

# inspur 浪潮

## 浪潮國際有限公司

INSPUR INTERNATIONAL LIMITED

(於開曼群島註冊成立的有限公司)

Incorporated in the Cayman Islands with limited liability)

(股份代號 Stock Code : 596)

# 2020

ENVIRONMENTAL,  
SOCIAL AND  
GOVERNANCE REPORT

環境、社會  
及管治報告



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## SCOPE AND REPORTING PERIOD

This Environmental, Social and Governance (“ESG”) report highlights the ESG performance of Inspur International Limited (hereinafter collectively referred as the “Group”), with disclosure reference made to the ESG Reporting Guide as described in Appendix 27 of the Main Board Listing Rules and Guidance set out by The Stock Exchange of Hong Kong Limited. This report covers the Group’s overall performance from 1 January 2020 to 31 December 2020.

The Group is China’s leading enterprise management software and cloud service provider which provide SaaS and cloud service as well as enterprise solution for the corporate market. The Group provides products including huge enterprise digital platform GS Cloud, the new generation revenue generating cloud for growing enterprise Inspur ERP inSuite, and accounting and taxing cloud platform for SME. The Group also provide total digital solution and digital transformation service for telecommunication and food industries. The principal business operations include:

- Inspur Worldwide (Shandong) Service Limited (“Inspur Worldwide”);
- Beijing Tianyuan Network Co., Ltd (“Tianyuan Network”);
- Tianyuan Communications System Co., Ltd (“Tianyuan Communications”); and
- Inspur Genersoft Co., Ltd (“Inspur Genersoft”).

# STAKEHOLDER ENGAGEMENT AND MATERIALITY

## STAKEHOLDER ENGAGEMENT

The Group attaches great importance to stakeholder engagement. Stakeholders of different groups are regularly communicated through various channels. The stakeholder engagement does not only allow the Group to gain insight into ESG-related issues, but also help us to identify business growth opportunities to cope with future challenges.

Stakeholder groups	Regular engagement channels
Employees	<ul style="list-style-type: none"> <li>• Regular meetings</li> <li>• Intranet platform</li> <li>• WeChat group</li> <li>• Training sessions and talent development programmes</li> <li>• Employee engagement activities</li> </ul>
Customers and business partners	<ul style="list-style-type: none"> <li>• Regular meetings</li> <li>• Salons</li> <li>• After-sales services</li> <li>• Customer service hotline</li> <li>• Customer satisfaction surveys</li> <li>• Product training sessions</li> <li>• Site visits by quality control technicians</li> </ul>
Suppliers	<ul style="list-style-type: none"> <li>• Tendering processes</li> <li>• Audits and performance reviews</li> <li>• Site visits</li> <li>• Telephone and e-mail communications</li> <li>• Annual and interim reports</li> <li>• Company website</li> </ul>
Shareholders and investors	<ul style="list-style-type: none"> <li>• Annual general meetings</li> <li>• Annual and interim reports</li> <li>• Roadshows</li> <li>• Company website</li> <li>• Annual and interim results announcements</li> </ul>
Government bodies	<ul style="list-style-type: none"> <li>• Government visits</li> <li>• Seminars</li> </ul>
Market Industry	<ul style="list-style-type: none"> <li>• Site visits</li> <li>• Seminars</li> <li>• Annual and interim reports</li> <li>• Company website</li> </ul>
Local community	<ul style="list-style-type: none"> <li>• Company website</li> <li>• E-mails</li> <li>• Community events</li> </ul>

## MATERIALITY ASSESSMENT

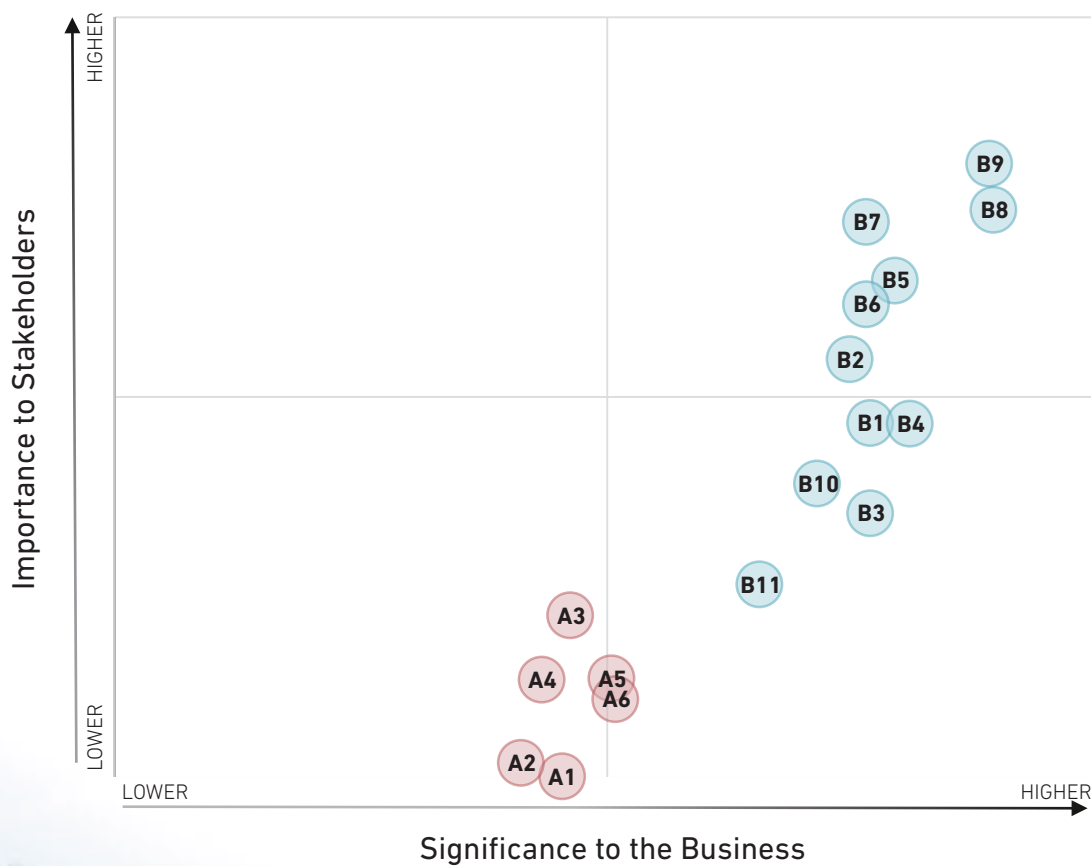
Both internal and external stakeholders, namely the board of directors (the “Board”) of the Group, shareholders, senior management, frontline staff, customers, suppliers and business partners, have been engaged in the materiality assessment process to identify and prioritise ESG material issues that are crucial for the Group’s sustainable development.

