



HKC (HOLDINGS) LIMITED
香港建設(控股)有限公司*

(Incorporated in Bermuda with limited liability)

(於百慕達註冊成立之有限公司)

(Stock Code 股份代號: 190)

(website 網址: www.hkcholdings.com)

NOTIFICATION LETTER 通知信函

Dear Non-Registered Shareholder ^(Note 1),

23 April 2020

HKC (Holdings) Limited (the "Company")

– Notice of publication of 2019 Annual Report and Circular dated 23 April 2020 for Annual General Meeting ("Current Corporate Communications")

The English and Chinese versions of the Company's Current Corporate Communications are available on the Company's website at www.hkcholdings.com and the HKExnews website at www.hkexnews.hk. You may access the Current Corporate Communications by clicking "Investor Relations" on the home page of our website, then selecting "Name of document" under "Financial Reports" and "Announcements & Circulars" and viewing them require Adobe® Reader® or browsing through the HKExnews website.

If you would like to receive the printed version of the Corporate Communications ^(Note 2), please complete the Request Form (which may also be downloaded from the websites mentioned above) on the reverse side and send it to the Company c/o Computershare Hong Kong Investor Services Limited (the "Hong Kong Share Registrar"), by post using the mailing label at the bottom of the Request Form (no stamp is needed if posted in Hong Kong). The address of Hong Kong Share Registrar is 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong.

Should you have any queries relating to any of the above matters, please call the Company's telephone hotline at (852) 2731 0000 during business hours from 9:00 a.m. to 6:00 p.m. from Monday to Friday, excluding public holidays.

Yours faithfully,
HKC (Holdings) Limited
LAI Kam Kuen, Ricky
Company Secretary

**For identification purposes only*

Note 1: This letter is being sent to the non-registered shareholders of the Company, whose shares are held in Central Clearing and Settlement System (CCASS) and who have notified the Company through Hong Kong Securities Clearing Company Limited that they wish to receive the Corporate Communications. If you have sold or transferred your shares in the Company, please disregard this letter and the Request Form on its reverse side.

Note 2: Corporate Communications include but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and where applicable, summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.

致非登記股份持有人 ^(附註 1) :

香港建設(控股)有限公司* (「本公司」)

–2019 年年報及日期為 2020 年 4 月 23 日召開股東週年大會之通函 (「本次公司通訊文件」) 之發佈通知

本公司的本次公司通訊文件中、英文版本已上載於本公司網站(www.hkcholdings.com)及香港交易所披露易網站 (www.hkexnews.hk)，歡迎瀏覽。請在本公司網站主頁按「投資者關係」一項，再在「財務報告」及「公告及通函」項下選擇「通訊文件名稱」並使用 Adobe® Reader® 開啟或在香港交易所披露易網站瀏覽有關文件。

如閣下欲收取公司通訊文件 ^(附註 2) 之印刷本，請閣下填妥在本函背面的申請表格(該表格亦可於上述網站下載)，並使用申請表格下方的郵寄標籤寄回，而毋須貼上郵票(如在香港投寄)；申請表格請寄回香港中央證券登記有限公司(「香港證券登記處」)，地址為香港灣仔皇后大道東 183 號合和中心 17M 樓。

如對本函內容有任何疑問，請致電本公司電話熱線(852) 2731 0000，辦公時間為星期一至五(公眾假期除外)上午 9 時正至下午 6 時正。

香港建設(控股)有限公司*
公司秘書
賴錦權
謹啟

2020 年 4 月 23 日

**僅供識別*

附註 1: 本函收件對象為本公司非登記股份持有人。該等人士的股份存放於中央結算及交收系統(中央結算系統)，而他們已經通過香港中央結算有限公司通知本公司，希望收到公司通訊文件。如果閣下已出售或轉讓所持有的本公司股份，則無需要理會本函件及其背面的申請表格。

附註 2: 公司通訊文件包括但不限於：(a)董事會報告、年度財務報表連同核數師報告及如適用，財務摘要報告；(b)中期報告及如適用，中期摘要報告；(c)會議通告；(d)上市文件；(e)通函；及(f)代表委任表格。



