

# China Huarong Energy Company Limited

## 中國華榮能源股份有限公司

(Incorporated in the Cayman Islands with limited liability)

(於開曼群島註冊成立之有限公司)

(Stock Code : 01101)

(股份代號 : 01101)

### NOTIFICATION LETTER 通知函

22 April 2021

Dear Shareholder,

#### China Huarong Energy Company Limited (the “Company”) – Notice of Publication of 2020 Annual Report, Circular and Proxy Form (the “Current Corporate Communication(s)”)

The English and Chinese versions of the Company’s Current Corporate Communication(s) are available on the Company’s website at [www.huarongenergy.com.hk](http://www.huarongenergy.com.hk) and Hong Kong Exchanges and Clearing Limited’s website at [www.hkexnews.hk](http://www.hkexnews.hk) (the “HKEXnews’ website”) and/or the arranged printed form(s) of Current Corporate Communication(s) are enclosed (if applicable). You may access the Current Corporate Communication(s) on the website of the Company or browsing through the HKEXnews’ website.

You may at any time choose to receive free of charge Corporate Communications<sup>(Note)</sup> either in printed form (English language version only, Chinese language version only or both language versions) or to read the Company’s Corporate Communications from the Company’s website or HKEXnews’ website (the “Website Version”), notwithstanding any wish to the contrary you have previously conveyed to the Company. If you want to receive a printed version of the Current Corporate Communication(s), or if you would like to change your choice of means of receipt and/or language(s) of the Company’s future Corporate Communications, please complete the change request form (the “Change Request Form”) on the reverse side and send it to the Company c/o the Company’s Hong Kong Share Registrar, Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wanchai, Hong Kong, by using the postage pre-paid mailing label at the bottom of the Change Request Form (a stamp is not required if posted in Hong Kong). You may also send your request (specifying your name, address and request) via email to [huarong.ecom@computershare.com.hk](mailto:huarong.ecom@computershare.com.hk) or write to the Company’s Hong Kong Share Registrar.

If you have elected (or are deemed to have consented) to receive the Website Version of all future Corporate Communications but for any reason you have difficulty in receiving or gaining access to the Current Corporate Communication(s), the Company will promptly upon your request send the Current Corporate Communication(s) to you in printed form free of charge.

Should you have any queries relating to any of the above matters, please call the Company’s Hong Kong Share Registrar’s service hotline at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. from Monday to Friday, excluding Hong Kong public holidays.

Yours faithfully,  
By Order of the Board  
China Huarong Energy Company Limited  
Chen Qiang  
Chairman

*Note: Corporate Communications mean any document issued or to be issued by the Company for the information and action of holders of any its securities, including but not limited to (a) the directors’ report, its annual accounts together with a copy of the auditor’s report and, where applicable, its summary financial report; (b) the interim report and, where applicable, summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.*

各位股東：

#### 中國華榮能源股份有限公司（「本公司」） – 2020 年年報、通函及代表委任表格（「本次公司通訊」）之發佈通知

本公司的本次公司通訊的英文及中文版本已上載於本公司網站 [www.huarongenergy.com.hk](http://www.huarongenergy.com.hk) 及香港交易及結算所有限公司的網站 [www.hkexnews.hk](http://www.hkexnews.hk)（「披露易網站」），及／或按安排附上本次公司通訊的印刷本（如適用）。閣下可以在本公司網站閱覽本次公司通訊或在披露易網站瀏覽有關文件。

儘管閣下早前曾向本公司作出公司通訊<sup>(#/#)</sup>收取方式或語言版本的選擇，但仍可以隨時更改有關選擇，免費轉為收取印刷本（僅收取英文印刷本、僅收取中文印刷本或同時收取英文及中文印刷本）或於本公司網站或披露易網站瀏覽公司通訊（「網上方式」）。如閣下欲收取本次公司通訊的印刷本，或欲更改收取本公司日後公司通訊的收取方式及／或語言版本的選擇，請閣下填妥在本函背面的變更申請表（「變更申請表」），並使用變更申請表下方的已預付郵費的郵寄標籤（如在香港投寄則無需貼上郵票），把變更申請表經本公司的香港證券登記處香港中央證券登記有限公司（地址為香港灣仔皇后大道東 183 號合和中心 17M 樓）寄回本公司。閣下同時亦可以電郵方式把申請（註明閣下的姓名、地址及要求）發送至 [huarong.ecom@computershare.com.hk](mailto:huarong.ecom@computershare.com.hk) 或以書面方式通知本公司香港證券登記處。

