

Man Shun Group (Holdings) Limited 萬順集團(控股)有限公司

(incorporated in the Cayman Islands with limited liability)

(於開曼群島註冊成立的有限公司)

Stock Code 股份代號 : 1746

2020
ANNUAL REPORT
年報



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Corporate Information 公司資料

BOARD OF DIRECTORS

Executive Directors

Mr. CHEUNG Yuen Tung (*Chairman*)
Mr. CHEUNG Yuen Chau

Independent non-executive Directors

Mr. PANG Kam Fai, Dickson
Mr. LAW Chung Lam, Nelson
Mr. LAU Yu Ching

AUDIT COMMITTEE

Mr. LAU Yu Ching (*Chairman*)
Mr. PANG Kam Fai, Dickson
Mr. LAW Chung Lam, Nelson

REMUNERATION COMMITTEE

Mr. PANG Kam Fai, Dickson (*Chairman*)
Mr. LAU Yu Ching
Mr. LAW Chung Lam, Nelson

NOMINATION COMMITTEE

Mr. LAW Chung Lam, Nelson (*Chairman*)
Mr. PANG Kam Fai, Dickson
Mr. LAU Yu Ching

AUTHORISED REPRESENTATIVE

Mr. CHEUNG Yuen Tung
Ms. LO Wan Man

COMPANY SECRETARY

Ms. LO Wan Man

PRINCIPAL BANKERS

Bank of China (Hong Kong) Limited
Nanyang Commercial Bank, Limited

董事會

執行董事

張元通先生 (*主席*)
張元秋先生

獨立非執行董事

彭錦輝先生
羅頌霖先生
劉裕正先生

審核委員會

劉裕正先生 (*主席*)
彭錦輝先生
羅頌霖先生

薪酬委員會

彭錦輝先生 (*主席*)
劉裕正先生
羅頌霖先生

提名委員會

羅頌霖先生 (*主席*)
彭錦輝先生
劉裕正先生

授權代表

張元通先生
盧韻雯女士

公司秘書

盧韻雯女士

主要往來銀行

中國銀行(香港)有限公司
南洋商業銀行有限公司

Corporate Information 公司資料

AUDITOR

KPMG
Certified Public Accountants
Public Interest Entity Auditor registered in
accordance with the Financial Reporting
Council Ordinance
8th Floor, Prince's Building
10 Chater Road
Central
Hong Kong

REGISTERED OFFICE

Cricket Square
Hutchins Drive
PO Box 2681
Grand Cayman KY1-1111
Cayman Islands

HEAD OFFICE AND PRINCIPAL PLACE OF BUSINESS IN HONG KONG

Room 1908, 19th Floor
Cheung Fung Industrial Building
Nos. 23–39 Pak Tin Par Street
Tsuen Wan, New Territories
Hong Kong

HONG KONG SHARE REGISTRAR

Tricor Investor Services Limited
Level 54, Hopewell Centre
183 Queen's Road East
Hong Kong

STOCK CODE

01746

COMPANY'S WEBSITE

<http://www.manshugroup.com.hk>

核數師

畢馬威會計師事務所
執業會計師
於《財務匯報局條例》
下的註冊公眾
利益實體核數師
香港
中環
遮打道10號
太子大廈8樓

註冊辦事處

Cricket Square
Hutchins Drive
PO Box 2681
Grand Cayman KY1-1111
Cayman Islands

總辦事處及香港主要營業地點

香港
新界荃灣
白田壩街23–39號
長豐工業大廈
19樓1908室

香港股份過戶登記處

卓佳證券登記有限公司
香港
皇后大道東183號
合和中心54樓

股份代號

01746

公司網站

<http://www.manshugroup.com.hk>

Financial Summary

財務概要

(LOSS)/PROFIT FOR THE YEAR

年內(虧損)/溢利

		For the year ended 31 December 截至十二月三十一日止年度				
		2020 二零二零年 HK\$'000 千港元	2019 二零一九年 HK\$'000 千港元	2018 二零一八年 HK\$'000 千港元	2017 二零一七年 HK\$'000 千港元	2016 二零一六年 HK\$'000 千港元
Revenue	收入	127,588	114,489	163,629	125,846	110,467
(Loss)/profit before taxation	除稅前(虧損)/溢利	(8,599)	2,310	18,302	28,734	21,281
Income tax credit/(expenses)	所得稅抵免/(開支)	135	(1,303)	(5,721)	(5,330)	(3,578)
(Loss)/profit for the year	年內(虧損)/溢利	(8,464)	1,007	12,581	23,404	17,703
(Loss)/profit attributable to equity shareholders of the Company	本公司權益股東應佔(虧損)/溢利	(8,464)	1,007	12,581	23,404	17,703

ASSETS AND LIABILITIES

資產及負債

		As at 31 December 於十二月三十一日				
		2020 二零二零年 HK\$'000 千港元	2019 二零一九年 HK\$'000 千港元	2018 二零一八年 HK\$'000 千港元	2017 二零一七年 HK\$'000 千港元	2016 二零一六年 HK\$'000 千港元
Current assets	流動資產	164,539	183,870	176,066	86,530	57,461
Non-current assets	非流動資產	3,842	2,663	1,012	1,592	3,865
Current liabilities	流動負債	13,777	23,601	16,213	39,409	35,382
Non-current liabilities	非流動負債	1,469	1,333	259	536	1,171
Net assets	資產淨值	153,135	161,599	160,606	48,177	24,773
Total equity attributable to equity shareholders of the Company	本公司權益股東應佔權益總額	153,135	161,599	160,606	48,177	24,773
Total equity	權益總額	153,135	161,599	160,606	48,177	24,773

Chairman's Statement 主席報告

On behalf of the board (the “**Board**”) of directors (the “**Directors**”) of Man Shun Group (Holdings) Limited (the “**Company**”), I am pleased to present the annual report of the Company and its subsidiaries (collectively, the “**Group**”) for the year ended 31 December 2020.

For the year ended 31 December 2020, the Group recorded a revenue of approximately HK\$127,588,000, which was a year-on-year increase of 11.4% compared to approximately HK\$114,489,000 recorded in the previous financial year. The loss attributable to the equity shareholders of the Company was approximately HK\$8,464,000 (2019: profit of approximately HK\$1,007,000).

The great impact of the novel coronavirus and the macroeconomic uncertainty had a material negative impact on the Group's business. Construction delays and economic slowdown caused pressure on the Group's operations and tendering for new projects. Meanwhile, a large project of the Group was adversely affected by a previous event of significant subsidence and gave rise to delays in construction progress, leading to dramatic increase in resumption costs and significant impact on results.

In spite of recent negative factors, the Group will continue to develop and actively explore potential development opportunities, including positively exploring the China market, in order to enhance the Group's future profitability and scale. As an electrical and mechanical engineering service provider of heating, ventilation and air-conditioning system that has rooted in Hong Kong for more than 20 years, the Group will continue to strive to maximize returns for shareholders.

The Group will continue to step up its financial and licensing management, internal control and corporate governance. Moreover, the Group will continue to improve the management of business plans and budgets and enhance its capabilities in executing plans and controlling budgets, strengthen its human resources and focus on training talents so as to further raise its management standards which will in return deliver stable and sustainable development to the Group.

本人謹代表萬順集團(控股)有限公司(「本公司」)董事(「董事」)會(「董事會」)，欣然提呈本公司及其附屬公司(統稱「本集團」)截至二零二零年十二月三十一日止年度的年度報告。

截至二零二零年十二月三十一日止年度，本集團錄得收入約127,588,000港元，較上一財政年度錄得之約114,489,000港元同比增加11.4%。本公司權益股東應佔虧損約8,464,000港元(二零一九年：溢利約1,007,000港元)。

新型冠狀病毒所帶來的重大影響、宏觀經濟不明朗等因素對本集團的業務造成重大不良影響，工程延誤、經濟放緩為本集團的營運及投標新項目造成壓力。同時，本集團的一項大型項目因先前的大幅沉降事件而受到不利影響及導致施工進度延誤，令復工成本大幅增加並嚴重影響業績。

儘管受到近期眾多不利因素影響，惟本集團仍將不斷發展並積極發掘潛在的發展機會，包括積極開拓中國市場，藉此提升本集團未來的盈利能力及規模。作為扎根於香港越20年的暖氣、通風及空調系統機電工程服務供應商，本集團將繼續努力為股東創造最大回報。

本集團將持續加強財務及牌照管理、內部監控、企業管治，繼續完善其經營計畫管理和預算管理、提升其執行計畫及控制預算的能力並持續加強其人力資源並專注培訓人才，以進一步提升其管理水準，使本集團能穩定、持續發展。

Chairman's Statement 主席報告

I would like to extend my heartfelt gratitude to all the Directors, management team and all staff for their diligence over the past year, and to the Company's shareholders, customers, suppliers and partners from various sectors for their ongoing great support.

Chairman of the Board
Cheung Yuen Tung

Hong Kong, 30 March 2021

本人衷心感謝各位董事、管理團隊以及全體員工過去一年的辛勤努力，衷心感謝公司股東以及客戶、供應商、各方合作夥伴過去一直以來給予的大力支持。

董事會主席
張元通

香港，二零二一年三月三十日

Management Discussion and Analysis

管理層討論及分析

BUSINESS REVIEW

The Group is an established HVAC electrical and mechanical (“HVAC E&M”) engineering services provider in Hong Kong with a long business history dating back to 1996. The Group generally focuses on serving new residential property developments projects as a first-tier or second-tier subcontractor in Hong Kong. The HVAC E&M engineering services typically involve installation of HVAC systems, which refers to heat, ventilation and air-conditioning systems.

The Group is registered as a Registered Electrical Contractor under the Electrical and Mechanical Services Departments of the Government, a minor works contractor (company) of Type A (Classes II and III), Type D (Classes II and III) and Type E (Classes II and III) under the Building Authority and a registered subcontractor under the Subcontractor Registration Scheme operated by the Construction Industry Council.

In order to strengthen the market position as a prime HVAC E&M engineering services provider and become the preferred choice of first-tier HVAC E&M engineering subcontractor for property developers in Hong Kong, the Group continues to strengthen the financial management and licensing qualifications, securing the positioning in the property development value chain and acquiring new business opportunities directly with property developers and/or their designated main contractors.

FINANCIAL REVIEW

Revenue

By type of services:

業務回顧

本集團為香港歷史悠久的暖通空調機電(「暖通空調機電」)工程服務供應商，業務歷史可追溯至一九九六年。本集團一般以首層或次層分包商身份主力為香港新型住宅物業發展項目提供服務。暖通空調機電工程服務通常涉及安裝暖通空調系統(即暖氣、通風及空調系統)。

本集團已註冊為機電工程署轄下註冊電業承辦商、建築事務監督轄下A類型(第II及III級別)、D類型(第II及III級別)及E類型(第II及III級別)小型工程承建商(公司)以及建造業議會轄下分包商註冊制度的註冊分包商。

為鞏固作為優質暖通空調機電工程服務供應商的市場定位，並成為香港物業發展商的首選首層暖通空調機電工程分包商，本集團繼續加強財務管理及牌照資格，鞏固物業發展價值鏈的定位，並向物業發展商及／或其指定總承建商直接爭取新商機。

財務回顧

收入

按服務類型劃分：

		Year ended 31 December 截至十二月三十一日止年度							
		2020 二零二零年				2019 二零一九年			
		Revenue 收入		Gross profit 毛利		Revenue 收入		Gross profit 毛利	
		HK\$'000 千港元	%	HK\$'000 千港元	Gross profit margin 毛利率	HK\$'000 千港元	%	HK\$'000 千港元	Gross profit margin 毛利率
Installation services only	空調系統採購	37,023	29	8,664	23%	40,996	36	10,222	25%
Installation services with HVAC systems procurements	安裝服務連暖通空調系統採購	90,565	71	1,602	2%	73,493	64	13,409	18%
		127,588	100	10,266	8%	114,489	100	23,631	21%

Management Discussion and Analysis

管理層討論及分析

By timing of revenue recognition:

按收入確認時間劃分：

		Year ended 31 December 截至十二月三十一日止年度			
		2020 二零二零年		2019 二零一九年	
		HK\$'000	%	HK\$'000	%
		千港元	%	千港元	%
Services transferred over time	隨時間轉移的服務	87,970	69	83,510	73
Products transferred at a point in time	於某時間點轉移的產品	39,618	31	30,979	27
		127,588	100	114,489	100

During the year ended 31 December 2020, the Group's revenue increased by approximately HK\$13,099,000 or 11.4% to approximately HK\$127,588,000. The increase was primarily attributable to a large scale project with substantial portion of contract revenue recorded during the year in accordance with the respective projects execution progress.

截至二零二零年十二月三十一日止年度，本集團的收入增加約13,099,000港元或11.4%至約127,588,000港元。該增加主要由於年內一項大型項目根據相應項目執行進度錄得大部分合約收益所致。

Cost of services

服務成本

		Year ended 31 December 截至十二月三十一日止年度			
		2020 二零二零年		2019 二零一九年	
		HK\$'000	%	HK\$'000	%
		千港元	%	千港元	%
Subcontracting fees	分包費用	43,752	37	40,428	44
Materials and consumables	物料及耗材	53,018	45	35,976	40
Direct labour	直接勞工	16,302	14	10,651	12
Others	其他	4,250	4	3,803	4
Total	總計	117,322	100	90,858	100

Management Discussion and Analysis

管理層討論及分析

The Group's cost of services mainly represented the cost of HVAC systems and other ancillary consumables such as pipes and fittings and subcontracting charges for completing on-site works. The cost of services increased by approximately HK\$26,464,000 or 29.1% to approximately HK\$117,322,000 for the year ended 31 December 2020, as compared to approximately HK\$90,858,000 for the year ended 31 December 2019. The increase was mainly due to the additional subcontracting services, usage of material and consumables and labour costs were required during the year.

Gross profit and gross profit margin

The Group's gross profit decreased by approximately HK\$13,365,000 or 56.6% from approximately HK\$23,631,000 for the year ended 31 December 2019 to approximately HK\$10,266,000 for the year ended 31 December 2020. The Group's gross profit margin decreased from approximately 20.6% for the year ended 31 December 2019 to approximately 8.0% for the year ended 31 December 2020. The decrease in the gross profit margin was mainly because of the additional subcontracting services, usage of material and consumables and labour costs were required during the year.

Other income

The other income mainly consisted of government grants, bank interest income and other services income, which principally included repairing services recognised for the year ended 31 December 2020.

Administrative expenses

Administrative expenses mainly comprised of staff costs, meals and entertainment expenses, depreciation expenses, transportation expenses and others. Administrative expenses increased from approximately HK\$23,571,000 for the year ended 31 December 2019 to approximately HK\$25,603,000 for the year ended 31 December 2020. The increase in administrative expenses of the Group was mainly due to the increase in loss allowance on trade and other receivables of approximately HK\$1,039,000 and the cost incurred for repairs and other services of approximately HK\$704,000.

Finance costs

Finance costs of approximately HK\$98,000 for the year ended 31 December 2020 represented interest expenses on bank overdrafts and lease liabilities.

Income tax

For the year ended 31 December 2020, income tax credit was approximately HK\$135,000 (2019: income tax expenses approximately HK\$1,303,000).

本集團的服務成本主要指暖通空調系統及其他輔助耗材(例如喉管及配件)成本, 以及完成施工的分包費用。截至二零二零年十二月三十一日止年度, 服務成本由截至二零一九年十二月三十一日止年度約90,858,000港元增加約26,464,000港元或29.1%至約117,322,000港元。該增加主要由於年內需要增加分包服務、材料及耗材用量及人工成本所致。

毛利及毛利率

本集團的毛利由截至二零一九年十二月三十一日止年度的約23,631,000港元減少約13,365,000港元或56.6%至截至二零二零年十二月三十一日止年度的約10,266,000港元。截至二零一九年十二月三十一日止年度, 本集團的毛利率從約20.6%降至截至二零二零年十二月三十一日止年度的約8.0%。毛利率下降主要由於年內需要增加分包服務、材料及耗材用量及人工成本所致。

其他收入

其他收入主要由政府補助金、銀行利息收入及其他服務收入組成, 其主要包括截至二零二零年十二月三十一日止年度確認的維修服務。

行政開支

行政開支主要包括員工成本、餐飲及酬酢開支、折舊開支、交通開支及其他。行政開支由截至二零一九年十二月三十一日止年度約23,571,000港元增加至截至二零二零年十二月三十一日止年度約25,603,000港元。本集團的行政開支增加主要由於貿易及其他應收款項減值虧損約1,039,000港元以及維修及其他服務所招致的成本約704,000港元增加所致。

財務成本

截至二零二零年十二月三十一日止年度, 財務成本約為98,000港元, 指銀行透支的利息開支及租賃負債。

所得稅開支

截至二零二零年十二月三十一日止年度, 所得稅抵免約為135,000港元(二零一九年: 所得稅開支約1,303,000港元)。

Management Discussion and Analysis

管理層討論及分析

Total comprehensive income attributable to equity shareholders of the Company

For the year ended 31 December 2020, the Group's loss and total comprehensive income attributable to equity shareholders of the Company was approximately HK\$8,464,000 (2019: profit and total comprehensive income of approximately HK\$1,007,000). The decrease in financial results was primarily attributable to additional costs incurred for a substantial project situated nearby the Tai Wai mass transit station (the "Tai Wai Project"). The construction progress of the Tai Wai Project was adversely affected and caused delay due to the substantial subsidence event previously. The resumption of the Tai Wai Project required more labour forces, subcontracting services, monitoring and testing measures to carry on the construction progress which led to the significant decrease in the Group's financial results for the year ended 31 December 2020.

Dividend

The Board does not recommend the payment of a final dividend for the year ended 31 December 2020 (2019: Nil).

Trade and other receivables

Trade receivables decreased by approximately HK\$5,013,000 from approximately HK\$33,241,000 as at 31 December 2019 to approximately HK\$28,228,000 as at 31 December 2020. As at 31 December 2019, the trade receivables balance included a payment certificate of approximately HK\$18,000,000 issued near the end of the financial year which contributed to a larger trade receivable balance when compared with that as at 31 December 2020.

Retention receivables increased by approximately HK\$5,031,000 from approximately HK\$19,409,000 as at 31 December 2019 to approximately HK\$24,440,000 as at 31 December 2020. The increase in retention receivables was in line with the progress of the projects.

Other receivables decreased by approximately HK\$61,000 from approximately HK\$690,000 as at 31 December 2019 to approximately HK\$629,000 as at 31 December 2020.

Trade and other payables

Trade payables decreased by approximately HK\$1,706,000 from approximately HK\$7,741,000 as at 31 December 2019 to approximately HK\$6,035,000 as at 31 December 2020. The decrease was mainly due to the Group made substantial payment to the subcontractors and vendors near the end of 2020.

本公司權益股東應佔全面收益總額

截至二零二零年十二月三十一日止年度，本公司權益股東應佔本集團虧損及年內全面收益約8,464,000港元(二零一九年：溢利及全面收益總額約1,007,000港元)。財務業績下降主要歸因於位於大圍地鐵站附近的大型項目(「大圍項目」)招致的額外費用。由於之前的大幅沉降事件，大圍項目的施工進度受到不利影響，造成延誤。大圍項目復工需要更多的勞動力、分包服務、監督和測試措施來推動施工進度，導致本集團截至二零二零年十二月三十一日止年度的財務業績大幅下降。

股息

董事會不建議派付截至二零二零年十二月三十一日止年度的末期股息(二零一九年：無)。

貿易及其他應收款項

於二零二零年十二月三十一日，貿易應收款項由二零一九年十二月三十一日約33,241,000港元下降約5,013,000港元至約28,228,000港元。於二零一九年十二月三十一日，貿易應收款項結餘包括於臨近財政年度結束時發行的約18,000,000港元糧款證書，因此與二零二零年十二月三十一日相比，應收貿易款項結餘較高。

於二零二零年十二月三十一日，應收保留金由二零一九年十二月三十一日約19,409,000港元增加約5,031,000港元至約24,440,000港元。該應收保留金增加與項目進度一致。

於二零二零年十二月三十一日，其他應收款項由二零一九年十二月三十一日約690,000港元減少約61,000港元至約629,000港元。

貿易及其他應付款項

於二零二零年十二月三十一日，貿易應付款項由二零一九年十二月三十一日約7,741,000港元減少約1,706,000港元至約6,035,000港元。該減少主要由於本集團於臨近二零二零年末時支付大額款項予分包商及供應商。

Management Discussion and Analysis

管理層討論及分析

FUTURE PROSPECTS

Looking forward, the Group will further expand the service capabilities to capture business opportunities and provide customers with comprehensive HVAC E&M engineering services with a prudent financial management strategy, pursuing a long-term healthy business growth and stable return to the shareholders.

The Group also seeking opportunities to wholly or partially acquire equity interests of a company in the People's Republic of China with businesses resembling that of the Group with the required and relevant licenses in order to develop business prospects and obtain more projects.

In order to expand the professional talent pool, the Group will continue to strengthen its human resources and focus on the training of talents to build a team with outstanding members and will employ chartered engineers with relevant experience in the specialty of ventilation works, assistant engineers, foreman, draftsman and quantity surveyor (depending on the pace of the business growth) to fulfil the application requirements for, and to acquire the qualification as registered specialist contractor in the ventilation works category under the Buildings Department.

Despite the adverse commercial environment and the overall uncertainties in the recent times, the Group will constantly show perseverance in its development and its ability to obtain new projects. As a result of the endure hard work by the management, six new projects of total contract sum of approximately HK\$119 million were awarded to the Group during the year. In addition, the Group will continue to enhance its budget management, upgrade its ability in plan execution and budget control in order to further improve its management standard and secure stable and sustainable development of the Group.

The outbreak of the new coronavirus disease has had profound effects all over the world and on all kind of business and industries. The epidemic has also had significant impacts on traffic of people and materials around the world and thus has brought uncertainty to the supply of equipment and construction materials to the Group. This may slowdown the Group's projects construction progress. The severe impact of the epidemic on the economy may affect the opportunity of the Group to be awarded projects in the upcoming financial year. The Group will closely monitor the situation and take appropriate measures to ensure that the Group can operate efficiently, whilst making sure the health and safety of all the employees were protected.

未來前景

展望未來，本集團將進一步擴大服務能力以把握商機及向客戶提供全面的暖通空調機電工程服務，並採取審慎財務管理策略，以追求長遠穩健的業務增長及為股東帶來穩定回報。

本集團亦尋求機會，收購一間在中國經營與本集團相似業務公司之全部或部分股權，並取得所需及相關持牌，以推動業務前景發展並獲得更多項目。

為了擴大專業人才儲備，本集團將繼續加強其人力資源，並專注於人才的培養，以建立一支擁有優秀成員的團隊，並將僱用具備通風工程相關經驗的特許工程師、助理工程師、管工、繪圖員及工料測量師，從而符合申請屋宇署轄下註冊專門承建商(通風系統工程類別)資格的規定及獲取有關資格。

儘管近期商業環境不利，整體環境存在不明朗因素，惟本集團將不斷發展，並有能力獲取新項目。由於管理層的不懈努力，年內本集團獲授六個新項目，合約總金額約為119,000,000港元。此外，本集團將繼續加強預算管理，提升計劃執行及預算控制的能力，進一步提高管理水平，確保本集團穩定持續發展。

新型冠狀病毒爆發對世界各地及各行各業有重大影響。疫情對世界各地的人流、物流也造成重大影響，對本集團的設備及施工材料供應帶來了不確定因素。本集團的施工進度或因此減緩。疫情對經濟的重大衝擊，可能會影響本集團下一財政年度獲得項目的機會。本集團將會密切注意疫情發展並採取適當措施，確保本集團能夠高效營運，同時確保全體僱員的健康與安全得到保障。

Management Discussion and Analysis

管理層討論及分析

LIQUIDITY AND FINANCIAL RESOURCES

The Group had net current assets of approximately HK\$150,762,000 as at 31 December 2020 (2019: approximately HK\$160,269,000). The quick ratio of the Group was approximately 11.9 times as at 31 December 2020 (2019: approximately 7.8 times). The Group generally financed its daily operations by its internal resources. The remaining unused net proceeds as at 31 December 2020 were placed as interest-bearing deposits with licensed banks in Hong Kong.

CAPITAL STRUCTURE

Details of the Company's share capital are set out in Note 20 to the consolidated financial statements in this annual report.

FINANCIAL POLICIES

The Group is exposed to liquidity risk in respect of the settlement of its trade payables and financing obligations, and its cash flow management. The Group's policy is to regularly monitor current and expected liquidity requirements to ensure that it maintains sufficient reserves of cash to meet its liquidity requirements in both the short and long terms.

GEARING RATIO AND DEBT TO EQUITY RATIO

The Group's gearing ratio, which is calculated based on the total debt divided by total equity (defined as lease liabilities and bank overdrafts as at the respective year divided by the total equity as at the respective corresponding year) was approximately 2.0% as at 31 December 2020 (2019: 2.1%).

The Group's debt to equity ratio, which is calculated based on the total debt (defined as the lease liabilities and bank overdrafts minus cash and cash equivalents as at the respective year end divided by total equity as at the respective corresponding year) was not applicable due to the Group recorded net cash position as at 31 December 2020.

CAPITAL EXPENDITURE

During the year ended 31 December 2020, the Group invested approximately HK\$2,979,000 (2019: approximately HK\$1,792,000) in property, plant and equipment, mainly represented motor vehicles, computer and office equipment and other properties leased for own use.

CAPITAL COMMITMENTS

As at 31 December 2020, the Group had no significant capital commitments (2019: Nil).

流動資金及財務資源

於二零二零年十二月三十一日，本集團淨值約為150,762,000港元(二零一九年：約160,269,000港元)。於二零二零年十二月三十一日，本集團速動比率約為11.9倍(二零一九年：約7.8倍)。本集團一般以內部資源為其日常營運提供資金。於二零二零年十二月三十一日，餘下未動用所得款項淨額已作為計息存款存放於香港持牌銀行。

資本架構

本公司股本的詳情載於本年報綜合財務報表附註20。

財務政策

本集團承受有關結算其貿易應付款項及融資責任以及其現金流量管理的流動資金風險。本集團的政策為定期監控現時及預期的流動資金需要，以確保維持足夠現金儲備，從而滿足短期及長期的流動資金需要。

資產負債比率及債務對權益比率

於二零二零年十二月三十一日，本集團的資產負債比率(按債務總額除權益總額(定義為各年度的租賃負債及銀行透支除各相應年度的權益總額)計算)約為2.0%(二零一九年：2.1%)。

於二零二零年十二月三十一日，由於本集團錄得現金淨額狀況，本集團的債務對權益比率(按債務總額(定義為各年末的租賃負債及銀行透支減現金及現金等價物除各相應年度的權益總額)計算)並不適用。

資本開支

截至二零二零年十二月三十一日止年度，本集團投資額約2,979,000港元(二零一九年：約1,792,000港元)於物業、機器及設備，主要為汽車、電腦及辦公室設備及其他供自用的租賃物業。

資本承擔

於二零二零年十二月三十一日，本集團概無重大資本承擔(二零一九年：無)。

Management Discussion and Analysis

管理層討論及分析

CONTINGENT LIABILITIES

As at 31 December 2020, contingent liabilities not provided for in the consolidated financial statements were as follows:

Performance bonds

	2020 二零二零年 HK\$'000 千港元	2019 二零一九年 HK\$'000 千港元
Performance bonds given to customers for due and proper performance of projects undertaken by the Group's subsidiaries	4,226	1,880

或然負債

於二零二零年十二月三十一日，綜合財務報表內並無計提撥備的或然負債如下：

履約保函

CHARGES ON THE GROUP'S ASSETS

As at 31 December 2020, the Group's property, plant and equipment of approximately HK\$1,264,000 was secured by motor vehicle (2019: approximately HK\$1,852,000).

SIGNIFICANT INVESTMENT, MATERIAL ACQUISITION AND DISPOSAL OF SUBSIDIARIES

During the year ended 31 December 2020, the Group did not have any significant investment, material acquisition nor disposal of subsidiaries and affiliated companies (2019: Nil).

FUTURE PLANS FOR MATERIAL INVESTMENTS OR CAPITAL ASSETS

Save as disclosed in the prospectus of the Company dated 28 June 2018 (the "Prospectus"), the Group did not have other future plans for material investments or capital assets.

FOREIGN EXCHANGE RISK MANAGEMENT

The Group's monetary assets, liabilities and transactions are principally denominated in Hong Kong dollars. The Group is not significantly exposed to foreign currency risk arising from monetary assets and liabilities that are denominated in currencies other than the functional currencies of the respective group entities.

The Group currently does not have a foreign currency hedging policy as the foreign currency risk is considered to be insignificant. However, the management will continue to closely monitor the Group's foreign exchange risk exposure and will consider hedging significant foreign exchange exposure when necessary.

本集團資產抵押

於二零二零年十二月三十一日，本集團的物業、機器及設備約1,264,000港元以汽車作抵押(二零一九年：約1,852,000港元)。

附屬公司的重大投資、重大收購及出售

截至二零二零年十二月三十一日止年度，本集團並無任何附屬公司及聯屬公司的重大投資、重大收購或出售。(二零一九年：無)。

重大投資或資本資產的未來計劃

除本公司日期為二零一八年六月二十八日的招股章程(「招股章程」)所披露者外，本集團並無其他重大投資或資本資產的未來計劃。

外匯風險管理

本集團的貨幣資產、負債及交易主要以港元計值。本集團並無承受以各集團實體功能貨幣以外的貨幣計值的貨幣資產及負債所產生的重大外幣風險。

本集團目前並無外幣對沖政策，乃由於外幣風險被視為不重大。然而，管理層將繼續密切監察本集團的外匯風險，並將於有需要時考慮對沖重大外匯風險。

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管理層討論及分析

INFORMATION ON EMPLOYEES AND REMUNERATION POLICIES

As at 31 December 2020, the Group had 82 employees (2019: 70 employees) with total staff costs (including Directors' emoluments) of approximately HK\$31,770,000 incurred for the year ended 31 December 2020 (2019: HK\$25,703,000). The Group's remuneration packages are generally structured with reference to market terms and individual merits. The remuneration committee of the Company makes recommendations to the Board on the overall remuneration policy and structure for the Directors and senior management.

DEED OF NON-COMPETITION

The controlling shareholders of the Company, namely Mr. Cheung Yuen Tung, Mr. Cheung Yuen Chau and Prime Pinnacle Limited (collectively, the "Controlling Shareholders") entered into a deed of non-competition dated 8 June 2018 ("Deed of Non-competition") in favour of the Company (for itself and as trustee for each of its subsidiaries). For details of the Deed of Non-competition, please refer to the section headed "Relationship with the Controlling Shareholders — Deed of Non-competition" in the Prospectus of the Company. Each of the Controlling Shareholders has confirmed that none of them is engaged in or interested in any business (other than the Group) which, directly or indirectly, competes or may compete with the business of the Group. The independent non-executive Directors have also reviewed the status of compliance and written confirmation from each of the Controlling Shareholders, and confirmed that all the undertakings under the Deed of Non-competition have been complied with by each of the Controlling Shareholders since 11 July 2018 and up to the date of this annual report.

COMPETING INTEREST

Since the Listing and up to the date of this annual report, none of the Directors or the Controlling Shareholders of the Company or their close associates are interested in any business which competes or may compete, either directly or indirectly, with the business of the Group nor any conflicts of interest which has or may have with the Group.

僱員資料及薪酬政策

於二零二零年十二月三十一日，本集團有82名僱員（二零一九年：70名僱員），而截至二零二零年十二月三十一日止年度的員工成本總額（包括董事酬金）則約為31,770,000港元（二零一九年：25,703,000港元）。本集團的薪酬待遇一般經參考市場條款及個別情況而釐定。本公司薪酬委員會就董事及高級管理人員的整體薪酬政策和結構向董事會提出建議。

不競爭契據

本公司控股股東張元通先生、張元秋先生及Prime Pinnacle Limited（統稱為「控股股東」）以本公司為受益人（為其本身及作為其各附屬公司的受託人）訂立日期為二零一八年六月八日的不競爭契據（「不競爭契據」）。有關不競爭契據的詳情，請參閱本公司之招股章程「與控股股東的關係 — 不競爭契據」一節。各控股股東已確認，彼等概無參與任何直接或間接與本集團業務構成競爭或可能構成競爭的業務（本集團除外）或於當中擁有權益。獨立非執行董事亦已檢討合規情況及審閱各控股股東的確認書，並確認各控股股東自二零一八年七月十一日起及截至本年報日期止已遵守不競爭契據項下的所有承諾。

競爭權益

自上市起及截至本年報日期止，概無本公司董事或控股股東或彼等的緊密聯繫人於任何直接或間接與本集團業務構成競爭或可能構成競爭的業務中擁有權益，或與本集團有或可能有任何利益衝突。

Management Discussion and Analysis

管理層討論及分析

USE OF PROCEEDS

The Company successfully listed on the Stock Exchange on 11 July 2018 and 250,000,000 ordinary shares were issued at HK\$0.52 per share by way of share offer (the “**Share Offer**”). Net proceeds from the Share Offer was approximately HK\$102.4 million (after deducting the underwriting fees and other related expenses.)

The net proceeds will be used for the intended purposes as set out in the section headed “Future Plans and Use of Proceeds” of the Prospectus. Set out below is the actual utilisation of net proceeds up to the date of this annual report:

所得款項用途

於二零一八年七月十一日，本公司已成功於聯交所上市，並已透過股份發售（「**股份發售**」）按每股0.52港元發行250,000,000股普通股。股份發售所得款項淨額約為102,400,000港元（經扣除包銷費用及其他相關開支）。

所得款項淨額將用作招股章程「未來計劃及所得款項用途」一節所載的擬定用途。以下載列截至本年報日期止的所得款項淨額實際動用情況：

		Net proceeds 所得款項淨額 HK\$'000 千港元	Utilised 已動用 HK\$'000 千港元	Unutilised 未動用 HK\$'000 千港元	Expected timeline 預期時間
Procurement of HVAC systems	採購暖通空調系統	87,654	72,169	15,485	End of 2021 二零二一年末
Taking out surety bonds	投購擔保債券	4,608	4,226	382	End of 2021 二零二一年末
General working capital	一般營運資金	10,138	10,138	-	-
		102,400	86,533	15,867	

Biographies of Directors and Senior Management 董事及高級管理人員履歷

EXECUTIVE DIRECTORS

Mr. CHEUNG Yuen Tung (“Mr. Tony Cheung”)

Mr. Tony Cheung, aged 61, is the chairman of the Board, an executive Director and one of the Controlling Shareholders. He was appointed as a Director on 4 November 2017 and redesignated as an executive Director on 12 March 2018. He is also a director of Man Tung Air-Conditioning Works Limited (“**Man Tung AC Works**”) and Man Tung Air-Conditioning E&M Limited (“**Man Tung AC E&M**”), both indirect wholly-owned subsidiaries of the Company. Mr. Tony Cheung is primarily responsible for the overall strategic planning, business development, and corporate management and sales and marketing of the Group.

Mr. Tony Cheung has over 20 years of experience in air-conditioning E&M engineering services industry. Mr. Tony Cheung established a sole proprietorship in 1986 in the trade name of “Man Tung Air-conditioning Works” to carry on the business of providing air-conditioning installation services. He is the co-founder of Man Tung AC Works and Shun Tung Engineering Company Limited (“**Shun Tung**”), an indirect wholly-owned subsidiary of the Company and has been a director of Man Tung AC Works since its incorporation on 19 November 1996. Mr. Tony Cheung established Man Tung AC E&M in April 2008 and has been a director of the company since then. Mr. Tony Cheung, together with Mr. Gary Cheung, has been responsible for formulating and determining corporate and business strategies and making major operation decisions, monitoring the business operations, reviewing and approving significant contracts and investment, appointment and appraisal of senior management of the Group.

Mr. Tony Cheung is the brother of Mr. Gary Cheung, the executive Director of the Company.

執行董事

張元通先生（「張元通先生」）

張元通先生，61歲，為董事會主席、執行董事及控股股東之一。彼於二零一七年十一月四日獲委任為董事，後於二零一八年三月十二日調任執行董事。彼亦為本公司間接全資附屬公司萬通冷氣工程有限公司（「萬通冷氣工程」）及萬通冷氣機電有限公司（「萬通冷氣機電」）的董事。張元通先生主要負責本集團整體策略規劃、業務發展、企業管理以及銷售及市場推廣。

張元通先生投身空調機電工程服務業逾20年。張元通先生於一九八六年以「萬通冷氣工程」的商號成立獨資企業，從事提供空調安裝服務的業務。彼為萬通冷氣工程及本公司間接全資附屬公司順通冷氣機電工程有限公司（「順通」）的共同創辦人，自一九九六年十一月十九日萬通冷氣工程註冊成立以來一直擔任其董事。張元通先生於二零零八年四月成立萬通冷氣機電，自此擔任該公司董事。張元通先生聯同張元秋先生負責制定及確立企業及營運策略、作出重大經營決策、監察業務營運、審批重大合約與投資以及委任與評核本集團高級管理人員。

張元通先生為本公司執行董事張元秋先生的胞兄。

Biographies of Directors and Senior Management 董事及高級管理人員履歷

Mr. CHEUNG Yuen Chau (“Mr. Gary Cheung”)

Mr. Gary Cheung, aged 56, is the chief executive officer of the Company, an executive Director and one of the Controlling Shareholders. He was appointed as a Director on 4 November 2017 and redesignated as an executive Director of the Company on 12 March 2018. Mr. Gary Cheung is responsible for the general management and supervising day-to-day operation of the Group.

Mr. Gary Cheung has approximately 20 years of experience in air-conditioning E&M engineering services industry. Prior to joining the Group, Mr. Gary Cheung was involved in the operation of the sole proprietorship “Man Tung Air-conditioning Works” established by Mr. Tony Cheung in the provision of air-conditioning installation services. He is the co-founder of Man Tung AC Works and Shun Tung and has been a director of Shun Tung since its incorporation on 6 November 1998. Mr. Gary Cheung, together with Mr. Tony Cheung, has been responsible for formulating and determining corporate and business strategies and making major operation decisions, monitoring the business operations, reviewing and approving significant contracts and investment, appointment and appraisal of senior management of the Group.

Mr. Gary Cheung is the brother of Mr. Tony Cheung, the executive Director of the Company.

張元秋先生 (「張元秋先生」)

張元秋先生，56歲，為本公司行政總裁、執行董事及控股股東之一。彼於二零一七年十一月四日獲委任為董事，後於二零一八年三月十二日調任本公司執行董事。張元秋先生負責本集團整體管理及監督日常營運。

張元秋先生投身空調機電工程服務業接近20年。於加入本集團之前，張元秋先生曾參與經營張元通先生所成立提供空調安裝服務的獨資企業「萬通冷氣工程」。彼為萬通冷氣工程及順通的共同創辦人，自一九九八年十一月六日順通註冊成立以來一直擔任其董事。張元秋先生聯同張元通先生負責制定及確立企業及營運策略、作出重大經營決策、監察業務營運、審批重大合約與投資以及委任與評核本集團高級管理人員。

張元秋先生為本公司執行董事張元通先生的胞弟。

Biographies of Directors and Senior Management 董事及高級管理人員履歷

INDEPENDENT NON-EXECUTIVE DIRECTORS

Mr. PANG Kam Fai, Dickson

Mr. Pang, aged 64, was appointed as an independent non-executive Director on 8 June 2018. Mr. Pang is responsible for overseeing the Group's compliance, internal control and corporate governance, but not participating in the day-to-day management of the business operation.

