

## ENERGY INTERNATIONAL INVESTMENTS HOLDINGS LIMITED 能源國際投資控股有限公司<sup>\*</sup>

(Incorporated in the Cayman Islands with limited liability 於開曼群島註冊成立之有限公司) (Stock code 股份代號: 353)

> ENVIRONMENTAL, SOCIAL AND GOVERNANCE REPORT 環境、社會及 管治報告

>>>> >

2019

\* For identification purpose only 僅供識別

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Energy International Investments Holdings Limited (the "Company", together with its subsidiaries, the "Group"), is pleased to present this Environmental, Social and Governance Report (the "Report") to provide an overview of the Group's management of significant issues affecting the operations, including environmental, social and governance ("ESG") issues. This Report is prepared by the Group with the professional assistance of APAC Compliance Consultancy and Internal Control Services Limited.

## PREPARATION BASIS AND SCOPE

This Report is prepared in accordance with Appendix 27 to the Rules Governing the Listing of Securities (the "Listing Rules") on The Stock Exchange of Hong Kong Limited (the "Stock Exchange") – "Environmental, Social and Governance Reporting Guide" and has complied with the "comply or explain" provisions in the Listing Rules.

This Report summarises the performance of the Group in respect of corporate social responsibility, covering its operating activities which are considered as material by the Group – namely (i) investment holding and insurance brokerage service in Hong Kong; and (ii) operation of oil and liquefied chemical terminal business in the People's Republic of China (the "PRC"). The oil production business was not included in the ESG reporting scope in 2019 as this business segment was disposed on 28 June 2019. With the aim to optimise and improve the disclosure requirements in the Report, the Group has taken the initiative to formulate policies, record relevant data as well as implement and monitor measures. This Report shall be published both in English and Chinese on the websites of the Stock Exchange and of the Company. Should there be any discrepancy between the English and the Chinese versions, the English version shall prevail.

## **REPORTING PERIOD**

This Report demonstrates our sustainability initiatives during the reporting period from 1 January 2019 to 31 December 2019.

## **CONTACT INFORMATION**

The Group welcomes your feedback on this Report for our sustainability initiatives. Please contact us by email at info@energyintl.com.hk. 能源國際投資控股有限公司(「本公司」,連同其 附屬公司統稱為「本集團」),欣然提呈本環境、社 會及管治報告(「報告」),以提供有關本集團管理 對其營運造成影響之重大事宜(包括環境、社會 及管治「環境、社會及管治」事宜)之概覽。本報告 乃由本集團經亞太合規顧問及內控服務有限公司 提供專業協助下編製。

### 編製基準及範圍

本報告乃依照香港聯合交易所有限公司(「聯交 所」)證券上市規則(「上市規則」)附錄二十七-「環境、社會及管治報告指引」而編製,並已遵守 上市規則的「不遵守就解釋」條文。

本報告概述本集團在企業社會責任方面之表現,涵 蓋本集團認為重要之經營業務一即(i)於香港投資 控股及保險經紀服務:及(ii)於中國經營油品及液 體化工品碼頭業務。由於石油生產業務已於2019 年6月28日出售,該業務分部不會包含在2019年的 環境、社會及管治報告範圍內。為優化和改進報 告中的披露規定,本集團已採取措施制訂政策、 記錄相關數據,以及實施及監察措施。本報告將 於聯交所及本公司網站以中英文版本刊發。中英 文版本如有任何歧義,概以英文版本為準。

## 報告期間

本報告列載於二零一九年一月一日至二零一九年 十二月三十一日報告期間之可持續發展措施。

#### 聯絡資料

本集團歡迎閣下對本報告提出任何可持續發展措施方面之反饋,請電郵至info@energyintl.com.hk 與我們聯絡。

# INTRODUCTION 引言

The principal activity of the Company is investment holding. Its principal subsidiaries are engaged in the leasing of oil and liquefied chemical terminal together with its storage and logistics facilities and the insurance brokerage service.

The Group acknowledges the significance of effective sustainability practices to achieve business excellence and enhance capabilities for long-term competitiveness. The Group is committed to operating in a manner that is economically, socially and environmentally sustainable while balancing the interests of our various stakeholders and fostering a positive impact on the society. The sustainability strategy of the Group is based on the compliance with the applicable legal requirements, principle of sustainability and opinions from stakeholders. The Group has established and implemented various policies to manage and monitor the risks related to the environment, employment, operating practices and community. Details of the management approaches to sustainable development of different areas are illustrated in this Report. 本公司之主要業務為投資控股,其主要附屬公司 從事租賃油品及液體化工品碼頭建同其儲存及物 流設施業務及保險經紀服務。

本集團深明有效的可持續發展慣例對取得卓越業 務成就及提升能力以維持長期競爭力甚為重要。 本集團致力於以符合經濟、社會及環境可持續發 展之方式營運,同時兼顧各持份者之利益,並為社 會帶來正面影響。本集團可持續策略乃基於遵守 適用法例規定、可持續原則及持份者意見。本集團 已制訂並實施各項政策,管理及監察與環境、僱 傭、營運慣例及社區相關之風險。不同領域之可 持續發展管理方針詳情於本報告中闡述。





## **STAKEHOLDER ENGAGEMENT** 持份者參與

The Group understands the success of the Group's business depends on the support from its key stakeholders, who (a) have invested or will invest in the Group; (b) have the ability to influence the outcomes within the Group; and (c) are interested in or affected by or have the potential to be affected by the impact of the Group's activities, products, services and relationships. It allows the Group to understand risks and opportunities. The Group will continue to ensure effective communication and maintain good relationship with each of its key stakeholders.

Stakeholders are prioritised from time to time in view of the Group's roles and duties, strategic plan and business initiatives. The Group engages with its stakeholders to develop mutually beneficial relationships and to seek their views on its business proposals and initiatives as well as to promote sustainability in the marketplace, workplace, community and environment.

The Group acknowledges the importance of intelligence gained from the stakeholders' insights, inquiries and continuous interest in the Group's business activities. The Group has identified key stakeholders that are important to our business and established various channels for communication. The following table provides an overview of the Group's key stakeholders, and various platforms and methods of communication are used to reach, listen and respond. 本集團深明本集團業務的成功乃取決於(a)已投資 或將投資本集團:(b)有能力影響本集團內部事宜 的結果:及(c)於本集團之業務、產品、服務及關係 中擁有權益或受其影響或潛在影響的主要持份者 的支持,並讓本集團了解風險與機遇。本集團將 繼續確保與每個主要持份者有效溝通,並保持良 好關係。

本集團不時因應其角色及職責、戰略規劃及業務 計劃對持份者進行重要性排序。本集團與其持份 者溝通以建立互利關係,並尋求彼等對業務建議 及計劃之意見,同時促進市場、工作場所、社區及 環境之可持續發展。

本集團認同自持份者對本集團業務活動之見解、 查詢及持續關注之重要性。本集團已識別對業務 而言屬重要之主要持份者, 並設立多種溝通渠 道。下表概述本集團的主要持份者,及接觸、聽取 及回應他們的各種平台及溝通方式。

