



**兴华港口**  
**XINGHUA PORT**  
**XINGHUA PORT HOLDINGS LTD.**

**興華港口控股有限公司 \***

(Incorporated in the Republic of Singapore with limited liability)

(於新加坡共和國註冊成立的有限公司)

(Stock code/股份代號: 01990)

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**NOTIFICATION LETTER 通知信函**

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15 April 2020

Dear Registered Shareholder,

**Xinghua Port Holdings Ltd. (the “Company”)**

**– Notice of publication of Annual Report 2019, Circular, Notice of Meeting & Proxy Form (“Current Corporate Communications”)**

The Company’s Current Corporate Communications are available on the website of the Company at [www.xinghuaport.com](http://www.xinghuaport.com) and the website of The Stock Exchange of Hong Kong Limited (“HKEX”) at [www.hkexnews.hk](http://www.hkexnews.hk).

Shareholders may at any time choose to receive free of charge Corporate Communications<sup>(1)</sup> either in printed form, or read the website versions; and also either in English language version only, Chinese language version only or both language versions, notwithstanding any wish to the contrary they have previously conveyed to the Company. If you wish to receive the printed version of the Current Corporate Communications or to change the choice of language / means of receiving Corporate Communications, please complete the Request Form and return it to the Company at 7 Temasek Boulevard, #16-01 Suntec Tower One, Singapore 038987 or to the Company’s Hong Kong Share Registrar, Boardroom Share Registrars (HK) Limited, at Room 2103B, 21/F., 148 Electric Road, North Point, Hong Kong. The Request Form may also be downloaded from the websites of the Company and the HKEX.

Shareholders who do not take any action will be deemed to have consented to assessing the website versions and a notification letter of the publication of the Corporate Communication on the Company’s website will be sent to you in the future.

Should you have any queries relating to any of the above matters, please call the Company’s telephone hotlines, in Singapore: (65) 6230 9794 / (65) 6230 9682 or in Hong Kong: (852) 2153 1688, during business hours from 9:00 a.m. to 5:00 p.m. Monday to Friday, excluding public holidays or send an email to [sinfo.hk@boardroomlimited.com](mailto:sinfo.hk@boardroomlimited.com).

Yours faithfully,  
For and on behalf of  
**XINGHUA PORT HOLDINGS LTD.**  
**Patrick Ng Bee Soon**  
Chairman and Executive Director

*Note: (1) Corporate Communications refers to any document issued or to be issued by the Company for the information or action of holders of any of its securities as defined in Rule 1.01 of the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited, including but not limited to (a) the annual report; (b) the interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.*

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各位登記持有人：

**興華港口控股有限公司（「本公司」）**

**– 2019 年度報告、通函、會議通告及委任代表表格（「本次公司通訊文件」）之發佈通知**

本公司的本次公司通訊文件已上載於本公司網站（[www.xinghuaport.com](http://www.xinghuaport.com)）及香港聯合交易所有限公司（「香港交易所」）網站（[www.hkexnews.hk](http://www.hkexnews.hk)），歡迎瀏覽。

儘管閣下早前曾向本公司作出公司通訊文件<sup>(1)</sup>收取方式或語言版本的選擇，但仍可以隨時更改有關選擇，轉為以印刷本或網上方式收取及只收取英文印刷本、或只收取中文印刷本或更改選取的公司通訊之語言版本或收取方式；或同時收取中、英文印刷本，費用全免。如閣下欲收取本次公司通訊文件之印刷本，請填妥申請表格，並寄回本公司，地址為 7 Temasek Boulevard, #16-01 Suntec Tower One, Singapore 038987 或本公司的香港股份證券登記處寶德隆證券登記有限公司，地址為香港北角電氣道 148 號 21 樓 2103B 室。申請表格亦可於本公司網站及香港交易所網站內下載。

如沒有收到閣下任何進一步通知，將視為已同意以網上方式收取及接受將未來公司通訊文件已在網上刊發之通知信函寄予閣下。

如閣下對本函內容有任何疑問，請於辦公時間星期一至五（公眾假期除外）上午9時正至下午5時正致電本公司電話熱線，新加坡：(65) 6230 9794 / (65) 6230 9682 或 香港：(852)2153 1688或電郵至 [sinfo.hk@boardroomlimited.com](mailto:sinfo.hk@boardroomlimited.com)。

代表  
**興華港口控股有限公司**  
主席兼執行董事  
**黃健華**  
謹啟

2020 年 4 月 15 日

附註：(1) 公司通訊文件指根據香港聯合交易所有限公司證券上市規則第 1.01 條定義所載，本公司發出或將予發出以供其任何證券的持有人參照或採取行動的任何文件，包括但不限於：(a) 年度報告；(b) 中期報告；(c) 會議通告；(d) 上市文件；(e) 通函；及 (f) 委任代表表格。

\* for identification purpose only  
\* 僅供識別



## 興華港口控股有限公司\*

(Incorporated in the Republic of Singapore with limited liability/於新加坡共和國註冊成立的有限公司)

(Stock Code/股份代號: 01990)

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### Request Form 申請表格

To致: **Xinghua Port Holdings Ltd. (the "Company") 興華港口控股有限公司 (「公司」)**  
7 Temasek Boulevard, #16-01 Suntec Tower One, Singapore 038987

You do **NOT** need to complete this Request Form if you have already received the document(s) in the language or in the manner you want. 倘閣下收到的文件之語言版本或送遞方式已經符合閣下的意願，則毋須填寫本申請表格。