Mr. Pang has over 38 years of experience in the legal profession in Hong Kong. Mr. Pang has been a partner of Y.C. Lee, Pang, & Kwok Solicitors (formerly known as Y.C. Lee, Pang, Kwok & Ip Solicitors) since July 1987. Prior to joining Y.C. Lee, Pang & Kwok Solicitors, Mr. Pang was an assistant solicitor at Gallant Y.T. Ho & Co., Solicitors & Notaries from March 1983 to March 1986. From March 1986 to June 1987, Mr. Pang served as an assistant solicitor at Deacons, Solicitors & Notaries. Mr. Pang has been a legal adviser of Kwun Tong Resident Association, Kwun Tong Association for Elderly Limited and Shun Lee Yin Ngai Society Limited since July 2005, February 2010 and July 2013, respectively.

Mr. Pang was appointed as a Kwun Tong District board member from April 1985 to September 1994. From April 1989 to May 1991, Mr. Pang was an urban councillor. He acted as the district affairs adviser of the News China Agency from March 1994 to June 1997, responsible for advising on district affairs. Since 2012, Mr. Pang has been the vice-president of East Kowloon Region of Hong Kong of the Scout Association, who is responsible for managing the financial affairs of East Kowloon Region of Hong Kong Scout Association. He was the school manager of Kit Sum Lam Bing Yin Secondary School since 2003 up to August 2017.

Mr. Pang obtained a bachelor of laws degree from The University of Hong Kong in November 1980. He was admitted as a solicitor of the Supreme Court of Hong Kong in March 1983, a solicitor of England & Wales in June 1989 and a barrister of High Court of Australia in December 1989. He was appointed as a civil celebrant of marriages in June 2006.

獨立非執行董事

彭錦輝先生

彭先生，64歲，於二零一八年六月八日獲委任為獨立非執行董事。彭先生負責監督本集團的合規、內部監控及企業管治，但不參與其業務營運的日常管理。

彭先生在香港法律界累積逾38年經驗。彭先生自一九八七年七月起成為李宇祥、彭錦輝、郭威律師於加入李宇祥、彭錦輝、郭威律師事務所之前，彭先生於一九八三年三月至一九八六年三月於何耀棣律師事務所擔任助理律師。於一九八六年三月至一九八七年六月，彭先生於的近律師行擔任助理律師。彭先生分別自二零零五年七月、二零一零年二月及二零一三年七月擔任觀塘民聯會、觀塘敬愛會有限公司及順利賢毅社有限公司的法律顧問。

彭先生於一九八五年四月至一九九四年九月期間獲委任為觀塘區議會議員。彭先生於一九八九年四月至一九九一年五月為市政局議員。彼於一九九四年三月至一九九七年六月擔任新華社的區事顧問，負責就地區事務提供意見。彭先生自二零一二年起擔任香港童軍總會東九龍地域副會長，負責管理香港童軍總會東九龍地域的財政事務。彼於二零零三年至二零一七年八月擔任潔心林炳炎中學校董。

彭先生於一九八零年十一月取得香港大學法律學士學位，先後於一九八三年三月獲認可為香港最高法院律師、於一九八九年六月獲認可為英格蘭及威爾斯律師及於一九八九年十二月獲認可為澳洲高等法院大律師。彼於二零零六年六月獲委任為婚姻監禮人。

Biographies of Directors and Senior Management 董事及高級管理人員履歷

Mr. LAU Yu Ching

Mr. Lau, aged 57, was appointed as an independent non-executive Director on 8 June 2018. Mr. Lau is responsible for overseeing the Group's compliance, internal control and corporate governance, but not participating in the day-to-day management of our business operation.

Mr. Lau has over 27 years of experience in accounting and finance. Mr. Lau joined Asia Aluminum Holdings Limited, a company which engages in aluminium profile extrusion and aluminium panel manufacturing in April 1996 with his last position as a chief financial officer. Mr. Lau then joined Asiaalum Holdings Limited in August 2009 as its chief financial controller until July 2014, responsible for corporate management, major business decisions plans and direction of strategic decisions. From July 2014 to June 2015, Mr. Lau was an independent non-executive director of Kirin Group Holdings Limited (formerly known as Creative Energy Solutions Holdings Limited) (stock code: 8109), a company listed on GEM of the Stock Exchange and principally carries on the business of providing energy efficiency solutions and engineering solutions and engineering services in the PRC, insurance brokerage and money lending services in Hong Kong and information technology services in the Philippines. Mr. Lau has been a director of Aceleap Consulting, a company which carries on the business of the provision of private equity consultancy services since January 2015.

Mr. Lau graduated from the University of Western Ontario in Canada with a bachelor's degree of science in 1989. He is currently an associate member of HKICPA and a fellow member of Association of Chartered Certified Accountants ("ACCA"). He has been admitted as a member of the HKICPA and ACCA in June 1997 and May 1997, respectively. Mr. Lau further became a fellow of the ACCA since May 2002.

劉裕正先生

劉先生，57歲，於二零一八年六月八日獲委任為獨立非執行董事。劉先生負責監督本集團的合規、內部監控及企業管治，但不參與其業務營運的日常管理。

劉先生於會計及財務方面累積逾27年經驗。劉先生於一九九六年四月加入從事鋁型材及鋁板製造的亞洲鋁業控股有限公司，離職前職位為首席財務主管。劉先生隨後於二零零九年八月加入亞鋁集團有限公司擔任首席財務總監，直至二零一四年七月為止，負責企業管理、重大業務決定規劃及決策方向。劉先生於二零一四年七月至二零一五年六月期間為麒麟集團控股有限公司(前稱科瑞控股有限公司，股份代號：8109)獨立非執行董事；該公司於聯交所GEM上市，主要業務為在中國提供能源效益解決方案及工程解決方案及工程服務、在香港提供保險經紀及放債服務以及在菲律賓提供資訊科技服務。劉先生自二零一五年一月起擔任提供私募股權顧問服務的Aceleap Consulting的董事。

劉先生於一九八九年畢業於加拿大西安大略大學(University of Western Ontario)，獲理學士學位。彼現為香港會計師公會會員及英國特許公認會計師公會(「英國特許公認會計師公會」)資深會員。彼分別於一九九七年六月及一九九七年五月獲認可為香港會計師公會及英國特許公認會計師公會會員。劉先生自二零零二年五月起成為英國特許公認會計師公會資深會員。

Biographies of Directors and Senior Management 董事及高級管理人員履歷

Mr. LAW Chung Lam, Nelson (formerly known as Law Chi Cheong)

Mr. Law, aged 58, was appointed as an independent non-executive Director on 8 June 2018. Mr. Law is responsible for overseeing the Group's compliance, internal control and corporate governance, but not participating in the day-to-day management of our business operation.

Mr. Law has over 36 years of experience in banking and corporate finance industry. Mr. Law joined Manufacturers Hanover Trust Company in March 1982 with his last position as an officer-in-charge of the regional processing centre, responsible for training, quality control and daily operation. From June 1989 to December 1989, Mr. Law worked as an account officer at the First Interstate Bank of California. From November 1991 to August 1998, he worked at Fillpark Limited with his last position as a general manager. Mr. Law joined Rank Charm Development Limited as a general manager from 1994 to 1996. He also worked as a general manager in Wholewin Group, a company specialised in digital marketing from 2005 to 2008. Since 2008, Mr. Law has been an associate director of JP Advisory Limited, a company specialise in corporate finance. Since September 2013, he has also been the chairman of Angel Fund Co. Ltd.. From September 2013 to December 2019, Mr. Law was a non-executive director of Wealth Glory Holdings Limited (stock code: 8269), a company listed on GEM of the Stock Exchange which principally carries on natural resources trading and financial businesses. Since February 2014, he was employed as a chief operating officer of Cheung Sheng Global Holdings Limited and was responsible for overseeing general operation of the company. Since July 2015, Mr. Law has been a director, chairman and chief financial officer of Sealand Capital Galaxy Limited (United Kingdom stock code: SGCL), a company listed on the London Stock Exchange, responsible for the management of the company and strategic business development. Mr. Law has been an independent non-executive director of K Group Holdings Limited (stock code: 8475), a company listed on GEM of the Stock Exchange since July 2018. Mr. Law completed secondary school education in Hong Kong in 1979.

Save as disclosed above, each of the Directors (i) has not held any directorships in any public companies (the securities of which are listed on any securities market in Hong Kong or overseas) in the last three years; (ii) does not have any relationship with any other Directors, senior management or substantial or controlling Shareholders of the Company; and (iii) does not hold any positions in the Company or other members of the Group.

羅頌霖(前稱羅熾昌)先生

羅先生，58歲，於二零一八年六月八日獲委任為獨立非執行董事。羅先生負責監督本集團的合規、內部監控及企業管治，但不參與其業務營運的日常管理。

羅先生於銀行及企業融資業累積逾36年經驗。羅先生於一九八二年三月加入Manufacturers Hanover Trust Company，離職前職位為分區處理中心主管，負責培訓、質量控制及日常運作。於一九八九年六月至一九八九年十二月，羅先生於First Interstate Bank of California擔任客戶主任。於一九九一年十一月至一九九八年八月，彼任職於僑栢有限公司，離職前職位為總經理。羅先生於一九九四年至一九九六年加入穎昌發展有限公司擔任總經理。於二零零五年至二零零八年期間，彼亦於專門從事數碼營銷的Wholewin Group擔任總經理。自二零零八年起，羅先生於專門從事企業融資的JP Advisory Limited擔任副總監。自二零一三年九月起，彼一直擔任天使基金有限公司主席。二零一三年九月至二零一九年十二月期間，羅先生於富譽控股有限公司(股份代號：8269)擔任非執行董事；該公司在聯交所GEM上市，主要從事天然資源貿易及金融業務。彼自二零一四年二月起獲Cheung Sheng Global Holdings Limited聘任為首席營運主管，負責監督公司一般運作。自二零一五年七月起，羅先生擔任倫敦證券交易所上市公司Sealand Capital Galaxy Limited(英國股份代碼：SGCL)的董事、主席兼首席財務主管，負責該公司的管理及策略業務發展。羅先生自二零一八年七月起擔任聯交所GEM上市公司千盛集團控股有限公司(股份代號：8475)的獨立非執行董事。羅先生於一九七九年在香港完成中學課程。

除上述所披露者外，各董事(i)於過往三年內並無擔任任何上市公司(其證券於香港或海外任何證券市場上市)的任何董事職務；(ii)與任何其他董事、本公司高級管理人員或主要股東或控股股東概無關連；及(iii)並無於本公司或本集團其他成員公司擔任任何職位。

Biographies of Directors and Senior Management

董事及高級管理人員履歷

SENIOR MANAGEMENT

Mr. YIP Kam Ming

Mr. Yip, aged 38, is the project director of the Group. Mr. Yip has over 14 years of experience in E&M engineering services industry. He joined the Group in May 2006 as an assistant engineer and was subsequently promoted as a project manager. Mr. Yip is responsible for management and technical direction of the Group's projects and overseeing project design, development and overall project performance of the Group. Mr. Yip graduated from The Hong Kong Polytechnic University with a bachelor's degree of engineering in building services engineering in October 2012.

Mr. CHEUNG Ting Fun, Andy

Mr. Cheung, aged 36, is the project director of the Group. Mr. Cheung joined the Group in July 2008 as an assistant engineer and was subsequently promoted as a project manager. Mr. Cheung is responsible for management and technical direction of the Group's projects and overseeing project design, development and overall project performance of the Group.

Mr. Cheung graduated from McMaster University in Canada with a bachelor degree of engineering, majoring in mechanical engineering in November 2008. In November 2014, he further obtained a master degree of science in building services engineering from The University of Hong Kong. He has been a member of American Society of Heating Refrigerating and Air-Conditioning Engineers since November 2008. Mr. Cheung has over 12 years of experience in E&M engineering services industry. Mr. Cheung was an engineering trainee in Honda of Canada from September 2007 to November 2008 prior to joining the Group. Mr. Cheung is the son of Mr. Tony Cheung, the executive Director.

COMPANY SECRETARY

Ms. LO Wan Man

Ms. Lo, aged 46, has over 20 years of experience in the area of accounting, auditing and financial management for both listed and private companies in Hong Kong and the People's Republic of China by working in an international accounting firm and other listed companies. She obtained a master of science in finance from City University of Hong Kong in July 2005. She worked at Ernst & Young from March 2001 to December 2003. She was then employed by Emperor Motion Picture (Hong Kong) Limited as finance manager from May 2004 to July 2008. Subsequently, she worked at New World Telecommunications Limited as finance manager in July 2008 until her resignation in March 2010. She was a finance manager of Midland IC&I Limited from May 2011 to January 2014. Since May 2015 she has been employed by MCGI Consultancy Limited as a senior consultant. Since May 2019, she has been appointed as the independent non-executive Director of Risecomm Group Holdings Limited, a company listed on the main board of the Stock Exchange of Hong Kong Limited (stock code : 1679). Ms. Lo is a member of HKICPA since January 2003.

高級管理人員

葉金明先生

葉先生，38歲，為本集團的項目總監。葉先生在機電工程服務業累積逾14年經驗。彼於二零零六年五月加入本集團擔任助理工程師，其後晉升為項目經理。葉先生負責本集團項目的管理及技術指導，以及監督本集團的項目設計、發展及整體項目表現。葉先生於二零一二年十月畢業於香港理工大學，獲頒屋宇設備工程學工學士學位。

張庭勳先生

張先生，36歲，為本集團的項目總監。張先生於二零零八年七月加入本集團擔任助理工程師，其後晉升為項目經理。張先生負責本集團項目的管理及技術指導，以及監督本集團的項目設計、發展及整體項目表現。

張先生於二零零八年十一月畢業於加拿大麥克馬斯特大學(McMaster University)，獲頒工學士學位，主修機械工程。彼再於二零一四年十一月取得香港大學屋宇設備工程理碩士學位。彼自二零零八年十一月起成為美國採暖、製冷與空調工程師學會(American Society of Heating Refrigerating)會員。張先生在機電工程服務業累積逾12年經驗。於加入本集團之前，張先生於二零零七年九月至二零零八年十一月期間在加拿大本田擔任工程見習生。張先生為執行董事張元通先生之子。

公司秘書

盧韻雯女士

盧女士，46歲，透過任職於國際會計師行及其他上市公司，在處理香港及中華人民共和國之上市公司及私人公司之會計、核數及財務管理範疇擁有逾20年經驗。彼於二零零五年七月取得香港城市大學之理學碩士(金融學)。彼於二零零一年三月至二零零三年十二月任職於安永會計師事務所。彼繼而於二零零四年五月至二零零八年七月受僱於英皇電影(香港)有限公司，擔任財務經理。其後，彼於二零零八年七月任職於新世界電訊有限公司，擔任財務經理，直至彼於二零一零年三月辭任為止。彼於二零一一年五月至二零一四年一月為美聯工商舖有限公司之財務經理。自二零一五年五月起，彼受僱於天晞顧問有限公司，擔任高級顧問。自二零一九年五月起，彼獲委任為香港聯合交易所有限公司(股份代號：1679)主板上市公司瑞斯康集團控股有限公司之獨立非執行董事。盧女士自二零零三年一月起為香港會計師公會之會員。

Directors' Report

董事會報告

The board (the “**Board**”) of directors (the “**Directors**”) of Man Shun Group (Holdings) Limited (the “**Company**”) have the pleasure in submitting their report together with the audited financial statements of the Company and its subsidiaries (collectively the “**Group**”) for the year ended 31 December 2020.

PRINCIPAL ACTIVITIES

The Company is an investment holding company and its subsidiaries are principally engaged in provision of installation of heat, ventilation and air-conditioning system (the “**HVAC**”) business in Hong Kong. Details of the activities and other particulars of its principal subsidiaries are set out in Note 12 to the consolidated financial statements.

BUSINESS REVIEW

A review of the business of the Group during the year ended 31 December 2020 and a discussion on the Group's future business development, and also the Group's performance during the year ended 31 December 2020 using financial key performance indicators are set out in the “Management Discussion and Analysis” on pages 7 to 15 of this annual report.

ENVIRONMENTAL POLICIES AND PERFORMANCE

The Environmental, Social and Governance Report of the Company for the year ended 31 December 2020 contained the information required under Appendix 27 to the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited (the “**Listing Rules**”) is set out on pages 33 to 57 of this report.

COMPLIANCE WITH LAWS AND REGULATIONS

As an entity incorporated in the Cayman Islands and listed in Hong Kong, the Company is mainly governed by the Companies Law of the Cayman Islands, the Companies Ordinance (Cap. 622), the Securities and Futures Ordinance (Cap. 571) and the Listing Rules. The Board has adopted the Model Code for Securities Transactions by Directors of Listed Issuers (the “**Model Code**”) as set out in Appendix 10 of the Listing Rules, and each of its committee has its own term of reference defining their respective rights, duties and obligation.

During the year ended 31 December 2020, to the best of the Directors' knowledge, there is no material breach of or non-compliance with applicable laws and regulations by the Group which has a significant impact on its business and operations.

萬順集團(控股)有限公司(「**本公司**」)董事(「**董事**」)會(「**董事會**」)欣然提呈董事會報告以及本公司及其附屬公司(統稱「**本集團**」)截至二零二零年十二月三十一日止年度的經審核財務報表。

主要業務

本公司及其附屬公司主要於香港從事提供暖氣、通風及空調系統安裝服務業務(「**暖通空調**」)。主要附屬公司的業務詳情及其他資料載於綜合財務報表附註12。

業務回顧

本集團截至二零二零年十二月三十一日止年度的業務回顧、本集團未來業務發展的討論以及本集團採用財務關鍵績效指標計量截至二零二零年十二月三十一日止年度的表現載於本年報第7至15頁的「管理層討論及分析」。

環境政策及表現

環境政策及表現本公司截至二零二零年十二月三十一日止年度的環境、社會及管治報告載有香港聯合交易所有限公司證券上市規則(「**上市規則**」)附錄27所規定的資料，全文載於本報告第33至57頁。

遵守法律及法規

作為於開曼群島註冊成立及於香港上市的實體，本公司主要受開曼群島公司法、公司條例(第622章)、證券及期貨條例(第571章)及上市規則所規管。董事會已採納上市規則附錄10所載的上市發行人董事進行證券交易的標準守則(「**標準守則**」)，各委員會亦設有職權範圍以界定其各自的權利、職責及義務。

截至二零二零年十二月三十一日止年度，就董事所深知，本集團概無嚴重違反或不遵守適用法律及法規，以致對其業務及營運產生重大影響。

Directors' Report 董事會報告

RELATIONSHIPS WITH STAKEHOLDERS

The Group understands that it is important to maintain good relationship with its employees, customers, suppliers, governments and business associates to fulfil its long-term goals and development. To enhance its competitiveness, the Group aims at delivering high quality services to its customers constantly and to continue establishing a caring environment to employees and emphasis the personal development of its employees. During the year ended 31 December 2020, there was no material or significant dispute between the Group and its stakeholders.

PRINCIPAL RISKS AND UNCERTAINTIES

Risks and uncertainties involved in the business operations of the Group may affect the Group's financial conditions or growth prospects. The Group has been focusing on the control of risks and uncertainties with the aim of understanding and addressing the concerns of stakeholders. Key risks and uncertainties faced by the Group are listed below:

- the revenue is mainly derived from HVAC E&M engineering projects which are non-recurrent in nature and any failure of our Group to secure tender contracts would affect our operations and financial results;
- error or inaccurate estimation of project execution timeframe and/or project duration and/or costs may result in substantial loss incurred by us or adversely affect our revenue and profitability;
- reliance on the major customers;
- the revenue and profit margin are subject to fluctuations driven by various factors including but not limited to variation orders, and the past revenue and profit margin may not be indicative of our future financial performance;
- the strategy to undertake more projects as first-tier HVAC E&M subcontractor and diversify the customer base could lead to lower gross and net profit margin going forward; and
- may not be able to bill and receive the full amount of gross amount due from customers for contract work, if progress payment or retention money is not paid in full as a result of disputes over the work done, the liquidity position may be adversely affected.

與持份者的關係

本集團重視與僱員、客戶、供應商、政府及業務夥伴維持良好關係，從而實現長遠目標及發展。為提升競爭力，本集團致力向客戶持續提供優質服務，同時為僱員建立關愛環境，強調彼等個人發展。截至二零二零年十二月三十一日止年度，本集團與持份者之間概無出現嚴重或重大糾紛。

主要風險及不確定因素

本集團的業務營運涉及風險及不確定因素，可能會影響本集團的財務狀況或增長前景。本集團一直專注於控制風險及不確定因素，藉此了解及消除持份者的憂慮。本集團面對的主要風險及不確定因素載列如下：

- 收入主要來自非經常性暖通空調機電工程項目，而本集團未能取得投標合約將影響我們的營運及財務業績；
- 錯誤或不正確估計項目執行時間表及／或項目所需時間及／或成本可能導致我們產生重大虧損或對我們的收入及盈利能力造成不利影響；
- 對主要客戶的依賴；
- 收入及溢利率受各種因素(包括但不限於工程變更指令)所引起的波動影響，過往收入及溢利率不一定為未來財務表現的指標；
- 以首層暖通空調機電分包商身份承接更多項目及多元拓展客戶基礎的策略可能導致未來毛利率及純利率下降；及
- 未必能夠結算及收回全部應收客戶合約工程款項總額。倘我們所進行工程涉及糾紛導致我們未能獲悉數支付進度款或保留金，流動資金狀況或會受到不利影響。

Directors' Report 董事會報告

EVENTS AFTER THE REPORTING PERIOD

No event has occurred after 31 December 2020 and up to the date of this report which would have a material effect on the Group.

RESULTS AND DIVIDENDS

The Group's results for the year ended 31 December 2020 and the Group's financial position as at that date are set out in the consolidated financial statements on pages 78 to 80 of this annual report.

The Board does not recommend to declare a final dividend for the year ended 31 December 2020 (2019: Nil).

The Board do not have a fixed dividend policy and the Company does not have any predetermined dividend pay-out ratio. The payment and the amount of any future dividends will be at the discretion of the Board and will depend on a number of factors, including but not limited to the operations and earnings, capital requirements and surplus, cash flow position, general financial condition and other factors that the Directors deem relevant. Investors should note that historical dividend distributions are not indicative of the Company's future dividend distribution policy.

ANNUAL GENERAL MEETING

The annual general meeting of the Company will be held on Wednesday, 2 June 2021 (the "AGM"). A notice convening the AGM has been issued to the Shareholders together with this annual report, which is also available on the website of The Stock Exchange of Hong Kong Limited (the "Stock Exchange") at www.hkexnews.hk and the Company's website www.manshungroup.com.hk.

CLOSURE OF REGISTER OF MEMBERS

The register of members of the Company will be closed from Friday, 28 May 2021 to Wednesday, 2 June 2021 (both days inclusive), for the purpose of determining Shareholders' entitlement to attend and vote at the annual general meeting. In order to be eligible to attend and to vote at the annual general meeting, all transfer documents accompanied by the relevant share certificates must be lodged with the Company's share registrar, Tricor Investor Services Limited, at Level 54, Hopewell Centre, 183 Queen's Road East, Hong Kong no later than 4:30 p.m. on Thursday, 27 May 2021.

報告期間後事項

於二零二零年十二月三十一日後及直至本報告日期，概無發生任何對本集團有重大影響的事項。

業績及股息

本集團截至二零二零年十二月三十一日止年度的業績及本集團於當日的財務狀況載於本年報第78至80頁的綜合財務報表。

董事會不建議宣派截至二零二零年十二月三十一日止年度的末期股息(二零一九年：無)。

董事會並無固定股息政策，本公司亦無任何預定派息比率。未來任何股息的派付及金額將由董事會酌情決定，並將取決於多項因素，包括但不限於營運及盈利、資本需求及盈餘、現金流狀況、一般財務狀況及董事視為相關的其他因素。投資者務請注意，過往股息分派並非本公司日後股息分派政策的指標。

股東週年大會

本公司將於二零二一年六月二日(星期三)舉行股東週年大會(「股東週年大會」)。召開股東週年大會的通知已連同本年報寄發予股東，亦可於香港聯合交易所有限公司(「聯交所」)網站www.hkexnews.hk及本公司網站www.manshungroup.com.hk查閱。

暫停辦理股東登記

本公司將於二零二一年五月二十八日(星期五)至二零二一年六月二日(星期三)(包括首尾兩日)暫停辦理股份過戶登記手續，以釐定股東出席股東週年大會及於會上表決之權力。為符合資格出席股東週年大會並於會上投票，所有股份過戶文件連同有關股票，須不遲於二零二一年五月二十七日(星期四)下午四時三十分送交本公司之股份登記處卓佳證券登記有限公司，地址為香港皇后大道東183號合和中心54樓，方為有效。

Directors' Report 董事會報告

FINANCIAL SUMMARY

A summary of the results and of the assets and liabilities of the Group for the last five financial years is set out on page 4 of this annual report.

PRE-EMPTIVE RIGHTS

There are no provisions for pre-emptive rights under the Company's Articles of Association or the laws of the Cayman Islands, being the jurisdiction in which the Company was incorporated.

PURCHASE, SALE OR REDEMPTION OF LISTED SECURITIES

During the year ended 31 December 2020, neither the Company, nor any of its subsidiaries has purchased, sold or redeemed any of the Company's securities listed on the Stock Exchange.

FIXED ASSETS

Details of movements in the property, plant and equipment of the Group during the year ended 31 December 2020 are set out in Note 11 to the consolidated financial statements.

SHARE CAPITAL

Details of the movements in the share capital during the year ended 31 December 2020 are set out in Note 20(b) to the consolidated financial statements.

RESERVES

Details of movements in the reserves of the Company and the Group during the year ended 31 December 2020 are set out in Note 20(a) to the consolidated financial statements and in the consolidated statement of changes in equity on page 81 of this annual report respectively.

DISTRIBUTABLE RESERVES

As at 31 December 2020, the aggregate amount of the reserves attributable to equity shareholders of the Company, as calculated in accordance with the Companies Law of the Cayman Islands and the Company's memorandum and articles of association was HK\$83,002,000 (2019: HK\$85,793,000).

財務概要

本集團過往五個財政年度的業績以及資產及負債概要載於本年報第4頁。

優先購買權

本公司的組織章程細則或開曼群島(即本公司註冊成立所在的司法權區)法律並無有關優先購買權的條文。

購買、出售或贖回上市證券

截至二零二零年十二月三十一日止年度，本公司或其任何附屬公司概無購買、出售或贖回於聯交所上市的任何本公司證券。

固定資產

本集團於截至二零二零年十二月三十一日止年度的物業、機器及設備變動詳情載於綜合財務報表附註11。

股本

截至二零二零年十二月三十一日止年度的股本變動詳情載於綜合財務報表附註20(b)。

儲備

本公司及本集團於截至二零二零年十二月三十一日止年度的儲備變動詳情分別載於綜合財務報表附註20(a)及本年報第81頁的綜合權益變動表。

可供分派儲備

於二零二零年十二月三十一日，根據開曼群島公司法以及本公司組織章程大綱及細則計算的本公司權益股東應佔儲備總額為83,002,000元(二零一九年：85,793,000元)。

Directors' Report 董事會報告

DONATIONS

Donation of HK\$179,000 was made by the Group for the year ended 31 December 2020 (2019: HK\$88,000).

TAX RELIEF

The Company is not aware of any relief from taxation available to Shareholders by reason of their holding of the shares of the Company.

EQUITY-LINKED AGREEMENT

Save as those disclosed in the section headed "Share Option Scheme" in this Directors' Report, no other equity-linked agreement was entered into by the Group, or existed during the year ended 31 December 2020.

SHARE OPTION SCHEME

Pursuant to a resolution passed by all the shareholders on 8 June 2018, the Company has conditionally adopted the share option scheme (the "Share Option Scheme") for the purpose of providing incentives or rewards to the eligible participants for their contribution to the Group and enable the Group to recruit and retain high-calibre employees and attract human resources that are valuable to the Group. The Board is entitled at any time and from time to time grant options pursuant to the Share Option Scheme to the directors of the Company's subsidiaries and employees of the Group and any other persons (including consultants or advisers) whom the Board considers have contributed or will contribute to the Group. The terms of the Share Option Scheme are in accordance with the provisions of Chapter 17 of the Listing Rules.

The Board may, at its discretion, determine the minimum period for which the option has to be held before it can be exercised, and the period during which an option may be exercised. However, no options shall be exercised ten years after they have been granted. The subscription price of a share in respect of a particular option shall be not less than the highest of (i) the closing price of the shares as stated in the Stock Exchange's on the daily quotation sheet on the date of the grant of the option, which must be a trading day; (ii) the average closing price of the shares as stated in the Stock Exchange's daily quotations sheets for the five trading days immediately preceding the date of the grant of the option; and (iii) the nominal value of a share. The Share Option Scheme shall take effect from the date it is adopted and shall remain effective within a period of 10 years from that date.

捐款

截至二零二零年十二月三十一日止年度，本集團作出捐款179,000港元(二零一九年：88,000港元)。

稅項寬免

本公司並不知悉股東可因持有本公司股份而享有任何稅項寬免。

股本掛鈎協議

除本董事會報告「購股權計劃」一節所披露者外，本集團於截至二零二零年十二月三十一日止年度並無訂立或存有其他股本掛鈎協議。

購股權計劃

根據一項於二零一八年六月八日獲全體股東通過的決議案，本公司已有條件採納購股權計劃(「購股權計劃」)，旨在向合資格參與者提供激勵或獎勵，以表揚彼等對本集團的貢獻及讓本集團可招攬及留聘優秀僱員並吸納對本集團重要的人力資源。董事會有權根據購股權計劃於任何時間及不時向本公司附屬公司董事及本集團僱員以及董事會認為已對或將會對本集團作出貢獻的任何其他人士(包括諮詢人或顧問)授出購股權。購股權計劃的條款乃按照上市規則第17章的條文訂立。

董事會可酌情釐定可行使購股權前須持有購股權的最短期限及可行使購股權的期限。然而，購股權不得於授出購股權後十年行使。特定購股權所涉及的股份認購價不得少於以下三項的最高者：(i) 股份於購股權授出日期(必須為交易日)在聯交所每日報價表所示的收市價；(ii) 股份於緊接購股權授出日期前五個交易日在聯交所每日報價表所示的平均收市價；及(iii) 股份面值。購股權計劃自其獲採納當日起生效，並自該日起十年期間內維持有效。

Directors' Report 董事會報告

From the date that the Share Option Scheme became effective and unconditional and up to the date of this annual report, no share options were granted under the Share Option Scheme.

MAJOR CUSTOMERS AND SUPPLIERS

For the year ended 31 December 2020, 47.7% and 96.6% of the Group's revenue were attributable to the largest customer and the five largest customers of the Group, respectively.

During the year, the largest supplier and the five largest suppliers of the Group accounted for approximately 22.3% and 45.8% of the total direct costs of the Group respectively.

None of the Directors, their associates or any other shareholder (which to the knowledge of the Directors owns more than 5% of the Company's share capital) had an interest in the major suppliers or customers noted above.

DIRECTORS

The Directors during the year ended 31 December 2020 and up to the date of this report are:

Executive Directors

Mr. CHEUNG Yuen Tung (*Chairman*)
Mr. CHEUNG Yuen Chau

Independent non-executive Directors

Mr. PANG Kam Fai, Dickson
Mr. LAU Yu Ching
Mr. LAW Chung Lam, Nelson

The Company has received annual confirmations of independence pursuant to Rule 3.13 of the Listing Rules from each of the independent non-executive Directors and considers them to be independent.

BIOGRAPHIES OF DIRECTORS AND SENIOR MANAGEMENT

Biographical details of the Directors and the senior management of the Group are set out on pages 16 to 21 of this annual report.

RETIREMENT AND RE-ELECTION OF DIRECTORS

In accordance with Article 84(1) of the Company's Articles of Association, Mr. Cheung Yuen Chau and Mr. Law Chung Lam, Nelson will retire by rotation at the AGM and, being eligible, offer themselves for re-election.

自購股權計劃生效及成為無條件當日起及截至本年報日期止，概無根據購股權計劃授出購股權。

主要客戶及供應商

截至二零二零年十二月三十一日止年度，本集團的最大客戶及五大客戶分別佔本集團收入的47.7%及96.6%。

年內，本集團的最大供應商及五大供應商分別佔本集團直接成本總額的約22.3%及45.8%。

概無董事、彼等的聯繫人或任何其他股東（就董事所知擁有本公司股本5%以上者）於上述主要供應商或客戶中擁有權益。

董事

於截至二零二零年十二月三十一日止年度及直至本報告日期的董事如下：

執行董事

張元通先生(主席)
張元秋先生

獨立非執行董事

彭錦輝先生
劉裕正先生
羅頌霖先生

本公司已自各名獨立非執行董事收取根據上市規則第3.13條作出的年度獨立性確認，並認為彼等屬獨立人士。

董事及高級管理人員履歷

董事及本集團高級管理人員的履歷載於本年報第16至21頁。

董事退任及重選

根據本公司的組織章程細則第84(1)條，張元秋先生及羅頌霖先生將於股東週年大會上退任，並符合資格及願意於會上膺選連任。

Directors' Report 董事會報告

ARRANGEMENTS TO ACQUIRE SHARES OR DEBENTURES

At no time during the year ended 31 December 2020 was the Company or any of its subsidiaries, its holding companies or a subsidiary of its holding companies a party to any arrangements to enable the Directors to acquire benefits by means of the acquisition of shares in, or debentures of, the Company or any other body corporate.

DIRECTORS' INTERESTS IN TRANSACTIONS, ARRANGEMENTS OR CONTRACTS OF SIGNIFICANCE

During the year ended 31 December 2020, the Group has carried transactions with its related party as detailed in Note 22(b) to the consolidated financial statements. Save for as disclosed above, no other transaction, arrangement or contract of significance to which the Company or any of its subsidiaries, its holding companies or a subsidiary of its holding companies was a party or were parties and in which a Director had a material interest, whether directly or indirectly, subsisted at the end of the year or at any time during the year.

CONTRACTS OF SIGNIFICANCE

Save as disclosed in the consolidated financial statements, no controlling Shareholder or any of its subsidiaries has any contract of significance (including contract of significance for the provision of services) with the Company or its subsidiaries during the year.

DIRECTORS' INTERESTS IN COMPETING BUSINESS

To the best knowledge of the Directors, none of the Directors was interested in any business, which competes or is likely to compete, either directly or indirectly, with the business of the Group during the year ended 31 December 2020.

DIRECTORS' SERVICE CONTRACT

No Director proposed for re-election at the AGM has a service contract with the Company or any of its subsidiaries that is not determinable by the employing company within one year without payment of compensation (other than statutory compensation).

DIRECTORS' REMUNERATION

The Directors' remuneration is reviewed by the remuneration committee of the Board at least once per year with reference to the Directors' duties, responsibilities and performance and results of the Group. Details of the Directors' remuneration are set out in Note 8 to the consolidated financial statements.

收購股份或債權證的安排

本公司或其任何附屬公司、其控股公司或其控股公司的附屬公司於截至二零二零年十二月三十一日止年度任何時間並無訂立任何安排，以致董事可藉收購本公司或任何其他法團的股份或債權證而獲利。

董事於重大交易、安排或合約的權益

截至二零二零年十二月三十一日止年度，本集團與關聯方進行的交易詳情載於綜合財務報表附註22(b)。除上文所披露者外，本公司或其任何附屬公司、其控股公司或其控股公司的附屬公司並無訂立於年末或年內任何時間生效，且董事於當中直接或間接擁有重大權益的其他重大交易、安排或合約。

重大合約

除綜合財務報表所披露者外，年內概無控股股東或其任何附屬公司與本公司或其附屬公司訂有任何重大合約（包括就提供服務訂立的重大合約）。

董事於競爭業務的權益

就董事所深知，截至二零二零年十二月三十一日止年度並無董事於直接或間接與本集團業務構成競爭或可能構成競爭的任何業務中擁有權益。

董事的服務合約

概無建議於股東週年大會上重選的董事與本公司或其任何附屬公司訂有不支付賠償（法定賠償除外）則不可由僱用公司於一年內終止的服務合約。

董事薪酬

董事會薪酬委員會每年最少檢討一次董事薪酬，當中參照董事的職責、責任及表現以及本集團的業績。董事薪酬的詳情載於綜合財務報表附註8。

Directors' Report 董事會報告

FIVE HIGHEST PAID INDIVIDUALS

During the year ended 31 December 2020, the five individuals with the highest emoluments in the Group comprises 2 Directors and 3 individuals, which included the senior management of the Company. Details of the highest paid individuals are set out in Note 8 and Note 9 to the consolidated financial statements.

PERMITTED INDEMNITY PROVISION

A permitted indemnity provision (as defined in section 467 of the Hong Kong Companies Ordinance) for the benefit of the Directors is currently in force and was in force throughout the financial year ended 31 December 2020. In addition, the Company has taken out and kept in force appropriate directors' and officers' liabilities insurance coverage for the Directors and officers of the Company.

MANAGEMENT CONTRACTS

No contracts concerning the management and administration of the whole or any substantial part of the business of the Company were entered into or existed during the year ended 31 December 2020.

