

2017 SOCIAL AND GOVERNANCE REPORT **譚木匠控股有限公司*** CARPENTER TAN HOLDINGS LIMITED

(Incorporated in the Cayman Islands with limited liability) Stock Code: **837**



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I. ABOUT THIS REPORT

The purpose of this Environmental, Social and Governance (hereinafter called "ESG") Report is not only to communicate the sustainability strategies, management approaches and performances of Carpenter Tan Holdings Limited and its subsidiaries (collectively the "Group" or "we") with the stakeholders, but also strengthen the Group's understanding towards their ongoing activities in sustainable development of the society and the environment as a whole. This ESG Report summarizes the efforts and achievements made by the Group in corporate social responsibility and sustainable development.

The Group hopes to develop its business objectives and creates shareholder/investor value, while at the same time protects the ecological environment by fully utilizing resources and minimizing the emission of pollutants during operation. As a responsible and visionary corporate, we have to balance the relationship between operations and environment by continuously optimizing operations management, business strategies and policies on environmental protection, training and development, and community investment; and contribute towards the sustainable development of the globe, human being and our business.

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Scope and Period of Reporting

The ESG Report covers the Group's main business in the manufacture and sale of combs, mirror and other kinds of wooden/horn handicrafts, and presents the Group's strategic approach to sustainability and performance in the environmental and social aspects in the above business for the financial year ended 31 December 2017. A summary of the environmental indicators and the performance data are listed out at the "Environmental Performance Data Summary".

Reporting Guidelines

The ESG Report has been prepared in accordance with the updated Environmental, Social and Governance Reporting Guide issued by The Stock Exchange of Hong Kong Limited, as set out in Appendix 27 to the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited.



II. ENVIRONMENTAL PROTECTION

1. Management of Emissions

The Group puts great effort in environmental management of our factories as we fully aware of the exhaust air, sewage, noise and various wastes are generated during operation. The objective is to reduce their impact on the environment. We established Risk Control Centre which is responsible for supervising various actions in environmental protection. We monitor the environmental performance of the plant in a regulated and systematic manner. During the reporting period, Wanzhou plant obtained the ISO14001:2015 Certification in Environmental Management. For areas that require special attention, we have formulated a set of policies and procedures to monitor the emission of exhaust air, sewage and wastes, and to ensure that all production are in compliance with the national and local environmental standards. We also identify updates to the related environmental laws and regulations from time to time, and provide training to all the related staff to ensure their operation is in full compliance.



Management of air and greenhouse gas emissions

In order to comply with "Atmospheric Pollution Prevention and Control Law of the People's Republic of China" and to meet the emission standards of air pollutants, the Group has established "environmental protection control procedures" to control and monitor the emissions of exhaust air and dust. During the reporting period, Wanzhou plant has obtained the air pollutant emission permit from local government and discharge particulate matter, sulfur dioxide and nitrogen oxides following the requirement. To minimize the generation of exhaust air and dust, we established stringent safety production procedures in the production division. We also installed cyclone and baghouse dust filtration system; and ventilation and exhaust facilities to ensure that the exhaust and dust are diluted and discharged effectively. We assigned designated staff to clean up the dust after precipitation daily and have them stored in specified location pending for collection by the qualified agents. We regularly clean the pipes of the dust removal system to maintain its effectiveness. We strengthen the maintenance of the fuel machineries and vehicles to ensure that the fuel can be fully combusted and avoid producing large amount of exhaust gas.

Management of sewage

In order to comply with "Water Pollution Prevention and Control Law of the People's Republic of China" and to meet the emission standards of sewage, the Group has established "environmental protection control procedures" to control and monitor the production of domestic sewage. All sewage direct discharge into water environment and farmland are forbidden; and they should go through the municipal sewerage pipe network. During the reporting period, Wanzhou plant has obtained the sewage discharge permit from the local government and discharge sewage that meets the concentration requirements in suspended particulate, chemical oxygen demand, ammonia nitrogen, animal and vegetable oil within the effective period. The wastes residue and sewage from Wanzhou plant must be precipitated, filtered, and separated before emission and being transported. We are striving for developing water loop circulation techniques, conserving water and minimizing sewage discharge.

