



## 上海集優機械股份有限公司

# Shanghai Prime Machinery Company Limited

(A joint stock limited company incorporated in the People's Republic of China with limited liability)

(Stock Code: 02345)

### REPLY FORM

To: Shanghai Prime Machinery Company Limited (the “Company”)  
c/o Tricor Investor Services Limited  
Level 54, Hopewell Centre 183 Queen’s Road East Hong Kong

I/We would like to receive the Corporate Communication of the Company in the manner as indicated below (*Notes 1 & 2*):

(Please tick **ONLY ONE** of the following boxes)

Printed Version Options

- (a)  **English** version only;
- (b)  **Chinese** version only;
- (c)  **BOTH** English and Chinese versions; Website Version Option (*Note 3*)
- (d)  to rely on the Corporate Communication posted on the Company’s website in lieu of the printed copies and to receive **email notification** to my/our email address(es) at \_\_\_\_\_ (*Note 4*) of the publication of the Corporate Communication on the Company’s website.

Shareholder’s full name: \_\_\_\_\_

Contact number: \_\_\_\_\_

Registered address: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

*Notes:*

- (1) If the Company does not receive this Reply Form duly completed and signed on or before Saturday, 30 May 2020, the Company will send the Corporate communication in the manner specified in its letter dated 16 April 2020 until and unless you inform us by reasonable notice in writing.
- (2) You are entitled to change your above selected choice at any time by reasonable notice in writing to the Company’s H Share Registrar, Level 54, Hopewell Centre, 183 Queen’s Road East, Hong Kong.
- (3) If you choose the Website Version Option, and for any reason have difficulty in receiving or gaining access to the Corporate Communications, you will promptly upon request be sent the Corporate Communications in printed form free of charge.
- (4) If you do not provide your email address, you will NOT be expressly notified as and when Corporate Communications are published.
- (5) All future Corporate Communication in both the English and Chinese languages will be available on the Company’s website at <http://www.pmesh.com> and The Stock Exchange of Hong Kong Limited’s website at <http://www.hkex.com.hk>.
- (6) Should you have any queries relating to this form, please call the enquiry hotline at (852) 2980 1333.
- (7) If you elect to read the website version of the Corporate Communication published on the Company’s website only in place of receiving printed copies you are deemed to have expressly consented to waive the right to receive the Corporate Communication in printed form, including the right to receive notice of meeting in printed forms pursuant to the Company’s articles of association.
- (8) All times refer to Hong Kong local time, except as otherwise stated.

#### PERSONAL INFORMATION COLLECTION STATEMENT

“Personal Data” in this reply form has the same meaning as “personal data” in the Personal Data (Privacy) Ordinance, Cap. 486 (“PDPO”), which includes your name, contact number, email address and address.

Your Personal Data provided in this reply form will be used in connection with processing your request for the corporate communication of the Company. The supply of your Personal Data is on a voluntary basis. However, we may not be able to process your request unless you provide us with your Personal Data.

Your Personal Data will be disclosed or transferred to the Company, the Company’s H Share Registrar and/or other companies or bodies for the purpose stated above, or when it is required to do so by law, and will be retained for such period as may be necessary for our verification and record purpose.

You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing to the Company at its principal place of business in PRC.