



建業建榮控股有限公司*

CHINNEY KIN WING HOLDINGS LIMITED

(Incorporated in Bermuda with limited liability)

Stock code: 1556

Environmental, Social and Governance Report 2019



* For identification purpose only

Table of Contents

1	Company review	2
1.1	Reporting year and scope	2
1.2	Reporting framework	2
1.3	Contact details	3
2	Chairman's statement.....	4
3	Stakeholder engagement and materiality assessment.....	5
4	Our professional team behind	8
4.1	Providing safe and healthy workplaces	8
4.2	Building a professional team	10
4.3	Workplace practice	10
5	Performing quality foundation services.....	12
5.1	Managing supply chain	12
5.2	Assuring quality and responsible services	13
6	Promoting green operation	14
6.1	Energy consumption.....	15
6.2	Greenhouse gas (GHG) emission and air pollution.....	16
6.3	Water consumption and wastewater management.....	17
6.4	Waste management	17
6.5	Noise management.....	18
7	Contributing to the community	19
8	Looking forward.....	19
9	Performance tables.....	20
10	ESG Content Index	23

1 COMPANY REVIEW

Founded in 1994, Chinney Kin Wing Holdings Limited (along with its subsidiaries hereinafter called “the Group” or “Kin Wing”) is an established contractor of foundation construction with operations spanning Hong Kong and Macau. The Group is principally engaged in foundation works involving (i) piling construction and other ancillary services and (ii) drilling and site investigation. Recognised by the Hong Kong Government’s Buildings Department, Works Branch of the Development Bureau, and Housing Authority as a company consistently delivering high quality foundation work, the Group has been listed on the Main Board of The Stock Exchange of Hong Kong Limited (“the Stock Exchange”) since 2015 (Stock Code: 1556).

1.1 REPORTING YEAR AND SCOPE

This Environmental, Social and Governance (“ESG”) Report (the “Report”) covers the Group’s ESG-related activities during the financial reporting year from 1 January 2019 to 31 December 2019 (the “Reporting Year”).

The scope of the Report covers the Group’s operations in Hong Kong which consist of (i) piling construction and other ancillary services, and (ii) drilling and site investigation. The Group’s subsidiaries in Macau have been excluded from this report because their impact on the overall environmental and social aspects is minimal and insignificant.

1.2 REPORTING FRAMEWORK

This report was prepared in accordance with Appendix 27 – Environmental, Social and Governance Reporting Guide (“ESG Guide”) issued by the Stock Exchange. The Group adheres to the principles of materiality, quantitative, balance and consistency to report on the measures and performances in the Reporting Year. A content index is attached at the end of this report as a tool to direct readers to specific topics corresponding to the ESG Guide. Information regarding corporate governance was addressed separately in the annual report in pursuance of Appendix 14 of the Main Board Listing Rules.

1.3 CONTACT DETAILS

The Group values your opinion in assisting us to improve our sustainability management. If you have any comments or suggestions regarding the Report, please contact us as set forth below:

Email: enquiry@chinneykinwing.com.hk

Telephone: (852) 2877-3307

Address: Room 2308, 23/F, Wing On Centre, 111 Connaught Road
Central, Hong Kong

2 CHAIRMAN’S STATEMENT

To all stakeholders,

On behalf of the board of directors of Chinney Kin Wing Holdings Limited, I am pleased to present the Group’s 2019 ESG report with the theme of “Building foundations for sustainable development”, which describes our effort in sustainability throughout 2019.

2019 was a challenging year. Under the unstable economic and political environment in Hong Kong and worldwide, the arise of social risk has further reinforced our ESG awareness and indicated that sustainability governance could potentially lead us stand out from the competitive foundation industry.

At the onset of our sustainability journey, we strive to engage our stakeholders from our suppliers to employees and the local community to understand their expectations on our sustainability strategy. This year, we have invited our employees, sub-contractors and material suppliers to rate the importance of various ESG issues to our operation. Based on their valuable feedback, we will focus on those material ESG topics and allocate more resources on them.

Apart from the stakeholder engagement, our management will keep integrating sustainability elements into our operations to deliver high quality services and products. We will implement ample environmental measures and technology to further improve cost control measures on project and production efficiency to cope with the challenges ahead.

In spite of the hurdles and obstacles, we are optimistic about the long-term development of the industry and Kin Wing’s sustainable growth in the future. Lastly, on behalf of the Group, I would like to express my gratitude and appreciation to our team for their endless effort in contributing to our sustainable development.

