



## Personal Identification Number

7 April 2022

Dear Shareholder(s),

### **Power Assets Holdings Limited (the “Company”)**

#### **1. Annual General Meeting (“AGM”) of the Company**

The AGM of the Company will be held a hybrid meeting at Unit 2005, 20th Floor, Cheung Kong Center, 2 Queen’s Road Central, Hong Kong and online on Wednesday, 18 May 2022 at 5:00 p.m. Due to the legal restrictions under certain relevant regulations which limit the number of people permitted for group gatherings in public places, **shareholders of the Company will not be able to attend the AGM physically and will only be able to attend online.**

#### **Online Attendance at the AGM**

You may attend, participate, raise questions and vote at the AGM through online access by visiting <https://web.lumiagm.com>. By attending the AGM online, you will be able to view a live webcast of the AGM, cast your vote on the resolutions in real time and submit online questions to the Company. The online platform will be open for shareholders to log in approximately 30 minutes prior to the commencement of the AGM (i.e. around 4:30 p.m. on 18 May 2022). Please refer to the circular of the Company dated 7 April 2022 for details of the AGM arrangement.

Your login details for the AGM online platform are as follows:

- Meeting ID : 168-266-495
- Username : your 10-digit shareholder reference number starting with “C” (“SRN”) printed under the barcode on the top right corner of this letter
- Password : the 5-digit Personal Identification Number (PIN) below the SRN

**Please keep the login details in safe custody for use at the AGM and do not disclose them to anyone else.**

For corporate shareholders who wish to attend the AGM online, please call Computershare Hong Kong Investor Services Limited, the Company’s share registrar, at its hotline (852) 2862 8558 for arrangement.

Due to the constantly evolving COVID-19 pandemic situation in Hong Kong and the potential changes in the legal restrictions or requirements under certain relevant regulations, the Company may be required to change the AGM arrangements at short notice. Shareholders should check the website of the Company at [www.powerassets.com](http://www.powerassets.com) for future announcements and updates on the AGM arrangements.

#### **2. Election of Language and Means of Receipt of Corporate Communications**

Pursuant to the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited, the Company is making available to you certain options for receipt of future corporate communications of the Company (the “Corporate Communications”), which means any document(s) to be issued by the Company for the information or action of its securities’ holders, including but not limited to (a) directors’ reports, annual accounts together with copies of the auditors’ reports and, where applicable, summary financial reports; (b) interim reports and, where applicable, summary interim reports; (c) notices of meetings; (d) listing documents; (e) circulars; and (f) proxy forms. You may elect one of the following options:

- Option 1: to access all future Corporate Communications (which are available in both English and Chinese) through the Company’s website at [www.powerassets.com](http://www.powerassets.com) (the “Website Version”) instead of receiving printed copies by mail; or
- Option 2: to receive by mail the printed English version of all future Corporate Communications; or
- Option 3: to receive by mail the printed Chinese version of all future Corporate Communications; or
- Option 4: to receive by mail both the printed English and Chinese versions of all future Corporate Communications.

To support the environment through reducing paper consumption, the Company recommends you to select Option 1 above and receive the Website Version of all future Corporate Communications. To make your election, please mark an “X” in the appropriate box on the Reply Form enclosed with this letter and sign and return it to the Company’s share registrar, Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wanchai, Hong Kong. If you post the Reply Form in Hong Kong, you may use the freepost mailing label at the bottom of the Reply Form. Otherwise, please affix an appropriate stamp. The Reply Form may also be downloaded from the Company’s website at [www.powerassets.com](http://www.powerassets.com) or the website of Hong Kong Exchanges and Clearing Limited at [www.hkexnews.hk](http://www.hkexnews.hk).

**Please note that any instructions in respect of election of language and/or means of receipt of Corporate Communications you may have given to the Company or the Company’s share registrar in the past has ceased to be valid, and you are requested to make your election again as set out above.**

**If the Company does not receive the enclosed Reply Form or a response from you by 7 May 2022, you will be deemed to have consented to receiving the Website Version of all future Corporate Communications and a notification letter informing you of the posting of the Corporate Communications on the Company’s website will be sent to you in the future.**

You are entitled to change the choice of language and/or means of receipt of future Corporate Communications at any time by notice in writing to the Company’s share registrar or by email to the Company at [mail@powerassets.com](mailto:mail@powerassets.com). If you have elected (or are deemed to have consented) to receive the Website Version of future Corporate Communications, and if for any reason, you have difficulty in accessing the Corporate Communications via the Company’s website, the Company will upon your request to the Company or the share registrar, promptly send the requested Corporate Communications to you in printed form free of charge.

