

 Century Legend (Holdings) Limited  
世紀建業(集團)有限公司

Stock Code: 00079

2019 Corporate Social Responsibility Report



\* For identification purposes only

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## SCOPE AND REPORTING PERIOD

This is the fourth Corporate Social Responsibility (“CSR”) Report by Century Legend (Holdings) Limited and its subsidiaries (collectively referred to as “the Group”), highlighting its CSR performance, which complies with the “comply or explain” provisions and reports the recommended disclosures of the Environmental, Social and Governance (“ESG”) Reporting Guide as described in Appendix 27 to the Listing Rules and Guidance set out by The Stock Exchange of Hong Kong Limited.

The principal activities of the Group were property investments and operation of a hair salon in Hong Kong under the brand name of “Headquarters”. This CSR report covers the Group’s overall performance in two subject areas, namely, environmental and social impacts of business operations of its head office in Wanchai and its hair salon, Headquarters, in Central from 1 January 2019 to 31 December 2019 (the “Reporting Period”), unless otherwise stated. Other operations that had no significant environmental and social impacts contributed during the Reporting Period were excluded from the reporting scope.

## STAKEHOLDER ENGAGEMENT AND MATERIALITY

The Group values input and feedback of its stakeholders as they bring potential impacts to the Group’s business. Internal and external stakeholders have been involved in regular engagement activities through meetings, daily communications and networking sessions to share views regarding the Group’s operation and performances. The Group has specifically engaged its internal stakeholders to gain further insights on ESG material aspects and challenges in the Reporting Period. Through meetings and surveys, the Group and its stakeholders identified the following top six material aspects:

- Environmental protection;
- Employment;
- Occupational health and safety;
- Product Responsibility;
- Customer privacy; and
- Anti-corruption.

The Board of the Group understands that it has overall responsibility for the Group’s ESG strategy and reporting. ESG-related risks are identified through the risk control procedures and the identified material aspects are strictly managed through the Group’s policies and guidelines. Management of the aspects have been described in separate sections below. The Group will continue to identify areas of improvement for the concerned aspects and keep close communication with its stakeholders to share and exchange ideas for advancing the Group’s ESG management.

## STAKEHOLDERS’ FEEDBACK

The Group welcomes stakeholders’ feedback on our ESG approach and performance. Stakeholders can give their suggestions or share their views with us via email to [info@clh.com.hk](mailto:info@clh.com.hk) or by submitting feedback at <http://www.clh.com.hk/html/contact.php>.

## THE GROUP'S SUSTAINABILITY VISION

The Group is committed to the long-term sustainability of its businesses and the communities it engages. We pursue this business approach by managing our business prudently and executing management decisions with due care and attention.

The Group is also committed to acting in an environmentally responsible manner. Reusing of eco-friendly stationery, plus strenuous efforts to save paper and energy in office, resulted in more efficient use of resources, as well as reduction of waste.

The Group remains firmly committed to operating as a socially responsible company across all of its business operations and disclosing its corporate social responsibility performance every year.

As a member of the Chamber of Hong Kong Listed Companies and the Hong Kong General Chamber of Commerce, the Group supports raising the overall quality of the stock market and promoting the interests of the business community in Hong Kong.

## CHAIRMAN'S STATEMENT REGARDING SUSTAINABILITY

Apart from striving to achieve reasonable returns for shareholders and stakeholders, the Group also committed to serving the society and performing our obligations as a corporate citizen. At the beginning of 2020, the Group was honoured as a "Caring Company" by the Hong Kong Council of Social Services ("HKCSS") for the 12th consecutive years. Also, the Group were awarded the "Hong Kong Outstanding Corporate Citizenship" for the SME Category and Volunteer Category by the Hong Kong Productivity Council ("HKPC") for seven consecutive years.

Besides, the Group attaches great importance on the development of each employee and places a lot of attention upon manpower training; it was awarded as "Manpower Developer 2016-20". The Group was also presented with certificates for "Good MPF Employer Award" and "Family-Friendly Employers Award" in recognition of the Group's support on employees' retirement protection and the effort to promote work-life balance and family as core value. In future, the Group will continue to devote resources to the sustainable development of the society.



