

(Stock Code 股份代號:11)

NOTIFICATION LETTER 通知信函

21 August 2020

Dear Shareholder,

Hang Seng Bank Limited (the "Bank")

- Notice of publication of Interim Report 2020 ("Current Corporate Communications")

The English and Chinese versions of the Bank's Current Corporate Communications are available on the Bank's website at www.hangseng.com and the website of Hong Kong Exchanges and Clearing Limited at www.hkexnews.hk. You may access the Current Corporate Communications by clicking "Investor Relations" under "About Hang Seng" on the home page of the Bank's website, then selecting "2020" and "Financial Reports - Interim Results 2020" under "Financial Information - Financial Statements", or by browsing through the website of Hong Kong Exchanges and Clearing Limited.

Shareholders may at any time choose to receive free of charge printed copies of the Corporate Communications (Note) either in English or Chinese or both, notwithstanding any election to the contrary they have previously conveyed to the Bank. If you want to receive <u>printed version</u> of the Current Corporate Communications and/or <u>change your choice</u> of means of receipt or language of the Bank's Corporate Communications in the future by giving reasonable notice in writing, please <u>complete the request form</u> on the reverse side and send it to the Bank c/o the Bank's Registrar (the "Registrar"), Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong by using the mailing label as indicated in the request form. You do not have to affix a stamp if posted in Hong Kong. Otherwise, please affix an appropriate stamp. You may also send your request (specifying your name, address and request) via email to <u>hangseng@computershare.com.hk</u> or write to the Registrar. The request form may also be downloaded from the Bank's website at <u>www.hangseng.com</u> or from <u>www.hkexnews.hk</u>.

Even if you have chosen (or are deemed to have consented) to receive all future Corporate Communications via the Bank's website but for any reason you have difficulty in receiving or gaining access to the Current Corporate Communications via the Bank's website, the Bank will promptly, upon your request, send the Current Corporate Communications to you in printed form free of charge.

Should you have any queries relating to any of the above matters, please call the Bank's hotline at (852) 2198 7887 from 9:00 a.m. to 5:00 p.m. from Monday to Friday, excluding public holidays.

Yours faithfully,

C C Li

Secretary

Note: Corporate Communications include but are not limited to (a) the directors' report and annual accounts together with a copy of the auditor's report and, where applicable, a summary financial report; (b) the interim report and, where applicable, a summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a form of proxy.

各位股東:

恒生銀行有限公司(「本行」)

- 2020 年中期報告(「是次公司通訊」)之發佈通知

本行是次公司通訊之中、英文版本,已上載於本行網站 www.hangseng.com 及香港交易及結算所有限公司網站 www.hkexnews.hk 。 閣下可於本行網站主頁「恒生簡介」項下,選按「投資者關係」,再在「財務資訊 - 財務報表」項下,選擇「2020」及「業績報告 - 2020 中期報告」開啟,或透過香港交易及結算所有限公司網站瀏覽有關文件。

儘管各位股東之前曾向本行作出收取公司通訊(^{附註)}語言版本之選擇,但仍可以隨時改為收取英文或中文印刷本,或同時收取中、英文印刷本,費用全免。如 閣下欲收取是次公司通訊之<u>印刷本及/或以合理書面通知更改</u>已選擇之收取公司通訊方式或語言版本,<u>請填妥本函背面之申請表格</u>,並按表格上之指示使用郵寄標籤寄回本行之股份登記處香港中央證券登記有限公司(「股份登記處」),地址為香港灣仔皇后大道東 183 號合和中心 17M 樓。倘若 閣下在香港投寄,可毋須貼上郵票,否則,請貼上適當之郵票。閣下同時亦可將要求(請註明閣下的姓名、地址及要求)以電郵方式發送至 hangseng@computershare.com.hk 或以書面方式通知股份登記處。申請表格亦可於本行網站www.hangseng.com 或於網站 www.hkexnews.hk 下載。

即使 閣下已選擇(或被視為已同意選擇)透過本行網站瀏覽日後所有公司通訊,但因任何理由以致於本行網站收取或瀏覽是次公司通訊時出現困難,本行會應 閣下之要求,盡快向 閣下免費寄發是次公司通訊之印刷本。

如 閣下對本函內容有任何疑問,請於星期一至星期五(公眾假期除外)上午 9 時至下午 5 時,致電本行熱線(852) 2198 7887 查詢。

公司秘書 李志忠 謹啟 2020 年 8 月 21 日

附註:公司通訊包括但不限於:(a)董事會報告書及年度賬目,連同核數師報告書副本及(倘適用)財務報告摘要;(b)中期報告及(倘適用)中期報告摘 要;(c)會議通告;(d)上市文件;(e)通函;及(f)投票委託書。

恒生銀行有限公司 Hang Seng Bank Limited 於香港註冊成立之有限公司 Incorporated in Hong Kong with limited liability

HANH-21082020-1(0)

(Stock Code 股份代號:11)

NAME(S) AND ADDRESS OF THE REGISTERED SHAREHOLDER 登記股東之英文姓名及地址

Request Form 申請表格

Hang Seng Bank Limited (the "Bank") (Stock Code: 11)

c/o Computershare Hong Kong Investor Services Limited

17M Floor, Hopewell Centre, 183 Queen's Road East,

Wanchai, Hong Kong

致: 恒生銀行有限公司(「恒生」)(股份代號:11)

