



Xtep International Holdings Limited

特步國際控股有限公司

(incorporated in the Cayman Islands with limited liability)

(於開曼群島註冊成立的有限公司)

(Stock Code 股份代號: 1368)

1 April 2022

Dear Registered Shareholder(s),

Xtep International Holdings Limited (the "Company")
- Annual General Meeting ("AGM") of the Company to be held on Friday, 6 May 2022

The AGM of the Company will be held with a combination of a physical meeting at the principal place of business in Hong Kong at Unit A, 27/F, Tower A, Billion Centre, 1 Wang Kwong Road, Kowloon Bay, Kowloon, Hong Kong, and an online meeting on Friday, 6 May 2022 at 10:00 a.m. In view of the ongoing COVID-19 epidemic and recent requirements for prevention and control of its spread, the attendees of the physical meeting will be limited to Directors or other staff members of the Company who are Shareholders or proxies. **NO** other Shareholders shall attend the Annual General Meeting physically. Shareholders have the option of attending, participating and voting in the AGM through the online platform. Shareholders attending the AGM using the online platform will be able to cast their votes and submit questions through the online platform.

Online Attendance at the AGM

You may opt to attend the AGM online. If you choose to attend the AGM online, you will be able to view a live webcast of the AGM, cast your votes on the resolutions in real time and submit online questions to the Company. From 9:30 a.m. on Friday, 6 May 2022, you can log in to the AGM online platform by visiting the meeting website and entering the following details:

- Meeting website: <http://meetings.computershare.com/XTEP2021AGM>
- Shareholder number: your 10-digit shareholder reference number starting with "C" ("SRN") printed under the barcode on the top right corner of this letter
- Last name: your surname as registered with the Company's Hong Kong branch share registrar

For corporate Shareholders who wish to attend the AGM online, please call Computershare Hong Kong Investor Services Limited, the Company's Hong Kong branch share registrar, at its hotline (852) 2862 8555 for arrangement.

If you require any technical support during login or have any question in relation to this letter, please call the telephone hotline of Computershare Hong Kong Investor Services Limited at (852) 2862 8555 during business hours from 9:00 a.m. to 6:00 p.m., Monday to Friday, excluding Hong Kong public holidays.

For and on behalf of
Xtep International Holdings Limited

各位登記股東：

特步國際控股有限公司（「本公司」）
- 於 2022 年 5 月 6 日（星期五）舉行之本公司股東週年大會（「股東週年大會」）

本公司之股東週年大會將於 2022 年 5 月 6 日（星期五）上午 10 時正結合於香港主要營業地點香港九龍九龍灣宏光道 1 號億京中心 A 座 27 樓 A 室之實體會議及網上會議舉行。鑒於新冠肺炎疫情持續及近期有關預防及控制病毒傳播之規定，實體會議之參加者將限於董事或身為股東或受委任代表之本公司職員。概無其他股東可親身出席股東週年大會。股東可選擇透過網上平台出席、參與股東週年大會並於會上投票。使用網上平台出席股東週年大會之股東將可透過網上平台投票及提交問題。

以網上方式出席股東週年大會

閣下可選擇以網上方式出席股東週年大會。如閣下選擇以網上方式出席股東週年大會，將可透過網上直播觀看股東週年大會，實時就決議案投票，並可於網上向本公司提交問題。由 2022 年 5 月 6 日（星期五）上午 9 時 30 分開始，閣下可瀏覽會議網站並輸入以下資料，以登入股東週年大會網上平台：

- 會議網站：<http://meetings.computershare.com/XTEP2021AGM>
- 股東編號：印於本信函右上角條碼下，以字母「C」開始之閣下的十位數字股東參考編號
- 姓氏：閣下於本公司之香港股份過戶登記分處所登記之姓氏

如閣下為公司股東並欲以網上方式出席股東週年大會，請致電本公司之香港股份過戶登記分處香港中央證券登記有限公司（電話熱線(852) 2862 8555）以便作出安排。

閣下如需要任何技術支援或任何與本函內容有關的疑問，請致電香港股份過戶登記分處香港中央證券登記有限公司電話熱線(852) 2862 8555，辦公時間為星期一至星期五（香港公眾假期除外）上午 9 時正至下午 6 時正。

特步國際控股有限公司
謹啟

2022 年 4 月 1 日