Yuen-Keung Chan

Chairman

3 STAKEHOLDER ENGAGEMENT AND MATERIALITY ASSESSMENT

Kin Wing values the opinion of stakeholders who impact or influence the business. In view of this, the Group maintains regular communications with its stakeholder groups through various channels to collect and respond their thoughts and concerns regarding the Group's operation:

Stakeholder group	Communication channels
 Community	<ul style="list-style-type: none"> • Community activities
 Industry association	<ul style="list-style-type: none"> • Interviews • Seminars
 Social media	<ul style="list-style-type: none"> • Interviews • Group's website
 Suppliers and sub-contractors	<ul style="list-style-type: none"> • Site visits • Evaluations and assessments • Direct communication • ESG survey
 Clients	<ul style="list-style-type: none"> • Direct communication • Group's website • Social media
 Employees	<ul style="list-style-type: none"> • Continuous communication • Performance appraisals • Meetings • Employee's satisfaction survey • Trainings and workshops • ESG survey
 Investors	<ul style="list-style-type: none"> • Face-to-face meeting and teleconference • Continuous communication • Group's website • Annual Report, Financial Reports and announcements • Investor briefing
 Shareholders	<ul style="list-style-type: none"> • General meeting • Annual Report, Financial Reports and announcements • Direct communication • Investor briefing • Group's website
 Government	<ul style="list-style-type: none"> • Public consultation • Continuous communication

In order to follow the reporting principle of materiality in ESG Guide and better management of the Group's sustainability risk, the Group conducted a stakeholder survey during the Reporting Year. Stakeholders including employees, sub-contractors and material suppliers were invited to rate the importance of the environmental and social topics identified by the Board to the Group's business. According to the results of the survey, the most important issues were placed at the top right-hand corner of the materiality matrix as shown below. These topics will be further explained throughout this Report to enhance stakeholders' understanding of the Group's governance.



Environmental

- 1 Raw material management and selection
- 2 Energy usage and conservation
- 3 Greenhouse gas emission
- 4 Air quality control
- 5 Water consumption and conservation
- 6 Wastewater management
- 7 Construction noise
- 8 General waste recycling and management
- 9 Construction waste management
- 10 Compliance with relevant environmental laws and regulations

Social

- 11 Employment
- 12 Diversity and equal opportunity
- 13 Anti-discrimination
- 14 Occupational health and safety
- 15 Development and training
- 16 Labour standard
- 17 Supply chain management
- 18 Anti-corruption practices
- 19 Quality assurance
- 20 Customer privacy
- 21 Community involvement
- 22 Compliance with relevant socioeconomic laws and regulations

4 OUR PROFESSIONAL TEAM BEHIND

Kin Wing recognizes its employees as its most valuable assets. The Group is committed to provide a safe and healthy working environment and career development opportunities to its staff. Therefore, the Group adheres to the people-oriented strategy to safeguard its employees' safety and sustain the operation efficiency.

4.1 PROVIDING SAFE AND HEALTHY WORKPLACES

According to the materiality assessment, the topic of "Occupational Health and Safety" was rated as one of the most important issues to the Group's business. In response to the stakeholders, Kin Wing advocates "Work Happily and Return Home Safely" to all on-site workers. The Group has set safety targets of zero fatality and less than 22 occupational incidents per 1,000 employees per year. In order to achieve yearly target, the Group has adopted a certified ISO 45001:2018 Occupational Health and Safety Management System. This system allows the Group to minimise organisational and individual safety risk through the formal internal and external audits. Under the system, the Group has also provided a Safety Manual to all of its frontline site workers and supervision staff to strengthen their safety awareness. To ensure the proper implementation of safety initiatives, the Group assigns safety officers from different projects to conduct routine cross site inspection, while the members of Execution Panel are appointed to perform routine safety audits for each construction site. Also, the Group has set up Site Safety Committee in each project and holds monthly meeting to realise the workers' concerns and seek for improvement accordingly. In addition, the following measures are also adopted to enhance site safety performance:

1. Conduct occupational risk assessments to implement necessary measures;
2. Establish "tool box talks" and "safety suggestion box" in construction sites and offices which enable staff to voice out their views, concerns and suggestions to identify improvement areas;
3. Provide adequate Personal Protective Equipment ("PPE") to workers;
4. Conduct emergency drills to raise awareness and responsiveness.