DIRECTORS' INTERESTS AND SHORT POSITIONS IN SECURITIES

As at 31 December 2020, the interests or short positions of the Directors and chief executives of the Company in the shares, underlying shares or debentures of the Company or any of its associated corporations (within the meaning of Part XV of the Securities and Futures Ordinance (the "SFO") (Cap. 571 of the Laws of Hong Kong) which were required to be: (i) notified to the Company and the Stock Exchange pursuant to Divisions 7 and 8 of Part XV of the SFO (including interests and short positions which the Directors and chief executive of the Company were taken or deemed to have under such provisions of the SFO); (ii) entered in the register kept by the Company pursuant to section 352 of the SFO; or (iii) notified to the Company and the Stock Exchange pursuant to the Model Code for Securities Transactions by Directors of Listed Issuers (the "Model Code") as set out in Appendix 10 of the Listing Rules, are set out below:

五名最高薪酬人士

截至二零二零年十二月三十一日止年度，本集團五名最高薪酬人士包括2名董事及3名人士，當中包括本公司高級管理人員。最高薪酬人士的詳情載於綜合財務報表附註8及附註9。

獲准許的彌償條文

旨在保障董事利益的獲准許彌償條文(定義見香港公司條例第467條)現正生效，並於截至二零二零年十二月三十一日止財政年度全年有效。此外，本公司已安排為董事及本公司高級職員投保合適且有效的董事及高級職員責任保險。

管理合約

截至二零二零年十二月三十一日止年度並無訂立或存有與本公司整體或任何重大業務部分相關的管理及行政合約。

董事於證券的權益及淡倉

於二零二零年十二月三十一日，董事及本公司最高行政人員於本公司或其任何相聯法團(定義見香港法例第571章證券及期貨條例(「證券及期貨條例」)第XV部)的股份、相關股份或債權證中擁有：(i)根據證券及期貨條例第XV部第7及8分部須知會本公司及聯交所的權益及淡倉(包括根據證券及期貨條例的有關條文，董事及本公司最高行政人員被當作或被視為擁有的權益及淡倉)；(ii)須登記於本公司根據證券及期貨條例第352條存置的登記冊之權益及淡倉；或(iii)根據上市規則附錄10所載上市發行人董事進行證券交易的標準守則(「標準守則」)須知會本公司及聯交所的權益及淡倉如下：

Directors' Report

董事會報告

(i) Long positions in the Share

(i) 於股份的好倉

Name of Director 董事姓名	Capacity/Nature of interest 身份／權益性質	Number of Shares 股份數目	Approximate percentage of shareholding 股權概約百分比
Mr. Cheung Yuen Tung ("Tony Cheung") (note) 張元通先生(「張元通先生」)(附註)	Interest in controlled corporation 受控法團權益	750,000,000	75%
Mr. Cheung Yuen Chau ("Gary Cheung") (note) 張元秋先生(「張元秋先生」)(附註)	Interest in controlled corporation 受控法團權益	750,000,000	75%

Note: Prime Pinnacle Limited ("Prime Pinnacle") is beneficially owned as to 51% by Mr. Tony Cheung and 49% by Mr. Gary Cheung. On 12 March 2018, Mr. Tony Cheung and Mr. Gary Cheung entered into the concert party deed to acknowledge and confirm, among other things, that they are parties acting in concert and are deemed to be interested in the shares held by Prime Pinnacle.

附註：Prime Pinnacle Limited (「Prime Pinnacle」) 由張元通先生及張元秋先生分別實益擁有 51% 及 49% 於二零一八年三月十二日，張元通先生與張元秋先生訂立一致行動人士契據，以承認及確認（其中包括）彼等為一致行動人士，並被視為於 Prime Pinnacle 所持股份中擁有權益。

(ii) Long position in the ordinary shares of associated corporation

(ii) 於相聯法團普通股的好倉

Name of Director 董事姓名	Name of associated corporation 相聯法團名稱	Capacity/Nature of interest 身份／權益性質	Number of share(s) held 所持股份數目	Approximate percentage of shareholding 股權概約百分比
Mr. Tony Cheung (note) 張元通先生(附註)	Prime Pinnacle	Beneficial owner 實益擁有人	51	51%
Mr. Gary Cheung (note) 張元秋先生(附註)	Prime Pinnacle	Beneficial owner 實益擁有人	49	49%

Note: Prime Pinnacle is the direct shareholder of the Company and is an associated corporation within the meaning of Part XV of the SFO.

附註：Prime Pinnacle 為本公司的直接股東以及證券及期貨條例第 XV 部所界定的相聯法團。

Directors' Report

董事會報告

INTERESTS AND SHORT POSITIONS OF SUBSTANTIAL SHAREHOLDERS

So far as is known to any Director or chief executive of the Company, as at 31 December 2020, the following persons (other than a Director or a chief executive of the Company) had, or were taken or deemed to have interests or short positions in the shares or underlying shares of the Company which are required to be disclosed to the Company under the provision of Divisions 2 and 3 of Part XV of the SFO, or which were entered in the register kept by the Company pursuant to section 336 of the SFO:

主要股東的權益及淡倉

據任何董事或本公司最高行政人員所知，於二零二零年十二月三十一日，以下人士（不包括董事或本公司最高行政人員）於本公司股份或相關股份中擁有、被當作或被視為擁有根據證券及期貨條例第XV部第2及3分部的條文須向本公司披露，或記錄於本公司根據證券及期貨條例第336條存置的登記冊之權益或淡倉：

Name of shareholder 股東名稱／姓名	Capacity/Nature of interest 身份／權益性質	Number of Shares 股份數目	Approximate percentage of shareholding 股權概約百分比
Prime Pinnacle (note 1) Prime Pinnacle (附註1)	Beneficial owner 實益擁有人	750,000,000	75%
Ms. Chan Ho Fung (note 2) 陳好鳳女士 (附註2)	Interest of spouse 配偶權益	750,000,000	75%
Ms. Cheng Phyllis Woon Kink (note 3) 鄭煥瓊女士 (附註3)	Interest of spouse 配偶權益	750,000,000	75%
Eneco Investment Pte, Ltd (note 4) Eneco Investment Pte, Ltd (附註4)	Beneficial owner 實益擁有人	90,000,000	9%
Eneco Investment, Inc (note 4) Eneco Investment, Inc (附註4)	Interest in controlled corporation 受控法團權益	90,000,000	9%
Ishiyama Hisao (note 4) Ishiyama Hisao (附註4)	Interest in controlled corporation 受控法團權益	90,000,000	9%

Notes:

- Prime Pinnacle is beneficially owned as to 51% by Mr. Tony Cheung and 49% by Mr. Gary Cheung. On 12 March 2018, Mr. Tony Cheung and Mr. Gary Cheung entered into the concert party deed to acknowledge and confirm, among other things, that they are parties acting in concert and are deemed to be interested in the Shares held by Prime Pinnacle.
- Ms. Chan Ho Fung is the spouse of Mr. Tony Cheung. Accordingly, Ms. Chan Ho Fung is deemed or taken to be interested in the shares in which Mr. Tony Cheung is interested under the SFO.
- Ms. Cheng Phyllis Woon Kink is the spouse of Mr. Gary Cheung. Accordingly, Ms. Cheng Phyllis Woon Kink is deemed or taken to be interested in the shares in which Mr. Gary Cheung is interested under the SFO.
- These shares are held by Eneco Investment Pte, Ltd, which is owned as to 100% by Eneco Investment, Inc, which in turn is 100% owned by Mr. Ishiyama Hisao. Therefore, Eneco Investment, Inc and Mr. Ishiyama Hisao are deemed to be interested in the shares held by Eneco Investment Pte, Ltd.

附註：

- Prime Pinnacle由張元通先生及張元秋先生分別實益擁有51%及49%權益。於二零一八年三月十二日，張元通先生與張元秋先生訂立一致行動人士契據，以承認及確認（其中包括）彼等為一致行動人士，並被視為於Prime Pinnacle所持股份中擁有權益。
- 陳好鳳女士為張元通先生的配偶。因此，根據證券及期貨條例，陳好鳳女士被視為或當作於張元通先生擁有權益的股份中擁有權益。
- 鄭煥瓊女士為張元秋先生的配偶。因此，根據證券及期貨條例，鄭煥瓊女士被視為或當作於張元秋先生擁有權益的股份中擁有權益。
- 該等股份由Eneco Investment Pte, Ltd持有，後者由Eneco Investment, Inc百分百擁有，而Eneco Investment, Inc則由Ishiyama Hisao先生百分百擁有。因此，Eneco Investment, Inc及Ishiyama Hisao先生被視為在Eneco Investment Pte, Ltd持有的股份中擁有權益。

Directors' Report 董事會報告

Save as disclosed above, the Company had not been notified by any other persons (other than Directors or chief executives of the Company) who had interests or short positions in the shares or underlying shares of the Company which are required to be disclosed to the Company under the provisions of Divisions 2 and 3 of Part XV of the SFO, or which were entered in the register kept by the Company pursuant to section 336 of the SFO as at 31 December 2020.

TRANSACTIONS DISCLOSED IN ACCORDANCE WITH THE RULES GOVERNING THE LISTING OF SECURITIES ON THE STOCK EXCHANGE OF HONG KONG LIMITED

Details of the related party transactions undertaken in the normal course of business are provided under Note 22 to the consolidated financial statements, and none of which constitutes a discloseable connected transaction or continuing connected transaction as defined under Chapter 14A of the Listing Rules.

SUBSIDIARIES

Details of the Company's principal subsidiaries are set out in Note 12 to the consolidated financial statements.

SUFFICIENCY OF PUBLIC FLOAT

Based on the information that is publicly available to the Company and within the knowledge of the Directors, the Company has maintained the prescribed public float as required under the Listing Rules throughout the year ended 31 December 2020 and up to the date of this annual report.

REVIEW OF ANNUAL RESULTS

The audit committee of the Company has reviewed the annual results of the Group for the year ended 31 December 2020.

AUDITORS

KPMG retired and, being eligible, offered themselves for reappointment. A resolution for the reappointment of KPMG as auditors of the Company is to be proposed at the AGM. The shares of the Company were listed on the Stock Exchange on 11 July 2018 and there has been no change in auditor since then.

By order of the Board

CHEUNG Yuen Tung
Chairman

30 March 2021

除上述所披露者外，於二零二零年十二月三十一日，並無任何其他人士（不包括董事或本公司最高行政人員）通知本公司彼等於本公司的股份或相關股份中擁有根據證券及期貨條例第XV部第2及3分部的條文須向本公司披露，或記錄於本公司根據證券及期貨條例第336條存置的登記冊之權益或淡倉。

根據香港聯合交易所有限公司證券上市規則披露的交易

於日常業務過程中進行的關聯方交易詳情載於綜合財務報表附註22，有關交易並無構成上市規則第14A章所界定的須予披露關連交易或持續關連交易。

附屬公司

本公司主要附屬公司的詳情載於綜合財務報表附註12。

充足公眾持股量

根據本公司可取得的公開資料及就董事所知，於截至二零二零年十二月三十一日止年度全年及直至本年報日期止，本公司一直維持上市規則所規定的指定公眾持股量。

審閱年度業績

本公司審核委員會已審閱本集團截至二零二零年十二月三十一日止年度的年度業績。

核數師

畢馬威會計師事務所已退任及符合資格獲續任。於股東週年大會上將提呈一項決議案，以續任畢馬威會計師事務所為本公司核數師。本公司股份已於二零一八年七月十一日在聯交所上市，自該日以來並無更換核數師。

承董事會命

張元通
主席

二零二一年三月三十日

Environmental, Social and Governance Report

環境、社會及管治報告

ABOUT THIS REPORT

Man Shun Group (Holdings) Limited (the “**Company**” together with its subsidiaries, hereinafter referred to as the “**Group**”) is pleased to present our annual Environmental, Social and Governance Report (the “**Report**”) for the year ended 31 December 2020 to provide an overview of the Group’s management of significant issues affecting the operation, including environmental, social and governance (“**ESG**”) issues.

The Board has overall responsibility for the Group’s ESG strategy and reporting. The Board is responsible for evaluating and determining the Group’s ESG-related risks and ensuring that appropriate and effective ESG risk management and internal control systems are in place.

REPORTING PERIOD

The Report illustrates the Group’s initiative and performance regarding the environmental and social aspects during the reporting period from 1 January 2020 to 31 December 2020 (the “**Reporting Period**”).

REPORTING SCOPE

This Report covers all subsidiaries of the Group in Hong Kong with core business principally engaged in provision of installation of heat, ventilation and air-conditioning system (the “**HVAC**”) business in Hong Kong. The Group will continue in assessing the impacts of its business on the major ESG aspects and to include in the Report.

REPORTING BASIS

The Report is prepared with the ESG Reporting Guide set out by Appendix 27 of the Rules Governing the Listing of Securities of The Stock Exchange of Hong Kong Limited (the “**Listing Rules**”). The Group has complied with the disclosure requirements of the “comply or explain” provisions set out in the ESG Reporting Guide. Certain key performance indicators (“**KPIs**”), which are considered material by the Group are disclosed during the Reporting Period, the Group will continue to optimize and improve the disclosure of KPIs.

CONTACT INFORMATION

The Group welcomes your feedback on the Report for our sustainability initiatives. Please contact us by email to info@manshun.com.

關於本報告

萬順集團(控股)有限公司(「**本公司**」, 連同其附屬公司統稱「**本集團**」)欣然提呈截至二零二零年十二月三十一日止年度的年度環境、社會及管治報告(「**本報告**」), 以概述影響本集團營運的重大事宜管理情況, 包括環境、社會及管治(「**環境、社會及管治**」)事宜。

董事會全面負責本集團的環境、社會及管治策略及匯報工作。董事會負責評估及確定本集團的環境、社會及管治相關風險, 並確保設有合適有效的環境、社會及管治風險管理及內部監控制度。

報告期間

本報告說明本集團於二零二零年一月一日至二零二零年十二月三十一日止報告期間(「**報告期間**」)在環境及社會方面的措施及表現。

報告範圍

本報告涵蓋本集團於香港的所有附屬公司, 其核心業務主要為於香港提供暖氣、通風及空調系統安裝服務業務(「**暖通空調**」)。本集團將持續評估其業務對主要環境、社會及管治層面的影響, 並載入本報告。

報告基準

本報告乃根據香港聯合交易所有限公司證券上市規則(「**上市規則**」)附錄27所載環境、社會及管治報告指引編製。本集團已遵守環境、社會及管治報告指引所載「不遵守就解釋」條文的披露規定。本集團認為屬重大的若干關鍵績效指標(「**關鍵績效指標**」)於報告期間披露, 本集團將繼續改良及完善關鍵績效指標的披露。

聯絡資料

本集團歡迎閣下對本報告提出有關可持續發展措施的回饋意見。請電郵至 info@manshun.com 與我們聯絡。

Environmental, Social and Governance Report

環境、社會及管治報告

STAKEHOLDERS ENGAGEMENT

We identified the key stakeholders of our business operations. We interact with our stakeholders regularly through various communication channels. The following table illustrates the issues of concern of our major stakeholders and the ways we communicate with stakeholders:

持份者參與

我們識別出業務營運中的主要持份者，並透過各類溝通渠道與持份者定期互動。下表說明主要持份者所關注的事宜以及我們與持份者溝通的方式：

Stakeholder 持份者	Expectation 期望	Engagement channel 參與渠道	Measures 措施
Government 政府	<ul style="list-style-type: none"> — To comply with laws and regulations — Proper tax payment — Promote regional economic development and employment 	<ul style="list-style-type: none"> — On-site inspections and checks — Research and discussion through work conferences, work reports preparation and submission for approval — Interim reports, annual reports, announcements — Company website — 實地考察及檢查 — 研究及透過工作會議進行討論編製工作報告及提交報告以供批准 — 中期報告、年報及公佈 — 公司網站 	<ul style="list-style-type: none"> — Operated, managed and paid taxes according to laws and regulations, strengthened safety management; accepted the government's supervision, inspection and evaluation, and actively undertook social responsibilities. — 根據法律及法規營運、管理及納稅；加強安全管理；接受政府監督、檢查及評估，並積極承擔社會責任。
Shareholders and Investors 股東及投資者	<ul style="list-style-type: none"> — Return on investment — Information disclosure and transparency — Protection of interests and fair treatment of shareholders — Business risk management 	<ul style="list-style-type: none"> — Annual general meeting and other shareholders' meetings — Interim reports, annual report, announcements — Company website — Meeting with investors and analysts 	<ul style="list-style-type: none"> — Issued notices of general meeting and proposed resolutions according to regulations, disclosed corporate information by publishing announcements/circulars and interim/annual reports. — Carried out different forms of investor activities with an aim to improve investors' recognition. Held results briefing. Disclosed corporate contact details on website and in reports and ensured all communication channels available and effective
股東及投資者	<ul style="list-style-type: none"> — 投資回報 — 資料披露及透明度 — 保障股東利益及公平對待股 — 業務風險管理 	<ul style="list-style-type: none"> — 股東週年大會及其他股東大會 — 中期報告、年報、公佈 — 公司網站 — 與投資者及分析員會面 	<ul style="list-style-type: none"> — 根據法規刊發股東大會通告及建議決議案、刊發公佈／通函及中期／年度報告以披露公司資料。 — 為提高投資者認知度而舉行各種形式的投資者活動。舉行業績簡介會。於網站及報告中披露公司聯絡資料，並確保所有溝通渠道有效可用。

Environmental, Social and Governance Report

環境、社會及管治報告

Stakeholder 持份者	Expectation 期望	Engagement channel 參與渠道	Measures 措施
Employees 僱員	<ul style="list-style-type: none"> — Safeguard the rights and interests of employees — Working environment — Career Development opportunities — Self-actualization — Health and safety — 保障僱員權益 — 工作環境 — 事業發展機會 — 自我實現 — 健康與安全 	<ul style="list-style-type: none"> — Conference — Training, seminars, briefing sessions — Annual performance appraisal — Intranet and emails — 會議 — 培訓、講座、簡介會 — 年度表現評估 — 內聯網及電郵 	<ul style="list-style-type: none"> — Provided a healthy and safe working environment; developed a fair mechanism for promotion; cared for employees by helping those in need and organizing employee activities. — 提供健康安全的工作環境；建立公平晉升機制；照顧需要幫助的僱員及舉辦僱員活動。
Customers 客戶	<ul style="list-style-type: none"> — Safe and high-quality products — Stable relationship — Information transparency — Integrity — Business ethics — 安全及優質產品 — 穩定關係 — 資訊透明度 — 誠信 — 商業道德 	<ul style="list-style-type: none"> — Website, brochures, interim reports, annual reports, announcements — Email and customer service hotline — Feedback forms — Regular meeting — 網站、宣傳小冊子、中期報告、年報、公佈 — 電郵及客戶服務熱線 — 意見表 — 定期會議 	<ul style="list-style-type: none"> — Strengthened quality management to ensure stable service standards, and entered into long-term strategic cooperation agreements. — 加強質量管理，以確保服務標準穩定，並簽訂長期戰略合作協議。
Suppliers/ Partners	<ul style="list-style-type: none"> — Long-term partnership — Honest cooperation — Fairness and openness — Information resources sharing — Risk reduction 	<ul style="list-style-type: none"> — Business meetings, supplier conferences, phone calls and interviews — Regular meeting — Review and assessment — Tendering process — Company website — Email, circulars and manual 	<ul style="list-style-type: none"> — Invited tenders publicly to select best suppliers and contractors, performed contracts according to agreements, enhanced daily communication, and established long-term cooperation with quality suppliers and contractors.
供應商/ 合作夥伴	<ul style="list-style-type: none"> — 長期夥伴關係 — 誠實合作 — 公平公開 — 分享資料資源 — 降低風險 	<ul style="list-style-type: none"> — 業務會議、供應商會議、電話及面談 — 定期會議 — 檢討及評估 — 招標程序 — 公司網站 — 電郵、通函及手冊 	<ul style="list-style-type: none"> — 透過公開招標選取最佳供應商及承建商、根據協議履行合約、加強日常溝通，並與優質供應商及承建商建立長期合作關係。

Environmental, Social and Governance Report

環境、社會及管治報告

Stakeholder 持份者	Expectation 期望	Engagement channel 參與渠道	Measures 措施
Peer/Industry associations	<ul style="list-style-type: none"> — Experience sharing — Corporations — Fair competition 	<ul style="list-style-type: none"> — industry conference — Site visit 	<ul style="list-style-type: none"> — Stuck to fair play, cooperated with peers to realize win-win, shared experiences and attended seminars of the industry so as to promote sustainable development of the industry.
同業／行業協會	<ul style="list-style-type: none"> — 經驗分享 — 合作 — 公平競爭 	<ul style="list-style-type: none"> — 行業會議 — 實地探訪 	<ul style="list-style-type: none"> — 堅持公平競爭、與同業合作實現雙贏、分享經驗，以及參加行業研討會，以推動行業可持續發展。
Financial Institution	<ul style="list-style-type: none"> — Compliance with the law and regulations — Disclosure information 	<ul style="list-style-type: none"> — Consulting — Information disclosure — Reports 	<ul style="list-style-type: none"> — Complied with regulatory requirements in a strict manner, disclosed and reported information in a timely and accurate manner according to law.
金融機構	<ul style="list-style-type: none"> — 遵守法律及法規 — 披露資料 	<ul style="list-style-type: none"> — 諮詢 — 資料披露 — 報告 	<ul style="list-style-type: none"> — 嚴格遵守監管規定、依法及時準確地披露及報告資料。
Media	<ul style="list-style-type: none"> — Transparent information — Communication with media 	<ul style="list-style-type: none"> — Company website — Interviews — Media conference — Media gathering 	<ul style="list-style-type: none"> — Organized conference, media gathering and site visit to enhance the communication with media.
傳媒	<ul style="list-style-type: none"> — 資料透明 — 與傳媒溝通 	<ul style="list-style-type: none"> — 公司網站 — 訪問 — 記者招待會 — 傳媒聚會 	<ul style="list-style-type: none"> — 組織會議、傳媒聚會及實地考察，以加強與傳媒的溝通。
Public and communities	<ul style="list-style-type: none"> — Community involvement — Social responsibilities — Promote employment 	<ul style="list-style-type: none"> — Volunteering — Charity and social investment — Annual reports 	<ul style="list-style-type: none"> — Gave priority to local people seeking jobs from the Company so as to promote community building and development; built roads, protected the communities' ecological environment, and provided timely compensation and assistance; provided volunteer service, kept communication channels open between the Company and the communities and villagers, co-sponsored community activities to promote the building up of harmonious communities.
公眾人士及社區	<ul style="list-style-type: none"> — 社區參與 — 社會責任 — 促進就業 	<ul style="list-style-type: none"> — 義工活動 — 慈善及社會投資 — 年報 	<ul style="list-style-type: none"> — 優先聘用向本公司求職的當地人，促進社區建設及發展；建設道路、保護社區生態環境，及時提供補償及援助；提供義工服務，保持開放本公司與社區及村民的溝通渠道，共同舉辦社區活動，促進建設和諧社區。

Environmental, Social and Governance Report

環境、社會及管治報告

A. ENVIRONMENTAL ASPECTS

Aspect A1: Emissions

To demonstrate the Group's commitment to sustainable development and compliance with laws and regulations relating to environmental protection, the Group endeavors to minimise the environmental impact of the business activities and maintain green operations and green office practices.

Our business is mainly providing HVAC electrical and mechanical engineering (“**E&M engineering**”) services which focus on servicing new residential property development projects as a first-tier or second-tier subcontractor in Hong Kong. Our work performed as a first-tier subcontractor is mainly for overall project management and supervision of HVAC E&M engineering works conducted by us and/or our subcontractors to ensure their conformity to contractual specifications and requirements of the property developers while work performed as second-tier subcontractor is mainly responsible to execute installation work of HVAC system such as fixing of devices and connection of various pipe through our workers and subcontractor. Meanwhile, we delegate part of the installation process or overall installation works for part of the site areas to our subcontractors to assist us in completing on-site works. Thus, given the nature of our HVAC E&M engineering services that focus on project management and installation work, together with subcontracting practice, the Group poses less negative impact to the environment than most typical construction/engineering industries.

Our Group's operations in work sites are subject to certain environmental requirements pursuant to the laws in Hong Kong, such as Air Pollution Control Ordinance (Cap. 311 of the Laws of Hong Kong), Noise Control Ordinance (Cap. 400 of the Laws of Hong Kong) and Waste Disposal Ordinance (Cap. 354 of the Laws of Hong Kong). The Group has been in strict compliance with the above relevant laws and regulation in Hong Kong. We endeavour to minimise any adverse impact on the environment resulting from our business activities. In order to comply with the applicable environmental protection laws, we had implemented an environmental management system. Apart from following the environmental protection policies formulated and required by our customers, we have also established our environmental management policy to ensure proper management of environmental protection and compliance of environmental laws and regulations by both our employees and workers of the subcontractors on, among others, noise control and waste disposal.

A. 環境層面

層面 A1：排放物

為體現本集團對可持續發展的承諾及遵守有關環保的法律及法規，本集團盡力減少業務活動對環境的影響，並維持綠色營運及綠色辦公室措施。

我們的業務主要為提供暖通空調機電工程（「**機電工程**」）服務，以首層或次層分包商身份主力為香港新型住宅物業發展項目提供服務。我們作為首層分包商的職責主要為整體項目管理及監督由我們及／或分包商進行的暖通空調機電工程，以確保符合物業發展商的合約規範及要求，而作為次層分包商的工作則主要負責透過工人及分包商執行暖通空調系統安裝工程，例如固定裝置及連接多個喉管。同時，我們將一部分安裝工序或部分地盤的整項安裝工程外派予分包商，以協助我們完成施工。因此，鑑於我們暖通空調機電工程服務的性質集中於項目管理及安裝工作以及分包業務，本集團對環境造成的負面影響低於大部分典型建設／工程行業。

本集團於地盤的營運須根據香港法例遵守若干環境規定，例如香港法例第311章空氣污染管制條例、香港法例第400章噪音管制條例及香港法例第354章廢物處置條例。本集團嚴格遵守上述相關香港法律及法規。我們致力將業務活動對環境帶來的任何不利影響降至最低。為遵守適用環保法例，我們已推行環境管理制度。除遵循客戶訂定及要求的環保政策外，我們亦已制定環保管理政策，以確保僱員及分包商工人均妥善管理有關（其中包括）噪音管制及廢物處置方面的環保事宜，並遵守環境法律及法規。

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Such key measures and procedures concerning mainly noise pollution and waste control include, amongst other things:

Noise control

- Installation of acoustic barriers as required;
- Inspection and maintenance of all equipment before use for compliance of permitted noise level;
- Works to be undertaken in accordance with the permitted work hours as specified by each project.

Waste disposal

- Waste to be segregated into general wastes and construction wastes before transporting to landfills;
- The Company has established and maintain procedures designed to control risks arising from handling storage, use and disposal of substances hazardous to health and specific safety training has been conducted to relevant persons for handling the hazardous substance;
- The Company has also followed main-contractor's safety regulation on site basis and reviewed by the main-contractor on a regular period.

During the Reporting Period, there was no material breach of or non-compliance with the applicable laws and regulations related to environmental protection.

Regarding hazardous and non-hazardous wastes, solid wastes are separately stored and handled with the ledger for record. During the Reporting Period, the Group generated/consumed no significant hazardous and non-hazardous waste and water due to its business nature.

主要與噪音污染及廢物管制有關的重點措施及程序包括：

噪音管制

- 按規定安裝隔聲屏障；
- 於使用前對所有設備進行檢查及保養以符合獲准的噪音水平；
- 根據各項目指定的獲准工作時間進行工程。

廢物處置

- 於運送至堆填區前將廢物分類為一般廢物及建築廢料；
- 本公司已訂立及實施程序以控制因儲存、使用和處置對健康有害的物質而引致的風險，並為相關人士舉辦處置有害物質的特定安全培訓；
- 本公司亦已遵從總承建商對個別工地發出的安全規例，並由總承建商定期檢討。

於報告期間，並無嚴重違反或不遵守適用環保法律及法規的情況。

就有害及無害廢物而言，我們分開儲存及處理固體廢物，並以分類賬簿進行記錄。於報告期間，本集團並無因業務性質而產生／消耗大量有害及無害廢物及用水。

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Major air pollutants emission from vehicles during the Reporting Period and the corresponding period in 2019 are as follows:

於報告期間及二零一九年同期車輛產生的主要空氣污染物排放情況如下：

Air Pollutant Emission 空氣污染物排放情況			
Type of Air Pollutants 空氣污染物類型		Air Pollutant Emission (kg) 空氣污染物排放量(千克)	
		2020	2019
Sulphur dioxide	二氧化硫	0.34	0.33
Nitrogen oxides	氮氧化物	212.29	187.58
Particulate matter	微粒物質	20.32	17.88

The greenhouse gas (“GHG”) emission from the operation during the Reporting Period and the corresponding period in 2019 are set out below:

於報告期間及二零一九年同期，營運產生的溫室氣體(「溫室氣體」)排放情況如下：

GHG Emission 溫室氣體排放情況			
Type of GHG emissions 溫室氣體排放類型		Equivalent CO ₂ emission (kg) 二氧化碳排放物當量(千克)	
		2020	2019
Scope 1 Direct emissions	範圍1直接排放	61,506.06	59,613.40
Scope 2 Indirect emissions	範圍2間接排放	14,507.46	11,842.20
Total	總計	76,013.52	71,455.60
Intensity (kg/revenue HK\$'000)	密度(千克/千港元收入)	0.60	0.62

Note:

The calculation of the GHG gas is based on the “A Corporate Accounting and Reporting Standard” from The GHG Protocol.

Scope 1: Direct emissions from vehicles that are owned by the Group

Scope 2: Indirect emissions from the generation of purchased electricity consumed by the Group

Scope 3 is not disclosed as it is an optional disclosure and the corresponding emission is not controlled by the Group

附註：

溫室氣體根據溫室氣體盤查議定書「企業會計與報告標準」計算。

範圍1：本集團所擁有車輛的直接排放

範圍2：本集團所消耗外購電力產生的間接排放

範圍3並無披露，原因為其屬選擇性披露且相關排放並非由本集團控制

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Aspect A2: Use of Resources

The Group places high priority on the efficient use of resources. The major resources used by the Group are electricity, water, and paper. The Group strives to improve the efficient use of natural resources, such as minimising waste/emissions and implementing effective recycling program. Practical measures are implemented as follows:

Electricity

Electricity saving measures are encouraged that electrical appliances are required to be set as energy saving mode where possible. For computers, the idle automatically mode is 20 minutes or less. The room temperature should be set in a range from 20°C to 26°C. Also, power supply should be switched off when they are not in use. Preference will be given to office equipment with relatively high energy efficiency.

Energy consumption by the Group during the Reporting Period and the corresponding period in 2019 are set out below:

層面 A2：資源使用

本集團十分重視有效使用資源。本集團使用的主要資源為電力、水及紙張。本集團致力改善天然資源使用效率，例如盡量減少廢物／排放物，並實施有效的回收計劃。以下為已實施的實際措施：

電力

本集團鼓勵採取節電措施，電器需盡可能設置為節能模式。電腦的自動閒置模式設定為20分鐘或更短。室溫應設定在20°C至26°C的範圍內。此外，電源在不用時應關閉。本集團將優先選用能源效益較高的辦公室設備。

本集團於報告期間及二零一九年同期的能源消耗如下：

Energy Consumption 能源消耗		Energy consumed (kWh) 所耗能源(千瓦時)	
Type of energy 能源類型		2020	2019
Unleaded petrol	無鉛汽油	177,484.91	148,111.60
Diesel	柴油	46,068.81	55,680.00
Purchased electricity	外購電力	28,466.00	23,220.00
Total	總計	251,999.72	227,011.60
Energy intensity (kWh/revenue HK\$'000)	能源密度 (千瓦時／千港元收入)	1.98	1.98

Water

The impact of freshwater use is relatively insignificant for the Group. The Group did not encounter any problems in sourcing water that is fit for purpose.

水

使用淡水對本集團的影響相對較小。本集團在採購適用水方面並未遇到任何問題。

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Paper

Reduction in paper use indirectly reduces the overall GHG emission. The Group has been taking the following steps to reduce paper consumption:

- Reduce the use of paper by printing or photocopying on both sides of paper, where applicable;
- Encourage the employee to use suitable font size/shrinkage mode to minimise pages, if possible. Besides, electronic media is recommended for circulation/communication, to minimise using paper.

During the Reporting Period, the consumption of paper and packaging material was 1,443 kg and 19,500 pieces, respectively.

Aspect A3: The Environment and Natural Resources

The Group raises staff's awareness on environmental issues through education and training and enlist employees' support in improving the Group's performance, promote environmental awareness amongst the customers, business partners and shareholders and support community activities in relation to environmental protection and sustainability and evaluate regularly and monitor past and present business activities impacting health, safety and environmental matters. With the integration of policies mentioned in sections "Emissions" and "Use of Resource", the Group strives to minimise the impacts to the environment and natural resources.

B. SOCIAL ASPECTS

Aspect B1: Employment

We endeavour to use our best effort to attract and retain appropriate and suitable personnel to serve our Group. Our Group assesses the available human resources on a continuous basis and will determine whether additional personnel are required to cope with the business development of our Group. The Group's staff handbook sets out the our standards for compensation and dismissal, promotion and salary review, working hours, rest periods, equal opportunity and other benefits and welfare. The Group entered into separate labour contracts with each of our employees in accordance with the applicable labour laws of Hong Kong.

紙張

減少使用紙張可間接降低整體溫室氣體排放量。本集團一直採取以下措施減少用紙量：

- 於適當時透過雙面打印或複印減少紙張用量；
- 鼓勵員工盡可能使用合適的字體大小／縮印模式以減少頁數。此外亦推薦使用電子方式傳閱文件／溝通，以盡量減少紙張用量。

於報告期間，紙張及包裝材料的消耗量分別為1,443千克及19,500件。

層面A3：環境及天然資源

本集團透過教育及培訓提高員工對環境問題的意識、爭取員工支持本集團改善表現、提升客戶、業務夥伴及股東的環保意識、響應有關環保及可持續發展的社區活動，並定期評估及監督過去及現時影響健康、安全及環境事宜的業務活動。通過結合「排放物」及「資源使用」章節提及的政策，本集團致力減少對環境及自然資源的影響。

B. 社會層面

層面B1：僱傭

我們盡最大努力吸引及留聘適當及合適人才為本集團服務。本集團持續評估可用人力資源，並釐定是否需要增聘人手以配合本集團業務發展。本集團的員工手冊載列我們有關薪酬及解僱、晉升及薪酬檢討、工時、休假、平等機會以及其他待遇及福利的標準。本集團根據香港適用勞工法例與各名僱員訂立個別勞工合約。

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We generally recruit our employees through placing advertisements in the open market with reference to factors such as their experience, qualifications and expertise required for our business operations. They are normally subject to three months probation period starting on board. The remuneration package our Group offered to our employees includes salary, bonuses, other cash subsidies and Mandatory Provident Fund (“MPF”). In general, our Group determines employee salaries based on each employee’s qualifications, position and seniority. Our Group has designed an annual review system to assess the performance of our employees, which forms the basis of our decisions with respect to salary adjustments, bonuses and promotions. We believe that the above arrangement can maintain good relationship with our employee.

During the Reporting Period, there were no material non-compliances regarding employment brought against the Group or its employees.

Below is a detailed breakdown of our employees by gender, age group and employment category as at 31 December 2020:

我們一般透過於公開市場投放廣告招聘僱員，當中參照我們業務營運所需的經驗、資歷及專業知識等因素。僱員一般須自入職起接受三個月試用期。本集團向僱員提供的薪酬待遇包括薪金、花紅、其他現金補貼及強制性公積金（「強積金」）。本集團通常基於個別僱員的資歷、職位及年資釐定僱員薪金。本集團已制定年度審核體系，用作評估僱員表現並構成我們有關薪金調整、花紅及晉升決策的基準。我們相信，上述安排有助與僱員維持良好關係。

於報告期間，並無針對本集團或其僱員的重大違規僱傭情況。

於二零二零年十二月三十一日，按性別、年齡組別及僱傭類別劃分的僱員明細詳述如下：

		Number of staff 員工人數	% of Total 佔總人數百分比
By Gender	按性別		
Male	男性	70	85
Female	女性	12	15
Total	總計	82	100
By age group	按年齡組別		
30 or below	30歲或以下	26	32
31-40	31-40歲	29	35
41-50	41-50歲	9	11
51 or above	51歲或以上	18	22
Total	總計	82	100
By employment category	按僱傭類別		
Senior management	高級管理	7	9
Middle management	中層管理	15	18
Normal	一般	60	73
Total	總計	82	100

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Below is a detailed breakdown of our employee turnover rate by gender and age group during the Reporting Period:

於報告期間，按性別及年齡組別劃分的僱員流失率明細詳述如下：

		% of total 佔總人數百分比
Turnover rate by gender		
按性別的流失率		
Male	男性	79
Female	女性	32
Turnover rate by age group		
按年齡組別的流失率		
30 or below	30歲或以下	133
31-40	31-40歲	41
41-50	41-50歲	50
51 or above	51歲或以上	54

Aspect B2: Health and Safety

We place emphasis on occupational health and work safety during the delivery of our services as it is our concern not to put our employees, our subcontractors and the general public in hazards. Insurance policies purchased can cover and protect our employees in the office and construction site. We have also adopted an occupational health and safety manual as required by relevant occupational health and safety laws, rules and regulations under the supervision of our project directors.

Our key occupational health and work safety measures are set out below:

- Effective promotion and communication of safety procedures are maintained through, among others, establishing safety bulletin and detailed record of accident statistics, holding regular internal and external safety meetings, documenting safety measures and issues identified for each project by preparing safety reports and training records;
- We regularly attend safety training organised by the main contractors of the projects, typically covering safety procedures for performing different types of work, firstaid training, safety procedures for emergency and duties and procedures for reporting hazards, incidents, accidents and diseases, and good housekeeping of workplaces;

層面 B2：健康與安全

我們重視提供服務時的職業健康及工作安全，以免令僱員、分包商及普羅大眾面對危險。我們投購的保險之政策可保障及保護辦公室及地盤的僱員。我們亦已遵照相關職業健康及安全法律、規則及法規的規定採納職業健康及安全指引，並由項目總監負責監督。

以下載列我們主要的職業健康及工作安全措施：

- 透過(其中包括)設立安全公告及詳盡的意外統計記錄、定期舉行內部及外部安全會議，並通過編製安全報告及培訓記錄記下各個項目的安全措施及所發現的問題，從而有效推廣及宣揚安全程序；
- 我們定期參加項目總承建商舉辦的安全培訓，一般涵蓋進行不同類型工作的安全程序、急救培訓、緊急情況的安全程序以及匯報災患、事故、意外及疾病與妥善管理工地的職責及程序；

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- All workers on site, including subcontractors' employees, are required to follow the general safety rules adopted by the main contractor of the relevant project which are communicated to the workers before they commence work and posted on prominent notice boards on site. Workers who breach any such rules will be subject to internal disciplinary actions;
- We designate a member of the project team who have the relevant qualifications as our safety supervisor for each of our projects. Risk assessments are generally conducted by the relevant safety supervisor to identify the potential hazards and accidents and provide suggestion on proper preventive measures prior to commencement of works;
- Site inspections are carried out at least once every two weeks by our project director to ensure strict compliance with the statutory occupational health and safety laws, rules and regulations;
- Specific safety measures in relation to, among others, emergency, working at height, safe operation of machinery and reporting of hazards and accidents are communicated with workers and documented in details.
- 所有地盤工人(包括分包商僱員)均須遵從相關項目總承建商所採納的一般安全規則，有關規則會於施工前知會工人，並張貼在地盤顯眼位置的告示板上。違反任何有關規則的工人將受到內部紀律處分；
- 我們指派項目團隊內擁有相關資格的成員作為各個項目的安全督導員。有關安全督導員一般負責進行風險評估，以識別潛在災患及意外，並於施工前就適當預防措施提供建議；
- 項目總監最少每兩週實地巡視一次，以確保嚴格遵守法定職業健康及安全法律、規則及法規；
- 知會工人並詳盡記錄有關(其中包括)緊急情況、高空工作、安全操作機械以及匯報災患及意外的特定安全措施。

During the Reporting Period, there were no cases of work-related injuries. There were no non-compliance cases noted in relation to laws and regulations for health and safety.

