



兴华港口
XINGHUA PORT
XINGHUA PORT HOLDINGS LTD.
興華港口控股有限公司 *
(Incorporated in the Republic of Singapore with limited liability)
(於新加坡共和國註冊成立的有限公司)
(Stock code/股份代號: 01990)

NOTIFICATION LETTER 通知信函

15 April 2020

Dear Non-registered holder ⁽¹⁾,

Xinghua Port Holdings Ltd. (the “Company”)
– Notice of publication of Annual Report 2019, Circular, Notice of Meeting & Proxy Form (“Current Corporate Communications”)

The Company’s Current Corporate Communications are available on the website of the Company at www.xinghuaport.com and the website of The Stock Exchange of Hong Kong Limited (“HKEX”) at www.hkexnews.hk.

If you wish to receive the printed version of the Current Corporate Communications, please complete the Request Form and return it to the Company’s Hong Kong Share Registrar, Boardroom Share Registrars (HK) Limited, at Room 2103B, 21/F., 148 Electric Road, North Point, Hong Kong. The Request Form may also be downloaded from the websites of the Company and the HKEX.

Should you have any queries relating to any of the above matters, please call the Company’s telephone hotlines in Singapore: (65) 6230 9794 / (65) 6230 9682 or in Hong Kong: (852) 2153 1688 during business hours from 9:00 a.m. to 5:00 p.m. Monday to Friday, excluding public holidays or send an email to srinfo.hk@boardroomlimited.com.

Yours faithfully,
For and on behalf of
XINGHUA PORT HOLDINGS LTD.
Patrick Ng Bee Soon
Chairman and Executive Director

- Notes:
- (1) This letter is addressed to Non-registered holders (“Non-registered holder” means such person or company whose shares are held in The Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited to receive corporate communications (the “Corporate Communications”⁽²⁾). If you have sold or transferred your shares in the Company, please disregard this letter and the Request Form.
 - (2) Corporate Communications refers to any document issued or to be issued by the Company for the information or action of holders of any of its securities as defined in Rule 1.01 of the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited, including but not limited to (a) the annual report; (b) the interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.

各位非登記持有人⁽¹⁾：

興華港口控股有限公司（「本公司」）
– 2019 年度報告、通函、會議通告及委任代表表格（「本次公司通訊文件」）之發佈通知

本公司的本次公司通訊文件已上載於本公司網站（www.xinghuaport.com）及香港聯合交易所有限公司（「香港交易所」）網站（www.hkexnews.hk），歡迎瀏覽。

如閣下欲收取本次公司通訊文件之印刷本，請填妥申請表格，並寄回本公司的香港股份證券登記處寶德隆證券登記有限公司，地址為香港北角電氣道 148 號 21 樓 2103B 室。申請表格亦可於本公司網站和香港交易所網站內下載。

如閣下對本函內容有任何疑問，請於辦公時間星期一至五（公眾假期除外）上午9時正至下午5時正致電本公司電話熱線，新加坡：(65) 6230 9794 / (65) 6230 9682 或 香港：(852)2153 1688或電郵至srinfo.hk@boardroomlimited.com。

代表
興華港口控股有限公司
主席兼執行董事
黃健華
謹啟

2020 年 4 月 15 日

- 附註：
- (1) 此函件乃向本公司之非登記持有人（“非登記持有人”指股份存放於中央結算及交收系統的人士或公司，透過香港中央結算有限公司不時向本公司發出通知，希望收到公司通訊文件（「公司通訊文件」）⁽²⁾）發出。如果閣下已經出售或轉讓所持有之本公司股份，則無需理會本函件及所附申請表格。
 - (2) 公司通訊文件指根據香港聯合交易所有限公司證券上市規則第 1.01 條定義所載，本公司發出或將予發出以供其任何證券的持有人參照或採取行動的任何文件，包括但不限於：(a) 年度報告；(b) 中期報告；(c) 會議通告；(d) 上市文件；(e) 通函；及 (f) 委任代表表格。



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You may wish to subscribe to our email alert service at www.xinghuaport.com (Investor Relations page) to automatically receive email links to any Corporate Communications released by the Company.