# Environmental

## A. ENVIRONMENTAL

### A1. Emissions

The Group has always been committed to promoting environmental protection. Although the businesses are not directly involved into environmental sector, the Group is dedicated to improve the practice of our operation and reduce the ecological footprint in the course of business.

During the Reporting Period, the Group did not have any violations with relevant laws and regulation in relation to the air emission, greenhouse gas (“GHG”) emission, water and land discharge, and the generation of hazardous and non-hazardous wastes that have significant impact on the Group.

#### A1.1. Air Emissions

In the Group’s operation, the gaseous fuel consumption in the hair salon business and the petrol consumption of vehicles had contributed to the emission of nitrogen oxides (NO<sub>x</sub>), sulphur oxides (“SO<sub>x</sub>”) and particulate matters (“PM”) as follows:

Pollutants	Total emissions (in kg)
Nitrogen Oxides (NO <sub>x</sub> )	3.01
Sulphur Oxides (SO <sub>x</sub> )	0.09
Particulate Matters (PM)	0.20

Note:

1. Emission factors were made by reference to Appendix 27 to the Main Board Listing Rules and their referred documentation as set out by Hong Kong Exchanges and Clearing Limited, unless stated otherwise.

# Environmental

## A1.2. Greenhouse Gas Emissions

Scope of GHG Emissions	Emission (in tonnes of carbon dioxide equivalent "tCO <sub>2</sub> e")	Total Emission (Percentage)
<b>Scope 1 Direct Emission</b>		
Gaseous fuel consumption	4.05	4%
Mobile combustion of petrol in vehicles	17.06	18%
<b>Scope 2 Energy Indirect Emission</b>		
Purchased electricity	71.86	75%
<b>Scope 3 Other Indirect Emission</b>		
Paper waste (Note 2)	2.50	3%
Electricity used for freshwater processing (Note 3)	0.38	
Electricity for sewage processing (Note 3)	0.18	
<b>TOTAL</b>	<b>96.03</b>	<b>100%</b>

Note:

1. Emission factors were made by reference to Appendix 27 to the Main Board Listing Rules and their referred documentation as set out by Hong Kong Exchanges and Clearing Limited, unless stated otherwise.
2. Paper waste was estimated based on purchase orders of A3, A4 and A5 papers.
3. The unit electricity consumption of fresh water and the unit electricity consumption processing sewage, reported in the Annual Report 2018/19 of Water Supplies Department in Hong Kong and the Sustainability Report 2018-19 of Drainage Services Department in Hong Kong respectively, were considered in the calculation of GHG emissions.

There were 96.03 tonnes of carbon dioxide equivalent greenhouse gases (mainly carbon dioxide (CO<sub>2</sub>), methane (CH<sub>4</sub>) and nitrous oxide (N<sub>2</sub>O)) emitted from the Group's operation in the Reporting Period. The annual emission intensity was 0.18 tCO<sub>2</sub>e/m<sup>2</sup>.

## A1.3. Hazardous Waste

Waste such as used dye containers and hair spray bottles are considered by the Group as contaminated waste, which is placed into labelled receptacles lined with plastic and covered with close-fitting lids. Waste electrical and electronic equipment including 3 desktop computers, 2 monitors and 1 printer were collected and recycled by I.T.C Recycle. Chemicals are disposed of in black refuse sack without going directly to the drainage system. No chemical waste was generated during the Reporting Period as chemicals were all consumed in its operation.

## A1.4. Non-hazardous Waste

The Group's hair salon operation generates mainly municipal waste, office paper and aluminium cans. All wastes are collected by the Building Management Offices. Other recyclable materials (including waste packaging and raw materials) were collected either by recyclers or suppliers.

### Office Paper

A total of 0.52 tonnes of paper has been used for daily office operations such as document printing, contributing to 2.50 tCO<sub>2</sub>e of carbon emission. The consumption of paper had increased by 16% when compared to the last reporting period.