Stakeholders were asked to rate a list of 17 ESG topics in terms of their relevance and importance to the Group’s business development and sustainability, as well as to the wider community. Results of the materiality assessment and the consolidated list of ESG material aspects are shown in the following matrix and table respectively.

## MATERIALITY MATRIX

### Materiality Matrix

Materiality of Different Topics from Stakeholder Engagement





Environmental			
A1	Energy	B3	Development and Training
A2	Water	B4	Labour Standards
A3	Air Emission	B5	Supplier Management
A4	Waste and Effluent	B6	Intellectual Property Rights
A5	Other Raw Materials Consumption	B7	Data Protection
A6	Environmental Protection Policies	B8	Customer Service
Social		B9	Product/Service Quality
B1	Employment	B10	Anti-corruption
B2	Occupational Health and Safety	B11	Community Investment

The following environmental and social topics are identified as the most material issues to the stakeholders:

1. Data protection;
2. Product/service quality;
3. Intellectual property ("IP") rights;
4. Customer service; and
5. Labour standards.

The above aspects have been closely managed through the Group's policies and guidelines. Management of the aspects is described in separate sections below. The Group aims to keep close communication with its stakeholders and to continue improving its ESG performance and management on ESG-related risks for future business development.

## STAKEHOLDERS' FEEDBACK

The Group welcomes stakeholders' feedback on its ESG approach and performance. Please give your suggestions or share your views with the Group via email at [zoubo@inspur.com](mailto:zoubo@inspur.com).

## THE GROUP'S ESG COMMITMENT

The Board of the Group is well aware of its fully responsible for ESG related matters and strives to ensuring its compliance with the regulatory requirements as described in Appendix 27 of the Listing Rules. The Group's ESG working group formulates and implement ESG strategies with guidance of the Board and supports the Board in the oversight and management of ESG issues relating to the Group's daily operations.

The Group has clearly defined the division of responsibilities from management to administration to ensure that employees perform their respective roles with effective counterbalance and make sound, science-based decisions.

## AWARDS, CERTIFICATIONS AND CORPORATE MEMBERSHIPS

During the Reporting Period, the Group's business operations have obtained the following awards, certifications and corporate memberships.

Business Operation	Awards, certifications and corporate memberships
Inspur Worldwide Service Limited	<p>Awards:</p> <ul style="list-style-type: none"> <li>– The top most 50 influential service contractors in China</li> </ul>
Tianyuan Network Co., Ltd	<p>Awards:</p> <ul style="list-style-type: none"> <li>– 1 award for National Science and Technology Progress</li> <li>– 2 awards for Provincial Science and Technology Progress</li> </ul> <p>Membership:</p> <ul style="list-style-type: none"> <li>– China Communication Standards Association</li> <li>– China Association for Standardization</li> <li>– Zhongguancun High Technology Enterprise Association</li> </ul> <p>Certification:</p> <ul style="list-style-type: none"> <li>– ISO9000</li> </ul>
Tianyuan Communications System Co., Ltd	<p>Membership:</p> <ul style="list-style-type: none"> <li>– China Security and Protection Industry Association</li> <li>– International Telecommunication Union Telecommunication Standardization Sector (ITU-T)</li> </ul> <p>Certification:</p> <ul style="list-style-type: none"> <li>– ISO9000</li> <li>– ISO14000</li> <li>– ISO45000</li> <li>– ISO20000</li> <li>– ISO27001</li> </ul>

Business Operation	Awards, certifications and corporate memberships
Inspur Genersoft Co., Ltd	<p>Awards:</p> <ul style="list-style-type: none"> <li>- 2020 Outstanding Leading Technology Award</li> <li>- China Management Science Enhancement Award</li> <li>- ERP Service Enterprise Award</li> <li>- 2020 ICT Best Product Award</li> <li>- 2020 ERP Cloud Outstanding Product Award</li> <li>- 2020 ERP Cloud Innovative Product Award</li> <li>- 2020 China Human Resources Technology Provider Value Award</li> <li>- 2020 China Human Resources Innovation Grand Award</li> <li>- The Best choice of China Enterprise Accounting Platform Award</li> <li>- Inspur AI Production Solution China Electronic Information Expo Award</li> </ul> <p>Certification:</p> <ul style="list-style-type: none"> <li>- ISO9001</li> <li>- ISO20000</li> <li>- ISO27001</li> <li>- ISO27701</li> <li>- Information System Establishment and Capacity Assessment System CS4 Certification</li> <li>- China Software Industrial Association AAA Credit Cert</li> <li>- GSP Cloud has passed Great Wall China, HighGo, Puhua, Dameng, Kirin Product Compatibility Verification Cert</li> <li>- China Information Technology Service Standards Association grade two and grade three certification</li> <li>- CCRC grade two information safety service qualification certification</li> </ul>



## A. ENVIRONMENTAL

### A1. EMISSIONS

The Group abides all relevant national laws and regulations in relation to environmental protection that as set out in the PRC, including the Law of the PRC on the Prevention and Control of Environmental Pollution by Solid Wastes. As a software and cloud service provider, the Group and its daily operation have minor impacts on the natural environment. The Group responsible for all the negative impacts on the environment arising from its operations.

No non-compliance with relevant laws and regulations that have a significant impact on the Group in relation to air and greenhouse gas ("GHG") emissions, discharges into water and land, and generation of hazardous and non-hazardous waste had been identified during the Reporting Period.