於報告期間並無工傷個案，亦無發現違反健康及安全法律及法規的情況。

Aspect B3: Development and Training

The Group recognises the importance of training for the development of our employees as well as our Group. We provide various types of trainings to our employees, including those on occupational health and safety in relation to our work as mentioned in aspect "B2: Health and Safety" in this Report. Such trainings include our internal training as well as courses organised by external parties such as the Construction Industry Council in Hong Kong and the Occupational Safety and Health Council in Hong Kong. We believe it is a win-win approach for achieving both employee and corporate goals as a whole.

層面 B3：發展及培訓

本集團深明培訓對我們僱員及本集團發展的重要性。我們為僱員提供各類培訓，包括本報告層面「B2：健康與安全」所述有關我們工程的職業健康及安全培訓。有關培訓包括內部培訓以及香港建造業議會及香港職業安全健康局等外界機構組織的課程。我們相信，此舉乃實現員工及企業整體目標的雙贏方式。

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Below is a detailed breakdown of the percentage of trained employees by gender and employment category during the Reporting Period:

於報告期間，按性別及僱傭類別劃分的受訓僱員百分比明細詳述如下：

		% of total 佔總人數百分比
By Gender		
Male	按性別 男性	26
Female	女性	-
% of particular category 佔特定類別的百分比		
Employee trained by employment category		
Senior management	按僱傭類別受訓的僱員 高級管理	86
Middle management	中層管理	40
General	一般	3

The average training hours for employees by gender and employment category during the Reporting Period are as follows:

於報告期間，按性別及僱傭類別劃分的僱員平均受訓時數如下：

		Hours per employee 每名僱員時數
By Gender		
Male	按性別 男性	1.05
Female	女性	-
Training hour by employment category		
Senior management	按僱傭類別的受訓時數 高級管理	6.21
Middle management	中層管理	0.93
General	一般	0.27

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Aspect B4: Labour Standards

The Group is fully aware that child labour and forced labour violate fundamental human rights and also pose threat to sustainable social and economic development. The Group strictly complies with the Employment Ordinance and other relevant labour laws and regulations in Hong Kong. The Group prohibits the use of child labour and forced labour. Employment contracts and other records, documenting all relevant details of the employees (including age) are maintained properly for verification by relevant statutory body upon request.

During the Reporting Period, the Group has complied with policies and relevant laws and regulations regarding prevention of child labour or forced labour.

Aspect B5: Supply Chain Management

The Group works closely with its subcontractors and suppliers who are committed to high quality, environmental, health and safety standards. Policies and procedures for selection and evaluation of subcontractors and suppliers are established for staff to follow. New subcontractors and suppliers are accessed with established criteria for comparison purpose. We carefully evaluate the performance of our subcontractors and suppliers and select them based on a range of factors that are stated in the relevant policies and procedures. We maintain a list of approved subcontractors and suppliers which is updated according to our assessment of their performance on a continuous basis.

Thus, we believe there are no significant environmental and social risks for our management decision on supply chain management.

Aspect B6: Product Responsibility

Quality control on projects

The Group is liable for the works carried out by us and our subcontractors. We ensure that each project is completed in accordance with the specifications set out for the project. Our project directors closely monitor the progress of each project to ensure that our services (i) meet our customer's requirements; (ii) are completed within the time stipulated in the contract and the budget allocated for the project; and (iii) comply with all relevant rules and regulations. Our project directors will monitor overall work quality and project progress and perform on-site inspections and supervise site workers regularly. Our project directors will timely inform our executive Directors of the project status and any quality issues arising from project execution.

層面 B4：勞工準則

本集團深知童工及強迫勞工侵犯基本人權，亦對可持續社會及經濟發展構成威脅。本集團嚴格遵守香港僱傭條例及其他有關勞工法律及法規。本集團禁止僱用童工及強迫勞工，並妥善保存記錄僱員所有相關詳情（包括年齡）的僱傭合約及其他記錄，按要求供有關法定機構核實。

於報告期間，本集團已遵守有關防止童工或強迫勞工的政策及相關法律及法規。

層面 B5：供應鏈管理

本集團與分包商及供應商緊密合作，彼等致力於維持高水平的質量、環境、健康及安全標準。我們制定選取及評估分包商及供應商的政策及程序以供員工遵守，按既定準則評估新分包商及供應商以進行比較。我們謹慎評估分包商及供應商的表現，並按照相關政策及程序列明的一系列因素作出選擇。我們編製的核准分包商及供應商清單會根據對彼等表現的評估而持續更新。

因此，我們相信供應鏈管理的管理決策並無重大環境及社會風險。

層面 B6：產品責任

項目質量監控

本集團須為我們及分包商進行的工程負責。我們保證根據項目所訂明的規格完成各項目。項目總監密切監察各個項目的進度，以確保我們的服務(i)符合客戶的要求；(ii)在合約訂明的時限及項目獲分配的預算內完成；及(iii)遵守所有相關規則及法規。項目總監將監察整體工程質量及項目進度，定期視察工地並監督地盤工人。項目總監將及時知會執行董事有關項目狀況及項目執行過程中產生的任何質量問題。

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Materials and consumables

We closely monitor the quality of materials and consumables we purchase. Our procurement staff will ensure that they are sourced from our approved list of suppliers. We conduct quality control checking on HVAC systems and other types of materials and consumables we procured prior to applying them for installation to ensure the quality of the materials and consumables used in our project. Such quality control checking typically involves: (i) whether the quantity is correct; (ii) whether there is any observable defect; and (iii) whether it functions normally. Any defective products or products that fall short of the product specifications would be returned to the suppliers for replacement. Our customers would also inspect the materials used by us at work sites and verify the specifications from time to time.

Subcontractors and workers

We may be liable to our customers for the performance of our subcontractors and we may also be liable to any potential employee compensation claims and personal injuries claims made by our or our subcontractors' employees arising from work injuries that may happen from time to time. In order to ensure that our subcontractors comply with the contractual requirements and the relevant laws and regulations, we require our subcontractors to follow our internal control measures in relation to quality control, safety and environmental compliance. Our project directors conduct regular site inspections to ensure general compliance by our own workers as well as our subcontractors in quality, safety and environmental requirements. During project implementation, our project team regularly meets with our subcontractors and closely monitors their work progress and performance as well as their compliance with our safety measures and quality standards.

物料及耗材

我們密切監察所採購物料及耗材的質量。我們的採購員將確保從核准供應商名單作出採購。為確保項目所用物料及耗材的質量，我們會於安裝前對採購的暖通空調系統以及其他類型的物料及耗材進行質量監控查驗。質量監控查驗工作一般針對：(i)數量是否正確；(ii)有否存在任何可見缺陷；及(iii)能否正常運作。任何有缺陷的產品或不符合產品規格的產品將退還供應商更換。客戶亦將不時於施工現場檢查我們所使用的物料及核實其規格。

分包商及工人

我們可能須就分包商的表現對客戶負責，亦可能須就本身僱員或分包商僱員不時因工傷而提出的任何潛在僱員賠償申索及人身傷害申索負責。為確保分包商遵守合約規定以及相關法律及規例，我們要求分包商遵循我們有關質量監控、安全及環境合規的內部監控措施。我們的項目總監定期視察現場以確保我們的工人及分包商全面遵守質量、安全及環境規定。項目施工期間，我們的項目團隊與分包商定期會面，並密切監察其工程進度及表現以及彼等遵守安全措施及質量標準的情況。

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In order to achieve high quality in each aspects of our operation, we rely on our management team which has extensive industry knowledge and project experience in the HVAC engineering and services market in Hong Kong. Our members of senior management have over 20 years of experience in the HVAC engineering and services market. Their experience and extensive knowledge in this market enable our Group to enjoy in-depth understanding of the local market dynamism and industry practice. Our technical team, in particular, our project directors who are assisted by a team of experienced project management staff, have over 10 years of experience in the E&M engineering works industry. Our Directors and senior management possess substantial experience, industry insight, technical skills and knowledge and project management experiences to lead and execute high quality works for sizeable projects with stringent project requirements, which serve as our major competitive edge over other market players, bringing custom knowledge and commitment to quality have been and will continue to be our Group's valuable assets and strive our Group towards greater success.

For our quality control measure over our subcontractors and suppliers, please refer to aspect "B5: Supply Chain Management" in this Report for further details.

During the Reporting Period, there were no disputes between our Group and our customers in respect of the quality of work performed by us or our subcontractors.

我們依賴於香港暖通空調工程及服務市場累積豐富行業知識及項目經驗的管理團隊達致各方面的優質營運。我們的高級管理人員於暖通空調工程及服務市場擁有逾20年經驗。彼等的市場經驗及豐富知識有助本集團深入了解本地市場趨勢及行業慣例。我們的技術團隊（特別是得到多名資深項目管理人員協助的項目總監）於機電工程業積逾10年經驗。我們的董事及高級管理人員擁有豐富經驗、行業洞察力、技術技能與知識及項目管理經驗，足以領導及執行大型項目具備嚴格要求的高質素工程，並構成我們優於其他市場同業的主要競爭優勢，而我們對行業知識及質量的承諾一直並將繼續構成本集團的寶貴資產，有助帶領本集團取得更大成就。

有關我們對分包商及供應商採取的質量監控措施詳情，請參閱本報告層面「B5：供應鏈管理」。

於報告期間，本集團與客戶之間並無發生有關我們或分包商所進行工程質量的糾紛。

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Data protection

Employees are generally required to follow the confidentiality clause as stated in the staff handbook and employment contract, which requesting employees not to disclose any trade secret or other confidential information concerning the business or affairs of our Group except for benefit of the Group with further authorization.

Aspect B7: Anti-Corruption

To ensure operation efficiency and employees' development in a fair and honest working environment, the Group has formulated whistleblowing policy to avoid suspected corruption and provided channel such as by letter, meeting, email or phone call for employees to report suspected corruption. If there are any suspected case related to corruption, employees are encouraged to report the related cases through the mentioned channels. All these practical actions not only win the trust of customers, but also enhance the sense of belonging and fair play among our employees.

The Group has been in strict compliance with law and regulation related to anti-corruption. During the Reporting Period, there was no any legal case regarding corrupt practices brought against the Group or its employees.

Aspect B8: Community Investment

As a socially responsible company, the Group is committed to understanding the needs of the communities in which we operate. The Group strives to develop long-term relationship with our stakeholders and seek to make contributions to programmes that have a positive impact on community development.

During the Reporting Period, the Group organized annual dinner to share the fruitful result of the Group with our customers, subcontractors, suppliers and employees in the amount of approximately HK\$560,000 (2019: HK\$375,000). Besides, the Group has also made donation of HK\$179,000 to certain local charitable organizations in order to support the sustainable development of the community (2019: HK\$88,000).

資料保護

僱員通常須遵守員工手冊及僱傭合約所載的保密條款，當中禁止僱員披露有關本集團業務或事務的任何商業機密或其他機密資料，惟為本集團利益並獲得進一步授權者除外。

層面B7：反貪污

為確保營運效率及僱員可於公平廉潔之工作環境中發展，本集團制定舉報政策，避免涉嫌貪污的情況，並為員工提供舉報涉嫌貪污的渠道，包括通過信函、會議、電郵或電話等方式。倘有任何涉及疑似貪污的情況，僱員應通過上述渠道報告。所有該等實際行動不僅贏得客戶的信任，亦增強僱員的歸屬感及促進公平作業。

本集團一直嚴格遵守有關反貪污的法律及法規。於報告期間，並無針對本集團或其僱員提出的任何貪污法律訴訟。

層面B8：社區投資

作為一間對社會負責的公司，本集團致力了解我們營運所在社區的需要。本集團努力與持份者發展長期關係，並竭力為推動社區發展的項目作出貢獻。

於報告期間，本集團支付約560,000港元（二零一九年：375,000港元）舉辦年度聚餐，與客戶、分包商、供應商及僱員分享本集團的豐碩成果。此外，本集團亦向本地若干慈善組織捐款179,000港元，以支持社區的可持續發展（二零一九年：88,000港元）。

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THE STOCK EXCHANGE OF HONG KONG LIMITED'S ENVIRONMENTAL, SOCIAL AND GOVERNANCE REPORTING GUIDE

香港聯合交易所有限公司《環境、社會及管治報告指引》

Subject areas, aspects, general disclosures and KPIs 主要範疇、層面、一般披露及關鍵績效指標	Section 章節	Page 頁次
Environmental 環境		
Aspect A1: Emissions 層面 A1：排放物		
General Disclosure 一般披露	<p>Information on:</p> <p>(a) the policies; and</p> <p>(b) compliance with relevant laws and regulations that have a significant impact on the issuer,</p> <p>relating to air and greenhouse gas emissions, discharges into water and land, and generation of hazardous and non-hazardous waste.</p> <p>有關：</p> <p>(a) 政策；及</p> <p>(b) 遵守對發行人有重大影響的相關法律及規例的資料。</p> <p>有關廢氣及溫室氣體排放、向水及土地的排污、有害及無害廢棄物的產生。</p>	<p>“Emissions” 「排放物」 37–38</p>
KPI A1.1 關鍵績效指標 A1.1	<p>The types of emissions and respective emissions data.</p> <p>排放物種類及相關排放數據。</p>	<p>“Emissions” 「排放物」 39</p>

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KPI A1.2 關鍵績效指標 A1.2	Greenhouse gas emissions in total (in kg) and, where appropriate, intensity (e.g. per unit of production volume, per facility). 溫室氣體總排放量(以千克計算)及(如適用)密度(如以每產量單位、每項設施計算)。	"Emissions" 「排放物」 39
KPI A1.3 關鍵績效指標 A1.3	Total hazardous waste produced and, where appropriate, intensity (e.g. per unit of production volume, per facility). 所產生有害廢棄物總量及(如適用)密度(如以每產量單位、每項設施計算)。	"Emissions" 「排放物」 38
KPI A1.4 關鍵績效指標 A1.4	Total non-hazardous waste produced (in tonnes) and, where appropriate, intensity (e.g. per unit of production volume, per facility). 所產生無害廢棄物總量(以噸計算)及(如適用)密度(如以每產量單位、每項設施計算)。	"Emissions" 「排放物」 38
KPI A1.5 關鍵績效指標 A1.5	Description of measures to mitigate emissions and results achieved. 描述減低排放量的措施及所得成果。	"Emissions" 「排放物」 38
KPI A1.6 關鍵績效指標 A1.6	Description of how hazardous and non-hazardous wastes are handled, reduction initiatives and results achieved. 描述處理有害及無害廢棄物的方法、減低產生量的措施及所得成果。	"Emissions" 「排放物」 38
Aspect A2: Use of Resources 層面 A2：資源使用		
General Disclosure 一般披露	Policies on the efficient use of resources, including energy, water and other raw materials. 有效使用資源(包括能源、水及其他原材料)的政策。	"Use of Resources" 「資源使用」 40-41

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KPI A2.1 關鍵績效指標 A2.1	Direct and/or indirect energy consumption by type (e.g. electricity, gas or oil) in total (kWh) and intensity (e.g. per unit of production volume, per facility). 按類型劃分的直接及／或間接能源(如電、氣或油)總耗量(以千瓦時計算)及密度(如以每產量單位、每項設施計算)。	“Use of Resources” 「資源使用」 40
KPI A2.2 關鍵績效指標 A2.2	Water consumption in total and, where appropriate intensity (e.g. per unit of production volume, per facility). 總耗水量及(如適用)密度(如以每產量單位、每項設施計算)。	“Use of Resources” 「資源使用」 40
KPI A2.3 關鍵績效指標 A2.3	Description of energy use efficiency initiatives and results achieved. 描述能源使用效益計劃及所得成果。	“Use of Resources” 「資源使用」 40
KPI A2.4 關鍵績效指標 A2.4	Description of whether there is any issue in sourcing water that is fit for purpose, water efficiency initiatives and results achieved. 描述求取適用水源上可有任何問題，以及提升用水效益計劃及所得成果。	“Use of Resources” 「資源使用」 40
KPI A2.5 關鍵績效指標 A2.5	Total packaging material used for finished products (in kg) and, if applicable, with reference to per unit produced. 製成品所用包裝材料的總量(以千克計算)及(如適用)每生產單位估量。	“Use of Resources” 「資源使用」 41

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Aspect A3: The Environment and Natural Resources			
層面 A3：環境及天然資源			
General Disclosure 一般披露	Policies on minimizing the issuer's significant impact on the environment and natural resources. 減低發行人對環境及天然資源造成重大影響的政策。	"The Environment and Natural Resources" 「環境及天然資源」	41
KPI A3.1 關鍵績效指標 A3.1	Description of the significant impacts of activities on the environment and natural resources and the actions taken to manage them. 描述業務活動對環境及天然資源的重大影響及已採取管理有關影響的行動。	"Emissions" and "Use of Resources" 「排放物」及「資源使用」	41
Social (Note)			
社會(附註)			
Employment and Labour Practices			
僱傭及勞工常規			
Aspect B1: Employment			
層面 B1：僱傭			
General Disclosure 一般披露	Information on: (a) the policies; and (b) compliance with relevant laws and regulations that have a significant impact on the issuer. relating to compensation and dismissal, recruitment and promotion, working hours, rest periods, equal opportunity, diversity, anti-discrimination and other benefits and welfare. 有關： (a) 政策資料；及 (b) 遵守對發行人有重大影響的相關法律及規例的資料。 有關薪酬及解僱、招聘及晉升、工作時數、假期、平等機會、多元化、反歧視以及其他待遇及福利的：	"Employment" 「僱傭」	41-42

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Aspect B2: Health and Safety 層面 B2：健康與安全		
General Disclosure 一般披露	<p>Information on:</p> <p>(a) the policies; and</p> <p>(b) compliance with relevant laws and regulations that have a significant impact on the issuer,</p> <p>relating to providing a safe working environment and protecting employees from occupational hazards:</p> <p>有關：</p> <p>(a) 政策資料；及</p> <p>(b) 遵守對發行人有重大影響的相關法律及規例的資料。</p> <p>有關提供安全工作環境及保障僱員避免職業性危害的：</p>	<p>“Health and Safety” 「健康與安全」</p> <p>43–44</p>
Aspect B3: Development and Training 層面 B3：發展及培訓		
General Disclosure 一般披露	<p>Policies on improving employees’ knowledge and skills for discharging duties at work.</p> <p>Description of training activities.</p> <p>有關提升僱員履行工作職責的知識及技能的政策。描述培訓活動。</p>	<p>“Development and Training” 「發展及培訓」</p> <p>44</p>

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Aspect B4: Labour Standards 層面 B4：勞工準則	“Labour Standards” 「勞工準則」	46
<p>General Disclosure 一般披露</p> <p>Information on:</p> <p>(a) the policies; and</p> <p>(b) compliance with relevant laws and regulations that have a significant impact on the issuer,</p> <p>relating to preventing child and forced labour.</p> <p>有關：</p> <p>(a) 政策資料；及</p> <p>(b) 遵守對發行人有重大影響的相關法律及規例的資料。</p> <p>有關防止童工或強制勞動的：</p>		
Operating Practices 營運慣例		
Aspect B5: Supply Chain Management 層面 B5：供應鏈管理	“Supply Chain Management” 「供應鏈管理」	46
<p>General Disclosure 一般披露</p> <p>Policies on managing environmental and social risks of the supply chain 管理供應鏈的環境及社會風險政策。</p>		

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Aspect B6: Product Responsibility

層面 B6：產品責任

General Disclosure

一般披露

Information on:

- (a) the policies; and
- (b) compliance with relevant laws and regulations that have a significant impact on the issuer,

relating to health and safety, advertising, labeling and privacy matters relating to products and services provided and methods of redress.

有關：

- (a) 政策資料；及
- (b) 遵守對發行人有重大影響的相關法律及規例的資料。

有關所提供產品和服務的健康與安全、宣傳、標籤及私隱事宜以及補救方法的：

“Product
Responsibility”
「產品責任」

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Subject areas, aspects, general disclosures and KPIs 主要範疇、層面、一般披露及關鍵績效指標	Section 章節	Page 頁次
Aspect B7: Anti-corruption 層面 B7：反貪污		
General Disclosure 一般披露	<p>Information on:</p> <p>(a) the policies; and</p> <p>(b) compliance with relevant laws and regulations that have a significant impact on the issuer,</p> <p>relating to bribery, extortion, fraud and money laundering.</p> <p>有關：</p> <p>(a) 政策資料；及</p> <p>(b) 遵守對發行人有重大影響的相關法律及規例的資料。</p> <p>有關防止賄賂、勒索、欺詐及清洗黑錢的：</p>	<p>“Anti- Corruption” 「反貪污」</p> <p>49</p>
Community 社區		
Aspect B8: Community Investment 層面 B8：社區投資		
General Disclosure 一般披露	<p>Policies on community engagement to understand the needs of the communities where the issuer operates and to ensure its activities take into consideration the communities’ interests.</p> <p>有關以社區參與來了解發行人營運所在的社區需要和確保其業務活動會考慮社區利益的政策。</p>	<p>“Community Investment” 「社區投資」</p> <p>49</p>

Note: Pursuant to Appendix 27 of the Listing Rules, KPIs in this section are recommended disclosures only.

附註：根據上市規則附錄 27，本節關鍵績效指標僅屬建議披露項目。

Corporate Governance Report 企業管治報告

CORPORATE GOVERNANCE PRACTICES

The Board has been adamant in upholding high standards of corporate governance to maximize operational efficiency, corporate values and shareholder returns. The Company has adopted and applied the principals of the code provisions of the Corporate Governance Code (the “CG Code”) as set out in Appendix 14 to the Listing Rules. The Company will continue to upgrade internal control system, strengthen risk control management and reinforce the corporate governance structure.

The Company has complied with the code provisions and, where appropriate, the applicable recommended best practices set out in the CG Code throughout the year ended 31 December 2020.

DIRECTORS’ SECURITIES TRANSACTIONS

The Company has adopted the Model Code as set out in Appendix 10 to the Listing Rules as its code of conduct regarding Directors’ securities transactions.

The Company has made specific enquiry to all Directors regarding the compliance with the Model Code. All Directors confirmed that they have complied with the required standard set out in the Model Code throughout the year ended 31 December 2020.

BOARD OF DIRECTORS

Board Composition

During the year ended 31 December 2020 and up to the date of this report, the Board comprises:

Executive Directors

Mr. CHEUNG Yuen Tung (*Chairman*)
Mr. CHEUNG Yuen Chau

Independent non-executive Directors

Mr. PANG Kam Fai, Dickson
Mr. LAU Yu Ching
Mr. LAW Chung Lam, Nelson

The Board’s composition demonstrates a balance of core competence with regard to the business of the Group so as to provide effective leadership and the requisite expertise to the Group. The executive Directors and senior management of the Company have extensive management experience in the Company’s business.

企業管治常規

董事會一直致力維持優良的企業管治標準，藉此提高營運效率、企業價值及股東回報。本公司已採納及應用上市規則附錄14所載企業管治守則（「企業管治守則」）守則條文的原則。本公司將持續提升內部監控系統、加強風險控制管理及鞏固企業管治架構。

截至二零二零年十二月三十一日止整個年度，本公司一直遵守企業管治守則所載守則條文及（倘適用）適用的建議最佳常規。

董事的證券交易

本公司已採納上市規則附錄10所載標準守則作為其有關董事證券交易的行為守則。

本公司已就遵守標準守則的情況向全體董事作出特定查詢。全體董事均確認彼等於截至二零二零年十二月三十一日止整個年度內一直遵守標準守則所載的規定標準。

董事會

董事會成員

截至二零二零年十二月三十一日止年度及直至本報告日期，董事會包括：

執行董事

張元通先生（主席）
張元秋先生

獨立非執行董事

彭錦輝先生
劉裕正先生
羅頌霖先生

董事會成員顯示本集團業務的核心競爭力均衡，為本集團提供有效領導及所需專才。執行董事及本公司高級管理人員於本公司業務方面擁有豐富的管理經驗。

Corporate Governance Report

企業管治報告

The biographical details of the Directors and senior management of the Company are set out in the section headed “Biographies of Directors and Senior Management” on pages 16 to 21 of this annual report, which demonstrate a diversity of skills, expertise, experience and qualifications.

Board Responsibilities

The Board is responsible for leadership and control of the Group, is entrusted with the responsibility to supervise the overall management of the business, including establishing and overseeing the Group’s strategic development, business plans’ financial objectives, capital investment proposals, and assumes the responsibilities of corporate governance of the Group. The Board has delegated the authority and responsibility for implementing its business strategies and managing the daily operations of the Group’s business to the executive Directors and members of senior management.

Chairman and Chief Executive

Code provision A.2.1 of the CG Code requires that the responsibilities between the chairman and the chief executive officer should be segregated.

The two positions are held separately by two individuals to ensure their respective independence, accountability and responsibility. Mr. CHEUNG Yuen Tung (“**Mr. Tony Cheung**”) is the chairman of the Board and Mr. CHEUNG Yuen Chau (“**Mr. Gary Cheung**”) is the chief executive officer of the Company. Mr. Tony Cheung is in charge of the management of the Board and strategic planning of the Group. Mr. Gary Cheung is responsible for the day-to-day management of the Group’s business. The Company considered that the division of responsibilities between the chairman and chief executive officer is clearly established.

Board Meetings

The Board meets approximately quarterly and on other occasions when warranted by circumstances. During the year ended 31 December 2020, the Board held four meetings. Notice for regular Board meetings are given to each Director at least fourteen days prior to the meeting whereby the Directors can put forward their proposed items into the agenda. The agenda and the relevant Board papers are then circulated to the Directors three days before the Board meeting in order to enable the Directors to make informed decisions. For other Board meetings, reasonable notices are given.

董事及本公司高級管理人員的履歷詳情載於本年報第16至21頁「董事及高級管理人員履歷」一節，當中載列彼等的多元化技能、專業知識、經驗及資格。

董事會職責

董事會負責領導及控制本集團，並監督業務的整體管理，包括制定及監察本集團策略發展、業務規劃、財務目標、資本投資提案，亦負責本集團的企業管治。董事會向執行董事及高級管理人員授予權力及職責，以實施業務策略及管理本集團業務的日常營運。

主席及行政總裁

企業管治守則守則條文A.2.1規定，主席及行政總裁的職責須予區分。

該兩個職位分別由兩名人士擔任以確保彼等各自的獨立性、問責性及職責。主席張元通先生（「張元通先生」）為董事會主席，而張元秋先生（「張元秋先生」）為本公司行政總裁。張元通先生負責管理董事會及本集團的策略部署。張元秋先生負責本集團業務的日常管理工作。本公司認為主席及行政總裁的職責已有清晰劃分。

董事會會議

董事會大約每季及於有需要的其他情況下舉行會議。截至二零二零年十二月三十一日止年度，董事會共舉行四次會議。本公司會在會議舉行前最少十四日向各董事發出定期董事會會議通告，而董事可將其建議項目加入會議議程。會議議程及有關董事會會議文件將在董事會會議舉行前三日供董事傳閱，以便董事在會上作出知情決定。其他董事會會議則會發出合理通知。

Corporate Governance Report

企業管治報告

In addition to regular Board meetings, under code provision A.2.7 of the Listing Rules, the chairman should at least annually hold meetings with the non-executive Directors (including independent non-executive Directors) without the executive Directors present (the “**Chairman and Non-executive Directors Meeting**”). During the year, one Chairman and Non-executive Directors Meeting was held.

Number of meetings and Director’s attendance

Details of the Directors’ attendance at the meetings of the Board, the audit committee, the remuneration committee, the nomination committee and the Chairman and Non-executive Directors Meeting held during the year are set out below:

除定期董事會會議外，根據上市規則守則條文A.2.7，主席應至少每年於執行董事避席的情況下與非執行董事(包括獨立非執行董事)舉行會議(「**主席與非執行董事會議**」)。年內，本公司共舉行一次主席與非執行董事會議。

會議次數及董事出席情況

董事於年內所舉行的董事會、審核委員會、薪酬委員會、提名委員會及主席與非執行董事會議的出席情況載列如下：

		Board Meeting 董事會會議	Audit Committee Meeting 審核委員會會議	Remuneration Committee Meeting 薪酬委員會會議	Nomination Committee Meeting 提名委員會會議	Chairman and Non-executive Directors Meeting 主席與非執行董事會議
Executive Directors	執行董事					
Mr. CHEUNG Yuen Tung	張元通先生	4/4	N/A 不適用	N/A 不適用	N/A 不適用	1/1
Mr. CHEUNG Yuen Chau	張元秋先生	4/4	N/A 不適用	N/A 不適用	N/A 不適用	N/A 不適用
Independent non-executive Directors	獨立非執行董事					
Mr. PANG Kam Fai, Dickson	彭錦輝先生	4/4	2/2	1/1	1/1	1/1
Mr. LAU Yu Ching	劉裕正先生	4/4	2/2	1/1	1/1	1/1
Mr. LAW Chung Lam, Nelson	羅頌霖先生	4/4	2/2	1/1	1/1	1/1

Relationship amongst Directors

Save for (i) Mr. Tony Cheung is the brother of Mr. Gary Cheung and (ii) on 12 March 2018, Mr. Tony Cheung and Mr. Gary Cheung entered into the concert party deed to acknowledge and confirm, among other things, that they are parties acting in concert; the Board members have no financial, business, family or other material/relevant relationships with each other.

董事之間的關係

除(i)張元通先生為張元秋先生的胞兄及(ii)於二零一八年三月十二日，張元通先生及張元秋先生訂立一致行動人士契據，以承認及確認(其中包括)彼等為一致行動人士外，董事會成員之間並無財務、業務、家庭或其他重大／相關關係。

Independent non-executive Directors

The independent non-executive Directors are appointed for a specific term. Pursuant to the Company’s Articles of Association, one-third of the Directors (including independent non-executive Directors) are subject to retirement by rotation and re-election at the annual general meeting at least once every three years.

獨立非執行董事

獨立非執行董事設有固定任期。根據本公司的組織章程細則，三分之一董事(包括獨立非執行董事)須至少每三年於股東週年大會上輪席退任及重選連任一次。

Corporate Governance Report

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Independence of Independent non-executive Directors

In determining the independence of the independent non-executive Directors, the Board follows the guidelines as set out in the Rule 3.13 of the Listing Rules. The Company has received annual confirmation of independence pursuant to Rule 3.13 of the Listing Rules from each of the independent non-executive Directors and concluded that all independent non-executive Directors are independent.

Continuous Professional Development of Directors

Each Director receives a comprehensive, formal and tailored induction package to ensure that he understands the business and operations of the Group and is sufficiently aware of his responsibility and obligation under the Listing Rules and relevant regulatory requirements.

The Directors are kept informed on the developments of the statutory and regulatory regime, and the changes in the business markets so as to facilitate them to fulfil their responsibilities and obligations under the Listing Rules and relevant statutory requirements. Continuing briefings and professional development for Directors will be arranged by the Company when considered necessary.

During the year ended 31 December 2020, according to the records provided by the Directors, the individual training record of each Director received for the year is summarised below:

獨立非執行董事的獨立性

於釐定獨立非執行董事的獨立性時，董事會遵從上市規則第3.13條所載列的指引。本公司已接獲各獨立非執行董事根據上市規則第3.13條發出的年度獨立性確認，並認為所有獨立非執行董事均為獨立人士。

董事持續專業發展

各董事將獲全面、正式及度身訂造的就職安排，藉此確保彼等充分了解本集團的業務及運作，以及於上市規則及相關監管規定下的職責及責任。

董事獲告知法定及監管制度的最新發展以及商業市場的變動，從而協助彼等履行上市規則及相關法定規定下的職責及責任。本公司會於認為必要時持續為董事安排簡報會及專業發展活動。

截至二零二零年十二月三十一日止年度，根據董事提供的記錄，各董事於年內接受的個別培訓記錄概要如下：

		Attending training courses/seminars/reading materials relevant to the director's duties 出席與董事職責有關的培訓課程／研討會／閱讀材料
Mr. CHEUNG Yuen Tung	張元通先生	✓
Mr. CHEUNG Yuen Chau	張元秋先生	✓
Mr. PANG Kam Fai, Dickson	彭錦輝先生	✓
Mr. LAU Yu Ching	劉裕正先生	✓
Mr. LAW Chung Lam, Nelson	羅頌霖先生	✓

Corporate Governance Report 企業管治報告

BOARD COMMITTEES

The Board established an audit committee (the “**Audit Committee**”), a remuneration committee (the “**Remuneration Committee**”) and a nomination committee (the “**Nomination Committee**”) in June 2018 (collectively, the “**Board Committees**”). The term of reference of the Audit Committee, the Remuneration Committee and the Nomination Committee are posted on the websites of the Company and the Stock Exchange. Members of the Board Committees are provided with sufficient resources to fulfil their duties and, upon reasonable request, are able to seek independent professional advice in appropriate circumstances, at the Company’s expense.

Audit Committee

The current members of the Audit Committee are:

Mr. LAU Yu Ching (*Chairman*)
Mr. PANG Kam Fai, Dickson
Mr. LAW Chung Lam, Nelson

All members of the Audit Committee are independent non-executive Directors who possess sufficient accounting and financial management expertise and relevant experience to fulfil their duties.

The Audit Committee serves as a focal point of communication between the Directors, the external auditors and the internal auditors with regards to their duties relating to financial and other reporting, internal controls, external and internal audits and assisting the Board in fulfilling its responsibilities by providing independent review and supervision of financial reporting, by satisfying itself as to the effectiveness of the internal controls of the Group, and as to the adequacy of the external and internal audits.

During the year, two Audit Committee meetings were held, inter alia, to review the 2019 annual results and the 2020 interim results of the Group. The attendance records are set out under the section headed “Number of meetings and Directors’ attendance” in this report.

Remuneration Committee

The current members of the Remuneration Committee are:

Mr. PANG Kam Fai, Dickson (*Chairman*)
Mr. LAU Yu Ching
Mr. LAW Chung Lam, Nelson

董事委員會

董事會於二零一八年六月成立審核委員會（「**審核委員會**」）、薪酬委員會（「**薪酬委員會**」）及提名委員會（「**提名委員會**」）（統稱「**董事委員會**」）。審核委員會、薪酬委員會及提名委員會的職權範圍已登載本公司及聯交所網站。董事委員會成員將就履行職責獲得充足資源，並可於適當情況下提出合理要求，以取得獨立專業意見，費用由本公司承擔。

審核委員會

審核委員會目前成員包括：

劉裕正先生（*主席*）
彭錦輝先生
羅頌霖先生

審核委員會的全部成員均為獨立非執行董事，擁有履行職責所需的充足會計及財務管理專業知識及相關經驗。

審核委員會擔當董事、外部核數師及內部核數師有關彼等財務及其他匯報、內部監控、內外部審核職責的溝通橋樑，並透過獨立檢討監察財務匯報、本集團內部監控的成效以及內外部審核的充足性，藉此協助董事會履行職責。

年內，審核委員會共舉行兩次會議，以（其中包括）審閱本集團二零一九年年度業績及二零二零年中期業績。出席記錄載於本報告「會議次數及董事出席情況」一節。

薪酬委員會

薪酬委員會目前成員包括：

彭錦輝先生（*主席*）
劉裕正先生
羅頌霖先生

Corporate Governance Report

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All members of the Remuneration Committee are independent non-executive Directors.

薪酬委員會的全部成員均為獨立非執行董事。

The Remuneration Committee is mainly responsible for reviewing and making recommendations to the Board in relation to the remuneration packages and benefits of the Directors and the senior management of the Company to ensure the relevant individuals are fairly rewarded in light of their contribution to the Company with reference to their performance, and that they receive suitable incentives to maintain high standards of performance and to improve the Group's and their own performance. In connection with the review of the remuneration package, no Director shall be involved in deciding his own remuneration.

薪酬委員會主要負責檢討董事及本公司高級管理人員的薪酬待遇及福利，並就此向董事會提出建議，確保相關人士就各自的表現及對本公司的貢獻獲得公平報酬及適當激勵，以維持高標準的表現以及改善本集團及彼等自身的表現。就檢討薪酬待遇而言，董事並不參與釐定自身的薪酬。

During the year ended 31 December 2020, one Remuneration Committee meeting was held, inter alia, to review the Company's remuneration policies, remuneration structure and remuneration packages of the Directors and senior management of the Company. The attendance records are set out under the section headed "Number of meetings and Directors' attendance" in this report.

截至二零二零年十二月三十一日止年度，薪酬委員會共舉行一次會議，以（其中包括）審閱本公司薪酬政策、董事及本公司高級管理人員的薪酬架構及薪酬待遇。出席記錄載於本報告「會議次數及董事出席情況」一節。

Remuneration paid to senior management

Remuneration paid to senior management of the Company for the year ended 31 December 2020 by band are as follows:

支付予高級管理人員的薪酬

截至二零二零年十二月三十一日止年度，支付予本公司高級管理人員的薪酬範圍如下：

		Number of staff 員工數目
HK\$nil — HK\$1,000,000	零港元至 1,000,000 港元	3

Nomination Committee

The current members of the Nomination Committee are:

Mr. LAW Chung Lam, Nelson (*Chairman*)
Mr. PANG Kam Fai, Dickson
Mr. LAU Yu Ching

All members of the Nomination Committee are independent non-executive Directors.

提名委員會

提名委員會目前成員包括：

羅頌霖先生(主席)
彭錦輝先生
劉裕正先生

提名委員會的全部成員均為獨立非執行董事。

Corporate Governance Report

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The Nomination Committee is mainly responsible for, amongst other things, (i) reviewing the Board's diversity policy and the measurable objectives set by the Board for implementing the Board's diversity policy annually, and making recommendations to the Board on any proposed changes to the Board according to the Company's corporate strategy; (ii) making recommendations to the Board on the appointment and re-appointment of Directors and succession planning for Directors; (iii) identifying individuals suitable to be qualified as Board members; (iv) assessing the independence of independent non-executive Directors annually; and (v) deciding whether or not a Director is able to and has adequately carried out his duties as a Director.

The Board has adopted a Board diversity policy setting out the approach to the diversification of Board members since 2018. The Company recognises and embraces the benefits of diversity of Board members. It endeavours to ensure that the Board has a balance of skills, experience and diversity of perspectives appropriate to the requirement of the Company's business. All Board appointment will continue to be made on a merit basis with due regards for the benefits of diversity of the Board members. Selection of candidates will be based on a range of perspectives, including but not limited to gender, age, cultural and educational background, experience (professional or otherwise), skills and knowledge. The ultimate decision will be made upon the merits and contribution that the selected candidates will bring to the Board.

During the year ended 31 December 2020, one Nomination Committee meeting was held, inter alia, to review the structure, size, composition and diversity of the Board and to consider, nominate and recommend the appointment and re-appointment of Directors.

Corporate Governance Functions

The Board has carried out its duties and responsibilities as set out in D.3 of the CG Code including (i) the development of policies and practices on corporate governance; (ii) monitoring the training and continuous professional development of Directors and senior management of the Company; (iii) reviewing and monitoring the Company's policies and practices on compliance with legal and regulatory requirements, the code of conduct applicable to the employees of the Company and the Directors; and (iv) reviewing compliance of the Company with the CG Code and the disclosure in this report.