Stakeholders 持份者	lssues of concerns 關注事項	Engagement channels 參與渠道
Government and Market Regulators	<ul> <li>Compliance with laws and regulations</li> <li>Proper tax payment</li> <li>Promotion of regional economic development and employment</li> </ul>	<ul> <li>On-site inspections and checks</li> <li>Research and discussion through work conferences, work reports preparation and submission for approval</li> </ul>
政府及市場監管者	<ul> <li>遵守法律法規</li> <li>正當交税</li> <li>促進地區經濟發展及就業</li> </ul>	<ul> <li>實地視察及檢查</li> <li>通過工作座談會、編製及提交審批工作 報告進行研究和討論</li> </ul>
Shareholders and Investors	<ul> <li>Return on the investment</li> <li>Information disclosure and transparency</li> <li>Protection of interests and fair treatment of shareholders</li> </ul>	<ul> <li>Annual general meeting and other shareholder meetings</li> <li>Annual reports, interim reports, ESG reports, announcements and website</li> <li>Meeting with investors and analysts</li> </ul>
股東及投資者	<ul><li>投資回報</li><li>資訊披露及透明度</li><li>保障股東權益及公平對待股東</li></ul>	<ul> <li>Needing with investors and analysis</li> <li>股東週年大會及其他股東大會</li> <li>年度報告、中期報告、環境、社會及管治 報告、公佈及網站</li> <li>與投資者及分析員會面</li> </ul>

# **STAKEHOLDER ENGAGEMENT** 持份者參與

Stakeholders 持份者	lssues of concerns 關注事項	Engagement channels 參與渠道
Employees	<ul> <li>Safeguard the rights and interests of employees</li> <li>Career development opportunities</li> <li>Health and safety</li> </ul>	<ul> <li>Conferences</li> <li>Trainings, seminars, briefing sessions</li> <li>Cultural and sport activities</li> <li>Emails and instant messaging systems</li> </ul>
僱員	<ul> <li>保障僱員權利及利益</li> <li>職業發展機會</li> <li>健康與安全</li> </ul>	<ul> <li> 座談會</li> <li> 培訓、研討會及簡介會</li> <li> 文化及體育活動</li> <li> 電郵及即時通訊系統</li> </ul>
Customers	<ul> <li>Safe and high-quality services</li> <li>Stable relationship</li> <li>Information transparency</li> <li>Business ethics</li> </ul>	<ul> <li>Website and published financial reports</li> <li>Emails</li> <li>Visits and meetings</li> </ul>
客戶	<ul> <li>安全及高品質服務</li> <li>穩定關係</li> <li>資訊透明度</li> <li>商業道德</li> </ul>	<ul> <li>網站及已刊發的財務報告</li> <li>電郵</li> <li>拜訪及會議</li> </ul>
Suppliers and Partners	<ul> <li>Long-term partnership</li> <li>Honest cooperation</li> <li>Fair and open</li> <li>Risk reduction</li> </ul>	<ul> <li>Business meetings, phone calls, interviews</li> <li>Regular meetings</li> <li>Review and assessment</li> <li>Tendering process</li> </ul>
供應商及合作夥伴	<ul> <li>長期夥伴關係</li> <li>坦誠合作</li> <li>公平公開</li> <li>降低風險</li> </ul>	<ul> <li>業務會議、電話溝通及訪談</li> <li>定期會面</li> <li>檢討及評估</li> <li>招標流程</li> </ul>
Peer and Industry Associations 同業及業界組織	<ul> <li>Experience sharing and cooperation</li> <li>Fair competition</li> <li>分享經驗及合作</li> <li>公平競爭</li> </ul>	<ul><li>Site visits</li><li>實地參觀</li></ul>
Public and Communities 公眾人士及社區	<ul> <li>Community involvements</li> <li>Social responsibilities</li> <li>社區參與</li> <li>社會責任</li> </ul>	<ul> <li>Volunteering</li> <li>Charity and social investments</li> <li>義工</li> <li>慈善及社會投資</li> </ul>





# **STAKEHOLDER ENGAGEMENT** 持份者參與

Through general communication with stakeholders, the Group understands the expectations and concerns from stakeholders. The feedbacks obtained allow the Group to make more informed decisions, and to better assess and manage the resulting impact.

The Group have adopted the principle of materiality in the ESG reporting by understanding the key ESG issues that are important to the business of the Group. All the key ESG issues and key performance indicators ("KPIs") are reported in the Report according to recommendations of the ESG Reporting Guide (Appendix 27 of the Listing Rules) and the Global Reporting Initiative Guidelines.

The Group have evaluated the materiality and importance in ESG aspects through the following steps:

## STEP 1: IDENTIFICATION – INDUSTRY BENCHMARKING

- Relevant ESG areas were identified through the review of relevant ESG reports of the local and international industry peers.
- The materiality of each ESG area was determined based on the importance of each ESG area to the Group through internal discussion of the management and the recommendation of the ESG Reporting Guide.

## STEP 2: PRIORITISATION – STAKEHOLDER ENGAGEMENT

• The Group discussed with key stakeholders on key ESG areas identified above to ensure all the key aspects to be covered.

## STEP 3: VALIDATION – DETERMINING MATERIAL ISSUES

 Based on the discussion with key stakeholders and internal discussion among the management, the Group's management ensured all the key and material ESG areas, which were important to the business development, were reported and in compliance with the ESG Reporting Guide.

As a result of this process carried out in 2019, those important ESG areas to the Group were discussed in this Report.

透過與持份者進行一般溝通,本集團了解到持份 者的期望及關注。所獲得的意見回覆讓本集團能 夠作出更明智的決策,並更好地評估及管理由此 產生的影響。

本集團通過了解對本集團業務而言屬重要的關鍵 環境、社會及管治事宜,於環境、社會及管治報告 中採用重要性原則。根據環境、社會及管治報告指 引(上市規則附錄27)及全球報告倡議組織指引的 建議,本報告就所有關鍵環境、社會及管治事宜以 及關鍵績效指標(「關鍵績效指標」)作出匯報。

本集團已透過下列步驟評估環境、社會及管治方 面之重大性及重要性:

### 步驟1:識別-制定行業基準

- 相關環境、社會及管治範疇已透過審閲當地
   及國際同業之相關環境、社會及管治報告識
   別。
  - 各環境、社會及管治範疇之重要性乃根據透 過管理層內部討論及環境、社會及管治報告 指引建議之各環境、社會及管治範疇對本集 團之重要性釐定。

## 步驟2:優先次序-持份者參與

 本集團與主要持份者就上述識別之關鍵環 境、社會及管治範疇進行討論,以確保涵蓋 所有關鍵方面。

### 步驟3:驗證-釐定重要議題

 根據與主要持份者之討論及管理層之間之 內部討論,本集團管理層確保已呈報對業務 發展屬重要之所有關鍵及重大環境、社會及 管治範疇,且符合環境、社會及管治報告指 引。

由於在二零一九年進行該流程,對本集團屬重要 之該等環境、社會及管治範疇已於本報告內討論。

The Group is committed to continuously improving the environmental sustainability of its businesses and ensuring that environmental consideration remains one of the keys focuses in fulfilling its obligations to both the environment and community. Recognising the potential impacts of its businesses on the environment, the Group has established relevant emission reduction and energy saving initiatives to manage the emissions and minimise environmental impacts of its operations.