Apart from the safety of construction sites, the Group also places high regards on the health and wellness of its staff. Therefore, the Group initiated to distribute healthy fruits to its office employees weekly to promote healthy lifestyle and balanced diet. In way to further promote work life balance, the Group has arranged a company trip to Zhuhai Chimelong Ocean Kingdom during the Reporting Year in providing a relaxation to the employees and motivated their willingness of continuously working for the Group's development.

On the other hand, in order to raise the awareness of the occupational health and safety, the Group has participated "Preventing Pneumoconiosis and Mesothelioma Digital Short Video Competition" organised by Pneumoconiosis Mutual Aid Association and Certificate of Merit has been awarded.



4.2 BUILDING A PROFESSIONAL TEAM

In addition to the safety practices, the Group cares the personal development of the employees and believe that nurturing a skilled team is essential to sustain the long-term business success. Human Resources (HR) Department is responsible for formulating training programmes for employees according to their needs, and evaluating the effectiveness of the programmes. New employees are provided with orientation and induction training to ensure that they are familiarised with the Group's operation and their job duties. The Group has also provided senior staff with job-specific training which included operational techniques and managerial skills to enhance their capabilities. The Group also encourages its employees to participate external trainings by reimbursing part of the training or course fee.

During the Reporting Year, the Group has offered around 4,500 training hours to its employees and the average training hours per employees is 8.47 hours.

4.3 WORKPLACE PRACTICE

In order to exhibit professionalism and good work ethics while delivering high quality construction, the Group has maintained the following core values in the respective management approaches within its operations:



Freedom

Advocating freedom and human right, the Group strictly forbids the employment of child and forced labour. To avoid such practices, the Group has appointed the HR Department to verify the identity and age of all candidates prior to official employment. In case of misuse of child labour, the Group shall immediately terminate the contract and send the children to hospital to confirm their health condition, prior to sending the children home. If any forced labour situation is discovered, the HR Department must intervene to cease the infringement action and offer reasonable compensation. All confirmed cases are required to be written up in a report for record to prevent re-occurrence.

On the other hand, Kin Wing is dedicated to creating an open workplace for staff members to thrive at work innovatively. Therefore, the Group conducted employee satisfaction survey and interview to realise their views on the company.

Fairness

In order to create an equal and diverse workplace, the Group shall manage its people under a fair and equal manner. As stated in the Staff Handbook, the Group prohibits all forms of discriminations. During the recruitment and staff evaluation process, management only assesses the candidates' and employees' capability, experience and skills, and disregards factors of gender, race, nationality, religion or any other attributes that do not relate to the job.

Truth

In emphasising "Truth" as a core value in its operations, the Group commits to uphold business ethics. In this regard, the Group has established a set of policies and guidelines to protect clients' privacy. To prevent data breach or resulting in conflicting corporate interests, the employees are required to follow the Staff Handbook in handling the clients' confidential information.

Adhering to the principle of integrity, the Group has zero-tolerance for any corrupted behaviours. The Code of Conduct has stipulated that employees must declare relationship with and advantages received from work-related parties to avoid conflicts of interest and ensure fairness when making business decisions. With an aim to combat against corruption, the Group encourages employees to report any suspected cases by setting up whistleblowing channels. In case of any complaint received, the Group shall investigate and take necessary disciplinary actions depending upon the outcome of case. Throughout the Reporting Year, the Group did not receive any report about corruption or aware of any non-compliance case which related to relevant laws and regulations.

5 PERFORMING QUALITY FOUNDATION SERVICES

5.1 MANAGING SUPPLY CHAIN

Raw materials

As one of the top companies in piling construction industry, Kin Wing has an extensive supply chain providing services and raw materials such as concrete and steel. The Group believes that suppliers, contractors and subcontractor play important roles in developing a sustainable business. In order to ensure the quality of supply chain, the Group has applied stringent supply chain assessment policies and procedures. To ensure the quality of the raw materials, the Procurement Department and Health & Safety Department are assigned to check if the procured materials meet the safety and construction requirements. If the materials do not fulfil the standard, the Procurement Department shall prevent the materials being used and substitute them with qualified ones immediately.

In addition to material quality, price and time management of the suppliers, the Procurement Department also considers ESG factors during the procurement process. In order to promote local economy and reduce transportation emissions, the Group has formulated internal procurement policy with reference to BEAM Plus New Buildings Assessment Tool. The policy states that at least 20% of raw materials which should be sourced from close proximity to the suppliers' manufacturing plant and within 800km distance prior to project commencement. During the reporting period, all of Kin Wing's suppliers are in Hong Kong and there are 490 local suppliers.

