHOLDER ENGAGEMENT

With the goal to strengthen the sustainability approach and performance of the Group, the Group has put tremendous effort into listening to both its internal and external stakeholders. The Group actively collects feedback from its stakeholders in order to maintain a high standard of sustainability within the Group while also building a trustful and supporting relationship with them. The Group connects with its stakeholders through their preferred communication channels as listed in the table below.

IV. 與權益人的溝通

為加強本集團的可持續發展方針及提升有關表現，本集團不遺餘力地聽取其內部及外部權益人的意見。本集團積極收集其權益人的反饋意見，以期令本集團的可持續發展維持於高水平，同時與權益人建立互信互助的關係。本集團以下表所列權益人喜好的溝通渠道與彼等聯繫。

Stakeholders 權益人	Expectations and concerns 預期及關注事項	Communication Channels 溝通渠道
Government and regulatory authorities 政府及監管機構	<ul style="list-style-type: none"> — Compliance with laws and regulations — Support economic development — proper tax payment — 遵守法律及法規 — 支持經濟發展 — 妥為納稅 	<ul style="list-style-type: none"> — Supervision on complying with local laws and regulations — Routing reports and taxes paid — 監督當地法律及法規遵守情況 — 提交報告及繳稅
Shareholders 股東	<ul style="list-style-type: none"> — Return on investments — Corporate governance — Business compliance — 投資回報 — 企業管治 — 商業合規 	<ul style="list-style-type: none"> — Regular reports and announcements — Regular general meetings — Official website — 定期報告及公告 — 定期股東大會 — 官方網站
Employees 僱員	<ul style="list-style-type: none"> — Employees' compensation and benefits — Career development — Health and safety working environment — 僱員補償及福利 — 事業發展 — 健康及安全的工作環境 	<ul style="list-style-type: none"> — Performance reviews — Regular meetings and trainings — Emails, notice boards, hotline, caring activities with management — 表現評估 — 定期會議及培訓 — 電郵、通告欄、熱線、與管理層一同參與關懷活動

2017 SOCIAL RESPONSIBILITY REPORT (CONTINUED)
2017年社會責任報告(續)

Stakeholders 權益人	Expectations and concerns 預期及關注事項	Communication Channels 溝通渠道
Customers	<ul style="list-style-type: none"> — High quality products and services — Protect the rights of customers 	<ul style="list-style-type: none"> — Customer satisfaction survey — Face-to-face meetings and on-site visits
顧客	<ul style="list-style-type: none"> — 優質產品及服務 — 保障顧客權益 	<ul style="list-style-type: none"> — Customer service hotline and email — 客戶滿意度調查 — 面見及實地視察 — 顧客服務熱線及電郵
Suppliers	<ul style="list-style-type: none"> — Fair and open procurement — Win-win cooperation 	<ul style="list-style-type: none"> — Open tendering — Suppliers' satisfactory assessment — Face-to-face meetings and on-site visits
供應商	<ul style="list-style-type: none"> — 公平公開採購 — 雙贏合作 	<ul style="list-style-type: none"> — 公開招標 — 供應商滿意度評估 — 面見及實地視察
General public	<ul style="list-style-type: none"> — Involvement in communities — Business compliance — Environmental protection awareness 	<ul style="list-style-type: none"> — Media conferences and responses to enquiries — Public welfare activities
普羅大眾	<ul style="list-style-type: none"> — 社區參與 — 商業合規 — 環保意識 	<ul style="list-style-type: none"> — 媒體發佈會及回應提問 — 公益活動

2017 SOCIAL RESPONSIBILITY REPORT (CONTINUED)

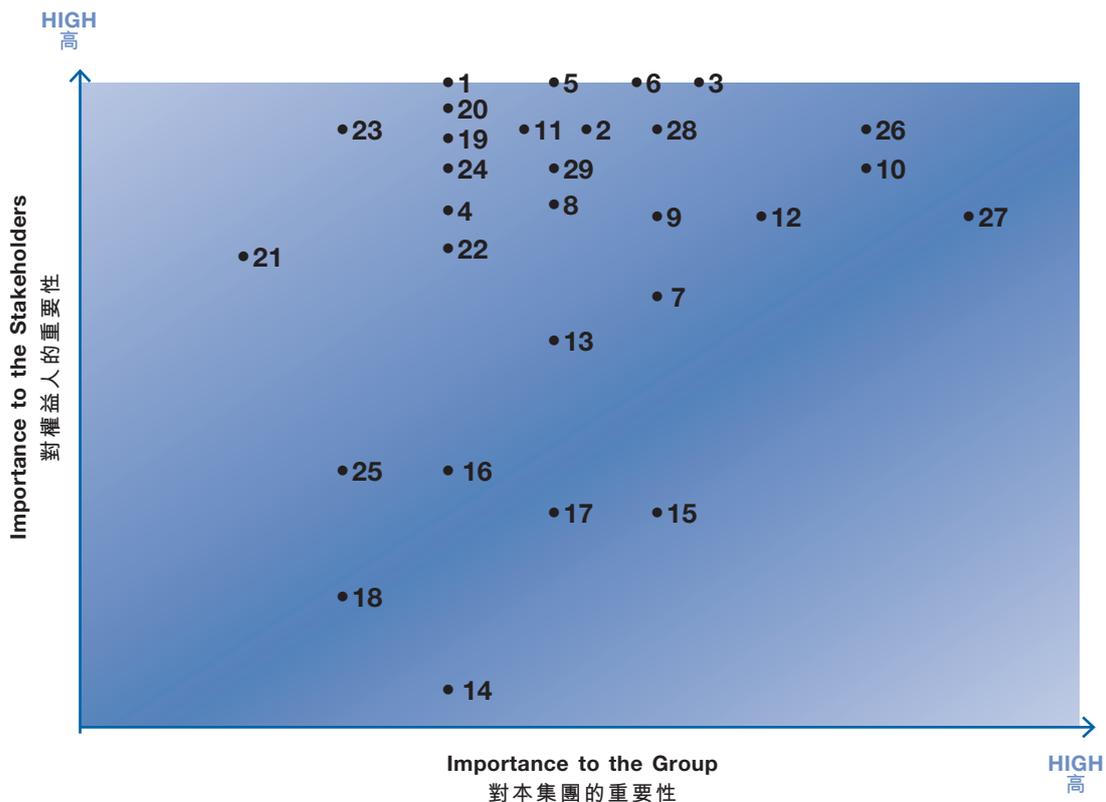
2017年社會責任報告(續)

Materiality Assessment

The Group undertakes annual review in identifying and understanding its stakeholder's main concerns and material interests for the Report. In FY2017, the Group engaged its stakeholders to conduct a materiality assessment survey. Both internal and external stakeholders have been selected based on their influence and dependence on the Group. Stakeholders with high levels of influence and dependence on the Group have been selected by the management of the Group, and then invited to express their views and concerns on a list of sustainability issues via an online survey. As a result, the Group is able to prioritise the issues for discussion. The result from the materiality assessment survey has been mapped and presented as below.

重要性評估

本集團每年進行檢討，為本報告辨識及了解其權益人的主要關注事項及重要權益。於2017財政年度，本集團與其權益人溝通，以進行重要性評估調查。內部及外部權益人乃按其對本集團的影響力及依賴程度挑選。本集團管理層挑選出對本集團影響力強及依賴程度高的權益人，再邀請彼等透過網上調查就一系列可持續發展議題發表意見及表達關注。因此，本集團得以排列有關議題的優先次序以作討論。重要性評估調查結果已製圖呈列如下。



2017 SOCIAL RESPONSIBILITY REPORT (CONTINUED)

2017年社會責任報告(續)

1	Air and greenhouse gas emissions 氣體及溫室氣體排放	11	Occupational health and safety 職業健康與安全	21	Marketing and promotion 市場推廣及宣傳
2	Sewage treatment 污水處理	12	Employee development and training 僱員發展及培訓	22	Observing and protecting intellectual property rights 遵守及保護知識產權
3	Land use, pollution and restoration 土地使用、污染及復墾	13	Preventing child and forced labour 防止童工及強制勞工	23	Product quality assurance and recall percentage 產品品質保證及召回百分比
4	Solid waste treatment 固體廢物處理	14	Suppliers by geographical region 按地區委聘供應商	24	Protection of consumer information and privacy 保護顧客資料及私隱
5	Energy use 能源使用	15	Selection of suppliers and assessment of their product/services 挑選供應商及評估產品／服務	25	Labelling relating to products/services 產品／服務相關標籤
6	Water use 用水	16	Environmental protection assessment of the suppliers 供應商環保評估	26	Preventing bribery, extortion, fraud and money laundering 防止賄賂、勒索、欺詐及洗錢
7	Use of other raw/ packaging materials 其他原料／包裝材料使用	17	Social risks assessment of the suppliers 供應商社會風險評估	27	Anti-corruption policies and whistle-blowing procedure 反貪污政策及舉報程序
8	Mitigation measures to protect natural resources 保護天然資源的緩解措施	18	Procurement Practices 採購慣例	28	Understanding local communities' need 了解當地社會需要
9	Composition of employees 僱員成員組合	19	Health and safety relating to products/services 產品／服務相關健康與安全性	29	Public welfare and charity 公益事務
10	Employee remuneration and benefits 僱員薪酬及福利	20	Customers satisfaction 客戶滿意度		

2017 SOCIAL RESPONSIBILITY REPORT (CONTINUED) 2017年社會責任報告(續)

The Group has built a two-dimensional materiality analysis matrix and prioritised the 29 issues accordingly. With respect to this Report, the Group identified anti-corruption policies and whistle-blowing procedure, preventing bribery, extortion, frauds and money laundering, and employee remuneration and benefits as issues of the highest importance to its stakeholders and the Group. This review has helped the Group to prioritise its corresponding sustainability issues and highlight the material and relevant aspects so as to align them with stakeholders' expectations.

Stakeholders Feedback

As the Group always striving for excellence, the Group welcomes stakeholders' feedback, especially on topics listed as the highest importance in the materiality assessment and its ESG approach and performance. Readers are also welcome to share your views with the Group at "ir@oceanwide.hk".