The Group strictly complies with the relevant environmental laws and regulations in the PRC and Hong Kong, including the Environmental Protection Law of the PRC. During the reporting period, the Group was not aware of any material non-compliance with relevant laws and regulations relating to air and greenhouse emissions, discharges into water and land, and generation of hazardous and non-hazardous wastes.

### **EMISSIONS**

The Group acknowledges its responsibility to reduce emissions. The Group has implemented a policy of "Environmental Facilities Operation and Management" to monitor and manage the emissions generated during the Group's operations. The Group has also appointed relevant personnel to ensure its emission level meets the relevant national standards.

### **Air Pollutants Emission**

The air pollutants emitted by the Group mainly come from fuel consumption during operations and by vehicles. It is crucial to implement emission control measures to reduce the environmental impacts and protect the health of employees. The Group strives to mitigate the generation of nitrogen oxides, sulphur dioxide and particulate matters. The Group has adopted different technologies, including catalytic reduction and adsorption, to reduce the amount of nitrogen oxides emitted. In reducing the sulphur dioxide emission, fuels with lower sulphur content are used and desulphurisation is conducted during combustion process. As for reduction of particulate matters, the Group improves its combustion technology and adopts dust removal technologies. The decrease in the air pollutant emission in 2019 was mainly attributable to the disposal of oil production business segment during the year.

本集團致力於不斷改善業務之環境可持續性並確 保環境考慮因素仍然是履行其對環境及社區義務 關注點之一。意識到本集團業務可能對環境造成 之影響,其已制訂相關減排及節能措施以管理排 放物及盡量降低營運對環境造成之影響。

本集團嚴格遵守中國及香港相關環境法律法規, 包括《中華人民共和國環境保護法》。於報告期 間,本集團並無發現任何重大違反有關氣體及溫 室氣體排放、污水排放與土地排污、產生有害及 無害廢物之相關法律法規之情況。

## 排放物

本集團理解其有責任減少排放物。本集團已實施 「環保設施運行與管理」政策以監察及管理本集團 營運時產生之排放物。本集團亦已委任相關人員 以確保其排放物水平符合相關國家標準。

## 空氣污染物排放

本集團排放之空氣污染物主要來自營運過程中及 車輛產生之燃料消耗。實施排放控制措施以減低 環境影響及保護僱員健康至關重要。本集團致力 減少產生氮氧化物、二氧化硫及顆粒物。本集團 已採用各種技術,包括催化還原及吸附,減少氮 氧化物排放量。為減少二氧化硫排放,於燃燒過 程中會使用含低硫分之燃料及進行脱硫。至於有 關減少顆粒物,本集團會改善其燃燒技術及採納 除塵技術。空氣污染物排放於2019年下跌,主要 是由於本集團已於年內出售石油生產業務分部。

During the reporting period, the air pollutants emission was as follows:

於報告期間,空氣污染物排放如下:

		Investment			
		Holding and	Oil and		
		Insurance	Liquefied		
		Brokerage	Chemical	2019	2018
Type of air pollutants	Unit	Service	Terminal	Total	Total
		投資控股			
		及保險	油品及液體		
空氣污染物類型	單位	經紀服務	化工品碼頭	合計	合計
Nitrogen oxides (NOx)	kg	2.17	1.54	3.71	885.41
氮氧化物(NO <sub>x</sub> )	公斤				
Sulphur dioxide (SO <sub>2</sub> )	kg	0.16	0.65	0.81	2,107.64
二氧化硫(SO2)	公斤				
Particulate matter (PM)	kg	0.04	0.54	0.58	72.97
顆粒物(PM)	公斤				

## Greenhouse Gas ("GHG") Emission

GHG is considered as one of the major contributors to the climate change and global warming. Fuel and electricity consumptions account for a major part of the Group's GHG emission. The Group places great emphasis on improving energy efficiency and reducing energy consumption to minimise its GHG emission. The Group has adopted energy saving initiatives that will be further elaborated in the section "Use of Resources" of this Report. The decrease in GHG emission in 2019 was mainly due to the disposal of oil production business segment during the year, which led to drop in electricity usage and resulted in decrease in GHG scope 2 emission accordingly.

## 溫室氣體(「溫室氣體」)排放

溫室氣體被認為是氣候變化及全球變暖主要成因 之一。燃料消耗及耗電量為本集團溫室氣體排放 之主要部分。本集團非常重視提高能源效益及減 低能源消耗以盡量減少溫室氣體排放。本集團已 採納節能措施,將於本報告「資源使用」一節中進 一步詳述。溫室氣體排放於2019年下跌,主要由 於石油生產業務分部已於年內出售,引致用電量 下降並相應減少溫室氣體範圍2排放。

During the reporting period, the GHG emission was as follows:

於報告期間,溫室氣體排放如下:

Type of GHG emission	Unit	Investment Holding and Insurance Brokerage Service	Oil and Liquefied Chemical Terminal	2019 Total	2018 Total
Type of and emission	ont	投資控股	lenninai	iotai	iotai
		及保險	油品及液體		
溫室氣體排放類型	單位	經紀服務	化工品碼頭	合計	合計
Scope 1 <sup>1</sup>	tonnes of CO2e	7.58	19.13	26.71	327.31
範圍11	噸二氧化碳當量				
Scope 2 <sup>2</sup>	tonnes of CO2e	7.96	18.50	26.46	8,034.09
範圍22	噸二氧化碳當量				
Total GHG emission	tonnes of CO2e	15.54	37.63	53.17	8,361.40
溫室氣體排放總量	噸二氧化碳當量				
GHG emission intensity	tonnes of CO2e/	0.04	0.04	N/A	N/A
	area in m²	(2018: 0.04)	(2018: 0.01)		
溫室氣體排放密度	噸二氧化碳			不適用	不適用
	當量/				
	平方米面積				

#### Wastewater

The Group strives to effectively regulate the discharge of wastewater with the implementation of measures to monitor the pollutant level of wastewater. The Group has also installed devices in the discharging pipes to regularly monitor the water guality so as to ensure the discharge of wastewater meets the relevant national standards. The Group also conducts regular maintenance for sewage treatment facilities to ensure efficient operations.

## 污水

本集團致力於有效規範污水排放,並實施措施監 察污水之污染物含量水平。本集團亦在排放管道 中安裝設備定期監測水質,以確保污水排放符合 相關國家標準。本集團亦定期維修污水處理設施 以確保有效運作。

Scope 1:	Direct	emissions	from	sources	that	are	owned	or	controlled by th	е
	Group									

1	範圍1	:	本集團擁有或控制之來源所產生之直接
			排放。

Scope 2: Indirect emissions from the generation of purchased electricity 2 範圍2: 本集團消耗購入電力所產生之間接排放。 consumed by the Group.

#### **Hazardous and Non-hazardous Wastes**

The Group recognises the importance to handle the wastes properly in order to minimise the impacts on the environment. During the reporting period, there was no hazardous waste generated (2018: 42.83 tonnes).

