



# 大昌行集團有限公司 DAH CHONG HONG HOLDINGS LIMITED

(Incorporated in Hong Kong with limited liability)  
(於香港註冊成立的有限公司)  
(Stock Code 股份代號: 01828)

## NOTIFICATION LETTER 通知信函

19 November 2018

Dear Non-registered Shareholders <sup>(Note)</sup>,

**Dah Chong Hong Holdings Limited (the "Company")**

– **Notice of Publication of (i) Circular for Continuing Connected Transactions in relation to 2018 Wyler Centre Tenancy Agreement, Re-election of a Non-executive Director and Notice of General Meeting\* and (ii) Form of Proxy (collectively the "Current Corporate Communications")**

Please be informed that the English and Chinese versions of the Company's Current Corporate Communications are available on the Company's website at [www.dch.com.hk](http://www.dch.com.hk) and are also available on the website of Hong Kong Exchanges and Clearing Limited at [www.hkexnews.hk](http://www.hkexnews.hk). You may access the Current Corporate Communications by clicking the link "Investor Relations" on the home page of the Company's website, then selecting "Announcements & Circulars".

If you would like to receive the Company's Current Corporate Communications in printed form, please complete the Request Form on the reverse side of this letter and sign and return it by post to the Company's share registrar, Tricor Investor Services Limited (the "Share Registrar"), at Level 22, Hopewell Centre, 183 Queen's Road East, Hong Kong, by using the mailing label at the bottom of the Request Form (no need to affix a stamp if posted in Hong Kong).

Please note that by completing and returning the Request Form to request for the printed copy of the Current Corporate Communications, you will be expressly indicating that you prefer to receive all future Corporate Communications\* of the Company in printed form in the language(s) selected.

Should you have any questions in relation to this letter, please call the telephone hotline of the Share Registrar at (852) 2980 1333 during business hours from 9:00 a.m. to 5:00 p.m., Monday to Friday, excluding Hong Kong public holidays.

Yours faithfully

For and on behalf of

**Dah Chong Hong Holdings Limited**  
**Kam Yiu Sai, Florence**  
Company Secretary

*Note: This letter is addressed to non-registered shareholders (a "non-registered shareholder" means such person or company whose shares in the Company are held in the Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited that such person or company wishes to receive Corporate Communications). If you have sold or transferred all your shares in the Company, please disregard this letter and the Request Form on the reverse side.*

\* General meeting of the Company is to be held on Friday, 14 December 2018 at 10:30 a.m. at Meeting Rooms 1 and 2, United Conference Centre, 10th Floor, United Centre, 95 Queensway, Admiralty, Hong Kong.

# Corporate Communications refer to interim/annual reports, notices, documents, or other publications of the Company (including any "corporate communication" as defined in the Listing Rules).

各位非登記股東 (附註):

大昌行集團有限公司 (「本公司」)

– (i)有關2018年偉倫中心租賃協議之持續關連交易、重選非執行董事及股東大會\*通告之通函以及(ii)代表委任表格 (統稱「本次公司通訊」)之發佈通知

謹通知 閣下本次公司通訊之中、英文版本已上載於本公司網站([www.dch.com.hk](http://www.dch.com.hk))及香港交易及結算所有限公司網站([www.hkexnews.hk](http://www.hkexnews.hk)), 歡迎查閱。閣下可在本公司網站主頁按「投資者關係」之連結, 再選擇「公佈及通函」閱覽本次公司通訊。

如 閣下欲收取本次公司通訊之印刷本, 請 閣下填妥及簽署在本函背面之申請表格, 並使用申請表格下面之郵寄標籤, 然後把申請表格寄回 (如在香港投寄, 毋須貼上郵票) 本公司股份過戶登記處卓佳證券登記有限公司 (「股份過戶登記處」), 地址為香港皇后大道東183號合和中心22樓。

請注意, 當 閣下填寫及寄回申請表格以索取本次公司通訊之印刷本後, 即表示 閣下確認擬收取本公司所有日後公司通訊#之印刷本及所選擇之語言版本。

閣下如有任何與本函內容有關之疑問, 請致電股份過戶登記處電話熱線(852) 2980 1333, 辦公時間為星期一至星期五 (香港公眾假期除外) 上午9時正至下午5時正。

代表

大昌行集團有限公司  
公司秘書  
甘瑤斯  
謹啟

2018年11月19日

附註: 本函件乃向本公司之非登記股東 (「非登記股東」指本公司股份存放於中央結算及交收系統之人士或公司, 透過香港中央結算有限公司不時向本公司發出通知表示該等人士或公司希望收到公司通訊) 發出。倘若 閣下已出售或轉讓所持有之所有本公司股份, 則無需理會本函及背面之申請表格。

\* 本公司之股東大會將於2018年12月14日 (星期五) 上午10時30分假座香港金鐘道95號統一中心10樓統一會議中心會議室1及2舉行。

# 公司通訊指本公司之中期報告/年報、通告、文件或其他刊物 (包括上市規則內所指的「公司通訊」)。

Name(s) and address of Non-registered Shareholder(s):  
非登記股東之姓名及地址：

## REQUEST FORM 申請表格

To: **Dah Chong Hong Holdings Limited (the “Company”)**  
(Stock Code: 01828)  
c/o Tricor Investor Services Limited  
Level 22, Hopewell Centre,  
183 Queen’s Road East, Hong Kong