V. ENVIRONMENTAL SUSTAINABILITY

The Group pays great attention to protecting the environment and is committed to the long-term sustainability of the environment and community in which it operates. The Group stringently controls its emissions and consumption of resources, and complies with all relevant environmental laws and regulations in all operating regions in its daily operation. All operating regions of the Group have implemented effective energy conservation measures to minimise the environmental impact, such as raising the environmental awareness, using resources responsibly, and managing the waste efficiently.

本集團已建立二維重要性分析矩陣，並據此排列29個議題的優先次序。就本報告而言，本集團視反貪污政策及舉報程序、防止賄賂、勒索、欺詐及洗錢以及僱員薪酬及福利為對權益人及本集團最重要的議題。此項檢討有助本集團排列其相應可持續發展議題的優先次序，以及突顯重要及相關層面，從而達到權益人的期望。

權益人反饋

本集團一直追求卓越，因此歡迎權益人反饋意見，特別是有關於重要性評估中列作最具重要性的議題以及其環境、社會及管治方針及表現方面的意見。此外，亦歡迎讀者與本集團分享意見，有關意見可發送至「ir@oceanwide.hk」。

V. 環境可持續發展

本集團非常重視保護環境，致力於經營所在地環保及社區的長期可持續發展。本集團嚴格監控其排放物及資源耗用情況，並於日常營運中遵守各個經營地區的所有相關環境法律及法規。本集團各經營地區已實行有效節能措施，盡量減輕對環境的影響，例如提高環保意識、以負責任態度使用資源及有效管理廢棄物。

2017 SOCIAL RESPONSIBILITY REPORT (CONTINUED) 2017年社會責任報告(續)

This section primarily discloses the policies and practices of the Group on emissions, use of resources, the environment and natural resources during FY2017.

A.1. Emissions

Property Investment Segment

The property investment business segment with two properties located in Shanghai serves as a solid foundation of the Group's development. In this business segment, the Group strictly adheres to emission related laws and regulations, including but not limited to the Environmental Protection Law of the People's Republic of China, and the Law of the People's Republic of China on the Appraising of Environment, set out in the PRC.

The major emissions are generated from property electricity consumption, water consumption, domestic wastewater, domestic solid wastes, and interior decoration solid wastes. With the efforts that the Group has made on the reduction of carbon, wastewater and solid wastes, it is manifest that the Group has achieved magnificent progress in thriving towards sustainable development and will relentlessly run its property business in an environmentally-friendly manner. During the year under review, no hazardous emissions had been found from the Group.

本節主要披露本集團於2017財政年度有關排放物、資源使用、環境及天然資源的政策及慣例。

A.1. 排放物

物業投資分部

物業投資業務分部擁有兩項位於上海的物業，為本集團發展奠定紮實基礎。於此業務分部，本集團恪守排放相關法律及法規，包括但不限於中國的中華人民共和國環境保護法及中華人民共和國環境影響評價法。

主要排放物來自物業耗電、耗水、生活廢水、生活固體廢物及室內裝修固體廢物。隨着本集團努力減少碳排放、廢水及固體廢物，本集團顯然已朝可持續發展之路邁進一大步，並將繼續堅持以環保方式經營其物業業務。於回顧年度內，並無發現來自本集團的有害排放物。

2017 SOCIAL RESPONSIBILITY REPORT (CONTINUED)

2017年社會責任報告(續)

Air Emissions & Green House Gases Emissions (“GHGs Emissions”)

The direct air emissions from this business segment come from the use of vehicles while the GHG emissions are indirectly generated from the purchase of electricity. The Group has implemented several practical measures on saving energy, especially electricity, which will be further described in the subsection headed “Electricity” under section A.2. “Use of Resources”. No hazardous gases or GHGs in the daily operations had been emitted during the year under review.

Wastewater

The wastewater generated from the Group’s properties is the sewage from domestic usage, The Group has been signing the sewage treatment contract with an environmental engineering company located in Shanghai for managing its daily sewage discharge. The sewage will be discharged through the drainage pipe into the sewage room, where the biochemical treatment will be conducted to ensure the wastewater reach the wastewater discharge standard of the PRC. The qualified wastewater will eventually be discharged to the local municipal wastewater treatment plant.

Since the amount of wastewater is positively correlated to water consumption, the Group has adopted specific measures to preserve the water resources from the source, which are further explained in the subsection headed “Water” under section A.2. “Use of Resources” of this Report.

氣體排放及溫室氣體排放

來自此業務分部的直接氣體排放源於使用汽車，而溫室氣體排放因購買電力而間接產生。本集團已實行多項切實可行的措施，以節約能源，特別是電力，將於A.2.節「資源使用」下「電力」分節進一步闡述。於回顧年度內，日常營運並無排放有害氣體或溫室氣體。

廢水

本集團物業產生的廢水為生活污水。本集團已與位於上海的環境工程公司簽署污水處理合約以管理其日常污水排放。污水將透過排污管排放至污水室，進行生化處理，以確保廢水達到中國污水排放標準。最後，合格污水將排放至當地市級污水處理廠。

由於廢水量與耗水量成正比，因此，本集團已採納特定措施，從源頭保育水資源，將於本報告A.2.節「資源使用」下「水」分節進一步說明。

2017 SOCIAL RESPONSIBILITY REPORT (CONTINUED)

2017年社會責任報告(續)

Solid wastes

The solid wastes generated from the Group's properties include the domestic waste from office and the construction waste from interior decoration of some units. For the domestic waste, the Group has adopted a classification method for collecting plastic waste, paper waste, cans, glasses and other non-recyclable waste. The classified waste will be then transported to the local recycling centre and the waste disposal plant for further treatment.

The construction waste is generated from the additional interior decoration by the unit owners or lessees. The Group requires the owners or lessees to have fully complied with the waste management policies and implemented the construction waste collection process in perfect order. Subsequent collections and treatments of the construction waste by the sanitation service company should be conducted regularly, who also needs to make sure that the recyclable materials in the waste can be fully utilised afterwards.

Real Estate Development Segment

In FY2017, the Group complied with all local relevant environmental laws. Besides, the Group's contractor has also strictly followed the Storm Water Pollution Control Requirements of the LADBS ("Los Angeles Department of Building and Safety"). During the year under review, the Group found no disregard to influential laws relevant to exhaust gas or greenhouse gas emissions, water or land contamination, and hazardous or non-hazardous waste management.

固體廢物

本集團物業產生的固體廢物包括來自辦公室的生活廢物及來自部分單位室內裝修的建築廢物。生活廢料方面，本集團已採納分類方法，收集塑膠廢料、廢紙、金屬罐、玻璃及其他不可回收廢物。經分類廢物隨後將運送至當地回收中心及廢物處理廠進行進一步處理。

建築廢物來自單位業主或租戶額外進行的室內裝修。本集團要求業主或租戶全面遵守廢棄物管理政策，並有條不紊地收集建築廢物。其後，建築廢物應由衛生服務公司定期收集及處理，而衛生服務公司亦需確保有關廢物中的可回收材料隨後可物盡其用。

房地產開發分部

於2017財政年度，本集團全面遵守當地相關環保法律。此外，本集團的承包商亦嚴格遵行LADBS(「洛杉磯建築及安全部」)的雨水污染控制規定。於回顧年度內，本集團並無違反有關廢氣或溫室氣體排放、水或土地污染以及有害或無害廢棄物管理的重要法律。

2017 SOCIAL RESPONSIBILITY REPORT (CONTINUED)

2017年社會責任報告(續)

The Group has launched in several projects in different regions. Specifically, the Group's Los Angeles project is under main construction stage while the other projects have not started site construction yet. The Group's real estate project in Los Angeles will be awarded as LEED ("Leadership in Energy and Environmental Design") silver certification at the time of completion. The Group has been always committed to designing the buildings in a sustainable and eco-friendly way from the planning stage, which fully conforms to LEED guidelines from Los Angeles. Moreover, the Group carefully compares the contractors and only selects those who could provide the best design and construction work in line with the Los Angeles Green Building Code. The Group attaches great importance to the selection and design of construction materials, heating, cooling and ventilating systems, and water supply and wastewater management systems.

Air Emissions & Green House Gases Emissions ("GHG Emissions")

Given the nature and data of this business segment, no significant air pollutant or greenhouse gas has been directly emitted within the business boundary. All greenhouse gases can be attributed to the indirect emissions through purchased electricity.

Solid wastes

The solid wastes produced by this business segment are municipal solid wastes and construction waste generated from internal decoration. The Group strives to reduce the amount of waste generated from the construction process and recycle the construction waste as much as possible.

本集團於不同地區推出多個項目。本集團的洛杉磯項目處於主體施工階段，而其他地區項目則尚未展開地盤施工。本集團的洛杉磯房地產項目將於竣工時獲授LEED（「能源和環境設計領先認證」）銀級認證。本集團一直堅持自規劃階段起即以可持續及環保理念設計樓宇，完全符合洛杉磯能源和環境設計領先認證指引。此外，本集團審慎比較承包商，僅會選擇能夠提供符合洛杉磯綠色樓宇守則的最佳設計及建築工程的承包商。本集團高度重視建築材料、供熱、製冷及通風系統、供水及廢水管理系統的選擇及設計。

氣體排放及溫室氣體排放

基於此業務分部的性質及排放數據，業務範圍內並無直接排放重大空氣污染物或溫室氣體。所有溫室氣體均因購買電力而間接排放。

固體廢物

此業務分部產生的固體廢物為都市固體廢物及室內裝修產生的建築廢物。本集團竭力減少建築過程產生的廢物量，並盡可能回收建築廢物。

2017 SOCIAL RESPONSIBILITY REPORT (CONTINUED)

2017年社會責任報告(續)

According to the report, the Group has been excellent in terms of managing its construction and demolition waste ("C&D waste") on site and more than half of the total C&D waste has been recycled and reused. While the C&D waste has been properly handled, other municipal waste has also been collected and sourced. The Group has recycled wastes if possible and packed the unrecoverable waste to the waste management company with proper license.

Wastewater

The wastewater is generated from the daily usage in office operation and the construction process. The amount of wastewater generated during the construction process and office hours is minimal and has been guaranteed to meet the requirement of discharging standards before being channelled to the municipal wastewater treatment plant for further treatment.