Management of disposal of solid waste

In order to comply with "Law of the People's Republic of China on the Prevention and Control of Environmental Pollution by Solid Waste", "Standard for Pollution Control on Hazardous Waste Storage", and relevant laws and regulations, the Group has established "environmental protection control procedures" to manage and monitor the treatment process of disposal of solid wastes. Solid wastes mainly include recyclable wastes, non-recyclable wastes, domestic wastes and hazardous wastes. We reduce the generation of solid wastes through production process and recycle the solid wastes whenever applicable. We collect solid wastes by category and have them processed centrally. Non-recyclable wastes are handled by qualified agents and hazardous wastes are handled according to the regulations' requirement.







Hazardous wastes include oil wastes, waste paints, solvents, thermometers, batteries, fluorescent tubes, waste toner and ink cartridges, etc. We follow the requirements of the local laws and regulations to have the hazardous wastes clearly labelled, categorized and processed centrally; and stored in specified location. Hazardous wastes collection boxes are placed at production plant, warehouse and office areas. The Administrative and Personnel Department and Wanzhou Plant Office delivers the collected wastes to the designated qualified agents of the government for processing.

Non-hazardous wastes include recyclable and non-cyclable wastes. We formulate relevant policies and procedures for non-hazardous wastes recycling and external processing. Wastes such as woodchips, tiny wood and wood scraps are placed centrally and delivered to qualified recycling company for further processing or utilization when the wastes have reached certain quantity level. Non-recyclable wastes are centrally stored in waste warehouse/garbage station and delivered using closed circulation method to avoid loss and leakage, and unauthorized disposal in transit is prohibited. Solid wastes from our canteen is collected and stored centrally, and further processed by the local neighborhood committee.

Compliance

During the reporting period, there were no confirmed non-compliance incidents in relation to environmental protection that have a significant impact on the Group.

2. Management of Resources Utilization

In order to comply with "Law of the People's Republic of China on Prevention and Control of Pollution from Environmental Noise", the Group has established "environmental protection control procedures". The use of water, electricity and fuel are controlled as long as the production and office operations are not negatively impacted. All uses outside business are prohibited. Craft Equipment Division set up water, electricity and fuel consumption indicators. The level of energy consumption is reviewed and assessed quarterly, and the corresponding measures will be taken in the case of excessive consumption or wastage.

Conservation of Energy

The Group emphasizes on saving electricity. We strictly select energy-efficient equipment, electrical appliances and lighting for use in production and office areas. Empty running of equipment, unreasonable electric power distribution, etc. are strictly prohibited. Electrical equipment, including lighting, air-conditioners, electric fans, etc. are turned on according to need during office hours, and staff are encouraged to have them switched off when not in use or when they go off duty. The temperature and duration of use of air-conditioners are strictly controlled. We strengthen the maintenance and inspection of electrical equipment to keep them in the best condition so as to use electricity effectively.

During the reporting period, the Group's business consumed 1,767 megawatt hours of electricity, 135 cubic metres of towngas, 2 tonnes of diesel and 5 tonnes of gasoline. With reference to the guidelines of the Greenhouse Gas Protocol and the regional emission factors, greenhouse gas emissions are calculated from the above-mentioned data. For total carbon dioxide emission during the reporting period, Scope 1 emissions and Scope 2 emissions were 5 tonnes and 13 tonnes respectively.

Conservation of Water

We want every staff can make the best use of water resources. Only water-saving appliances are allowed for water facilities. Water tap should be turned off after use. Running, overflowing, dripping and long flowing water are avoided; and timely reporting to the Equipment Division for the problems found is required in order to avoid wastage of water resources.