Equipment

Apart from procurement of raw materials, the Group has a series of standards for procuring Quality Powered Mechanical Equipment (QPME). In order to minimise the potential environmental impacts like noise pollution, the Procurement Department ensures the equipment meet the requirements of Electrical and Mechanical Service Department and Environmental Protection Department. For internal due diligence purpose, the Procurement Department is also required to submit all relevant certifications regarding the procured items to Quality Assurance Department for verification.

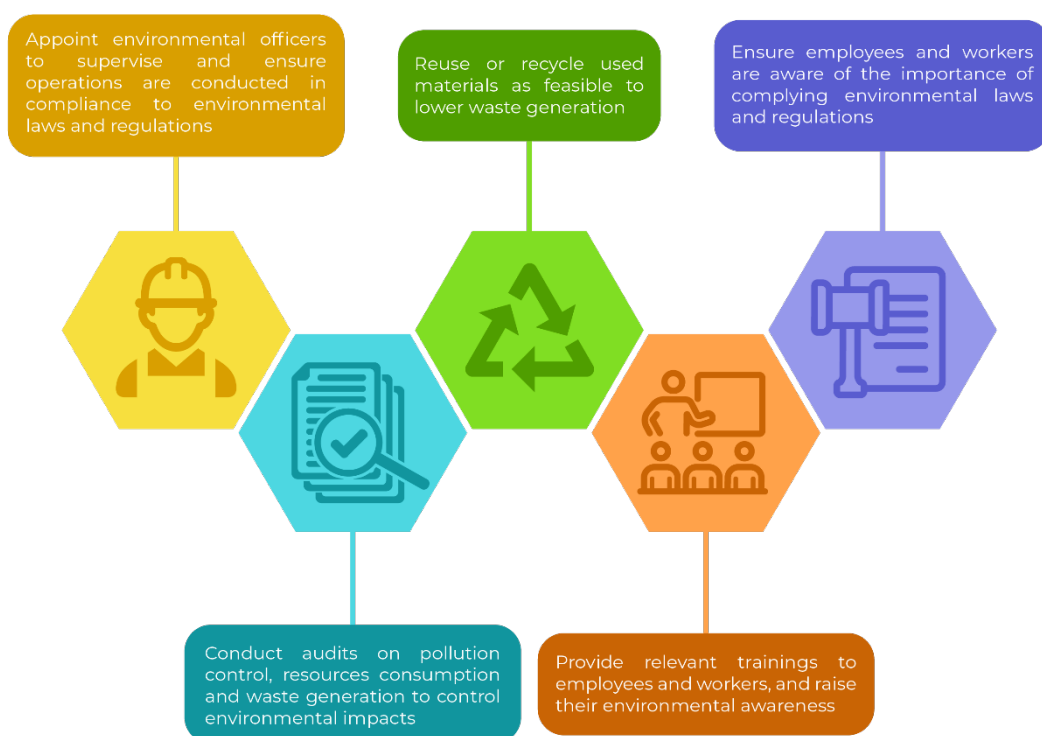
5.2 ASSURING QUALITY AND RESPONSIBLE SERVICES

Kin Wing is dedicated to providing quality foundation construction service to its clients. In order to maintain the service quality, the Group has adopted ISO 9001:2015 Quality Management System as a framework to ensure optimal reliability of the work. As the tender is accepted by clients, the Group will:

1. Assign project managers to allocate relevant resources;
2. Assign engineers to oversee the implementation of technical works; procurement department to source qualified items needed;
3. Delegate Quality Assurance Department to check if the materials and works involved are up to internal standards;
4. Maintain active communication with contractors and clients.

6 PROMOTING GREEN OPERATION

Kin Wing realises the construction activities pose adverse impacts on the environment. As a responsible corporate, the Group endeavours to minimise its environmental footprint such as air and noise pollution. In light of this, the Group has established a series of environmental policy and an environmental management system which has been independently certified under ISO 14001:2015.



6.1 ENERGY CONSUMPTION

As a construction company, energy consumption was identified as one of the most material environmental issues in the stakeholder engagement survey. In order to maintain the efficiency of energy usage, the Group operates an ISO 50001:2018 certified Energy Management System. Site supervision staff are required to record the energy usage including electricity and fuel consumption to check for any irregularity. In case of any abnormality, site staff shall report to the environmental officers and corrective measures shall be implemented accordingly. According to the procurement policy, the Group prioritize the equipment and appliances with energy efficiency labels. Workers are required to switch off all idle machines and unnecessary powered equipment to avoid energy wastage.