#### Part A 甲部 To request the printed version 索取印刷本

(Please "X" appropriate box(es)) (請於適當的空格加上「X」號)

I/We would like to receive a printed  English and/or  Chinese version of the following Company's Corporate Communications:

本人/吾等希望收取公司刊發的下列公司通訊之  英文印刷本及/或  中文印刷本:

2019 Annual Report 2019 年度報告  Circular dated 15 April 2020 and the proxy form 2020年4月15日刊發之通函及代表委任表格

#### Part B 乙部 To change the choice of language or means of receiving Corporate Communications\*\* 更改選取的公司通訊\*\*之語言版本或收取方式

(Please "X" ONLY ONE box) (「X」號選擇一項)

I/We would like to receive future Corporate Communications: 本人/吾等欲以下列方式收取公司日後刊發的公司通訊:

- to receive a notification letter of the publication of the Corporate Communications on website, but to read the website versions of all future Corporate Communications published on the websites of the Company or The Stock Exchange of Hong Kong Limited in place of receiving printed copies; or 收取公司通訊文件已在網上刊發之通知信函，但瀏覽在公司網站或香港聯合交易所有限公司網站發表之公司通訊文件網上版本，以代替印刷本；或
- to receive the printed English version of all future Corporate Communications ONLY; or 僅收取所有日後公司通訊之英文印刷本；或
- to receive the printed Chinese version of all future Corporate Communications ONLY; or 僅收取所有日後公司通訊之中文印刷本；或
- to receive both printed English and Chinese versions of all future Corporate Communications. 僅收取所有日後公司通訊之英文及中文印刷本。

If you need to return this Request Form, please complete this Form and sign and return the same to the Company. Please use ENGLISH BLOCK LETTERS. 倘若閣下需要交回此申請表格，請填寫及簽署此申請表格並寄回本公司。請用英文正楷填寫。

Name(s) of Shareholder(s) 股東姓名	Contact Number 聯絡電話號碼
Signature 簽名	Date 日期

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#### Notes 附註:

- Please complete all your details clearly. 請閣下清楚填寫所有資料。
- If you shares are held in joint names, the shareholder whose name stands first on the register of members of the Company in respect of the joint holding should sign on this Request Form in order for this Request Form to be valid. 如屬聯名登記股東，則本申請表格須由該名於本公司股東名冊上就聯名持有股份其姓名位列首位的股東簽署，方為有效。
- Any form with no box marked (X), with no signature or otherwise incorrectly completed will be void. 如在本表格未有作出選擇、或未有簽署、或在其他方面填寫不正確，則本表格將會作廢。
- The above instruction will apply to the current and future Corporate Communications to be sent to you until you notify the Company or the Company's Hong Kong Share Registrar, Boardroom Share Registrar (HK) Limited, to the contrary or unless you have at anytime ceased to have holdings in the Company. 上述指示適用於發送予閣下之所有公司通訊，直至閣下通知本公司或本公司的香港股份證券登記處寶德隆證券登記有限公司其他安排，或任何時候不再持有本公司的股份。
- For the avoidance of doubt, we do not accept any special instructions written on this Request Form. 為免存疑，任何在本申請表格上的額外手寫指示，本公司將不予處理。

#### PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

- "Personal Data" in these statements has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO") and the Singapore Personal Data Protection Act 2012. 本聲明中所指的「個人資料」具有香港法例第 486 章《個人資料(私隱)條例》(「《私隱條例》」) 及二零一二年《新加坡個人資料保護法》中「個人資料」的涵義。
- Your supply of Personal Data to the Company is on a voluntary basis and is used for processing your instructions and/or requests as stated in this form. 閣下是自願向本公司提供個人資料，用以處理閣下在本代表委任表格上所述的指示及/或要求。
- Your Personal Data will not be transferred to other third parties (other than Hong Kong Share Registrar) unless it is a requirement to do so by law, for example, in response to a court order or a law enforcement agency's request and will be retained for such period as may be necessary for our verification and record purposes. 除非按法例規定，例如應法庭命令或執法機關的要求，否則閣下的個人資料將不會轉交其他第三方(香港股份過戶登記處除外)及將在必要期間保留作核實及紀錄用途。
- You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing to the Personal Data Privacy Officer of Boardroom Share Registrar (HK) Limited at Room 2103B, 21/F., 148 Electric Road, North Point, Hong Kong. 閣下有權根據《私隱條例》的條文查閱及/或修改閣下的個人資料。任何該等查閱及/或修改個人資料的要求均須以書面方式向寶德隆證券登記有限公司(地址為香港北角電氣道 148 號 21 樓 2103B 室)的個人資料私隱主任提出。

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**BUSINESS REPLY SERVICE**  
**PERMIT NO. 09464**



**XINGHUA PORT HOLDINGS LTD**  
7 Temasek Boulevard  
#16-01 Suntec Tower One  
Singapore 038987

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Boardroom Share Registrars (HK) Limited ("Boardroom") 寶德隆證券登記有限公司 (「寶德隆」)  
Room 2103B, 21/F., 148 Electric Road, North Point, Hong Kong 香港北角電氣道148號21樓2103B室

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\*for identification purposes only 僅供識別

閣下寄回此申請表格時，請將郵寄標籤剪貼於信封上。

如在本港投寄毋須貼上郵票。

Please cut the mailing label and stick this on the envelope to return this Request Form to us.

No postage stamp necessary if posted in Hong Kong.

**郵寄標籤 MAILING LABEL**

寶德隆證券登記有限公司  
Boardroom Share Registrars (HK) Limited  
簡便回郵號碼 Freepost No. 20  
香港 Hong Kong