Noise

The Group has paid great attention to noise control during construction process. In FY2017, the Group did not receive any substantiated complaint on noise issues from surrounding residents.

Energy Segment

The Group commits to the strict compliance of the entire construction process with relevant laws and regulations, such as Water Pollution Control and Air Pollution Control from the Ministry of Environmental in Indonesia.

根據報告，本集團已妥善管理其地盤的建築及拆除廢物，建築及拆除廢物總量中超過一半已經回收及重用。除建築及拆除廢物已妥善處理外，其他都市廢物亦已被回收及處理。本集團已盡可能將廢物回收，並將不可回收廢物運送至持有正規牌照的廢物管理公司。

廢水

廢水於辦公室日常營運及建築過程中產生。於建築過程中及辦公時間內產生的廢水量不大，並保證符合排放標準規定方始排放至廢水處理廠作進一步處理。

噪音

本集團高度重視建築過程中的噪音控制。於2017財政年度，本集團並無收到周圍居民任何有關噪音問題而有實證支持的投訴。

能源電力分部

本集團承諾於整個建設過程中恪守印尼環境部水污染控制及空氣污染控制等相關法律及法規。

2017 SOCIAL RESPONSIBILITY REPORT (CONTINUED)

2017年社會責任報告(續)

The Group has conducted the environmental monitoring work on site in FY2017, including noise level, water quality and air quality. The monitoring result shows that the noise, water quality and air quality on site during the construction process have complied with local standards on Environmental Work Health Requirements in Industrial from the Minister of Health of the Republic of Indonesia. The site work has no influence on the surrounding environment and has never posed any threat to the aquatic biology diversity loss, wild animal habitat encroachment and soil contamination. The Group regularly checks the environmental index at construction site. For instance, to maintain a clean, healthy and safe working environment, the Group frequently cleans construction site and conducts dust suppression work.

Hong Kong Head Office

The emissions from the Group's head office are insignificant. By collecting daily waste separately, and reusing and recycling the recyclable materials properly, the Group is committed to addressing the waste challenge and avoiding the massive production of new waste in the office. Also, the Group endeavours to reduce the amount of wastewater by appropriately saving water in daily operations.

於2017財政年度，本集團已進行地盤環境監察工作，包括監察噪音水平、水質及空氣質量。監察結果顯示，地盤的噪音、水質及空氣質量於建設過程中均符合印度尼西亞共和國衛生部有關工業環境工作健康規定的地方標準。地盤工程並未影響周圍環境，亦從未引致有關水生生物多樣性下降、侵佔野生動物棲息地及土壤流失等問題。本集團定期查察建設工地的環境指標。例如，為保持工作環境清潔、健康及安全，本集團頻密清理建設工地及進行抑塵工作。

香港總辦事處

來自本集團總辦事處的排放物微不足道。透過分門別類收集日常廢物，妥為重用及回收可回收材料，本集團致力解決廢物問題，避免於辦公室大量產生新廢物。此外，本集團於日常營運中適當地節約用水，盡力減少廢水量。

2017 SOCIAL RESPONSIBILITY REPORT (CONTINUED)
2017年社會責任報告(續)

Table 1: Total emissions of the Group by category in FY2017

表1：2017財政年度本集團總排放量(按類別劃分)

Item 項目	Types of Resources 資源類型		Unit 單位	Amount 量	Intensity (Per employee) 密度(每名僱員)
Air emission 氣體排放	Gaseous fuel consumption 氣體燃料消耗	SOx 硫氧化物	kg 千克	0.50	0.01
		NOx 氮氧化物	kg 千克	5.75	0.07
	GHG emission 溫室氣體排放	Scope 1 範圍1	Mobile combustion 流動源燃燒	Tonnes CO ₂ -e 二氧化碳當量(噸)	80.17
Scope 2 範圍2		Purchased electricity 購買電力	Tonnes CO ₂ -e 二氧化碳當量(噸)	27.95	0.35
Total 總量			Tonnes CO ₂ -e 二氧化碳當量(噸)	108.11	1.34
Non-hazardous waste 無害廢棄物	Non-hazardous wastewater 無害廢水		M ³ 立方米	71.92	0.89
	Non-hazardous solid waste 無害固體廢物		tonnes 噸	9.75	0.12

* All the data in the table are calculated by Greater China ESG Advisory Limited

* 表中所有數據由漢華環境社會管治顧問有限公司計算

During the year under review, the Group was not in violation of any relevant laws and regulations, which have a significant impact on the Group, related to emissions.

於回顧年度內，本集團並無違反任何與排放有關而對本集團有重大影響的相關法律及法規。

2017 SOCIAL RESPONSIBILITY REPORT (CONTINUED)
2017年社會責任報告(續)

A.2. Use of Resources

Property Investment Segment

The Group strives to save energy and resources through persistent implementation of internal control policies and use of advanced technologies in order to ensure resources are efficiently utilised at each operation procedure. The Group had complied with the relevant laws and regulations in relation to its use of resources, including but not limited to Energy Conservation Law of the PRC and Provisions on the Management of Water Conservation in Cities during the year under review.

Water

The daily use of water by each unit in the building is the only water consumption for the property investment segment. In order to guarantee the best utilisation of water resources, the Group has continuously executed the following measures during the property's daily operation:

- Place posters "Saving Water Resource" in prominent places to encourage water conservation;
- Carry out regular leakage tests on water tap, washers and other defects of the water supply system;
- Fix dripping taps immediately;
- Clean water tank when the water level is relevant low to reduce the water discharge; and
- Reform cooling tower to reduce the water consumption.

A.2. 資源使用

物業投資分部

本集團透過持續實施內部監控政策及使用先進技術竭力節約能源及資源，以確保資源於各營運程序中得到充分利用。於回顧年度內，本集團已遵守有關資源使用的相關法律及法規，包括但不限於中華人民共和國節約能源法及城市節約用水管理規定。

水

本集團物業投資分部唯一用水來自樓宇內各單位的日常用水。為保證充分善用水資源，本集團已於物業日常業務中持續執行以下措施：

- 於當眼地方張貼「節約水資源」標語以鼓勵節約用水；
- 對水龍頭、墊圈及供水系統的其他缺陷進行定期漏水檢測；
- 即時修理漏水水龍頭；
- 於水位相對較低時清理水缸，減少排水量；及
- 改造冷卻水塔，減少用水。

2017 SOCIAL RESPONSIBILITY REPORT (CONTINUED)

2017年社會責任報告(續)

Electricity

It is widely acknowledged that the electricity consumption has a positive correlation with GHG emissions. Since this business segment consumes a quantity of electricity, the Group has made great emphasis and practicable solutions on saving electricity and ensuring the best use of electricity. During purchasing process, energy efficiency should be considered. The Group had invested a great of money in changing the previous high electricity consuming lights in the properties to LED tubes during the year under review. The Group also replaced 1,201 energy intensive lamps with LED lamps, which is expected to save 159,877.1 kWh annually. Other measures the Group has taken to reduce electricity consumption are listed as following:

- Switch off the public lights and central air-conditioning whenever not necessary;
- Switch off computers at the end of a working day;
- Keep the air-conditioners at certain degree all the time;
- Encourage employees to use stairs instead of lift;
- Use electronic facilities with energy-saving identification;
- Replace or maintain equipment with low energy efficiency;
- Turn off the building floodlight (except for public holidays); and

電力

眾所周知，耗電量與溫室氣體排放量成正比。由於此業務分部耗用一定電力，因此，本集團高度重視節約電力，並就此實行切實可行的解決方案，確保電力得到充分利用。於採購過程中應考慮能源效益。於回顧年度內，本集團已投入大筆資金，讓旗下物業棄用先前的高耗電燈具，改用LED燈管。本集團亦將1,201盞高耗電燈轉用LED燈，預期每年可節省159,877.1千瓦時。本集團已採取的其他節約電力措施列示如下：

- 在不必要時關掉公共照明及中央空調；
- 於工作日結束後關掉電腦；
- 空調一直保持在一定溫度；
- 鼓勵僱員使用樓梯，代替升降機；
- 使用具有節能標籤的電子設施；
- 置換或維修能源效益低的設備；
- 關掉樓宇泛光燈(公眾假期除外)；及

2017 SOCIAL RESPONSIBILITY REPORT (CONTINUED)

2017年社會責任報告(續)

- Clean the ventilation system and water cooling system of the air-conditioning system to reduce electricity consumption.

The Group will insist on recording the electricity consumption and assess it monthly. What is more, an annual report summarising the electricity usage during the year will be made, trying to spur the employees and management staff in the Group to create new ideas on the electricity reduction by comparing with previous years. The ultimate goal of the Group is to reduce its corporate carbon footprint as much as possible.

Real Estate Development Segment

As the Group designs and constructs its building following the Green Building Code in Los Angeles, energy efficiency is prioritised as the most important issue that the Group concerns about.

Water

The Group makes sure that the water efficiency is considered in the design of water supply and wastewater disposal system in buildings. For instance, to save water resource, specific water efficient equipment has been installed. In addition, the Group has taken the following measures in terms of water conservation:

- Regular propaganda and education on water saving;
- Strengthen the inspection and maintenance on water tap, water pipelines and water storage;
- Fix dripping taps immediately and avoid any leakage of the water supply system;
- Strictly comply with the water saving principles in daily work;

- 清洗空調系統的通風系統及水冷系統，減少耗電。

本集團將堅持記錄耗電量，並每月進行評估。此外亦將編製年度報告，概列出年內電力用量與過往年度作比較，嘗試激發本集團僱員及管理人員創新節約電力意念。本集團的最終目標為盡可能減少其企業碳足跡。

房地產開發分部

由於本集團遵照洛杉磯綠色建築規範設計及建造其樓宇，因此，能源效益列作本集團關注的最重要事項。

水

本集團確保在設計樓宇內的供水及排污系統時考慮用水效益。例如安裝特定用水效益設備以節約水資源。此外，本集團已採取以下節約用水措施：

- 定期進行節約用水的宣傳及教育工作；
- 加強檢查及保養水龍頭、水管及貯水裝置；
- 即時修理漏水水龍頭及避免供水系統滲漏；
- 於日常工作中嚴格遵守節約用水原則；

2017 SOCIAL RESPONSIBILITY REPORT (CONTINUED)

2017年社會責任報告(續)

- Place posters “Saving Water Resource” in prominent places to encourage water conservation; and
- Regularly advise and supervise the building management office on water saving.