For the non-hazardous waste, it is generated from the Group's office operations. The Group engages qualified recycling companies to perform waste disposal. The amount of non-hazardous waste is relatively small and considered as insignificant to the Group's businesses. In spite of this, the Group strives to reduce the amount of wastes generated from office operations and strengthen the environmental awareness of employees by introducing waste reduction initiatives as follows:

- Double-sided printing is encouraged.
- Employees are encouraged to reuse stationery such as used envelopes.
- Communication by electronic means, such as emails, is promoted.
- Wasted electrical and electronic equipment, such as computers, are donated to charity organisations or recycled by recycling companies.
- Recycling bins are installed to collect recyclables, such as wasted papers and plastics.

### 有害及無害廢物

本集團深明妥善處理廢物以減少對環境造成影響 之重要性。於報告期間,本集團沒有產生(2018: 42.83噸)有害廢物。

無害廢物乃來自本集團之辦公室營運。本集團委 聘合資格回收公司進行廢物處置。無害廢物數量 相對較少,對本集團經營而言微乎其微。儘管如 此,本集團致力透過推行以下各種減廢措施,減 少辦公室營運所產生之廢物數量,並加強僱員之 環境意識:

- 鼓勵雙面打印。
- 鼓勵僱員循環使用文具,例如舊信封等。
- 提倡以電郵等電子方式通訊。
- 向慈善組織捐贈或透過回收公司回收電腦
   等廢棄電器及電子設備。
- 放置回收桶以收集廢紙及塑料等可循環物料。

## **USE OF RESOURCES**

The major resources used by the Group are fuel, electricity and water. With the implementation of the Group's "Energy Resources Control Procedures", the Group aims to promote resources saving by implementing energy and water efficiency initiatives and motivating its employees to participate in resources conservation activities.

### **Energy Consumption**

Electricity and fuels account for the Group's major energy consumption. In view of the scarcity of energy, the Group has advocated various energy conservation strategies. The temperature of air-conditioning is maintained at an energy efficient level at around 25 degrees Celsius. Besides, lightings and electrical appliances shall be switched off before leaving the office after work. An energysaving mode is set on computers when they are not in use for a long period of time. When procuring electrical appliance, the Group takes into consideration of its energy efficiency. The decrease in electricity and petrol consumption in 2019 was mainly due to the disposal of oil production business segment during the year, which led to drop in electricity usage during the year.

## 資源使用

本集團所用之主要資源為燃料及水電。隨著本集 團實行「能源資源控制程序」,本集團致力通過實 施節能節水措施及激勵僱員參加資源保護活動, 提倡節約資源。

## 能源消耗

本集團主要消耗之能源為電力及燃料。鑑於能源 稀缺,本集團提倡各種節能策略。空調溫度維持 在約25攝氏度之節能水平。此外,下班離開辦公 室前關掉電燈及電器。將長時間未使用之電腦設 為節能模式。於採購電器時,本集團將考慮其節 能特性。電力及柴油使用於2019年減少,主因為 石油生產業務分部已於年內出售,引致年內的用 電量下降。



During the reporting period, the energy consumption was as follows:

於報告期間,能源消耗如下:

Type of energy	Unit	Investment Holding and Insurance Brokerage Service	Oil and Liquefied Chemical Terminal	2019 Total	2018 Total
		投資控股			
		及保險	油品及液體		
能源類型	單位	經紀服務	化工品碼頭	合計	合計
Purchase electricity	MWh	9.83	16.32	26.15	7,060.01
購入電力	兆瓦時				
Coal	MWh	-	-	_	712.15
燃煤	兆瓦時				
Petrol	MWh	24.89	77.96	102.85	186.55
汽油	兆瓦時				
Diesel	MWh	-	-	-	119.82
柴油	兆瓦時				
Total energy consumption	MWh	34.72	94.28	129.00	8,078.53
能源消耗總量	兆瓦時				
Energy consumption intensity	MWh/area in m²	0.09	0.09	N/A	N/A
能源消耗密度	兆瓦時/ 平方米面積	(2018: 0.09)	(2018: 0.01)	不適用	不適用

## Water Consumption

Water is another important resource used by the Group during its operations. The Group endeavours to conserve water effectively. As stipulated in "Energy Resource Control Procedures", employees are reminded to turn off the water taps after used. In case of water leakage from pipes, it is fixed promptly to avoid unnecessary wastage of water. The decrease in the amount of water consumption in 2019 was due to the disposal of oil production business segment during the year, which led to decrease in water usage during the year.

## 耗水量

水為本集團在營運中使用之另一項重要資源。本 集團致力有效節省用水。如「能源資源控制程序」 所規定,僱員須在使用後關掉水龍頭。倘水管漏 水,須立即處理以避免不必要之水資源浪費。耗 水量於2019年下跌,主要是由於石油生產業務分 部已於年內出售,引致年內的用水量下降。

During the reporting period, the water consumption was as follows:

於報告期間,耗水量如下:

Water consumption	Unit	Investment Holding and Insurance Brokerage Service 投資控股	Oil and Liquefied Chemical Terminal	2019 Total	2018 Total
		及保險	油品及液體		
耗水量	單位	經紀服務	化工品碼頭	合計	合計
Total water consumption	m³	N/A <sup>3</sup>	-	_	22,103
總耗水量	立方米	不適用4			
Water consumption	m³/area in m²	<b>N/A</b> <sup>3</sup>	_	N/A	N/A
intensity			(2018: 0.07)		
耗水密度	立方米/	不適用³		不適用	不適用
	平方米面積				

## **ENVIRONMENT AND NATURAL RESOURCES**

With the aforementioned measures to reduce emissions, waste generation and resources consumption, the Group strives to enhance environmental sustainability and minimise its impacts on the environment and natural resources. Besides, the Group has established a "Pollution Accident Management" session under the policy of "Environmental Facilities Operation and Management System". In case of any accident of pollution, emergency plans will be formulated immediately and the case will be reported to the relevant authorities to reduce the environmental impacts to the minimal.

## 環境及天然資源

本集團致力透過上述措施減少排放、廢物產生及 資源消耗,增強環境可持續發展及盡量減少對環 境及天然資源造成之影響。此外,本集團根據「環 保設施運行及管理系統」政策成立「污染事故管 理」小組。倘發生任何污染事故,本集團將立即制 訂應急方案並向相關部門報告,以將環境影響減 至最低。

<sup>&</sup>lt;sup>3</sup> As the water supply is solely controlled by the building management company, it is not feasible for the investment holding company and insurance brokerage service in Hong Kong to provide the water consumption data

由於供水乃由樓宇管理公司全權控制,故香港投 資控股公司及保險經紀服務提供耗水量數據為不 可行。

## EMPLOYMENT AND LABOUR PRACTICES

## **Employment**

The Group believes employees are valuable assets and the foundation for success and development of the Group. The Group strives to maintain a safe and equal working environment for our employees, provide development opportunities and promote employee health and well-being. The Group has established a set of human resources management policies in accordance to the Labour Law of the PRC, the Labour Contract Law of the PRC and the Employment Ordinance (Chapter 57 of the Laws of Hong Kong). The Group's human resources management policies cover the Group's standards in respect of compensation and dismissal, recruitment and promotion, working hours, rest periods and other benefits and welfare.