Conservation of Paper

We promote saving papers and avoid wastage. We distribute files in electronic format to minimize photocopying and printing; fully utilize paper by reusing single-sided papers. Office Division is responsible for monitoring the paper quantity used; Administrative Department and Office Division are jointly responsible for collecting and recycling used papers. Waste cartons are recyclable; an example of its use include containing finished goods pending for packaging.

Management of Use of Timber

The major raw material used in production is timber, which is procured by our purchasing department in the factory. We monitor closely the production process, provide professional training to workers so as to minimize sub-standard semi-finished and finished goods. Sub-standard goods are repaired to avoid timber wastage. We strengthen our warehouse management; each warehouse is equipped with thermometers, hygrometers and fire sprinkler systems, etc., and timber is covered with thin film to ensure that timber is kept dry and safe from mechanical and chemical injuries.

Compliance

During the reporting period, the Group did not involve in any non-compliance incident relating to the environment.





3. The Environment and Natural Resources

We care for and to protect the nature and hope that everyone can take part in it and build a beautiful world together. In order to let employees know the importance of our environmental impact, we continue to adopt various policies, measures, and actions in reducing carbon footprint, and to minimize the impact to the environment from daily lives and business activities (Please refer to "Management of Emissions" and "Management of Resources Utilization" above for details). We hope that every staff can start from themselves, convey the message of protecting the environment to their families, friends and business partners; to build more powerful cohesion in alleviating climate change together.

III. EMPLOYMENT AND LABOR PRACTICES

In order to provide our people a comfortable and harmonious work place and a well-established management system; we formulate our human resources strategies based on the Group's long term development plan and the best interests of our employees in creating an internal harmonious company culture. Employees are valuable resources to us. We always concern the health of our staff and promote work-life balance by organizing regular leisure and training activities to enrich their life; enhance their technical skills and to promote team cohesion. We encourage employees to maintain harmonious interpersonal relationships, promote team spirit of cooperation and unity, bravely face difficulties and overcome challenges. We have established comprehensive recruitment, appraisal and promotion procedures to provide our people with career development opportunities; and hope that our employees can cherish and promote the corporate culture development; and to keep on making progress.





Talent Selection

We follow the principles of fairness, equality, competitive and non-discrimination to hire outstanding talents, and devote to protect human right and privacy of employees. During staff recruitment, knowledge, ability, morality, physical fitness and job requirements are used as the selection standards, and they are not discriminated against because of their age, sex, sexual orientation, race, disability, marital status, pregnancy, religion, political factions and referrals, so as to maintain employment equality. We provide equal opportunities to employees in providing benefits, promotion, performance appraisal, training and career development, we only consider their morality, knowledge, physical fitness, ability and technical skills, etc. We hope to achieve win-win situation through joint development of employees and corporate.

Labor Standards

The Group respects human rights and strictly prohibit any unethical hiring practices, including child labor and forced labor in the workplace. Policies and procedures are established to comply with the relevant labor laws and regulations. During the recruitment process, we review the identity documents of the applicants and never hires any applicant below the legal working age. The work hours of staff are in line with the relevant local labor laws and regulations. Staff consent for working overtime is needed so as to prevent forced overtime work; and they are compensated in accordance with the requirement of the relevant laws and regulations.

Compensation and Welfare

The Group attracts and retains outstanding talents with competitive remuneration packages and regularly examines their salary levels to ensure it is up to standard. The Group collects up-to-date remuneration data within their industry and strives to establish a fair, reasonable and competitive remuneration scheme. Staff salaries are set according to their knowledge, skills, experiences and educational background against their corresponding work requirements. Basic remuneration of employees includes salary, overtime pay, performance bonus and so on. In accordance with the local labor laws and social security laws and regulations, we provide social security benefits for all employees, and protect their rights of rest days and holidays. We also provide other staff benefits such as body checks, work shuttle services, meals subsidy, festival gifts/cash and so on.

