



Reply Form 回條

To: Xinyi Glass Holdings Limited ("Company")
(Incorporated in the Cayman Islands with limited liability)
(Stock code: 00868)
c/o Computershare Hong Kong Investor Services Limited
17M Floor, Hopewell Centre, 183 Queen's Road East,
Wanchai, Hong Kong

致: 信義玻璃控股有限公司 ("公司")
(於開曼群島註冊成立的有限公司)
(股份代號: 00868)
經香港中央證券登記有限公司
香港灣仔皇后大道東 183 號
合和中心 17M 樓

I/We would like to receive all future Corporate Communications\* of the Company (the "Corporate Communications") in the manner as indicated below:
本人/我們希望以下列方式收取 貴公司之日後所有公司通訊\* ("公司通訊"):

(Please mark ONLY ONE (X) of the following boxes)

(請從下列選擇中, 僅在其中一個空格內劃上 "X" 號)

- to read all future Corporate Communications published on the Company's website (the "Website Version") in place of receiving printed copies; and to receive a written notification either by post or by email of the publication of the relevant Corporate Communications on the website of the Company; OR
瀏覽所有日後在本公司網站刊載之公司通訊 ("網上版本"), 以代替收取印刷本, 並以郵遞或電郵方式收取有關已在本公司網站登載之公司通訊之書面通知; 或

Email Address
電郵地址

Grid for email address input

(The Company will send to the email address provided above (if any) the email notification of the availability of all future Corporate Communications on the Company's website. If no email address is provided, only a notification letter of the publication of all future Corporate Communications on the Company's website will be sent. Please provide the email address in English Capital Letters and the email address will solely be used for email notification of the release of all future Corporate Communications.)

(本公司僅將所有日後公司通訊已在本公司網站登載之電郵通知發送至如上提供之電郵地址(如有)。如未有提供電郵地址, 則僅會向閣下寄發所有日後公司通訊已在本公司網站登載之通知信函。請以英文正楷填寫電郵地址, 有關電郵地址僅用作收取所有日後公司通訊已予發佈之電郵通知。)

- to receive the printed English version of all future Corporate Communications ONLY; OR
僅收取公司通訊之英文印刷本; 或
to receive the printed Chinese version of all future Corporate Communications ONLY; OR
僅收取公司通訊之中文印刷本; 或
to receive both the printed English and Chinese versions of all future Corporate Communications.
同時收取公司通訊之英文及中文印刷本。

Name:
姓名

Signature:
簽名

Contact telephone number:
聯絡電話號碼

Date:
日期

Address:
地址

Notes 附註:

- 1. Please complete all your details clearly. 請 閣下清楚填寫所有資料。
2. If the Company does not receive this Reply Form or receive a response indicating the objection from you by 19 March 2021, you are deemed to have consented to receive the Website Version of all future Corporate Communications, and all future Corporate Communications will be sent out in the manner specified in the Company's letter dated 19 February 2021 and we will send you a written notification of the publication of the Corporate Communications on the Company's website.
倘本公司於 2021 年 3 月 19 日仍未收到 閣下的回條或表示反對的回應, 閣下將被視為已同意收取所有日後公司通訊之網上版本, 而本公司將按 2021 年 2 月 19 日之本公司函件內所述之方式向 閣下發送有關公司通訊已在本公司刊載之通知。
3. By selection to read the Website Version of the Corporate Communications published on the Company's website in place of receiving printed copies, you have expressly consented to waive the right to receive the Corporate Communications in printed form.
在選擇瀏覽在本公司網站收取公司通訊網上版本以代替收取印刷本後, 閣下已明示同意放棄收取公司通訊印刷本的權利。
4. If your shares are held in joint names, the shareholder whose name stands first on the register of members of the Company in respect of the joint holding should sign on this Reply Form in order to be valid.
如屬聯名股東, 則本回條須由該名於本公司股東名冊上列首位的股東簽署, 方為有效。
5. The above instruction will apply to all future Corporate Communications to be sent to you until you notify otherwise by reasonable notice in writing or using email at xinyiglass.ecom@computershare.com.hk to the Company c/o Company's Hong Kong Branch Share Registrar, Computershare Hong Kong Investor Services Limited, 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong.
上述指示適用於將來寄發予 閣下之所有公司通訊, 直至 閣下發出合理時間的書面通知或以電郵方式到 xinyiglass.ecom@computershare.com.hk 予本公司之香港股份過戶登記處香港中央證券登記有限公司, 地址為香港灣仔皇后大道東 183 號合和中心 17M 樓另作選擇為止。
6. You are entitled to change the choice of means of receipt and/or language of all future Corporate Communications at any time by reasonable notice in writing or using email at xinyiglass.ecom@computershare.com.hk to the Company c/o the Company's Hong Kong Branch Share Registrar.
閣下有權隨時發出合理時間的書面通知或以電郵方式到 xinyiglass.ecom@computershare.com.hk 予本公司之香港股份過戶登記處, 要求更改公司通訊之收取方式及/或語言版本。
7. For the avoidance of doubt, the Company does not accept any special instructions written on this Reply Form.
為免存疑, 本公司概不接受於本回條上書寫之任何額外指示。

