



**杭品生活**  
杭城人的品质生活圈

杭品生活科技股份有限公司

HANG PIN LIVING TECHNOLOGY COMPANY LIMITED

(Incorporated in Bermuda with limited liability)

Stock Code :1682

Environmental, Social and Governance Report 2019

# Environmental, Social and Governance Report

Hang Pin Living Technology Company Limited (the “**Company**”, together with its subsidiaries as the “**Group**”) is principally engaged in (i) the sourcing management business; and (ii) provision of financial services which include, among others, asset management, finance lease, pawn and money lending business.

In addition to striving for the interest of the Group’s shareholders, the Group also holds the environment, society, different stakeholders and its employees, in high regard. The Board considers that a sound environment, a harmonious society and good governance are of utmost importance to the sustainable development of both the Group’s business and the community in which we operate in. Therefore, the Group is committed not only to enhancing its financial performance but also to implementing various policies and measures to increase its efforts in environmental protection, fulfill its social responsibilities and enhance its governance.

The Group is pleased to present the Environmental, Social and Governance Report 2019 (the “**ESG Report**”) to provide an overview of our Group’s management of significant issues affecting the operation, including environmental, social and governance issues.

## PREPARATION BASIS AND SCOPE

The ESG Report is prepared in accordance with Appendix 27 to the Rules of Governing the Listing of Securities on the Main Board of The Stock Exchange of Hong Kong Limited (the “**Main Board Listing Rules**”) – Environmental, Social and Governance (“**ESG**”) Reporting Guide, which covers the period from 1 April 2018 to 31 March 2019 (the “**Reporting Period**”) and has complied with “comply or explain” provision in the Main Board Listing Rules. Policies, statements and information set forth in this report cover the Company’s headquarter and the subsidiaries under its effective control.

# Environmental, Social and Governance Report

## PART A – ENVIRONMENT

### THE EMISSIONS AND ENERGY FOOTPRINT

#### A. EMISSION

##### Emissions & Energy Efficiency

The carbon footprint arising from the Group's day-to-day operations is primarily from the electricity that is used in the office and emissions generated from the business travel.

The Group insists in mitigating our impact to the environment and provides energy-efficient and low carbon working spaces to employees. The Group also continues to retrofit existing buildings with energy-efficient features such as energy-efficient lights where feasible. In addition, the Group encourages employees to dress in smart casual and the indoor temperature is maintained at around 25.5°C in the summer time, conserve energy by moderating office temperatures and turning off lighting and computer monitors when not in use as well as enable the "Standby" or "Sleep" mode of personal computers.

Given the Group's business across Asia, especially in PRC, business trips are essential. But where appropriate, the Group encourages employees to utilize telephone or video-conferencing technology to reduce the need for travel and promote prompt and efficient communication across our markets, as well as to reduce vehicle exhaust emissions. For local business travelling, the Group encourages employees to take public transport instead of driving, whenever possible, or eco-friendly modes of transportation that have low levels of pollution, such as railway lines and trams.

#### B. USE OF RESOURCES AND WASTE MANAGEMENT

The Company recognizes the importance to reduce wastes and thus waste management policies have been introduced in order to minimize the number of waste generated and impacts to the environment.

##### Use of paper

As a sourcing management and provision of financial services enterprise, usage of paper has always been our target of waste management. The Group has indentified sustainable methods that can help to reduce the use of paper.

The Group advocates the idea of Green Office in the working area to encourage employees to save paper, recycle used cartridges, recycle paper, and to copy and print on double sides. Besides, the Group encourages employees to utilize both Office Automation System and Internet. Transferring files in electronic version and email has already become one of the Group's approaches to reduce paper usage and to be environmental-friendly.

In any feasible situations, the Group encourages employees to use environmentally friendly paper in daily operation.

##### Use of water

Although the Group does not have a high level of usage on water due to the characteristic of the Company's business nature, the Group still believes that reporting this index as being one of the social responsibilities of operation.

# Environmental, Social and Governance Report

The Group is committed to utilize resources and reduce waste generation in a wise and effective way. For example, the Group implements water saving policies progressively throughout the operation, including posing reminders about water saving in pantry, and to install water-saving taps and to encourage our employees to change their habits of the consumption of water.

## PART B – SOCIAL

The Group sees employees as our most important asset. The Group is committed to driving a culture where employees feel valued, have a clear sense of belonging and are recognized and rewarded for their contribution. The Group provides a fair and equal working environment and opportunities to employees of different background, age and gender. The Group also provides employees with reasonable remuneration and benefits to reward them for the Company's shared achievements. The Group complies with labour laws and regulations with respect to employment and labour issues to ensure all employees are treated fairly.