In order to further increase energy efficiency, Kin Wing is placing effort on incorporating new technology in its construction work. The Group adopted Building Information Modelling (BIM) technology in some of its projects. With the help of BIM, the Group can visualize the projects at the planning stage. The visualization streamlines the whole planning, design and construction processes which lead effective usage of resources and minimise the abortive works.



Energy consumption


Energy consumption	Unit	2019	2018
Electricity	MWh	1,198	1,102
Diesel	MWh	52,682	88,747
Biodiesel ⁽¹⁾	MWh	44,182	-
Petrol	MWh	200	249
Total energy consumption	MWh	98,262	90,098
Total energy intensity	MWh / M' Revenue (HKD)	75.37	72.49

Note ⁽¹⁾: As the data collection system of biodiesel was incomplete in 2018, the relevant information was not disclosed.

6.2 GREENHOUSE GAS (GHG) EMISSION AND AIR POLLUTION

Apart from energy, fuel combustion also contributes to greenhouse gases such as carbon dioxide and air pollutants including nitrogen oxides and particulate matters emissions. With the aim to control carbon emission and mitigate the impact to air pollutants, the Group has implemented the following mitigation measures for the construction projects.

1. Conduct environmental monitoring and audit (“EM&A”) to ensure air emission levels during construction works meet regulatory limits;
2. Suppress and control dust emissions by conducting water spraying, adding dust control curtains and using low-dust equipment;
3. Increase the proportion of cleaner and lower carbon fuel such as biodiesel in fuel consumption mix;
4. Install solar photovoltaic panels at project sites to bring down the carbon emission from electricity usage.

 Greenhouse gas (GHG) emission and air emission			
	Unit	2019	2018
GHG emission			
Scope 1: Direct emissions ⁽¹⁾	tonnes of CO ₂ equivalent (“tCO ₂ e”)	23,902	21,169
Scope 2: Indirect emissions ⁽²⁾	tCO ₂ e	624	560
Total emissions	tCO ₂ e	24,526	21,729
Total emissions intensity	tCO ₂ e/ M ² Revenue (HKD)	18.81	17.48
Air emission			
Particulate Matter (PM) (PM ₁₀ and PM _{2.5})	tonnes	16	14
Nitrogen Oxides (NO _x)	tonnes	253	219

Note (1): Scope 1 direct emissions refer to emissions resulted from the combustion of fuels in construction machines and vehicles.
Note (2): Scope 2 indirect emissions refer to emissions resulted from the power generated from purchased electricity.

6.3 WATER CONSUMPTION AND WASTEWATER MANAGEMENT

In addition to energy consumption, wastewater management is another material environmental topic to the Group's operation according to the stakeholder survey outcome. In order to conserve the water resources, each project site has on-site wastewater treatment facilities such as sedimentation tank to recycle the wastewater generated from construction site activities. The Group reuses the treated water to suppress dust emission from the construction activities and wash on-site machinery and vehicles. The unused treated water is discharged to drainage and sewage systems. In order to prevent pollution and comply with Environmental Protection Department's standard, the Group conducts water discharge quality inspection regularly.



Water consumption	Unit	2019	2018
Water consumption	m ³	116,216	173,134
Water intensity	m ³ / M ² Revenue (HKD)	89.15	139.30

6.4 WASTE MANAGEMENT

The Group's operation generates a variety of waste including construction and demolition (C&D) waste, general waste, battery and lubricant oil. Under ISO 14001:2015 Environmental Management System, the Group has formulated waste management measures for construction site workers to reduce waste and utilize resources. The Group shall propose a Waste Management Plan which lists all type of waste generated, areas and facilities assigned for waste sorting and waste handling procedures at the planning stage of a project to EPD. Site environmental officers are assigned to monitor the implementation of the Plan and record the waste amount to evaluate the effectiveness. In order to perform beyond compliance, the Group established a target to recycle at least 30% of waste per project site with reference to BEAM Plus New Buildings Assessment Tool.

C&D waste was major contribution to the Group's non-hazardous waste. In order to minimise C&D waste and lessen the burden of landfills, the Group reused excavating materials to backfill the construction sites and sent the excess excavating materials to local quarries and reused as aggregate in concrete production. The leftover was disposed at public fills.

