



上海集優機械股份有限公司
Shanghai Prime Machinery Company Limited

(A joint stock limited company incorporated in the People's Republic of China with limited liability)

(Stock Code: 02345)

16 April 2020

Dear Sir/Madam,

Shanghai Prime Machinery Company Limited 2019 Annual Report

We attach the 2019 annual report (the “**Current Corporate Communication**”) of Shanghai Prime Machinery Company Limited (the “**Company**”) which has been prepared in English and Chinese.

Those shareholders who (a) have chosen to read the Current Corporate Communication posted on the Company’s website in lieu of the printed copy and would like to receive a printed copy; or (b) received the Current Corporate Communication in either the English or Chinese language only and would like to receive a printed copy in the other language; or (c) want to change their choice of language and means of receipt of all future corporate communications, please complete the enclosed Change Request Form and send it to the Company’s H Share Registrar, Level 54, Hopewell Centre, 183 Queen’s Road East, Hong Kong, using the postage-prepaid envelope provided. The Change Request Form may also be downloaded from the Company’s website at <http://www.pmcsh.com>.

Shareholders are entitled at any time by reasonable notice in writing to the Company’s H Share Registrar to change their choice of language and means of receipt of corporate communications.

Both the English and Chinese versions of the Current Corporate Communication are available on the Company’s website at <http://www.pmcsh.com> for 5 years from the date of first publication.

If you elect to read the website version of the Corporate Communication published on the Company's website only in place of receiving printed copies, you are deemed to have expressly consented to waive the right to receive the Corporate Communication in printed form, including the right to receive notice of meeting in printed forms pursuant to the Company's articles of association.

If you have any queries about how to obtain copies of the Current Corporate Communication or how to access those documents on the Company's website, please call our H Share Registrar at (852) 2980 1333.

Yours faithfully,

Zhou Zhiyan

Chairman

For and on behalf of

Shanghai Prime Machinery Company Limited