### A. EMPLOYEES

#### Workforce Diversity

The Group sees diversity as a source of strength and pride. A diverse workplace inspires innovation, enriching every aspect of the Company's business. The Group is committed to ensuring an inclusive workplace, where diversity of gender, age, physical condition and ethnicity are valued and leveraged to foster innovation and creativity.

#### Equal Opportunity

The Group embraces non-discrimination and inclusive workplace as one of the greatest value of the Group. The Group encourages employees to treat one another with respect and dignity. Discrimination on the basis of sex, disability, marital or family status, age, race, religion or any other characteristics protected by law is strictly prohibited.

Equal opportunities are provided to all employees by the Group when employment decisions made. The Group's recruitment, employment and human resources management practices, such as promotion, rewards and training opportunities, will under no circumstances be influenced or affected by an applicant's or employee's sex, disability, marital or family status, age, race or religion.

#### Remuneration

The Group's business is built on long-term relationships within our teams and led by industry experts, who have deep knowledge and are expertise across different aspect of our business. They drive growth and success of the Group.

In order to recognize and appreciate employees, the Group provides reasonable remuneration and benefits for employees in every position according to their performance, relevant skill set, ability and experience. We also offer fair promotion opportunities based on conditions such as employee's capability, year of experience and attitude at work, etc., which serve as a motivation for employees to continue learning and improving work performance based on their job duties, work requirements and team dynamics. It is our responsibility to reward employees for their hard work. In the future, we will continue to work on building a fair and equitable working environment for employees.



# Environmental, Social and Governance Report

## B. SAFE AND WORKING ENVIRONMENT

The Group is committed to provide a safe and comfortable working environment for employees. The Company adheres to all applicable laws and regulations to avoid work-related injuries.

### Employees Well-being

Health, safety and well-being of employees are very important to the Company. It is our responsibility to ensure that our employees feel safe and respected and are able to apply their best skills at work.

The Group believes this improves performance at work and brings benefits to our employees, both personally and professionally. The Group's strategy and programs are tailored to support our peoples' wellbeing and to meet the specific occupational health and safety requirements of different working environments within our offices. To support local needs and meet local legal requirements, we ensure that our working hours and benefits, and other terms of employment, are tailored to each local regulation.

As noted above, maintaining a respectful work place free from discrimination and harassment of any form and providing equal opportunities for all employees are of utmost importance.

## C. CAREER AND PERSONAL DEVELOPMENT

It is mandatory to all new employees to attend a Comprehensive Training Program in their first day of work, in order to enhance their understanding towards the Group's business, management structure and corporate culture. To improve team's skills and professionalism, the Group regularly provides training and education opportunities for its employees. The Group's career development policy focuses on helping employees to develop their strengths. For example, the Group provides guidance for new employees, establishes training management systems and training plans, and arranges experienced employees to guide new employees during day-to-day work in order to help employees adapt to the Group's culture and promote the Group's long-term development in different areas.

## D. LABOUR STANDARDS

The Group does not hire child labor aged below the relevant legal threshold in accordance with local legislation. Therefore, documentation proving age of job applicant and other reliable documentation would be verified during recruitment. Improper use of labour in the form of child labour and forced labour is strictly prohibited in all business sectors.

For operations in Hong Kong, the Group ensures full compliance to relevant regulations and refers to the Employment of Children Regulations (Chapter 57B of the Laws of Hong Kong).

For the Group's operations in PRC, it ensures full compliance to relevant laws and regulations in the Labour Law of the People's Republic of China and the Labour Contract Law of the People's Republic of China which stipulate the prevention of the use of child labour of ages under 16 and the prevention of any unlawful way of forced labour.

During the Reporting Period, the Group did not identify any child labour or violations against the labour law.

# Environmental, Social and Governance Report

## E. SUPPLY CHAIN MANAGEMENT

The Group adheres to the principle that the stable business relationship with our premier suppliers is essential to maximise the Group's value in the long-term. Hence, the Group has adopted a stringent approach in procurement by conducting a preliminary assessment on the potential suppliers' and distributors' credentials to ascertain their backgrounds, production facilities and goodwill, as well as examining whether the materials and/or products supplied comply with the relevant safety and environmental standards.