提名委員會主要負責(其中包括)(i)每年檢討董事會的多元化政策及董事會為實施董事會成員多元化政策制定的可計量目標,以及根據本公司的公司策略就董事會的任何建議變動向董事會提出建議;(ii)就董事委任及續任以及董事的繼任計劃向董事會提出推薦建議;(iii)物色具備合適資格可擔任董事會成員的人士;(iv)每年評估獨立非執行董事的獨立性;及(v)決定董事是否能夠並充分履行其董事職責。

董事會自二零一八年起採納董事會成員多元化政策,當中載列為達致董事會成員多元化而採取之方針。本公司了解及深信董事會成員多元化的好處,並致力確保董事會就適合本公司業務所需的技能、經驗和多元化見解方面取得平衡。董事會所有委任將繼續以用人唯才為原則,並充分顧及董事會成員多元化的裨益。甄選人選將按一系列範疇為基準,包括但不限於性別、年齡、文化及教育背景、經驗(專業或其他方面)、技能及知識。最終將按特定人選的長處及可為董事會提供的貢獻作出決定。

截至二零二零年十二月三十一日止年度,提名委員會共舉行一次會議,以(其中包括)檢討董事會的架構、規模、組成及多元化,並考慮、提名及建議董事的委任及續任。

企業管治職能

董事會已履行企業管治守則D.3所載職責及責任,包括(i)制訂企業管治政策及常規;(ii)監察董事及本公司高級管理人員的培訓及持續專業發展;(iii)檢討及監察本公司有關遵守法律及監管規定的政策及常規、適用於本公司僱員及董事的行為守則;及(iv)檢討本公司遵守企業管治守則的情況及本報告所作披露。

Corporate Governance Report

企業管治報告

ACCOUNTABILITY AND AUDIT

Directors' Responsibility for the Financial Statements

The Directors acknowledge their responsibility in preparing the consolidated financial statements that give a true and fair view of the state of affairs of the Group and that of the results and cash flows in the relevant financial year. In preparing the financial statements for the year ended 31 December 2020, the Directors have selected appropriate accounting policies, applied them consistently in accordance with appropriate International Financial Reporting Standards, International Accounting Standards and the related interpretations, and made adjustments and estimates are prudent and reasonable.

The Directors are responsible for taking all reasonable and necessary steps to safeguard the assets of the Group and to prevent and detect fraud and other irregularities. The Directors, having made appropriate enquiries, consider that the Group has adequate resources to continue in operational existence for the foreseeable future and that, for this reason, it is appropriate to adopt the going concern basis in preparing the consolidated financial statements.

The responsibilities of the external auditors to the Shareholders are set out in the section headed "Independent Auditor's Report" on pages 69 to 77 of this annual report.

Auditors' Remuneration

During the year, the Company's auditor, KPMG, provided to the Company its audit services in relation to the audit of annual financial statements. The audit fee paid/payable to KPMG in respect of the audit services provided was approximately HK\$880,000. There was no non-audit service provided by KPMG during the year.

COMPANY SECRETARY

Ms. Lo Wan Man has been appointed as the company secretary of the Company (the "Company Secretary") since 9 April 2019.

The Company Secretary whose appointment was approved by the Board, is responsible in supporting the Board for ensuring good information flow within the Board and that the Board policy and procedures are followed. The Company Secretary reports to the Chairman on governance matters and has day-to-day knowledge of the Group's affairs.

問責及審核

董事就財務報表須承擔的責任

董事了解彼等編製真實公允反映本集團於有關財政年度的業務狀況以及業績及現金流量狀況的綜合財務報表之責任。於編製截至二零二零年十二月三十一日止年度的財務報表時，董事已選擇適當會計政策，並根據適當國際財務報告準則、國際會計準則及相關詮釋貫徹應用政策，且作出審慎合理的調整及估計。

董事負責採取一切合理必要措施保障本集團資產，同時避免及識別詐騙及其他違規行為。董事經作出適當查詢後，認為本集團擁有充足資源在可見將來繼續經營，就此，採納持續經營基準編製綜合財務報表乃適當之舉。

外部核數師對股東的責任載於本年報第69至77頁「獨立核數師報告」一節。

核數師酬金

年內，本公司核數師畢馬威會計師事務所為本公司的年度財務報表核數提供核數服務。所提供的核數服務之已付／應付給畢馬威會計師事務所的核數費用約為880,000港元。畢馬威會計師事務所於年內並無提供非核數服務。

公司秘書

盧韻雯女士於二零一九年四月九日獲委任為公司秘書（「公司秘書」）。

公司秘書（其委任乃經董事會批准）負責支援董事會以確保董事會內的資訊交流良好以及遵循董事會政策及程序。公司秘書就管治事宜向主席報告，並了解本集團的日常事務。

Corporate Governance Report

企業管治報告

During the year ended 31 December 2020, the Company Secretary had duly complied with the relevant training requirement under Rule 3.29 of the Listing Rules.

SHAREHOLDERS' RIGHTS

The Group recognises Shareholder's rights in exercising control proportionate to their equity ownership. As one of the measures to safeguard Shareholders' interest and rights, separate resolutions are proposed at the Shareholder's meetings on each substantial issue, including the election of Director(s), for Shareholder's consideration and voting. All resolutions put forward at Shareholders' meeting will be voted by way of poll, which is conducted and scrutinised by the Company's share registrar. Poll results are announced and posted on the website of both the Company and the Stock Exchange.

Shareholders to convene an extraordinary general meeting

Pursuant to Article 58 of the Articles of Association of the Company, Shareholder(s) holding at the date of deposit of the requisition not less than one-tenth of the paid up capital of the Company carrying the right of voting at general meetings of the Company shall at all times have the right, by written request to the Board or the secretary of the Company, to require an extraordinary general meeting to be called by the Board for the transaction of any business specify in such request; and such meeting shall be held within two months after the submission of such request. If within twenty-one days of such submission the Board fails to proceed to convene such meeting, Shareholder(s) may do so in the same manner.

Procedures for directing Shareholders' enquiries to the Board

Shareholders may at any time send their enquiries to the Board in writing to the principal place of business of the Company in Hong Kong or by email for the attention of the secretary of the Company.

截至二零二零年十二月三十一日止年度，公司秘書已嚴格遵守上市規則第3.29條項下的相關培訓規定。

股東權利

本集團認為股東有權行使與其股權擁有權相稱的控制權。作為保障股東權益及權利的一項措施，本公司就各重大事項(包括選舉董事)於股東大會提呈獨立決議案，以供股東考慮及投票。所有於股東大會提呈的決議案將以投票方式表決，並由本公司的股份過戶登記處進行及核對。投票表決的結果將於本公司及聯交所網站公佈及登載。

股東召開股東特別大會

根據本公司組織章程細則第58條，於提請要求當日持有附帶權利在本公司股東大會投票的本公司繳足股本不少於十分之一的股東，可隨時向董事會或本公司秘書發出書面要求，要求董事會召開股東特別大會，以處理有關要求所指明的任何事項，且須於提請該要求後兩個月內舉行大會。倘提請後二十一日內董事會未有召開大會，則股東可自行以相同方式召開大會。

將股東的查詢送達董事會的程序

股東可隨時將彼等的書面查詢寄送至本公司的香港主要營業地點以送交董事會，或通過電子郵件方式送交本公司秘書。

Corporate Governance Report

企業管治報告

Procedures for Shareholders to propose a person for election as a Director

Pursuant to Article 85 of the Articles of Association of the Company, no person other than a Director retiring at the meeting shall, unless recommended by the Directors for election, be eligible for election as a Director at any general meeting unless a written notice signed by a Shareholder (other than the person to be proposed) duly qualified to attend and vote at the meeting for which such notice is given of his intention to propose such person for election and also a written notice signed by the person to be proposed of his willingness to be elected shall have been lodged at the head office of the Company or at the share registrar of the Company provided that the minimum length of the period, during which such written notice(s) are given, shall be at least seven days and that (if the written notices are submitted after the despatch of the notice of the general meeting appointed for such election) the period for lodgment of such written notice(s) shall commence on the day after the despatch of the notice of the general meeting appointed for such election and end no later than seven days prior to the date of such general meeting. Accordingly, if a Shareholder duly qualified to attend and vote at the general meeting of the Company wishes to propose a person for election as a Director at the general meeting, he/she can deposit a signed written notice of the intention to propose a person for election as a Director and a signed written notice by that person of his/her willingness to be elected together with his/her particulars (such as qualification and experience) and information as required to be disclosed under Rule 13.51(2) of the Listing Rules at the head office of the Company at Room 1908, 19th Floor, Cheung Fung Industrial Building, Nos. 23-39 Pak Tin Par Street, Tsuen Wan, New Territories, Hong Kong or at the share registrar of the Company, Tricor Investor Services Limited, at Level 54, Hopewell Centre, 183 Queen's Road East, Hong Kong. The period for lodgment of the notices required will commence no earlier than the day after the despatch of the notice of the general meeting appointed for such election and end no later than seven days prior to the date of such general meeting, and the minimum length of the period during which such notices to the Company may be given will be at least seven days.

股東提名人選參選董事的程序

根據本公司組織章程細則第85條，除會上退任董事外，概無任何人士有資格於任何股東大會上參選董事，除非獲董事推薦參選，或已發出由正式合資格出席大會並可於會上投票的股東（並非擬參選者）簽署的書面通知，表明建議提名相關人士參選董事的意向，亦附上獲提名人士簽署的書面通知表明願意參選，並交予本公司總辦事處或本公司股份過戶登記處，惟通知期限（即發出書面通知的期限）不得少於七日，倘該等書面通知於寄發有關推選董事的股東大會通告後方呈交，則遞交該等書面通知的限期由寄發有關選舉的股東大會通告翌日起至不遲於該股東大會舉行日期前七日結束。因此，倘正式合資格出席本公司股東大會並可於會上投票的股東欲提名人選於股東大會上參選董事，其可向本公司總辦事處（地址為香港新界荃灣白田壩街23-39號長豐工業大廈19樓1908室）或本公司股份過戶登記處卓佳證券登記有限公司（地址為香港皇后大道東183號合和中心54樓）提交表明建議提名相關人士參選董事的經簽署書面通知以及獲提名人士簽署表明願意參選的書面通知，連同其詳細資料（例如資格及經驗）及根據上市規則第13.51(2)條須予披露的資料。寄發所需通知的期限由不早於自寄發有關選舉的股東大會通告翌日起至不遲於該股東大會舉行日期前七日結束，而向本公司發出有關通知的最短期限不得少於七日。

Corporate Governance Report 企業管治報告

CONSTITUTIONAL DOCUMENTS

The up-to-date consolidated version of the Memorandum and Articles of Association of the Company (in both English and Chinese) is available on both the websites of the Company and the Stock Exchange. There is no change in the Company's constitutional documents during the year ended 31 December 2020.

RISK MANAGEMENT AND INTERNAL CONTROL

The Board has an overall responsibility for maintaining a sound and effective system of risk management and internal control and for reviewing its effectiveness, particularly in respect of the controls of financial, operational, compliance and risk management, to safeguard Shareholders' investment and the Group's assets. The Board should ensure that review of the effectiveness of the Group's risk management and internal control systems has been conducted at least annually.

The Group maintains its internal audit function with the assistance of the Audit Committee and the management of the Company. During the year ended 31 December 2020, the Board has conducted a review on the effectiveness of the risk management and internal control system of the Group with the assistance of the Audit Committee and the management of the Company. The Board is satisfied that, based on the information provided and on its own observation, the present risk management and internal control systems are effective and adequate for the nature and size of the Group's operations and business.

憲章文件

本公司組織章程大綱及細則（英文版及中文版）的最新綜合版本可於本公司及聯交所網站查閱。截至二零二零年十二月三十一日止年度，本公司的憲章文件並無變動。

風險管理及內部監控

董事會全面負責維持健全及有效的風險管理及內部監控系統，並檢討其成效（尤其有關財務、營運、合規及風險管理的監控），以保障股東的投資及本集團資產。董事會應確保至少每年檢討本集團風險管理及內部監控系統成效。

本集團在審核委員會及本公司管理層的協助下維持其內部審核功能。截至二零二零年十二月三十一日止年度，董事會已在審核委員會及本公司管理層的協助下檢討本集團風險管理及內部監控系統成效。董事會信納，基於獲提供的資料及自身的觀察，就本集團運營及業務的性質及規模而言，目前的風險管理及內部監控系統屬有效及適當。

Independent Auditor's Report 獨立核數師報告



Independent auditor's report to the shareholders of Man Shun Group (Holdings) Limited
(Incorporated in the Cayman Islands with limited liability)

OPINION

We have audited the consolidated financial statements of Man Shun Group (Holdings) Limited ("**the Company**") and its subsidiaries ("**the Group**") set out on pages 78 to 140, which comprise the consolidated statement of financial position as at 31 December 2020, the consolidated statement of profit or loss and other comprehensive income, the consolidated statement of changes in equity and the consolidated cash flow statement for the year then ended and notes to the consolidated financial statements, including a summary of significant accounting policies.

In our opinion, the consolidated financial statements give a true and fair view of the consolidated financial position of the Group as at 31 December 2020 and of its consolidated financial performance and its consolidated cash flows for the year then ended in accordance with Hong Kong Financial Reporting Standards ("**HKFRSS**") issued by the Hong Kong Institute of Certified Public Accountants ("**HKICPA**") and have been properly prepared in compliance with the disclosure requirements of the Hong Kong Companies Ordinance.

BASIS FOR OPINION

We conducted our audit in accordance with Hong Kong Standards on Auditing ("**HKSAs**") issued by the HKICPA. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the consolidated financial statements section of our report. We are independent of the Group in accordance with the HKICPA's Code of Ethics for Professional Accountants ("**the Code**") together with any ethical requirements that are relevant to our audit of the consolidated financial statements in the Cayman Islands, and we have fulfilled our other ethical responsibilities in accordance with these requirements and the Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

致萬順集團(控股)有限公司股東的獨立核數師報告
(於開曼群島註冊成立的有限公司)

意見

本所已審核載列第78至140頁的萬順集團(控股)有限公司(「**貴公司**」)及其附屬公司(「**貴集團**」)的綜合財務報表,包括於二零二零年十二月三十一日的綜合財務狀況表與截至該日止年度的綜合損益及其他全面收益表、綜合權益變動表和綜合現金流量表,以及綜合財務報表附註,包括主要會計政策概要。

我們認為,綜合財務報表根據香港會計師公會(「**香港會計師公會**」)頒佈的香港財務報告準則(「**香港財務報告準則**」)真實而中肯地反映 貴集團於二零二零年十二月三十一日的綜合財務狀況及截至該日止年度的綜合財務表現及綜合現金流量,並已遵照香港公司條例的披露要求妥為擬備。

意見的基礎

我們已根據香港會計師公會頒佈的香港審計準則(「**香港審核準則**」)進行審核。我們在該等準則下承擔的責任已在本報告「核數師就審核綜合財務報表承擔的責任」部分中作進一步闡述。根據香港會計師公會頒佈的專業會計師道德守則(「**守則**」)以及與我們審核開曼群島綜合財務報表相關的任何道德要求,我們獨立於 貴集團,並已根據該等要求及守則履行其他道德責任。我們相信,我們所獲得的審核憑證可充分適當地為我們的審核意見提供基礎。

Independent Auditor's Report

獨立核數師報告

KEY AUDIT MATTERS

Key audit matters are those matters that, in our professional judgement, were of most significance in our audit of the consolidated financial statements of the current period. These matters were addressed in the context of our audit of the consolidated financial statements as a whole, and in forming our opinion thereon, and we do not provide a separate opinion on these matters.

關鍵審核事項

關鍵審核事項乃我們根據專業判斷，認為對審核本期綜合財務報表最為重要的事項。該等事項乃在我們審核綜合財務報表整體及達致意見時處理，我們不會就該等事項提供獨立意見。

Contract accounting estimates

合約會計估計

Refer to accounting policies 2(h) and 2(p) and Note 4 to the consolidated financial statements

請參閱綜合財務報表會計政策2(h)及2(p)以及附註4

The Key Audit Matter

關鍵審計事項

The Group recorded revenue from the provision of air-conditioning installation services in Hong Kong totaling HK\$128 million for the year ended 31 December 2020.

截至二零二零年十二月三十一日止年度，貴集團於香港錄得來自提供空調安裝服務的收入合共為128,000,000港元。

Contract revenue is recognised progressively over time using the cost-to-cost method based on the contract costs to date as a percentage of total forecast costs. Contract costs are recognised when work is performed, together with any provisions for expected contract losses.

合約收入乃使用成本比例法，按迄今為止合約成本佔總預期成本的百分比隨時間逐漸確認。合約成本於進行工程時連同預期合約虧損的任何撥備確認。

How the matter was addressed in our audit

我們的審計如何處理有關事項

Our audit procedures to assess contract accounting estimates included the following:

我們就評估合約會計估計進行的審核程序包括：

- assessing the design, implementation and operating effectiveness of key internal controls over the contract revenue recognition processes;
- 評估對合約收入確認流程的關鍵內部監控設計、實施及運作成效；

Independent Auditor's Report

獨立核數師報告

Contract accounting estimates (Continued)

合約會計估計(續)

Refer to accounting policies 2(h) and 2(p) and Note 4 to the consolidated financial statements

請參閱綜合財務報表會計政策2(h)及2(p)以及附註4

The Key Audit Matter

關鍵審計事項

The recognition of revenue and profit therefore relies on management's estimate of the final outcome of each contract, which involves the exercise of significant management judgement, particularly in forecasting the costs to complete a contract, in valuing contract variations, claims and liquidated and ascertained damages, in estimating the amount of expected losses and in assessing the ability of the Group to deliver services according to the agreed timetable.

因此，確認收入及溢利依賴管理層估計各項合約的最終結果，當中涉及作出重大管理判斷，特別是預測合約完成成本、對合約變動、索償及算定賠償作出估值、估計預期虧損金額，以及評估貴集團根據協定時間表提供服務的能力。

We identified contract accounting estimates as a key audit matter because the estimation of the total contract revenue and total costs to complete contracts is inherently subjective and requires significant management judgement and estimation and because errors in forecast of contract revenue and contract costs could result in a material variance in the amount of profit or loss recognised from contracts to date and, therefore, in current period.

我們將合約會計估計釐定為關鍵審核事項，原因為估計總合約收入及合約完成總成本本身具有主觀性，且須要作出重大的管理層判斷及估計，以及由於錯誤預測合約收入及合約成本可能會導致迄今為止以至於當前期間內就合約確認的損益金額出現重大差異。

How the matter was addressed in our audit

我們的審計如何處理有關事項

- discussing with management the performance of contracts in progress during the year, on a sample basis, and assessing the key estimates and assumptions adopted in the forecasts for contract revenue and contract costs, including estimated costs to completion, the recognition of variation orders and the adequacy of contingency provisions, and the assessment of potential liquidated and ascertained damages for contracts, by obtaining and evaluating relevant information in connection with the assumptions adopted, including contract agreements and subcontracts, correspondence with customers regarding contract variations and claims and by considering historical outcomes for similar contracts;
- 透過取得及評估與所採用假設有關於資料(包括合約協議及分包合約、客戶有關合約變動及索償的通訊)以及透過考慮類似合約的歷史結果及行內慣例，以抽樣方式與管理層討論年內進行中合約的履行情況，並對預測合約收入及合約成本時採用的關鍵估計及假設提出質疑，包括估計完成成本、確認合約變動、或然撥備的充足性及對合約潛在算定賠償的評估；

Independent Auditor's Report

獨立核數師報告

Contract accounting estimates (Continued)

合約會計估計(續)

Refer to accounting policies 2(h) and 2(p) and Note 4 to the consolidated financial statements

請參閱綜合財務報表會計政策2(h)及2(p)以及附註4

The Key Audit Matter

關鍵審核事項

How the matter was addressed in our audit

我們的審核如何處理有關事項

- obtaining a detailed breakdown of the total estimated costs to completion for all contracts in progress during the year and comparing, on a sample basis, actual costs incurred to the reporting date and future cost estimates with agreements, certifications or correspondence with subcontractors and suppliers and other documentation referred to by management in its assessment of the estimated costs to completion;
- 取得年內所有進行中合約的估計完成總成本詳盡明細，並以抽樣方式將直至報告日產生的實際成本及未來費用估計，與分包商及供應商的協議、認證或通訊、管理層在評估估計完成成本時提述的其他文件作比較；
- for all projects in progress at the reporting date, assessing the assumptions and critical judgements made by management by comparing the key terms and conditions in the assessments with contract agreements with customers and by comparing the estimated contract completion time with the Group's updated progress report or correspondence from customers;
- 就報告日的所有進行中項目而言，通過比較於評估客戶合約協議時的主要條款及條件，並將估計合約完成時間與貴集團最新進度報告或客戶通訊作比較，而對管理層作出的假設及重大判斷作出評估；
- comparing the contract revenue recognised for contracts in progress during the year, on a sample basis, with reference to the certifications received for the customer, discussing with management for any significant difference;
- 以抽樣方式將就年內進行中合約確認的合約收入與代客戶接收的認證作比較，並與管理層討論任何重大差異；

Independent Auditor's Report

獨立核數師報告

Contract accounting estimates (Continued)

合約會計估計(續)

Refer to accounting policies 2(h) and 2(p) and Note 4 to the consolidated financial statements

請參閱綜合財務報表會計政策2(h)及2(p)以及附註4

The Key Audit Matter

關鍵審核事項

How the matter was addressed in our audit

我們的審核如何處理有關事項

- conducting site visits, on a sample basis, to observe the progress of individual contracts, discussing with site personnel the status of each projects and evaluating whether the project progress was consistent with the Group's financial accounting records;
- 以抽樣方式實地視察，從而觀察個別合約的進度，並與現場人員討論各個項目的狀態及評估項目進度與 貴集團的財務會計記錄是否一致；
- performing a retrospective review of contracts completed during the current year by comparing the final outcome of the contracts with previous budgets made for those contracts to assess the reliability of the management's forecasting process; and
- 通過將合約的最終結果與以往就該等合約作出的預算作比較，對本年度完成的合約進行回顧檢討，以評估管理層預測流程的可靠性；及
- inspecting a sample of contract agreements with customers and subcontractors to identify key terms and conditions, including the contract period, the contract sum, the scope of work, and evaluating whether these key terms and conditions had been appropriately reflected in the total estimated revenue and costs to complete in the forecast of the outcome of the contracts.
- 檢查與客戶及分包商訂立的合約協議範本，以識別關鍵條款及條件(包括合約期、合約金額、工作範圍)，並評估該等關鍵條款及條件是否適當反映於合約結果預測的估計總收入及完成成本。

Independent Auditor's Report 獨立核數師報告

INFORMATION OTHER THAN THE CONSOLIDATED FINANCIAL STATEMENTS AND AUDITOR'S REPORT THEREON

The directors are responsible for the other information. The other information comprises all the information included in the annual report, other than the consolidated financial statements and our auditor's report thereon.

Our opinion on the consolidated financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the consolidated financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the consolidated financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

RESPONSIBILITIES OF THE DIRECTORS FOR THE CONSOLIDATED FINANCIAL STATEMENTS

The directors are responsible for the preparation of the consolidated financial statements that give a true and fair view in accordance with HKFRSs issued by the HKICPA and the disclosure requirements of the Hong Kong Companies Ordinance and for such internal control as the directors determine is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, the directors are responsible for assessing the Group's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the Group or to cease operations, or have no realistic alternative but to do so.

The directors are assisted by the Audit Committee in discharging their responsibilities for overseeing the Group's financial reporting process.

綜合財務報表及其核數師報告以外的資料

董事須對其他資料負責。其他資料包括年報所載的全部資料，但不包括綜合財務報表及我們的核數師報告。

我們對綜合財務報表的意見並不涵蓋其他資料，我們亦不對該等其他資料發表任何形式的鑑證結論。

就我們對綜合財務報表的審核而言，我們的責任為閱讀其他資料，並在此過程中，考慮其他資料是否與綜合財務報表或我們於審核過程中所了解的情況存在重大矛盾或者似乎存在重大錯誤陳述的情況。

倘基於已執行的工作，我們認為其他資料存在重大錯誤陳述，則我們須要報告該項事實。就此而言，我們並無須要報告的事項。

董事就綜合財務報表須承擔的責任

董事負責根據香港會計師公會頒佈的香港財務報告準則及香港公司條例的披露規定編製真實而中肯的綜合財務報表，並對其認為就使綜合財務報表的編製不存在由於欺詐或錯誤而導致的重大錯誤陳述所需的內部監控負責。

於編製綜合財務報表時，董事負責評估貴集團持續經營的能力，並在適用情況下披露與持續經營有關的事項，以及使用持續經營為會計基準，除非董事有意將貴集團清盤或停止經營，或別無其他實際的替代方案。

審核委員會協助董事履行監督貴集團財務報告過程的責任。

Independent Auditor's Report

獨立核數師報告

AUDITOR'S RESPONSIBILITIES FOR THE AUDIT OF THE CONSOLIDATED FINANCIAL STATEMENTS

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. This report is made solely to you, as a body, and for no other purpose. We do not assume responsibility towards or accept liability to any other person for the contents of this report.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with HKSAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these consolidated financial statements.

As part of an audit in accordance with HKSAs, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Group's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the directors.

核數師就審核綜合財務報表承擔的責任

我們旨在對綜合財務報表整體是否不存在由於欺詐或錯誤而導致的重大錯誤陳述取得合理鑑證，並出具包括我們意見的核數師報告。我們僅向股東整體報告。除此以外，我們的報告書不可用作其他用途。我們概不就本報告的內容，對任何其他人士負責或承擔法律責任。

合理鑑證乃高水平的鑑證，但不能保證按照香港審計準則進行的審核，必定能發現存在的某一重大錯誤陳述。錯誤陳述可以由欺詐或錯誤引起，倘合理預期錯誤陳述單獨或共同可能影響綜合財務報表使用者依賴綜合財務報表所作出的經濟決定，則有關錯誤陳述可被視作重大。

於根據香港審計準則進行審核的過程中，我們於整項審核中作出專業判斷及保持專業懷疑態度。我們亦：

- 識別及評估由於欺詐或錯誤而導致綜合財務報表存在重大錯誤陳述的風險，設計及執行審核程序以應對該等風險，並取得充足適當的審核憑證，作為我們意見的基礎。由於欺詐可能涉及串謀、偽造、蓄意遺漏、虛假陳述，或凌駕於內部監控之上，因此未能發現因欺詐而導致重大錯誤陳述的風險高於未能發現因錯誤而導致重大錯誤陳述的風險。
- 瞭解與審核相關的內部監控，以設計於有關情況下適當的審核程序，但目的並非對貴集團的內部監控成效發表意見。
- 評價董事所採用會計政策的恰當性及作出會計估計和相關披露的合理性。

Independent Auditor's Report 獨立核數師報告

AUDITOR'S RESPONSIBILITIES FOR THE AUDIT OF THE CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)

- Conclude on the appropriateness of the directors' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Group's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the consolidated financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Group to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the Group to express an opinion on the consolidated financial statements. We are responsible for the direction, supervision and performance of the group audit. We remain solely responsible for our audit opinion.

We communicate with the Audit Committee regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

We also provide the Audit Committee with a statement that we have complied with relevant ethical requirements regarding independence and communicate with them all relationships and other matters that may reasonably be thought to bear on our independence and, where applicable, actions taken to eliminate threats or safeguards applied.

核數師就審核綜合財務報表承擔的責任(續)

- 對董事採用持續經營會計基準的恰當性作出結論，並根據所取得的審核憑證，確定於可能導致對 貴集團持續經營能力構成重大疑慮的事件或情況上是否存在重大不確定性。倘我們認為存在重大不確定性，則須於核數師報告提請使用者注意綜合財務報表中的相關披露，或倘有關披露不足，則我們應當發表非無保留意見。我們的結論乃基於截至核數師報告日止所取得的審核憑證。然而，未來事件或情況可能導致 貴集團不能持續經營。
- 評估綜合財務報表的整體呈列方式、結構和內容，包括披露，以及綜合財務報表是否以公平方式呈列相關交易及事件。
- 就 貴集團內實體或業務活動的財務資料獲取充足適當的審核憑證，以便對綜合財務報表發表意見。我們負責 貴集團審核的方向、監督及執行。我們為審核意見承擔全部責任。

除其他事項外，我們與審核委員會就計劃的審核範圍、時間安排及重大審核發現等進行溝通，包括我們於審核中識別的內部監控任何重大缺陷。

我們亦向審核委員會提交聲明，說明我們已符合有關獨立性的相關道德要求，並向彼等告知有合理可能被認為會影響我們獨立性的所有關係和其他事項，以及(倘適用)為消除威脅所採取的行動及應用的防範措施。

Independent Auditor's Report 獨立核數師報告

AUDITOR'S RESPONSIBILITIES FOR THE AUDIT OF THE CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)

From the matters communicated with the Audit Committee, we determine those matters that were of most significance in the audit of the consolidated financial statements of the current period and are therefore the key audit matters. We describe these matters in our auditor's report unless law or regulation precludes public disclosure about the matter or when, in extremely rare circumstances, we determine that a matter should not be communicated in our report because the adverse consequences of doing so would reasonably be expected to outweigh the public interest benefits of such communication.

The engagement partner on the audit resulting in this independent auditor's report is Maggie L.T. Lee.

KPMG

Certified Public Accountants

8th Floor, Prince's Building
10 Chater Road
Central, Hong Kong

30 March 2021

核數師就審核綜合財務報表承擔的責任(續)

與審核委員會溝通的事項中，我們確定對審核本期綜合財務報表最為重要的事項，因而構成關鍵審核事項。我們於核數師報告中描述該等事項，除非法律或法規不允許公開披露該等事項，或在極端罕見的情況下，倘合理預期於我們的報告中溝通某事項造成的負面後果超過產生的公眾利益，則我們決定不應於報告中溝通該事項。

出具本獨立核數師報告的審核項目合夥人為李令德。

畢馬威會計師事務所

執業會計師

太子大廈8樓
遮打道10號
香港中環

二零二一年三月三十日

Consolidated Statement of Profit or Loss and Other Comprehensive Income 綜合損益及其他全面收益表

For the year ended 31 December 2020 (Expressed in Hong Kong dollars) 截至二零二零年十二月三十一日止年度（以港元列示）

		Note	2020 二零二零年 \$'000 千元	2019 二零一九年 \$'000 千元
		附註		
Revenue	收入	4	127,588	114,489
Cost of services	服務成本		(117,322)	(90,858)
Gross profit	毛利		10,266	23,631
Other income	其他收入	5	6,836	2,312
Administrative expenses	行政開支		(25,603)	(23,571)
Finance costs	財務成本	6(a)	(98)	(62)
(Loss)/profit before taxation	除稅前（虧損）／溢利	6	(8,599)	2,310
Income tax credit/(expenses)	所得稅抵免／（開支）	7(a)	135	(1,303)
(Loss)/profit and total comprehensive income for the year	年內（虧損）／溢利及全面收益總額		(8,464)	1,007
(Loss)/earnings per share (HK cents)	每股（虧損）／盈利（港仙）	10		
— Basis	— 基本		(0.85)	0.10
— Diluted	— 攤薄		(0.85)	0.10

The notes on pages 83 to 140 form part of these financial statements. 第83頁至140頁的附註構成本財務報表一部分。

Consolidated Statement of Financial Position

綜合財務狀況表

As at 31 December 2020 (Expressed in Hong Kong dollars) 於二零二零年十二月三十一日(以港元列示)

		Note	2020 二零二零年 \$'000 千元	2019 二零一九年 \$'000 千元
		附註		
Non-current assets	非流動資產			
Property, plant and equipment	物業、機器及設備	11	3,842	2,663
Current assets	流動資產			
Trade and other receivables	貿易及其他應收款項	13	53,297	53,340
Contract assets	合約資產	14(a)	14,378	29,442
Pledged bank deposits	已抵押銀行存款	15(e)	4,226	1,880
Cash at bank and in hand	銀行及手頭現金	15(a)	92,638	99,208
			164,539	183,870
Current liabilities	流動負債			
Trade and other payables	貿易及其他應付款項	16	11,057	17,871
Contract liabilities	合約負債	14(b)	1,093	1,275
Bank overdrafts	銀行透支	15(a)	–	1,347
Lease liabilities	租賃負債	17	1,627	929
Tax payable	應付稅項	18(a)	–	2,179
			13,777	23,601
Net current assets	流動資產淨值		150,762	160,269
Total assets less current liabilities	資產總值減流動負債		154,604	162,932

Consolidated Statement of Financial Position 綜合財務狀況表

As at 31 December 2020 (Expressed in Hong Kong dollars) 於二零二零年十二月三十一日(以港元列示)

			2020 二零二零年 \$'000 千元	2019 二零一九年 \$'000 千元
		Note 附註		
Non-current liabilities	非流動負債			
Lease liabilities	租賃負債	17	1,469	1,103
Deferred tax liabilities	遞延稅項負債	18(b)	-	230
			1,469	1,333
Net assets	資產淨值		153,135	161,599
Capital and reserves	資本及儲備	20		
Share capital	股本		10,000	10,000
Reserves	儲備		143,135	151,599
Total equity	權益總額		153,135	161,599

Approved and authorised for issue by the board of directors on 30 March 2021. 董事會於二零二一年三月三十日批准及授權刊發。

Cheung Yuen Tung
張元通
Director
董事

Cheung Yuen Chau
張元秋
Director
董事

The notes on pages 83 to 140 form part of these financial statements. 第83頁至140頁的附註構成本財務報表一部分。

Consolidated Statement of Changes in Equity

綜合權益變動表

For the year ended 31 December 2020 (Expressed in Hong Kong dollars) 截至二零二零年十二月三十一日止年度(以港元列示)

		Share capital 股本 \$'000 千元	Merger reserve 合併儲備 \$'000 千元 (Note 20(c)(ii)) (附註20(c)(ii))	Share premium 股份溢價 \$'000 千元 (Note 20(c)(i)) (附註20(c)(i))	Retained earnings 保留盈利 \$'000 千元	Total equity 權益總額 \$'000 千元
At 1 January 2019	於二零一九年一月一日	10,000	2,010	107,850	40,732	160,592
Changes in equity for 2019: Profit and total comprehensive income for the year	二零一九年權益變動： 年內溢利及全面收益總額	-	-	-	1,007	1,007
At 31 December 2019 and 1 January 2020	於二零一九年十二月三十一日及二零二零年一月一日	10,000	2,010	107,850	41,739	161,599
Changes in equity for 2020: Loss and total comprehensive income for the year	二零二零年權益變動： 年內虧損及全面收益總額	-	-	-	(8,464)	(8,464)
At 31 December 2020	於二零二零年十二月三十一日	10,000	2,010	107,850	33,275	153,135

Consolidated Cash Flow Statement

綜合現金流量表

For the year ended 31 December 2020 (Expressed in Hong Kong dollars) 截至二零二零年十二月三十一日止年度(以港元列示)

			2020 二零二零年 \$'000 千元	2019 二零一九年 \$'000 千元
Operating activities	經營活動			
Cash generated from/(used in) operations	經營所得/(所用)現金	15(b)	577	(8,980)
Hong Kong Profits Tax paid	已付香港利得稅		(2,274)	-
Net cash used in operating activities	經營活動所用現金淨額		(1,697)	(8,980)
Investing activities	投資活動			
Payment for purchase of property, plant and equipment	購買物業、機器及設備的付款		(385)	(58)
Addition in pledged bank deposits	已抵押銀行存款增加		(2,346)	-
Interest received	已收利息		833	1,600
Increase in time deposits with original maturity over three months	原到期日超過三個月的定期存款增加		(55,000)	-
Net cash (used in)/generated from investing activities	投資活動(所得)/所用現金淨額		(56,898)	1,542
Financing activities	融資活動			
Repayments of bank loans	償還銀行貸款	15(c)	-	(267)
Capital element of lease rentals paid	已付租賃租金的資本部分	15(c)	(1,530)	(887)
Interest element of lease rentals paid	已付租賃租金的利息部分	15(c)	(92)	(49)
Interest paid	已付利息		(6)	(13)
Net cash used in financing activities	融資活動所用現金淨額		(1,628)	(1,216)
Net decrease in cash and cash equivalents	現金及現金等價物減少淨額		(60,223)	(8,654)
Cash and cash equivalents at the beginning of the year	年初現金及現金等價物		97,861	106,515
Cash and cash equivalents at the end of the year	年末現金及現金等價物	15(a)	37,638	97,861

The notes on pages 83 to 140 form part of these financial statements. 第83至140頁的附註構成本財務報表一部分。

Notes to the Consolidated Financial Statements

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有註明外，均以港元列示)

1 GENERAL INFORMATION

Man Shun Group (Holdings) Limited (the “**Company**”) and its subsidiaries (collectively referred to as the “**Group**”) are principally engaged in the provision of installation of heat, ventilation and air-conditioning system (the “**HVAC**”) business in Hong Kong. The Company was incorporated in the Cayman Islands on 11 April 2017 as an exempted company with limited liability under the Companies Law, Cap. 22 (Law of 1961, as consolidated and revised) of the Cayman Islands. The Company’s shares were listed on the Main Board of The Stock Exchange of Hong Kong Limited (the “**Stock Exchange**”) on 11 July 2018 (the “**Listing**”).

2 SIGNIFICANT ACCOUNTING POLICIES

(a) Statement of compliance

These financial statements have been prepared in accordance with all applicable Hong Kong Financial Reporting Standards (“**HKFRS**”) which collective term includes all applicable individual Hong Kong Financial Reporting Standards, Hong Kong Accounting Standards (“**HKAS**”) and Interpretations issued by the Hong Kong Institute of Certified Public Accountants (“**HKICPA**”), accounting principles generally accepted in Hong Kong and the disclosure requirements of the Hong Kong Companies Ordinance. These financial statements also comply with the applicable disclosure provisions of the Rules Governing the Listing of Securities on the Stock Exchange. Significant accounting policies adopted by the Group are set out below.

The HKICPA has issued certain amendments to HKFRSs that are first effective or available for early adoption for the current accounting period of the Group. Note 2(c) provides information on any changes in accounting policies resulting from initial application of these developments to the extent that they are relevant to the Group for the current and prior accounting periods reflected in these financial statements.

1 一般資料

萬順集團(控股)有限公司(「**本公司**」)及其附屬公司(統稱「**本集團**」)主要於香港從事提供暖氣、通風及空調系統安裝服務業務(「**暖通空調**」)。本公司於二零一七年四月十一日根據開曼群島法例第22章公司法(一九六一年法例，經綜合及修訂)在開曼群島註冊成立為獲豁免有限公司。於二零一八年七月十一日，本公司股份已於香港聯合交易所有限公司(「**聯交所**」)主板上市(「**上市**」)。

2 重大會計政策

(a) 合規聲明

本財務報表乃按照所有適用的香港財務報告準則(「**香港財務報告準則**」)編製，包括香港會計師公會(「**香港會計師公會**」)頒佈的所有適用個別香港財務報告準則、香港會計準則(「**香港會計準則**」)及詮釋、香港公認會計原則以及香港公司條例的披露規定。本財務報表亦符合聯交所證券上市規則的適用披露條文。本集團採納的重大會計政策載於下文。

香港會計師公會已頒佈多項香港財務報告準則的修訂，其於本集團目前會計期間首次生效或可供提早採納。附註2(c)載列因初次應用與本集團有關，並已反映於本期及過往會計期間財務報表的新訂與經修訂準則而產生的會計政策變動資料。

Notes to the Consolidated Financial Statements

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有註明外，均以港元列示)

2 SIGNIFICANT ACCOUNTING POLICIES (continued)

(b) Basis of preparation of the financial statements

These financial statements are presented in Hong Kong dollars, rounded to the nearest thousand. The measurement basis used in the preparation of the financial statements is the historical cost basis.

