



中遠海運發展股份有限公司

COSCO SHIPPING Development Co., Ltd. *

(a joint stock limited company incorporated in the People's Republic of China with limited liability)

(於中華人民共和國註冊成立的股份有限公司)

(Stock Code/股份代號: 02866)

NOTIFICATION LETTER 通知信函

8 November 2019

Dear non-registered holder⁽¹⁾,

COSCO SHIPPING Development Co., Ltd. (the "Company") – Notification of Publication of Notice of Extraordinary General Meeting ("Current Corporate Communication")

The English and Chinese versions of the Current Corporate Communication at the Company are available on the Company's website at <http://development.coscoshipping.com> and the HKEXnews website of The Stock Exchange of Hong Kong Limited (the "Stock Exchange") at www.hkexnews.hk.

For the purpose of actively fulfilling our social responsibility to protect the environment, we recommend you to access the website version of Corporate Communications⁽²⁾ published on the Company's website. The Company's website is easy to access, which includes Traditional Chinese language version and English language version, and all Corporate Communications are timely available on the "Investor" section of our website.

If you want to receive a printed version of the Current Corporate Communication, please complete and sign the Request Form on the reverse side and return it to the Company's H Share Registrar c/o Computershare Hong Kong Investor Services Limited (the "Hong Kong Share Registrar") by using the mailing label at the bottom of the Request Form (no need to affix a stamp if posted in Hong Kong; otherwise, please affix an appropriate stamp). The address of the Hong Kong Share Registrar is 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong. The Request Form may also be downloaded from the Company's website at <http://development.coscoshipping.com> or the HKEXnews website of the Stock Exchange at www.hkexnews.hk.

Should you have any queries relating to this letter, please call the telephone hotline of the Hong Kong Share Registrar at (852) 2862 8555 during business hours from 9:00 a.m. to 6:00 p.m., Monday to Friday (excluding Hong Kong public holidays) or send an email to csdc.ecom@computershare.com.hk.

Yours faithfully,

By order of the Board of

COSCO SHIPPING Development Co., Ltd.

Yu Zhen

Company Secretary

- Notes:
- (1) "Non-registered holder" means such person or company who holds shares in the Company through The Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited to receive Corporate Communications. If you have sold or transferred your shares in the Company, please disregard this letter and the Request Form on the reverse side.
 - (2) "Corporate Communications" include but are not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report, (b) the interim report and, where applicable, summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.

* The Company is a registered non-Hong Kong company as defined under the Companies Ordinance (Chapter 622 of the Laws of Hong Kong) and it is registered under its Chinese name and under the English name "COSCO SHIPPING Development Co., Ltd."

各位非登記持有人⁽¹⁾：

中遠海運發展控股有限公司（「本公司」）－ 臨時股東大會通告之發佈通知（「本次公司通訊」）

本公司的本次公司通訊中、英文版本已上載於本公司網站(<http://development.coscoshipping.com>)及香港聯合交易所有限公司（「聯交所」）披露易網站(www.hkexnews.hk)，歡迎瀏覽。

為積極履行本公司保護環境的社會責任，本公司鼓勵閣下通過本公司網站查閱公司通訊⁽²⁾。本公司網站使用方便，包括繁體中文及英文版本，所有公司通訊均可在本公司網站中「投資者關係」頁面及時索取。

如閣下欲收取本次公司通訊之印刷本，請填妥及簽署在本函背面的申請表格，並使用隨附之郵寄標籤寄回本公司之H股證券登記處香港中央證券登記有限公司（「香港證券登記處」）（如在香港投寄，毋須貼上郵票；否則，請貼上適當的郵票）。香港證券登記處地址為香港灣仔皇后大道東183號合和中心17M樓。申請表格亦可於本公司網站(<http://development.coscoshipping.com>)或香港聯交所披露易網站(www.hkexnews.hk)內下載。

如閣下對本函內容有任何疑問，請致電本公司電話熱線(852) 2862 8555，辦公時間為星期一至五（香港公眾假期除外）上午9時正至下午6時正，或電郵至csdc.ecom@computershare.com.hk查詢。

承董事會命
中遠海運發展股份有限公司
公司秘書
俞震

2019年11月8日

- 附註：
- (1) 「非登記持有人」指持有的本公司股份乃是存放於中央結算及交收系統的，並透過香港中央結算有限公司不時向本公司發出通知希望收到公司通訊的人士或公司。如果閣下已經出售或轉讓所持有之本公司股份，則無需理會本函件及所附申請表格。
 - (2) 「公司通訊」包括但不限於：(a)董事會報告、年度財務報表連同核數師報告及如適用，財務摘要報告；(b)中期報告及如適用，中期摘要報告；(c)會議通告；(d)上市文件；(e)通函；及(f)委任代表表格。