# Environmental

## Aluminium Cans

During the Reporting Period, a total of approximately 16.25 kg of aluminium cans were recycled. The aluminium cans recycled had increased by 264% when compared to the last reporting period.

## Bottles

During the Reporting Period, 514 plastic bottles and 48 glass bottles were recycled.

### A1.5. Measures to Mitigate Emissions

The Group implements energy-saving initiatives such as switching off lightings and air conditioners when rooms are not in use, adopting energy-efficient lightings and keeping moderate temperature of air-conditioning.

### A1.6. Waste Handling and Reduction Initiatives

Paper, plastics and aluminium cans are collected separately for recycling. Wastes like electronic appliances, computer accessories and furniture are either collected by recycling company or donated to charitable organizations if they are in good condition.

#### Reducing Paper Waste

The Group practices paper saving initiatives, such as adopting duplex printing, setting duplex printing as default setting in printers and using recycling paper for printing internal documents. Apart from confidential shredded paper that goes to the landfill, waste paper is collected by the Building Management Office for recycling. With the Group's effort in enhancing paper recycling, 1.2 tonnes of waste paper (including newspaper, magazines, printings purchased from other companies, daily correspondences and promotional leaflets received) have been collected by licensed recycling company, contributing to a reduction of 5.64 tCO<sub>2</sub>e of carbon emission.

To reduce waste paper, the Group opts for electronic bills instead of paper bills whenever possible. Currently, it receives bills on utility services and circulars from Building Management Office through email.

## A2. Use of Resources

The Group established environmental protection policy which adheres to the principle of "3R" (Reduce, Reuse, Recycle) and encourages staff to reduce waste at source, sort waste for recycling and save energy.

### A2.1. Energy Consumption

Energy Consumption Sources	Direct Consumption	Consumption (in MWh)	Consumption Intensity (in MWh/m <sup>2</sup> )
Electricity	89.83 MWh	89.83 MWh	0.17
Petrol	6,300 L	61.06 MWh	0.12
Towngas	1,586 Unit	21.15 MWh	0.04

Note:

1. Emission factors were made by reference to Appendix 27 to the Main Board Listing Rules and their referred documentation as set out by Hong Kong Exchanges and Clearing Limited, unless stated otherwise.

Since the relocation of Headquarters in April 2019, the hair salon uses gas water heater in the operation. Instead of traditional lamps, LED lamps were installed in the shop. The total energy consumption of the Group was 172.04 MWh, with an energy intensity of 0.33 MWh/m<sup>2</sup>.

# Environmental

## A2.2. Water Consumption

The water consumption of the Group's hair salon operation was 907 m<sup>3</sup>, with water intensity of 1.74 m<sup>3</sup>/m<sup>2</sup>. The water consumption has reduced by 49% when compared to the last reporting period. Only water consumption of the hair salon operation is included in this report since water consumption of the office operation is managed by the Building Management Office and respective data is not available. It is however noteworthy that water consumption of the office operation is insignificant.

## A2.3. Energy Use Efficiency Initiatives

The Group encourages staff to reduce energy consumption by reducing the standby power use for office equipment including copier, paper shredder, monitor, water dispenser. All the switch will be unplugged before the weekend and holidays. The Group received the "Class of Excellence" for Energywise Label with its effort in energy conservation.

## A2.4. Water Use Efficiency Initiatives

Headquarters adds water pump to increase the pressure of water since the relocation in April 2019. Using water pump can drastically improve the water flow which lead to more efficient use of water in the hair salon operation. The Group will continuously monitor the water usage and explore any means of water conservation.

## A2.5. Packaging Materials

The Group had not involved in the consumption of packaging materials during the Reporting Period.

## A3. The Environment and Natural Resources

### A3.1. Significant Impacts of Activities on the Environment

Types of emission sources the Group involved in the Reporting Period were mainly electricity, use of vehicles, water and non-hazardous waste. There was no non-compliance relating to air and GHG emissions, discharges into water and land, and generation of hazardous and non-hazardous waste that have a significant impact on the Group during the Reporting Period.