經香港中央證券登記有限公司 香港灣仔皇后大道東 183 號

合和中心 17M 樓

I/We have already received a printed copy of the Current Corporate Communications in English / Chinese or have chosen (or am/are deemed to have consented) to read the Current Corporate Communications posted on the Bank's website: 本人/吾等已收取是次公司通訊之英文/中文印刷本或已選擇(或被視為已同意)查閲恒生網站所登載之是次公司通訊:

	I/We would like to receive a printed version of the Current Corporate Communication	s of the Bank in the manner as indicated below:
甲 部	本人/吾等現欲以下列方式收取恒生是次公司通訊之印刷本:	
(Please mark ONLY ONE "X" of the following boxes 請從下列選擇中,僅在其中一個空格內劃上「X」號)		
	I/We would like to receive a printed copy in English.	
	本人/吾等現欲收取一份英文印刷本。	
	I/We would like to receive a printed copy in Chinese. 本人/吾等現欲收取一份中文印刷本。	
	I/We would like to receive both the printed English and Chinese copies	
	本人/吾等現欲收取英文及中文各一份印刷本。	··
Part B	I/We would like to change the choice of language(s) and/or means of receipt of future (
乙 部	本人/吾等現欲更改以下列方式收取恒生今後公司通訊*之語言版本及/或收取	方式:
(Please mark	ONLY ONE "X" of the following boxes 請從下列選擇中,僅在其中一個空格內劃上「X」號	
	to read all future Corporate Communications from the Bank's website in the pla	
	publication of the Corporate Communications on the Bank's website either throu 於恒生網站瀏覽日後所有公司通訊,以代替收取印刷本,並透過電郵或郵寄	
Email Addre		刀 X X X 翻水 A 可透明 C II E II 声 II
電郵地址		
	(The Bank will send to the email address provided above (if any) a notification of the availability of the Corpore	
	aforesaid notification will be sent to you by post. <u>Please provide the email address in English capital letters</u> . The (恒生日後會將公司通訊已在恒生網站發佈之通知,發送至以上之電郵地址(如有)。如未有提供電	email dadress will only be used for notification of release of Corporate Communications.) 電郵地址,有關通知會郵寄予 閣下。 <u>請以英文正楷填寫電郵地址</u> ,而電郵地址只
	會用作發送有關公司通訊已予發佈之通知)	
	to receive the printed English version ONLY of all future Corporate Cor-	nmunications; OR
	日後只收取所有公司通訊之英文印刷本;或	
	to receive the printed Chinese version ONLY of all future Corporate Corpor	mmunications; OR
	日後只收取所有公司通訊之中文印刷本;或	
	to receive both the printed English and Chinese versions of all future (日後同時收取所有公司通訊之英文及中文印刷本。	Corporate Communications.
Nama(a) a	T 夜回時收取所有公司超訊之英文及中文印刷本。 f Shareholder(s)#	Cionatura
Name(s) 0 股東姓名 [#]	i Shareholder(s)	Signature 簽署
	(N) ENGLIGHE (ANTHE LEGERAL TWERS)	双名
Address #	(Please use ENGLISH CAPITAL LETTERS 請用英文正楷填寫)	
地址 [#]		
(Please use ENGLISH CAPITAL LETTERS 請用英文正楷填寫)		
Contact telephone number Date		Date
聯絡電話號碼		日期
# You are required to fill in the details if you download this request form from the Bank's website.		
如從恒生網站下載本申請表格,必須填上有關資料。		
Notes White:		

Notes 附註:

- Please complete all your details clearly.
- 請清楚填妥所有資料。
- If your shares are held in joint names, the shareholder whose name stands first on the register of members of the Bank in respect of the joint holding should sign on this request form in order to be valid. 如屬聯名股東,則本申請表格須由在恒生股東名冊上就聯名持有股份而其姓名位列首位之股東簽署,方為有效。
- Any form with more than one box marked (X), with no box marked (X), with no signature or otherwise incorrectly completed will be void. 如在本表格作出超過一項選擇、或未有作出選擇、或未有簽署、或在其他方面填寫不正確,則本表格將會作廢。
- For the avoidance of doubt, we do not accept any special instructions written on this request form. 為免存疑,任何在本申請表格上手寫之額外指示,將不予處理。

*Corporate Communications include but are not limited to (a) the directors' report and annual accounts together with a copy of the auditor's report and, where applicable, a summary financial report; (b) the interim report and, where applicable, a summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular and (f) a form of proxy. 公司通訊包括但不限於:(a)董事會報告書及年度賬目,連同核數師報告書勵本及(倘適用)財務報告摘要;(b)中期報告及(倘適用)中期報告摘要;(c)會議適告;(d)上市文件;及 (e) 捅函及 (f) 代表委託書。

CCS7025

Mailing Label 郵寄標籤

Computershare Hong Kong Investor Services Limited

香港中央證券登記有限公司

Freepost No. 簡便回郵號碼:37 Hong Kong 香港

Please cut the mailing label and stick it on an envelope to return this Request Form to us.

No postage is necessary if posted in Hong Kong.

閣下寄回本申請表格時、請將郵寄標籤剪貼於信封上。 如在本港投寄,閣下無需支付郵費或貼上郵票。

Get in touch with us 與我們聯繫

Send us an enquiry 垂詢 Rate our service Lodge a complaint



Contact Us 聯繫我們

www.computershare.com/hk/contact