We want our people to have a comfortable, beautiful and green environment work place; therefore, we plant a lot of trees, build pavilion and lotus pond for staff to take rest. Besides, employees can play basketball, badminton, table tennis, and go to reading rooms during leisure time. For the purpose of ensuring our staff are healthy physically and mentally, and fulfilling their growing cultural and entertainment needs, our labor union organizes various recreational activities like photography, card games, dancing, hiking, fishing, ball games, etc. on an irregular basis to strengthen the relationship among them and enhance team cohesion.

Development and Training

Administrative Centre is responsible for preparing training plan to align with the corporate development strategies and the departmental human resources needs, and helping staff to understand the internal policies and procedures, job duties, corporate culture and values, and development strategies; enhancing their knowledge and management skills; improving their ability and performance; caring about their career development; and raising their enthusiasm and building team spirit. New hires must participate in pre-employment training and pass the assessment. The training topics include corporate culture, business, work-related rules and regulations, organizational structure, welfare and work safety, etc. (please refer to "Health and Safety" below for details of work safety). During the reporting period, on top of providing our new hires with pre-employment training, we also organized various training programs like staff's attendance management, special equipment (including pressure vessels, elevators, motor vehicles within the plant and boilers) incident response and emergency plans, raw material storage management, production equipment safety operations, new products promotion and management, product return and replacement management, evacuation fire drills, etc. in order to enhance staff's knowledge and skills.



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Health and Safety

In order to consistently implement the principle of safe production and occupational health, and to comply with the relevant laws and regulations, we have established various policies and procedures to strengthen our management and to make sure that we provide a safe, joyful and healthy working environment to our employees. To align with the" Work Safety Law of the People's Republic of China" and to ensure safety of our staff and properties, we have established a Safety Management System led by the Leaders in charge, including the Production Safety Leader, Technical Equipment Leader and Safety Officer as the core members; set up comprehensive safety control measures and clearly define the staff job responsibilities. During the reporting period, we obtained GB/T28001-2011 idt OHSAS 18001:2007 Certification in Occupational Health and Safety Management.

We give a lot of attention to fire safety in our factory and established guidelines in this area. Warehouse, production plants and offices are equipped with fire facilities, including fire sprinkler system, fire extinguishers, fire hose, etc. which are maintained regularly by external professional company. "No smoking and fire" signs are posted at the easily noticeable places at the entrance and inside the production plants; motorcycles and vehicles are required to park in specified location; key areas like transformer and power supply room, and flammable and explosive materials warehouse are closely monitored to reduce the risk of fire. We have established volunteer fire brigade and medical team which are equipped with fire extinguishers, fire hose, helmet, medical equipment, etc. We also organize fire drill so as to raise our employees' awareness in fire safety.

Training is important in ensuring safe work environment and occupational health. We provide all staff with production safety training. New staff are required to attend and get pass in examination after a 3-level safety training, including company level, department level and team level, before they are assigned to jobs. Production team provides daily training to remind staff about production safety issues. We also provide all staff with

occupational health and safety education to help them understand our corporate production approach and continuous improving their awareness of occupational health and safety. Staff of special work types, such as electricians, welders, drivers, boiler workers, must possess valid licence from the government authority before they are allowed to operate the machines. We are equipped with rescue drugs and equipment according to the actual situation and in locations where poisoning, injury and other incidents may occur. Machine operators are required to inspect the equipment and facilities daily; and to report abnormalities to the relevant department for immediate repair arrangement. We also set up annual maintenance and repair plan for critical equipment to ensure that they are kept in good condition and to control risk and prevent safety incidents from happening.

We care so much about our people's health and set up working hours and holiday systems in compliance with the national requirements. In principle, staff working overtime must be voluntary and do no harm their health. According to needs by job positions, workers are provided with safety production tools like earplugs, masks, goggles, gloves, etc. and such supplies should be used correctly as required. We do not allow and will not assign our minor staff (above legal working age) to handle tasks relating to toxic, hazardous, excessive physical labor or dangerous type of works. We also provide pre-employment body check for the new hires, and periodic body checkup every two years thereafter in order to prevent occupational disease.

Compliance

During the reporting period, the Group did not have violations relating to labor practices.