Although its business operation is not directly associated with environmental protection, the Group understands that its business operation contributed to emission of greenhouse gases (mainly by electricity consumption). Therefore, the Group is devoted in implementing conservation initiatives and improving daily operation procedures so as to reduce adverse impacts to the environment. With its achievements in implementing initiatives to use energy efficiently, reduce waste, facilitate waste reuse and recycling, and develop good practices in daily operation, the Group received the "Class of Excellence" for Energywise Label, the "Class of Excellence" for Wastewise Label and the Hong Kong Green Organisation Certification from the Environmental Campaign Committee.



# Social

## B. SOCIAL

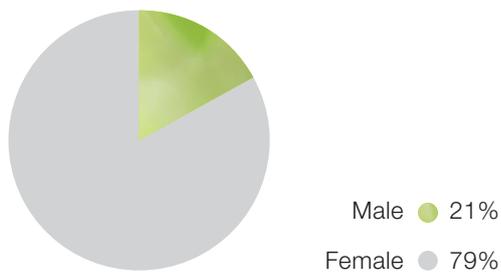
### 1. Employment and Labour Practices

#### B1. Employment

##### *Total Employees and Turnover*

The Group and Headquarters had a total number of 34 employees as of 31 December 2019. The total workforce by gender, employment type, and age group are shown below.

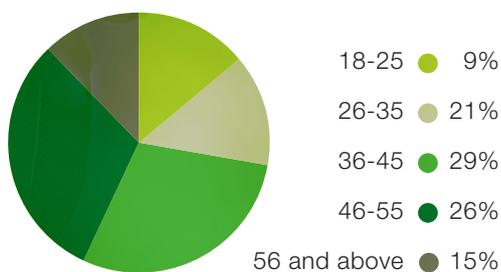
**Total Workforce by Gender as at 31 December 2019**



**Total Workforce by Employment Type as at 31 December 2019**



**Total Workforce by Age Group as at 31 December 2019**



Employees' working hours and days are clearly stated in the employees' handbook according to their position rankings. Flexible working hours are allowed depending on nature of different positions.

# Social

## Staff Turnover

The annual turnover rate in the Reporting Period was 18%, in which the rates categorized by gender and age group were:

Annual Turnover Rate (by Gender)	Male		Female		
	14%		19%		

Annual Turnover Rate (by Age Group)	18-25	26-35	36-45	46-55	56 or above
	67%	43%	0%	0%	20%

*Note: The percentage is calculated by the total number of staff left divided by the total number of staff at the year-end, a percentage of over one hundred may occur.*

The young male turnover rate is greatly reduced by 73% and 119% respectively as the Group raised salary of the young experienced junior by about 29%.

## Employee Benefits and Welfare

The Group offers basic salary with discretionary bonus based on the Group's and employees' performances. Salary is reviewed and adjusted yearly based on performance appraisals and market trend. Quarterly bonus is offered to hair salon apprentices with outstanding performances. Employees are entitled to mandatory provident fund ("MPF"), medical insurance (including clinical, hospitalization and supplementary major medical), life insurance, accidental death and dismemberment insurance; and various types of leave including annual, sick, compensation, marriage, maternity, paternity, compassionate, examination, birthday and also study leave. Apart from compensation leave, employees working overtime can apply for meal allowance, transportation reimbursement and shortened working hours on the following day as stated in the employees' handbook. For festivals like Chinese New Year's Eve, Mid-Autumn Festival, Winter Solstice, Christmas's Eve and New Year's Eve, staff is dismissed earlier for celebration.

On top of the statutory requirement, the Group places high value on its employees' retirement needs and makes voluntary contributions to the MPF to enhance retirement protection of employees. Both Headquarters and the Group received the Good MPF Employer Award presented by the Mandatory Provident Fund Scheme Authority and the Family-Friendly Employers Award presented by the Home Affairs Bureau and Family Council.

There was no non-compliance in relation to compensation and dismissal, recruitment and promotion, working hours, rest periods, equal opportunity, diversity, anti-discrimination, and other benefits and welfare that have a significant impact on the Group during the Reporting Period.