The Group provides equal opportunity in all aspects of employment and prohibits discrimination or harassment against any individual on their gender, age, nationality, marital status, disability, race, colour, religion and any other characteristics protected by applicable laws. Employees are provided with social insurances, including social endowment insurance, unemployment insurance, work injury insurance, maternity insurance and medical insurance. Employees are also entitled to various benefits including marriage leave, compassionate leave, maternal leave as well as statutory holidays.

During the reporting period, the Group was not aware of any material non-compliance with the relevant laws and regulations in the PRC and Hong Kong.

## 僱傭及勞工常規

## 僱傭

本集團認為,僱員為最寶貴資產及本集團成功及 發展之基礎。本集團致力為僱員營造安全及平等 之工作環境、提供發展機會及促進僱員健康及幸 福。本集團已根據《中華人民共和國勞動法》、 《中華人民共和國勞動合同法》及香港法例第57 章《僱傭條例》制訂一系列人力資源管理政策。 本集團之人力資源管理政策涵蓋本集團有關薪酬 及解僱、招聘及晉升、工時、假期及其他待遇及福 利的標準。

本集團於所有僱傭方面提供平等機會,並禁止任 何人士因其性別、年齡、國籍、婚姻狀況、殘疾狀 況、種族、虜色、宗教信仰及任何受適用法律保障 之其他情況而被歧視或騷擾。僱員獲提供社會保 險,包括社會養老保險、失業保險、工傷保險、生 育保險及醫療保險。僱員亦有權獲得各種福利, 包括婚假、恩恤假、產假及法定假日。

於報告期間,本集團並無發現任何嚴重違反中國 及香港相關法律法規之情況。

As at 31 December 2019, the employee compositions by gender, employment type, age group and geographical region were as follows:

於二零一九年十二月三十一日,按性別、僱傭類 別、年齡組別及地區劃分之僱員組成如下:







Below is the detailed breakdown of our employee turnover rate by gender, age group and geographical region during and at the end of the Reporting Period.

於報告期間及報告期末按性別、年齡層和地理區 域劃分的僱員流失率詳細明細如下。

		2019
		二零一九年
Employee turnover		Rate (%)
僱員離職率		比率(%)
By gender	按性別	
• Male	• 男	19%
• Female	• 女	50%
By age group	按年齡層劃分	
• 30 years old or below	• 30歲或以下	17%
• 31-40 years old	• 31歲至40歲	25%
• 41-50 years old	• 41歲至50歲	27%
Over 50 years old	• 50歲或以上	40%
By geographical region	按地理區域劃分	
• Hong Kong	• 香港	20%
• PRC	• 中國	29%
Total	合計	26%

## **Health and Safety**

The Group places the highest priority on securing the health and safety of its employees. The Group has set up a Safety Production Management Committee to monitor and manage matters related to occupational health and safety so as to ensure strict compliance with the relevant laws and regulations in the PRC and Hong Kong, including the Production Safety Law of the PRC, the Fire Control Law of the PRC and the Occupational Safety and Health Ordinance (Chapter 509 of the Laws of Hong Kong).

#### Workplace Safety

The Group places great emphasis on the safety of construction machinery and equipment. The Group conducts regular maintenance on the construction machinery and equipment to ensure they are in good condition. Operators are required to obtain relevant licenses and should be familiar with the operation of the machines before working on sites. In order to safeguard personal safety, employees are required to wear personal protective equipment when working on sites and equip with safety belts when working at height.

## 健康與安全

本集團以確保僱員之健康與安全為首要事務。本 集團已成立安全生產管理委員會,以監察及管理 有關職業健康與安全之事宜,從而確保嚴格遵守 中國及香港之相關法律法規,包括《中華人民共 和國安全生產法》、《中華人民共和國消防法》及 香港法例第509章《職業安全及健康條例》。

#### 工作場所安全

本集團非常重視建築機器及設備之安全問題。本 集團定期維護建築機器及設備,確保處於良好狀 態。操作員須按規定持有相關執照,在工地工作 前應熟悉機器之操作流程。為保障個人安全,僱 員在工地工作時必需穿戴個人保護設備及在高空 作業時必須繫安全帶。

#### Safety Training and Education

Safety training is crucial to enhance employees' safety awareness in order to mitigate the risk of work-related injury. The Group has established a "Safety Training Management System" and require contractors and construction units to carry out safety trainings. The Group reminds employees the importance of safe operation by posting safety warning signs and safety banners in the workplace, setting up safety knowledge column and distributing safety leaflets. The Group also provides training for employees who are the first time to use the protective equipment to ensure the protective equipment are properly used and maintained so as to protect the safety of employees. Besides, the Group organises safety drill and desktop drill with all operation units in order to ensure employees are prepared to respond in the event of emergency.

In addition, the Group actively participates in safety training activities organised by the government and industry authorities. The themes include port security and safety of pressurised pipelines operation.

During the reporting period, the Group was not aware of any material non-compliance with the relevant laws and regulations in the PRC and Hong Kong.

#### **Development and Training**

The Group believes the knowledge, skills and capabilities of its employees are vital to the Group's continued business growth and success. Hence, the Group provides trainings for employees in accordance with the Group's "Training System" to enhance their requisite knowledge and skills in discharging their duties. The training programs offered can be mainly divided into internal and external trainings.

#### 1. Internal trainings

The internal trainings include orientation training, skills training and attitude training. The orientation training is provided for newly recruited employees. It covers the Group's corporate culture, development history and management practices to familiarise the new employees with the Group's background and strengthen their sense of belongings. The skills training and attitude training are provided to employees based on the Group's development plan and the needs of respective departments.

#### 安全培訓及教育

安全培訓對提高僱員安全意識,從而降低工傷風 險極為重要。本集團設立「安全培訓管理制度」, 要求承包商及建築單位組織安全培訓。本集團在 工作場所張貼安全警告標誌及安全標語、成立安 全知識欄及派發安全傳單,時刻提醒僱員有關安 全作業之重要性。本集團亦向首次使用保護設備 之僱員提供培訓,確保妥善使用及維護保護設備, 藉以保障僱員安全。此外,本集團與所有業務單 位合作組織安全演練及桌面演練,確保僱員為任 何突發事件作好準備。

此外,本集團積極參與政府及行業機構組織之安 全培訓活動。主題包括港口安全及加壓管道作業 安全。

於報告期間,本集團並無發現任何嚴重違反中國 及香港相關法律法規之情況。

## 發展及培訓

本集團認為,僱員的知識、技能及能力對本集團 的可持續業務發展及成功至關重要。因此,本集 團根據其「培訓制度」為僱員組織培訓,以提高僱 員履行職責所需之必要知識及技能。提供之培訓 課程主要可分為內部及外部培訓。

#### 1. 內部培訓

內部培訓包括入職培訓、技能培訓及態度 培訓。入職培訓專為新聘用僱員而設,涵 蓋本集團之公司文化、發展歷史及管理常 規,令新僱員了解本集團之背景及加強其 歸屬感。技能培訓及態度培訓則根據本集 團之發展規劃及有關部門之需求而向僱員 提供。

#### 2. External trainings

The external trainings include various training courses organised by external institutions and field trips for management staff or professional personnel.

