



ENERGY INTERNATIONAL INVESTMENTS HOLDINGS LIMITED
能源國際投資控股有限公司*

(Incorporated in the Cayman Islands with limited liability 於開曼群島註冊成立之有限公司)
(Stock code 股份代號: 353)

2017
Environmental, Social and
Governance Report
環境、社會及管治報告



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ABOUT THIS REPORT

關於本報告

Energy International Investments Holdings Limited (the “Company”, together with its subsidiaries as the “Group”), is pleased to present this Environmental, Social and Governance Report (the “Report”) to provide an overview of the Group’s management of significant issues affecting the operation, including environmental, social and governance issues. This Report is prepared by the Group with the professional assistance of APAC Compliance Consultancy and Internal Control Services Limited.

PREPARATION BASIS AND SCOPE

This Report is prepared in accordance with Appendix 27 to the Rules Governing the Listing of Securities (the “Listing Rules”) on The Stock Exchange of Hong Kong Limited (the “Stock Exchange”) – “Environmental, Social and Governance Reporting Guide” and has complied with the “comply or explain” provisions in the Listing Rules.

This Report summarises the performance of the Group in respect of corporate social responsibility, covering its operating activities which are considered as material by the Group – namely (i) investment holding in Hong Kong; (ii) oil production business in the People’s Republic of China (the “PRC”); and (iii) operation of oil and liquefied chemical terminal business in the PRC. With the aim to optimise and improve the disclosure requirements in the Report, the Group has taken the initiative to formulate policies, record relevant data as well as implement and monitor measures. This Report shall be published both in English and Chinese on the websites of the Stock Exchange and of the Company. Should there be any discrepancy between the English and the Chinese versions, the English version shall prevail.

REPORTING PERIOD

This Report demonstrates our sustainability initiatives during the reporting period from 1 January 2017 to 31 December 2017.

CONTACT INFORMATION

The Group welcomes your feedback on this Report for our sustainability initiatives. Please contact us by email at info@energyintl.com.hk.

能源國際投資控股有限公司（「本公司」，連同其附屬公司統稱為「本集團」）欣然提呈本環境、社會及管治報告（「報告」），以提供有關本集團管理對其營運造成影響之重大事宜（包括環境、社會及管治事宜）之概覽。本報告乃由本集團經亞太合規顧問及內控服務有限公司提供專業協助下編製。

編製基準及範圍

本報告乃依照香港聯合交易所有限公司（「聯交所」）證券上市規則（「上市規則」）附錄二十七—「環境、社會及管治報告指引」而編製，並已遵守上市規則的「不遵守就解釋」條文。

本報告概述本集團在企業社會責任方面之表現，涵蓋本集團認為重要之經營業務—即(i)於香港投資控股；(ii)於中華人民共和國（「中國」）的產油業務；及(iii)於中國經營油品及液體化工品碼頭業務。為優化和改進報告中的披露規定，本集團已採取措施制訂政策、記錄相關數據，以及實施及監察措施。本報告將於聯交所及本公司網站以中英文版本刊發。中英文版本如有任何歧義，概以英文版本為準。

報告期間

本報告列載於二零一七年一月一日至二零一七年十二月三十一日報告期間之可持續發展措施。

聯絡資料

本集團歡迎閣下對本報告提出任何可持續發展措施方面之反饋，請電郵至info@energyintl.com.hk與我們聯絡。

INTRODUCTION

引言

The principal activity of the Company is investment holding. Its principal subsidiaries are engaged in the oil production and the leasing of oil and liquefied chemical terminal together with its storage and logistics facilities.

The Group acknowledges the significance of effective sustainability practices to achieve business excellence and enhance capabilities for long-term competitiveness. The Group is committed to operating in a manner that is economically, socially and environmentally sustainable while balancing the interests of our various stakeholders and fostering a positive impact on the society. The sustainability strategy of the Group is based on the compliance with the applicable legal requirements, principle of sustainability and opinions from stakeholders. The Group has established and implemented various policies to manage and monitor the risks related to the environment, employment, operating practices and community. Details of the management approaches to sustainable development of different areas are illustrated in this Report.

本公司之主要業務為投資控股，其主要附屬公司從事產油及租賃油品及液體化工品碼頭連同其儲存及物流設施業務。

本集團深明有效的可持續發展慣例對取得卓越業務成就及提升能力以維持長期競爭力甚為重要。本集團致力於以符合經濟、社會及環境可持續發展之方式營運，同時兼顧各持份者之利益，並為社會帶來正面影響。本集團可持續策略乃基於遵守適用法例規定、可持續原則及持份者意見。本集團已制訂並實施各項政策，管理及監察與環境、僱傭、營運慣例及社區相關之風險。不同領域之可持續發展管理方針詳情於本報告中闡述。

STAKEHOLDER ENGAGEMENT

持份者參與

The Group understands that stakeholder engagement is one of the key drivers in the continuous improvement of its performance. Hence, the Group has established multiple effective communication channels to a broad spectrum of stakeholders to enable better formulation of its business strategies in order to respond to their concerns and expectations. The Group has identified key stakeholders and established various platforms and methods of communication as follows:

本集團明白持份者參與乃持續改善其表現之其中一個主要推動因素。故此，本集團已制訂與廣泛持份者之間的多元化有效溝通渠道，以更有效地制訂其業務策略以回應彼等之關注與期望。本集團已識別之主要持份者及建立之多種溝通平台及方式載列如下：