The preparation of financial statements in conformity with HKFRSs requires management to make judgements, estimates and assumptions that affect the application of policies and reported amounts of assets, liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances, the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

Judgements made by management in the application of HKFRSs that have significant effect on the financial statements and major sources of estimation uncertainty are discussed in Note 3.

(c) Changes in accounting policies

The Group has applied the following amendments to HKFRSs issued by the HKICPA to these financial statements for the current accounting period:

- Amendments to HKFRS 3, *Definition of a Business*
- Amendments to HKAS 1, *Definition of Material*

None of the developments have had a material effect on how the Group's result and financial position for the current or prior periods have been prepared or presented. The Group has not applied any new standard or interpretation that is not yet effective for the current accounting period.

2 重大會計政策(續)

(b) 財務報表編製基準

本財務報表以港元呈列，並約整至最接近千位。用於編製財務報表的計量基準為歷史成本基準。

編製符合香港財務報告準則的財務報表要求管理層作出影響政策實施以及資產、負債、收入及開支呈報金額的判斷、估計及假設。估計及有關假設乃根據過往經驗及在有關情況下被認為屬合理的各種其他因素作出，其結果構成對未能從其他來源確定的資產及負債的賬面值作出判斷的基準。實際結果可能與該等估計不盡不同。

估計及相關假設須不斷檢討。若修訂只影響該修訂期，會計估計的修訂於估計修訂期內確認；或如該修訂影響本期及未來期間，則於修訂期及未來期間確認。

管理層於應用香港財務報告準則所作出對財務報表及估計不確定因素的主要來源造成重大影響的判斷於附註3論述。

(c) 會計政策變動

本集團已將香港會計師公會頒布的下述香港財務報告準則的修訂本應用於本會計期間的此等財務報表。

- 香港財務報告準則第3號(修訂本)，*業務的定義*
- 香港會計準則第1號(修訂本)，*重大的定義*

該等發展對本集團當前或過往期間業績及財務狀況之於本中期財務業績的編製或呈列方式並無重大影響。本集團並無應用就當前會計期間而言尚未生效之任何新準則或詮釋。

Notes to the Consolidated Financial Statements

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有註明外，均以港元列示)

2 SIGNIFICANT ACCOUNTING POLICIES

(continued)

(d) Subsidiaries

Subsidiaries are entities controlled by the Group. The Group controls an entity when it is exposed, or has rights, to variable returns from its involvement with the entity and has the ability to affect those returns through its power over the entity. When assessing whether the Group has power, only substantive rights (held by the Group and other parties) are considered.

An investment in a subsidiary is included in these financial statements from the date that control commences until the date that control ceases. Intra-group balances, transactions and cash flows and any unrealised profits arising from intra-group transactions are eliminated in full in preparing these financial statements. Unrealised losses resulting from intra-group transactions are eliminated in the same way as unrealised gains but only to the extent that there is no evidence of impairment.

Changes in the Group's interests in a subsidiary that do not result in a loss of control are accounted for as equity transactions, whereby adjustments are made to the amounts of controlling and non-controlling interests within consolidated equity to reflect the change in relative interests, but no adjustments are made to goodwill and no gain or loss is recognised.

When the Group loses control of a subsidiary, it is accounted for as a disposal of the entire interest in that subsidiary, with a resulting gain or loss being recognised in profit or loss. Any interest retained in that former subsidiary at the date when control is lost is recognised at fair value and this amount is regarded as the fair value on initial recognition of a financial asset.

In the Company's statement of financial position, investments in subsidiaries are stated at cost less impairment losses (see Note 2(g)(ii)).

2 重大會計政策(續)

(d) 附屬公司

附屬公司為本集團控制的實體。當本集團得到或享有參與實體所得可變回報，且有能力透過其對實體的權力影響該等回報時，則本集團控制該實體。於評估本集團對實體是否擁有權力時，僅會考慮由本集團及其他人持有的實質權利。

自控制開始之日直至控制終止之日，於附屬公司的投資計入本財務報表。集團內公司間的結餘、交易及現金流量以及集團內公司間交易產生的任何未變現溢利於編製本財務報表時悉數抵銷。集團內公司間交易產生的未變現虧損以與未變現收益相同的方式抵銷，但僅限於並無減值憑據的情況下。

本集團於附屬公司權益的變動(並無導致失去控制權)作為權益交易列賬，據此對綜合權益內的控股及非控股權益的金額作出調整，以反映相對權益的變動，但並無對商譽作出調整且並無確認盈虧。

當本集團失去對附屬公司的控制權時，其作為出售該附屬公司全部權益列賬，所產生盈虧於損益中確認。於失去控制權之日保留於前附屬公司的任何權益按公平值確認，且此金額被視為最初確認金融資產的公平值。

於本公司的財務狀況表內，於附屬公司的投資按成本減減值虧損列賬(見附註2(g)(ii))。

Notes to the Consolidated Financial Statements

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有註明外，均以港元列示)

2 SIGNIFICANT ACCOUNTING POLICIES (continued)

(e) Property, plant and equipment

Property, plant and equipment are stated at cost less accumulated depreciation and impairment losses (see Note 2(g)(ii)).

Gains or losses arising from the retirement or disposal of an item of property, plant and equipment are determined as the difference between the net disposal proceeds and the carrying amount of the item and are recognised in profit or loss on the date of retirement or disposal.

Depreciation is calculated to write off the cost of items of property, plant and equipment, less their estimated residual value, if any, using the straight line method over their estimated useful lives as follows:

— Leasehold improvements	Shorter of 5 years or unexpired terms of lease
— Leasehold buildings	Shorter of 5 years or over the lease terms
— Furniture and fixtures	5 years
— Computer and office equipment	Shorter of 5 years or over the lease terms
— Motor vehicles	4 years

Where parts of an item of property, plant and equipment have different useful lives, the cost or valuation of the item is allocated on a reasonable basis between the parts and each part is depreciated separately. Both the useful life of an asset and its residual value, if any, are reviewed annually.

2 重大會計政策(續)

(e) 物業、機器及設備

物業、機器及設備乃以成本減累計折舊及減值虧損列賬(見附註2(g)(ii))：

報廢或出售物業、機器及設備項目產生的盈虧乃釐定為出售所得款項淨額與該項目賬面值兩者間的差額，並於報廢或出售日期於損益內確認。

折舊乃採用直線法按物業、機器及設備項目的估計剩餘可使用年期計算，以撇銷其成本並扣除其估計剩餘價值(如有)，詳情如下：

— 租賃物業裝修	5年或租約未屆滿年期(以較短者為準)
— 租賃建築物	5年或租約未屆滿年期(以較短者為準)
— 傢私及固定裝置	5年
— 電腦及辦公室設備	5年或租約年期(以較短者為準)
— 汽車	4年

倘物業、機器及設備項目不同部分可使用年期不同，則將該項目的成本或估值合理分配至各部分，並獨立計算折舊。資產的可使用年期及其剩餘價值(如有)會每年檢討。

Notes to the Consolidated Financial Statements

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有註明外，均以港元列示)

2 SIGNIFICANT ACCOUNTING POLICIES

(continued)

(f) Leased assets

At inception of a contract, the Group assesses whether the contract is, or contains, a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. Control is conveyed where the customer has both the right to direct the use of the identified asset and to obtain substantially all of the economic benefits from that use.

At the lease commencement date, the Group recognises a right-of-use asset and a lease liability, except for short-term leases that have a lease term of 12 months or less and leases of low-value assets. When the Group enters into a lease in respect of a low-value asset, the Group decides whether to capitalise the lease on a lease-by-lease basis. The lease payments associated with those leases which are not capitalised are recognised as an expense on a systematic basis over the lease term.

Where the lease is capitalised, the lease liability is initially recognised at the present value of the lease payments payable over the lease term, discounted using the interest rate implicit in the lease or, if that rate cannot be readily determined, using a relevant incremental borrowing rate. After initial recognition, the lease liability is measured at amortised cost and interest expense is calculated using the effective interest method. Variable lease payments that do not depend on an index or rate are not included in the measurement of the lease liability and hence are charged to profit or loss in the accounting period in which they are incurred.

2 重大會計政策(續)

(f) 租賃資產

本集團會於合約初始生效時評估該合約是否屬租賃或包含租賃。倘合約為換取代價而給予在一段時間內控制可識別資產使用的權利，則該合約屬租賃或包含租賃。倘客戶有權主導可識別的資產的使用及從該使用中獲取幾乎所有的經濟收益，則表示控制權已轉讓。

於租賃開始日期，本集團確認使用權資產和租賃負債，惟租賃期為12個月或更短的短期租賃和低價值資產的租賃除外。當本集團就低價值資產訂立租賃時，本集團按每項租賃情況決定是否將租賃資本化。與該等不作資本化租賃相關的租賃付款在租賃期內按系統基準確認為開支。

當將租賃資本化時，租賃負債最步按租賃期內應付租賃付款的現值確認，並使用租賃中隱含的利率或(倘該利率不可直接釐定)使用相關的遞增借款利率貼現。初步確認後，租賃負債按攤銷成本計量，而利息開支則採用實際利率法計算。不取決於某一指數或比率的可變租賃付款不包括在租賃負債的計量，因此於其產生的會計期間於損益中支銷。

Notes to the Consolidated Financial Statements

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有註明外，均以港元列示)

2 SIGNIFICANT ACCOUNTING POLICIES (continued)

(f) Leased assets (continued)

The right-of-use asset recognised when a lease is capitalised is initially measured at cost, which comprises the initial amount of the lease liability plus any lease payments made at or before the commencement date, and any initial direct costs incurred. Where applicable, the cost of the right-of-use assets also includes an estimate of costs to dismantle and remove the underlying asset or to restore the underlying asset or the site on which it is located, discounted to their present value, less any lease incentives received. The right-of-use asset is subsequently stated at cost less accumulated depreciation and impairment losses (see Notes 2(e) and 2(g)(ii)).

The lease liability is remeasured when there is a change in future lease payments arising from a change in an index or rate, or there is a change in the Group's estimate of the amount expected to be payable under a residual value guarantee, or there is a change arising from the reassessment of whether the Group will be reasonably certain to exercise a purchase, extension or termination option. When the lease liability is remeasured in this way, a corresponding adjustment is made to the carrying amount of the right-of-use asset, or is recorded in profit or loss if the carrying amount of the right-of-use asset has been reduced to zero.

The lease liability is also remeasured when there is a change in the scope of a lease or the consideration for a lease that is not originally provided for in the lease contract ("**lease modification**") that is not accounted for as a separate lease. In this case the lease liability is remeasured based on the revised lease payments and lease term using a revised discount rate at the effective date of the modification.

In the consolidated statement of financial position, the current portion of long-term lease liabilities is determined as the present value of contractual payments that are due to be settled within twelve months after the reporting period.

2 重大會計政策(續)

(f) 租賃資產(續)

於租賃資本化時確認的使用權資產初步按成本計量，包括租賃負債的初始金額加上在開始日期或之前支付的任何租賃付款，以及產生的任何初步直接成本。在適用情況下，使用權資產的成本亦包括拆除及移除相關資產或還原相關資產或該資產所在地而產生的估計成本，該成本須貼現至其現值並扣除任何收取的租賃優惠。使用權資產隨後按成本減去累計折舊及減值虧損列賬（見附註2(e)及2(g)(ii)）。

當未來租賃付款因某一指數或比率變動而變更，或當本集團預期根據殘值擔保估計預期應付的金額有變，或因重新評估本集團是否合理地確定將行使購買、續租或終止選擇權而產生變動，則會重新計量租賃負債。按此方式重新計量租賃負債時，使用權資產的賬面值將作相應調整，或倘使用權資產的賬面值已減至零，則於損益內列賬。

當租賃範圍發生變化，或者租賃合同中原先沒有規定的租賃對價（「租賃變更」）沒有做作為單獨的租賃核算時，也要重新計量租賃負債。在此情況下，租賃負債根據修改後的租賃付款額和租賃期，使用修改生效日的修訂貼現率重新計量。

在綜合財務狀況表中，長期租賃負債的即期部分按報告期後十二個月內應結算的合約付款的現值釐定。

Notes to the Consolidated Financial Statements

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有註明外，均以港元列示)

2 SIGNIFICANT ACCOUNTING POLICIES

(continued)

(g) Credit losses and impairment of assets

(i) Credit losses from financial instruments and contract assets

The Group recognises a loss allowance for expected credit losses (“ECLs”) on the following items:

- financial assets measured at amortised cost (including cash and cash equivalents and trade and other receivables); and
- contract assets as defined in HKFRS 15 (see Note 2(h)).

Financial assets measured at fair value are not subject to the ECL assessment.

Measurement of ECLs

ECLs are a probability-weighted estimate of credit losses. Credit losses are measured as the present value of all expected cash shortfalls (i.e. the difference between the cash flows due to the Group in accordance with the contract and the cash flows that the Group expects to receive).

The expected cash shortfalls of fixed-rate financial assets such as trade and other receivables and contract assets are discounted using the effective interest rate determined at initial recognition or an approximation thereof where the effect of discounting is material.

The maximum period considered when estimating ECLs is the maximum contractual period over which the Group is exposed to credit risk.

In measuring ECLs, the Group takes into account reasonable and supportable information that is available without undue cost or effort. This includes information about past events, current conditions and forecasts of future economic conditions.

2 重大會計政策(續)

(g) 信貸虧損及資產減值

(i) 金融工具信貸虧損及合約資產

本集團就下列項目的預期信貸虧損(「預期信貸虧損」)確認虧損撥備：

- 按攤銷成本計量的金融資產(包括現金及現金等價物以及貿易及其他應收款項)；及
- 香港財務報告準則第15號所界定的合約資產(見附註2(h))。

按公平值計量的金融資產毋須進行預期信貸虧損評估。

預期信貸虧損計量

預期信貸虧損為信貸虧損概率加權估計。信貸虧損按所有預期現金差額(即根據合約應付本集團的現金流量與本集團預期收取的現金流量之間的差額)的現值計量。

倘貼現影響重大，則固定利率金融資產(例如貿易及其他應收款項以及合約資產)的預期現金差額採用按初始確認時釐定的實際利率或其概約利率貼現。

估計預期信貸虧損時所考慮的最長期間為本集團所面臨信貸風險的最長合約期間。

在計量預期信貸虧損時，本集團會考慮在毋需付出過多成本及努力下即可獲得的合理可靠的資料，當中包括有關過去事件、當前狀況及未來經濟狀況預測的資料。

Notes to the Consolidated Financial Statements

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(Expressed in Hong Kong dollars unless otherwise indicated) (除另有註明外，均以港元列示)

2 SIGNIFICANT ACCOUNTING POLICIES (continued)

(g) Credit losses and impairment of assets (continued)

(i) Credit losses from financial instruments and contract assets (continued)

Measurement of ECLs (continued)

ECLs are measured on either of the following bases:

- 12-month ECLs: these are losses that are expected to result from possible default events within the 12 months after the reporting date; and
- lifetime ECLs: these are losses that are expected to result from all possible default events over the expected lives of the items to which the ECL model applies.

Loss allowances for trade receivables and contract assets are always measured at an amount equal to lifetime ECLs. ECLs on these financial assets are estimated using a provision matrix based on the Group's historical credit loss experience, adjusted for factors that are specific to the debtors and an assessment of both the current and forecast general economic conditions at the reporting date.

For all other financial instruments, the Group recognises a loss allowance equal to 12-month ECLs unless there has been a significant increase in credit risk of the financial instrument since initial recognition, in which case the loss allowance is measured at an amount equal to lifetime ECLs.

2 重大會計政策(續)

(g) 信貸虧損及資產減值(續)

(i) 金融工具信貸虧損及合約資產 (續)

預期信貸虧損計量(續)

預期信貸虧損按下列其中一種基準計量：

- 12個月預期信貸虧損：預期因報告日後12個月內發生可能違約事件導致的虧損；及
- 永久預期信貸虧損：預期信貸虧損模式適用的項目於預期可使用年期內所有可能發生的違約事件導致之損失。

貿易應收款項及合約資產的虧損撥備一直按相等於永久預期信貸虧損的金額計量。該等金融資產的預期信貸虧損基於本集團過往信貸虧損經驗(並就債務人的特定因素作出調整)及於報告日對目前及預期一般經濟狀況的評估採用撥備矩陣估計。

就其他金融工具而言，本集團按相等於12個月預期信貸虧損確認虧損撥備，除非金融工具自初始確認起的信貸風險大幅增加，在此情況下，虧損撥備按相等於永久預期信貸虧損的金額計量。

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綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有註明外，均以港元列示)

2 SIGNIFICANT ACCOUNTING POLICIES

(continued)

(g) Credit losses and impairment of assets (continued)

(i) Credit losses from financial instruments and contract assets (continued)

Significant increases in credit risk

In assessing whether the credit risk of a financial instrument has increased significantly since initial recognition, the Group compares the risk of default occurring on the financial instrument assessed at the reporting date with that assessed at the date of initial recognition. In making this reassessment, the Group considers that a default event occurs when (i) the borrower is unlikely to pay its credit obligations to the Group in full, without recourse by the Group to actions such as realising security (if any is held); or (ii) the financial asset is 90 days past due. The Group considers both quantitative and qualitative information that is reasonable and supportable, including historical experience and forward-looking information that is available without undue cost or effort.

In particular, the following information is taken into account when assessing whether credit risk has increased significantly since initial recognition:

- failure to make payments of principal or interest on their contractually due dates;
- an actual or expected significant deterioration in a financial instrument's external or internal credit rating (if available);
- an actual or expected significant deterioration in the operating results of the debtor; and
- existing or forecast changes in the technological, market, economic or legal environment that have a significant adverse effect on the debtor's ability to meet its obligation to the Group.

2 重大會計政策 (續)

(g) 信貸虧損及資產減值 (續)

(i) 金融工具信貸虧損及合約資產 (續)

信貸風險大幅增加

在評估金融工具信貸風險自初始確認以來有否大幅增加時，本集團將於報告日評估的金融工具的違約風險與初始確認日期評估的風險進行比較。於進行重新評估時，本集團認為當(i) 借款人不大可能在本集團無追索權(例如：變現抵押品(如持有))的情況下向本集團悉數支付其信貸義務；或(ii) 金融資產已逾期90日時，即屬發生違約事件。本集團考慮合理可靠的定量及定性資料，包括過往經驗及在毋需付出過多成本或努力下即可獲得的前瞻性資料。

尤其是，在評估自初始確認以來信貸風險有否大幅增加時，將考慮以下資料：

- 未能於合約到期日支付本金或利息；
- 金融工具的外部或內部信貸評級(倘可獲得)實際或預期顯著惡化；
- 債務人經營業績實際或預期顯著惡化；及
- 技術、市場、經濟或法律環境現有或預期變化對債務人履行其對本集團義務的能力造成重大不利影響。

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(Expressed in Hong Kong dollars unless otherwise indicated) (除另有註明外，均以港元列示)

2 SIGNIFICANT ACCOUNTING POLICIES (continued)

(g) Credit losses and impairment of assets (continued)

(i) Credit losses from financial instruments and contract assets (continued)

Significant increases in credit risk (continued)

Depending on the nature of the financial instruments, the assessment of a significant increase in credit risk is performed on either an individual basis or a collective basis. When the assessment is performed on a collective basis, the financial instruments are grouped based on shared credit risk characteristics, such as past due status and credit risk ratings.

ECLs are remeasured at each reporting date to reflect changes in the financial instrument's credit risk since initial recognition. Any change in the ECL amount is recognised as an impairment gain or loss in profit or loss. The Group recognises an impairment gain or loss for all financial instruments with a corresponding adjustment to their carrying amount through a loss allowance account, except for investments in debt securities that are measured at FVOCI (recycling), for which the loss allowance is recognised in other comprehensive income and accumulated in the fair value reserve (recycling).

Basis of calculation of interest income

Interest income recognised in accordance with Note 2(p)(ii) is calculated based on the gross carrying amount of the financial asset unless the financial asset is credit-impaired, in which case interest income is calculated based on the amortised cost (i.e. the gross carrying amount less loss allowance) of the financial asset.

At each reporting date, the Group assesses whether a financial asset is credit-impaired. A financial asset is credit-impaired when one or more events that have a detrimental impact on the estimated future cash flows of the financial asset have occurred.

2 重大會計政策(續)

(g) 信貸虧損及資產減值(續)

(i) 金融工具信貸虧損及合約資產 (續)

信貸風險大幅增加(續)

根據金融工具的性質，評估信貸風險有否大幅增加乃按個別或整體基準進行。當評估按整體基準進行時，金融工具根據分擔的信貸風險特徵進行分組，如逾期狀況及信貸風險評級。

預期信貸虧損於各報告日重新計量，以反映自初始確認以來金融工具信貸風險的變化。預期信貸虧損金額的任何變化於損益中確認為減值盈虧。本集團確認所有金融工具的減值盈虧，並透過虧損撥備賬對其賬面值進行相應調整，惟按公平值計入其他全面收益(可轉回損益)計量的債務證券投資除外，其虧損撥備於其他全面收益確認，並於公平值儲備(可轉回損益)累計。

計算利息收入的基準

計算利息收入的基準根據附註2(p)(ii)確認的利息收入按金融資產的總賬面值計算，除非該金融資產出現信貸減值，在此情況下，利息收入按金融資產的攤銷成本(即總賬面值減虧損撥備)計算。

於各報告日，本集團評估金融資產是否出現信貸減值。當發生一項或多項對金融資產預計未來現金流量有不利影響的事件時，金融資產出現信貸減值。

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(Expressed in Hong Kong dollars unless otherwise indicated) (除另有註明外，均以港元列示)

2 SIGNIFICANT ACCOUNTING POLICIES

(continued)

(g) Credit losses and impairment of assets (continued)

(i) Credit losses from financial instruments and contract assets (continued)

Significant increases in credit risk (continued)

Evidence that a financial asset is credit-impaired includes the following observable events:

- significant financial difficulties of the debtor;
- a breach of contract, such as a default or past due event;
- it becoming probable that the borrower will enter into bankruptcy or other financial reorganisation;
- significant changes in the technological, market, economic or legal environment that have an adverse effect on the debtor; or
- the disappearance of an active market for a security because of financial difficulties of the issuer.

Write-off policy

The gross carrying amount of a financial asset or contract asset is written off (either partially or in full) to the extent that there is no realistic prospect of recovery. This is generally the case when the Group determines that the debtor does not have assets or sources of income that could generate sufficient cash flows to repay the amounts subject to the write-off.

Subsequent recoveries of an asset that was previously written off are recognised as a reversal of impairment in profit or loss in the period in which the recovery occurs.

2 重大會計政策 (續)

(g) 信貸虧損及資產減值 (續)

(i) 金融工具信貸虧損及合約資產 (續)

計算利息收入的基準 (續)

金融資產出現信貸減值的證據包括以下可觀察事件：

- 債務人有重大財務困難；
- 違反合約，例如逾期拖欠；
- 借款人可能面臨破產或其他財務重組；
- 科技、市場、經濟或法律環境有重大變動而對債務人造成不利影響；或
- 發行人的財務困難導致證券的活躍市場消失。

撇銷政策

倘實際上並無收回的可能，則金融資產或合約資產的總賬面值會被撇銷(部分或全部)。該情況通常出現於本集團確定債務人並無資產或收入來源可產生足夠現金流量以償還應撇銷的金額。

隨後收回先前撇銷的資產於收回期間的損益內確認為減值撥回。

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(Expressed in Hong Kong dollars unless otherwise indicated) (除另有註明外，均以港元列示)

2 SIGNIFICANT ACCOUNTING POLICIES

(continued)

(g) Credit losses and impairment of assets (continued)

(ii) Impairment of other assets

Internal and external sources of information are reviewed at the end of each reporting period to identify indications that property, plant and equipment including right-of-use assets may be impaired or an impairment loss previously recognised no longer exists or may have decreased.

If any such indication exists, the asset's recoverable amount is estimated.

— Calculation of recoverable amount

The recoverable amount of an asset is the greater of its fair value less costs of disposal and value in use. In assessing value in use, the estimated future cash flows are discounted to their present value using a pre-tax discount rate that reflects current market assessments of the time value of money and the risks specific to the asset. Where an asset does not generate cash inflows largely independent of those from other assets, the recoverable amount is determined for the smallest group of assets that generates cash inflows independently (i.e. a cash-generating unit).

— Recognition of impairment losses

An impairment loss is recognised in profit or loss if the carrying amount of an asset, or the cash-generating unit to which it belongs, exceeds its recoverable amount. Impairment losses recognised in respect of cash-generating units are allocated to reduce the carrying amount of the assets in the unit (or group of units) on a pro rata basis, except that the carrying value of an asset will not be reduced below its individual fair value less costs of disposal (if measurable) or value in use (if determinable).

2 重大會計政策(續)

(g) 信貸虧損及資產減值(續)

(ii) 其他資產減值

於各報告期末審閱內部及外間資料來源，以識別是否有跡象顯示物業、機器及設備(包括使用權資產)可能出現減值，或先前確認的減值虧損不再存在或可能已減少。

倘存在任何該等跡象，則估計資產可收回金額。

— 計算可收回金額

資產的可收回金額為公平價值減出售成本與使用價值兩者中的較高者。在評估使用價值時，估計未來現金流量會按可以反映當時市場對貨幣時間價值及資產特定風險的評估之稅前貼現率貼現至其現值。倘資產並不產生基本上獨立於其他資產的現金流入，則就能獨立產生現金流入的最小資產組別(即現金產生單位)釐定可收回金額。

— 確認減值虧損

當資產或其所屬現金產生單位的賬面值超過其可收回金額，則於損益中確認減值虧損。就現金產生單位確認的減值虧損會獲分配，以按比例減少該單位(或該組單位)內資產的賬面值，惟資產的賬面值不可減至低於其個別公平值扣減出售成本(如能計量)或使用價值(如能釐定)。

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(Expressed in Hong Kong dollars unless otherwise indicated) (除另有註明外，均以港元列示)

2 SIGNIFICANT ACCOUNTING POLICIES

(continued)

(g) Credit losses and impairment of assets (continued)

(ii) Impairment of other assets (continued)

— Reversals of impairment losses

An impairment loss is reversed if there has been a favourable change in the estimates used to determine the recoverable amount. A reversal of an impairment loss is limited to the asset's carrying amount that would have been determined had no impairment loss been recognised in prior years. Reversals of impairment losses are credited to profit or loss in the year in which the reversals are recognised.

(h) Contract assets and contract liabilities

A contract asset is recognised when the Group recognises revenue (see Note 2(p)) before being unconditionally entitled to the consideration under the payment terms set out in the contract. Contract assets are assessed for ECLs in accordance with the policy set out in Note 2(g)(i) and are reclassified to receivables when the right to the consideration has become unconditional (see Note 2(i)).

A contract liability is recognised when the customer pays consideration before the Group recognises the related revenue (see Note 2(p)). A contract liability would also be recognised if the Group has an unconditional right to receive consideration before the Group recognises the related revenue. In such cases, a corresponding receivable would also be recognised (see Note 2(i)).

For a single contract with the customer, either a net contract asset or a net contract liability is presented. For multiple contracts, contract assets and contract liabilities of unrelated contracts are not presented on a net basis.

When the contract includes a significant financing component, the contract balance includes interest accrued under the effective interest method (see Note 2(p)(ii)).

2 重大會計政策 (續)

(g) 信貸虧損及資產減值 (續)

(ii) 其他資產減值 (續)

— 撥回減值虧損

倘用作釐定可收回金額的估計出現利好變動，有關減值虧損便會撥回。減值虧損撥回以過往年度並未確認減值虧損下原應釐定的資產賬面值為限。所撥回的減值虧損在確認撥回的年度計入損益內。

(h) 合約資產及合約負債

款條款收取代價前確認收入(見附註2(p))，則會確認合約資產。合約資產根據附註2(g)(i)所載政策評估預期信貸虧損，並於收取代價的權利成為無條件時重新分類為應收款項(見附註2(i))。

於客戶支付代價後，本集團確認相關收入，則會確認合約負債(見附註2(p))。倘本集團於有權無條件收取代價前確認相關收入，亦會確認合約負債。於該等情況下，亦會確認相應應收款項(見附註2(i))。

與客戶的單一合約按合約資產淨值或合約負債淨額呈列。就多項合約而言，不相關合約的合約資產及合約負債不會以淨額基準呈列。

當合約含有重大融資部分，則合約結餘包括根據實際利率法應計的利息(見附註2(p)(ii))。

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(Expressed in Hong Kong dollars unless otherwise indicated) (除另有註明外，均以港元列示)

2 SIGNIFICANT ACCOUNTING POLICIES (continued)

(i) Trade and other receivables

A receivable is recognised when the Group has an unconditional right to receive consideration. A right to receive consideration is unconditional if only the passage of time is required before payment of that consideration is due. If revenue has been recognised before the Group has an unconditional right to receive consideration, the amount is presented as a contract asset (see Note 2(h)).

Receivables are stated at amortised cost using the effective interest method less allowance for credit losses (see Note 2(g)(i)).

(j) Cash and cash equivalents

Cash and cash equivalents comprise cash at bank and in hand, demand deposits with banks and other financial institutions, and short-term, highly liquid investments that are readily convertible into known amounts of cash and which are subject to an insignificant risk of changes in value, having been within three months of maturity at acquisition. Bank overdrafts that are repayable on demand and form an integral part of the Group's cash management are also included as a component of cash and cash equivalents for the purpose of the consolidated cash flow statement. Cash and cash equivalents are assessed for ECLs in accordance with the policy set out in Note 2(g)(i).

(k) Interest-bearing borrowings

Interest-bearing borrowings are measured initially at fair value less transaction costs. Subsequent to initial recognition, interest-bearing borrowings are stated at amortised cost using the effective interest method. Interest expense is recognised in accordance with the Group's accounting policy for borrowing costs (see Note 2(q)).

(l) Trade and other payables

Trade and other payables are initially recognised at fair value and subsequently stated at amortised cost unless the effect of discounting would be immaterial, in which case they are stated at cost.

2 重大會計政策(續)

(i) 貿易及其他應收款項

於本集團有權無條件收取代價時確認應收款項。只需時間流逝即到期支付代價的情況下，收取代價的權利會成為無條件。倘於本集團有權無條件收取代價前確認收入，則金額會呈列為合約資產(見附註2(h))。

應收款項採用實際利率法按攤銷成本減信貸虧損撥備列賬(見附註2(g)(i))。

(j) 現金及現金等價物

現金及現金等價物包括銀行及手頭現金、存放於銀行及其他金融機構的活期存款、以及可以隨時換算為已知款額現金且價值變動風險不大並在購入後三個月內到期的短期高流動性投資。須按要求償還並構成本集團現金管理一部分的銀行透支亦就綜合現金流量表計入現金及現金等價物的組成部分。現金及現金等價物按附註2(g)(i)所載政策評估預期信貸虧損。

(k) 計息借款

計息借貸初步按公平值減交易成本確認。初步確認後，計息借貸以實際利率法按攤銷成本列賬。利息開支根據本集團會計政策確認為借貸成本(見附註2(q))。

(l) 貿易及其他應付款項

貿易及其他應付款項初步按公平值確認，其後按攤銷成本列賬，惟倘貼現影響並不重大，則按成本列賬。

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(Expressed in Hong Kong dollars unless otherwise indicated) (除另有註明外，均以港元列示)

2 SIGNIFICANT ACCOUNTING POLICIES

(continued)

(m) Employee benefits

Salaries, annual bonuses, paid annual leave, contributions to defined contribution retirement plans and the cost of non-monetary benefits are accrued in the year in which the associated services are rendered by employees. Where payment or settlement is deferred and the effect would be material, these amounts are stated at their present values.

(n) Income tax

Income tax for the year comprises current tax and movements in deferred tax assets and liabilities. Current tax and movements in deferred tax assets and liabilities are recognised in profit or loss except to the extent that they relate to items recognised in other comprehensive income or directly in equity, in which case the relevant amounts of tax are recognised in other comprehensive income or directly in equity, respectively.

Current tax is the expected tax payable on the taxable income for the year, using tax rates enacted or substantively enacted at the end of the reporting period, and any adjustment to tax payable in respect of previous years.

Deferred tax assets and liabilities arise from deductible and taxable temporary differences respectively, being the differences between the carrying amounts of assets and liabilities for financial reporting purposes and their tax bases. Deferred tax assets also arise from unused tax losses and unused tax credits.

2 重大會計政策 (續)

(m) 僱員福利

薪金、年度花紅、有薪年假、定額供款退休計劃供款及非貨幣利益的成本乃於僱員提供相關服務的年度內累計。倘延期支付或清償且影響重大，則該等款項將以其現值列賬。

(n) 所得稅

年內所得稅包括即期稅項以及遞延稅項資產及負債的變動。即期稅項以及遞延稅項資產及負債的變動於損益確認，惟倘涉及於其他全面收益或直接於權益確認的項目則作別論，於此情況下，相關稅項金額分別於其他全面收益或直接於權益確認。

即期稅項為按年內應課稅收入以報告期末已頒佈或實際已頒佈的稅率計算的預期應付稅項，並就過往年度的應付稅項作出任何調整。

遞延稅項資產及負債分別來自可扣稅及應課稅暫時差額，即資產及負債為財務報告目的呈列的賬面值與其稅基的差額。遞延稅項資產亦來自未動用稅項虧損及未動用稅項抵免。

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綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有註明外，均以港元列示)

2 SIGNIFICANT ACCOUNTING POLICIES

(continued)

(n) Income tax (continued)

Apart from certain limited exceptions, all deferred tax liabilities, and all deferred tax assets to the extent that it is probable that future taxable profits will be available against which the asset can be utilised, are recognised. Future taxable profits that may support the recognition of deferred tax assets arising from deductible temporary differences include those that will arise from the reversal of existing taxable temporary differences, provided those differences relate to the same taxation authority and the same taxable entity, and are expected to reverse either in the same period as the expected reversal of the deductible temporary difference or in periods into which a tax loss arising from the deferred tax asset can be carried back or forward. The same criteria are adopted when determining whether existing taxable temporary differences support the recognition of deferred tax assets arising from unused tax losses and credits, that is, those differences are taken into account if they relate to the same taxation authority and the same taxable entity, and are expected to reverse in a period, or periods, in which the tax loss or credit can be utilised.

The amount of deferred tax recognised is measured based on the expected manner of realisation or settlement of the carrying amount of the assets and liabilities, using tax rates enacted or substantively enabled at the end of the reporting period. Deferred tax assets and liabilities are not discounted.

The carrying amount of a deferred tax asset is reviewed at the end of each reporting period and is reduced to the extent that it is no longer probable that sufficient taxable profits will be available to allow the related tax benefit to be utilised. Any such reduction is reversed to the extent that it becomes probable that sufficient taxable profits will be available.

2 重大會計政策(續)

(n) 所得稅(續)

除若干有限的例外情況外，所有遞延稅項負債及所有遞延稅項資產均予確認，以可能獲得未來應課稅溢利用以抵銷資產的金額為限。能夠用以確認可扣減暫時性差額所引致遞延稅項資產的未來應課稅溢利，包括因撥回現有應課稅暫時性差額而引起的應課稅溢利，惟該等差額必須與同一稅務當局及同一應課稅實體有關，並且預期在預計撥回可扣減暫時性差額的同一期間撥回，或在遞延稅項資產引起的稅項虧損可以承前或結轉的期間撥回。在決定現有應課稅暫時性差額是否足以確認因尚未使用稅項虧損及稅款抵免造成的遞延稅項資產時，亦採用相同的準則，即若有關差額與同一稅務當局及同一應課稅實體有關，並預計在可以使用稅項虧損或稅款抵免的期間內撥回，則計入該等差額。

確認遞延稅項的金額是根據該等資產及負債的賬面值的預期變現或結算的方式，按於報告期末已生效或實質上已生效的稅率計算。遞延稅項資產及負債均不貼現計算。

於各報告期末，本集團檢討遞延稅項資產的賬面值，並於不再可能有足夠應課稅溢利以動用相關稅務利益時予以扣減。任何有關扣減於可能出現足夠應課稅溢利時，則予以撥回。

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綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有註明外，均以港元列示)

2 SIGNIFICANT ACCOUNTING POLICIES

(continued)

(n) Income tax (continued)

Current tax balances and deferred tax balances, and movements therein, are presented separately from each other and are not offset. Current tax assets are offset against current tax liabilities, and deferred tax assets against deferred tax liabilities, if the Company or the Group has the legally enforceable right to set off current tax assets against current tax liabilities and the following additional conditions are met:

- in the case of current tax assets and liabilities, the Company or the Group intends either to settle on a net basis, or to realise the asset and settle the liability simultaneously; or
- in the case of deferred tax assets and liabilities, if they relate to income taxes levied by the same taxation authority on either:
 - the same taxable entity; or
 - different taxable entities, which, in each future period in which significant amounts of deferred tax liabilities or assets are expected to be settled or recovered, intend to realise the current tax assets and settle the current tax liabilities on a net basis or realise and settle simultaneously.

(o) Provisions, contingent liabilities and onerous contracts

(i) Provisions and contingent liabilities

Provisions are recognised when the Group has a legal or constructive obligation arising as a result of a past event, it is probable that an outflow of economic benefits will be required to settle the obligation and a reliable estimate can be made. Where the time value of money is material, provisions are stated at the present value of the expenditure expected to settle the obligation.

2 重大會計政策 (續)

(n) 所得稅 (續)

當期稅項結餘與遞延稅項結餘及其變動會分別列示而不會相抵銷。本公司或本集團只有在有合法權利抵銷當期稅項資產與當期稅項負債及符合以下附帶條件的情況下，方以當期稅項資產抵銷當期稅項負債及以遞延稅項資產抵銷遞延稅項負債：

- 就當期稅項資產及負債而言，本公司或本集團計劃按淨額基準結算，或同時將資產變現及償還負債；或
- 就遞延稅項資產及負債而言，其為同一稅務當局對以下機構徵收所得稅所產生：
 - 同一應課稅實體；或
 - 不同應課稅實體，而該等實體計劃在未來每個預計有重大遞延稅項負債須償還或有重大遞延稅項資產可以收回的期間，以淨額基準變現當期稅項資產及償還當期稅項負債或同時變現及償還兩者。

(o) 撥備、或然負債及虧損性合約撥備及或然負債

(i) 撥備及或然負債

倘本集團因過往事件須承擔法律或推定責任，而可能會導致需要經濟利益流出以清償責任，且有關金額能可靠估計，則須確認撥備。倘貨幣時間價值重大，則有關撥備按清償責任的預期開支現值列賬。

Notes to the Consolidated Financial Statements

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有註明外，均以港元列示)

2 SIGNIFICANT ACCOUNTING POLICIES (continued)

(o) Provisions, contingent liabilities and onerous contracts (continued)

(i) Provisions and contingent liabilities (continued)

Where it is not probable that an outflow of economic benefits will be required, or the amount cannot be estimated reliably, the obligation is disclosed as a contingent liability, unless the probability of outflow of economic benefits is remote. Possible obligations, whose existence will only be confirmed by the occurrence or non-occurrence of one or more future events are also disclosed as contingent liabilities unless the probability of outflow of economic benefits is remote.