During the Reporting Period, the Group has also issued a notice on "Further Strengthening Saving of Energy and Reduction in Consumption". At the same time, the Group has also issued "Energy Conservation and Emission Reduction Program for All" on the Group's intranet, detailing emission reduction methods for both workplace and home for employees. Employees are also encouraged to make full use of natural light, without affecting normal operations. At Tianyuan Communications, there are also reminders to conserve electricity on each power switch.

#### A1.1 Air Emissions

During the Reporting Period, air emission was mainly from petrol-fuelled passenger car owned by Tianyuan Network, contributing to the emission of nitrogen oxides ("NO<sub>x</sub>"), sulphur oxides ("SO<sub>x</sub>") and respiratory suspended particles ("RSP").

Mobile fuel source	Air emissions (non-GHG) from the vehicle operations		
	NO <sub>x</sub> (kg)	RSP (kg)	SO <sub>x</sub> (kg)
Petrol	14.88	1.92	0.7

## A1.2 Greenhouse Gas (“GHG”) Emissions

Throughout the Reporting Period, the Group’s business operations contributed to GHG emissions of 4793.82 tonnes of carbon dioxide equivalent (“tCO<sub>2</sub>eq.”), mainly carbon dioxide, methane and nitrous oxide. The overall intensity of the GHG emissions of the Group was 0.19 tCO<sub>2</sub>eq./m<sup>2</sup> (last year 0.15) with reference to the total floor area of the Group’s business operations, or 0.95 tCO<sub>2</sub>eq./employee with reference to total number of employees. In view of the business nature of the Group as a high-tech service and product provider, a significant amount of purchased electricity was consumed for its daily operations which accounts for 56% (last year 44%) of total GHG emission.

Scope of Greenhouse Gas Emissions	Emission Sources	GHG Emission (in tCO <sub>2</sub> eq.)	Total GHG Emission (in percentage)
<b>Scope 1 Direct Emission</b>			
Combustion of fuels in mobiles sources	Petrol	12.77	<1%
<b>Scope 2 Energy Indirect Emission</b>			
Purchased electricity		2,702.24	56%
<b>Scope 3 Other Indirect Emission</b>			
Paper waste disposal at landfills		17.33	
Electricity used for freshwater processing		26.38	43%
Business air travel		2,035.11	
<b>TOTAL</b>		<b>4,793.82</b>	<b>100%</b>

Note1: Emission factors were made by reference to Appendix 27 to the Main Board Listing Rules and their referred documentation as set out by Hong Kong Exchanges and Clearing Limited, unless stated otherwise.

Note 2: Combined margin emission factor of 0.7921 tCO<sub>2</sub>/MWh and 1.0826 tCO<sub>2</sub>/MWh were used for purchased electricity in North-eastern China.

### A1.3. Hazardous Waste

The Group generated a total of 0.001 tonnes of hazardous waste during the Reporting Period, which contributed to an intensity of 0.0009 kg/m<sup>2</sup> or 0.0037 kg/employee. Hazardous waste generated included printer cartridge and general electronic waste.

### A1.4. Non-hazardous Waste

The Group generated a total of 874.55 (927 last year) tonnes of non-hazardous waste during the Reporting Period, which contributed to an intensity of 34.96 kg/m<sup>2</sup> and of 173 kg/employee. Of the non-hazardous waste generated, 874.44 tonnes were food waste, and 0.11 tonnes were non-office waste paper (e.g. old newspapers, carton boxes).

### A1.5. Measures to Mitigate Emissions

#### *Road Transport Source*

The usage of Group's owned vehicles is controlled through strict approval process. Employees are encouraged to commute using shared-bikes or electric vehicles ("EV"). EV charging stations are available at car parks to meet the rapid growth of electric vehicles.

The Group also encourages the use of public transportation and bicycles for short-haul travel to reduce reliance on the Group's owned vehicles. By liaising with bus service provider, comprehensive bus routes are arranged, and sufficient bus stops are set up around the Industrial Park, allowing employees to transit by public transportation with great ease. The Group also limits the use of taxi by steering claimable taxi expenses to hours beyond 9pm. When renting vehicles, the Group also encourages the selection of energy efficient vehicles with lower emissions. Virtual online meetings are also encouraged if possible, to reduce emissions from travelling. The Group's operations also uses energy efficient lighting, and aims to reach 10% energy use reduction within 10 years.

#### *Business Air Travel*

The Group has policies to regulate the frequency of business air travel. Business trips are reasonably arranged according to business needs and priorities are given to low-carbon transportation such as high-speed trains. Only senior management personnel are allowed to travel by first class, as stipulated by the Financial Department. The Group actively promotes the use of videoconferencing to reduce the number of face-to-face meetings in order to reduce the carbon footprint arising from air travel. Due to its business nature, business trips are inevitable for technicians who reach out to provide onsite product training and technical support to the customers. While the Group is undergoing growth, GHG emissions due to business air travel has decrease by 2.94% during this Reporting Period, compared to the last Reporting Period.

## A1.6. Waste Handling and Reduction Initiatives

Computers are purchased as needed through the centralised system managed by the Group's Information Management Centre. The Group's hazardous waste generation was minimal. Besides food waste, 0.11 tonnes of waste and worn-out computers were collected for recycling during the Reporting Period. The Group utilises refillable ink cartridges with large scale public printers where possible, to reduce generation of hazardous waste.

Non-hazardous wastes are regularly collected by external cleaning companies for disposal. The Group strongly advocates the use of electronic communications and documents for creating a paperless office. When printing is inevitable, employees are encouraged to use double-sided printing and reuse paper as much as possible. There are also paper recycling bins at each office floor. With the implementation of the above initiatives, the Group managed to recycle 0.3 tonnes of wastepaper. To reach waste reduction goals, the Group's operations under Tianyuan Communications also puts up notices near toilets and printers to encourage water and paper conservation.

The Group advocates green office, low carbon management, and encourages employees to participate in the green initiatives. Electric appliances such as microwave ovens and refrigerators are provided at pantries, which encourage employees to bring meals to work or dine in at canteens, thereby minimising the generation of packaging wastes. Food waste is properly handled by outsourced cleaning company for waste collection and disposal. Water machines are also provided to reduce use of single use bottles.