Stakeholders 持份者	Issues of concerns 關注事項	Engagement channels 參與渠道
Government and Market Regulators 政府及市場監管者	<ul style="list-style-type: none"> - Compliance with laws and regulations - Proper tax payment - Promotion of regional economic development and employment - 遵守法律法規 - 正當交稅 - 促進地區經濟發展及就業 	<ul style="list-style-type: none"> - On-site inspections and checks - Research and discussion through work conferences, work reports preparation and submission for approval - 實地視察及檢查 - 通過工作座談會、編製及提交審批工作報告進行研究和討論
Shareholders and Investors 股東及投資者	<ul style="list-style-type: none"> - Return on the investment - Information disclosure and transparency - Protection of interests and fair treatment of shareholders - 投資回報 - 資訊披露及透明度 - 保障股東權益及公平對待股東 	<ul style="list-style-type: none"> - Annual general meeting and other shareholder meetings - Annual reports, interim reports, announcements and website - Meeting with investors and analysts - 股東週年大會及其他股東大會 - 年度報告、中期報告、公佈及網站 - 與投資者及分析員會面
Employees 僱員	<ul style="list-style-type: none"> - Safeguard the rights and interests of employees - Career development opportunities - Health and safety - 保障僱員權利及利益 - 職業發展機會 - 健康與安全 	<ul style="list-style-type: none"> - Conferences - Trainings, seminars and briefing sessions - Cultural and sport activities - Emails and instant messaging systems - 座談會 - 培訓、研討會及簡介會 - 文化及體育活動 - 電郵及即時通訊系統
Customers 客戶	<ul style="list-style-type: none"> - Safe and high-quality services - Stable relationship - Information transparency - Business ethics - 安全及高品質服務 - 穩定關係 - 資訊透明度 - 商業道德 	<ul style="list-style-type: none"> - Website and published financial reports - Emails - Visits and meetings - 網站及已刊發的財務報告 - 電郵 - 拜訪及會議

STAKEHOLDER ENGAGEMENT

持份者參與



Stakeholders 持份者	Issues of concerns 關注事項	Engagement channels 參與渠道
Suppliers and Partners 供應商及合作夥伴	<ul style="list-style-type: none"> - Long-term partnership - Honest cooperation - Fair and open - Risk reduction 	<ul style="list-style-type: none"> - Business meetings, phone calls and interviews - Regular meetings - Review and assessment - Tendering process - 業務會議、電話溝通及訪談 - 定期會面 - 檢討及評估 - 招標流程
Peer and Industry Associations 同業及業界組織	<ul style="list-style-type: none"> - Experience sharing and cooperation - Fair competition - 分享經驗及合作 - 公平競爭 	<ul style="list-style-type: none"> - Site visits - 實地參觀
Public and Communities 公眾人士及社區	<ul style="list-style-type: none"> - Community involvements - Social responsibilities - 社區參與 - 社會責任 	<ul style="list-style-type: none"> - Volunteering - Charity and social investments - 義工 - 慈善及社會投資

ENVIRONMENTAL ASPECTS

環境層面

The Group is committed to continuously improving the environmental sustainability of its businesses and ensuring that environmental consideration remain one of the key focuses in fulfilling its obligations to both the environment and community. Recognising the potential impacts of its businesses on the environment, the Group has established relevant emission reduction and energy saving initiatives to manage the emissions and minimise environmental impacts of its operations.

The Group strictly complies with the relevant environmental laws and regulations in the PRC and Hong Kong, including the Environmental Protection Law of the PRC. During the reporting period, the Group was not aware of any material non-compliance with relevant laws and regulations relating to air and greenhouse emissions, discharges into water and land, and generation of hazardous and non-hazardous wastes.

EMISSIONS

The Group acknowledges its responsibility to reduce emissions. The Group has implemented a policy of "Environmental Facilities Operation and Management" to monitor and manage the emissions generated during the Group's operations. The Group has also appointed relevant personnel to ensure its emission level meets the relevant national standards.

Air Pollutants Emission

The air pollutants emitted by the Group mainly come from fuel consumption during operations and by vehicles. It is crucial to implement emission control measures to reduce the environmental impacts and protect the health of employees. The Group strives to mitigate the generation of nitrogen oxides, sulphur dioxide and particulate matters. The Group has adopted different technologies, including catalytic reduction and adsorption, to reduce the amount of nitrogen oxides emitted. In reducing the sulphur dioxide emission, fuels with lower sulphur content are used and desulphurisation is conducted during combustion process. As for reduction of particulate matters, the Group improves its combustion technology and adopts dust removal technologies.

本集團致力於不斷改善業務之環境可持續性並確保環境考慮因素仍然是履行其對環境及社區義務關注點之一。意識到本集團業務可能對環境造成之影響，其已制訂相關減排及節能措施以管理排放物及盡量降低營運對環境造成之影響。

本集團嚴格遵守中國及香港相關環境法律法規，包括《中華人民共和國環境保護法》。於報告期間，本集團並無發現任何重大違反有關氣體及溫室氣體排放、污水排放與土地排污、產生有害及無害廢物之相關法律法規之情況。

排放物

本集團理解其有責任減少排放物。本集團已實施「環保設施運行與管理」政策以監察及管理本集團營運時產生之排放物。本集團亦已委任相關人員以確保其排放物水平符合相關國家標準。

空氣污染物排放

本集團排放之空氣污染物主要來自營運過程中及車輛產生之燃料消耗。實施排放控制措施以減低環境影響及保護僱員健康至關重要。本集團致力減少產生氮氧化物、二氧化硫及顆粒物。本集團已採用各種技術，包括催化還原及吸附，減少氮氧化物排放量。為減少二氧化硫排放，於燃燒過程中會使用含低硫分之燃料及進行脫硫。至於有關減少顆粒物，本集團會改善其燃燒技術及採納除塵技術。

ENVIRONMENTAL ASPECTS

環境層面

During the reporting period, the air pollutants emission was as follows: 於報告期間，空氣污染物排放如下：

Type of air pollutants	Unit	Operating Activities			Total
		Investment Holding	Oil Production	Oil and Liquefied Chemical Terminal	
空氣污染物類型	單位	投資控股	產油	油品及液體化工品碼頭	合計
Nitrogen oxides (NO _x)	kg	0.01	1,356.49	4.96	1,361.45
氮氧化物(NO _x)	公斤				
Sulphur dioxide (SO ₂)	kg	Negligible	4,856.49	1.26	4,857.75
二氧化硫(SO ₂)	公斤	微不足道			
Particulate matter (PM)	kg	Negligible	81.08	1.12	82.20
顆粒物(PM)	公斤	微不足道			

Greenhouse Gas (“GHG”) Emission

GHG is considered as one of the major contributors to the climate change and global warming. Fuel and electricity consumptions account for a major part of the Group’s GHG emission. The Group places great emphasis on improving energy efficiency and reducing energy consumption to minimise its GHG emission. The Group has adopted energy saving initiatives that will be further elaborated in the section “Use of Resources” of this Report.