IV. OPERATING PRACTICES

Supply Chain Management

The Group is dedicated to maintaining long-term, stable and strategic cooperative relationships with leading suppliers, and are committed to a strategic procurement-led approach, achieving co-development with our suppliers on the basis of equality and win-win situation. We establish supply chain management system with rigorous requirements to provide various reporting channels to employees, suppliers, customers and other business parties in case they are aware of any violations of laws or regulations. During the reporting period, the Group did not have significant issues relating to violations in this respect.

To strengthen the supply chain management, we have established an assessment system for selection at the preliminary stage or as backup and continued engagement of suppliers. We have also set up a "qualified supplier list". Samples are required for purchases from new suppliers and a small quantity is ordered and tried before a normal quantity order is placed. Samples are retained for keeping records. We have stringent procurement and control procedures over procurement contracts processing from preparation, amendment and approval, and execution of the contracts. This is to ensure that suppliers' and our interests are appropriately protected, and also procurements are executed as scheduled; and to prevent unnecessary disputes or to get all disputes occurred can be solved timely. We have strict requirements for division of labor in respect of contract signing as well as supervision and operation of inspection of goods received. We require the suppliers of products or services to possess recognized qualifications and with good internal control system, stable quality, on-time delivery, offering reasonable price, comply with laws and regulations and have the required professional skills and qualities. As such, we can ascertain that the suppliers selected are competitive and qualitied products and services are provided.

Product Responsibility

We have formulated policies and procedures to monitor the product quality and customer service processes, maintain communication with customers, understand and meet the customer needs and expectation, and make continuous improvements. During the reporting period, we obtained the ISO9001:2015 Certification in Quality Management and standardized the product quality assurance process. We set up Quality Management Division and established guidelines for inspection work in each production process and provide professional training to our quality assurance personnel to inspect and accept raw materials and monitor the production process; so as to ensure that the quality of finished goods and raw materials are up to standard; and the production procedures are properly controlled. If the customers have issues about our products and services; or the deliverables are unable to meet their needs; they can give feedbacks or lodge complaints through various channels like by phone, email, facsimile, interview, etc. via our after-sales service. Our customer service personnel will take appropriate action promptly and assign a designated staff to follow up with the customer until the issue is satisfactorily settled. During the reporting periods, we are not aware of any material violations or litigation regarding our products.

Anti-corruption

The Group firmly believes fairness, honesty and integrity are the important commercial assets. We formulate policies and procedures, and rewards and punishment mechanism to provide rules for employees' conduct, to bring the discipline inspection and supervision work in the production and operation process, to ensure reporting directly by phone to Human Resources Department and the Chief Executive Officer in strict confidentiality of cases of obtaining personal interests in carrying out one's job duties, briberies, extortion, frauds, money laundering in breach of policies, regulations and laws. We are determinant in combating corruption and contribute to building a clean society. We establish Code of Ethics and Business Conduct (the "Code") requiring our business partners to sign commitment letter to confirm their compliance, including their staff, with the Code so as to maintain a simple, transparent, clean and fair co-operation relationship. During the reporting period, there was no legal action against the Group and our employees for corruptions.





V. COMMUNITY INVESTMENT AND HONORS

Contributing to the society is the Group's mission. We grow a lot of plants and trees in our factory area, to go green in the city, and open part of our park to the public. We have been supporting the rehabilitation plan for people with disabilities and a number of our employees during the reporting period are having physical disabilities. We have installed necessary facilities and assign them with appropriate job duties based on their ability and skills; and hope that they can support themselves.

Ever since our establishment, we are a responsible taxpayer and offer job opportunities to ease the local employment pressure. We have our staff in different territories participating in retirement plan. We have maintained good manufacturing operation, actively promoting environmental protection and to achieve good development order; and to some certain extent, we have contributed to social stability and building a harmonious community.