Personal Information Collection Statement 收集個人資料聲明

- 1. "Personal Data" in this statement has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the laws of Hong Kong ("PDPO").
本聲明中所指的「個人資料」具有香港法例第 486 章《個人資料(私隱)條例》(「私隱條例」)中「個人資料」的涵義。
2. Your supply of Personal Data to the Company is on a voluntary basis. If you fail to provide sufficient information, the Company may not be able to process your instructions and/or requests as stated in this form.
閣下自願向本公司提供個人資料, 若 閣下未能提供足夠資料, 本公司可能無法處理 閣下在本表格上所指的指示及/或要求。
3. Your Personal Data may be disclosed or transferred by the Company to its subsidiaries, its branch share registrar, and/or other companies or bodies for any of the stated purposes, and retained for such period as may be necessary for verification and record purposes.
本公司可就任何所說明的用途, 將 閣下的個人資料披露或轉移給本公司的附屬公司、股份過戶登記處, 及/或其他公司或團體, 並將在適當期間保留該等個人資料作核實及記錄用途。
4. You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be made in writing to the Personal Data Privacy Officer of Computershare Hong Kong Investor Services Limited at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong.
閣下有權根據《私隱條例》的條文查閱及/或修改 閣下的個人資料。任何該等查閱及/或修改個人資料的要求均須以書面方式向香港中央證券登記有限公司(地址為香港灣仔皇后大道東 183 號合和中心 17M 樓)的個人資料私隱主任提出。

\*Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of the Company's securities or the investing public, including but not limited to: (a) the annual report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.
公司通訊指本公司發出或將予發出以供本公司任何證券的持有人或投資大眾參照或採取行動的任何文件, 其中包括但不限於: (a) 年度報告; 以及 (如適用) 財務摘要報告; (b) 中期報告; 以及 (如適用) 中期摘要報告; (c) 會議通告; (d) 上市文件; (e) 通告; 及(f) 委派代表書。

Mailing Label 郵寄標籤

Computershare Hong Kong Investor Services Limited

香港中央證券登記有限公司

Freepost No. 簡便回郵號碼: 37

Hong Kong 香港

Please cut the mailing label and stick it on an envelope to return this Reply Form to us.
No postage is necessary if posted in Hong Kong.

當 閣下寄回本回條時, 請將郵寄標籤剪貼於信封上。
如在本港投寄, 閣下無需支付郵費或貼上郵票。

Get in touch with us 與我們聯繫

Send us an enquiry 垂詢
Rate our service 評價
Lodge a complaint 投訴



Contact Us 聯繫我們

www.computershare.com/hk/contact

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