Waste management

Waste	Unit	2019	2018
Construction and demolition waste	tonnes	362,048	375,447
Recycled metal	tonnes	598	717
Non-hazardous waste intensity	tonnes / M' Revenue (HKD)	278	303
Hazardous waste (e.g. lubricant oil and battery)	tonnes	4.1	8.8
Hazardous waste intensity	tonnes / M' Revenue (HKD)	0.003	0.007

6.5 NOISE MANAGEMENT

Kin Wing realises its foundation services including piling construction and drilling contribute to noise pollution and nuisance to the surrounding. In view of this, the Group strives to minimise the social and environmental impacts by implementing various controlling measures at all sites. The Group installed noise barriers at all sites to reduce the noise level to the neighbourhood. Besides, the Group followed guidelines and regulations of EPD to conduct all noise sensitive activities in permitted hours, and also carried out noise assessment and monitoring periodically in ensuring all sites complied with relevant laws and regulations.

7 CONTRIBUTING TO THE COMMUNITY

Apart from building solid foundation, Kin Wing also dedicated to building a harmonious community. In light of this, the Group has participated Work Orientation and Placement Scheme organised by Selective Placement Division of the Labour Department during the Reporting Year to further promote equal opportunities. Under the scheme, the Group hired an employee with disabilities as clerk and provided trainings and support to her. The Group is dedicated to providing opportunities to vulnerable groups to apply their talents and abilities on the workplace. With the continuous effort in community contribution, the Group was awarded as Caring Company 2019 by The Hong Kong Council of Social Service. During the Reporting Year, the Group has contributed 116 hours to the community.



Work Orientation and Placement Scheme

8 LOOKING FORWARD

With the commitment to building a sustainable city, the Group will continuously explore to deliver innovative technologies and services to its clients meanwhile minimising the environmental impacts from the construction work. In setting a strong foundation for sustainability, the Group will keep reviewing and improving the corresponding policies and initiatives throughout the value chain.

9 PERFORMANCE TABLES

Environmental Performance	Unit	2019	2018
Gaseous Emissions			
Particulate Matter (PM ₁₀ and PM _{2.5})	tonnes	16	14
Nitrogen Oxides (NO _x)	tonnes	253	219
Greenhouse Gas (GHG) Emissions			
Scope 1: Direct emission ⁽¹⁾	tonnes of CO ₂ equivalent (tCO ₂ e)	23,902	21,169
Scope 2: Indirect emission ⁽²⁾	tCO ₂ e	624	560
Total emissions	tCO ₂ e	24,526	21,729
Total GHG intensity	tCO ₂ e / M' Revenue (HKD)	18.81	17.48
	tCO ₂ e / production of bored piles(m) ⁽³⁾	3.51	2.48
Energy Usage			
Electricity	MWh	1,198	1,102
Petrol	Litre ("L")	21,098	26,173.8
	MWh	200	249
Ultra-Low Sulphur Diesel	L	4,790,407	8,069,085
	MWh	52,682	88,747
B5 Biodiesel ⁽⁴⁾	L	4,544,459	/
	MWh	44,182	/
Total energy consumption	MWh	98,262	90,098
Total energy intensity	MWh / M' Revenue (HKD)	75.37	72.49
	MWh/production of bored piles(m) ⁽³⁾	14.05	10.29

Environmental Performance	Unit	2019	2018
Water Consumption			
Total water consumption	m ³	116,216	173,134
Water consumption intensity	m ³ / M' Revenue (HKD)	89.15	139.30
	m ³ / production of bored piles(m) ⁽³⁾	16.61	19.78
Non-Hazardous Waste			
Construction and demolition waste	tonnes	362,048	375,447
Recycled metal	tonnes	598	717
General refuse	tonnes	559	398
Non-hazardous waste intensity	tonnes / M' Revenue (HKD)	278	303
	tonnes/ production of bored piles(m) ⁽³⁾	51.92	43.01
Hazardous Waste			
Total hazardous waste disposed	tonnes	4.1	8.8
Hazardous waste intensity	tonnes / M' Revenue (HKD)	0.003	0.007
	tonnes/ production of bored piles(m) ⁽³⁾	0.0006	0.001

Note (1): Scope 1 GHG emissions refer to direct emission of GHG from sources owned or controlled by the Group, which include (i) transportation and (ii) machinery usage.