如閣下已選擇以網上方式收取所有日後公司通訊（或被視為已同意以網上方式收取），但因任何理由以致收取或接收本次公司通訊上出現困難，本公司將應閣下要求盡快發送本次公司通訊的印刷本，費用全免。

如閣下對本函內容有任何疑問，請致電本公司香港證券登記處的服務熱線(852) 2862 8688，辦公時間為星期一至五（香港公眾假期除外）上午 9 時正至下午 6 時正。

承董事會命  
中國華榮能源股份有限公司  
主席  
陳強  
謹啟

二零二一年四月二十二日

附註：公司通訊乃指本公司發出或將予發出以供其任何證券持有人參照或採取行動的任何文件，其中包括但不限於：(a) 董事會報告、年度財務報表連同核數師報告及（如適用）財務摘要報告；(b) 中期報告及（如適用）中期摘要報告；(c) 會議通告；(d) 上市文件；(e) 通函；及(f) 代表委任表格。



Shareholder's information (English Name and Address)  
股東資料 (英文姓名及地址)

## Change Request Form 變更申請表

To: **China Huarong Energy Company Limited (the "Company")**  
(Stock Code: 01101)  
c/o Computershare Hong Kong Investor Services Limited  
17M Floor, Hopewell Centre,  
183 Queen's Road East, Wanchai, Hong Kong

致: **中國華榮能源股份有限公司(「公司」)**  
(股份代號: 01101)  
經香港中央證券登記有限公司  
香港灣仔皇后大道東 183 號  
合和中心 17M 樓

I/We have already received a printed copy of the Current Corporate Communication(s) in English/Chinese or have chosen (or am/are deemed to have consented) to read the Current Corporate Communication(s) posted on the Company's website:

本人/我們已收取本次公司通訊的英文/中文印刷本或已選擇(或被視為已同意)閱覽貴公司網站所登載的本次公司通訊:

**Part A I/We would like to receive a printed version of the Current Corporate Communication(s) of the Company in the manner as indicated below:**

**甲部 本人/我們現欲以下列方式收取 貴公司本次公司通訊的印刷本:**

(Please mark **ONLY ONE (X)** of the following boxes 請從下列選擇中, 僅在其中一個空格內劃上「X」號)

I/We would like to receive a printed copy in English only.  
本人/我們現欲僅收取一份英文印刷本。

I/We would like to receive a printed copy in Chinese only.  
本人/我們現欲僅收取一份中文印刷本。

I/We would like to receive both the printed English and Chinese copies.  
本人/我們現欲收取英文和中文各一份印刷本。

**Part B I/We would like to change the choice of language(s) and/or means of receipt of future Corporate Communications<sup>#</sup> of the Company as indicated below:**

**乙部 本人/我們現欲更改以下列方式收取 貴公司日後公司通訊<sup>#</sup>的語言版本及/或收取方式:**

(Please mark **ONLY ONE (X)** of the following boxes 請從下列選擇中, 僅在其中一個空格內劃上「X」號)

to read the website version of all future Corporate Communications published on the Company's website in place of receiving printed copies; and receive a printed notification of the publication of Corporate Communications on its website by post; OR  
瀏覽本公司網站登載的所有日後的公司通訊的網上版本, 以代替收取印刷本, 並以郵寄收取公司就其於網站登載公司通訊而發出的通知的印刷本; 或

to receive the printed English version of all future Corporate Communications only; OR  
僅收取所有日後公司通訊的英文印刷本; 或

to receive the printed Chinese version of all future Corporate Communications only; OR  
僅收取所有日後公司通訊的中文印刷本; 或

to receive both printed English and Chinese versions of all future Corporate Communications.  
同時收取所有日後公司通訊的英文及中文印刷本。