Electricity

The Group has integrated the concept of electricity reduction into the design of heating, cooling and ventilation system, lightening system and elevator system. Circuitry, controls, sensors and timers have been installed to improve the efficiency of different systems by switching off the idle equipment and lighting. Also, the Group has established internal policies as followings to save electricity:

- Switch off copy machine, fax machine and air-conditioning after working day;
- Clean office equipment regularly to ensure they are running efficiently;
- Replace high electricity consumption lamps with electricity saving lamps for office lighting;
- Place posters “Saving Electricity, Turn off the Light when Leaving” in prominent places to encourage employees;
- Install curtains over windows to allow light to transmit through the office and prevent air-conditioning to run off at the same time; and
- Switch off unnecessary facilities, light and air-conditioner.

- 於當眼地方張貼「節約水資源」標語以鼓勵節約用水；及
- 定期就節約用水向樓宇管理辦公室提供建議並進行監督。

電力

本集團在供暖、製冷及通風系統、照明系統及升降機系統的設計上已注入節約電力理念。樓宇已安裝電路、控制器、感應器及計時器，關掉閒置設備及照明裝置，以改善不同系統的效益。此外，本集團已制訂以下內部政策，以節約電力：

- 於工作日結束後關掉複印機、傳真機及空調；
- 定期清潔辦公室設備，確保有關設備有效運作；
- 以節能燈具代替高耗電燈具作辦公室照明；
- 在當眼地方張貼「節約用電，離開請關燈」的標語以鼓勵內部員工；
- 安裝窗簾，容許光線進入辦公室，同時阻隔經調節空氣流失；及
- 關掉不必要設施、燈及空調。

2017 SOCIAL RESPONSIBILITY REPORT (CONTINUED)

2017年社會責任報告(續)

Energy Segment

The Group has attached great attention to energy efficiency and energy conservation during the construction process on site. Subcontractors should be carefully selected by the Group, who particularly focuses on the environmental and sustainable strategy of each subcontractor. The Group also educates the subcontractor on energy saving and efficiency improvement to avoid unnecessary waste of resource during the construction process.

Hong Kong Head Office

Due to the nature of the business in Hong Kong head office, the Group's main consumption of resources is the paper consumption for daily operations. The Group encourages employees to recycle water cups and tableware. Moreover, the Group has active implemented effective strategies to reduce the paper consumption as following:

- Promote paperless office, and disseminate information by electronic means (i.e. via email or e-bulletin boards) as much as possible;
- Instil the idea of "Think before print" by using posters and stickers in offices to remind the staff of avoiding unnecessary printings;
- Set duplex printing as the default mode for most network printers when printouts are needed;
- Reconsider boxes and trays as containers beside photocopier to collect single-sided paper for reuse and recycling; and
- Recycle used stationery whenever possible.

能源電力分部

本集團高度重視工地建造過程中的能源效益及能源節約。本集團審慎挑選分包商，尤其注重各分包商的環保及可持續發展策略。本集團亦教育分包商節約能源及改進效益，避免建造過程中不必要地浪費資源。

香港總辦事處

基於香港總辦事處的業務性質，本集團消耗的資源主要為日常營運用紙。本集團鼓勵僱員回收紙杯及餐具。此外，本集團已積極推行以下有效策略以減少用紙：

- 推廣無紙辦公室，盡可能採用電子方式(如透過電郵或電子公告欄)傳遞信息；
- 透過標語及便條灌輸「打印前先三思」的觀念，提醒員工避免不必要打印；
- 需要打印時，將大多數網絡打印機的默認模式設定為雙面打印；
- 在複印機旁放置箱子及盒子以收集單面紙張作重用及回收；及
- 盡可能回收使用過的文具。

2017 SOCIAL RESPONSIBILITY REPORT (CONTINUED)
2017年社會責任報告(續)

Table 2: Detailed resource consumption of the Group by category in FY2017

表2：2017財政年度本集團詳細資源耗量(按類別劃分)

Item 項目	Types of Resources 資源類型	Unit 單位	Amount 量	Intensity (Per employee) 密度(每名僱員)
Energy consumption 耗能	Gasoline 汽油	L 公升	18,053	225.7
Electricity consumption 耗電	Electricity 電力	kWh 千瓦時	272,576	3,407.2
Water consumption 耗水	Water 水	m ³ 立方米	20,015.9	250.2

A.3. The Environment and Natural Resources

The Group strictly complied with all local laws and regulations in relation to the environment and the use of natural resources during the year under review. To alleviate its impact on the environment and natural resources, the Group has followed the requirements established by LEED in the development of real estate in Los Angeles. Besides, the Group has also invested in the indoor green plants decoration in the lobbies of the properties and in Hong Kong office. Such investment has not only enhanced the decorative and beautifying effect, and created a comfortable and excellent surrounding to the leaseholder, but improve the indoor air quality in the properties as well.

The Group will continue to adhere to the safety, harmony and green development concept and make unremitting efforts to create a resourcing-saving and environmentally-friendly corporation in the future.

A.3. 環境及天然資源

於回顧年度內，本集團嚴格遵守有關環境及使用天然資源的所有當地法律及法規。為減輕對環境及天然資源的影響，本集團於洛杉磯開發房地產時已遵守LEED所訂的規定。此外，本集團亦已投資於物業大堂及香港辦事處的室內綠色植物裝飾。有關投資一方面提升裝飾及美觀效果，為租戶提供舒適美觀的環境，另一方面改善物業內的室內空氣質量。

本集團將繼續秉持安全、和諧及綠色發展意念，不遺餘力地於日後打造節約資源的環保企業。

2017 SOCIAL RESPONSIBILITY REPORT (CONTINUED)
2017年社會責任報告(續)

VI. SOCIAL SUSTAINABILITY

Employment and Labour Practices

B.1. Employment

The Group treasures employee's talent and is dedicated to providing a safe and sound working environment for employees and cultivating talents experienced in technology and management. The Group strives to provide its employees with a suitable platform for developing their career, professionalism and advancement. By improving the remuneration system and career paths, the Group expects to establish a comprehensive incentive system based on physical, mental, emotional and growth motivations to carry forward the harmonious and stable employment relationship.

Law compliance

The human resources policies of the Group strictly adhere to the applicable employment laws and regulations in the operating regions, including the Employment Ordinance in Hong Kong, Labour Law of the PRC and Labour Contract Law of the PRC in the PRC, Government Regulation in Lieu of Law of the Republic of Indonesia and Presidential Regulation of the Republic of Indonesia and Fair Labour Standards Act In the United States. The Group has also complied with the laws and regulations in respect to the employees' social security schemes that are enforced by the local governments in relation to employee benefits. Housing subsidies have also been provided to the employees in the PRC. The human resources department of the Group reviews and updates the relevant company policies regularly in accordance with the latest laws and regulations.

VI. 社會可持續發展

僱傭及勞工常規

B.1. 僱傭

本集團重視僱員的才幹，矢志為僱員提供安全良好的工作環境，培育科技及管理人才。本集團致力為僱員提供合適平台，供彼等發展事業、專業及自我提升。本集團不斷完善薪酬制度及事業發展路途，建立一個激勵身心靈的全面獎勵制度，締造和諧穩定的僱傭關係。

法律合規

本集團的人力資源政策嚴格遵守業務所在地區的適用僱傭法律及法規，包括香港的僱傭條例、中國的中華人民共和國勞動法和中華人民共和國勞動合同法、印度尼西亞共和國代法令政府條例和印度尼西亞共和國總統條例，以及美國的公平勞工標準法。本集團亦遵守地方政府就僱員福利強制實施的僱員社會保障計劃相關法律及法規。中國僱員亦獲提供房屋津貼。本集團的人力資源部根據最新法律及法規定期審閱及更新相關公司政策。

2017 SOCIAL RESPONSIBILITY REPORT (CONTINUED)

2017年社會責任報告(續)

Recruitment and promotion

In FY2017, the Group set an annual recruitment plan to manage its recruitment process. To attract high-calibre candidates, the Group offers fair, competitive remuneration and benefits based on the individuals' past performance, personal attributes, job experiences and career aspiration. The Group also references market benchmarks in determining its remuneration and benefit policies. The Group attracts candidates through various measures such as posting information on the Internet, attending recruitment seminars and hire headhunting companies. The Group has established periodicity plans and budgets to run performance evaluation. The Group reviews employees' performance annually which includes working capability, contribution, advantages, targets and areas that need to be improved. The working scope and working targets are set according to the evaluation.

The Group promotes and mobilizes its staff to motivate outstanding employees with positive job performance, boost the input and initiative of employees in work, so as to enhance the operational efficiency of the Group and meet the needs of business development. All the promotion should be approved by the senior managers and based on employees' performance.

招聘及晉升

於2017財政年度，本集團訂有一套年度招聘計劃，管理其招聘程序。為吸引優秀的應徵者，本集團按照個人的過往表現、個人素質、工作經驗及事業抱負，提供公平而具競爭力的薪酬及福利。此外，本集團於釐定其薪酬及福利政策時，亦會參考市場標準。本集團透過不同措施招攬應徵者，例如在互聯網登載資料、參與招聘座談會及聘用獵頭公司。本集團已制訂定期計劃及預算進行表現評核。本集團每年審視僱員的表現，包括工作能力、貢獻、長處、目標及需要改進範疇。工作範圍及工作目標會按評核訂定。

本集團給予其員工動力及鼓勵，以期激發卓越僱員的優秀工作表現，提高僱員的工作投入及士氣，從而提升本集團的營運效率，滿足業務發展需要。所有晉升應由高級經理按照僱員表現審批。

2017 SOCIAL RESPONSIBILITY REPORT (CONTINUED)

2017年社會責任報告(續)

Compensation and dismissal

As talent retention is vital to the future business development of the Group, the Group constantly reviews its compensation packages and performs probationary and regular evaluations according to the overall market environment, profitability of the Group and employee's performance in the past. This ensures that employees are recognised by the Group appropriately with respect to their efforts and contributions. The Group also gives discretionary bonuses to employees according to their performance, and sets share option scheme as a long-term incentive for key management staff.

