



**中外運航運有限公司**  
**SINOTRANS SHIPPING LTD.**

*(Incorporated in Hong Kong with limited liability)*  
**(Stock Code: 368)**

**To: The shareholders who have chosen or deemed to have chosen to rely on corporate communication of the Company posted on its website in place of receiving printed copies and to receive by post a printed notification of the publication of the corporate communication**

30 April 2018

Dear Sir or Madam,

**2017 Annual Report**

The 2017 Annual Report (the “Current Corporate Communication”) of Sinotrans Shipping Limited (the “Company”) is now available (in English and Chinese) on the website of the Company at <http://www.sinotranship.com>. You may access the Current Corporate Communication by clicking the relevant title as appeared on the website of the Company.

If you have difficulty in gaining access to the Current Corporate Communication posted on the Company’s website for any reason, we will promptly send you the printed form of Current Corporate Communication free of charge upon your request. To make your request, please complete Part A of the enclosed Change Request Form and send it to the Company. If you return the Change Request Form by post in Hong Kong, you may use the mailing label in the Change Request Form and no postage stamp is necessary. Otherwise, please affix an approximate stamp. You may also notify the Company by email at [ir@sinotranship.com](mailto:ir@sinotranship.com).

Further, you may change your choice at any time and choose to receive future Corporate Communication of the Company in printed form by giving reasonable notice to the Company. If you want to change your choice now, please complete Part B of the enclosed Change Request Form and send it to the Company. If you return the Change Request Form by post in Hong Kong, you may use the mailing label in the Change Request Form and no postage stamps necessary. Otherwise, please affix an approximate stamp. You may also notify the Company by email at [ir@sinotranship.com](mailto:ir@sinotranship.com).

If you have any queries about how to obtain copy of the Current Corporate Communication or how to access that document on the Company's website, please call our hotline at (852) 2828 5535 during business hours from 9:00 a.m. to 6:00 p.m. from Monday to Friday, excluding Hong Kong public holidays.

Yours faithfully,  
For and on behalf of  
**Sinotrans Shipping Limited**  
**Koo Ching Fan**  
*Company Secretary*