## A2. USE OF RESOURCES

The Group encourages employees to observe resource conservation practices for environmental conservation and operational efficiency purposes. Offices are checked daily at 20:30 by dedicate person for adherence to environmentally friendly practises, and reminders are issued if needed.

### A2.1. Energy Consumption

The Group consumed electricity and petrol as energy sources for its business operations. During the Reporting Period, the total energy consumption of the Group was 2,877,591 kilowatt-hour ("kWh"), with the overall energy intensity of 115kWh/m<sup>2</sup> and of 569.47 kWh/employee.

Energy Consumption Sources	Consumption (in individual unit)	Consumption (in kWh)	Energy intensity	
			(kWh/m <sup>2</sup> )	(kWh/employee)
Electricity	2,834,984 kWh	2,834,984	113.33	561.05
Petrol	1,800 Litres	42,535	1.70	8.42
Total Energy consumed		2,877,519	115	569.47

## A2.2. Water Consumption

During the Reporting Period, the total water consumption of the Group was 62,211 m<sup>3</sup>, with water consumption intensity of 2.49 m<sup>3</sup>/m<sup>2</sup> and of 12.31 m<sup>3</sup>/employee.

## A2.3. Energy Use Efficiency Initiatives

As the Group's GHG emission is positively correlated to electricity consumption, it actively practising green management in the offices. Energy Conservation and Efficiency Programme as well as General Energy Saving and Carbon Emission Reduction Measures detailing energy saving methods have been launched by the Group in pursuing green working environment. The Group has formulated a detailed green office plan for electricity saving, while the operating performance of the green office has also been included in the Group's routine monitoring and evaluation system. The Group's operations and its subsidiaries also places plants in the office with regular care.

The Group also implemented the following initiatives in reducing electricity consumption, including but not limited to:

- setting air conditioner temperature to energy-efficient level at 27 °C or above;
- keeping air conditioner off when outdoor temperature is under 20 °C;
- setting computer monitors to enter sleeping mode when idled;
- installing lighting controls and maximising the use of daylight to avoid unnecessary lighting; and
- switching off unnecessary electronic appliances and devices after office hours.

## A2.4. Water Use Efficiency Initiatives

During the Reporting Period, the Group did not encounter any issues in sourcing water fit for purpose for its daily operations. The Group treasures water resources and avoids water wastage as much as possible. To improve the utilisation efficiency of water resources, the Group has formulated an internal guideline in a bid to change employees' consumption behaviour through means including but not limited to:

- Posting water-saving posters in prominent areas to encourage water conservation;
- carrying out regular leakage tests on water taps and washers;
- fixing dripping taps and defects in the water supply system in avoidance of water leakage;
- strengthening the inspection and maintenance on water taps, water pipelines and water storage; and
- installing automatic sensor faucet and motion flushing sensor at toilets.

The Group's Operations at Tianyuan Communications also aims to reach water use reduction by 5% in 10 years, through above-mentioned measures.

#### **A2.5. Packaging Materials**

The Group had not been involved in the consumption of packaging materials during the Reporting Period. Hence, no such information is presented in this report.

### **A3. THE ENVIRONMENT AND NATURAL RESOURCES**

#### **A3.1. Significant Impacts of Activities on the Environment**

The Group's business operations are office based, with significant emissions mainly from electricity consumption and business air travel. The Group believes its operation is not a major source of environmental pollution and poses minimal impacts to the environment. Nevertheless, the Group has set out a series of guidelines detailed environmental initiatives on energy and water use and promotes low carbon living, which in turn raises employees' awareness on carbon and waste reduction. Through fostering an environmentally friendly culture in the workplace, the Group believes its business is evolving into a more sustainable development model.

### **A4. CLIMATE CHANGE**

#### **A4.1. Significant climate-related issues impacting the Group and Actions taken**

The Group recognises rising climate threats and actively identifies corresponding risks that may impact the Group's operations. During the reporting period, the effect of July Monsoon season in Jinan has deterred employees travelling to work which affecting company operations. In response, the Group has a work from home policy to reduce impact of rising intensity and frequency of natural disasters on daily operations.