## Equal Opportunity

The Group provides equal opportunities for employees in respect of recruitment, training and development, job advancement, compensation and benefits. Employees are not discriminated against or deprived of such opportunities on the basis of gender, ethnic, background, religion, colour, age, marital status, family status, retirement, disability, pregnancy or any other discrimination prohibited by applicable law. The employees' handbook also states a clear prohibition against sexual harassment. Any suspect incidents of sexual harassment will be promptly investigated, disciplinary actions will be exercised on violated persons, the Group will report the harassment to the Police Force when necessary.

# Social

Headquarters received the Partner Employer Award 2019 – Appreciation Certificate by the Hong Kong General Chamber of Small and Medium Business during the Reporting Period, which demonstrated its effort in employing the elderly and the minorities.

## *Employee Communication*

The Group treasures employees as its valuable assets. The Group communicates internally through notices, memos, emails and lunch meetings. To strengthen and upgrade employees' qualifications, the Group provides appropriate appraisals to employees in trainings and development activities. It also enhances employees' sense of satisfaction through presentation of awards.

Internal activities are regularly organized to actively engage employees and enhance their sense of belonging. Activities include:

- Voluntary services;
- Annual dinner;
- Barbecue gathering;
- Festival lunch;
- Birthday gathering; and
- Christmas party.

To enhance stability of the Group's quality workforce, the Group will continue to provide a safe, healthy and harmonious working environment to employees.



# Social

## **B2. Employee Health and Safety**

### *Occupational Health and Safety*

The Group ensures that safety is placed at the top priority in its operation, and is maintained as a critical component in its workplace culture. It constantly improves safety performances of its different business areas, in order to provide a safe and healthy environment to employees. Employees involved in work-related injuries shall inform their Department Heads or Human Resources Department within 24 hours after the accident, and seek medical consultation in nearby hospitals or clinics. Within 48 hours after the injured employees obtained the sick leave certificates, Human Resources Department shall complete and submit the work injury report to the Labour Department and insurance company for related compensation. There was no work-related fatality, lost days due to work injury and non-compliance in relation to occupational health and safety laws and regulations that have a significant impact on the Group recorded in the Reporting Period.

Hair salon operation is a potential area for infection, the Group therefore established guidelines to ensure employees are aware of the potential hazards at their workplace and carry out proper procedures to maintain a safe and hygienic environment. The guideline provides proper procedures for handwashing, cleaning blood contaminated equipment, handling and disposal of sharp equipment, handling of wounds, serving food and drinks, and handling of waste.

# Social

## B3. Development and Training

The Group strives to assist employees to acquire all necessary knowledge and skills related to their duties by providing them with ample training and development opportunities. Trainings stimulate employees' motivation and unleash their potential in different aspects, allowing the Group to effectively allocate work opportunities among employees based on their abilities. The Group also encourages and supports employees to pursue higher qualifications by providing opportunities for professional continuous development and subsidizes professional examinations.

<b>Training and Development Data in 2019</b>	
<b>Total number of employees</b>	34
<b>Total training hours</b>	244
<b>Percentage of employees trained by Gender</b>	
– Male	386%
– Female	52%
<b>Percentage of employee trained by employee category</b>	
– Senior management	57%
– Middle management	75%
– Frontline and other employees	148%
<b>Average training hours completed per employee by gender</b>	
– Male	25.43
– Female	2.44
<b>Average training hours completed per employee by employee category</b>	
– Senior management	10.86
– Middle management	0.75
– Frontline and other employees	7.17

# Social

Apart from induction trainings, there are various training courses covering topics such as:

- Haircut and styling;
- Sales and customer service;
- Voluntary Health Insurance Scheme;
- Updates on Taxation in Hong Kong;
- Review of ESG reporting guide & related listing rules; and
- Anti-money laundering for licensed money lenders.

The Group received the award of Manpower Developer 2013-21 (for Headquarters) and Manpower Developer 2016-20 (for the Group), issued by the Employees Retraining Board, demonstrating its outstanding achievements in manpower training and development.

## **B4. Labour Standards**

Pursuant to the Employment Ordinance (Cap. 57) of the Laws of Hong Kong in terms of employment management, there were no child nor forced labour in the Group's operation.