致： 大昌行集團有限公司(「本公司」)  
(股份代號：01828)  
經卓佳證券登記有限公司轉交  
香港皇后大道東183號  
合和中心22樓

I/We would like to receive the Current Corporate Communications (as defined on the reverse side of this form) and all future Corporate Communications<sup>#</sup> of the Company in printed form in the manner indicated below:

本人/我們希望以下列方式收取本次公司通訊(定義見本表格背面)及所有日後公司通訊<sup>#</sup>之印刷本：

(Please mark **X** in **ONLY ONE** of the following boxes. 請從下列選擇中，僅在其中一個空格內劃上「X」號。)

- in printed form in English only; OR  
僅收取英文印刷本；或
- in printed form in Chinese only; OR  
僅收取中文印刷本；或
- in printed form in both English and Chinese.  
同時收取英文及中文印刷本。

Contact Telephone Number 聯絡電話

Signature 簽名

Date 日期

Notes 附註：

- Please complete all your details clearly. Please specify your name and address clearly in CAPITAL LETTERS IN ENGLISH on the top left corner in this Request Form if you download this form from the website.  
請 閣下清楚填妥所有資料。倘若 閣下從網上下載本申請表格，請於本表格左上方用英文正楷清楚註明 閣下的姓名及地址。
  - This Request Form is to be completed by non-registered shareholders (a “non-registered shareholder” means such person or company whose shares in the Company are held in the Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited that such person or company wishes to receive Corporate Communications<sup>#</sup>).  
本申請表格是由本公司之非登記股東(「非登記股東」指本公司股份存放於中央結算及交收系統之人士或公司，透過香港中央結算有限公司不時向本公司發出通知表示該等人士或公司希望收取公司通訊<sup>#</sup>)填寫的。
  - Any form with more than one box marked X, with no box marked X, with no signature or otherwise incorrectly completed will be void.  
如在本表格作出超過一項選擇、或未有作出選擇、或未有簽署、或在其他方面填寫不正確，則本表格將會作廢。
  - The above instruction will apply to all the future Corporate Communications<sup>#</sup> to be sent to you until you notify the Company’s share registrar, Tricor Investor Services Limited, to the contrary or when you cease to have shareholdings in the Company.  
上述指示將適用於發送予 閣下之所有日後公司通訊<sup>#</sup>，直至 閣下通知本公司之股份過戶登記處卓佳證券登記有限公司另外之安排或當 閣下不再持有本公司之股份。
  - For the avoidance of doubt, we do not accept any other instructions given on this Request Form.  
為免存疑，任何在本申請表格上之額外指示，本公司將不予處理。
- <sup>#</sup> Corporate Communications refer to interim/annual reports, notices, documents, or other publications of the Company (including any “corporate communication” as defined in the Listing Rules).  
公司通訊指本公司之中期報告/年報、通告、文件或其他刊物(包括上市規則內所指的「公司通訊」)。

### PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

“Personal Data” in this statement has the same meaning as “personal data” in the Personal Data (Privacy) Ordinance, Cap 486 of the Laws of Hong Kong (“PDPO”), which includes your name, mailing address and contact telephone number.  
本聲明所指的「個人資料」具有香港法例第486章《個人資料(私隱)條例》(「私隱條例」)賦予「個人資料」之相同涵義，當中包括 閣下的姓名、郵寄地址及聯絡電話號碼。

Your Personal Data provided in this form will be used in connection with processing your request for obtaining printed copy of the relevant Corporate Communications. Your supply of Personal Data is on a voluntary basis. However, we may not be able to process your request unless you provide us with your Personal Data.

閣下於本表格所提供的個人資料將用以處理 閣下要求索取相關公司通訊印刷本之指示。閣下乃基於自願性質提供個人資料，惟倘 閣下並無提供個人資料，本公司可能無法處理 閣下的指示。

Your Personal Data will be disclosed or transferred to the Company’s Share Registrar and/or other companies or bodies for the purpose stated above, or when it is required to do so by law, for example, in response to a court order or a law enforcement agency’s request, and will be retained for such period as may be necessary for our verification and record purpose.

本公司可就上述用途將 閣下的個人資料披露或轉移給本公司的股份過戶登記處及/或其他公司或團體，或按法例規定(例如應法庭命令或執法機關的要求)作出披露或轉移，並將在適當期間內保留該等個人資料作核實及記錄用途。

You have the right to request access to and/or correction of your Personal Data respectively in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing by the following means:

閣下有權根據私隱條例分別查閱及/或更正 閣下的個人資料。任何查閱及/或更正 閣下個人資料的要求，均須透過以下途徑以書面方式提出：

By mail to: Privacy Compliance Officer  
Tricor Investor Services Limited  
Level 22, Hopewell Centre, 183 Queen’s Road East, Hong Kong

郵寄：香港皇后大道東183號合和中心22樓  
卓佳證券登記有限公司  
私隱條例事務主任

### Mailing Label 郵寄標籤

Please cut the mailing label and stick it on the envelope  
in order to return this Request Form to us.

**No postage stamp necessary if posted in Hong Kong.**

閣下寄回此申請表格時，請將郵寄標籤剪貼於信封上。  
如在本港投寄毋須貼上郵票。

Tricor Investor Services Limited  
卓佳證券登記有限公司  
Freepost No. 簡便回郵號碼：37  
Hong Kong 香港