溫室氣體（「溫室氣體」）排放

溫室氣體被認為是氣候變化及全球變暖主要成因之一。燃料消耗及耗電量為本集團溫室氣體排放之主要部分。本集團非常重視提高能源效益及減低能源消耗以盡量減少溫室氣體排放。本集團已採納節能措施，將於本報告「資源使用」一節中進一步詳述。

ENVIRONMENTAL ASPECTS

環境層面

During the reporting period, the GHG emission was as follows:

於報告期間，溫室氣體排放如下：

Type of GHG emission 溫室氣體排放類型	Unit 單位	Operating Activities 經營活動			Total 合計
		Investment Holding 投資控股	Oil Production 產油	Oil and Liquefied Chemical Terminal 油品及液體化工品碼頭	
Scope 1 ¹ 範圍1 ¹	tonnes of CO ₂ e 噸二氧化碳當量	0.02	592.89	37.08	629.99
Scope 2 ² 範圍2 ²	tonnes of CO ₂ e 噸二氧化碳當量	6.51	3,230.28	1,146.87	4,383.66
Total GHG emission 溫室氣體排放總量	tonnes of CO ₂ e 噸二氧化碳當量	6.53	3,823.17	1,183.95	5,013.65
GHG emission intensity 溫室氣體排放密度		0.04 (Unit: tonnes of CO ₂ e/area in m ²) (單位：噸二氧化碳當量／平方米範圍)	0.46 (Unit: tonnes of CO ₂ e/tonnes of oil produced) (單位：噸二氧化碳當量／噸產油)	0.01 (Unit: tonnes of CO ₂ e/area in m ²) (單位：噸二氧化碳當量／平方米範圍)	N/A 不適用

¹ Scope 1: Direct emissions from sources that are owned or controlled by the Group.

¹ 範圍1：本集團擁有或控制之來源所產生之直接排放。

² Scope 2: Indirect emissions from the generation of purchased electricity consumed by the Group.

² 範圍2：本集團消耗購入電力所產生之間接排放。

Wastewater

The Group strives to effectively regulate the discharge of wastewater with the implementation of measures to monitor the pollutant level of wastewater. The Group has also installed devices in the discharging pipes to regularly monitor the water quality so as to ensure the discharge of wastewater meets the relevant national standards. The Group also conducts regular maintenance for sewage treatment facilities to ensure efficient operations.

污水

本集團致力於有效規範污水排放，並實施措施監察污水之污染物含量水平。本集團亦在排放管道中安裝設備定期監測水質，以確保污水排放符合相關國家標準。本集團亦定期維修污水處理設施以確保有效運作。

ENVIRONMENTAL ASPECTS

環境層面

Hazardous and Non-hazardous Wastes

The Group recognises the importance to handle the wastes properly in order to minimise the impacts on the environment. The hazardous waste is generated from the Group's oil production business. It includes the waste mineral oil and the packaging materials of hazardous waste. It is stored in a separate location and handled with due care and processed by qualified waste disposal service providers. During the reporting period, there was 71.12 tonnes of hazardous waste generated, with an intensity of 0.0085 tonnes of hazardous waste per tonnes of oil produced.

For the non-hazardous waste, it is generated from the Group's office operations. The Group engages qualified recycling companies to perform waste disposal. The amount of non-hazardous waste is relatively small and considered as insignificant to the Group's businesses. In spite of this, the Group strives to reduce the amount of wastes generated from office operations and strengthen the environmental awareness of employees by introducing waste reduction initiatives as follows:

- Double-sided printing is encouraged.
- Employees are encouraged to reuse stationery such as used envelopes.
- Communication by electronic means, such as emails, is promoted.
- Wasted electrical and electronic equipment, such as computers, are donated to charity organisations or recycled by recycling companies.
- Recycling bins are installed to collect recyclables, such as wasted papers and plastics.

有害及無害廢物

本集團深明妥善處理廢物以減少對環境造成影響之重要性。有害廢物乃來自本集團之產油業務，包括廢礦物油及有害廢物之包裝材料。該等廢物由合資格廢物處置服務供應商謹慎地分開存放及處理。於報告期間，本集團產生71.12噸有害廢物，密度為每噸產油產生0.0085噸有害廢物。

無害廢物乃來自本集團之辦公室營運。本集團委聘合資格回收公司進行廢物處置。無害廢物數量相對較少，對本集團經營而言微乎其微。儘管如此，本集團致力透過推行以下各種減廢措施，減少辦公室營運所產生之廢物數量，並加強員工之環境意識：

- 鼓勵雙面打印。
- 鼓勵僱員循環使用文具，例如舊信封等。
- 提倡以電郵等電子方式通訊。
- 向慈善組織捐贈或透過回收公司回收電腦等廢棄電器及電子設備。
- 放置回收桶以收集廢紙及塑料等可循環物料。

ENVIRONMENTAL ASPECTS

環境層面

USE OF RESOURCES

The major resources used by the Group are fuel, electricity and water. With the implementation of the Group's "Energy Resources Control Procedures", the Group aims to promote resources saving by implementing energy and water efficiency initiatives and motivating its employees to participate in resources conservation activities.

Energy Consumption

Electricity and fuels account for the Group's major energy consumption. In view of the scarcity of energy, the Group has advocated various energy conservation strategies. The temperature of air-conditioning is maintained at an energy efficient level at around 25 degrees Celsius. Besides, lightings and electrical appliances shall be switched off before leaving the office after work. An energy-saving mode is set on computers when they are not in use for a long period of time. When procuring electrical appliance, the Group takes into consideration of its energy efficiency.