## B. SOCIAL

### 1. EMPLOYMENT AND LABOUR PRACTICES

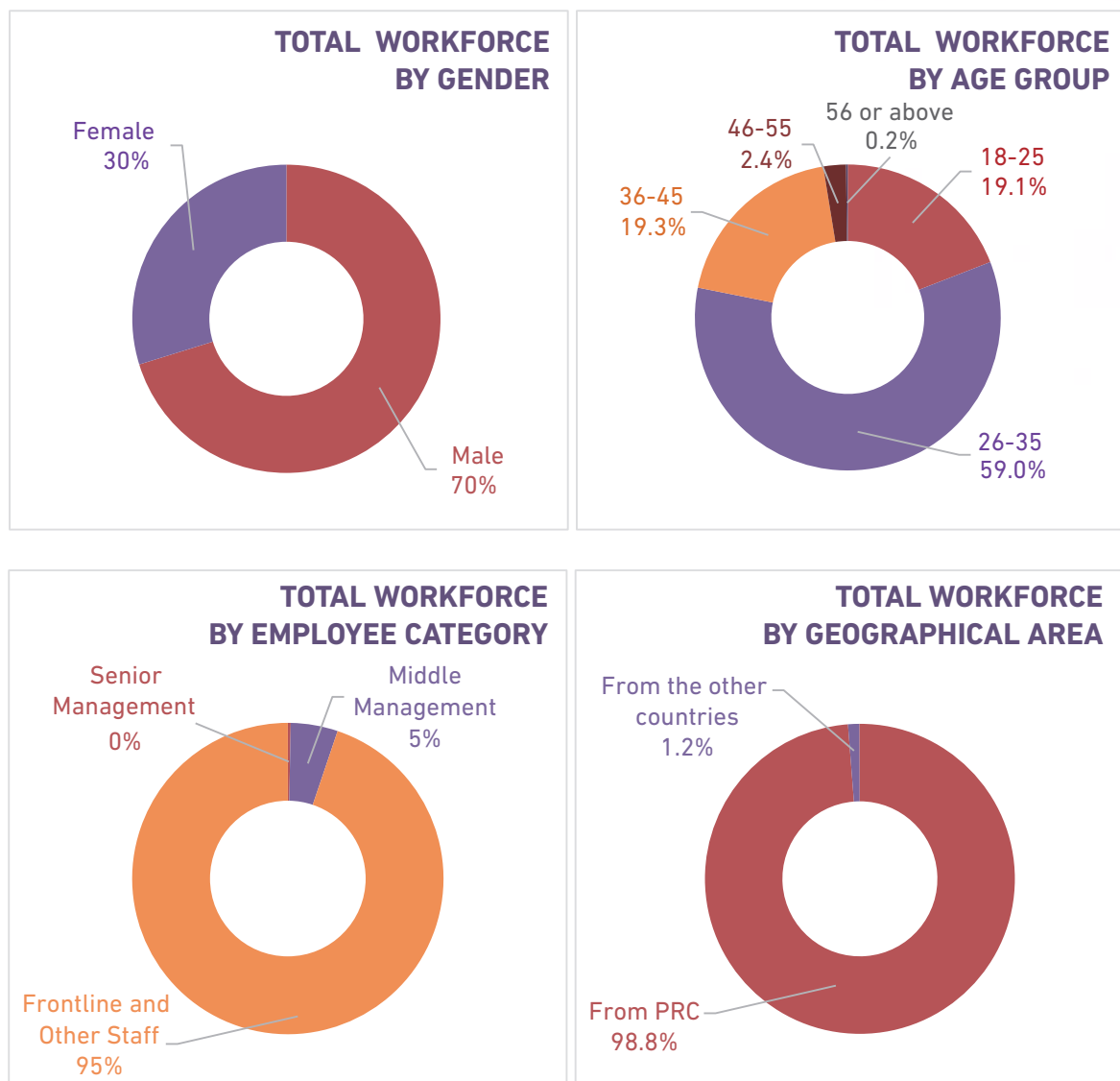
#### B1. Employment

The Group strictly abides by laws, rules and regulations enforced by the PRC in relation to compensation and dismissal, recruitment and promotion, working hours, rest periods, equal opportunities, diversity, anti-discrimination, other benefits and welfare, including but not limited to the followings:

- Labour Law of the PRC;
- Labour Contract Law of the PRC;
- Social Insurance Law of the PRC;
- Provisions on the Prohibition of Using Child Labor of the PRC; and
- Law of the PRC on the Protection of Minors.

No non-compliance with relevant laws and regulations regarding Employment and Labour Practices on the Group had been identified during the Reporting Period.

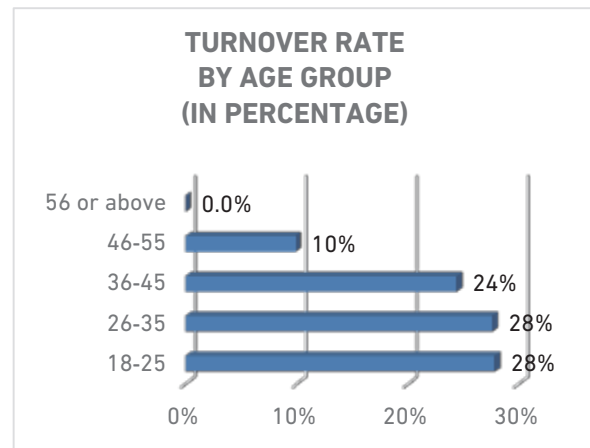
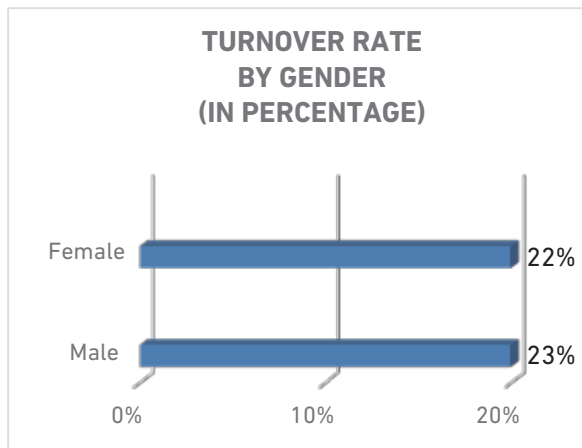
The Group had a total number of 5,052 employees (2019: 5053) as of 31 December 2020. All of them were full-time employees. The Group attracted international talents from around the globe. The total workforce sorted by gender, age group, employee category and geographical area<sup>1</sup> in the Reporting Period, are shown below.



During the Reporting Period, the Group's has established programs for new employees as well as company events during festivals such as mid-autumn festival, engineer culture festival, department team building events and more, to create a more harmonious atmosphere. There are also no reported layoffs or pay cuts due to the Covid-19 Pandemic.

### Turnover

A total number of 1218 employees left the Group during the Reporting Period, with an overall turnover rate of 23%. The Group offers competitive salary packages to retain quality employees and to reduce employee turnover. The annual turnover rate categorised by gender and age group are shown below.



### *Competitive Compensation and Benefit Package*

The Group treasures talents and regards them as the key to driving the success of the Group. It recruits employees based on candidates' capabilities, performance, relevancies of their experiences. To attract high-calibre workforce, the Group actively participates in on-campus career fairs and offers competitive remuneration and benefits based on employee's performance, education level, professional qualifications, and experiences.

As stipulated in the Employees' Leave and Attendance Regulation, employees are entitled to sick leave, personal leave, marriage leave, maternity leave, paid annual leave and statutory holidays. The Group regulates employees' working hours in a reasonable manner and offers over-time compensation for employees who work exceeding the statutory working hours. The Group also provides mandatory provident fund, insurance schemes and housing fund for employees. Allowances are offered to outposted employees and their families.

### *Appraisal System*

The Group has developed a comprehensive performance evaluation system to assess employees' work performance. On top of basic salaries, discretionary bonus and share options would be granted to eligible employees with reference to the Group's and the employees' performances.