## F. PRODUCT RESPONSIBILITY

The Group requires all suppliers of its packaging and products to comply with the Group's policy. The Group keeps its sourcing protocols reviewed regularly and up-to-date in order to maintain the high quality and safety standards of its products.

## G. ANTI-CORRUPTION

Doing business honestly and ethically is the Group's core value. It is the Group's paramount policy that all staffs are not allowed to receive or offer any advantages such as money, gift, loan, reward, contract and service from or to any business associates. Investigation will be carried out promptly for any suspected incident of fraud and staff will be dismissed if found to have committed fraud; and the case will be reported to the respective authority when necessary.

During the reporting period, the Group did not identify any legal violation or complaint related to corruption.

## H. CONTRIBUTION TO THE COMMUNITY

The Company encourages its employees to participate in community activity. For example, building up a good relationship with the nearby community through volunteer work and donation activities to contribute to the society, promote social development and harmony.

### Subject Area A – Environment Aspect A1: Emissions

General Disclosure	Information on: (a) the policies; and (b) compliance with relevant laws and regulations that have a significant impact on the issuer relating to air and greenhouse gas emissions, discharges into water and land, and generation of hazardous and non-hazardous waste.	Section: Emissions	The Group is not aware of any material non-compliance with the relevant laws and regulations that have a significant impact on the Group during the reporting period.
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# Environmental, Social and Governance Report

## Subject Area A – Environment Aspect A1: Emissions

KPI A1.1	The types of emissions and relevant emissions data.	<p>2018 NO<sub>x</sub> emissions: 8.4 kg SO<sub>x</sub> emissions: 0.4 kg PM emissions: 0.6 kg</p> <p>2019 NO<sub>x</sub> emissions: 8.3 kg SO<sub>x</sub> emissions: 0.326 kg PM emissions: 0.55 kg</p>	The biggest contributor to our GHG emissions was the electricity that we consumed at our offices (Scope 2: Electricity Indirect GHG Emissions). Business travel (Scope 3: Other indirect GHG Emissions) also contributed to the GHG emissions that we recorded during the reporting period.
KPI A1.2	Greenhouse gas emissions in total (in tonnes) and, where appropriate, intensity (e.g. per unit of production volume, per facility).	<p>2018 Greenhouse gas (including Scope 1 and Scope 2): 518.1 tonnes carbon dioxide equivalent.</p> <p>2019 Greenhouse gas (including Scope 1 and Scope 2): 517.2 tonnes carbon dioxide equivalent.</p>	
KPI A1.3	Total hazardous waste produced (in tonnes) and, where appropriate, intensity (e.g. per unit of production volume, per facility).		As a sourcing management and financial service provider, the production of hazardous waste is immaterial to our operations.
KPI A1.4	Total non-hazardous waste produced (in tonnes) and, where appropriate, intensity (e.g. per unit of production volume, per facility).	<p>2018 115.6 tons of carton box 2.1 tons of paper</p> <p>2019 108.6 tons of carton box 1.81 tons of paper</p>	The Group's non-hazardous waste consist of operation and office products such as carton boxes and paper.
KPI A1.5	Description of measures to mitigate emissions and results achieved.	Section: Emissions, Use of Resources and Waste Management	We continue to raise awareness on the importance of our impact to the environment.
KPI A1.6	Description of how hazardous and non-hazardous wastes are handled, reduction initiatives and results achieved.		<p>We continue to raise awareness on the importance of waste reduction through signage and internal communication.</p> <p>As a garment sourcing trader, the production of hazardous waste is immaterial to our operations.</p>

## Environmental, Social and Governance Report

Subject Area A – Environment Aspect A2: Use of Resources			
General Disclosure	Policies on the efficient use of resources, including energy, water and other raw materials.	Sections: emissions, use of resources and waste management	Section: emissions, use of resources and waste management
KPI A2.1	Direct and/or indirect energy consumption by type (e.g. electricity, gas or oil) in total (kWh in '000s) and intensity (e.g. per unit of production volume, per facility).	<p>2018 Direct energy consumption at the Group: 693,198 kWh Energy intensity per full-time employees: 46,213.2kWh</p> <p>2019 Direct energy consumption at the Group: 653,168 kWh Energy intensity per full-time employees: 44,203.2kWh</p>	
KPI A2.2	Water consumption in total and intensity (e.g. per unit of production volume, per facility).	<p>2018 Total amount of water consumption: 157 cubic meters Water consumption per full-time employees: 10.46 cubic meters</p> <p>2019 Total amount of water consumption: 151 cubic meters Water consumption per full-time employees: 10.03 cubic meters</p>	
KPI A2.3	Description of energy use efficiency initiatives and results achieved.		Section Use of Resources and Waste Management
KPI A2.4	Description of whether there is any issue in sourcing water that is fit for purpose, water efficiency initiatives and results achieved.		Section Use of Resources and Waste Management
KPI A2.5	Total packaging material used for finished products (in tonnes) and, if applicable, with reference to per unit produced.	<p>2018 Plastic: 0.4 tonnes (mainly plastic bags and plastic wrappings) Carton box: 115 tonnes</p> <p>2019 Plastic: 0.37 tonnes (mainly plastic bags and plastic wrappings) Carton box: 109 tonnes</p>	