In case of any serious negligence, the employee can be dismissed legitimately at any time. Employees who are about to leave the office should send a written letter to the supervisor of the department and send a copy to Human Resources Department and Administration Department. Meanwhile, any appointment, promotion or termination of employment contract would be based on reasonable, lawful grounds and internal policies, such as staff handbook. The Group strictly prohibits any kinds of unfair or unreasonable dismissals to protect the employee's rights.

Working hours and rest period

The Group has formulated its own internal policies based on local employment laws for determining working hours and rest period for employees. The Group strictly tracks employees' working hours through Staff Manual. Employees who work at non-office hours can receive overtime pay or compensation leave. In addition to basic paid annual leave and statutory holidays stipulated by the employment laws of the local governments, employees may also be offered additional leave entitlements such as marriage leave, sick leave and others.

薪酬及解僱

由於挽留人才乃本集團未來業務發展的關鍵，本集團不斷檢討其薪酬待遇，並根據整體市場環境、本集團的盈利能力及僱員的過往表現進行試用及常規評核。此舉確保僱員的努力及貢獻獲本集團給予適當肯定。本集團亦根據僱員表現向彼等酌情發放花紅，並為主要管理人員制訂購股權計劃作為長期獎勵。

如有任何嚴重疏忽，僱員可隨時被合法解僱。快將離職的僱員應致函部門主管，並向人力資源部及行政部發送副本。另外，任何委任、晉升或終止僱傭合約應按合理合法的依據及內部政策(例如員工手冊)進行。本集團嚴格禁止任何類型的不公平或不合理解僱，以保障僱員權利。

工作時數及假期

本集團已根據各地的僱傭法律，就釐定僱員的工作時數及假期制訂其本身的內部政策。本集團利用員工手冊嚴密追蹤僱員的工作時數。於非辦公時間工作的僱員可獲超時工作薪酬或補償假期。除基本有薪年假及各地政府僱傭法律訂明的法定假日外，僱員亦可享婚假、病假等額外休假權利。

2017 SOCIAL RESPONSIBILITY REPORT (CONTINUED)

2017年社會責任報告(續)

Equal-opportunity and anti-discrimination

As an equal opportunity employer, the Group is committed to creating a fair, respectful and diverse working environment by promoting anti-discrimination and equal opportunity in terms of all human resources and employment decisions. For instance, training and promotion opportunities, dismissals and retirement policies should be irrespective of their gender, age, disability, family status, marital status, sexual orientation, religion beliefs, nationality or any other non-job related factors in all business units. The equal opportunities policy allows zero tolerance to any workplace discrimination, harassment or victimization in accordance to local ordinances and regulations such as U.S. Equal Employment Opportunity Commission's laws and Civil Rights Act of 1964 and Hong Kong's Disability Discrimination Ordinance and Sex Discrimination Ordinance. The Group has set up a standard reporting mechanism and equal opportunities policies in the Staff Handbook to promote a diverse work environment and the Human Resources Department is fully responsible for the strict compliance with national and corporate regulations on assessing, dealing with, recording and taking disciplinary actions on such events.

Other benefits and welfare

The Group has established internal policies in offering additional benefits to employees, including medical insurance, work injury compensation insurance, life insurance, travel insurance and long service payment.

平等機會及反歧視

作為平等機會僱主，本集團承諾創造公平、相互尊重及多樣化的工作環境，在所有人力資源及僱傭決策方面促進反歧視及平等機會。舉例而言，所有業務單位的培訓及晉升機會、解僱及退休政策概不考慮僱員的性別、年齡、殘疾、家庭狀況、婚姻狀況、性取向、宗教信仰、國籍或任何其他非工作因素。根據地方條例及法規(如美國平等僱傭機會委員會的法律、一九六四年民權法以及香港殘疾歧視條例及性別歧視條例)，平等機會政策絕不容忍任何工作場所出現歧視、騷擾或傷害。本集團已在員工手冊制定標準報告機制及平等機會政策，推廣多樣化的工作環境。人力資源部全面負責嚴格遵守有關評估、處理、記錄的國家及公司規定，並對相關事件採取紀律處分。

其他利益及福利

本集團已制定內部政策，向僱員提供額外福利，包括醫療保險、工傷賠償保險、人壽保險、旅遊保險及長期服務金。

2017 SOCIAL RESPONSIBILITY REPORT (CONTINUED)

2017年社會責任報告(續)

Besides, the Group has also organized a series of activities to enhance the coherence among employees, such as Spring Festival Tea Party, Potluck, Thanks Giving Dinner and Year End Dinner. The Hong Kong head office has also organized Christmas Party and badminton practice for employees. Welcome lunches are always provided for new employees and coffee, fresh fruit and biscuit are available to all employees. The Group firmly believes that a harmonious atmosphere in the office is essential to the high morale and productivity of every employee, and the organisation of different activities could dramatically help the Group to create this positive working environment.

During the year under review, the Group was in compliance with relevant laws and regulations in relation to compensation and dismissal, recruitment and promotion, working hours, rest periods, equal opportunity, diversity, anti-discrimination, welfare and other benefits that have a significant impact on the Group.

B.2. Health and Safety

To provide and maintain a safe and healthy working environment for its employees, the Group has established work safety and health policies that are in line with various laws and regulations stipulated by local government. The specific laws and regulations are Occupational Safety and Health Ordinance and Employees' Compensation Ordinance of Hong Kong, Law of the People's Republic of China on the Protection of Production Safety and Regulation on Work-Related Injury Insurance of the PRC, Occupational Safety and Health Act of the United States.

此外，本集團曾舉辦一連串提升僱員關係的活動，例如春節茶會、聚餐、感恩節晚宴及年終晚宴。香港總辦事處亦曾為僱員舉辦聖誕聯歡會及羽毛球練習。履新僱員會獲提供迎新會，全體僱員會獲供應咖啡、新鮮水果及餅乾。本集團深信和諧的辦公室氣氛有利各僱員維持高昂士氣及生產力，而舉辦不同活動能有效協助本集團創造正面的工作環境。

於回顧年度內，本集團已遵守與薪酬及解僱、招聘及晉升、工作時數、休假、平等機會、多樣化、反歧視、福利及其他利益，且對本集團有重大影響的相關法律及法規。

B.2. 健康與安全

為向僱員提供及維持安全健康的工作環境，本集團已制定職業安全與健康政策，符合各地政府的不同法律及法規。特定法律及法規為香港的職業安全及健康條例及僱員補償條例、中國的中華人民共和國安全生產法及工傷保險條例，以及美國的職業安全及健康法。

2017 SOCIAL RESPONSIBILITY REPORT (CONTINUED)

2017年社會責任報告(續)

Protecting employees from occupational hazards

All employees should be aware of the importance of working safety to protect themselves and others (colleagues and clients) from unnecessary accidents or injury. When accidents happen, employees should report to the director of the department and Human Resources Department for help immediately. The Group also has established internal regulations to protect employees from occupational hazards and guide them how to prevent occupational risks.

Providing a safe working environment

In FY2017, The Group was committed to maintaining a clean, tidy, smoke-free, harmless, non-hazardous, healthy and safe working environment. Evaluations on the working environment are carried on by specific department to pinpoint the potential hazard and analyse the health and safety risks our employees are facing. The Group prohibits smoking and drinking liquor in workplace (including the escalator and toilets), cleans the air-conditioning system and conducts carpet disinfection regularly. Employees should be familiar with the locations of safe exit, fire alarm and fire equipment. The Group has formulated different contingency plans to handle different situations.

In FY2017, no work-related fatalities and lost days due to work injury was recorded in the Group. During the year under review, the Group was not in violation of any of the relevant laws and regulations in relation to providing a safe working environment and protecting the employees from occupational hazards that have a significant impact on the Group.

保護僱員免受職業性災害

所有僱員均應注意工作安全的重要性，保護自己及他人(同事及客戶)免受不必要的意外或傷害。一旦發生意外，僱員應即時向部門總監及人力資源部匯報並尋求協助。本集團亦已制定內部規例，保護僱員免受職業性災害，並指導僱員如何預防職業性風險。

提供安全的工作環境

於2017財政年度，本集團承諾保持潔淨、整齊、無煙、無害、無災、健康與安全的工作環境。特定部門會進行工作環境評核，指出潛在災害及分析僱員正面對的健康與安全風險。本集團禁止在工作場所(包括升降機及洗手間)吸煙及飲酒，並定期清潔空調系統、消毒地氈。僱員應熟知逃生出口、防火警報及防火設備位置。本集團已制定不同應變計劃，處理不同情況。

於2017財政年度，本集團並無錄得任何與工作有關的死亡數字，亦無因工傷而流失的天數。於回顧年度內，本集團並無違反與提供安全工作環境及保護僱員免受職業性災害，且對本集團有重大影響的任何相關法律及法規。

2017 SOCIAL RESPONSIBILITY REPORT (CONTINUED)

2017年社會責任報告(續)

B.3. Development and Training

The Group values training and considers it as a significant means to improve the Groups' overall operational efficiency. The Group offers comprehensive training and development programmes to its staff to strengthen employees' work-related skills and knowledge.

Specifically, the Group provides integrated induction trainings for newly recruited staff to understand our corporate culture, business processes, work health and safety, management system and group development. For other employees, the Group has held a range of regular trainings and development programmes to encourage lifelong learning, thereby meeting the requirements of different industries. With regard to employees' roles and positions, the Group offered individually tailored trainings to its employees, such as taxation updates, implementation on operating systems, risk control management and business compliance updates, which aims to foster a learning culture that could strengthen employees' professional knowledge and improve working efficiency.

The Group also encourages employees to attend external trainings for enhancing their competitiveness and expanding their capacity through continuous learning. The Group has established its internal policies on employees' external training, stating that employees who apply for external trainings in advance can get reimbursed for the training fee by the Group.

B.4. Labour Standards

The Group has strictly abided by the local laws and regulations related to workforce standards in all operational regions to prohibit any child or forced labour employment during the year under review.