### *Workplace Welfare*

Employees are beneficial from a series of welfare measures and able to achieve work-life balance. The Group provides centralized canteens and rest areas, where maternity priority seats are specially designed for pregnant employees. Leisure facilities such as tennis, basketball and football practice grounds are available for employees' leisure purposes.

### *Employee Relations*

During the Reporting Period, the Group organised various cultural and sports events, such as annual dinner, festive celebrations, 1024 Programmers' Day and sports competitions to enrich employees' cultural life and to promote their physical and mental well-being. A WeChat group account, Tides of Thoughts, is set up for broadcasting of employee engagement activities and latest news of the Group, aiming to foster employee engagement and develop a sense of belonging among the employees.

### *Equal Opportunity*

The Group envisions a work environment free from discrimination. As an equal opportunity employer, the Group emphasises a fair, open, objective and non-discriminatory selection process in its employee recruitment, promotion, transferral and other business operation activities. Assessment of eligibility is based on attributes relevant to the job requirement, such as qualifications, knowledge, work experience, skills and competency.

## B2. Employee Health and Safety

The Group strictly abides by laws and regulations in relation to occupational health and safety, including but not limited to:

- Work Safety Law of the PRC;
- Law of the PRC on the Prevention and Control of Occupational Diseases; and
- Regulation on Work-Related Injury Insurance.

The Group pays attention to its employees' health and promotes work-life balance by setting appropriate working hours. Employees are entitled to regular health examinations. To promote healthy lifestyle, the Group organises various sport competitions. The Group also encourages employees to have sufficient rest by providing napping hours. With regular maintenance of air conditioners and water purifiers, there are also no complaints about the work environment from employees.

The Group strives to create a safe working environment for its employees. Adequate fire facilities including fire extinguishers and fire alarms are appropriately installed and properly maintained in office areas. Clear fire safety signages indicating emergency escape routes are in place. The Group conducts annual fire drill or participates in fire drills organised by property management to refresh employees' knowledge on emergency procedures and enhance their safety awareness.

No non-compliance with relevant laws and regulations regarding Employee Health and Safety that have a significant impact on the Group in relation to providing a safe working environment and protecting employees from occupational hazards had been identified during the Reporting Period.

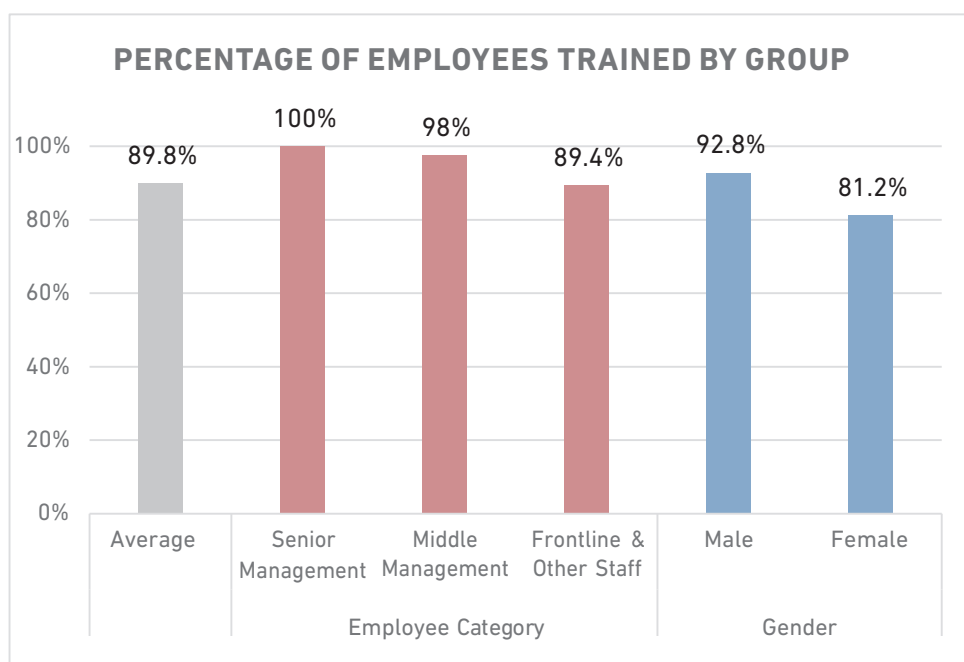
In response to Covid-19 Pandemic, the Group has established an emergency response team to respond immediately to the Pandemic's progression. Employees are provided with masks and hand sanitizers. Body temperatures are also measured upon entering the Group's premises. Visitors' health records on their Health Kit apps are also checked prior to their arrival at the Group's premises. Building interiors are disinfected 3 times per day and workspaces of employees are spaced out by at least 1 metre. Enclosed spaces such as elevators are also equipped with 1 metre distant indicators. In accordance with National recommendations, Employees are also encouraged to work from home during peak Covid-19 periods. During lunch hours, the Group also has crowd control policies in place. The Group also provides extra allowances to employees not travelling home during Chinese New Year due to Covid-19, and encourages employees to reduce business trips if possible. If any employee develops Covid-19 symptoms, a reporting mechanism is developed for timely response, and quarantine measures are organized immediately. During the reporting period, there are no employees seriously ill.