During the reporting period, the energy consumption was as follows:

資源使用

本集團所用之主要資源為燃料及水電。隨著本集團實行「能源資源控制程序」，本集團致力通過實施節能節水措施及激勵僱員參加資源保護活動，提倡節約資源。

能源消耗

本集團主要消耗之能源為電力及燃料。鑑於能源稀缺，本集團提倡各種節能策略。空調溫度維持在約25攝氏度之節能水平。此外，下班離開辦公室前關掉電燈及電器。將長時間未使用之電腦設為節能模式。於採購電器時，本集團將考慮其節能特性。

於報告期間，能源消耗如下：

Type of energy 能源類型	Unit 單位	Operating Activities 經營活動			Total 合計
		Investment Holding 投資控股	Oil Production 產油	Oil and Liquefied Chemical Terminal 油品及液體化工品碼頭	
Purchased electricity 購入電力	MWh 兆瓦時	8.24	2,828.17	1,011.80	3,848.21
Coal 燃煤	MWh 兆瓦時	N/A 不適用 ³	1,644.59	N/A 不適用 ³	1,644.59
Petrol 汽油	MWh 兆瓦時	0.08	73.61	151.09	224.78
Diesel 柴油	MWh 兆瓦時	N/A 不適用 ³	41.93	N/A 不適用 ³	41.93
Total energy consumption 能源消耗總量	MWh 兆瓦時	8.32	4,588.30	1,162.89	5,759.51
Energy consumption intensity 能源消耗密度		0.05 (Unit: MWh/area in m ²) (單位：兆瓦時／平方米範圍)	0.55 (Unit: MWh/tonnes of oil produced) (單位：兆瓦時／噸產油)	0.01 (Unit: MWh/area in m ²) (單位：兆瓦時／平方米範圍)	N/A 不適用

³ N/A refers to not applicable to the Group's business.

³ 不適用指不適用於本集團之業務。

ENVIRONMENTAL ASPECTS

環境層面

Water Consumption

Water is another important resource used by the Group during its operations. The Group endeavours to conserve water effectively. As stipulated in “Energy Resource Control Procedures”, employees are reminded to turn off the water taps after used. In case of water leakage from pipes, it is fixed promptly to avoid unnecessary wastage of water.

During the reporting period, the water consumption was as follows:

耗水量

水為本集團在營運中使用之另一項重要資源。本集團致力有效節省用水。如「能源資源控制程序」所規定，員工須在使用後關掉水龍頭。倘水管漏水，須立即處理以避免不必要之水資源浪費。

於報告期間，耗水量如下：

	Operating Activities				Total
	Investment Holding	Oil Production	Oil and Liquefied Chemical Terminal		
	投資控股	產油	油品及液體化工品碼頭	合計	
Water consumption 耗水量					
Total consumption 總耗水量	m ³ 立方米	N/A 不適用 ⁴	3,600.00	34,560.00	38,160.00
Water consumption intensity		N/A 不適用 ⁴	0.43 (Unit: m ³ /tonnes of oil produced) (單位：立方米/ 噸產油)	0.13 (Unit: m ³ /area in m ²) (單位：立方米/ 平方米範圍)	N/A 不適用

⁴ As the water supply is solely controlled by the building management company, it is not feasible for the investment holding companies in Hong Kong to provide the water consumption data.

⁴ 由於供水乃由樓宇管理公司全權控制，故香港投資控股公司提供耗水量數據為不可行。

ENVIRONMENT AND NATURAL RESOURCES

With the aforementioned measures to reduce emissions, waste generation and resources consumption, the Group strives to enhance environmental sustainability and minimise its impacts on the environment and natural resources. Besides, the Group has established a “Pollution Accident Management” session under the policy of “Environmental Facilities Operation and Management System”. In case of any accident of pollution, emergency plans will be formulated immediately and the case will be reported to the relevant authorities to reduce the environmental impacts to the minimal.

環境及天然資源

本集團致力透過上述措施減少排放、廢物產生及資源消耗，增強環境可持續發展及盡量減少對環境及天然資源造成之影響。此外，本集團根據「環保設施運行及管理系統」政策成立「污染事故管理」小組。倘發生任何污染事故，本集團將立即制訂應急方案並向相關部門報告，以將環境影響減至最低。

SOCIAL ASPECTS

社會層面

EMPLOYMENT AND LABOUR PRACTICES

Employment

The Group believes employees are valuable assets and the foundation for success and development of the Group. The Group strives to maintain a safe and equal working environment for our employees, provide development opportunities and promote employee health and well-being. The Group has established a set of human resources management policies in accordance to the Labour Law of the PRC, the Labour Contract Law of the PRC and the Employment Ordinance (Chapter 57 of the Laws of Hong Kong). The Group's human resources management policies covers the Group's standards in respect of compensation and dismissal, recruitment and promotion, working hours, rest periods and other benefits and welfare.

The Group provides equal opportunity in all aspects of employment and prohibits discrimination or harassment against any individual on their gender, age, nationality, marital status, disability, race, color, religion and any other characteristics protected by applicable laws. Employees are provided with social insurances, including social endowment insurance, unemployment insurance, work injury insurance, maternity insurance and medical insurance. Employees are also entitled to various benefits including marriage leave, compassionate leave, maternal leave as well as statutory holidays.

During the reporting period, the Group was not aware of any material non-compliance with the relevant laws and regulations in the PRC and Hong Kong.

僱傭及勞工常規

僱傭

本集團認為，僱員為最寶貴資產及本集團成功及發展之基礎。本集團致力為僱員營造安全及平等之工作環境、提供發展機會及促進僱員健康及幸福。本集團已根據《中華人民共和國勞動法》、《中華人民共和國勞動合同法》及香港法例第57章《僱傭條例》制訂一系列人力資源管理政策。本集團之人力資源管理政策涵蓋本集團有關薪酬及解僱、招聘及晉升、工時、假期及其他待遇及福利的標準。

本集團於所有僱傭方面提供平等機會，並禁止任何人士因其性別、年齡、國籍、婚姻狀況、殘疾狀況、種族、膚色、宗教信仰及任何受適用法律保障之其他情況而被歧視或騷擾。僱員獲提供社會保險，包括社會養老保險、失業保險、工傷保險、生育保險及醫療保險。僱員亦有權獲得各種福利，包括婚假、恩恤假、產假及法定假日。

