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CONVOY GLOBAL HOLDINGS LIMITED

康宏環球控股有限公司

(Incorporated in the Cayman Islands with limited liability)

(Stock Code: 1019)

**COVID-19 PRECAUTIONARY MEASURES
FOR THE EXTRAORDINARY GENERAL MEETING
TO BE HELD ON 26 NOVEMBER 2020**

Reference is made to the notice of extraordinary general meeting (the “**EGM Notice**”) of the Company dated 18 October 2020 and the form of proxy (the “**Proxy Form**”), in relation to an extraordinary general meeting of the Company (the “**EGM**”) to be held at 1/F., Trust Tower Building, 68 Johnston Road, Wan Chai, Hong Kong (the “**EGM Venue**”) on Thursday, 26 November 2020 at 6:00 p.m.

Under the Prevention and Control of Disease (Prohibition on Group Gathering) Regulation 2020 (Chapter 599G of the Laws of Hong Kong) (the “**Regulation**”), group gatherings of more than 50 persons for a shareholders’ meeting are prohibited unless they are accommodated in different rooms or partitioned areas, each accommodating not more than 50 persons.

At the time of the publication of this notice, it does not appear that the coronavirus (COVID-19) situation in Hong Kong will change such that the Regulation will be withdrawn.

The Company’s Articles of Association does not provide for the use of telecommunication tools such as webcast, video conference and virtual meetings to permit persons in different rooms or partitioned areas to participate collectively in a general meeting, nor the non-physical attendance and voting at its general meeting.

In addition, due to the physical limitations of the EGM Venue and the social distancing requirements of the Regulations, the Company do not expect the EGM Venue will be able to physically accommodate more than 25 Shareholders plus Directors and supporting staff.

The Company does not in any way wish to diminish the opportunity available to the Shareholders to communicate with the Directors or to exercise their rights to vote. However, the Company is also conscious of the pressing need to protect Shareholders from possible exposure to the COVID-19 pandemic.

In the circumstances, the following COVID-19 precautionary measures have been taken by the Company for the EGM:

1. **Maximum Attendance at the EGM Venue in person:** The Company will limit attendance in person at the EGM Venue to 50 persons. In view of the expected number of Directors and supporting staff in the venue, it is expected that no more than 25 Shareholders can be accommodated physically.
2. **Priority Admission:** Shareholders who wish to attend the EGM physically are requested to register their interests at the following site (<https://www2.tricoris.com/PR01019.aspx>) during the period beginning from 9:00 a.m. on Thursday, 19 November 2020 to 5:00 p.m. on Monday, 23 November 2020. They will be required to provide the following information:

Full Name of Shareholder:

Email Address:

Duplicated registrations will be disregarded. Registered persons will be given priority admission right to the EGM Venue ("**Priority Admission Right**"). If more than 25 registrations are received from Shareholders, attendance will be balloted by Tricor Investor Services Limited. Shareholders who have been allocated the Priority Admission Right will be notified individually by email on Tuesday, 24 November 2020. Such Shareholders will be given priority right to enter the EGM Venue. Shareholders who did not successfully receive a Priority Admission Right who attend the EGM Venue at the time of the EGM will only be admitted if the EGM Venue's capacity has not been filled. A waiting-list system will be implemented.

3. **Live Streaming:** While the Company's Articles of Association does not provide for online attendance at the EGM, the Company believes it is important for Shareholders to be able to participate at the EGM even if they cannot attend physically due to the physical limitations of the EGM Venue or otherwise. Hence, the Company has made provisions for the live streaming of the EGM ("**Live Streaming Service**") so that Shareholders who are not able to attend physically can participate at the EGM and are given a reasonable opportunity to express their views.

NOTE: It should be noted those who use the Live Streaming Service are not legally treated as attending the EGM. They shall not be counted towards the quorum of the EGM and cannot vote at the EGM via the Live Streaming Service (see information on Proxies below).

4. **Proxies:** Due to regulations in place, Shareholders are encouraged to exercise their right to vote by appointing the Chairman of the EGM as their proxies prior to the EGM.

The deadline to submit completed proxy forms is at or before 6:00 pm on Tuesday, 24 November 2020 being not less than 48 hours before the time appointed for the holding of the EGM. Completed proxy forms must be deposited at the Company's branch share registrar in Hong Kong, Tricor Investor Services Limited, at or before the deadline.

Non-registered Shareholders whose Shares are held through banks, brokers, custodians or the Hong Kong Securities Clearing Company Limited should consult directly with their banks or brokers or custodians (as the case may be) for assistance in the appointment of proxy.

5. **While at the EGM:** Attendees at the EGM should also note the following precautions and control measures adopted by the Company at the EGM:
 - a. all attendees will be subject to compulsory body temperature check at the entrance of the EGM Venue and anyone with a body temperature of over 37.4° Celsius will not be given access to the EGM Venue;
 - b. all attendees will be required to wear surgical face mask before entering the EGM Venue and during their attendance of the EGM;

- c. attendees are asked to maintain appropriate social distancing at all time when attending the EGM. Each attendee will be assigned a designated seat to facilitate contact tracing and to ensure appropriate social distancing;
- d. attendees may be asked if (i) he/she has travelled outside of Hong Kong within 14 days immediately before the EGM; (ii) he/she is subject to any HKSAR Government prescribed quarantine requirement; and (iii) he/she has any flu-like symptoms or close contact with any person under quarantine or with recent travel history. Any person who responds positively to any of these questions will be denied entry into the EGM Venue and will not be allowed to attend the EGM; and
- e. no refreshment will be served.

The Company's staff and representatives at the EGM venue will assist with crowd control to ensure appropriate social distancing. Please follow their instructions. If anyone disobey these instructions, the Company reserves the right to refuse such person's admission to the EGM Venue or, if such person has already entered the EGM Venue, to eject such the person from the EGM Venue.

- 6. Due to the constantly evolving COVID-19 pandemic situation, the Company may implement further changes and precautionary measures in relation to the EGM arrangements at short notice to comply with the requirements of the HKSAR Government. Shareholders should check the Company's website at regular intervals for further announcements and updates on the EGM arrangements.

If Shareholders have any questions relating to the EGM, please contact the Company's branch share registrar in Hong Kong, Tricor Investor Services Limited, as follows:

Tricor Investor Services Limited

Level 54, Hopewell Centre, 183 Queen's Road East, Hong Kong

Tel: +852 2980 1333

Fax: +852 2810 8185

E-mail: is-enquiries@hk.tricorglobal.com

By Order of the Board
CONVOY GLOBAL HOLDINGS LIMITED
Johnny Chen
Chairman and Executive Director

Hong Kong, 18 November 2020

As at the date of this announcement, the executive Directors are Mr. Johnny Chen (Chairman), Mr. Ng Wing Fai, Mr. Yap E Hock and Mr. Shin Kin Man; the non-executive Director is Mr. Chen Shih-pin; and the independent non-executive Directors are Mr. Pun Tit Shan, Mrs. Fu Kwong Wing Ting, Francine, Mr. Pak Wai Keung, Martin and Mr. Yan Tat Wah. The duties of the executive Directors namely Mr. Wong Lee Man, Ms. Fong Sut Sam and Ms. Chan Lai Yee have been suspended since 8 December 2017.