The recruitment of the Group also complies strictly with the local laws and conduct. Personal data collected during the process will be used to assist in the selection of suitable candidates and to conduct interviews and verification of personal data. The Group ensures that identity documents and relevant certificates are carefully checked before interview and employment. Applicants are required to sign a declaration for provision of true and correct information. Employees can be dismissed for any frauds. No non-compliance in relation to laws and regulations regarding prevention of child and forced labour that have a significant impact on the Group was recorded during the Reporting Period.

# Social

## 2. Operating Practices

### B5. Supply Chain Management

In purchasing and tendering, the principles from the Group's code of conduct shall be followed:

- Effectively introduce competitions;
- Abide by all related laws, regulations and contract terms;
- Select qualified and responsible suppliers and contractors on an impartial basis;
- Select a suitable type of contract according to needs and quality; and
- Adopt effective monitoring system and management control, to spot and avoid corruption, fraud and other misconduct in procurement and tendering processes.

The Group ensures that appropriate criteria has been considered in selecting the most suitable suppliers, contractors, consultants and contracting parties. Contract terms shall be mutually acknowledged and payment shall be duly settled with high transparency. Purchased products are inspected according to the agreement, to ensure that product quality tallies with provided description. During the Reporting Period, the Group had purchased from more than 60 major suppliers from Hong Kong.

### B6. Product Responsibility

#### *Product and Service Assurance*

The Group has not received any complaint during the Reporting Period.

#### *Intellectual Property Rights*

Any assets of the Group, including materials and information for official purposes, shall not be taken or copied for personal purposes without authorization. Such violation is an offence under the Theft Ordinance (Cap. 210) of the Laws of Hong Kong, offender will be subject to disciplinary action or prosecution. The Group does not allow any infringement of its assets and intellectual property rights, and will take appropriate disciplinary actions against offenders. No major non-compliance with laws and regulations in relation to intellectual property rights that have a significant impact on the Group was recorded during the Reporting Period.

# Social

## *Confidentiality and Data Protection*

The Group at any time protects employees' privacy, maintains high confidentiality of their personal data and records, and avoids obtaining unnecessary personal information from employees. It abides by the Personal Data (Privacy) Ordinance of the Laws of Hong Kong when collecting information.

Employees and related persons handling the Group's price-sensitive or any confidential information (including customer information) shall ensure that information is not used illegally or used unlawfully for the Group's securities trading. Violations of the above associated legislations are subject to disciplinary actions, immediate dismissal without compensation, and civil and criminal penalties including heavy fines and imprisonment. No non-compliance with laws and regulations in relation to confidentiality and customer data protection that have a significant impact on the Group was recorded during the Reporting Period.

## *Advertising and Labelling*

The Group do not have any misleading information about the service or products of the Group that has been publicized during the Reporting Period.

## **B7. Anti-corruption**

Conflict of interest exists when personal interest is in contrary or in contradiction with the Group's interest. It includes the use of a person's official position to benefit himself, his family, relatives or friends or any person to whom he owes a favour or is obliged in any way. The Group is committed to ensuring its business does not involve in any conflict of interest. Its code of conduct requires staff to avoid unapproved conflict of interest situations. Approval shall be obtained from the company's executive committee.

Any bribery and corruption activities are also prohibited pursuant to the Prevention of Bribery Ordinance (Cap. 201) of the Laws of Hong Kong, and as stated in the Group's code of conduct. Whistle-blowing policy is established to provide clear guidelines on reporting misconduct and malpractice, with channels for all shareholders, customers, suppliers and internal staff to raise concerns under the policy. When a suspicious case is received, the Group undergoes investigation procedures with secured protection on complainant's confidentiality. If complainant's identity is exposed, whoever retaliates against the complainant will be subject to disciplinary actions. All concerns will be handled impartially and effectively, and will be reported to relevant enforcement authorities when necessary. There was no concluded legal case regarding corrupt practices brought against the Group or its employees and the Group did not note any cases of non-compliance with laws and regulations regarding bribery, extortion, fraud and money laundering during the Reporting Period.