### B3. Development and Training

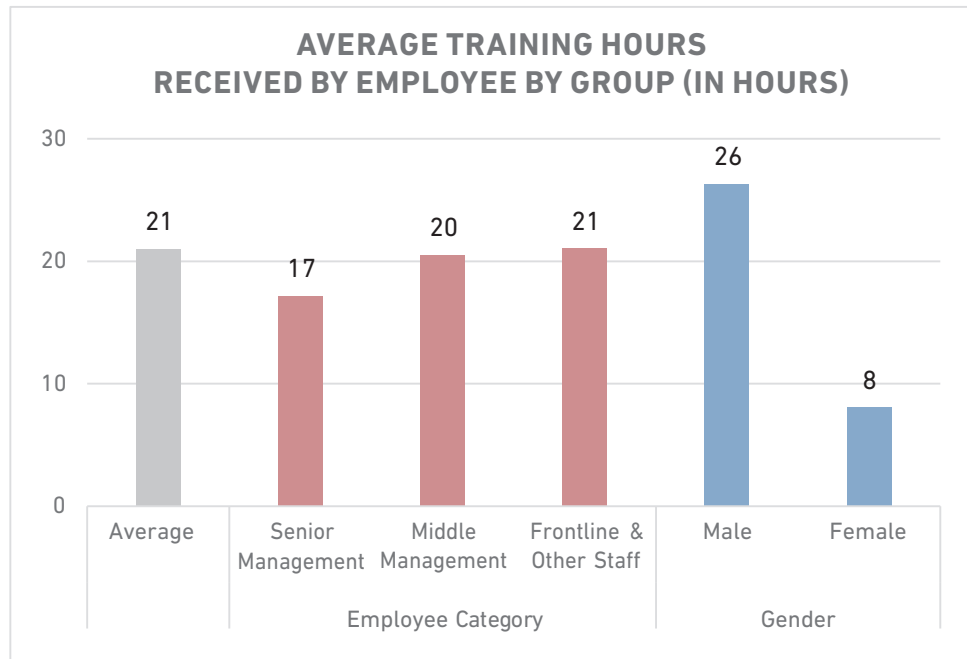
The Group attaches great importance to building a high-calibre, professional and responsible team that ultimately makes the Group stay ahead of the market. Inspur University, a training academy established by the Group, is actively developing long-term training strategy, by providing various forms of trainings to improve employees' skills and competencies and to encourage employees continued education and lifelong learning. Courses such as "Inspur international training management method (2020 version)", "Inspur international employee certification in management method (2020 version)", are provided to employees. Inspur Worldwide (Shandong) also cooperates with local education organisations such as Jinan Modern Excellence, to encourage employees' further education.

On-the-job training is provided to both general staff and management staff. Orientation camps are organised for new employees to provide pre-employment training on corporate culture, job requirements, assessments, as well as relevant training for employees engaged in special duties to equip them with necessary knowledge and competence.

During the Reporting Period, over 89% employees received trainings; the total training hours and the average training hours per employee were 106,070 hours and 21.00 hours per employee respectively.







#### B4. Labour Standards

There was no child labour, nor forced labour in the Group's operation as pursuant to the Labour Law of the PRC as well as Provisions on the Prohibition of Using Child Labour of the PRC. The Human Resource ("HR") Department has established practices to prevent the employment of child and forced labour. New employees are required to provide personal information for verification in time of reporting duty and such information will be stored at the HR Shared Services Centre. In case of suspected fraud, the Group will reject the candidate's application. Employees who are later found providing fake material or information will be terminated by the Group immediately. Additionally, the Group strictly reviews the identity information, qualifications and employment background of candidates during the recruitment process to prevent recruiting child labour.

No non-compliance with relevant laws and regulations that have a significant impact on the Group in relation to child and forced labour had been identified during the Reporting Period. No related incidents were reported during the year.

## 2. OPERATING PRACTICES

### B5. Supply Chain Management

During the Reporting Period, the Group engaged more than 1,000 suppliers and subcontractors from different countries. They were principally hardware manufacturers and service providers providing electronic products, dome cameras, closed circuit television cameras, office automation systems, etc.

The Group has established standardized operating procedures to ensure the objectivity and measurability of the selection and evaluation of suppliers, to strengthen daily management and assessment of the suppliers and to establish a stable and win-win cooperative relationship. The Group regularly reviews and evaluates these procedures to regulate supplier management, by means to control and to ensure the quality of products and services.

The Group mainly considers the credit rating, qualifications, sources of the products and the quality assurance in selecting suppliers. Priorities are given to suppliers with reliable quality, good reputation and well-beings in environmental and social aspects. The Enterprise Credit Information System comprises of selection criteria on environmental performance and social well-being. Enterprises are required to provide information relating to product environmental protection and management system and social responsibility for compliance assurance.

The Group signs formal contracts with identified suppliers and set out rules which the suppliers should comply with, together with additional requirements related to sustainable development, social responsibility and anti-commercial bribery. In addition, the Group closely monitors suppliers' performance on major issues regarding safety and environment, and requires prompt rectification on the identified problems. The Group is also dedicated to promoting environmentally preferable products and services when selecting suppliers. In the procurement process, quality and environmental aspects of suppliers are assessed.

The Group also identifies environmental and social risks along the supply chain with quarterly and annual analysis of areas including procurement plans, procurement contracts, supplier management, logistics, production, quality assurance, customer service and more. Risks of identified problems are categorized, and using historical data, risk-induced losses are calculated and responded to.

## B6. Product Responsibility

The Group is dedicated to delivering quality, in-trend and innovative products and solutions through technology advancement. During the Reporting Period, the Group continue to enhance the functional module of the existing products, speed up the replacement and launching of new products. On one hand the operation service system has improved, on the other hand the resources on research and development has continue to input to transfer the cloud service from individual product base to platform base. The Group launched a series wide range of cloud products, including the first domestic large enterprise digital-enabled platform – Inspur iGIX, Treasury Management Cloud and HCM Cloud Suite Edition which offered integrated cloud solutions to enterprises. New generation enterprise digital platform GS Cloud 3.0 was launched for large companies, a new generation cloud base Inspur ERP inSuite was launch for growth companies. According to the research report for HCM software market, Inspur HCM Cloud was ranked 2nd in China Human resource software SaaS market and the first in the large enterprise market.

In line with the strategic business plan, the Group has transformed into a leading cloud service provider in China. The Group has strengthened its high-end advantages and speeded up its cloud transformation development in order to enhance its brand and market influence. A new engine for corporate digital transformation has been created to further accelerate the digitalised transformation of large enterprises during the Reporting Period.

In terms of operation management and business development, the Group has strengthen its sales and marketing channel construction, facilitate the large enterprise customers to transformation and upgrade their digitization management, enhanced strategic response and digital usability to facilitate the formation of smart enterprise. The Group also encourage growth enterprises to use cloud platform to improved operational efficiency and business development. At the intersection of these changes, the Group will focus on the need of our customers by introducing our core products, further consolidate our competitive advantage on cloud transformation, further enhance the operation of SaaS products and digital marketing, accelerate the transfer of R&D resources to cloud products, and significantly increase the share of cloud business revenue.