# Environmental, Social and Governance Report

## Subject Area A – Environment

### Aspect A3: The Environment and Natural Resources

General Disclosure	Policies on minimising the issuer's significant impact on the environment and natural resources.	Data not available	This aspect is not applicable to the Company's operations, as the Company's environmental impact and use of natural resources is minimal.
KPI A3.1	Description of the significant impacts of activities on the environment and natural resources and action taken to manage them.		

## Subject Area B – Social Employment and Labour Practices Aspect B1: Employment

General Disclosure	Information on: (a) the policies; and (b) compliance with relevant laws and regulations that have a significant impact on the issuer relating to compensation and dismissal, recruitment and promotion, working hours, rest periods, equal opportunity, diversity, anti-discrimination, and other benefits and welfare.	Section: Employment	The Group is not aware of any material non-compliance with the relevant laws and regulations that have a significant impact on the Group during the reporting period.
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## Subject Area B – Social Employment and Labour Practices Aspect B2: Health and Safety

General Disclosure	Information on: (a) the policies; and (b) compliance with relevant laws and regulations that have a significant impact on the issuer relating to providing a safe working environment and protecting employees from occupational hazards.	Section: Safe Working Environment	The Group is not aware of any material non-compliance with the relevant laws and regulations that have a significant impact on the Group during the reporting period.
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## Subject Area B – Social Employment and Labour Practices Aspect B3: Development and Training

General Disclosure	Policies on improving employees' knowledge and skills for discharging duties at work. Description of training activities. Descriptions on training programs.	Section: Career and Personal Development	The Group recognizes the employees as the most important and valuable assets of the Group. The Group promotes career development and progression by appropriate on-the-job training and providing opportunities within the Group for career advancement.
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## Environmental, Social and Governance Report

### Subject Area B – Social Employment and Labour Practices Aspect B4: Labour Standards

General Disclosure	Information on: (a) the policies; and (b) compliance with relevant laws and regulations that have a significant impact on the issuer relating to preventing child and forced labour.	Section: Labour Standards	The Group is not aware of any non-compliance with relevant rules and regulations on preventing child or forced labour.
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### Subject Area B – Social Operating Practices Aspect B5: Supply Chain Management

General Disclosure	Policies on the management of environment and social risks of supply chain.	Section: Supply Chain Management	Section: Supply Chain Management
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### Subject Area B – Social Operating Practices Aspect B6: Product Responsibility

General Disclosure	Information on: (a) the policies; and (b) compliance with relevant laws and regulations that have a significant impact on the issuer relating to health and safety, advertising, labelling and privacy matters relating to products and services provided and methods of redress.	Section: Product Responsibility
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### Subject Area B – Social Operating Practices Aspect B7: Anti-corruption

General Disclosure	Information on: (a) the policies; and (b) compliance with relevant laws and regulations that have a significant impact on the issuer relating to bribery, extortion, fraud and money laundering.	Section: Anti-corruption	The Group is not aware of any material noncompliance with the relevant laws and regulations that have a significant impact on the Group during the reporting period.
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### Subject Area B – Social Community Aspect B8: Community Investment

General Disclosure	Policies on community engagement to understand the needs of the communities where the issuer operates and to ensure its activities take into consideration the communities' interests.	Section: Contribution to the Community	Understanding and responding to the requests and expectation of stakeholders in a timely manner is an important basis for the Company's sustainable development. For Shareholders, we disclose information in time through various channel according to the disclosure requirements of the Listing Rules.
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The background is a complex, semi-transparent overlay of financial data. It includes a bar chart at the top with values like 5512.03 and 7524.16. Below that is a line chart with a value of 5525.14. At the bottom, there's a candlestick chart with values like 6725.89 and 55.02. The entire graphic is set against a warm, orange-to-yellow gradient background with soft, out-of-focus light spots.

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