# Social

## B8. Community Investment

The Group actively engages in community services, especially in helping the vulnerable groups, supporting environmental protection management and promoting green lifestyles. It gathers voluntary service groups to visit children in need regularly and encourages staff to contribute to the community and protect the environment.

### *Recognition on Corporate's Social Responsibility Performances*

Apart from being recognized for the Group's environmental excellence in the aspects of energy and waste by the ECC, with the Group's effort in caring its employees, serving the community and promoting sustainability, the Group also received many awards on corporate's social responsibility and sustainability in the Reporting Period:

Awards/Logo Received	Issued by	Issued to
Caring Company 2008-19 10 Years+ Award	Hong Kong Council of Social Service	The Group
Caring Company 2012-19 5 Years+ Award		Headquarters
Social Capital Builder Logo	The Labour and Welfare Bureau and the Community Investment and Inclusion Fund Committee	The Group and Headquarters
The 10th Hong Kong Outstanding Corporate Citizenship Logo (SME Category)	Hong Kong Productivity Council	The Group and Headquarters
The 10th Hong Kong Outstanding Corporate Citizenship Logo (Volunteer Category)		
Partner Employer Award 2019	The Hong Kong General Chamber of Small and Medium Business	Headquarters

### *Donation to the Community Chest Green Day 2019*

Promoting a green lifestyle is essential to a sustainable future. The Community Chest Green Day 2019 ("Green Day 2019") was organized by the Community Chest of Hong Kong, which encourages participants to take greener form of transport and adopt a greener lifestyle. Upon donation, participants were provided with commemorative tickets for unlimited rides on the MTR on 2 and 3 June 2019. The Group participated the Green Day event for more than 10 consecutive years and donated a sum of around HKD3,900 (HKD2,600 by staff and HKD1,300 by the Group) to the Green Day 2019.

# Social

## *Donation to the Community Chest Dress Casual Day 2019*

The Community Chest Dress Casual Day 2019 (“Dress Casual Day 2019”) has been a popular fund-raising event in which donors could wear their casual outfit to work or school. Fund raised from the day will go to 163 social welfare agencies supported by the Community Chest of Hong Kong. On 10 October 2019, the Group donated a sum of HKD4,800 (HKD2,400 by staff and HKD2,400 by the Group) to the Dress Casual Day 2019.

## *Voluntary Haircut Services*

The Group utilizes its talents to provide voluntary haircut services to children in Po Leung Kuk community centres. In 2019, it provided 2 sessions of voluntary hair cut services to 59 children and teenagers aged from 6 to 16 years old. Free snacks and drinks were also provided to the participated volunteers, children and teenagers.



## *Charitable Giving and Donations*

The Group adheres to the value of sharing, especially to the community in need. In the Reporting Period, the Group donated over 280 various goods including clothes, accessories, stationaries, containers and toys to the Salvation Army and Po Leung Kuk.

# Social

## *Nourishing the Youth*

Children are future leaders of our society. In collaboration with Po Leung Kuk, the Group is dedicated to nourishing our next generation by engaging them in personal development. On 25 May 2019, the Group organised a site visit to HKFYG Organic Farm for children aged from 6 to 12 years old. The Farm provides various experiential educational activities for young people with a wide range of topics, including environmental protection, sustainable development, and the principles and benefits of organic farms. On 6 August 2019, the Group also organised a visit to the Hong Kong Correctional Services Museum. Children aged from 6 to 12 years old participated in the visit which allowed them to gain better knowledge regarding the history and development of the penal system in Hong Kong. With the assistance of staff from the Group and Po Leung Kuk, there were 32 children participating in the two visits. The Group spent more than HKD12,300 on admission fees, hospitality and transportation fees of the two events.



## FUTURE DIRECTIONS FROM THE GROUP

We will continue to fulfil our corporate responsibilities and serve the community to the best of our abilities. We will also strive to achieve better allocation of resources in the perspective of providing assistance to the community in need and pursuing environmental protection, as well as contributing to the sustainable development of our society.