VI. CERTIFICATIONS

During the reporting period, the Group's Wanzhou plant was accredited the following key certifications:

- ISO14001:2015 Certification in Environmental Management
- GB/T28001-2011 idt OHSAS 18001:2007 Certification in Occupational Health and Safety Management
- GB/T19001-2008/ISO9001:2008 Certification in Quality Management
- ISO9001:2015 Certification in Quality Management

VII. VISION OUTLOOK

As a good corporate citizen, the Group hopes to balance between achieving the corporate economic goals and business objectives, and to fulfill their social responsibility. The Group will continue to pay attention to environmental protection, employee care, product quality and community contribution so as to create niche for sustainable development.

As for environmental protection, the Group will endeavor to comply with the stringent environmental protection laws and regulations, allocate resources and undertake various environmental improvement projects, including improving exhaust air, sewage and waste treatment facilities. When it comes to employee care, the Group will put employee satisfaction and production safety as our top priority. Through ensuring occupational safety and a competitive system, the Group aims to attract more talents in the technical and management arenas. As far as product and service quality are concerned, the Group will continue to provide customers with high quality products to conform with the environmental protection requirements. For community contribution, the Group is committed to fulfilling its social responsibility and promoting the community's sustainable development.

Being a respectable enterprise is our target; we also hope to improve business performance and to create more meaningful value for our stakeholders through implementing sustainability strategies.



VIII. ENVIRONMENTAL PERFORMANCE DATA SUMMARY

| | Unit | 2017 |
|---------------------------|------------------------------|-------|
| Greenhouse gas: | | |
| Scope 1: | Tonnes | 5.26 |
| Total | Tonnes | - * |
| Intensity | | |
| Scope 2: | | |
| Total | Tonnes | 13.24 |
| Intensity | Tonnes | - * |
| Air emissions: | | |
| Nitrogen oxides | Tonnes | 1.82 |
| Sulfur oxides | Tonnes | 0.17 |
| Particles | Tonnes | 0.29 |
| Non-hazardous wastes: | | |
| Solid wastes generated: | | |
| Total | Tonnes | 5.60 |
| Intensity | Tonnes (per production unit) | _ * |
| Sewage discharged: | | |
| Total | Tonnes | 3.08 |
| Intensity | Tonnes (per production unit) | - * |
| Packaging materials used: | | |
| Total | Tonnes | 9.74 |
| Intensity | Tonnes (per production unit) | _ * |

| | Unit | 2017 |
|--------------------------------|---|----------|
| Natural resources consumption: | | |
| Electricity: | | |
| Total | MWh | 1,766.97 |
| Intensity | MWh (per production unit) | - * |
| Towngas: | | |
| Total | Cubic metres | 134.89 |
| Intensity | Cubic metres (per production unit) | _ * |
| Diesel: | | |
| Total | Tonnes | 1.88 |
| Intensity | Tonnes (per million of production unit) | 0.43 |
| Gasoline: | | |
| Total | Tonnes | 5.41 |
| Intensity | Tonnes (per million of production unit) | 1.23 |
| Water: | | |
| Total | Tonnes | 30.83 |
| Intensity | Tonnes (per production unit) | _ * |
| Timber (raw material): | | |
| Total | Cubic metres | 932.2 |
| Intensity | Cubic metres (per production unit) | _ * |
| Data less than 0.01 | | |

CARPENTER TAN HOLDINGS LIMITED

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IX. "ENVIRONMENTAL, SOCIAL AND GOVERNANCE REPORTING GUIDE" BY HONG KONG STOCK EXCHANGE

| Key Performance Indicators ("KPIs") | Reporting Guideline | Page |
|--|--|-------|
| A. Environmental | | |
| Aspect A1 | Emissions | |
| General Disclosure | Information on: (a) the policies; and (b) compliance with relevant laws and regulations that have a significant impact on the issuer relating to air and greenhouse gas emissions, discharges into water and land, and generation of hazardous and non-hazardous waste. | 4 – 6 |
| KPI A1.1 | The types of emissions and respective emissions data. | 4 – 6 |
| KPI A1.2 | Greenhouse gas emissions in total (in tonnes) and, where appropriate, intensity (e.g. per unit of production volume, per facility). | 17 |
| KPI A1.3 | Total hazardous waste produced (in tonnes) and, where appropriate, intensity (e.g. per unit of production volume, per facility). | 17 |
| KPI A1.4 | Total non-hazardous waste produced (in tonnes) and, where appropriate, intensity (e.g. per unit of production volume, per facility). | 17 |
| KPI A1.5 | Description of measures to mitigate emissions and results achieved. | 4 – 6 |
| KPI A1.6 | Description of how hazardous and non-hazardous wastes are handled, reduction initiatives and results achieved. | 4 – 6 |