* 本公司為一家根據香港法例第622章公司條例定義下的非香港公司並以其中文名稱和英文名稱「COSCO SHIPPING Development Co., Ltd.」登記。

CSCCH-08112019-1(0)



中遠海運發展股份有限公司

COSCO SHIPPING Development Co., Ltd. *

(a joint stock limited company incorporated in the People's Republic of China with limited liability)

(於中華人民共和國註冊成立的股份有限公司)

(Stock Code/股份代號: 02866)

Request Form 申請表格

To: COSCO SHIPPING Development Co., Ltd. * (the "Company")
c/o Computershare Hong Kong Investor Services Limited
17M Floor, Hopewell Centre,
183 Queen's Road East, Wanchai, Hong Kong

致: 中遠海運發展股份有限公司 (「本公司」)
經 香港中央證券登記有限公司
香港灣仔皇后大道東 183 號
合和中心 17M 樓

I/We would like to receive the **current and future** Corporate Communications⁽¹⁾ of the Company in the manner as indicated below:

本人/我們希望以下列方式收取本公司之**本次及將來**公司通訊⁽¹⁾：

(Please mark **ONLY ONE "X"** of the following boxes)

(請從下列選擇中，僅在其中一個空格內劃上「X」號)

to receive the **printed English version** of the current and future Corporate Communications **ONLY**; **OR**
僅收取本次及將來公司通訊之**英文印刷本**；或

to receive the **printed Chinese version** of the current and future Corporate Communications **ONLY**; **OR**
僅收取本次及將來公司通訊之**中文印刷本**；或

to receive **both printed English and Chinese versions** of the current and future Corporate Communications.
同時收取本次及將來公司通訊之**英文及中文印刷本**。

Signature:

簽名

Contact telephone number:

聯絡電話號碼

Date:

日期

Notes

附註：

- Please complete all your details clearly.
請閣下清楚填寫所有資料。
- This letter is addressed to non-registered holders. "Non-registered holder" means such person or company who holds shares in the Company through The Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited to receive Corporate Communications. 此函件乃向本公司之非登記持有人發出。「非登記持有人」指持有的本公司股份乃是存放於中央結算及交收系統的，並透過香港中央結算有限公司不時向本公司發出通知希望收到公司通訊的人士或公司。
- Any form with more than one box marked "X", with no box marked "X", with no signature or otherwise incorrectly completed will be void.
如在本表格作出超過一項選擇、或未有作出選擇、或未有簽署、或在其他方面填寫不正確，則本表格將會作廢。
- The above instruction will apply to all future Corporate Communications to be sent to you until you notify to the Company's H Share Registrar c/o Computershare Hong Kong Investor Services Limited to the contrary or unless you have at anytime ceased to have holdings in the Company.
上述指示適用於將來發送予閣下之所有公司通訊，直至閣下通知本公司之H股證券登記處香港中央證券登記有限公司另作安排或任何時候停止持有本公司的股份為止。
- For the avoidance of doubt, we do not accept any special instruction written on this Request Form.
為免存疑，任何在本申請表格上的額外手寫指示，本公司將不予處理。

* The Company is a registered non-Hong Kong company as defined under the Companies Ordinance (Chapter 622 of the Laws of Hong Kong) and it is registered under its Chinese name and under the English name "COSCO SHIPPING Development Co., Ltd.".

*本公司為一家根據香港法例第622章公司條例定義下的非香港公司並以其中文名稱和英文名稱「COSCO SHIPPING Development Co., Ltd.」登記。

(1) "Corporate Communications" include but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report, (b) the interim report and, where applicable, summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.
「公司通訊」包括但不限於：(a)董事會報告、年度財務報表連同核數師報告及如適用，財務摘要報告；(b)中期報告及如適用，中期摘要報告；(c)會議通告；(d)上市文件；(e)通函；及(f)委任代表表格。

郵寄標籤 MAILING LABEL

香港中央證券登記有限公司
Computershare Hong Kong Investor Services Limited
簡便回郵號碼 Freepost No. 37
香港 Hong Kong

閣下寄回此申請表格時，請將郵寄標籤剪貼於信封上。

如在本港投寄毋須貼上郵票。

Please cut the mailing label and stick this on the envelope to return this Request Form to us.

No postage stamp necessary if posted in Hong Kong.