B.3. 發展及培訓

本集團重視培訓，視之為提升本集團整體營運效率的重要方法。本集團向員工提供全面的培訓及發展課程，增強僱員與工作相關的技能及知識。

具體而言，本集團為新聘員工提供綜合入職培訓，了解本集團的企業文化、業務流程、工作安全與健康、管理系統及集團發展。至於其他僱員，本集團已舉辦各式各樣的定期培訓及發展課程，鼓勵終身學習，從而符合不同行業要求。僱員的角色及職位方面，本集團個別僱員提供度身培訓，例如稅務最新資料、營運系統的運作、風險監控管理及商業合規最新資料，以培養學習文化，增強僱員的專業知識及提升工作效率。

此外，本集團鼓勵僱員參與外界培訓，提升其競爭力，透過持續進修裝備自己。本集團已制定有關僱員外界培訓的內部政策，列明事先申請外界培訓的僱員可獲本集團提供培訓費用補償。

B.4. 勞工準則

於回顧年度內，本集團嚴格遵守所有業務所在地區與勞工準則有關的當地法律及法規，以禁止僱用任何童工或強制勞工。

2017 SOCIAL RESPONSIBILITY REPORT (CONTINUED)

2017年社會責任報告(續)

To combat against illegal employment on child labour, underage workers and forced labour, the Group's human resources staffs require job applicants to provide valid identity documents before confirmation of employment to ensure that the applicants are lawfully employable. If there is any unreal information, the Group will terminate the employment according to relevant laws. The Group has put child labour and compulsory labour policies in its staff manual to eliminate the labour risks. The Human Resources Department of the Group is responsible to monitor and ensure compliance with the latest relevant laws and regulations that prohibit child labour and forced labour.

During the year under review, the Group was not in violation of any of the relevant laws and regulations, in relation to the prevention of child and forced labour that have a significant impact on the Group.

Operating Practices

B.5. Supply Chain Management

As a socially responsible enterprise, it is critical and vital for the Group to maintain and manage a sustainable and reliable supply chain that makes minimal negative impacts on the environment and society. Each of the operating subsidiaries within the Group monitors the quality of its suppliers and their supply chain practice on a strict and continuous basis. Due to the nature of the business, the office business involves only a few number of suppliers, which are hence excluded in this part.

為打擊非法僱用童工、未成年工人及強制勞工，於確認聘用前，本集團的人力資源部員工會要求求職者提供有效身份證明文件，以確保求職者為合法就業。如有任何失實資料，本集團將根據相關法律終止僱用。本集團已將童工及強制勞工政策納入員工手冊，以減低勞工風險。本集團的人力資源部負責監察及確保遵守禁止童工及強制勞工的最新相關法律及法規。

於回顧年度內，本集團並無違反與防止童工及強制勞工有關而對本集團有重大影響的任何相關法律及法規。

營運慣例

B.5. 供應鏈管理

作為對社會負責任的企業，維持可持續及可靠的供應鏈，將對環境和社會的影響降至最低對本集團至關重要。本集團旗下各營運附屬公司定期嚴密監察供應商的質素及供應鏈慣例。基於業務性質，辦事處業務只涉及少量供應商，故不列入本節。

2017 SOCIAL RESPONSIBILITY REPORT (CONTINUED)

2017年社會責任報告(續)

Property investment Segment

For property investment, the Group conducts comprehensive evaluation of potential suppliers and investigates selected suppliers according to the tendering policy. The Group organises the tender team to conduct on-site inspection of the potential contractor so as to select at least three potential suppliers for management approval and ensure the stability of the supply chain. Potential suppliers are required to provide a series of qualifications including ISO9001, ISO14001 and ISO18001 for internal evaluation.

The Group maintains close liaison with its suppliers to ensure suppliers' compliance with local laws and regulations of operation and adherence to their corporate ethics such as the prohibition of the employment of child labour and forced labour. To facilitate better cooperation and communication between the Group and suppliers, suppliers update their stock information and price conditions through social networks, telephone calls and other tools duly. Suppliers are divided into different groups according to the contract term and production capability for better management.

The Group strives to reduce the impact of procurement activities on the environment when cooperating with suppliers. The product quality standards provided by the Group have clearly stated its environmental requirements to suppliers. Besides, the Group conducts interviews with suppliers on environmental behaviour to scrutinise whether suppliers have any significant negative environmental impact on the products provided, the number of pollution accidents in the past, and awareness of environmental protection, effective control, reduction and prevention of pollution.

物業投資分部

本集團的物業投資分部按照招標政策對潛在供應商進行全面的評估，調查個別供應商。本集團已組建招標小組，對潛在承包商進行實地調查，以選定至少三名潛在供應商供管理層審批，保證供應鏈穩定。潛在供應商須提供ISO9001、ISO14001和ISO18001等一系列資格證書，以作內部評估。

本集團與供應商維持密切聯繫，確保供應商業務奉行當地法律及法規，並遵守商業操守，例如禁止使用童工和強制勞工。為促進本集團與供應商合作溝通，供應商透過社交網絡、電話及其他工具及時提供存貨資料及價格情況。供應商視乎合約條款及產能分為不同組別，以方便管理。

本集團致力與供應商合作減輕採購活動對環境的影響。本集團所提供的產品質量標準清楚列明對供應商的環境要求。此外，本集團就環境行為查詢供應商，審視供應商所提供的產品有否對環境構成重大影響、過去污染意外數目以及環保、有效監控及防止污染的意識。

2017 SOCIAL RESPONSIBILITY REPORT (CONTINUED)

2017年社會責任報告(續)

Real Estate Development Segment

For the real estate development business in Los Angeles, the Group has authorized the general contractor, Lend Lease Inc., to manage the supply chain. Lend Lease Inc., is a reputable firm which owns core capabilities of development, construction and investment across the property and infrastructure projects around the world and has sophisticated subcontractor selection process.

Suppliers and subcontractors must be pre-qualified prior to bidding any work. And the Group hires the most experienced team in their respective field of expertise. Suppliers are required to provide business license, tax registration certificate, organization code, product production license, financial information and other business certificates for internal evaluation. Relevant departments of the Group will then form a team to evaluate potential contractors in terms of product quality, production capacity, reputation, qualification, track records and the social and environmental responsibilities.

To lower the supply chain risk, the Group has built a qualified contractor list and evaluated contractors regularly on project quality, delivery, capacity and technology. The Group has also engaged external consultants to monitor and test the quality of construction materials such as steel and concrete on a regular basis.

房地產開發分部

本集團位於洛杉磯的房地產開發業務授權總承包商Lend Lease Inc.管理供應鏈。Lend Lease Inc.為一家聲譽良好的公司，擁有開發、建造及投資於世界各地物業及基礎設施項目的核心能力，並擁有完善的分包商甄選程序。

供應商和分包商必須符合資格，方能就任何工程投標，且本集團聘用在相應範疇經驗最為豐富的團隊。供應商須提供營業執照、稅務登記證、組織守則、產品生產執照、財務資料及其他業務證書以作內部評估。本集團相關部門其後將組建小組評核潛在承包商的產品質素、產能、聲譽、資格、往績記錄以及社會和環境責任。

為減輕供應鏈風險，本集團已編撰合資格承包商名單，定期評估承包商的項目質素、交貨情況、能力及技術。本集團亦委聘第三方顧問定期監察及測試建築材料(如鋼筋及混凝土)的質量。

2017 SOCIAL RESPONSIBILITY REPORT (CONTINUED)

2017年社會責任報告(續)

Energy Segment

When selecting a supplier, the Group requires the supplier to provide business license, tax registration certificate, organization code, product production license, financial information and other business certificates for internal evaluation. The Group also provides product quality standards. And the requirements of environmental protection are clearly stated in the commercial agreement.

The Group has organised regular meetings with respect to Environment, Health and Safety (EHS), aiming to educate the subcontractors' leaders on the knowledge in business operation. Besides, Shanghai Electric Power Construction Co., Ltd. is engaged from time to time depending on business needs.

B.6. Product Responsibility

Property Investment Segment

Under this segment, the Group mainly operates two office and commercial properties in Shanghai. In FY2017, the Group found no violation of any laws and regulations relating to product/service quality, health and safety, advertising, labelling and privacy matters that have great impact on the Group.

The Group negotiated on the lease conditions to provide a satisfactory leasing arrangement for both tenants and property owners. The Group also approaches the tenants, hearing their concerns and identifying the real needs of them. In order to ensure customers who are well-protected in the lease contract, required information contained in the lease contracts and in any form of communication must be factual, accurate and precise statements.

能源電力分部

在挑選供應商時，本集團要求供應商提供營業執照、稅務登記證、組織守則、產品生產執照、財務資料及其他業務證書以作內部評估。本集團亦提供產品質量標準，且商業協議清楚列明環保要求。

本集團定期召開環境、健康及安全會議，以向分包商負責人傳授業務營運方面的知識。此外，本集團視乎業務需求不時委聘上海電力建設有限責任公司。

B.6. 產品責任

物業投資分部

本集團的此一分部主要在上海經營兩幢辦公室及商用物業。於2017財政年度，本集團並無發現違反對本集團有重大影響並有關產品／服務的質素、健康與安全、廣告、標籤及私隱的任何法律及法規。

本集團磋商租賃條件，以為租戶與業主提供滿意的租賃安排。本集團亦接洽租戶，聆聽他們的憂慮，了解他們的真正需要。為確保客戶在租約中得到妥善保障，租約或各種通訊中載列的所需資料必須真實、準確及精確。

2017 SOCIAL RESPONSIBILITY REPORT (CONTINUED)

2017年社會責任報告(續)

The Group has set service enquiry lines to collect the feedback and complaints from customers. Once there is a complaint, the Group will keep customers in line with the progress and remediation according to the situation. The Group received no complaint in this segment during the year under review.

The Group has complied with the relevant PRC laws and regulations to ensure that the rights and interests of customers are strictly protected. The Group has built a customer data storage system and only specific staffs can reach the information and data. The Group prohibits the provision of customer information to a third party without authorisation of the customer. The employees are educated to enhance the awareness of the data release risks and sign the confidentiality agreement. The IT department set obstruction between office and commercial net to prevent unauthorized data use, exportation and copy.