During the current year, the detailed breakdown of the average training hours completed by each employee is as follows:

#### 2. 外部培訓

勞工準則

外部培訓包括外部機構組織的各種培訓課 程以及為管理人員或專業人員安排之實地 考察。

於本年內,每位僱員的平均完成培訓時間的詳細 明細如下:

Training 培訓		Average training hours (hours/ employee) 平均培訓時間 (小時/僱員)	Percentage of employee trained (%) 僱員培訓比率 (比率)
By gender	按性別		
• Male	• 男	4	85%
• Female	• 女	10	100%
By employment category	按僱傭類別		
Senior management	● 高級管理層	4	94%
<ul> <li>Middle management</li> </ul>	● 中級管理層	21	100%
• General	• 一般	5	94%

### **Labour Standards**

The Group strictly emphasises on the prohibition of engaging child labour and forced labour and fully complies with the relevant laws and regulations in the PRC and Hong Kong, including the Labour Law of the PRC, Provisions on the Prohibition of Using Child Labour and the Employment of Children Regulations (Chapter 57B of the Laws of Hong Kong). The Group has formulated the "Prohibition of Child Labour Recruitment and Remedies Procedures" on managing the prohibition of child labour. Regarding the prevention for child labour, candidates are required to present their identity proof for age verification during recruitment process.

In case of any child labour engaged, the child labour will be stopped from working immediately. The Group will provide medical checks for him/her and bring him/her back home. To prevent reoccurrence, the Group will investigate the cause of misuse of child labour and formulate corrective plans.

During the reporting period, the Group was not aware of any material non-compliance with relevant laws and regulations related to recruitment of child labour or forced labour practices. 本集團嚴禁聘用童工及強制勞工,全面遵守中國 及香港相關法律法規,包括《中華人民共和國勞 動法》、《禁止使用童工規定》及香港法例第57B 章《僱用兒童規例》。本集團在管理禁止童工方面 已制訂「禁止招聘童工政策及補救措施」。為防止 聘用童工,申請人在招聘過程中須出示身份證以 核實年齡。

如有任何聘用童工之情況,童工將會即時停工。 本集團將為其安排體檢並護送其回家。為防止再 次發生類似事件,本集團將會調查濫用童工之原 因並制訂整改計劃。

於報告期間,本集團並無發現任何嚴重違反有關聘 用童工或強制勞工常規之相關法律法規之情況。

## **OPERATING PRACTICES**

### **Supply Chain Management**

The Group's supply chain includes a range of suppliers to provide production materials and components for storage facilities and machineries. In order to ensure a fair, standardised and transparent tendering process, the Group has developed a set of standard procurement and tendering procedures as stipulated in the Group's "Tendering Management Regulation". Tenderers are required to provide relevant information including safety production permits and qualification certificates, for the purpose of inspection.

In addition to the tendering process, the Group believes that its suppliers have a significant impact on external perception of its social and environmental responsibility. As such, the Group has implemented a "Suppliers/Distributors Social Responsibilities Control Procedure" to collaborate with its suppliers to achieve sustainable supply chain system. The Group has appointed the Procurement Department to conduct supplier assessments and on-site inspections to monitor and evaluate the social responsibility performance of suppliers. All suppliers must comply with all the applicable laws and regulations. If any contravention is found, the supplier relationship will be terminated.

## **Product Responsibility**

The Group attaches great importance on maintaining the quality of our products and providing safe services to our customers. The Group is in strict compliance with the relevant laws and regulations in the PRC and Hong Kong, including the Production Safety Law of the PRC, the Trademark Law of the PRC and the Personal Data (Privacy) Ordinance (Chapter 486 of the Laws of Hong Kong).

#### Quality Control and Safety Management

The Group strives to achieve the highest possible standard with all the products or services provided to customers. The Group has implemented a "Product Quality Control Procedure" to monitor the quality and safety of our products. Each procedure is monitored and checked carefully in order to ensure the quality of products meets our customer requirements. The Group will monitor the quality management system and continue to improve the system with the aim to provide high quality and safe products and services to our customers.

## 營運慣例

## 供應鏈管理

本集團之供應鏈包括提供生產材料以及貯存設施 及機械部件之各種供應商。本集團已制訂一套標 準之採購招標程序(如本集團之「招標管理條例」 所規定),確保招標流程公平、規範及透明。投標 人須提供包括安全生產許可證及資格證書等相關 資料以作檢查。

除招標程序之外,本集團相信其供應商將對本集 團之社會及環境責任之外在看法造成重大影響。 因此,本集團已執行「供應商/分包商社會責任 控制程序」,攜手供應商實現供應鏈系統之可持 續發展。本集團已委聘採購部門進行供應商評估 及實地考察,監督及評估供應商履行社會責任之 情況。全體供應商必須遵守所有適用法律法規。 如發現有任何違反情況,將會終止供應商關係。

## 產品責任

本集團高度重視維持產品質量及向客戶提供安全 服務之重要性。本集團嚴格遵守中國及香港相關 法律法規,包括《中華人民共和國安全生產法》、 《中華人民共和國商標法》及香港法例第486章 《個人資料(私隱)條例》。

#### 質量控制及安全管理

本集團致力實現向客戶所提供之所有產品或服務 均符合最高標準。本集團已執行「產品品質控制 程序」,監控產品質量及安全。每個程序均會得到 仔細監控及檢查,從而確保產品品質符合客戶需 求。本集團將會監控品質管理制度並繼續完善該 制度,旨在向客戶提供高品質及安全之產品及服 務。

#### Customer Data Protection and Privacy

The Group acknowledges the importance to safeguard and protect customer personal data. The Group has established a policy of "Company Confidentiality Regulation" to raise the awareness of confidentiality of employees. Employees are required to sign a confidentiality agreement and fully abide by the guidance on prohibiting any unauthorised disclosure of confidential information.

During the reporting period, the Group was not aware of any material non-compliance with the relevant laws and regulations in the PRC and Hong Kong.

#### **Anti-Corruption**

The Group is committed to upholding high standards of business ethics and integrity in the conduct of the Group's businesses and operations. The Group strictly adheres to all the relevant laws and regulations, including the Anti-Unfair Competition Law of the PRC, the Anti-Money Laundering Law of the PRC and the Prevention of Bribery Ordinance (Chapter 201 of the Laws of Hong Kong).

For external management, the Group strives to promote a fair and just commercial competition to achieve win-win situation with external business partners. For internal management, the Group has adopted a policy of "Anti-corruption Management System" and conveys its firm stance against corruption and fraud to our employees. Employees are prohibited from soliciting or accepting cash, banquets, gifts, rebates, commissions or other forms of bribing benefits from customers. potential customers or business partners. The Group provides trainings towards anti-corruption for new employees and existing employees.

The Group has established various communication channels, including phone and mail, for employees to report on observed and suspected case of non-compliance and questionable practices. Relevant department is assigned to conduct inspections, handle employee grievance and report the matters of suspected misconduct.

During the reporting period, no legal case concerned with corruption practices was bought against the Group.