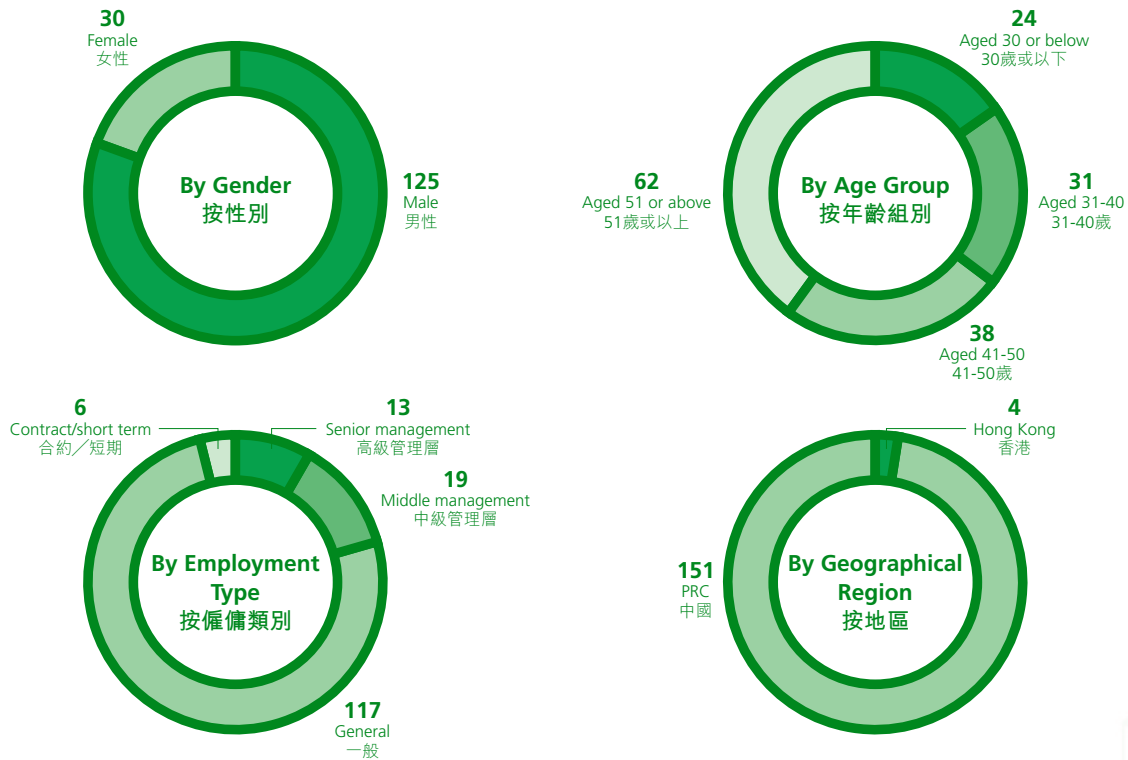
於報告期間，本集團並無發現任何嚴重違反中國及香港相關法律法規之情況。

SOCIAL ASPECTS

社會層面

As at 31 December 2017, the employee compositions (in numbers of employees) by gender, employment type, age group and geographical region were as follows:

於二零一七年十二月三十一日，按性別、僱傭類別、年齡組別及地區劃分之僱員組成（以僱員人數表示）如下：



Health and Safety

The Group places the highest priority on securing the health and safety of its employees. The Group has set up a Safety Production Management Committee to monitor and manage matters related to occupational health and safety so as to ensure strict compliance with the relevant laws and regulations in the PRC and Hong Kong, including the Production Safety Law of the PRC, the Fire Control Law of the PRC and the Occupational Safety and Health Ordinance (Chapter 509 of the Laws of Hong Kong).

Workplace Safety

The Group places great emphasis on the safety of construction machinery and equipment. The Group conducts regular maintenance on the construction machinery and equipment to ensure they are in good condition. Operators are required to obtain relevant licenses and should be familiar with the operation of the machines before working on sites. In order to safeguard personal safety, employees are required to wear personal protective equipment when working on sites and equip with safety belts when working at height.

健康與安全

本集團以確保僱員之健康與安全為首要事務。本集團已成立安全生產管理委員會，以監察及管理有關職業健康與安全之事宜，從而確保嚴格遵守中國及香港之相關法律法規，包括《中華人民共和國安全生產法》、《中華人民共和國消防法》及香港法例第509章《職業安全及健康條例》。

工作場所安全

本集團非常重視建築機器及設備之安全問題。本集團定期維護建築機器及設備，確保處於良好狀態。操作員須按規定持有相關執照，在工地工作前應熟悉機器之操作流程。為保障個人安全，僱員在工地工作時必需穿戴個人保護設備及在高空作業時必須繫安全帶。

SOCIAL ASPECTS

社會層面

Safety Training and Education

Safety training is crucial to enhance employees' safety awareness in order to mitigate the risk of work-related injury. The Group has established a "Safety Training Management System" and require contractors and construction units to carry out safety trainings. The Group reminds employees the importance of safe operation by posting safety warning signs and safety banners in the workplace, setting up safety knowledge column and distributing safety leaflets. The Group also provides training for employees who are the first time to use the protective equipment to ensure the protective equipment are properly used and maintained so as to protect the safety of employees. Besides, the Group organises safety drill and desktop drill with all operation units in order to ensure employees are prepared to respond in the event of emergency.

In addition, the Group actively participates in safety training activities organised by the government and industry authorities. The themes include port security and safety of pressurised pipelines operation.

During the reporting period, the Group was not aware of any material non-compliance with the relevant laws and regulations in the PRC.

Development and Training

The Group believes the knowledge, skills and capabilities of its employees are vital to the Group's continued business growth and success. Hence, the Group provides trainings for employees in accordance with the Group's "Training System" to enhance their requisite knowledge and skills in discharging their duties. The training programs offered can be mainly divided into internal and external trainings.

1. Internal trainings

The internal trainings include orientation training, skills training and attitude training. The orientation training is provided for newly recruited employees. It covers the Group's corporate culture, development history and management practices to familiarise the new employees with the Group's background and strengthen their sense of belongings. The skills training and attitude training are provided to employees based on the Group's development plan and the needs of respective departments.