## AWARDS AND CERTIFICATES

### Century Legend (Holdings) Limited



Energywi\$e Label –  
“Class of Excellence”



Wastewi\$e Label –  
“Class of Excellence”



Caring Company 2008-19 –  
“10 years+” logo



The Hong Kong Outstanding  
Corporate Citizenship –  
SME Category



The Hong Kong Outstanding  
Corporate Citizenship –  
Volunteer Category



Manpower Developer Award

## AWARDS AND CERTIFICATES

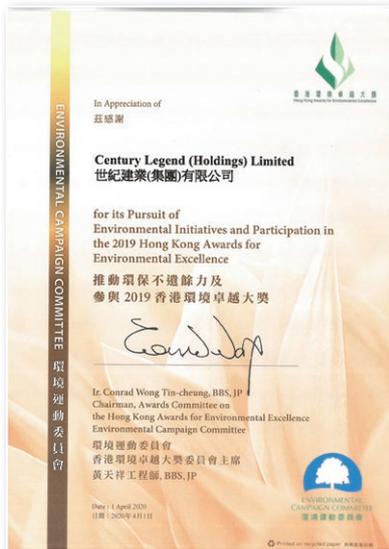
### Century Legend (Holdings) Limited



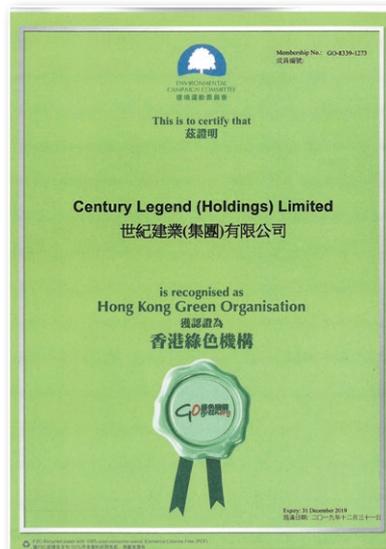
Good MPF Employer Award



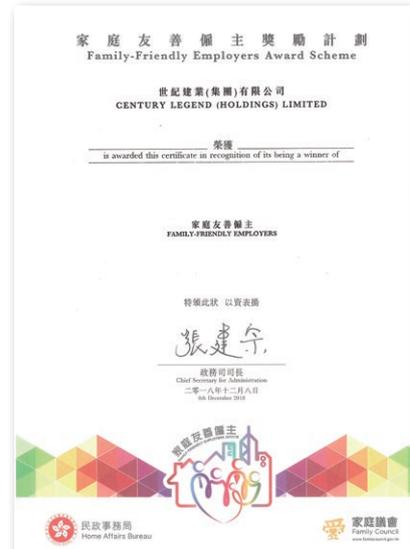
Social Capital Builder Award



Hong Kong Awards for Environmental Excellence Participation Certificate



Hong Kong Green Organisation Certification



Family Friendly Employers Award

## AWARDS AND CERTIFICATES

### Headquarters Limited



Wastewi\$e Label – “Class of Excellence”



Caring Company 2012-19 – “5 years+” logo



The Hong Kong Outstanding Corporate Citizenship – SME Category



The Hong Kong Outstanding Corporate Citizenship – Volunteer Category



Manpower Developer Award

## AWARDS AND CERTIFICATES

### Headquarters Limited



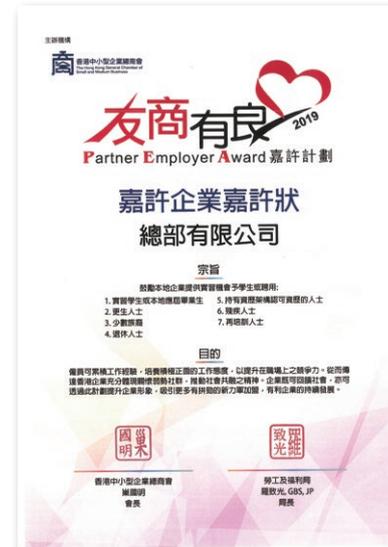
Good MPF Employer Award



Social Capital Builder Award



Family Friendly Employers Award



Partner Employee Award