Request Form 申請表格

To: **HKC (Holdings) Limited (the "Company")**
(Stock Code: 190)
c/o Computershare Hong Kong Investor Services Limited
(the "Hong Kong Share Registrar")
17M Floor,
Hopewell Centre, 183 Queen's Road East,
Wanchai, Hong Kong

致： 香港建設(控股)有限公司* (「公司」)
(股份代號: 190)
經香港中央證券登記有限公司
(「香港證券登記處」)
香港灣仔皇后大道東 183 號
合和中心 17M 樓

I/We would like to receive the **CURRENT & ALL FUTURE** Corporate Communications of the Company as indicated below:
本人/我們現在希望以下列方式收取本次及將來所有公司通訊文件：

(Please mark **ONLY ONE** (✓) of the following boxes)
(請從下列選擇中，僅在其中一個空格內劃上「✓」號)

to receive a printed notification letter informing that the Corporate Communications have been published on the Company's website (www.hkcholdings.com) and read the Corporate Communications published on the Company's website ("Website Version") instead of receiving printed copies; **OR**
收取有關公司通訊文件已在本公司網站(www.hkcholdings.com)刊發之通知信函並在網上瀏覽公司通訊文件(「網上版本」)，以代替印刷本；或

to receive **printed copies** of all Corporate Communications.
收取所有公司通訊文件之印刷本。

Name(s)[#]
姓名[#]

Date
日期

(Please use ENGLISH BLOCK LETTERS 請用英文正楷填寫)

Address[#]
地址[#]

(Please use ENGLISH BLOCK LETTERS 請用英文正楷填寫)

Contact telephone number
聯絡電話號碼

Signature
簽名

You are required to fill in the details if you download this request form from the Company's Website. 假如你從公司網站下載本申請表格，請必須填上有關資料。

Notes:

附註：

- Please complete all your details clearly.
請 閣下清楚填妥所有資料。
- This Request Form is to be completed by the non-registered shareholders of the Company, whose shares are held in Central Clearing and Settlement System (CCASS) and who have notified the Company through Hong Kong Securities Clearing Company Limited that they wish to receive the Corporate Communications.
本申請表格應由本公司非登記股份持有人填寫。該等人士的股份存放於中央結算及交收系統(中央結算系統)，而他們已經通過香港中央結算有限公司通知本公司，希望收到公司通訊文件。
- Any form with more than one box marked (✓), with no box marked (✓), with no signature or otherwise incorrectly completed will be void.
如在本表格作出超過一項選擇(✓)、或未有作出選擇(✓)、或未有簽署、或在其他方面填寫不正確，則本表格將會作廢。
- The above instruction will apply to the **CURRENT & ALL FUTURE** Corporate Communications to be sent to you until you notify to the Company c/o Computershare Hong Kong Investor Services Limited to the contrary or unless you have at anytime ceased to have shareholdings in the Company.
上述指示適用於本次及將來發送予 閣下之所有公司通訊文件，直至 閣下通知本公司之香港證券登記處香港中央證券登記有限公司另外之安排或任何時候停止持有本公司的股份。
- For the avoidance of doubt, we do not accept any other instructions given on this Request Form.
為免存疑，任何在本申請表格上的其他指示，本公司將不予處理。

The Current Corporate Communications refer to the publication of the 2019 Annual Report and Circular dated 23 April 2020 for Annual General Meeting of the Company.
本申請表格所提及之本次公司通訊文件指 2019 年年報及日期為 2020 年 4 月 23 日召開股東週年大會之通函。

* For identification purposes only 僅供識別

Mailing Label 郵寄標籤
Computershare Hong Kong Investor Services Limited
香港中央證券登記有限公司
Freepost No. 簡便回郵號碼：37
Hong Kong 香港

Please cut the mailing label and stick it on an envelope
to return this Request Form to us.
No postage is necessary if posted in Hong Kong.

當 閣下寄回本申請表格時，請將郵寄標籤剪貼於信封上。
如在本港投寄， 閣下無需支付郵費或貼上郵票。

Get in touch with us 與我們聯繫

Send us an enquiry 垂詢
Rate our service 評價
Lodge a complaint 投訴



Contact Us 聯繫我們

www.computershare.com/hk/contact