| Key Performance Indicators ("KPIs") | Reporting Guideline | Page |
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| A. Environmental | | |
| Aspect A2 General Disclosure | Policies on the efficient use of resources, including energy, water and other raw materials. | 7 – 9 |
| KPI A2.1 | Direct and/or indirect energy consumption by type (e.g. electricity, gas or oil) in total (MWh) and intensity (e.g. per unit of production volume, per facility) | 18 |
| KPI A2.2 | Water consumption in total and intensity (e.g. per unit of production volume, per facility). | 18 |
| KPI A2.3 | Description of energy use efficiency initiatives and results achieved. | 7 – 9 |
| KPI A2.4 | Description of whether there is any issue in sourcing water that is fit for purpose, water efficiency initiatives and results achieved. | 7 |
| KPI A2.5 | Total packaging material used for finished products (in tonnes) and, if applicable, with reference to per unit produced. | 17 |
| Aspect A3 | The Environment and Natural Resources | |
| General Disclosure | Policies on minimizing the issuer's significant impact on the environment and natural resources | 9 |
| KPI A3.1 | Description of the significant impacts of activities on the environment and natural resources and the actions taken to manage them. | 9 |

| Key Performance Indicators | Reporting Guideline | Page |
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| B. Social ¹ | | |
| Aspect B1 | Employment and Labor Practices | |
| General Disclosure | Information on: (a) the policies; and (b) compliance with relevant laws and regulations that have a significant impact on the issuer relating to compensation and dismissal, recruitment and promotion, working hours, rest periods, equal opportunity, diversity, anti-discrimination, and other benefits and welfare. | 9 – 11 |
| Aspect B2 | Health and Safety | |
| General Disclosure | Information on: (a) the policies; and (b) compliance with relevant laws and regulations that have a significant impact on the issuer relating to providing a safe working environment and protecting employees from occupational hazards. | 12 – 13 |
| Aspect B3 | Development and Training | |
| General Disclosure | Policies on improving employees' knowledge and skills for discharging duties at work. Description of training activities. | 11 |
| Aspect B4 | Labor Standards | |
| General Disclosure | Information on: (a) the policies; and (b) compliance with relevant laws and regulations that have a significant impact on the issuer relating to preventing child and forced labor. | 9 |
| | | |

| Indicators | Reporting Guideline | Page |
|------------------------|--|------|
| B. Social ¹ | | |
| Aspect B5 | Supply Chain Management | |
| General Disclosure | Policies on managing environmental and social risks of the supply chain. | 13 |
| Aspect B6 | Product Responsibility | |
| General Disclosure | Information on: (a) the policies; and (b) compliance with relevant laws and regulations that have a significant impact on the issuer relating to health and safety, advertising, labelling and privacy matters relating to products and services provided and methods of redress. | 14 |
| Aspect B7 | Anti-corruption | |
| General Disclosure | Information on: (a) the policies; and (b) compliance with relevant laws and regulations that have a significant impact on the issuer relating to bribery, extortion, fraud and money laundering. | 14 |
| Aspect B8 | Community Investment | |
| General Disclosure | Policies on community engagement to understand the needs of the communities where the issuer operates and to ensure its activities take into consideration the communities' interests. | 15 |

Pursuant to Appendix 27 of the "Main Board Listing Rules", the KPIs under Area B "Social" are recommended disclosures only. Therefore, the Group choose not to disclose those KPIs in this report.