(ii) Onerous contracts

An onerous contract exists when the Group has a contract under which the unavoidable costs of meeting the obligations under the contract exceed the economic benefits expected to be received from the contract. Provisions for onerous contracts are measured at the present value of the lower of the expected cost of terminating the contract and the net cost of continuing with the contract.

(p) Revenue recognition

Revenue is measured based on the consideration specified in a contract with a customer. The Group recognises revenue when it transfers control over a product or service to a customer. "Control" refers to the customer's ability to direct the use of and obtain substantially all of the remaining benefits from an asset.

(i) Contract revenue

Revenue of services transferred over time is recognised progressively based on the contract costs incurred to date as a percentage of total forecast costs to depict the transfer of control of the services to the customer. The Group recognises revenue over time only if it can reasonably measure its progress toward complete satisfaction of the performance obligation. However, if the Group cannot reasonably measure the outcome but expects to recover the costs incurred in satisfying the performance obligation, then it recognises revenue to the extent of the costs incurred.

Any unconditional rights to consideration are presented separately as "Trade receivables".

2 重大會計政策(續)

(o) 撥備、或然負債及虧損性合約撥備及或然負債(續)

(i) 撥備及或然負債(續)

倘不大可能需要經濟利益流出，或相關金額未能可靠估計，則須披露有關責任為或然負債，惟經濟利益流出的可能性不大除外。當潛在責任須視乎一項或多項未來事件是否發生方可確定存在與否，則該等責任亦披露為或然負債，惟經濟利益流出的可能性不大除外。

(ii) 虧損性合約

當本集團為達成合約責任所產生的不可避免成本超逾預期自該合約收取的經濟利益，即視為存在虧損性合約。虧損性合約撥備按終止合約的預期成本及繼續履行合約的成本淨額(以較低者為準)的現值計量。

(p) 收入確認

收入按與客戶訂立的合約中訂明的代價計量。本集團於其向客戶轉讓產品或服務的控制權時確認收入。「控制權」指客戶指示資產的用途及取得資產絕大部分餘下利益的能力。

(i) 合約收入

隨時間轉移的服務收入根據迄今所產生合約成本佔總預測成本的百分比逐步確認，以反映向客戶轉讓服務的控制權。本集團僅於可合理計量其完成履約責任的進度時方會隨時間確認收入。然而，倘本集團無法合理計量結果，惟預期可收回履行合約責任所產生成本，則以所產生成本為限確認收入。

代價的任何無條件權利乃獨立呈列為「貿易應收款項」。

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(Expressed in Hong Kong dollars unless otherwise indicated) (除另有註明外，均以港元列示)

2 SIGNIFICANT ACCOUNTING POLICIES

(continued)

(p) Revenue recognition (continued)

(ii) Interest income

Interest income is recognised as it accrues using the effective interest method.

(iii) Government grants

Government grants are recognised in the statement of financial position initially when there is reasonable assurance that they will be received and that the Group will comply with the conditions attaching to them. Grants that compensate the Group for expenses incurred are recognised as income in profit or loss on a systematic basis in the same periods in which the expenses are incurred. Grants that compensate the Group for the cost of an asset are deducted from the carrying amount of the asset and consequently are effectively recognised in profit or loss over the useful life of the asset by way of reduced depreciation expense.

(q) Borrowing costs

Borrowing costs that are directly attributable to the acquisition, construction or production of an asset which necessarily takes a substantial period of time to get ready for its intended use or sale are capitalised as part of the cost of that asset. Other borrowing costs are expensed in the period in which they are incurred.

The capitalisation of borrowing costs as part of the cost of a qualifying asset commences when expenditure for the asset is being incurred, borrowing costs are being incurred and activities that are necessary to prepare the asset for its intended use or sale are in progress. Capitalisation of borrowing costs is suspended or ceases when substantially all the activities necessary to prepare the qualifying asset for its intended use or sale are interrupted or complete.

2 重大會計政策 (續)

(p) 收入確認 (續)

(ii) 利息收入

利息收入於使用實際利率法累計時確認。

(iii) 政府補助金

倘可合理確定本集團能夠獲得政府補助金，且本集團將符合政府補助金所附帶的條件，則政府補助金將初始於財務狀況表中確認。補償本集團產生開支的政府補助金於相關開支產生的相同期間按系統基準於損益表中認為收益。補償本集團資產成本的補助金，則會從資產的賬面值中扣除，並因此按該資產的可使用年限透過降低折舊的開支方式實際在損益中確認。

(q) 借貸成本

直接歸屬於收購、建設或生產資產(為必須經一段長時間方可達致其預定用途或出售的資產)的借貸成本，乃資本化為該資產成本的一部分。其他借貸成本均於其產生期間支銷。

當產生資產開支、產生借貸成本及進行使資產達致預定用途或出售所必需的活動時，開始將借貸成本資本化為合資格資產成本的一部分。當使合資格資產達致預定用途或出售所必需的絕大部分活動中止或完成時，借貸成本將暫停或停止撥充資本。

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(Expressed in Hong Kong dollars unless otherwise indicated) (除另有註明外，均以港元列示)

2 SIGNIFICANT ACCOUNTING POLICIES (continued)

(r) Related parties

- (1) A person, or a close member of that person's family, is related to the Group if that person:
 - (i) has control or joint control over the Group;
 - (ii) has significant influence over the Group; or
 - (iii) is a member of the key management personnel of the Group or the Group's parent.
- (2) An entity is related to the Group if any of the following conditions applies:
 - (i) The entity and the Group are members of the same group (which means that each parent, subsidiary and fellow subsidiary is related to the others).
 - (ii) One entity is an associate or joint venture of the other entity (or an associate or joint venture of a member of a group of which the other entity is a member).
 - (iii) Both entities are joint ventures of the same third party.
 - (iv) One entity is a joint venture of a third entity and the other entity is an associate of the third entity.
 - (v) The entity is a post-employment benefit plan for the benefit of employees of either the Group or an entity related to the Group.
 - (vi) The entity is controlled or jointly controlled by a person identified in (r)(1).
 - (vii) A person identified in (r)(1)(i) has significant influence over the entity or is a member of the key management personnel of the entity (or of a parent of the entity).
 - (viii) The entity, or any member of a group of which it is a part, provides key management personnel services to the Group or to the Group's parent.

2 重大會計政策(續)

(r) 關聯方

- (1) 倘屬以下人士，即該人士或該人士的近親與本集團有關聯：
 - (i) 控制或共同控制本集團；
 - (ii) 對本集團有重大影響力；或
 - (iii) 為本集團或本集團母公司主要管理人員其中一名成員。
- (2) 倘符合以下任何條件，即該實體與本集團有關聯：
 - (i) 該實體與本集團屬同一集團的成員公司，即各母公司、附屬公司及同系附屬公司彼此間有關聯。
 - (ii) 一間實體為另一實體的聯營公司或合營公司（或另一實體為成員公司的集團旗下成員公司的聯營公司或合營公司）。
 - (iii) 兩間實體均為同一第三方的合營公司。
 - (iv) 一間實體為第三方實體的合營公司，而另一實體為該第三方實體的聯營公司。
 - (v) 實體為本集團或與本集團有關聯的實體就僱員利益設立的離職福利計劃。
 - (vi) 實體受上文(r)(1)所識別人士控制或受共同控制。
 - (vii) 上文(r)(1)(i)所識別人士對實體有重大影響力或屬該實體（或該實體的母公司）主要管理層成員。
 - (viii) 該實體或其所屬集團的任何成員公司向本集團或本集團母公司提供主要管理人員服務。

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2 SIGNIFICANT ACCOUNTING POLICIES

(continued)

(r) Related parties (continued)

Close members of the family of a person are those family members who may be expected to influence, or be influenced by, that person in their dealings with the entity.

(s) Segment reporting

Operating segments, and the amounts of each segment item reported in these financial statements, are identified from the financial information provided regularly to the Group's most senior executive management for the purposes of allocating resources to, and assessing the performance of, the Group's various lines of business and geographical locations.

Individually material operating segments are not aggregated for financial reporting purposes unless the segments have similar economic characteristics and are similar in respect of the nature of products and services, the nature of production processes, the type or class of customers, the methods used to distribute the products or provide the services, and the nature of the regulatory environment. Operating segments which are not individually material may be aggregated if they share a majority of these criteria.

3 ACCOUNTING JUDGEMENTS AND ESTIMATES

Estimation uncertainty

The key accounting judgement concerning the future and other key sources of estimation uncertainty at the end of each reporting period, that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year, are described below.

(a) Loss allowances on trade receivables, retention receivables and contract assets

For trade receivables, retention receivables and contract assets, the Group applies the simplified approach to provide for ECL as prescribed by HKFRS 9, which requires the use of the lifetime ECL allowance for all trade receivables. The loss allowance for financial assets are based on assumptions about risk of default and expected loss rates. The Group uses judgement in making these assumptions and selecting the inputs to the loss allowance calculation, based on the Group's past history, existing market conditions as well as forward looking estimates at the end of reporting period. Management reassesses the loss allowance at each reporting date.

2 重大會計政策 (續)

(r) 關聯方 (續)

一名人士的近親為預期可能會影響該名人士或受到該名人士影響其與實體進行業務往來的家庭成員。

(s) 分部呈報

內呈報的金額，乃根據就資源分配及評估本集團各項業務及地理位置表現定期提供予本集團最高行政管理層的財務資料而作出識別。

就財務報告而言，除非分部具備相似的經濟特徵與在產品及服務性質、生產過程性質、客戶類型或類別、用於分銷產品或提供服務的方法以及監管環境的性質方面相似，否則各個重大經營分部不會進行合算。倘個別非重大的經營分部符合上述大部分標準，則可進行合算。

3 會計判斷及估計

估計不確定因素

下文載述有關未來的主要假設及於各報告期末的估計不確定因素的其他主要來源，其存在重大風險導致對下個財政年度的資產及負債的賬面值作出重大調整。

(a) 貿易應收款項、應收保留金及合約資產虧損撥備

就貿易應收款項、應收保留金及合約資產而言，本集團按香港財務報告準則第9號的規定採用簡化方法計提預期信貸虧損撥備，而此需要使用所有貿易應收款項的永久預期信貸虧損撥備。金融資產虧損撥備乃基於對違約風險及預期虧損率的假設作出。本集團根據本集團過往歷史、現有市場狀況及報告期末的前瞻性估計，於作出該等假設及選取計算虧損撥備的輸入數據時運用判斷。管理層於各報告日重估虧損撥備。

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3 ACCOUNTING JUDGEMENTS AND ESTIMATES (continued)

Estimation uncertainty (continued)

(b) Revenue recognition

As explained in Note 2(p), revenue and profit recognition on a project is dependent on management's estimation of the progress of the satisfaction of performance obligations of a construction contract over time, measured by actual contract costs incurred to date to estimate total contract costs for the contract. Based on the Group's recent experience and the nature of the construction activity undertaken by the Group, the Group reviews and revises the estimates of contract revenue, contract costs and variation order, prepared for each construction contract as the contract progresses. Budgeted construction costs are prepared by management on the basis of quotations from time to time provided by the major subcontractors, suppliers and vendors involved and the experience of management. In order to keep the budget accurate and up-to-date, management conducts periodic reviews of the budgeted construction costs and revises the budgeted construction costs as appropriate.

Significant judgement is required in estimating the contract revenue, contract costs and variation work which may have an impact on percentage of completion of the construction contracts and the corresponding profit taken. In addition, actual outcome in terms of total revenue or costs may be higher or lower than estimation at the end of the reporting period, which would affect the revenue and profit recognised in future years as an adjustments to the amounts recorded to date.

3 會計判斷及估計(續)

估計不確定因素(續)

(b) 收入確認

誠如附註2(p)所闡釋，項目的收入及溢利確認取決於管理層對一段時間內建造合約的履約責任完成進度所作估計，有關進度乃按照就合約目前產生的實際合約成本對估計總合約成本的比率計量。根據本集團的近期經驗及本集團所承接建造活動的性質，本集團於合約進行時檢討及修訂就各建造合約編製的合約收入、合約成本及工程變更指令估計。管理層根據參與項目的主要分包商、供應商及賣方不時提供的報價及管理層的經驗，編製建造成本預算。為維持準確及最新的預算，管理層定期審閱及修訂(如適用)建造成本預算。

估計合約收入、合約成本及變更工程需運用重大判斷，這或會影響建造合約的完成比例及相應溢利。此外，就總收入或成本而言，由於目前已錄得金額調整，實際結果可能高於或低於報告期末的估計，從而影響於未來確認的收入及溢利。

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(Expressed in Hong Kong dollars unless otherwise indicated) (除另有註明外，均以港元列示)

4 REVENUE AND SEGMENT INFORMATION

Revenue represents the fair value of amounts received or receivable from the service contracts by the Group to external customers. The Group's operation is solely derived from HVAC business in Hong Kong during the years ended 31 December 2020 and 2019. For the purpose of resources allocation and performance assessment, the chief operating decision maker reviews the overall results and financial position of the Group as a whole. Accordingly, the Group has only one single operating segment and no further discrete financial information nor analysis of this single segment is presented.

(a) Disaggregation of revenue

Disaggregation of revenue from contracts with customers by timing of revenue recognition and type of service are as follows:

Revenue from contracts with customers within the scope of HKFRS 15

		2020 二零二零年 \$'000 千元	2019 二零一九年 \$'000 千元
Disaggregated by timing of revenue recognition		按收入確認時間細分	
Products transferred at a point in time	於某時間點轉移的產品	39,618	30,979
Services transferred over time	隨時間轉移的服務	87,970	83,510
		127,588	114,489
Disaggregated by type of service		按服務類別細分	
Installation services only	淨安裝服務	37,023	40,996
Installation services with HVAC systems procurements	安裝服務連暖通空調系統採購	90,565	73,493
		127,588	114,489

4 收入及分部資料

收入指本集團就服務合約已收或應收外部客戶款項的公平值。本集團營運僅源自截至二零二零年及二零一九年十二月三十一日止年度於香港經營暖通空調業務。就資源分配及表現評估而言，主要經營決策者審閱本集團的整體業績及財務狀況。因此，本集團僅有一個單一經營分部，故並無呈列此單一分部的進一步獨立財務資料或分析。

(a) 收入細分

按收入確認時間及服務類別劃分客戶合約收入的收入細分如下：

香港財務報告準則第15號範圍內的客戶合約收入

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(Expressed in Hong Kong dollars unless otherwise indicated) (除另有註明外，均以港元列示)

4 REVENUE AND SEGMENT INFORMATION (continued)

(b) Transaction price allocated to the remaining performance obligations

The following tables include revenue expected to be recognised in the future related to performance obligations that are unsatisfied (or partially unsatisfied) as at 31 December 2020 and 2019.

2020	二零二零年	\$'000 千元
Remaining performance obligations expected to be satisfied during the year ending:	預期將於截至以下日期止年度內達成的剩餘履約責任：	
31 December 2021	二零二一年十二月三十一日	95,079
31 December 2022	二零二二年十二月三十一日	129,086
After 31 December 2022	二零二二年十二月三十一日後	28,561
		252,726

2019	二零一九年	\$'000 千元
Remaining performance obligations expected to be satisfied during the year ending:	預期將於截至以下日期止年度內達成的剩餘履約責任：	
31 December 2020	二零二零年十二月三十一日	124,305
31 December 2021	二零二一年十二月三十一日	105,532
After 31 December 2021	二零二一年十二月三十一日後	49,261
		279,098

(c) Geographical information

The Company is an investment holding company and the principal place of the Group's operation is in Hong Kong. For the purpose of segment information disclosures under HKFRS 8, the Group regards Hong Kong as its place of domicile.

No geographical information is presented as the Group is principally engaged in HVAC business in Hong Kong.

4 收入及分部資料(續)

(b) 分配至剩餘履約責任的交易價

下表載有就於二零二零年及二零一九年十二月三十一日未達成(或部分未達成)的履約責任而預期將於未來確認的收入。

(c) 地區資料

本公司為投資控股公司，而本集團主要營運地點為香港。就根據香港財務報告準則第8號披露分部資料而言，本集團視香港為居籍所屬地點。

由於本集團主要於香港從事暖通空調業務，故並無呈列地區資料。

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(Expressed in Hong Kong dollars unless otherwise indicated) (除另有註明外，均以港元列示)

4 REVENUE AND SEGMENT INFORMATION (continued)

(d) Information about major customers

The Group's customer base includes three (2019: three) customers with whom transactions have exceeded 10% of the Group's revenue. In 2020, revenue from HVAC business with these customers amounted to \$103,096,000 (2019: \$102,021,000). Details of concentration of credit risk arising from these customers are set out in Note 21(a).

4 收入及分部資料(續)

(d) 有關主要客戶的資料

本集團的客戶群包括三名(二零一九年：三名)交易額佔本集團收入超過10%的客戶。於二零二零年，來自與該等客戶的暖通空調業務的收入為103,096,000元(二零一九年：102,021,000元)。有關該等客戶的集中信貸風險詳情載於附註21(a)。

5 OTHER INCOME

5 其他收入

		2020 二零二零年 \$'000 千元	2019 二零一九年 \$'000 千元
Bank interest income	銀行利息收入	926	1,800
Repair and other service income	維修及其他服務收入	1,195	491
Gain on disposal of property, plant and equipment	出售物業、機器及設備的收益	50	-
Government grants — Employment Support Scheme (note)	政府補助金 — 保就業計劃 (附註)	3,824	-
Government grants — others	政府補助金 — 其他	140	-
Sundry income	雜項收入	701	21
		6,836	2,312

Note: In 2020, the Group successfully applied for funding support of \$3,824,000 from the Employment Support Scheme under the Anti-epidemic Fund, set up by the Government of the Hong Kong Special Administrative Region. The purpose of the funding is to provide financial support to enterprises to retain their employees who would otherwise be made redundant. Under the terms of the grant, the Group is required not to make redundancies during the subsidy period and to spend all the funding on paying wages to the employees.

附註：於二零二零年，本集團成功向香港特區政府防疫抗疫基金下之保就業計劃申請資金援助3,824,000港元。該基金目的是為企業提供財政支持，以保留原本會被裁減的員工。根據補助金條款，本集團在補助期內不得裁員，並須將所有資金用於支付僱員的工資。

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(Expressed in Hong Kong dollars unless otherwise indicated) (除另有註明外，均以港元列示)

6 (LOSS)/PROFIT BEFORE TAXATION

(Loss)/profit before taxation is arrived at after charging:

6 除稅前(虧損)/溢利

除稅前(虧損)/溢利乃經扣除以下各項後達致：

		2020 二零二零年 \$'000 千元	2019 二零一九年 \$'000 千元
(a) Finance costs	(a) 財務成本		
Interest on bank loans	銀行貸款利息	-	2
Interest on bank overdrafts	銀行透支利息	6	11
Interest on lease liabilities	租賃負債利息	92	49
		98	62
(b) Staff costs (including directors' emoluments)	(b) 員工成本(包括董事酬金)		
Salaries, wages and other benefits	薪金、工資及其他福利	30,700	24,806
Contributions to defined contribution retirement plan	定額供款退休計劃供款	1,070	897
		31,770	25,703
(c) Other items	(c) 其他項目		
Depreciation	折舊		
— owned property, plant and equipment	— 擁有的物業、廠房及設備	315	320
— right-of-use assets	— 使用權資產	1,485	694
		1,800	1,014
Loss allowance on trade and other receivables	貿易及其他應收款項虧損撥備	1,039	44
Auditors' remuneration	核數師酬金	880	1,180

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(Expressed in Hong Kong dollars unless otherwise indicated) (除另有註明外，均以港元列示)

7 INCOME TAX (CREDIT)/EXPENSE

(a) Taxation in the consolidated statement of profit or loss and other comprehensive income represents:

7 所得稅(抵免)/開支

(a) 綜合損益及其他全面收益表中的稅項指：

	2020 二零二零年 \$'000 千元	2019 二零一九年 \$'000 千元
Current tax — Hong Kong Profits Tax		
Provision for the year	—	1,278
Under/(over)-provision in respect of prior years	95	(21)
	95	1,257
Deferred tax		
Origination and reversal of temporary differences	(230)	46
	(135)	1,303

No provision for Hong Kong Profits Tax has been made as the Company and its subsidiaries in Hong Kong have either sustained losses for tax purpose or their unused tax losses were sufficient to cover their estimated assessable profits for the year ended 31 December 2020.

The provision for Hong Kong Profits Tax for the year ended 31 December 2019 was calculated at 16.5% of the estimated assessable profits for the year, except for one subsidiary of the Group which is a qualifying corporation under the two-tiered Profits Tax rate regime. For this subsidiary, the first \$2 million of assessable profits was taxed at 8.25% and the remaining assessable profits were taxed at 16.5%.

The provision for Hong Kong Profits Tax for the year ended 31 December 2019 was taken into account a reduction granted by the Hong Kong SAR Government of 75% of the tax payable for the year of assessment 2018-19 subject to a maximum reduction of \$20,000 for each business.

由於截至二零二零年十二月三十一日止年度並無應課稅溢利，且已結轉的累計虧損已與應課稅溢利抵銷，故並無就香港利得稅作出撥備。

截至二零一九年十二月三十一日止年度香港利得稅撥備乃根據年內估計應課稅溢利的16.5%計算，但集團一間附屬公司為兩級利得稅率制度下的合資格法團除外。就該附屬公司而言，首2,000,000元的應課稅溢利以8.25%的稅率徵稅，其餘應課稅溢利以16.5%的稅率徵稅。

截至二零一九年十二月三十一日止年度香港利得稅撥備亦計及香港特別行政區政府於二零一八至一九年課稅年度應繳稅款的75%減免，每項業務最高減免20,000元。

Notes to the Consolidated Financial Statements 綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有註明外，均以港元列示)

7 INCOME TAX (CREDIT)/EXPENSE (continued)

(b) Reconciliation between income tax (credit)/expense and accounting (loss)/profit at applicable tax rates:

7 所得稅(抵免)/開支(續)

(b) 所得稅(抵免)/開支與按適用稅率計算的會計(虧損)/溢利對賬如下：

		2020 二零二零年 \$'000 千元	2019 二零一九年 \$'000 千元
(Loss)/profit before taxation	除稅前(虧損)/溢利	(8,599)	2,310
National tax on (loss)/profit before taxation	稅前(虧損)/溢利的名義稅項	(1,419)	216
Tax effect of non-deductible expenses	不可扣除開支的稅務影響	82	9
Tax effect of non-taxable income	非應課稅收入的稅務影響	(769)	(296)
Under/(over)-provision in prior years	過往年度撥備不足/(超額)	95	(21)
Statutory tax concession	法定稅務優惠	-	(20)
Tax effect of utilisation of tax losses previously not recognised	動用以往未確認的稅項虧損的稅務影響	(219)	-
Tax effect of tax losses not recognised	未確認稅項虧損的稅務影響	2,095	1,415
Actual tax (credit)/expense	實際稅項(抵免)/開支	(135)	1,303

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8 DIRECTORS' EMOLUMENTS

Directors' emoluments disclosed pursuant to section 383(1) of the Hong Kong Companies Ordinance and Part 2 of the Companies (Disclosure of Information about Benefits of Directors) Regulation are as follows:

8 董事酬金

根據香港公司條例第383(1)條及《公司(披露董事利益資料)規例第2部披露的董事酬金如下：

			Salaries, allowances and Retirement scheme		Total	
		Directors fees	benefits in kind	contributions		
		薪金、津貼 及實物福利	退休 計劃供款		總計	
		\$'000	\$'000	\$'000	\$'000	
		千元	千元	千元	千元	
2020	二零二零年					
<i>Chairman</i>	<i>主席</i>					
Mr. Cheung Yuen Tung	張元通先生	(i)	–	1,972	18	1,990
<i>Executive director</i>	<i>執行董事</i>					
Mr. Cheung Yuen Chau	張元秋先生	(i)	–	1,910	18	1,928
<i>Independent non-executive Directors</i>	<i>獨立非執行董事</i>					
Mr. Law Chung Lam	羅頌霖先生		180	–	–	180
Mr. Pang Kam Fai	彭錦輝先生		180	–	–	180
Mr. Lau Yu Ching	劉裕正先生		180	–	–	180
			540	3,882	36	4,458

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(Expressed in Hong Kong dollars unless otherwise indicated) (除另有註明外，均以港元列示)

8 DIRECTORS' EMOLUMENTS (continued)

8 董事酬金(續)

		Note	Directors' fees	Salaries, allowances and benefits in kind	Retirement scheme contributions	Total
		附註	\$'000 千元	\$'000 千元	\$'000 千元	\$'000 千元
2019	二零一九年					
<i>Chairman</i>	<i>主席</i>					
Mr. Cheung Yuen Tung	張元通先生	(i)	–	1,975	18	1,993
<i>Executive directors</i>	<i>執行董事</i>					
Mr. Cheung Yuen Chau	張元秋先生	(i)	–	1,860	18	1,878
Mr. Tang Chi Chiu	鄧志釗先生	(i), (ii)	–	163	5	168
<i>Independent non-executive Directors</i>	<i>獨立非執行董事</i>					
Mr. Law Chung Lam	羅頌霖先生		180	–	–	180
Mr. Pang Kam Fai	彭錦輝先生		180	–	–	180
Mr. Lau Yu Ching	劉裕正先生		180	–	–	180
			540	3,998	41	4,579

Notes:

附註

- (i) During the years ended 31 December 2020 and 2019, the emoluments of Mr. Cheung Yuen Tung, Mr. Cheung Yuen Chau and Mr. Tang Chi Chiu were paid by the subsidiaries of the Company.
- (ii) Resigned on 9 April 2019.
- (iii) No director received any emoluments from the Group as an inducement to join or upon joining the Group, or as compensation for loss of office during the year. No arrangement under a director waived or agreed to waive any emoluments during the year.
- (i) 截至二零二零年及二零一九年十二月三十一日止年度，張元通先生、張元秋先生及鄧志釗先生的酬金由本公司附屬公司支付。
- (ii) 於二零一九年四月九日辭任。
- (iii) 年內，概無董事向本集團收取任何酬金，作為其加盟本集團或在加入本集團時作為薪酬。年內，概無董事放棄或同意放棄任何薪酬安排。

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9 INDIVIDUALS WITH HIGHEST EMOLUMENTS

Of the five individuals with the highest emoluments, two (2019: two) are directors whose emoluments are disclosed in Note 8. The aggregate of the emoluments in respect of the other three (2019: three) individuals are as follows:

		2020 二零二零年 \$'000 千元	2019 二零一九年 \$'000 千元
Salaries and other benefits	薪金及其他福利	2,151	2,174
Retirement benefit scheme contributions	退休福利計劃供款	54	54
		2,205	2,228

The emoluments of the three (2019: three) individuals with the highest emoluments are within the following band:

		2020 二零二零年 Number of individuals 人數	2019 二零一九年 Number of individuals 人數
Nil to \$1,000,000	零元至1,000,000元	3	3

9 最高薪酬人士

在五名最高薪酬人士當中，兩名(二零一九年：兩名)董事的薪酬於附註8披露，其餘三名(二零一九年：三名)人士的薪酬總額如下：

三名(二零一九年：三名)最高薪酬人士的薪酬在以下範圍內：

10 (LOSS)/EARNINGS PER SHARE

(a) Basic (loss)/earnings per share

The calculation of basic (loss)/earnings per share is based on the loss attributable to ordinary equity shareholders of the Company of \$8,464,000 (2019: profit of \$1,007,000) and the weighted average of 1,000,000,000 ordinary shares (2019: 1,000,000,000 ordinary shares) in issue during the year.

(b) Dilutive (loss)/earnings per share

The amount of dilutive (loss)/earnings per share is the same as the basic (loss)/earnings per share for the years ended 31 December 2020 and 2019 as there were no dilutive potential ordinary shares in issue.

10 每股(虧損)/盈利

(a) 每股基本(虧損)/盈利

每股基本(虧損)/盈利乃按本公司普通股權益股東應佔虧損8,464,000元(二零一九年：溢利1,007,000元)及年內已發行普通股1,000,000,000股(二零一九年：1,000,000,000股普通股)之加權平均數計算。

(b) 每股攤薄(虧損)/盈利

截至二零二零年及二零一九年十二月三十一日止年度，由於本集團並無具潛在攤薄效應的已發行普通股，故每股攤薄(虧損)/盈利的金額與每股基本(虧損)/盈利相同。

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11 PROPERTY, PLANT AND EQUIPMENT

(a) Reconciliation of carrying amount:

11 物業、廠房及設備

(a) 賬面值對賬：

		Leasehold improvements 租賃物業裝修 \$'000 千元	Other properties leased for own use 其他自用租賃物業 \$'000 千元	Furniture and equipment 傢俬及設備 \$'000 千元	Computer and office equipment 電腦及辦公室設備 \$'000 千元	Motor vehicles 汽車 \$'000 千元	Total 總計 \$'000 千元
Cost:	成本：						
At 1 January 2019	於二零一九年一月一日	748	612	121	520	3,127	5,128
Additions	添置	-	-	-	58	1,734	1,792
At 31 December 2019 and 1 January 2020	於二零一九年十二月三十一日及二零二零年一月一日	748	612	121	578	4,861	6,920
Additions	添置	-	2,420	-	191	368	2,979
Disposals	出售	-	-	-	-	(1,309)	(1,309)
At 31 December 2020	於二零二零年十二月三十一日	748	3,032	121	769	3,920	8,590
Accumulated depreciation:	累計折舊：						
At 1 January 2019	於二零一九年一月一日	409	-	74	137	2,623	3,243
Charge for the year	年內開支	149	408	24	129	304	1,014
At 31 December 2019	於二零一九年十二月三十一日	558	408	98	266	2,927	4,257
At 1 January 2020	於二零二零年一月一日	558	408	98	266	2,927	4,257
Charge for the year	年內開支	150	811	23	132	684	1,800
Disposals	出售	-	-	-	-	(1,309)	(1,309)
At 31 December 2020	於二零二零年十二月三十一日	708	1,219	121	398	2,302	4,748
Net book value:	賬面淨值：						
At 31 December 2019	於二零一九年十二月三十一日	190	204	23	312	1,934	2,663
At 31 December 2020	於二零二零年十二月三十一日	40	1,813	-	371	1,618	3,842

Property, plant and equipment of the Group with net book value amounting to \$1,264,000 (2019: \$1,852,000) have been pledged as securities for motor vehicles of \$1,264,000 (2019: \$1,852,000) acquired under hire purchase.

本集團帳面淨值為1,264,000元(二零一九年：1,852,000元)之物業、廠房及設備已被抵押作為以租購方式購置1,264,000元(二零一九年：1,852,000元)之汽車的擔保。

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綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有註明外，均以港元列示)

11 PROPERTY, PLANT AND EQUIPMENT (continued)

(b) Right-of-use assets

The analysis of the net book value of right-of-use assets by class of underlying asset is as follows:

		Note	2020 二零二零年 \$'000 千元	2019 二零一九年 \$'000 千元
Other properties leased for own use	其他自用租賃物業	(i)	1,813	204
Motor vehicles	汽車	(ii)	1,264	1,860
Computer and office equipment	電腦及辦公室設備		280	184
			3,357	2,248

The analysis of expense items in relation to leases recognised in profit or loss is as follows:

在損益中確認的與租賃有關的開支項目分析如下：

			2020 二零二零年 \$'000 千元	2019 二零一九年 \$'000 千元
Depreciation charge of right-of-use assets by class of underlying asset:	使用權資產按相關資產類別的折舊費用：			
Other properties leased for own use	其他自用租賃物業		811	408
Motor vehicles	汽車		596	209
Computer and office equipment	電腦及辦公室設備		78	77
			1,485	694
Interest on lease liabilities (note 6(a))	租賃負債利息(附註6(a))		92	49

Notes to the Consolidated Financial Statements 綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有註明外，均以港元列示)

11 PROPERTY, PLANT AND EQUIPMENT (continued)

(b) Right-of-use assets (continued)

During the year, additions to right-of-use assets were \$2,594,000 (2019: \$1,734,000). This amount included the capitalised lease payments payable under lease of office premises and photocopies.

Details of total cash outflow for leases and the maturity analysis of lease liabilities are set out in Notes 15(d) and 17, respectively.

(c) Other properties leased for own use

The Group has obtained the right to use other property as its office premises through a tenancy agreement. The lease typically run for an initial period of 2 years.

The lease does not include an option to renew the lease for an additional period after the end of the contract term.

(i) Other leases

The Group leases motor vehicles and office equipment under leases expiring from 1 to 4 years. Leases include an option to purchase the leased motor vehicles and office equipment at the end of the lease term at a price deemed to be a bargain purchase option. None of the leases includes variable lease payments.

11 物業、廠房及設備(續)

(b) 使用權資產(續)

年內使用權資產增加了2,594,000元(二零一九年：1,734,000元)。該金額包括根據辦公場所及影印機租賃應付的資本化租賃付款。

租賃的現金流出總額細節及租賃負債的到期分析分別載於附註15(d)及17。

(c) 其他自用租賃物業

本集團已通過一項租賃協議獲得使用其他物業作為其辦公場所的權利。該租約初期一般為期2年。

該租賃不包括合約期屆滿後選擇再續租的權利。

(i) 其他租賃

本集團租賃其租約於1至4年屆滿的汽車和辦公室設備。租賃包括有權選擇在租賃期屆滿後，以被認為是低廉的價格購買相關租賃汽車和辦公設備。所有租賃均不包含可變租賃付款。

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12 INVESTMENTS IN SUBSIDIARIES

The following list contains only the particulars of subsidiaries which principally affected the results, assets or liabilities of the Group. The class of shares held is ordinary unless otherwise stated.

12 於附屬公司的投資

下表僅包含主要影響本集團業績、資產或負債的附屬公司詳情。除另有說明外，持有股份類別為普通股。

Name of Company 公司名稱	Place and date of incorporation 註冊成立地點及日期	Particulars of issued and paid-up capital 已發行及繳足及繳足股本詳情	Proportion of ownership interest 所有權權益比例		Principal activity 主要業務
			Group's effective interest 本集團實際權益	Held by the Company 公司持有	
Man Tung Air-conditioning E&M Limited 萬通冷氣機電有限公司	Hong Kong/ 9 April 2008 香港/ 二零零八年四月九日	1,000,000 ordinary shares 1,000,000股普通股	100%	–	100% HVAC business 暖通空調業務
Man Tung Air-conditioning Works Limited 萬通冷氣工程有限公司	Hong Kong/ 19 November 1996 香港/ 一九九六年十一月十九日	1,000,000 ordinary shares 1,000,000股普通股	100%	–	100% HVAC business 暖通空調業務
Shun Tung Engineering Company Limited 順通冷氣電機工程有限公司	Hong Kong/ 6 November 1998 香港/ 一九九八年十一月六日	10,000 ordinary shares 10,000股普通股	100%	–	100% HVAC business 暖通空調業務

Notes to the Consolidated Financial Statements

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有註明外，均以港元列示)

13 Trade and other receivables

13 貿易及其他應收款項

		2020 二零二零年 \$'000 千元	2019 二零一九年 \$'000 千元
Trade receivables, net of loss allowance	貿易應收款項，扣除虧損撥備	28,228	33,241
Deposits, prepayments and other receivables	按金、預付款及其他應收款項	629	690
Retention receivables (Note 14)	應收保留金(附註14)	24,440	19,409
		53,297	53,340

At 31 December 2020, the amounts expected to be recovered after more than one year is approximately \$14,405,000 (2019: \$10,514,000). All of the other trade and other receivables are expected to be recovered or recognised as expense within one year.

於二零二零年十二月三十一日，預期可於一年後收回的款項約為14,405,000元(二零一九年：10,514,000)。所有其他貿易及其他應收款項預期可於一年內收回或確認為開支。

Ageing analysis

As of the end of the reporting period, the ageing analysis of trade receivables (which are included in trade and other receivables), based on the date of payment certificate and net of loss allowance, is as follows:

賬齡分析

於報告期末，按糧款證書日期劃分及經扣除虧損撥備的貿易應收款項(計入貿易及其他應收款項)的賬齡分析如下：

		2020 二零二零年 \$'000 千元	2019 二零一九年 \$'000 千元
Within 1 month	1個月內	18,501	32,073
1 to 3 months	1至3個月	7,756	968
Over 3 months	3個月以上	1,971	200
		28,228	33,241

Trade receivables are due within 30 to 45 days from the date of payment certificate. Further details on the Group's credit policy are set out in Note 21(a).

貿易應收款項自糧款證書日期起計30至45日內到期。有關本集團信貸政策的進一步詳情載於附註21(a)。

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(Expressed in Hong Kong dollars unless otherwise indicated) (除另有註明外，均以港元列示)

14 CONTRACT ASSETS AND CONTRACT LIABILITIES

(a) Contract assets

14 合約資產及合約負債

(a) 合約資產

	2020 二零二零年 \$'000 千元	2019 二零一九年 \$'000 千元
Contract assets		
Arising from performance under installation contracts	14,378	29,442
Receivables from contracts with customers within the scope of HKFRS 15, which are included in "Trade and other receivables" (Note 13)	52,668	52,650

Typical payment terms which impact on the amount of contract assets recognised are as follows:

Installation contracts

The Group's installation contracts include payment schedules which require stage payments over the installation period once milestones are reached. These payment schedules prevent the build-up of significant contract assets. The Group typically agrees to a retention period ranging from 12-month period to 24-month period for 5% to 10% of the contract value. This amount is included in the retention receivables until the end of the retention period as the Group's entitlement to this final payment is conditional on the Group's work satisfactorily passing inspection. When the retention period is due and the right to the retention is unconditional, this amount is included in the trade receivables.

The amount of revenue reversed during the year from performance obligations satisfied (or partially satisfied) in previous periods is \$8,713,000 (2019: \$764,000 recognised as revenue), mainly due to the changes in estimate of construction costs of certain projects.

As at 31 December 2020, retentions held by customer for contract work was approximately \$24,440,000 (2019: \$19,409,000) and have been included in trade and other receivables (see note 13).