Please note that (a) printed copies of the English and Chinese versions of all future Corporate Communications will be available from the Company or the Company’s share registrar upon request; and (b) the Website Version of all future Corporate Communications in both English and Chinese will be available on the Company’s website at [www.powerassets.com](http://www.powerassets.com) and the website of Hong Kong Exchanges and Clearing Limited at [www.hkexnews.hk](http://www.hkexnews.hk).

Should you have any queries in relation to this letter, please call telephone hotline of the Company’s share registrar at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. from Monday to Friday (excluding public holidays).

Yours faithfully,  
**Alex Ng**  
Company Secretary

**HELH-07042022-1(7)**

## 回條 Reply Form

致: 電能實業有限公司 (「本公司」或「貴公司」)  
(股份代號: 0006)  
經股權登記處  
香港中央證券登記有限公司轉交  
香港灣仔皇后大道東 183 號合和中心 17M 樓

To: Power Assets Holdings Limited (the "Company")  
(Stock Code: 0006)  
c/o Share Registrar  
Computershare Hong Kong Investor Services Limited  
17M Floor, Hopewell Centre, 183 Queen's Road East,  
Wan Chai, Hong Kong

本人/我們希望以下列方式收取 貴公司之公司通訊\* (「公司通訊」):

I/We would like to receive the Corporate Communications\* of the Company (the "Corporate Communications") in the manner as indicated below:

(請從下列選擇中, 僅在其中一個空格內劃上「X」號)

(Please mark (X) in ONLY ONE of the following boxes)

- 瀏覽所有日後在公司網站登載之公司通訊 (英文版本及中文版本) (「網上版本」), 代替以郵寄收取印刷本, 並收取公司通訊已在公司網站登載之通知信函; 或  
to access all future Corporate Communications (which are available in both English and Chinese) through the Company's website ("Website Version") instead of receiving printed copies by mail, and receive a notification letter of the posting of the Corporate Communications on the Company's website; OR
- 以郵寄收取所有日後公司通訊之英文印刷本; 或  
to receive by mail the printed English version of all future Corporate Communications; OR
- 以郵寄收取所有日後公司通訊之中文印刷本; 或  
to receive by mail the printed Chinese version of all future Corporate Communications; OR
- 以郵寄收取所有日後公司通訊之英文及中文印刷本。  
to receive by mail both the printed English and Chinese versions of all future Corporate Communications.

股東姓名#  
Name(s) of Shareholder(s)#

簽名  
Signature

(請用英文正楷填寫 Please use ENGLISH BLOCK LETTERS)

地址#  
Address#

(請用英文正楷填寫 Please use ENGLISH BLOCK LETTERS)

聯絡電話號碼 (可選擇是否填寫)  
Contact Telephone Number (Optional)

日期  
Date

# 假如 閣下從本公司或香港交易及結算所有限公司之網站下載本回條, 請必須填上有關資料。

You are required to fill in the details if you download this Reply Form from the Company's website or the website of Hong Kong Exchanges and Clearing Limited.