Note (2): Scope 2 GHG emissions refer to indirect GHG emissions resulting from the consumption of the electricity which the Group purchased.

Note (3): The production of bored piles of 2018 was 8,755m and 2019 was 6,996m.

Note (4): As the data collection system of biodiesel was incomplete in 2018, the relevant information was not disclosed.

Social Performance		Unit	2019	2018
Workforce Profile				
Total workforce		No. of people	531	496
By gender	Male	No. of people	453	-
	Female	No. of people	78	-
By age group	>30	No. of people	132	-
	31-50	No. of people	319	-
	<51	No. of people	80	-
By employment type	Core Management and Senior Staff	No. of people	50	51
	Site Staff and Office Staff	No. of people	175	133
	Frontline and general workers	No. of people	306	312
By geographical region	Hong Kong	No. of people	531	496
Employee turnover rate				
By gender	Male	%	42	-
	Female	%	21	-
By age group	>30	%	26	-
	31-50	%	43	-
	<51	%	73	-
By employment type	Core Management and Senior Staff	%	8	-
	Site Staff and Office Staff	%	29	-
	Frontline and general workers	%	57	-
By geographical region	Hong Kong	%	45	-
Average training hours				
By employment type	Core Management and Senior Staff	hours	11.25	9.02
	Site Staff and Office Staff	hours	2.66	4.63
	Frontline and general workers	hours	9.12	5.89
Occupational Health and Safety ⁽¹⁾				
Lost days due to injuries		Days	1,228	1,108
Rate of injuries per 1,000 employees		%	19.46	20.16
Number of fatalities		No. of people	0	0
Rate of fatalities		%	0	0

Note (1): As the Group has incorporated occupational health and safety records of its sub-contractors in its previous reports, the disclosure of relevant data is restructured starting from 2018.

10 ESG CONTENT INDEX

Aspect	KPI	Description	Statement / Section	Page No.
SUBJECT AREA (A) ENVIRONMENT				
A1: EMISSIONS				
A1	<i>General disclosure</i>	Information on: (a) the policies; and (b) compliance	(a)Promoting green operation (b)The Group has complied with all relevant laws and regulations relating to water pollution, air pollution and noise control.	14-18
	<i>A1.1</i>	The types of emissions and respective emissions data.	Greenhouse gas (GHG) emission and air pollution	16
	<i>A1.2</i>	Greenhouse gas emissions in total (in tonnes) and, where appropriate, intensity (e.g. per unit of production volume, per facility).	Greenhouse gas (GHG) emission and air pollution	16
	<i>A1.3</i>	Total hazardous waste produced (in tonnes) and, where appropriate, intensity (e.g. per unit of production volume, per facility).	Waste management	17-18
	<i>A1.4</i>	Total non-hazardous waste produced (in tonnes) and, where appropriate, intensity (e.g. per unit of production volume, per facility).	Waste management	17-18
	<i>A1.5</i>	Description of measures to mitigate emissions and results achieved.	Greenhouse gas (GHG) emission and air pollution	16
	<i>A1.6</i>	Description of how hazardous and non-hazardous wastes are handled, reduction initiatives and results achieved.	Waste management	17-18

Aspect	KPI	Description	Statement / Section	Page No.
A2: USE OF RESOURCES				
A2	<i>General disclosure</i>	Policies	Promoting green operation	14-18
	<i>A2.1</i>	Direct and/or indirect energy consumption by type (e.g. electricity, gas or oil) in total (kWh in '000s) and intensity (e.g. per unit of production volume, per facility).	Energy consumption	15
	<i>A2.2</i>	Water consumption in total and intensity (e.g. per unit of production volume, per facility).	Water consumption and wastewater management	17
	<i>A2.3</i>	Description of energy use efficiency initiatives and results achieved.	Energy consumption	15
	<i>A2.4</i>	Description of whether there is any issue in sourcing water that is fit for purpose, water efficiency initiatives and results achieved.	Water consumption and wastewater management	17
	<i>A2.5</i>	Total packaging material used for finished products (in tonnes) and, if applicable, with reference to per unit produced.	Not applicable	/
A3: THE ENVIRONMENT AND NATURAL RESOURCES				
A3	<i>General disclosure</i>	Policies	Promoting green operation	14-18
	<i>A3.1</i>	Description of the significant impacts of activities on the environment and natural resources and the actions taken to manage them.	Promoting green operation	14-18