對已確認合約資產金額構成影響的一般付款條款如下：

安裝合約

本集團安裝合約包括於安裝期間要求分期付款的付款日程(一旦進程達標)。此等付款日程防止積聚重大合約資產。本集團一般同意就5%至10%的合約價值設有為期12個月至24個月的保留期。由於本集團收取此最終付款的權利於本集團工程完滿通過檢測後方可作實，故此金額計入應收保留金，直至保留期結束為止。倘保留期屆滿而收取保留金的權利成為無條件，則此金額計入貿易應收款項。

年內就過往期間已履行(或部分履行)的履約責任撥回的收入金額為8,713,000元(二零一九年：764,000元)，主要由於若干項目建設成本的估計變動所致。

於二零二零年十二月三十一日，客戶所持合約工程保留金約24,440,000元(二零一九年：19,409,000元)已計入貿易及其他應收款項(見附註13)。

Notes to the Consolidated Financial Statements 綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有註明外，均以港元列示)

14 CONTRACT ASSETS AND CONTRACT LIABILITIES (continued) (b) Contract liabilities

14 合約資產及合約負債(續)

(b) 合約負債

		2020 二零二零年 \$'000 千元	2019 二零一九年 \$'000 千元
Contract liabilities	合約負債		
Installation contracts	安裝合約		
— Billings in advance of performance	— 預收履約款項	1,093	1,275

Typical payment terms which impact on the amount of contract liabilities recognised are as follows:

對已確認合約負債金額構成影響的一般付款條款如下：

Installation contracts

When the Group receives a stage payment over the installation period before the services are performed, this give rise to contract liabilities, until the revenue recognised on the contract work exceeds the amount of stage payment.

安裝合約

倘本集團於提供服務前在安裝期間收取分期付款，則產生合約負債，直至就合約工程確認的收入超過分期付款的金額為止。

Movements in contract liabilities

合約負債的變動

		2020 二零二零年 \$'000 千元	2019 二零一九年 \$'000 千元
Balance at 1 January	於一月一日的結餘	1,275	918
Decrease in contract liabilities as a result of recognising revenue during the year that was included in the contract liabilities at the beginning of the year	年內確認計入期初合約負債的收入導致合約負債減少	(1,185)	(605)
Increase in contract liabilities as a result of billing in advance of installation activities	安裝活動的預收款項導致合約負債增加	1,003	962
Balance at 31 December	於十二月三十一日的結餘	1,093	1,275

No billings in advance of performance and instalments received expected to be recognised as income after more than one year.

概無預先提供服務及收取分期付款的賬單預期將於一年後確認為收入。

Notes to the Consolidated Financial Statements

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有註明外，均以港元列示)

15 CASH AND CASH EQUIVALENTS AND OTHER CASH FLOW INFORMATION

(a) Cash and cash equivalents comprise:

		2020 二零二零年 \$'000 千元	2019 二零一九年 \$'000 千元
Cash at banks and on hand	銀行及手頭現金	92,638	99,208
Less: time deposits with original maturity over three months	減：原到期日超過三個月 的定期存款	(55,000)	-
		37,638	99,208
Bank overdrafts	銀行透支	-	(1,347)
Cash and cash equivalents in the consolidated cash flow statement	綜合現金流量表中的 現金及現金等價物	37,638	97,861

15 現金及現金等價物以及其他現金流量資料

(a) 現金及現金等價物包括：

(b) Reconciliation of (loss)/profit before taxation to cash generated from/(used in) operations:

(b) 除稅前(虧損)/溢利與經營所得/(所用)現金的對賬：

		2020 二零二零年 \$'000 千元	2019 二零一九年 \$'000 千元
(Loss)/profit before taxation	除稅前(虧損)/溢利	(8,599)	2,310
Adjustments for:	就以下各項作出調整：		
Depreciation of property, plant and equipment	物業、機器及設備 折舊	315	320
Depreciation of right-of-use assets	使用權資產折舊	1,485	694
Finance costs	融資成本	98	62
Bank interest income	銀行利息收入	(926)	(1,800)
Gain on disposal of property, plant and equipment	出售物業、機器及設備的 收益	(50)	-
Operating cash flows before changes in working capital	營運資金變動前的 經營現金流量	(7,677)	1,586
Decrease/(increase) in trade and other receivables	貿易及其他應收款項 增加	186	(17,180)
Net movement in contract assets and contract liabilities	合約資產及合約負債 淨變動	14,882	1,750
(Decrease)/increase in trade and other payables	貿易及其他應付款項 (減少)/增加	(6,814)	4,864
Cash generated from/(used in) operations	經營所得/(所用) 現金	577	(8,980)

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15 CASH AND CASH EQUIVALENTS AND OTHER CASH FLOW INFORMATION

(continued)

(c) Reconciliation of liabilities arising from financing activities

The table below detailed changes in the Group's liabilities from financing activities, including both cash and non-cash changes. Liabilities arising from financing activities are liabilities for which cash flows were, or future cash flows will be, classified in the Group's consolidated cash flow statement as cash flows from financing activities.

15 現金及現金等價物以及其他現金流量資料(續)

(c) 就融資活動所產生負債的對賬

下表詳述本集團融資活動之負債變動，包括現金及非現金變動。融資活動所產生的負債指過往現金流量或未來現金流量將於本集團綜合現金流量表分類為融資活動所產生的現金流量的負債。

		Bank loans 銀行貸款 \$'000 千元	Lease liabilities 租賃負債 \$'000 千元 (Note 17) (附註 17)	Total 總計 \$'000 千元
At 1 January 2019	於二零一九年一月一日	267	1,185	1,452
Changes from financing cash flows:	融資現金流量變動：			
Repayments of bank loans	償還銀行貸款	(267)	–	(267)
Interest on bank loans paid	已付銀行貸款利息	(2)	–	(2)
Capital element of lease rentals paid	已付租賃租金的資本部分	–	(887)	(887)
Interest element of lease rentals paid	已付租賃租金的利息部分	–	(49)	(49)
Total changes from financing cash flows	融資現金流量變動總計	(269)	(936)	(1,205)
Other changes:	其他變動：			
Increase in lease liabilities from entering into new lease during the period	期內由於訂立新租約而增加的租賃負債	–	1,734	1,734
Interest expenses (Note 6(a))	利息開支(附註 6(a))	–	49	49
Interest on bank loans (Note 6(a))	銀行貸款利息(附註 6(a))	2	–	2
Total other changes	其他變動總計	2	1,783	1,785
At 31 December 2019	於二零一九年十二月三十一日	–	2,032	2,032

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(Expressed in Hong Kong dollars unless otherwise indicated) (除另有註明外，均以港元列示)

15 CASH AND CASH EQUIVALENTS AND OTHER CASH FLOW INFORMATION

(continued)

(c) Reconciliation of liabilities arising from financing activities *(continued)*

15 現金及現金等價物以及其他現金流量資料 (續)

(c) 就融資活動所產生負債的對賬 (續)

		Lease liabilities 租賃負債 \$'000 千元 (Note 17) (附註 17)
At 1 January 2020	於二零二零年一月一日	2,032
Changes from financing cash flows:	融資現金流量變動：	
Capital element of lease rentals paid	已付租賃租金的資本部分	(1,530)
Interest element of lease rentals paid	已付租賃租金的利息部分	(92)
Total changes from financing cash flows	融資現金流量變動總計	(1,622)
Other changes:	其他變動：	
Increase in lease liabilities from entering into new leases during the year	年內由於訂立新租約而增加的租賃負債	2,594
Interest expenses (Note 6(a))	利息開支 (附註 6(a))	92
Total other changes	其他變動總計	2,686
At 31 December 2020	於二零二零年十二月三十一日	3,096

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(Expressed in Hong Kong dollars unless otherwise indicated) (除另有註明外，均以港元列示)

15 CASH AND CASH EQUIVALENTS AND OTHER CASH FLOW INFORMATION

(continued)

(d) Total cash outflow for leases

Amounts included in the cash flow statement for leases comprise the following:

	2020 二零二零年 \$'000 千元	2019 二零一九年 \$'000 千元
Within financing cash flows 在融資現金流內	1,622	936

These amounts relate to the following:

	2020 二零二零年 \$'000 千元	2019 二零一九年 \$'000 千元
Lease rentals paid 已付租金	1,622	936

(e) Pledged bank deposits

The balances represent deposits pledged to secure the issuance of performance bonds by banks.

15 現金及現金等價物以及其他現金流量資料(續)

(d) 租賃現金流出總額

租賃現金流表中的金額包括以下各項：

	2020 二零二零年 \$'000 千元	2019 二零一九年 \$'000 千元
Within financing cash flows 在融資現金流內	1,622	936

該等金額與下列各項有關：

	2020 二零二零年 \$'000 千元	2019 二零一九年 \$'000 千元
Lease rentals paid 已付租金	1,622	936

(e) 已抵押銀行存款

結餘指為獲取銀行發出的履約保證金而抵押的存款。

Notes to the Consolidated Financial Statements

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(Expressed in Hong Kong dollars unless otherwise indicated) (除另有註明外，均以港元列示)

16 TRADE AND OTHER PAYABLES**16 貿易及其他應付款項**

		2020	2019
		二零二零年	二零一九年
		\$'000	\$'000
		千元	千元
Trade payables	貿易應付款項	6,035	7,741
Accrued subcontracting costs	應計分包成本	295	5,137
Other payables and accruals	其他應付款項及應計費用	4,727	4,993
		11,057	17,871

All of the trade and other payables are expected to be settled within one year.

所有貿易及其他應付款項預期於一年內結算。

As of the end of the reporting period, the ageing analysis of trade payables, based on the invoice date, was as follows:

於報告期末，按發票日期劃分的貿易應付款項的賬齡分析如下：

		2020	2019
		二零二零年	二零一九年
		\$'000	\$'000
		千元	千元
Within 1 month	1個月內	3,941	6,537
1 to 2 months	1至2個月	1,173	1,094
2 to 3 months	2至3個月	808	53
Over 3 months	3個月以上	113	57
		6,035	7,741

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(Expressed in Hong Kong dollars unless otherwise indicated) (除另有註明外，均以港元列示)

17 LEASE LIABILITIES

At 31 December 2020, the lease liabilities were repayable as follows:

		2020 二零二零年 \$'000 千元	2019 二零一九年 \$'000 千元
Within 1 year	1年內	1,627	929
After 1 year but within 2 years	1年後但2年內	1,091	658
After 2 years but within 5 years	2年後但5年內	378	445
		1,469	1,103
		3,096	2,032

17 租賃負債

於二零二零年十二月三十一日，須償還之租賃負債如下：

18 INCOME TAX IN THE CONSOLIDATED STATEMENT OF FINANCIAL POSITION

(a) Current taxation in the consolidated statement of financial position represents:

		2020 二零二零年 \$'000 千元	2019 二零一九年 \$'000 千元
Provision for Hong Kong Profits Tax for the year	年內香港利得稅撥備	-	1,278
Balance of Profits Tax provision relating to prior years	與過往年度有關的利得稅撥備結餘	-	901
		-	2,179

18 綜合財務狀況表的所得稅

(a) 綜合財務狀況表的即期稅項指：

Notes to the Consolidated Financial Statements

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有註明外，均以港元列示)

18 INCOME TAX IN THE CONSOLIDATED STATEMENT OF FINANCIAL POSITION

*(continued)***(b) Deferred tax (assets)/liabilities recognised****Movement of deferred tax (assets)/liabilities**

The component of deferred tax (assets)/liabilities recognised in the consolidated statement of financial position and the movements during the year were as follows:

		Depreciation allowances in excess of related depreciation 超出有關折舊的折舊撥備 \$'000 千元	Tax losses 稅項虧損 \$'000 千元	Total 總計 \$'000 千元
At 1 January 2019	於二零一九年一月一日	184	-	184
Charged/(credited) to profit or loss	扣除/(計入)損益	64	(18)	46
At 31 December 2019	於二零一九年十二月三十一日	248	(18)	230
At 1 January 2020	於二零二零年一月一日	248	(18)	230
Credited to profit or loss	計入損益	(11)	(219)	(230)
At 31 December 2020	於二零二零年十二月三十一日	237	(237)	-

(c) Deferred tax assets not recognised

In accordance with the accounting policy set out in Note 2(n), the Group has not recognised deferred tax assets in respect of cumulative tax losses of \$19,946,000 (2019: \$8,576,000) as it is uncertain that future taxable profits against which the assets can be utilised will be available. The tax losses do not expire under current tax legislation.

18 綜合財務狀況表的所得稅(續)

(b) 已確認遞延稅項(資產)/負債**遞延稅項(資產)/負債變動**

於綜合財務狀況表確認的遞延稅項(資產)/負債組成部分及其於年內的變動如下：

(c) 未確認遞延稅項資產

按照附註2(n)所載的會計政策，由於未能確定將可獲得可用於抵扣有關虧損的未來應課稅溢利，因此本集團尚未就19,946,000元(二零一九年：8,576,000元)的累積稅項虧損確認遞延稅項資產。該等稅項虧損根據現行稅務法例並未屆滿。

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(Expressed in Hong Kong dollars unless otherwise indicated) (除另有註明外，均以港元列示)

19 EMPLOYEE RETIREMENT BENEFITS

The Group operates a Mandatory Provident Fund Scheme ("the MPF scheme") under the Hong Kong Mandatory Provident Fund Schemes Ordinance for employees employed under the jurisdiction of the Hong Kong Employment Ordinance. The MPF scheme is a defined contribution retirement plan administered by independent trustees. Under the MPF scheme, the employer and its employees are each required to make contributions to the plan at 5% of the employees' relevant income, subject to a cap of monthly relevant income of \$30,000. Contributions to the plan vest immediately.

19 僱員退休福利

本集團根據香港強制性公積金計劃條例為在香港僱傭條例保障下受聘的僱員設立一項強制性公積金計劃(「強積金計劃」)。強積金計劃為一項由獨立受託人管理的定額供款退休計劃。根據強積金計劃，僱主及其僱員各自須按僱員相關收入的5%向計劃供款，以每月相關收入30,000元為上限。計劃供款即時歸屬。

20 CAPITAL AND RESERVES

(a) Movement in components of equity

The reconciliation between the opening and closing balances of each component of the Group's consolidated equity is set out in the consolidated statement of changes in equity. Details of the changes of the Company's individual components of (deficits)/equity between the beginning and the end of year were set out below:

20 資本及儲備

(a) 權益組成部分變動

本集團綜合權益各組成部分的年初及年末結餘之間的對賬載於綜合權益變動表。本公司於年初至年末期間的(虧絀)/權益的個別組成部分變動詳情載列如下：

Company	本公司	Share capital	Share premium	Accumulated losses	Total
		股本	股份溢價	累計虧損	總計
		\$'000	\$'000	\$'000	\$'000
		千元	千元	千元	千元
		(Note 20(b))	(Note 20(c)(i))		
		(附註20(b))	(附註20(c)(i))		
At 1 January 2019	於二零一九年一月一日	10,000	107,850	(15,105)	102,745
Loss and total comprehensive income for the year	年內虧損及全面收益總額	-	-	(6,952)	(6,952)
At 31 December 2019	於二零一九年十二月三十一日	10,000	107,850	(22,057)	95,793
At 1 January 2020	於二零二零年一月一日	10,000	107,850	(22,057)	95,793
Loss and total comprehensive income for the year	年內虧損及全面收益總額	-	-	(2,791)	(2,791)
At 31 December 2020	於二零二零年十二月三十一日	10,000	107,850	(24,848)	93,002

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20 CAPITAL AND RESERVES (continued)

(b) Share capital

20 資本及儲備(續)

(b) 股本

		The Company 本公司		
		Note 附註	No. of shares 股份數目	\$'000 千元
Authorised ordinary shares of \$0.01 each:	每股面值為0.01元的法定普通股：			
At 31 December 2019, 1 January 2020 and 31 December 2020	於二零一九年十二月三十一日、二零二零年一月一日及二零二零年十二月三十一日		5,000,000,000	50,000
Ordinary shares, issued and fully paid:	普通股，已發行及繳足：			
At 31 December 2019, 1 January 2020 and 31 December 2020	於二零一九年十二月三十一日、二零二零年一月一日及二零二零年十二月三十一日		1,000,000,000	10,000

The holders of ordinary shares are entitled to receive dividends as declared from time to time and are entitled to one vote per share at meetings of the Company. All ordinary shares rank equally with regard to the Company's residual assets.

普通股持有人有權獲取不時宣派的股息，並於本公司大會上按每股股份享有一票的投票權。所有普通股於本公司剩餘資產中享有均等的權益。

(c) Nature and purpose of reserves

(i) Share premium

The share premium account is governed by the Companies Law of the Cayman Islands and may be applied by the Company subject to the provisions, if any, of its memorandum and articles of association in paying distributions or dividends to equity shareholders.

No distribution or dividend may be paid to the equity shareholders out of the share premium account unless immediately following the date on which the distribution or dividends is proposed to be paid, the Company will be able to pay its debts as they fall due in the ordinary course of business.

(c) 儲備性質及目的

(i) 股份溢價

股份溢價賬受開曼群島公司法監管，並可由本公司根據組織章程大綱及細則的條文(如有)用於向權益股東支付分派或股息。

除非緊隨分派或股息建議支付日期後本公司將能夠償付日常業務過程中的到期債務，否則不得以股份溢價賬向權益股東支付分派或派付股息。

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(Expressed in Hong Kong dollars unless otherwise indicated) (除另有註明外，均以港元列示)

20 CAPITAL AND RESERVES (continued)

(c) Nature and purpose of reserves (continued)

(ii) Merger reserve

The merger reserve represents the aggregate amount of the excess of the nominal value of shares of the subsidiaries acquired over the nominal value of shares of the Company exchanged as a part of the reorganisation during the Company's initial public offering.

(d) Capital management

The Group's primary objectives when managing capital are to safeguard the Group's ability to continue as a going concern in order to fund its construction business and provide returns for shareholders and benefits for other stakeholders and to maintain an optimal capital structure to reduce the cost of capital.

The Group actively and regularly reviews and manages its capital structure to maintain a balance between the higher shareholder returns that might be possible with higher levels of borrowings and the advantages and security afforded by a sound capital position, and makes adjustments to the capital structure in light of changes in economic conditions.

Neither the Company nor any of its subsidiaries are subject to any externally imposed capital requirements.

(e) Distributable reserves

As 31 December 2020, the aggregate amount of the reserves attributable to equity shareholders of the Company, as calculated in accordance with the Companies Law of the Cayman Islands and the Company's memorandum and articles of association was \$83,002,000 (2019: \$85,793,000).

20 資本及儲備(續)

(c) 儲備性質及目的(續)

(ii) 合併儲備

合併儲備指已收購附屬公司的股份面值超出作為本公司首次公開招股時重組的一部分而交換的本公司股份面值的總額。

(d) 資本管理

本集團管理資本的主要目標為保障本集團持續經營的能力，以為其建築業務提供資金、為股東提供回報及為其他權益相關人士提供利益，並維持最佳資本架構以減低資金成本。

本集團積極並定期檢閱及管理其資本架構，以在較高借貸水平可能帶來的較高股東回報與穩健資本狀況所帶來的優勢及保障之間取得平衡，並因應經濟狀況的變動對資本架構作出調整。

本公司或其任何附屬公司並無受限於任何外部施加的資本要求。

(e) 可供分派儲備

於二零二零年十二月三十一日，根據開曼群島公司法以及本公司組織章程大綱及細則計算的本公司權益股東應佔儲備總額為83,002,000元(二零一九年：85,793,000元)。

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(Expressed in Hong Kong dollars unless otherwise indicated) (除另有註明外，均以港元列示)

21 FINANCIAL RISK MANAGEMENT AND FAIR VALUES

Exposure to credit, liquidity and interest rate and foreign currency risks arises in the normal course of the Group's business. The Group's exposure to these risks and the financial risk management policies and practices used by the Group to manage these risks are described below.

(a) Credit risk

Credit risk refers to the risk that a counterparty will default on its contractual obligations resulting in a financial loss to the Group. The Group's credit risk is primarily attributable to bank deposits and trade and other receivables and contract assets. The Group has a credit policy in place and the exposures to these credit risks are monitored on an ongoing basis.

The Group does not provide any guarantee which would expose the Group to credit risk.

Bank deposits

Cash is deposited with financial institutions with sound credit ratings and the Group has exposure limit to any single financial institution. Given their high credit ratings, management does not expect any of these financial institutions and counterparties will fail to meet their obligations.

Trade and other receivables and contract assets

The Group has significant concentration of credit risk in a few customers. In view of their good payment record and long-established relationships with the Group, management does not consider the Group's credit risk to be significant. At the end of the reporting period, 26% (2019: 54%) and 89% (2019: 98%) of the total trade receivables and contract assets was due from the Group's largest customer and the five largest customers respectively.

21 財務風險管理及公平值

本集團於日常業務過程中承受信貸、流動資金以及利率及外幣風險。本集團承受該等風險及本集團用以管理該等風險的財務風險管理政策及常規載於下文。

(a) 信貸風險

信貸風險指交易對手違反其合約責任令本集團招致財務損失的風險。本集團的信貸風險主要來自銀行存款、貿易及其他應收款項以及合約資產。本集團已實施信貸政策，並持續監控該等信貸風險。

本集團並無提供任何擔保致使本集團面臨信貸風險。

銀行存款

現金存款乃存放於信貸良好的金融機構，而本集團亦對任何單一金融機構設置額度。鑒於該等金融機構擁有高信貸評級，管理層預期該等金融機構及交易對手概不會無法履行責任。

貿易及其他應收款項以及合約資產

本集團因少數客戶擁有重大信貸集中風險。鑒於彼等的還款記錄良好並與本集團建立長期關係，管理層認為，本集團所承受的信貸風險並不重大。於報告期末，貿易應收款項及合約資產總額中分別26% (二零一九年：54%) 及89% (二零一九年：98%) 為應收本集團最大客戶款項及五大客戶的款項。

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(Expressed in Hong Kong dollars unless otherwise indicated) (除另有註明外，均以港元列示)

21 FINANCIAL RISK MANAGEMENT AND FAIR VALUES (continued)

(a) Credit risk (continued)

Trade and other receivables and contract assets (continued)

Individual credit evaluations are performed as part of the acceptance procedures for new construction contracts. These evaluations focus on the customer's past history of making payments when due and current ability to pay, and take into account information specific to the customer as well as pertaining to the economic environment in which the customer operates. Trade receivables are due within 30 to 45 days from the date of payment certificate. Normally, the Group does not obtain collateral from customers.

The Group measures loss allowances for trade receivables, retention receivables and contract assets at an amount equal to lifetime ECLs, which is calculated using a provision matrix. As the Group's historical credit loss experience does not indicate significantly different loss patterns for different customer segments, the loss allowance based on past due status is not further distinguished between the Group's different customer bases.

During the year ended 31 December 2020, the management identified the credit risk of retention receivables associated with certain customers has increased significantly since initial recognition and performed reassessment on the ECLs of these customers. As a result, loss allowance of \$733,000 (2019: Nil) has been provided for the retention receivables due from these customers and fully written off as uncollectible. Other than that, the Group recognised loss allowance of \$306,000 on the trade receivables (2019: \$44,000) at an amount equal to lifetime ECLs, which is calculated using a provision matrix.

21 財務風險管理及公平值(續)

(a) 信貸風險(續)

貿易及其他應收款項以及合約資產(續)

本集團會進行個別信貸評核作為新建築合約接納程序一部分。此等評核集中於客戶過往支付到期款項的記錄及現時的付款能力，並考慮客戶的特定資料及客戶經營所在經濟環境的情況。貿易應收款項自糧款證書日期起計30至45日內到期。本集團一般不會向客戶收取抵押品。

本集團的貿易應收款項、應收保留金及合約資產的虧損撥備按相當於永久預期信貸虧損的金額計量，其乃按撥備矩陣計算。由於本集團的過往信貸虧損經驗並無顯示不同客戶分部會有重大不同虧損模式，故基於逾期狀態的虧損撥備不再於本集團不同客戶基礎之間進一步區分。

於截至二零二零年十二月三十一日止年度，管理層識別與若干客戶相關的應收保留金信貸風險自初始確認以來已大幅增加，並對該等客戶的預期信貸虧損進行重新評估。因此，已就應收該等客戶的應收保留金計提虧損撥備733,000元(二零一九年：零)並作為無法收回之款項悉數撇銷。除此之外，本集團按等同於全期預期信貸虧損之金額(採用撥備矩陣計算)確認應收貿易賬款之虧損撥備306,000元(二零一九年：44,000元)。

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(Expressed in Hong Kong dollars unless otherwise indicated) (除另有註明外，均以港元列示)

21 FINANCIAL RISK MANAGEMENT AND FAIR VALUES (continued)

(a) Credit risk (continued)

Trade and other receivables and contract assets (continued)

Expected loss rates are based on actual loss experience over the past 3 years. These rates are adjusted to reflect differences between economic conditions during the period over which the historic data has been collected, current conditions and the Group's view of economic conditions over the expected lives of the receivables. Having considered those factors, the Group considered that there is no significant loss allowance recognised in accordance with HKFRS 9 as at 31 December 2020, and no expected credit loss rate has therefore been disclosed.

(b) Liquidity risk

Individual operating subsidiaries within the Group are responsible for their own cash management, including the raising of loans to cover expected cash demands. The Group's policy is to regularly monitor its liquidity requirements, to ensure that it maintains sufficient reserves of cash and adequate committed lines of funding from major financial institutions to meet its liquidity requirements in the short and longer term.

The following tables show the remaining contractual maturities as at 31 December 2020 of the Group's financial liabilities, which are based on contractual undiscounted cash flows (including interest payments computed using contractual rates or, if floating, based on rates current at 31 December 2020) and the earliest date the Group can be required to pay.

For bank loans subject to repayment on demand clause which can be exercised at the bank's sole discretion, the maturity analysis shows the cash outflow based on expected repayment dates with reference to the schedule of repayments set out in the banking facilities letters and, separately, the impact to the timing of the cash outflow if the lenders were to invoke unconditional rights to call the loans with immediate effect.

21 財務風險管理及公平值(續)

(a) 信貸風險(續)

貿易及其他應收款項以及合約資產(續)

預期虧損率乃基於過去3年的實際虧損經驗計算。有關比率乃經調整以反映收集歷史數據期間的經濟狀況、當前狀況以及本集團對應收款項預計年期的經濟狀況的看法之間的差異。經考慮這些因素後，本集團認為於二零二零年十二月三十一日並無根據香港財務報告準則第9號確認之重大虧損撥備，因此未披露預期信貸虧損率。

(b) 流動資金風險

本集團旗下的個別營運附屬公司負責其自身的現金管理，包括籌集貸款應對預期現金需求。本集團的政策為定期監控流動資金需要，以確保維持足夠現金儲備及來自主要金融機構的充足承諾融資額度，從而滿足短期及長期的流動資金需要。

下表載列本集團金融負債於二零二零年十二月三十一日的餘下合約到期日，此乃根據合約未貼現現金流量(包括按合約利率(如屬浮息，則根據於二零二零年十二月三十一日的即期利率)計算的利息付款)及本集團可被要求償還的最早日期而得出。

關於本集團的銀行貸款，如包括銀行能按其意願要求償還貸款的條款，以下到期日分析顯示了基於預期還款日期的現金流出，並參考了銀行融資函中規定的還款時間表，並分別顯示了如果貸款人援引無條件權利催收貸款並立即生效對現金流出時間的影響。

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(Expressed in Hong Kong dollars unless otherwise indicated) (除另有註明外，均以港元列示)

21 FINANCIAL RISK MANAGEMENT AND FAIR VALUES (continued) (b) Liquidity risk (continued)

21 財務風險管理及公平值(續) (b) 流動資金風險(續)

		2020 二零二零年				
		Contractual undiscounted cash outflow 合約未貼現現金流出				
	Carrying amount at 31 December 於十二月三十一日的賬面值 \$'000 千元	Total contractual undiscounted cash flow 合約未貼現現金流量總額 \$'000 千元	Within 1 year or on demand 1年內或按要求的 \$'000 千元	More than 1 year but less than 2 years 1年以上但少於2年的 \$'000 千元	More than 2 years but less than 5 years 2年以上但少於5年的 \$'000 千元	
Trade and other payables	貿易及其他應付款項	11,057	11,057	11,057	-	-
Lease liabilities	租賃負債	3,096	3,208	1,704	1,118	386
		14,153	14,265	12,761	1,118	386
		2019 二零一九年				
		Contractual undiscounted cash outflow 合約未貼現現金流出				
	Carrying amount at 31 December 於十二月三十一日的賬面值 \$'000 千元	Total contractual undiscounted cash flow 合約未貼現現金流量總額 \$'000 千元	Within 1 year or on demand 1年內或按要求的 \$'000 千元	More than 1 year but less than 2 years 1年以上但少於2年的 \$'000 千元	More than 2 years but less than 5 years 2年以上但少於5年的 \$'000 千元	
Trade and other payables	貿易及其他應付款項	17,871	17,871	17,871	-	-
Bank overdrafts	銀行透支	1,347	1,347	1,347	-	-
Lease liabilities	租賃負債	2,032	2,123	985	1,138	
		21,250	21,341	20,203	1,138	

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(Expressed in Hong Kong dollars unless otherwise indicated) (除另有註明外，均以港元列示)

21 FINANCIAL RISK MANAGEMENT AND FAIR VALUES (continued)

(c) Interest rate risk

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The Group's interest rate risk arises primarily from bank borrowings. Borrowings issued at variable rates expose the Group to cash flow interest rate risk. The Group's interest rate profile as monitored by management is set out in (i) below.

(i) Interest rate profile

The following table details the interest rate profile of the Group's borrowings at the end of the reporting period.

		2020 二零二零年		2019 二零一九年	
		Effective interest rate 實際利率 %	\$'000 千元	Effective interest rate 實際利率 %	\$'000 千元
Fixed rate borrowings:	固定利率借貸：				
Lease liabilities	租賃負債	3.13%–4.82%	3,096	3.13%–4.82%	2,032
Variable rate borrowings:	浮動利率借貸：				
Bank overdrafts	銀行透支	-	-	7.56%	1,347
Total borrowings	借貸總額		3,096		3,379
Fixed rate borrowings as a percentage of total borrowing	固定利率借貸佔借貸總額的百分比		100%		60%

21 財務風險管理及公平值 (續)

(c) 利率風險

利率風險指金融工具的公平值或未來現金流量因市場利率變動而產生波動的風險。本集團的利率風險主要源於銀行借貸。按浮動利率授出的借貸令本集團承受現金流量利率風險。管理層所監控的本集團利率概況載於下文(i)。

(i) 利率概況

下表詳列本集團借貸於報告期末的利率概況。

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綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有註明外，均以港元列示)

21 FINANCIAL RISK MANAGEMENT AND FAIR VALUES (continued)

(c) Interest rate risk (continued)

(ii) Sensitivity analysis

At 31 December 2020, it is estimated that a general increase/decrease of 100 basis points in interest rates, with all other variables held constant, would have increased/decreased the Group's loss after tax by \$nil (2019: decrease of profit by \$11,200).

The sensitivity analysis above indicates the instantaneous change in the Group's profit after tax that would arise assuming that the change in interest rates had occurred at the end of the reporting period in respect of the exposure to cash flow interest rate risk arising from floating rate non-derivative instruments held by the Group at the end of the reporting period. The impact on the Group's profit after tax is estimated as an annualised impact on interest expense or income of such changes in interest rates. The analysis is performed on the same basis during the year ended 31 December 2019.

(d) Foreign currency risk

The Group has no significant exposure to foreign currency risk as all of the Group's transactions are denominated in Hong Kong dollar.

(e) Fair value measurement

The carrying amounts of the Group's financial assets and liabilities carried at amortised cost are not materially different from their fair values at the end of the reporting period.

21 財務風險管理及公平值(續)

(c) 利率風險(續)

(ii) 敏感度分析

於二零二零年十二月三十一日，估計利率整體上升／下降100個基點，而所有其他變數維持不變，本集團除稅後虧損將分別增加／減少約零元(二零一九年：溢利減少11,200元)。

以上敏感度分析顯示本集團除稅後溢利在假設利率變動於報告期末已發生的情況下所產生的即時變動。就本集團因持有浮息非衍生工具於報告期末承受的現金流利率風險而言，對本集團除稅後溢利的影響乃以該等利率變動對利息收支的整年影響作估計。分析乃按截至二零一九年十二月三十一日止年度的相同基準進行。

(d) 外幣風險

本集團並無面臨重大外幣風險，原因為本集團所有交易均以港元計值。

(e) 公平值計量

本集團按攤銷成本列賬的金融資產及負債的賬面值與該等資產及負債於報告期末的公平值之間並無重大差額。

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(Expressed in Hong Kong dollars unless otherwise indicated) (除另有註明外，均以港元列示)

22 MATERIAL RELATED PARTY TRANSACTIONS

In addition to transactions and balances disclosed elsewhere in these financial statements, the Group entered into the following material related transactions.

(a) Key management personnel remuneration

Remuneration for key management personnel of the Group, including amounts paid to the Company's directors as disclosed in Note 8 and certain of the highest paid employees as disclosed in Note 9, is as follows:

	2020 二零二零年 \$'000 千元	2019 二零一九年 \$'000 千元
Salaries and other benefits	6,736	6,712
Retirement benefit scheme contributions	90	95
	6,826	6,807

Total remuneration is included in "staff costs" (see Note 6(b)).

薪酬總額乃計入「員工成本」(見附註6(b))。

(b) Transactions with related parties

	2020 二零二零年 \$'000 千元	2019 二零一九年 \$'000 千元
Lease payments paid to a related company	770	420

22 重大關聯方交易

除於此等財務報表其他章節披露的交易及結餘外，本集團訂立以下重大關聯交易。

(a) 主要管理層人員薪酬

本集團主要管理人員的薪酬(包括附註8所披露向本公司董事支付的款項及附註9所披露向若干最高薪酬僱員支付的款項)如下：

(b) 與關聯方的交易

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(Expressed in Hong Kong dollars unless otherwise indicated) (除另有註明外，均以港元列示)

22 MATERIAL RELATED PARTY TRANSACTIONS (continued)

(c) Applicability of the Listing rules relating to connected transactions

The related party transaction in respect of Note 22(b) above constitutes connected transactions as defined in Chapter 14A of the Listing Rules. However, the transaction is exempt from the disclosure requirement in Chapter 14A of the Listing Rules as it is below the de minimis threshold under Rule 14A.76(1).

23 CONTINGENT LIABILITIES

At 31 December 2020, contingent liabilities not provided for in the consolidated financial statements were as follows:

Performance bonds

Performance bonds given to customers for due and proper performance of projects undertaken by the Group's subsidiaries

22 重大關聯方交易 (續)

(c) 與關連交易相關的上市規則的適用性

上述附註22(b)的關聯方交易構成關連交易(定義見上市規則第14A章)。然而，由於有關交易低於第14A.76(1)條的最低豁免水平，故可豁免遵守上市規則第14A章的披露規定。

23 或然負債

於二零二零年十二月三十一日，並無於綜合財務報表內計提撥備的或然負債如下：

履約保證金

	2020 二零二零年 \$'000 千元	2019 二零一九年 \$'000 千元
Performance bonds given to customers for due and proper performance of projects undertaken by the Group's subsidiaries	4,226	1,880

為妥善執行本集團附屬公司所承接項目而給予客戶的履約保證金

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綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有註明外，均以港元列示)

24 COMPANY-LEVEL STATEMENT OF FINANCIAL POSITION

24 公司層面的財務狀況表

		Note	2020 二零二零年 \$'000 千元	2019 二零一九年 \$'000 千元
		附註		
Non-current assets	非流動資產			
Investments in subsidiaries	於附屬公司的投資	12	2	2
Current assets	流動資產			
Other receivables	其他應收款項		173	373
Amounts due from subsidiaries	應收附屬公司款項		85,188	30,415
Cash at bank and in hand	銀行及手頭現金		8,763	66,272
			94,124	97,060
Current liability	流動負債			
Other payables	其他應付款項		1,124	1,269
			1,124	1,269
Net current assets	流動資產淨值		93,000	95,791
NET ASSETS	資產淨值		93,002	95,793
CAPITAL AND RESERVES	資本及儲備			
Share capital	股本	20(b)	10,000	10,000
Reserves	儲備		83,002	85,793
TOTAL EQUITY	權益總額		93,002	95,793

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(Expressed in Hong Kong dollars unless otherwise indicated) (除另有註明外，均以港元列示)

25 IMMEDIATE AND ULTIMATE CONTROLLING PARTY

At 31 December 2020, the directors consider the immediate parent and ultimate controlling party of the Group to be Prime Pinnacle Limited, which is incorporated in Republic of Seychelles. This entity does not produce financial statements available for public use.

25 直接及最終控股方

於二零二零年十二月三十一日，董事認本集團的直接母公司及最終控制方為於塞舌爾共和國註冊成立的Prime Pinnacle Limited。此實體並無編製可供公眾人士使用的財務報表。

26 POSSIBLE IMPACT OF AMENDMENTS, NEW STANDARDS AND INTERPRETATIONS ISSUED BUT NOT YET EFFECTIVE FOR THE YEAR ENDED 31 DECEMBER 2020

Up to the date of issue of these financial statements, the HKICPA has issued a number of amendments and a new standard, HKFRS 17, Insurance contracts, which are not yet effective for the year ended 31 December 2020 and which have not been adopted in these financial statements. These developments include the following which may be relevant to the Group.

26 截至二零二零年十二月三十一日止年度已頒佈但尚未生效的修訂、新訂準則及詮釋的可能影響

截至此等財務報表刊發日期，香港會計師公會已頒佈多項修訂和新訂準則、香港財務報告準則第17號、保險合約，而有關修訂和新訂準則於截至二零二零年十二月三十一日止年度尚未生效且並無於此等財務報表內採納。該等修訂、新訂準則及詮釋包括下列可能與本集團有關的項目。

		Effective for accounting periods beginning on or after 於下列日期或之後開始 的會計期間生效
Amendment to HKFRS 16, <i>Covid-19-Related Rent Concessions</i>	香港財務報告準則第16號修訂， 二零一九冠狀病毒病相關租金減讓	1 June 2020 於二零二零年六月一日
Amendments to HKFRS 3, <i>Reference to the Conceptual Framework</i>	香港財務報告準則第3號修訂， 提述概念框架	1 January 2022 於二零二二年一月一日
Amendments to HKAS 16, <i>Property, Plant and Equipment: Proceeds before Intended Use</i>	香港會計準則第16號修訂，物業、 廠房及設備作擬定用途前的 所得款項	1 January 2022 於二零二二年一月一日
Amendments to HKAS 37, <i>Onerous Contracts — Cost of Fulfilling a Contract</i>	香港會計準則第37號修訂，虧損 合約—履行合約的成本	1 January 2022 於二零二二年一月一日
Annual Improvements to HKFRSs 2018–2020 Cycle	香港財務報告準則2018-2020週期 的年度改進	1 January 2022 於二零二二年一月一日

The Group is in the process of making an assessment of what the impact of these developments is expected to be in the period of initial application. So far it has concluded that the adoption of them is unlikely to have a significant impact on the consolidated financial statements.

本集團正在評估該等修訂於首次應用期間的預期影響。迄今為止，已識別香港財務報告準則的若干方面可能對綜合財務報表造成的影響並不重大。

Man Shun Group (Holdings) Limited
萬順集團(控股)有限公司