#### 客戶資料保護及私隱

本集團深諳保護及保障客戶個人資料之重要性。 本集團已設立「公司保密規定」政策,提高僱員之 保密意識。僱員須簽署保密協議,必須遵守有關 禁止未經授權披露保密資料之指引。

於報告期間,本集團並無發現任何嚴重違反中國 及香港相關法律法規之情況。

## 反貪污

本集團在開展業務及營運時秉承最高標準之商業 道德及誠信。本集團嚴格遵守所有相關法律法規, 包括《中華人民共和國反不正當競爭法》、《中華 人民共和國反洗錢法》及香港法例第201 章《防 止賄賂條例》。

對外管理上,本集團致力提倡公平、公正之商業 競爭,與外部商業夥伴實現共贏。對內管理上,本 集團採納「廉潔管理制度」政策,向其僱員傳達反 對貪污及欺詐之堅定立場。禁止僱員尋求或收受 客戶、潛在客戶或商業夥伴給予之現金、晚宴、禮 物、回扣、佣金或其他形式之賄賂利益。本集團為 新僱員及現任僱員提供反貪污培訓。

本集團已成立各種溝通渠道,包括電話及郵件, 以供僱員報告所見及可疑之不合規個案及有問題 之常規。本集團會委派相關部門進行調查、處理 僱員申訴及報告可疑不當行為事宜。

於報告期間,並無針對本集團有關貪污行為之法 律案件。

## COMMUNITY

## **Community Investment**

The Group is constantly aware of the needs of community and takes up its corporate responsibility to contribute to the society. The Group has adopted a "Corporate Investment Policy" and actively participated in local community activities. The Group focuses on the living standards of community, cultural projects, education and development and labour cooperation. The Group also encourages its employees to dedicate their time and skills to supporting local communities with the aim to create a harmonious society.

## 社區

## 社區投資

本集團一直明瞭社區之需要,並履行企業責任為 社會作出貢獻。本集團已採納「社區投資政策」並 積極參與當地社區活動。本集團專注於社區之生 活水準、文化項目、教育及發展以及勞工合作。 本集團亦鼓勵其僱員投入時間及精力支持當地社 區,以營造和諧社會。

Key Performance I	ndicators (KPIs)	Sections	Pages
主題範圍、層面、一	般披露及關鍵績效指標(關鍵績效指標)	章節	頁次
A. Environmental			
A. 環境			
A1: Emissions			
A1:排放物			
General Disclosure		"Emissions"	7
一般披露		「排放物」	
KPI A1.1	The types of emissions and respective emissions data	"Emissions – Air Pollutants Emission"	7-8
關鍵績效指標A1.1	排放物種類及相關排放數據	「排放物-空氣污染物排放」	
KPI A1.2	Greenhouse gas emissions in total and, where appropriate, intensity	"Emissions – Greenhouse Gas Emission"	8-9
關鍵績效指標A1.2	溫室氣體總排放量及(如適用)密度	「排放物-溫室氣體排放」	
KPI A1.3	Total hazardous waste produced and, where appropriate, intensity	"Emissions – Hazardous and Non-hazardous Wastes"	10
關鍵績效指標A1.3	所產生有害廢物總量及(如適用)密度	「排放物-有害及無害廢物」	
KPI A1.4	Total non-hazardous waste produced and, where appropriate, intensity	The amount is insignificant to the Group's businesses.	10
關鍵績效指標A1.4	所產生無害廢物總量及(如適用)密度	數量對本集團業務而言微乎其微	
KPI A1.5	Description of measures to mitigate emissions and results achieved	"Emissions – Air Pollutants Emission", "Emissions – Greenhouse Gas Emission"	7-9
關鍵績效指標A1.5	描述減低排放量之措施及所得成果	「排放物-空氣污染物排放」、 「排放物-溫室氣體排放」	
KPI A1.6	Description of how hazardous and non-hazardous	"Emissions – Hazardous and	10

Non-hazardous Wastes"

「排放物-有害及無害廢物」

wastes are handled, reduction initiatives and

results achieved

措施及所得成果

關鍵績效指標A1.6 描述處理有害及無害廢物之方法、減低產生量之

Subject areas, asp	ects, general disclosures and		
Key Performance I	ndicators (KPIs)	Sections	Pages
主題範圍、層面、一	般披露及關鍵績效指標(關鍵績效指標)	章節	頁次
A2: Use of Resource	75		
A2:資源使用			
General Disclosure 一般披露		"Use of Resources" 「資源使用」	11
KPI A2.1	Direct and/or indirect energy consumption by type in total and intensity	"Use of Resources – Energy Consumption"	11-12
關鍵績效指標A2.1	按類型劃分之直接及/或間接能源總耗量及密度	「資源使用-能源消耗」	
KPI A2.2	Water consumption in total and intensity	"Use of Resources – Water Consumption"	12-13
關鍵績效指標A2.2	總耗水量及密度	「資源使用-耗水量」	
KPI A2.3	Description of energy use efficiency initiatives and results achieved	"Use of Resources – Energy Consumption"	11-12
關鍵績效指標A2.3	描述能源使用效益計劃及所得成果	「資源使用-能源消耗」	
KPI A2.4	Description of whether there is any issue in sourcing water that is fit for purpose, water efficiency initiatives and results achieved	"Use of Resources – Water Consumption"	12-13
關鍵績效指標A2.4	描述求取適用水資源上可有任何問題、 用水效益計劃及所得成果	「資源使用-耗水量」	
KPI A2.5	Total packaging material used for finished products and, if applicable, with reference to per unit produced	Not applicable to the Group's businesses.	N/A
關鍵績效指標A2.5	製成品所用包裝材料之總量及(如適用) 每生產單位佔量	不適用於本集團之業務	不適用
A3: The Environmen A3 : 環境及天然資》	t and Natural Resources 原		
General Disclosure 一般披露		"Environment and Natural Resources" 「環境及天然資源」	13
KPI A3.1	Description of the significant impacts of activities on the environment and natural resources and the actions taken to manage them	"Environment and Natural Resources"	13
關鍵績效指標A3.1	描述業務活動對環境及天然資源之重大影響 以及已採取管理有關影響之行動	「環境及天然資源」	



	ects, general disclosures and		
Key Performance I	ndicators (KPIs)	Sections	Pages
主題範圍、層面、一	般披露及關鍵績效指標(關鍵績效指標)	章節	頁次
B. Social			
B. 社會			
Employment and I	Labour Practices		
僱傭及勞工常規			
B1: Employment			
B1:僱傭			
General Disclosure		"Employment and Labour Practices – Employement"	14
一般披露		「僱傭及勞工常規-僱傭」	
KPI B1.1	Total workforce by gender, employment type, age group and geographical region	"Employment and Labour Practices – Employement"	15-16
關鍵績效指標B1.1	按性別、僱傭類別、年齡組別及地區劃分之 僱員總數	「僱傭及勞工常規-僱傭」	
KPI B1.2	Employee turnover rate by gender, age group and	The Group currently does not disclose	N/A
	geographical region	on this indicator.	
關鍵績效指標B1.2	按性別、年齡組別及地區劃分的僱員流失比率	本集團目前並無對此指標作出披露	不適用
B2: Health and safe	<i>+</i> , <i>,</i>		
B2:Health and sale B2:健康與安全	ly		
<i>B2 · 健康 典 女 主</i> General Disclosure		"Employment and Labour Practices –	16-17
General Disclosure		Health and Safety"	10-17
一般披露		「僱傭及勞工常規-僱傭健康與安全」	
KPI B2.1	Number and rate of work-related fatalities	The Group currently does not disclose	N/A
		on this indicator.	
關鍵績效指標B2.1	因工作關係而死亡之人數及比率	本集團目前並無對此指標作出披露	不適用
KPI B2.2	Lost days due to work injury	The Group currently does not disclose	N/A
		on this indicator.	
關鍵績效指標B2.2	因工傷損失工作日數	本集團目前並無對此指標作出披露	不適用
KPI B2.3	Description of occupational health and safety measures adopted, how they are implemented and monitored	"Employment and Labour Practices – Health and Safety"	16-17
關鍵績效指標B2.3	描述所採納之職業健康與安全措施, 以及相關執行及監督方法	「僱傭及勞工常規-健康與安全」	