安全培訓及教育

安全培訓對提高員工安全意識，從而降低工傷風險極為重要。本集團設立「安全培訓管理制度」，要求承包商及建築單位組織安全培訓。本集團在工作場所張貼安全警告標誌及安全標語、成立安全知識欄及派發安全傳單，時刻提醒僱員有關安全作業之重要性。本集團亦向首次使用保護設備之僱員提供培訓，確保妥善使用及維護保護設備，藉以保障僱員安全。此外，本集團與所有業務單位合作組織安全演練及桌面演練，確保僱員為任何突發事件作好準備。

此外，本集團積極參與政府及行業機構組織之安全培訓活動。主題包括港口安全及加壓管道作業安全。

於報告期間，本集團並無發現任何嚴重違反中國相關法律法規之情況。

發展及培訓

本集團認為，僱員的知識、技能及能力對本集團的可持續業務發展及成功至關重要。因此，本集團根據其「培訓制度」為僱員組織培訓，以提高僱員履行職責所需之必要知識及技能。提供之培訓課程主要可分為內部及外部培訓。

1. 內部培訓

內部培訓包括入職培訓、技能培訓及態度培訓。入職培訓專為新聘用僱員而設，涵蓋本集團之公司文化、發展歷史及管理常規，令新僱員了解本集團之背景及加強其歸屬感。技能培訓及態度培訓則根據本集團之發展規劃及有關部門之需求而向僱員提供。

SOCIAL ASPECTS

社會層面

2. External trainings

The external trainings include various training courses organised by external institutions and field trips for management staff or professional personnel.

Labour Standards

The Group strictly emphasises on the prohibition of engaging child labour and forced labour and fully complies with the relevant laws and regulations in the PRC and Hong Kong, including the Labour Law of the PRC, Provisions on the Prohibition of Using Child Labour and the Employment of Children Regulations (Chapter 57B of the Laws of Hong Kong). The Group has formulated the “Prohibition of Child Labour Recruitment and Remedies Procedures” on managing the prohibition of child labour. Regarding the prevention for child labour, candidates are required to present their identity proof for age verification during recruitment process.

In case of any child labour engaged, the child labour will be stopped from working immediately. The Group will provide medical checks for him/her and bring him/her back home. To prevent reoccurrence, the Group will investigate the cause of misuse of child labour and formulate corrective plans.

During the reporting period, the Company was not aware of any material non-compliance with relevant laws and regulations related to recruitment of child labour or forced labour practices.

OPERATING PRACTICES

Supply Chain Management

The Group’s supply chain includes a range of suppliers to provide production materials and components for storage facilities and machineries. In order to ensure a fair, standardised and transparent tendering process, the Group has developed a set of standard procurement and tendering procedures as stipulated in the Group’s “Tendering Management Regulation”. Tenderers are required to provide relevant information including safety production permits and qualification certificates, for the purpose of inspection.

2. 外部培訓

外部培訓包括外部機構組織的各種培訓課程以及為管理人員或專業人員安排之實地考察。

勞工準則

本集團嚴禁聘用童工及強制勞工，全面遵守中國及香港相關法律法規，包括《中華人民共和國勞動法》、《禁止使用童工規定》及香港法例第57B章《僱用兒童規例》。本集團在管理禁止童工方面已制訂「禁止招聘童工政策及補救措施」。為防止聘用童工，申請人在招聘過程中須出示身份證以核實年齡。

如有任何聘用童工之情況，童工將會即時停工。本集團將為其安排體檢並護送其回家。為防止再次發生類似事件，本集團將會調查濫用童工之原因並制訂整改計劃。

於報告期間，本公司並無發現任何嚴重違反有關聘用童工或強制勞工常規之相關法律法規之情況。

營運慣例

供應鏈管理

本集團之供應鏈包括提供生產材料以及貯存設施及機械部件之各種供應商。本集團已制訂一套標準之採購招標程序（如本集團之「招標管理條例」所規定），確保招標流程公平、規範及透明。投標人須提供包括安全生產許可證及資格證書等相關資料以作檢查。

SOCIAL ASPECTS

社會層面

In addition to the tendering process, the Group believes that its suppliers have a significant impact on external perception of its social and environmental responsibility. As such, the Group has implemented a “Suppliers/Distributors Social Responsibilities Control Procedure” to collaborate with its suppliers to achieve sustainable supply chain system. The Group has appointed the Procurement Department to conduct supplier assessments and on-site inspections to monitor and evaluate the social responsibility performance of suppliers. All suppliers must comply with all the applicable laws and regulations. If any contravention is found, the supplier relationship will be terminated.

Product Responsibility

The Group attaches great importance on maintaining the quality of our products and providing safe services to our customers. The Group is in strict compliance with the relevant laws and regulations in the PRC and Hong Kong, including the Production Safety Law of the PRC, the Trademark Law of the PRC and the Personal Data (Privacy) Ordinance (Chapter 486 of the Laws of Hong Kong).

Quality Control and Safety Management

The Group strives to achieve the highest possible standard with all the products or services provided to customers. The Group has implemented a “Product Quality Control Procedure” to monitor the quality and safety of our products. Each procedure is monitored and checked carefully in order to ensure the quality of products meet our customer requirements. The Group will monitor the quality management system and continue to improve the system with the aim to provide high quality and safe products and services to our customers.

Customer Data Protection and Privacy

The Group acknowledges the importance to safeguard and protect customer personal data. The Group has established a policy of “Company Confidentiality Regulation” to raise the awareness of confidentiality of employees. Employees are required to sign a confidentiality agreement and fully abide by the guidance on prohibiting any unauthorised disclosure of confidential information.

During the reporting period, the Group was not aware of any material non-compliance with the relevant laws and regulations in the PRC and Hong Kong.

除招標程序之外，本集團相信其供應商將對本集團之社會及環境責任之外在看法造成重大影響。因此，本集團已執行「供應商／分包商社會責任控制程序」，攜手供應商實現供應鏈系統之可持續發展。本集團已委聘採購部門進行供應商評估及實地考察，監督及評估供應商履行社會責任之情況。全體供應商必須遵守所有適用法律法規。如發現有任何違反情況，將會終止供應商關係。

產品責任

本集團高度重視維持產品質量及向客戶提供安全服務之重要性。本集團嚴格遵守中國及香港相關法律法規，包括《中華人民共和國安全生產法》、《中華人民共和國商標法》及香港法例第486章《個人資料（私隱）條例》。

質量控制及安全管理

本集團致力實現向客戶所提供之所有產品或服務均符合最高標準。本集團已執行「產品品質控制程序」，監控產品質量及安全。每個程序均會得到仔細監控及檢查，從而確保產品品質符合客戶需求。本集團將會監控品質管理制度並繼續完善該制度，旨在向客戶提供高品質及安全之產品及服務。

客戶資料保護及私隱

本集團深諳保護及保障客戶個人資料之重要性。本集團已設立「公司保密規定」政策，提高僱員之保密意識。僱員須簽署保密協議，必須遵守有關禁止未經授權披露保密資料之指引。

於報告期間，本集團並無發現任何嚴重違反中國及香港相關法律法規之情況。

SOCIAL ASPECTS

社會層面

Anti-Corruption

The Group is committed to upholding high standards of business ethics and integrity in the conduct of the Group's businesses and operations. The Group strictly adheres to all the relevant laws and regulations, including the Anti-Unfair Competition Law of the PRC, the Anti-Money Laundering Law of the PRC and the Prevention of Bribery Ordinance (Chapter 201 of the Laws of Hong Kong).