Aspect	KPI	Description	Statement / Section	Page No.
SUBJECT AREA (B) SOCIAL				
B1: EMPLOYMENT				
B1	<i>General disclosure</i>	Information on: (a) the policies; and (b) compliance	(a) Our professional team behind (b) The Group has complied with all laws and regulations relating to employment.	8-11
	<i>B1.1</i>	Total workforce by gender, employment type, age group and geographical region.	Performance tables	22
	<i>B1.2</i>	Employee turnover rate by gender, age group and geographical region.	Performance tables	22
B2: HEALTH AND SAFETY				
B2	<i>General disclosure</i>	Information on: (a) the policies; and (b) compliance	(a) Providing safe and healthy workplaces (b) The Group has complied with all laws and regulations relating to occupational health and safety.	8-9
	<i>B2.1</i>	Number and rate of work-related fatalities.	Performance tables	22
	<i>B2.2</i>	Lost days due to work injury.	Performance tables	22
	<i>B2.3</i>	Description of occupational health and safety measures adopted, how they are implemented and monitored.	Providing safe and healthy workplaces	8-9

Aspect	KPI	Description	Statement / Section	Page No.
B3: DEVELOPMENT AND TRAINING				
B3	<i>General disclosure</i>	Policies	Building a professional team	10
	<i>B3.1</i>	The percentage of employees trained by gender and employee category (e.g. senior management, middle management).	Kin Wing is developing a comprehensive training data collection system and will disclose the percentage of employees trained in the future reports.	/
	<i>B3.2</i>	The average training hours completed per employee by gender and employee category.	Performance table	22
B4: LABOUR STANDARDS				
B4	<i>General disclosure</i>	Information on: (a) the policies; and (b) compliance	(a) Workplace practice (b) The Group has complied with all laws and regulations relating to labour standard.	10-11
	<i>B4.1</i>	Description of measures to review employment practices to avoid child and forced labour.	Workplace practice	10-11
	<i>B4.2</i>	Description of steps taken to eliminate such practices when discovered.	Workplace practice	10-11

Aspect	KPI	Description	Statement / Section	Page No.
B5: SUPPLY CHAIN MANAGEMENT				
B5	<i>General disclosure</i>	Policies	Managing supply chain	12
	<i>B5.1</i>	Number of suppliers by geographical region.	Managing supply chain	12
	<i>B5.2</i>	Description of practices relating to engaging suppliers, number of suppliers where the practices are being implemented, how they are implemented and monitored.	Managing supply chain	12
B6: PRODUCT RESPONSIBILITY				
B6	<i>General disclosure</i>	Information on: (a) the policies; and (b) compliance	(a) Assuring quality and responsible services (b) The Group has complied with all laws and regulations relating to product responsibility.	13
	<i>B6.1</i>	Percentage of total products sold or shipped subject to recalls for safety and health reasons.	During the Reporting Year, the Group did not have any product recalled for safety and health reasons.	/
	<i>B6.2</i>	Number of products and service-related complaints received and how they are dealt with.	During the Reporting Year, the Group did not receive any complaint.	/
	<i>B6.3</i>	Description of practices relating to observing and protecting intellectual property rights.	Intellectual property right is not a material topic to the Group	/
	<i>B6.4</i>	Description of quality assurance process and recall procedures.	Assuring quality and responsible services	13
	<i>B6.5</i>	Description of consumer data protection and privacy policies, how they are implemented and monitored.	Workplace practice	10-11

Aspect	KPI	Description	Statement / Section	Page No.
B7: ANTI-CORRUPTION				
B7	<i>General disclosure</i>	Information on: (a) the policies; and (b) compliance	(a) Workplace practices (b) The Group has complied with all laws and regulations relating to corruption.	10-11
	<i>B7.1</i>	Number of concluded legal cases regarding corrupt practices brought against the issuer or its employees during the Reporting Year and the outcomes of the cases.	During the Reporting Year, the Group did not have any concluded legal cases regarding corrupt practices.	/
	<i>B7.2</i>	Description of preventive measures and whistle-blowing procedures, how they are implemented and monitored.	Workplace practice	10-11
B8: COMMUNITY INVESTMENT				
B8	<i>General disclosure</i>	Policies	Contributing to the community	19
	<i>B8.1</i>	Focus areas of contribution (e.g. education, environmental concerns, labour needs, health, culture, sport).	Contributing to the community	19
	<i>B8.2</i>	Resources contributed (e.g. money or time) to the focus area.	Contributing to the community	19