Subject areas, aspe	ects, general disclosures and		
Key Performance In		Sections	Pages
主題範圍、層面、一般	設披露及關鍵績效指標 ( 關鍵績效指標 )	章節	頁次
B3: Development and B3 : 發展及培訓	d Iraining		
<i>B3、發展及垣劃</i> General Disclosure		"Employment and Labour Practices –	17-18
		Development and Training"	17 10
一般披露		「僱傭及勞工常規-發展及培訓」	
KPI B3.1	The percentage of employee trained by gender and	The Group currently does not disclose	N/A
	employee category	on this indicator.	
關鍵績效指標B3.1	按性別及僱員類別劃分之受訓僱員百分比	本集團目前並無對此指標作出披露	不適用
KPI B3.2	The average training hours completed per	The Group currently does not disclose	N/A
	employee by gender and employee category	on this indicator.	
關鍵績效指標B3.2	按性別及僱員類別劃分之每名僱員完成的 平均培訓時數	本集團目前並無對此指標作出披露	不適用
B4: Labour Standard	5		
B4:勞工準則			
General Disclosure		"Employment and Labour Practices –	18
		Labour Standards"	
一般披露		「僱傭及勞工常規-勞工準則」	
KPI B4.1	Description of measures to review employment	"Employment and Labour Practices –	18
	practices to avoid child and forced labour	Labour Standards"	
關鍵績效指標B4.1 KPI B4.2	描述檢討招聘慣例之措施以避免童工及強制勞	「僱傭及勞工常規一勞工準則」	10
KPI 84.2	Description of steps taken to eliminate such practices when discovered	"Employment and Labour Practices – Labour Standards"	18
關鍵績效指標B4.2	描述在發現違規情況時消除有關情況所採取之步驟	「僱傭及勞工常規一勞工準則」	
<i>Operating Practices 營運慣例</i>	5		
宮廷頃が B5: Supply Chain Ma	anagement		
<i>B5:供應鏈管理</i>	ingenen		
General Disclosure		"Operating Practices – Supply Chain	19
		Management"	
一般披露		「營運慣例-供應鏈管理」	
KPI B5.1	Number of suppliers by geographical region	The Group currently does not disclose on this indicator.	N/A
關鍵績效指標B5.1	按地區劃分之供應商數目	本集團目前並無對此指標作出披露	不適用
KPI B5.2	Description of practices relating to engaging	"Operating Practices – Supply Chain	19
	suppliers, number of suppliers where the	Management"	
	practices are being implemented, how they are		
	implemented and monitored		
關鍵績效指標B5.2	描述有關聘用供應商之慣例、向其執行有關慣例之 供應充數日以及左關標例之執行及下於處式法	「營運慣例-供應鏈管理」	
	供應商數目以及有關慣例之執行及監察方法		

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Subject areas, aspe	ects, general disclosures and		
Key Performance I		Sections	Pages
主題範圍、層面、一	般披露及關鍵績效指標(關鍵績效指標)	章節	頁次
	11 M.		
B6: Product Respons B6 : 產品責任	ibility		
<i>BO</i> ·座面頁口 General Disclosure		"Operating Practices – Product	19
General Disclosure		Responsibility"	19
一般披露		「營運慣例-產品責任」	
KPI B6.1	Percentage of total products sold or shipped	The Group currently does not disclose	N/A
	subject to recalls for safety and health reasons	on this indicator.	14/7 (
關鍵績效指標B6.1	已售或已運送產品總數中因安全與健康理由而	本集團目前並無對此指標作出披露	不適用
	須回收之百分比		
KPI B6.2	Number of products and service related complaints	The Group currently does not disclose	N/A
	received and how they are dealt with	on this indicator.	
關鍵績效指標B6.2	接獲關於產品及服務之投訴數目以及應對方法	本集團目前並無對此指標作出披露	不適用
KPI B6.3	Description and practices relating to observing and	The Group currently does not disclose	N/A
	protecting intellectual property rights	on this indicator.	
關鍵績效指標B6.3	描述與維護及保障知識產權有關之慣例	本集團目前並無對此指標作出披露	不適用
KPI B6.4	Description of quality assurance process and recall procedures	"Operating Practices – Product Responsibility"	19
關鍵績效指標B6.4	描述質量保證過程及回收程序	「營運慣例-產品責任」	
KPI B6.5	Description of consumer data protection and	"Operating Practices – Product	20
	privacy policies, how they are implemented and monitored	Responsibility"	
關鍵績效指標B6.5		「營運慣例-產品責任」	
	監察方法		
B7: Anti-corruption			
B7:反貪污			
General Disclosure		"Operating Practices – Anti-	20
		corruption"	
一般披露		「營運慣例-反貪污」	
KPI B7.1	Number of concluded legal cases regarding	No concluded legal case regarding	N/A
	corrupt practices brought against the issuer or its	corrupt practices was noted.	
	employees during the reporting period and the outcomes of the case		
關鍵績效指標B7.1	於報告期間內對發行人或其僱員提出並已審結之	並無注意到已審結之貪污行為案件	不適用
I的 蜒 洞 X1日1示 D7.1	(1) (1) (1) (1) (1) (1) (1) (1) (1) (1)	亚杰江总到已番茄之真//11/高米什	门池门
KPI B7.2	Description of preventive measures and whistle-	"Operating Practices – Anti-	20
	blowing procedures, how they are implemented	corruption"	
	and monitored		
關鍵績效指標B7.2	描述防範措施及舉報程序,以及相關執行及監察	「營運慣例-反貪污」	
	方法		

Subject areas, aspects, general disclosures and		
Key Performance Indicators (KPIs)	Sections	Pages
主題範圍、層面、一般披露及關鍵績效指標(關鍵績效指標)	章節	頁次

#### Community 社區 **B8:** Community Investment B8:社區投資 General Disclosure "Community – Community 21 Investment" 一般披露 「社區-社區投資」 KPI B8.1 Focus areas of contribution (e.g. education, "Community – Community 21 environmental concerns, labour needs, health, Investment" culture, sport) 「社區-社區投資」 關鍵績效指標B8.1 專注貢獻範疇(如教育、環境事宜、勞工需求、 健康、文化、體育) KPI B8.2 Resources contributed (e.g. money or time) to the The Group currently does not disclose N/A focus area on this indicator. 關鍵績效指標B8.2 在專注範疇所動用資源(如金錢或時間) 本集團目前並無對此指標作出披露 不適用