The Group's software testing procedure documents outlines individual, group and system testing to ensure high quality products. The Group has passed ISO27001, ISO27701, EAL3+ information security certifications. The Group also has product safety expert teams, for emergency response systems. The Group has also developed a management system for information security management, including "Data Privacy Management Measures", "Data Safety Management Measures", "Information Systems Management Systems", etc. Product design is also developed in accordance with Security Development Lifecycle and information security requirements.

### *Product Recalls*

Product development process is CMMI5 certified, with quality control and assurance.

Acknowledging the product quality and after-sale service are key concerns among the customers. Therefore, the Group has established Technical and Quality Management Department and Operation and Maintenance Department for product quality assurance, and provision of instant response and assistance for inquiries relating to product quality and after-sale support and maintenance. There were no recalls of products sold due to safety and health reasons during the Reporting Period.

No cases of material non compliance with relevant laws and regulations that have a significant impact on the Group relating to health and safety, advertising, labelling and privacy matters relating to products and services provided had been identified during the Reporting Period.

### *Customer Services*

The Group is committed to providing quality service to its customers, which are enterprises of various sizes that seek for management software and digital transformation. Adhering to the “customer-first” business philosophy, the Group places customer satisfaction at the core of each of its business decisions.

To manage customer satisfaction, the Group maintains active and close communications with customers to fully understand their requirements during the project planning phase. Communication meetings, salons and telephone interviews are conducted regularly to review service performance of the Group. There were no product- and service-related complaints received during the Reporting Period.

### *Intellectual Property (“IP”) Rights*

The Group upholds high ethical standard and respects the values and rights of customers’ information assets. The Group strictly abides by relevant national laws and regulations, including the Patent Law of the PRC and Trademark Law of the PRC.

The Group encourages technological innovation and continuously improves its IP rights management system to protect the IP rights owned by the Group and clients. As IP Rights is one of the material ESG topics, the Group has formulated and implemented corresponding risk management strategies and countermeasures to ensure that the IP risks are always controllable.

A number of trademarks and patents were registered in the PRC or pending for approval. The Group strictly prohibits the use of cracked software and illegal copy of copyrighted documents. Employees in violation of the policy will be subject to disciplinary action or civil sanctions. No cases of material non compliance with relevant laws and regulations that have a significant impact on the Group relating to IP rights had been identified in the Reporting Period.

### *Data Protection*

Data protection was considered by stakeholders to be the most material topic. The Group strictly abides by the Cybersecurity Law of the PRC as well as the internal policies on data protection. Employees are subject to duty of confidentiality to the Group and the Group’s clients pursuant to their employment agreements. Access to confidential information and internal system is restricted, of which they are either password-protected/encrypted or only accessible upon authorisation of the management personnel.

The Information Security Committee continues to oversee the information security matters of the Group. They are responsible for reviewing the Group’s security plan, assessing security risks and implementing security management systems. The committee has developed various policies and requirements, namely the Information Security Construction Outline, Requirements on Inspur Group’s Personnel Security Management, Information System Security Inspection Policy, Information System Operation and Maintenance Security Management Requirements and Information System Construction Management Requirements for ensuring safe and reliable operation of computer network and information systems. These policies also serve to strengthen the Group’s information security management and to prevent all operational risks.

No non-compliance with relevant laws and regulations regarding Data Protection that have a significant impact on the Group in relation to data protection and privacy had been identified during the Reporting Period.

## B7. Anti-corruption

The Group believes that honesty, integrity and fair play are essential values. An Anti-Corruption Policy is set out in accordance with the Criminal Law of the PRC, Anti-unfair Competition Law of the PRC and Anti-Money Laundering Law of the PRC. The policy stipulates standards of behaviour and explains proper procedures and responses for different situations in business dealings. In order to prevent bribery in procurement, integrity clause and the corresponding breach of contract penalty are included in the contracts and tender documents. Any fraud, corruption, irregular transactions or breach of ethics shall be reported to the Group. Such report, if any, shall be treated in strict confidence to protect the identity of the whistle-blower.

The Group was in compliance with all applicable laws on prohibiting bribery, extortion, fraud and money laundering of the PRC. No concluded legal case regarding corrupt practices brought against the Group or its employees had been identified during the Reporting Period.

### *Ethics and Compliance Committee*

The Ethics and Compliance Committee continues to promote proper conduct at workplace. Employees are encouraged to report suspected misconducts or malpractices to the Group via various reporting channels (managers, Ethics and Compliance Committee, e-mails or hotline). Upon receipt of complaints, the Committee will endeavour to investigate and respond fairly and properly. Necessary remedial measures shall be taken so as to control and rectify the identified risks.

### *Conflict of Interest*

In order to prevent potential conflicts of interest at work and to maintain internal fairness, the Ethics and Compliance Committee has stipulated the Employee Conflict of Interest Management Measures. The Audit and Evaluation Department and HR Department of the Group conduct regular internal inspections for early detection of conflict of interest.

Employees should truthfully declare the conflict of interest that may occur in any business or other organisations of which the Group has business dealings as stipulated in the management system. They shall notice the relevant departments for any conflicts of interest that have occurred or foreseen to occur.

### *Anti-corruption training for directors and staff*

The Group's Auditing department organizes anti-corruption training for the Group's director and employees.

## B8. Community Investment

The Group devotes considerable time and effort to contributing to the society. It fulfils its corporate social responsibility through active participation in various community service activities such as energy conservation events. Although the Group has not established formal policy on community investment, it encourages its employees to take part in volunteer works.

### *Covid-19 Pandemic*

In response to the government's call for action, the Group has actively participated in resumption of work and production, as well as the voluntary services, to support the Covid-19 recovery during the reporting period. The Group also donated 101, 400 RMB, 8 types of SaaS Covid-19 product response, and preparation of masks, sanitiser and other Covid-19 response resources.





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