

Registered shareholder's information (English Name and Address)
登記股份持有人資料 (英文姓名及地址)

Reply Form

回條

For your special attention 懇請閣下注意:

1. For the avoidance of doubt, we do not accept any special instructions written on this Change Request Form. If you have replied to our company before, you may not have to deal with it.
為免存疑，任何在本變更申請表上的額外手寫指示，公司將不予處理。如 閣下之前已回復過本公司，可不用處理。
2. For any change of personal information i.e. *correspondence address*, please contact our share registrar, *Computershare Hong Kong Investor Services Limited* via its hotline at (852) 2862 8555
如閣下欲更改個人信息，如通訊地址等，請致電股份過戶登記處香港中央證券登記有限公司之熱線(852) 2862 8555。
3. For identity purpose, please DO NOT cut off your name and address on top of this form.
為進行身份確認，請不要剪下本表格上方的姓名和地址。

I/We would like to receive all future Corporate Communications* of the Company (“Corporate Communications”) in the manner as indicated below:

本人/我們希望以下列方式收取 貴公司日後之所有公司通訊*(「公司通訊」):

(Please mark **ONLY ONE (X)** of the following boxes)

(請從下列選擇中，僅在其中一個空格內劃上「X」號)

- read the **Electronic version** of Corporate Communications published on the Company's website in place of receiving printed copies; and receive a notification letter of the publication of Corporate Communications on website; **OR**
瀏覽在公司網站發表之公司通訊之**電子版本**，以代替收取印刷本，並收取公司通訊已在網上刊發之通知信函; **或**
- to receive the **printed English version** of Corporate Communications **ONLY**; **OR**
僅收取公司通訊之**英文印刷本**; 及
- to receive the **printed Chinese version** of Corporate Communications **ONLY**; **OR**
僅收取公司通訊之**中文印刷本**; 及
- to receive the **printed English and Chinese versions** of Corporate Communications.
僅收取公司通訊之**英文及中文印刷本**。

Signature

簽名：_____

Contact telephone number

聯絡電話號碼：_____

Date

日期：_____

Note 附註:

1. Please complete all your details clearly.

請 閣下清楚填妥所有資料。

2. If the Company does not receive this Reply Form duly completed and signed from you by 31 October 2018, all future Corporate Communications will be sent out in the manner specified in the Company's letter you have chosen.

倘若公司於 2018 年 10 月 31 日仍未收到 閣下填妥及已簽署的回條，公司將按 閣下之前已選擇之方式發出所有公司通訊。

3. By selecting to read the electronic version of the Corporate Communications published on the Company's website in place of receiving printed copies, you have expressly consented to waiving the right to receive the Corporate Communications in printed form.

在選擇瀏覽在公司網站發出之公司通訊電子版本以代替收取印刷本後， 閣下已明示同意放棄收取公司通訊印刷本的權利。

4. If your shares are held in joint names, the shareholder whose name stands first on the register of members of the Company in respect of the joint holding should sign on this Reply Form in order to be valid.

如屬聯名股東，則本回條須由該名於公司股東名冊上就聯名持有股份其姓名位列首位的股東簽署，方為有效。

5. The above instruction will apply to all future Corporate Communications to be sent to shareholders of the Company until you notify otherwise by reasonable notice in writing to the Company, 21st Floor, Great Eagle Centre, 23 Harbour Road, Wan Chai, Hong Kong or by email (IR@sinotranship.com).

上述指示適用於將來寄發予公司股東之所有公司通訊，直至 閣下發出合理時間的書面通知予本公司，地址為香港灣仔港灣道 23 號鷹君中心 21 樓或以電郵方式(IR@sinotranship.com)另作選擇為止。

6. Shareholders are entitled to change the choice of language and means of receipt of the Company at any time by reasonable notice in writing to the Company or by email (IR@sinotranship.com).

股東有權隨時發出合理時間的書面通知予公司或以電郵方式(IR@sinotranship.com)，要求更改收取公司通訊之語言版本及方式。

7. For the avoidance of doubt, we do not accept any special instructions written on this Reply Form.

為免存疑，任何在本回條上的額外手寫指示，公司將不予處理。

- * *Corporate Communications include but not limited to (a) the directors' report, annual accounts together with auditor's report; (b) the interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.*

公司通訊包括但不限於：(a)董事會報告書、年度賬目連同核數師報告書；(b)中期報告；(c)會議通告；(d)上市文件；(e)通函；(f)委任代表表格。



閣下寄回此回條時，請將郵寄標籤剪貼於信封上。

如在本港投寄毋須貼上郵票。

*Please cut the mailing label and stick this on the envelope
to return this Reply Form to us.*

No postage stamp necessary if posted in Hong Kong.

郵寄標籤 MAILING LABEL

中外運航運有限公司
SINOTRANS SHIPPING LTD
簡便回郵號碼 Freepost No. 10
香港 Hong Kong