## 附註 Notes:

- 倘若本公司於 2022 年 5 月 7 日仍未收到本回條或 閣下之回覆, 閣下將被視為已同意登入本公司網站收取所有公司通訊之網上版本。閣下日後將獲寄發有關公司通訊已在本公司網站登載之通知信函。  
If the Company does not receive this Reply Form or a response from you by 7 May 2022, you will be deemed to have consented to receiving the Website Version of all Corporate Communications, and a notification letter of the posting of the Corporate Communications on the Company's website will be sent to you in the future.
  - 如屬聯名股東, 則本回條須由該名於本公司股東名冊上排名首位的股東簽署, 方為有效。  
If your shares are held in joint names, the shareholder whose name appears first on the register of members of the Company in respect of the joint holding should sign on this Reply Form in order to be valid.
  - 上述指示適用於所有日後寄發予 閣下之公司通訊, 直至(i) 閣下以書面方式通知本公司之股權登記處香港中央證券登記有限公司, 地址為香港灣仔皇后大道東 183 號合和中心 17M 樓, 或電郵至本公司 (mail@powerassets.com), 另作選擇為止, 或(ii) 閣下停止持有本公司的股份。  
The above instruction will apply to all future Corporate Communications to be sent to you (i) until you inform the Company of other choice(s) by notice in writing to the Company's share registrar, Computershare Hong Kong Investor Services Limited at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong or by emailing the Company at mail@powerassets.com, or (ii) unless you have ceased to have holdings in the Company.
  - 閣下有權隨時以書面方式通知本公司之股權登記處, 或電郵至本公司 (mail@powerassets.com), 以更改收取公司通訊之語言版本及/或收取公司通訊之方式。  
You are entitled to change the choice of language and/or means of receipt of the Corporate Communications at any time by notice in writing to the Company's share registrar or by emailing the Company at mail@powerassets.com.
  - 為免存疑, 本公司概不接受於本回條上書寫之任何其他指示。  
For the avoidance of doubt, we do not accept any other instructions given on this Reply Form.
- \* 公司通訊包括但不限於(a)董事局報告、年度賬目連同核數師報告及(如適用)財務摘要報告;(b)中期報告及(如適用)中期摘要報告;(c)會議通告;(d)上市文件;(e)通函;及(f)委派代表書。  
Corporate Communications include but are not limited to (a) directors' reports, annual accounts together with copies of the auditors' reports and, where applicable, summary financial reports; (b) interim reports and, where applicable, summary interim reports; (c) notices of meetings; (d) listing documents; (e) circulars; and (f) proxy forms.

## 收集個人資料聲明 PERSONAL INFORMATION COLLECTION STATEMENT

本聲明所指的「個人資料」具有《個人資料(私隱)條例》(第 486 章) (「私隱條例」) 賦予「個人資料」之相同涵義, 當中包括 閣下的姓名、郵寄地址及聯絡電話號碼。

"Personal Data" in this statement has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Cap 486 ("PDPO"), which includes your name, mailing address and contact telephone number.

閣下於本表格所提供的個人資料將用以處理 閣下要求索取相關公司通訊印刷本之指示。閣下乃基於自願性質提供有關資料, 惟倘 閣下並無提供個人資料, 本公司可能無法處理 閣下的指示。

Your Personal Data provided in this form will be used in connection with processing your request for obtaining printed copy(ies) of the relevant Corporate Communication(s). Your supply of Personal Data is on a voluntary basis. However, we may not be able to process your request unless you provide us with your Personal Data.

本公司可就上述用途將 閣下的個人資料披露或轉移給本公司的股權登記處及/或其他公司或團體, 或按法規規定(例如應法庭命令或執法機關的要求)作出披露或轉移, 並將在適當期間內保留該等個人資料作核實及記錄用途。

Your Personal Data will be disclosed or transferred to the Company's share registrar and/or other companies or bodies for the purpose stated above, or when it is required to do so by law, for example, in response to a court order or a law enforcement agency's request, and will be retained for such period as may be necessary for our verification and record purpose.

閣下有權根據私隱條例查閱及/或更正 閣下的個人資料。任何查閱及/或更正 閣下個人資料的要求, 均須透過以下其中一項途徑以書面方式提出:

You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing by either of the following means:

郵寄: 香港灣仔皇后大道東 183 號合和中心 17M 樓  
香港中央證券登記有限公司  
個人資料私隱主任

By mail to: Personal Data Privacy Officer  
Computershare Hong Kong Investor Services Limited  
17M Floor, Hopewell Centre, 183 Queen's Road East,  
Wanchai, Hong Kong

電郵: PrivacyOfficer@computershare.com.hk

By email to: PrivacyOfficer@computershare.com.hk

## 郵寄標籤 Mailing Label

香港中央證券登記有限公司  
Computershare Hong Kong Investor Services Limited  
簡便回郵號碼 Freepost No.: 37  
香港 Hong Kong

當 閣下寄回此回條時, 請將郵寄標籤剪貼於信封上。  
如在本港投寄, 閣下無需支付郵費或貼上郵票。

Please cut the mailing label and stick it on an envelope  
to return this Reply Form to us.  
No postage is necessary if posted in Hong Kong.

## Get in touch with us 與我們聯繫

Send us an enquiry 垂詢  
Rate our service 評價  
Lodge a complaint 投訴



Contact Us 聯繫我們

www.computershare.com/hk/contact

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