Reply Form回條

To: ITC Properties Group Limited (the "Company")
(Stock Code: 199)
c/o Tricor Secretaries Limited
Level 54, Hopewell Centre
183 Queen's Road East
Hong Kong

致：德祥地產集團有限公司*(「本公司」)
(股份代號：199)
經卓佳秘書商務有限公司
香港皇后大道東183號
合和中心54樓

I/We would like to receive all future Corporate Communications(1) of the Company in the manner as indicated below:
本人／吾等欲以下列方式收取　貴公司所有日後的公司通訊(1)：
(Please mark **"X" in ONLY ONE** of the following boxes)(請**僅在**下列其中一**個空格內**劃上**「X」**號)

☐ by electronic means on the Company's website at www.itcproperties.com (the "**Website Version**") instead of receiving printed copies, with a notification either by email or by post of the publication of the relevant Corporate Communications on the Company's website; or
於　貴公司網站www.itcproperties.com閱覽電子版本(「**網上版本**」)以代替收取印刷本，並以電郵或郵遞方式收取　貴公司網站刊載相關公司通訊的通知；或

Email Address
電郵地址

(Please provide an email address in capital letters in English. The email address will solely be used for notification of the publication of the Corporate Communications on the Company's website. If no email address is provided, a notification letter of the publication of the Corporate Communications on the Company's website will be sent by post.)
(請以英文正楷填寫電郵地址，而該電郵地址僅作通知本公司網站刊載公司通訊之用。如未有提供電郵地址，本公司網站刊載公司通訊的通知函件將以郵遞方式寄出。)

☐ in **printed English version** only; or
僅收取**英文印刷本**；或

☐ in **printed Chinese version** only; or
僅收取**中文印刷本**；或

☐ in both **printed English and Chinese versions**.
同時收取**英文及中文印刷本**。

Contact telephone number 聯絡電話號碼

Signature 簽署

Date 日期

Notes 附註:

1. Corporate Communications are all documents issued by the Company for your information or action, including but not limited to (i) directors' report, annual financial statements together with the independent auditor's report; (ii) interim report; (iii) notice of meeting; (iv) circular; and (v) proxy form.
公司通訊為所有本公司發出以供　閣下參照或採取行動之文件，包括但不限於(i)董事會報告書、年度財務報表連同獨立核數師報告書；(ii)中期報告；(iii)會議通告；(iv)通函；及(v)代表委任表格。

2. If the Company does not receive this Reply Form duly completed and signed by you or a response indicating an objection from you by 15th November, 2019, you will be deemed to have consented to receiving the Website Version instead of receiving printed copies. A notification of the publication of the relevant Corporate Communications on the Company's website will be sent to you either by email or by post in the future. All future Corporate Communications will be sent out in the manner as set out in the Company's letter dated 15th October, 2019.
倘若本公司於二零一九年十一月十五日或之前仍未收到　閣下已填妥並簽署的回條或表示反對的回覆，　閣下將被視為已同意收取網上版本以代替收取印刷本。　閣下日後將以電郵或郵遞方式獲發本公司網站刊載相關公司通訊的通知。本公司將按日期為二零一九年十月十五日之本公司函件所述之方式向　閣下發出所有日後的公司通訊。

3. You are entitled at any time to change your elected means of receipt and language of the Corporate Communications by providing prior notice of at least seven (7) days in writing to the branch share registrar of the Company in Hong Kong, Tricor Secretaries Limited, or by email to itcproperties-ecom@hk.tricorglobal.com.
閣下有權隨時發出最少七天的書面通知，送交本公司於香港之股份登記分處(卓佳秘書商務有限公司)或電郵至itcproperties-ecom@hk.tricorglobal.com，以更改　閣下已選擇之收取公司通訊的方式及語文版本。

4. For the avoidance of doubt, the Company does not accept any special instructions written on this Reply Form.
為免存疑，任何在本回條上的額外手寫指示，本公司概不受理。

PERSONAL INFORMATION COLLECTION STATEMENT收集個人資料聲明

Your supply of your email address and telephone number is on a voluntary basis for the purposes of verifying and recording your means of receipt and choice of language of Corporate Communications of the Company and/or the delivery of those Corporate Communications (the "**Purposes**"). We may transfer your email address and telephone number to our agent, contractor, or third party service provider who provides administrative, computer and other services to us for use in connection with the Purposes and to such parties who are authorised by law to request the information or are otherwise relevant for the Purposes and need to receive the information. Your email address and telephone number will be retained for such period as may be necessary to fulfil the Purposes. Request for access to and/or correction of the relevant personal data can be made in accordance with the provisions of the Personal Data (Privacy) Ordinance and any such request should be in writing by mail to the privacy compliance officer of Tricor Secretaries Limited at the above address.
閣下是自願提供　閣下的電郵地址及電話號碼，以用於核實及記錄　閣下收取本公司公司通訊的方式及語文版本的選擇，以及／或傳送公司通訊(「**該等用途**」)。我們可能向就該等用途為我們提供行政、電腦及其他服務的代理人、承辦商或第三者服務供應商，以及其他獲法例授權而要求取得有關資料的人士或其他與該等用途有關以及需要接收有關資料之人士提供　閣下的電郵地址及電話號碼。　閣下的電郵地址及電話號碼將就履行該等用途所需的期間保留。有關存取及／或更正相關個人資料的要求可按照《個人資料(私隱)條例》之條文提出，而有關要求均須以書面方式郵寄至卓佳秘書商務有限公司(地址如上)的私隱條例事務主任。

In case of any inconsistency, the English version of this Reply Form shall prevail over the Chinese version.　本回條中、英文版如有任何歧義，概以英文版為準。

* *For identification purpose only 僅供識別*

Please cut the mailing label and stick it on the envelope to return this Reply Form to us.
No postage stamp necessary if posted in Hong Kong.

閣下寄回此回條時，請將郵寄標籤剪貼於信封上。
如在本港投寄毋須貼上郵票。

MAILING LABEL 郵寄標籤

Tricor Secretaries Limited
卓佳秘書商務有限公司
Freepost No. 簡便回郵號碼：37
Hong Kong 香港