The Group has complied with laws and regulations that have great impact on the Group such as Patent Law of the PRC, the Trademark Law of the PRC and the Regulation for the Implementation of the Trademark Law of the PRC. The Group has engaged legal advisers to provide legal advice on the protection of intellectual property rights and arranged internal legal personnel to inspect and prevent the infringement of intellectual property rights.

本集團已設立服務查詢熱線，聆聽客戶回饋和投訴。一旦接獲投訴，本集團將按照情況及時告知客戶進展及補救方法。於回顧年度內，本集團此一分部並無接獲投訴。

本集團已遵守相關中國法律及法規，確保客戶權利和權益受到嚴密保障。本集團已建立客戶信息儲存系統，僅限指定員工取閱有關信息及資料。本集團禁止未經客戶同意擅自向第三方提供客戶信息，並教導僱員注意洩露信息的風險，並簽訂保密協議。信息技術部在辦公室與商業網絡之間設立屏障，防止擅自使用、輸出及複製信息。

本集團已遵守對本集團有重大影響的法律及法規，例如中華人民共和國專利法、中華人民共和國商標法及中華人民共和國商標法實施條例。本集團已委託法律顧問就保護知識產權提供法律意見，安排內部法務人員監察並防止侵犯知識產權。

2017 SOCIAL RESPONSIBILITY REPORT (CONTINUED)
2017年社會責任報告(續)

Real Estate Development Segment

The general contractor for Los Angeles project, Lend Lease Inc., has established a comprehensive Site Specific Environmental Health & Safety Manual to ensure that contractors provide a safe work environment and practices. A safety environment shall be maintained jointly by contractors, sub-contractors and their employees and must comply with applicable local, national laws and rules, health & safety legislation and recognised codes, standards and other external requirements in the real estate development projects such as California Code of Regulations. Details of the project, EHS, site-specific conditions and rules developed following consideration of all significant hazards and their risks, and other items which are important for the safe and efficient operation of the project must be included and revealed. The safety and quality of properties are monitored at all stages of construction by general contractor to ensure they meet the highest standards. This entails a dedication to stringent product safety standards and a focus on health and safety issues in real estate development practices.

房地產開發分部

洛杉磯項目的總承包商Lend Lease Inc.已建立全面的《特定場地的環境、健康及安全手冊》，以確保承包商提供安全的工作環境及實踐。安全的環境需要承包商、分包商以及其僱員共同維護，且房地產開發項目必須遵守適用地方及國家法律及法規、健康及安全法例以及獲認可的守則、標準及其他外部規定，例如加州法規。該手冊包括項目詳情、環境、健康及安全要求、特定場地狀況及經考慮所有重大危險及其風險後所制定的規則、對項目安全高效運作至關重要的其他項目。總承包商於所有施工階段一直監控物業的安全及質素，以確保符合最高標準，反映房地產開發業務對嚴緊產品安全標準的承擔和對健康及安全問題的重視。

2017 SOCIAL RESPONSIBILITY REPORT (CONTINUED)

2017年社會責任報告(續)

Energy Segment

For the two coal fuel steam power plants in the Medan industrial zone of Indonesia (the “Medan Project”), the Group has obtained the electricity power supply licence issued by the Indonesian Government. The Group complies with the local laws and regulations regulated by Indonesia’s Ministry of Energy and Mining Resources and other relevant local rules. The Group had entered into a power purchase agreement with the local state owned power grid company, PT Perusahaan Listrik Negara (Persero) (“PLN”). With an aim to be a reliable and cost effective power supplier, the Group will provide all the electricity produced at an agreed price with PLN, whilst PLN will bear the risk of coal price volatility upon the commencement of operation in the future.

To ensure the safety in the power plants, EHS meetings have been arranged on a regular basis by the Group for the training of subcontractors. Besides, all employees are responsible for keeping business secrets and other proprietary intellectual property rights confidentiality by signing confidentiality agreement.

B.7. Anti-corruption

To maintain a fair, ethical and efficient business and working environment, the Group strictly adheres to the local laws and regulations relating to anti-corruption and bribery, irrespective of the area or country where its business operates, such as Law of the PRC on Anti-money Laundering and Prevention of Bribery Ordinance in Hong Kong, Foreign Corrupt Practice Act and Money Laundering Control Act of the U.S., and Eradication of Criminal Acts of Corruption on Law of the Republic of Indonesia.

能源電力分部

本集團已就印尼棉蘭工業區的兩座燃煤蒸氣發電廠(「棉蘭項目」)獲得印尼政府頒發的供電牌照。本集團遵守由印尼能源及礦產資源部規定的地方法律和規例以及其他相關地方規則。本集團已經與當地國有電網公司PT Perusahaan Listrik Negara (Persero)(「PLN」)簽署了電力購買協議。為確保可靠和具成本效益的能源供應，本集團將於未來投產後按協定價格將全部所生產電力供應給PLN，而PLN將承擔煤價波動風險。

為保障發電廠安全，本集團定期召開環境、健康及安全會議，以培訓分包商。此外，所有僱員均簽訂保密協議，有責任保守商業機密和保護其他專利知識產權。

B.7. 反貪污

為保持業務及工作環境公平、合乎道德及高效，不論業務經營所在地區或國家，本集團均嚴格遵守有關反貪污及賄賂的地方法律及法規，如中華人民共和國反洗錢法、香港防止賄賂條例、美國反海外腐敗法及洗錢防制法以及印尼共和國杜絕腐敗犯罪行為法。

2017 SOCIAL RESPONSIBILITY REPORT (CONTINUED)

2017年社會責任報告(續)

The Group has no tolerance with any kind of corruption. The Operating Manual is an effective tool for the Group to define and manage the potential corruptive behaviour. The management of the Group has investigated on any suspicious operation relating to corruption to protect the Group's interest. All employees are expected to discharge duties with integrity and self-discipline, and are required to abstain from involving in any bribery, extortion, fraud and money laundering activities or activities which might exploit their positions against the Group's interests, affect business decision or jeopardise independent judgment during business operations. Provision for Anti-corruption is stated in the contractor contract, which plays an important role in further regulating the contractors' behaviour in the business transactions.

The Group has set up internal whistleblowing policy to encourage employees to report any suspicious activities including requesting, receiving or accepting any forms of benefits from any persons, companies or organisations that might be injurious to the interests of the Group. Employees who report any suspicious misconduct or malpractice should provide full details and supporting evidence verbally or in writing to risk management department, who will discreetly conduct investigations against the reported suspicious or illegal behaviour to protect the Group's interests. The Group advocates a confidentiality mechanism to protect the whistle-blowers against unfair dismissal or victimisation. The Audit Committee shall supervise the enforcement of these procedures.

During the year under review, the Group was not in violation of any of the relevant laws and regulations in relation to bribery, extortion, fraud and money laundering that have a significant impact on the Group.

本集團亦絕不容忍任何形式的貪污行為。本集團的操作手冊有效地界定並管束潛在貪污行為。本集團管理層調查所有涉及貪污的可疑行為以保障本集團的利益。所有僱員需於履行其職責時恪守誠信及自律原則，並不得參與賄賂、勒索、欺詐及洗錢活動，或於業務營運過程中利用其職務之便進行任何損害本集團利益及影響其作出業務決策或獨立判斷的活動。承包商合約列有反貪污條款，以進一步監管承包商於業務交易中的行為。

本集團已制定內部舉報政策，以鼓勵僱員檢舉任何可疑活動，包括向任何個人、公司或組織索取、收受或接受任何形式的利益，繼而損害本集團的權益。僱員向風險管理部門舉報懷疑不當行為或舞弊時，應以口頭或書面形式提供詳盡細節及支持證據，而風險管理部門將對所報告的可疑或非法行為進行慎重調查，以保障本集團的利益。本集團奉行保密機制，以保護檢舉人免受不公平解僱或傷害。審核委員會監察有關程序的執行情況。

於回顧年度內，本集團並無違反對本集團有重大影響的任何賄賂、敲詐、詐騙及洗黑錢相關法律及法規。

2017 SOCIAL RESPONSIBILITY REPORT (CONTINUED)

2017年社會責任報告(續)

Community

B.8. Community Investment

The Group has always been committed to fulfilling corporate social responsibility in the operating regions, especially bringing numerous benefits to those who genuinely need help.

The Most Valuable Listed Company and Best Investor Relations Award in 2016 (Rewarded at 2017)

Due to the unique insight and strategic vision of managements and stakeholders, the Group started sizable dollar assets layout since 2015. Currently, the Group has grown into an integrated holding company with four main business segment developed coordinately. Under the great effort of the managements, the Group entered a period of rapid development and set a solid foundation for achieving expected revenue.

Salesian High School Gala

Oceanwide Plaza has established and maintained a good relationship with the Los Angeles City Senator since 2017 via the Salesian High School project, which dedicated in assisting local households. Donation from previous events were used for the education tuition fee of local families.

社區

B.8. 社區投資

本集團不斷致力於業務所在地履行企業社會責任，尤其是千方百計幫助真正有需要的人士。

二零一六年最有價值上市公司及最佳投資者關係獎(於二零一七年獲獎)

基於管理層及權益人眼光獨到並具策略性遠見，本集團自二零一五年起開展規模龐大的美元資產佈局。目前，本集團已發展為綜合控股公司，旗下四大業務分部發展相輔相承。在管理層盡心竭力下，本集團進入急速發展期，為取得預期收益穩紮根基。

Salesian 高校嘉年華

自2017年以來，泛海廣場參與為協助當地家庭而設的 Salesian 高校項目，與洛杉磯市的參議員開展並一直保持良好關係。以往活動的捐款均用作當地家庭的教育學費。

2017 SOCIAL RESPONSIBILITY REPORT (CONTINUED)

2017年社會責任報告(續)

Central City Association Membership

Since CCA, an organization that connects DTLA developers, banks, businesses and the City, invited us to be a member in 2014, Oceanwide Plaza has been actively participated in multiple events in supporting and promoting CCA. By building a good relationship among local businesses, the Los Angeles City Government, and the community, Oceanwide Plaza has in return increased brand awareness and created positive reputation in Downtown Los Angeles.