For external management, the Group strives to promote a fair and just commercial competition to achieve win-win situation with external business partners. For internal management, the Group has adopted a policy of "Anti-corruption Management System" and conveys its firm stance against corruption and fraud to our employees. Employees are prohibited from soliciting or accepting cash, banquets, gifts, rebates, commissions or other forms of bribing benefits from customers, potential customers or business partners. The Group provides trainings towards anti-corruption for new employees and existing employees.

The Group has established various communication channels, including phone and mail, for employees to report on observed and suspected case of non-compliance and questionable practices. Relevant department is assigned to conduct inspections, handle employee grievance and report the matters of suspected misconduct.

During the reporting period, no legal case concerned with corruption practices was brought against the Group.

COMMUNITY

Community Investment

The Group is constantly aware of the needs of community and takes up its corporate responsibility to contribute to the society. The Group has adopted a "Corporate Investment Policy" and actively participated in local community activities. The Group focuses on the living standards of community, cultural projects, education and development and labour cooperation. The Group also encourages its employees to dedicate their time and skills to supporting local communities with the aim to create a harmonious society.

反貪污

本集團在開展業務及營運時秉承最高標準之商業道德及誠信。本集團嚴格遵守所有相關法律法規，包括《中華人民共和國反不正當競爭法》、《中華人民共和國反洗錢法》及香港法例第201章《防止賄賂條例》。

對外管理上，本集團致力提倡公平、公正之商業競爭，與外部商業夥伴實現共贏。對內管理上，本集團採納「廉潔管理制度」政策，向其僱員傳達反對貪污及欺詐之堅定立場。禁止僱員尋求或收受客戶、潛在客戶或商業夥伴給予之現金、晚宴、禮物、回扣、佣金或其他形式之賄賂利益。本集團為新僱員及現任僱員提供反貪污培訓。

本集團已成立各種溝通渠道，包括電話及郵件，以供僱員報告所見及可疑之不合規個案及有問題之常規。本集團會委派相關部門進行調查、處理僱員申訴及報告可疑不當行為事宜。

於報告期間，並無針對本集團有關貪污行為之法律案件。

社區

社區投資

本集團一直明瞭社區之需要，並履行企業責任為社會作出貢獻。本集團已採納「社區投資政策」並積極參與當地社區活動。本集團專注於社區之生活水準、文化項目、教育及發展以及勞工合作。本集團亦鼓勵其僱員投入時間及精力支持當地社區，以營造和諧社會。

ENVIRONMENTAL, SOCIAL AND GOVERNANCE REPORTING INDEX

環境、社會及管治報告索引

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ENVIRONMENTAL, SOCIAL AND GOVERNANCE REPORTING INDEX

環境、社會及管治報告索引

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一般披露		「資源使用」	10
KPI A2.1	Direct and/or indirect energy consumption by type in total and intensity	"Use of Resources – Energy Consumption"	10
關鍵績效指標A2.1	按類型劃分之直接及／或間接能源總耗量及密度	「資源使用－能源消耗」	10
KPI A2.2	Water consumption in total and intensity	"Use of Resources – Water Consumption"	11
關鍵績效指標A2.2	總耗水量及密度	「資源使用－耗水量」	11
KPI A2.3	Description of energy use efficiency initiatives and results achieved	"Use of Resources – Energy Consumption"	10
關鍵績效指標A2.3	描述能源使用效益計劃及所得成果	「資源使用－能源消耗」	10
KPI A2.4	Description of whether there is any issue in sourcing water that is fit for purpose, water efficiency initiatives and results achieved	"Use of Resources – Water Consumption"	11
關鍵績效指標A2.4	描述求取適用水資源上可有任何問題、用水效益計劃及所得成果	「資源使用－耗水量」	11
KPI A2.5	Total packaging material used for finished products and, if applicable, with reference to per unit produced	Not applicable to the Group's businesses	N/A
關鍵績效指標A2.5	製成品所用包裝材料之總量及（如適用）每生產單位估量	不適用於本集團之業務	不適用
<i>A3: Environment and Natural Resources</i>			
<i>A3 : 環境及天然資源</i>			
General Disclosure		"Environment and Natural Resources"	11
一般披露		「環境及天然資源」	11
KPI A3.1	Description of the significant impacts of activities on the environment and natural resources and the actions taken to manage them	"Environment and Natural Resources"	11
關鍵績效指標A3.1	描述業務活動對環境及天然資源之重大影響以及已採取管理有關影響之行動	「環境及天然資源」	11

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B. 社會			
Employment and Labour Practices			
僱傭及勞工常規			
<i>B1: Employment</i>			
<i>B1 : 僱傭</i>			
General Disclosure		"Employment and Labour Practices – Employment"	12
一般披露		「僱傭及勞工常規－僱傭」	12
KPI B1.1	Total workforce by gender, employment type, age group and geographical region	"Employment and Labour Practices – Employment"	13
關鍵績效指標B1.1	按性別、僱傭類別、年齡組別及地區劃分之僱員總數	「僱傭及勞工常規－僱傭」	13
KPI B1.2	Employee turnover rate by gender, age group and geographical region	The Group currently does not disclose on this indicator	N/A
關鍵績效指標B1.2	按性別、年齡組別及地區劃分的僱員流失比率	本集團目前並無對此指標作出披露	不適用
<i>B2: Health and safety</i>			
<i>B2 : 健康與安全</i>			
General Disclosure		"Employment and Labour Practices – Health and Safety"	13
一般披露		「僱傭及勞工常規－健康與安全」	13
KPI B2.1	Number and rate of work-related fatalities	The Group currently does not disclose on this indicator	N/A
關鍵績效指標B2.1	因工作關係而死亡之人數及比率	本集團目前並無對此指標作出披露	不適用
KPI B2.2	Lost days due to work injury	The Group currently does not disclose on this indicator	N/A
關鍵績效指標B2.2	因工傷損失工作日數	本集團目前並無對此指標作出披露	不適用
KPI B2.3	Description of occupational health and safety measures adopted, how they are implemented and monitored	"Employment and Labour Practices – Health and Safety"	13-14
關鍵績效指標B2.3	描述所採納之職業健康與安全措施，以及相關執行及監督方法	「僱傭及勞工常規－健康與安全」	13-14