閣下可於 www.xinghuaport.com (Investor Relations page) 申請本公司的電郵通知服務，以收取本公司所發出的電郵連接。

Request Form 申請表格

To: **Xinghua Port Holdings Ltd. (the "Company")**
c/o Boardroom Share Registrars (HK) Limited ("Boardroom")
Room 2103B, 21/F., 148 Electric Road, North Point, Hong Kong

致: **興華港口控股有限公司 (「公司」)**
經 寶德隆證券登記有限公司 (「寶德隆」)
香港北角電氣道 148 號 21 樓 2103B 室

You do **NOT** need to complete this Request Form if you have already received the document(s) in the language or in the manner you want.
倘 閣下收到的文件之語言版本或送遞方式已經符合 閣下的意願，則毋須填寫本申請表格。

To request the printed version 索取印刷本

(Please "X" appropriate box(es) 請於適當的空格加上「X」號)

I/We would like to receive a printed English and/or Chinese version of the following Company's Corporate Communications:

本人/吾等希望收取公司刊發的下列公司通訊之 英文印刷本 及/或 中文印刷本:

- 2019 Annual Report Circular dated 15 April 2020 and the proxy form
2019 年度報告 2020年 4 月 15 日刊發之通函及代表委任表格

If you would like to request for the above printed copy, please complete the Request Form and sign and return the same by using the mailing label / address label printed on this Request Form.

倘若 閣下索取上述印刷本，請填寫及簽署此申請表格，並使用列印於此申請表格的郵寄標籤或地址標籤將此表格寄回。

Name(s) of Shareholder(s)

股東姓名

Contact telephone number

聯絡電話號碼

Signature

簽名

(Please use ENGLISH BLOCK LETTERS 請用英文正楷填寫)

Date

日期

** Corporate Communications refers to any document issued or to be issued by the Company for the information or action of holders of any of its securities as defined in Rule 1.01 of the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited, including but not limited to (a) the annual report; (b) the interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.
公司通訊文件指根據香港聯合交易所有限公司證券上市規則第 1.01 條定義所載，本公司發出或將予發出以供其任何證券的持有人參照或採取行動的任何文件，包括但不限於：(a) 年度報告；(b) 中期報告；(c) 會議通告；(d) 上市文件；(e) 通函；及 (f) 委任代表表格。

Notes 附註:

- Please complete all your details clearly.
請閣下清楚填寫所有資料。
- If your shares are held in joint names, the shareholder whose name stands first on the register of members of the Company in respect of the joint holding should sign on this Request Form in order for this Request Form to be valid.
如屬聯名登記股東，則本申請表格須由該名於本公司股東名冊上就聯名持有股份其姓名位列首位的股東簽署，方為有效。
- Any form with no box marked (X), with no signature or otherwise incorrectly completed will be void.
如在本表格未有作出選擇、或未有簽署、或在其他方面填寫不正確，則本表格將會作廢。
- The above instruction will apply to the current and future Corporate Communications to be sent to you until you notify the Company or the Company's Hong Kong Share Registrar, Boardroom Share Registrars (HK) Limited, to the contrary or unless you have at anytime ceased to have holdings in the Company.
上述指示適用於發送予閣下之所有公司通訊，直至閣下通知本公司或本公司的香港股份證券登記處寶德隆證券登記有限公司其他安排，或任何時候不再持有本公司的股份。
- For the avoidance of doubt, we do not accept any special instructions written on this Request Form.
為免存疑，任何在本申請表格上的額外手寫指示，本公司將不予處理。

PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

- "Personal Data" in these statements has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO") and the Singapore Personal Data Protection Act 2012.
本聲明中所指的「個人資料」具有香港法例第 486 章《個人資料(私隱)條例》(「《私隱條例》」)及二零一二年《新加坡個人資料保護法》中「個人資料」的涵義。
- Your supply of Personal Data to the Company is on a voluntary basis and is used for processing your instructions and/or requests as stated in this form.
閣下是自願向本公司提供個人資料，用以處理 閣下在本代表委任表格上所述的指示及/或要求。
- Your Personal Data will not be transferred to other third parties (other than the Company's Hong Kong Share Registrar) unless it is a requirement to do so by law, for example, in response to a court order or a law enforcement agency's request and will be retained for such period as may be necessary for our verification and record purposes.
除非按法例規定，例如應法庭命令或執法機關的要求，否則 閣下的個人資料將不會轉交其他第三方(香港股份過戶登記處除外)及將在必要期間保留作核實及紀錄用途。
- You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing to the Personal Data Privacy Officer of Boardroom Share Registrars (HK) Limited at Room 2103B, 21/F., 148 Electric Road, North Point, Hong Kong.
閣下有權根據《私隱條例》的條文查閱及/或修改 閣下的個人資料。任何該等查閱及/或修改個人資料的要求均須以書面方式向寶德隆證券登記有限公司(地址為香港北角電氣道 148 號 21 樓 2103B 室)的個人資料私隱主任提出。

* for identification purpose only
* 僅供識別

閣下寄回此申請表格時，請將郵寄標籤剪貼於信封上。

如在本港投寄毋須貼上郵票。

Please cut the mailing label and stick this on the envelope to return this Request Form to us.

No postage stamp necessary if posted in Hong Kong.

郵寄標籤 MAILING LABEL

寶德隆證券登記有限公司
Boardroom Share Registrars (HK) Limited
簡便回郵號碼 Freepost No. 20
香港 Hong Kong