China Enterprise Council

Invited by China Enterprise Council back in 2015, Oceanwide Plaza has continuously participated in CEC as a board member, including attending and assisting monthly meetings with the Mayor of Los Angeles City, conversations with the City regarding challenges and difficulties Chinese enterprises encounter, and regular local events with Chinese and Californian businesses.

South Park BID

Oceanwide Plaza has been in contact with South Park BID since 2017, preparing to participate in two of South Park BID research projects. The research projects were designed to understand local needs and potential challenges in order to speed up Los Angeles City infrastructure construction, aiming to build more public transportation facilities connecting South Park community and Downtown Los Angeles Art district. By upgrading local transportation infrastructure and matching the overall city development, the projects are believed to bring in more residents and businesses, which in return will benefit our own Oceanwide Plaza project.

中央城市協會會籍

中央城市協會作為洛杉磯市中心發展商、銀行、商界與市政府的橋樑，於2014年邀請本集團加盟，泛海廣場自此積極參與、支持並推廣中央城市協會的各項活動。泛海廣場與當地商界、洛杉磯市政府和社區締結友好關係，從而在洛杉磯市中心提升其品牌知名度，建立良好聲譽。

中資企業協會

泛海廣場早於2015年應中資企業協會邀請，擔任該協會董事會成員，持續參與其活動，包括每月出席並協助與洛杉磯市長的會議，就中資企業面對的挑戰與困難與市政府溝通，並定期參與協辦當地華人與加州商界活動。

South Park BID

泛海廣場自2017年起與South Park BID訂有合約，準備參與South Park BID的兩個研究項目。該等研究項目的目的是了解洛杉磯的地區需要及潛在挑戰以加快城市基礎設施建設，藉此興建更多連接South Park社區與洛杉磯市中心藝術區的公共交通設施。該等項目相信能提升地區交通基建及配合整體城市發展，吸引更多居民及商業活動，繼而惠及本集團旗下的泛海廣場項目。

2017 SOCIAL RESPONSIBILITY REPORT (CONTINUED)
2017年社會責任報告(續)

VII. REPORT DISCLOSURE INDEX

VII. 報告披露索引

Aspects 層面	ESG Indicators 環境、社會及管治指標	Description 描述	Page 頁次
A. Environmental			
A. 環境			
A1: Emissions	General Disclosure	Information on: (a) the policies; and (b) compliance with relevant laws and regulations that have a significant impact on the issuer relating to air and greenhouse gas emissions, discharges into water and land, and generation of hazardous and non-hazardous waste.	8
A1: 排放物	一般披露	有關廢氣及溫室氣體排放、向水及土地的排污、有害及無害廢棄物的產生等的： (a) 政策；及 (b) 遵守對發行人有重大影響的相關法律及規例的資料。	
	KPI A1.1	The types of emissions and respective emission data.	15
	關鍵績效指標A1.1	排放物種類及相關排放數據。	
	KPI A1.2	Greenhouse gas emissions in total (in tonnes) and, where appropriate, intensity (e.g. per unit of production volume, per facility).	15
	關鍵績效指標A1.2	溫室氣體總排放量(以噸計算)及(如適用)密度(如以每產量單位、每項設施計算)。	
	KPI A1.3	Total hazardous waste produced (in tonnes) and, where appropriate, intensity (e.g. per unit of production volume, per facility).	11
	關鍵績效指標A1.3	所產生有害廢棄物總量(以噸計算)及(如適用)密度(如以每產量單位、每項設施計算)。	
	KPI A1.4	Total non-hazardous waste produced (in tonnes) and, where appropriate, intensity (e.g. per unit of production volume, per facility).	15
	關鍵績效指標A1.4	所產生無害廢棄物總量(以噸計算)及(如適用)密度(如以每產量單位、每項設施計算)。	

2017 SOCIAL RESPONSIBILITY REPORT (CONTINUED)

2017年社會責任報告(續)

Aspects 層面	ESG Indicators 環境、社會及管治指標	Description 描述	Page 頁次
	KPI A1.5 關鍵績效指標A1.5	Description of measures to mitigate emissions and results achieved. 描述減低排放量的措施及所得成果。	10
	KPI A1.6 關鍵績效指標A1.6	Description of how hazardous and non-hazardous wastes are handled, reduction initiatives and results achieved. 描述處理有害及無害廢棄物的方法、減低產生量的措施及所得成果。	11
A2: Use of Resources A2: 資源使用	General Disclosure 一般披露	Policies on the efficient use of resources, including energy, water and other raw materials. 有效使用資源(包括能源、水及其他原材料)的政策。	16
	KPI A2.1 關鍵績效指標A2.1	Direct and/or indirect energy consumption by type (e.g. electricity, gas or oil) in total (kWh in '000s) and intensity (e.g. per unit of production volume, per facility). 按類型劃分的直接及/或間接能源(如電、氣或油)總耗量(以千個千瓦時計算)及密度(如以每產量單位、每項設施計算)。	21
	KPI A2.2 關鍵績效指標A2.2	Water consumption in total and intensity (e.g. per unit of production volume, per facility). 總耗水量及密度(如以每產量單位、每項設施計算)。	21
	KPI A2.3 關鍵績效指標A2.3	Description of energy use efficiency initiatives and results achieved. 描述能源使用效益計劃及所得成果。	17, 19
	KPI A2.4 關鍵績效指標A2.4	Description of whether there is any issue in sourcing water that is fit for purpose, water efficiency initiatives and results achieved. 描述求取適用水源上可有任何問題, 以及提升用水效益計劃及所得成果。	16, 18

2017 SOCIAL RESPONSIBILITY REPORT (CONTINUED)
2017年社會責任報告(續)

Aspects 層面	ESG Indicators 環境、社會及管治指標	Description 描述	Page 頁次
	KPI A2.5	Total packaging material used for finished products (in tonnes) and, if applicable, with reference to per unit produced.	N/A
	關鍵績效指標A2.5	製成品所用包裝材料的總量(以噸計算)及(如適用)每生產單位估量。	不適用
A3: The Environment and Natural Resources A3: 環境及天然資源	General Disclosure 一般披露	Policies on minimising the issuer's significant impact on the environment and natural resources. 減低發行人對環境及天然資源造成重大影響的政策。	21
	KPI A3.1	Description of the significant impacts of activities on the environment and natural resources and the actions taken to manage them.	21
	關鍵績效指標A3.1	描述業務活動對環境及天然資源的重大影響及已採取管理有關影響的行動。	
B. Social			
B. 社會			
Employment and Labour Practices			
僱傭及勞工常規			
B1: Employment	General Disclosure	Information on: (a) the policies; and (b) compliance with relevant laws and regulations that have a significant impact on the issuer relating to compensation and dismissal, recruitment and promotion, working hours, rest periods, equal opportunity, diversity, anti-discrimination, and other benefits and welfare.	22
B1: 僱傭	一般披露	有關薪酬及解僱、招聘及晉升、工作時數、假期、平等機會、多元化、反歧視以及其他待遇及福利的： (a) 政策；及 (b) 遵守對發行人有重大影響的相關法律及規例的資料。	

2017 SOCIAL RESPONSIBILITY REPORT (CONTINUED)

2017年社會責任報告(續)

Aspects 層面	ESG Indicators 環境、社會及管治指標	Description 描述	Page 頁次
B2: Health and Safety	General Disclosure	Information on: (a) the policies; and (b) compliance with relevant laws and regulations that have a significant impact on the issuer relating to providing a safe working environment and protecting employees from occupational hazards.	26
B2: 健康與安全	一般披露	有關提供安全工作環境及保障僱員避免職業性危害的： (a) 政策；及 (b) 遵守對發行人有重大影響的相關法律及規例的資料。	
B3: Development and Training	General Disclosure	Policies on improving employees' knowledge and skills for discharging duties at work. Description of training activities.	28
B3: 發展及培訓	一般披露	有關提升僱員履行工作職責的知識及技能的政策。描述培訓活動。	
B4: Labour Standards	General Disclosure	Information on: (a) the policies; and (b) compliance with relevant laws and regulations that have a significant impact on the issuer relating to preventing child and forced labour.	28
B4: 勞工準則	一般披露	有關防止童工或強制勞工的： (a) 政策；及 (b) 遵守對發行人有重大影響的相關法律及規例的資料。	
Operating Practices			
營運慣例			
B5: Supply Chain Management	General Disclosure	Policies on managing environmental and social risks of the supply chain.	29
B5: 供應鏈管理	一般披露	管理供應鏈的環境及社會風險政策。	

2017 SOCIAL RESPONSIBILITY REPORT (CONTINUED)
2017年社會責任報告(續)

Aspects 層面	ESG Indicators 環境、社會及管治指標	Description 描述	Page 頁次
B6: Product Responsibility	General Disclosure	Information on: (a) the policies; and (b) compliance with relevant laws and regulations that have a significant impact on the issuer relating to health and safety, advertising, labelling and privacy matters relating to products and services provided and methods of redress.	32
B6: 產品責任	一般披露	有關所提供產品和服務的健康與安全、廣告、標籤及私隱事宜以及補救方法的： (a) 政策；及 (b) 遵守對發行人有重大影響的相關法律及規例的資料。	
B7: Anti-corruption	General Disclosure	Information on: (a) the policies; and (b) compliance with relevant laws and regulations that have a significant impact on the issuer relating to bribery, extortion, fraud and money laundering.	35
B7: 反貪污	一般披露	有關防止賄賂、勒索、欺詐及洗黑錢的： (a) 政策；及 (b) 遵守對發行人有重大影響的相關法律及規例的資料。	
Community			
社區			
B8: Community Investment	General Disclosure	Policies on community engagement to understand the needs of the communities where the issuer operates and to ensure its activities take into consideration the communities' interests.	37
B8: 社區投資	一般披露	有關以社區參與來了解營運所在社區需要和確保其業務活動會考慮社區利益的政策。	

2017 SOCIAL RESPONSIBILITY REPORT (CONTINUED)
2017年社會責任報告(續)

END OF REPORT
本報告終



中泛控股有限公司

CHINA OCEANWIDE HOLDINGS LIMITED