### Notes 附註:

1. Please complete all your details clearly. Please specify your name and address clearly in ENGLISH BLOCK LETTERS on the top left hand corner in this Change Request Form if you downloaded this form from the web. 請閣下清楚填寫所有資料。倘若閣下從網上下載本變更申請表, 請於本表格左上方用英文正楷清楚註明閣下的姓名及地址。

2. If your shares are held in joint names, the shareholder whose name stands first on the register of members of the Company in respect of the joint holding should sign on this Change Request Form in order to be valid. 如屬聯名股東, 則本變更申請表須由該名於本公司股東名冊上就聯名持有股份其姓名位列首位的股東簽署, 方為有效。

3. Any form with more than one box marked (X) in Part A or Part B, with no signature or otherwise incorrectly completed will be void.

4. In this form, if more than one box is marked (X) in Part A or Part B, or no box is marked (X), or no signature or otherwise incorrectly completed, the form will be void.

For the avoidance of doubt, we do not accept any special instructions written on this Change Request Form.

為免存疑, 任何在本變更申請表上的額外手寫指示, 本公司將不予處理。

# Corporate Communications mean any document issued or to be issued by the Company for the information and action of holders of any of its securities, including but not limited to (a) the directors' report, its annual accounts together with a copy of the auditor's report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.

公司通訊乃指本公司發出或將予發出以供其任何證券持有人參照或採取行動的任何文件, 其中包括但不限於: (a) 董事會報告、年度財務報表連同核數師報告及(如適用)財務摘要報告; (b) 中期報告及(如適用)中期摘要報告; (c) 會議通告; (d) 上市文件; (e) 通函; 及(f) 代表委任表格。

### PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

(i) "Personal Data" in these statements has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO"). 本聲明中所指的「個人資料」具有香港法例第 486 章《個人資料(私隱)條例》(「《私隱條例》」)中「個人資料」的涵義。

(ii) The supply of your Personal Data to the Company is on a voluntary basis and such data will be used for processing your instructions and/or requests as stated in this form.

閣下是自願向本公司提供閣下個人資料, 該等資料用以處理閣下在本表格上所述的指示及/或要求。

(iii) Your Personal Data will not be transferred to any third parties (other than the Share Registrars of the Company) unless it is a requirement to do so by law, for example, in response to a court order or a law enforcement agency's request and will be retained for such period as may be necessary for our verification and record purposes.

除非按法例規定, 例如應法庭命令或執法機關的要求, 否則閣下的個人資料將不會轉交任何第三方(本公司之股份過戶登記處除外)及將在適當期間保留作核實及記錄用途。

(iv) You have the right to request access to and/or to correct your Personal Data in accordance with the provisions of the PDPO. Any such request should be in writing addressed to the Personal Data Privacy Officer of Computershare Hong Kong Investor Services Limited at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong.

閣下有權根據《私隱條例》的條文要求查閱及/或修改閣下的個人資料。任何該等要求均須以書面方式向香港中央證券登記有限公司(地址為香港灣仔皇后大道東 183 號合和中心 17M 樓)的個人資料私隱主任提出。

Signature:  
簽名: \_\_\_\_\_

Contact telephone  
number:  
聯絡電話號碼: \_\_\_\_\_

Date:  
日期: \_\_\_\_\_

### Mailing Label 郵寄標籤

Computershare Hong Kong Investor Services Limited  
香港中央證券登記有限公司

Freepost No. 簡便回郵號碼: 37

Hong Kong 香港

Please cut the mailing label and stick it on an envelope  
to return this form to us.

No postage is necessary if posted in Hong Kong.

當閣下寄回此表格時, 請將郵寄標籤剪貼於信封上。  
如在本港投寄, 閣下無需支付郵費或貼上郵票。

### Get in touch with us 與我們聯繫

Send us an enquiry 垂詢  
Rate our service 評價  
Lodge a complaint 投訴



Contact Us 聯繫我們

www.computershare.com/hk/contact