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B3: Development and Training

B3 : 發展及培訓

General Disclosure

一般披露

"Employment and Labour Practices – Development and Training"

14-15

KPI B3.1

The percentage of employee trained by gender and employee category

「僱傭及勞工常規－發展及培訓」

14-15

關鍵績效指標B3.1

按性別及僱員類別劃分之受訓僱員百分比

The Group currently does not disclose on this indicator

N/A

KPI B3.2

The average training hours completed per employee by gender and employee category

The Group currently does not disclose on this indicator

不適用

關鍵績效指標B3.2

按性別及僱員類別劃分之每名僱員完成的平均培訓時數

The Group currently does not disclose on this indicator

N/A

The Group currently does not disclose on this indicator

不適用

B4: Labour Standards

B4 : 勞工準則

General Disclosure

一般披露

"Employment and Labour Practices – Labour Standards"

15

KPI B4.1

Description of measures to review employment practices to avoid child and forced labour

「僱傭及勞工常規－勞工準則」

15

關鍵績效指標B4.1

描述檢討招聘慣例之措施以避免童工及強制勞工

"Employment and Labour Practices – Labour Standards"

15

KPI B4.2

Description of steps taken to eliminate such practices when discovered

「僱傭及勞工常規－勞工準則」

15

關鍵績效指標B4.2

描述在發現違規情況時消除有關情況所採取之步驟

"Employment and Labour Practices – Labour Standards"

15

"Employment and Labour Practices – Labour Standards"

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Operating Practices

營運慣例

B5: Supply Chain Management

B5 : 供應鏈管理

General Disclosure

一般披露

"Operating Practices – Supply Chain Management"

15-16

KPI B5.1

Number of suppliers by geographical region

「營運慣例－供應鏈管理」

15-16

關鍵績效指標B5.1

按地區劃分之供應商數目

The Group currently does not disclose on this indicator

N/A

KPI B5.2

Description of practices relating to engaging suppliers, number of suppliers where the practices are being implemented, how they are implemented and monitored

The Group currently does not disclose on this indicator

不適用

關鍵績效指標B5.2

描述有關聘用供應商之慣例、向其執行有關慣例之供應商數目以及有關慣例之執行及監察方法

"Operating Practices-Supply Chain Management"

15-16

「營運慣例－供應鏈管理」

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<i>B6 : 產品責任</i>			
General Disclosure		"Operating Practices – Product Responsibility"	16
一般披露		「營運慣例－產品責任」	16
KPI B6.1	Percentage of total products sold or shipped subject to recalls for safety and health reasons	The Group currently does not disclose on this indicator	N/A
關鍵績效指標B6.1	已售或已運送產品總數中因安全與健康理由而須回收之百分比	本集團目前並無對此指標作出披露	不適用
KPI B6.2	Number of products and service related complaints received and how they are dealt with	The Group currently does not disclose on this indicator	N/A
關鍵績效指標B6.2	接獲關於產品及服務之投訴數目以及應對方法	本集團目前並無對此指標作出披露	不適用
KPI B6.3	Description and practices relating to observing and protecting intellectual property rights	The Group currently does not disclose on this indicator	N/A
關鍵績效指標B6.3	描述與維護及保障知識產權有關之慣例	本集團目前並無對此指標作出披露	不適用
KPI B6.4	Description of quality assurance process and recall procedures	"Operating Practices – Product Responsibility – Quality Control and Safety Management"	16
關鍵績效指標B6.4	描述質量保證過程及回收程序	「營運慣例－產品責任－質量控制及安全管理」	16
KPI B6.5	Description of consumer data protection and privacy policies, how they are implemented and monitored	"Operating Practices – Product Responsibility – Customer Data Protection and Privacy"	16
關鍵績效指標B6.5	描述消費者資料保障及私隱政策，以及相關執行及監察方法	「營運慣例－產品責任－客戶資料保護及私隱」	16
<i>B7: Anti-corruption</i>			
<i>B7 : 反貪污</i>			
General Disclosure		"Operating Practices – Anti-corruption"	17
一般披露		「營運慣例－反貪污」	17
KPI B7.1	Number of concluded legal cases regarding corrupt practices brought against the issuer or its employees during the reporting period and the outcomes of the case	No concluded legal case regarding corrupt practices was noted	N/A
關鍵績效指標B7.1	於報告期間內對發行人或其僱員提出並已審結之貪污訴訟案件之數目及訴訟結果	並無注意到已審結之貪污行為案件	不適用
KPI B7.2	Description of preventive measures and whistle-blowing procedures, how they are implemented and monitored	"Operating Practices – Anti-corruption"	17
關鍵績效指標B7.2	描述防範措施及舉報程序，以及相關執行及監察方法	「營運慣例－反貪污」	17

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B8: Community Investment

B8: 社區投資

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一般披露

「社區－社區投資」

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KPI B8.1

Focus areas of contribution
(e.g. education, environmental concerns,
labour needs, health, culture, sport)

"Community – Community Investment"

17

關鍵績效指標B8.1

專注貢獻範疇（如教育、環境事宜、勞工需求、
健康、文化、體育）

「社區－社區投資」

17

KPI B8.2

Resources contributed (e.g. money or time)
to the focus area

The Group currently does not disclose
on this indicator

N/A

關鍵績效指標B8.2

在專注範疇所動用資源（如金錢或時間）

本集團目前並無對此指標作出披露

不適用