



SFK Construction Holdings Limited
新福港建設集團有限公司

Incorporated in Bermuda with limited liability (Stock code : 1447)
於百慕達註冊成立的有限公司(股份代號:1447)

二零二一年年報

Annual Report 2021



CONTENTS

目錄

| | |
|---|-----|
| Corporate Information 公司資料 | 2 |
| Chairman's Statement 主席報告 | 4 |
| Management Discussion and Analysis 管理層討論及分析 | 5 |
| Environmental, Social and Governance Report 環境、社會及管治報告 | 34 |
| Corporate Governance Report 企業管治報告 | 92 |
| Biographical Details of Directors and Senior Management 董事及高級管理層履歷 | 111 |
| Report of the Directors 董事報告 | 118 |
| Independent Auditor's Report 獨立核數師報告 | 133 |
| Consolidated Income Statement 綜合收益表 | 140 |
| Consolidated Statement of Comprehensive Income 綜合全面收益表 | 141 |
| Consolidated Statement of Financial Position 綜合財務狀況表 | 142 |
| Consolidated Statement of Changes in Equity 綜合權益變動表 | 144 |
| Consolidated Cash Flow Statement 綜合現金流量表 | 145 |
| Notes to the Consolidated Financial Statements 綜合財務報表附註 | 147 |
| Five Year Financial Summary 五年財務概要 | 224 |

CORPORATE INFORMATION

公司資料

BOARD OF DIRECTORS

Executive Directors

Mr. CHAN Ki Chun (*Chairman and Managing Director of the Group*)
Mr. CHAN Chor Tung (*resigned on 10 December 2021*)
Mr. YUNG Kim Man
Mr. YEUNG Cho Yin, William

Independent Non-Executive Directors

Mr. LAM Leung Tsun
Mr. JIM Fun Kwong, Frederick
Mr. CHAN Kim Hung, Simon

AUDIT COMMITTEE

Mr. JIM Fun Kwong, Frederick (*Chairman*)
Mr. LAM Leung Tsun
Mr. CHAN Kim Hung, Simon

NOMINATION COMMITTEE

Mr. CHAN Ki Chun (*Chairman*)
Mr. LAM Leung Tsun
Mr. CHAN Kim Hung, Simon

REMUNERATION COMMITTEE

Mr. CHAN Kim Hung, Simon (*Chairman*)
Mr. JIM Fun Kwong, Frederick
Mr. YEUNG Cho Yin, William

COMPANY SECRETARY

Ms. TANG Yuen Wah, Rity

AUTHORISED REPRESENTATIVES

Mr. CHAN Ki Chun
Mr. YEUNG Cho Yin, William

REGISTERED OFFICE

Clarendon House
2 Church Street
Hamilton HM 11
Bermuda

HEADQUARTERS, HEAD OFFICE AND PRINCIPAL PLACE OF BUSINESS IN HONG KONG

7/F, High Fashion Centre
1-11 Kwai Hei Street
Kwai Chung, New Territories
Hong Kong

董事會

執行董事

陳麒淳先生 (本集團主席兼董事總經理)
陳楚東先生 (於二零二一年十二月十日辭任)
容劍文先生
楊楚賢先生

獨立非執行董事

林良俊先生
詹勳光先生
陳劍雄先生

審核委員會

詹勳光先生 (主席)
林良俊先生
陳劍雄先生

提名委員會

陳麒淳先生 (主席)
林良俊先生
陳劍雄先生

薪酬委員會

陳劍雄先生 (主席)
詹勳光先生
楊楚賢先生

公司秘書

鄧婉華女士

授權代表

陳麒淳先生
楊楚賢先生

註冊辦事處

Clarendon House
2 Church Street
Hamilton HM 11
Bermuda

總部、總辦事處及香港主要營業地點

香港
新界葵涌
葵喜街1-11號
達利國際中心7樓

HONG KONG SHARE REGISTRAR AND TRANSFER OFFICE

Tricor Investor Services Limited
Level 54, Hopewell Centre
183 Queen's Road East
Hong Kong

BERMUDA RESIDENT REPRESENTATIVE AND PRINCIPAL SHARE REGISTRAR AND TRANSFER OFFICE

Conyers Corporate Services (Bermuda) Limited
Clarendon House
2 Church Street
Hamilton HM 11
Bermuda

AUDITOR

KPMG, *Certified Public Accountants*
Public Interest Entity Auditor registered in accordance
with the Financial Reporting Council Ordinance
(Cap. 588 of the Laws of Hong Kong)

LEGAL ADVISERS

As to Hong Kong law:

ONC Lawyers

As to Bermuda law:

Conyers Dill & Pearman

As to Macau law:

Vong Hin Fai Lawyers & Private Notary

PRINCIPAL BANKERS

The Hongkong and Shanghai Banking Corporation Limited
Hang Seng Bank Limited
Bank of China (Hong Kong) Limited
BNP Paribas, Hong Kong Branch
Chong Hing Bank Limited
China Construction Bank (Asia) Corporation Limited
Fubon Bank (Hong Kong) Limited
Dah Sing Bank, Limited
Standard Chartered Bank (Hong Kong) Limited
Bank of China, Macau Branch

STOCK CODE

1447

WEBSITE

www.sfkchl.com.hk

香港股份過戶登記處

卓佳證券登記有限公司
香港
皇后大道東183號
合和中心54樓

駐百慕達代表及主要股份過戶登記處

Conyers Corporate Services (Bermuda) Limited
Clarendon House
2 Church Street
Hamilton HM 11
Bermuda

核數師

畢馬威會計師事務所·執業會計師
於《財務匯報局條例》下的註冊公眾利益實體核數師
(香港法例第588章)

法律顧問

香港法律：

柯伍陳律師事務所

百慕達法律：

Conyers Dill & Pearman

澳門法律：

黃顯輝律師事務所暨私人公證員

主要往來銀行

香港上海滙豐銀行有限公司
恒生銀行有限公司
中國銀行(香港)有限公司
法國巴黎銀行香港分行
創興銀行有限公司
中國建設銀行(亞洲)股份有限公司
富邦銀行(香港)有限公司
大新銀行有限公司
渣打銀行(香港)有限公司
中國銀行澳門分行

股份代號

1447

網站

www.sfkchl.com.hk

CHAIRMAN'S STATEMENT

主席報告

Dear Shareholders,

On behalf of the board (the "Board") of directors (the "Directors") of SFK Construction Holdings Limited (the "Company"), I am honoured to present the annual report of the Company and its subsidiaries (collectively "SFK" or the "Group") for the year ended 31 December 2021 (the "Year" or "2021").

For the Year, the total revenue of the Group decreased by 3.91% to HK\$3,624.51 million (2020: HK\$3,772.12 million) and the Group recorded a net profit attributable to equity shareholders of the Company of HK\$17.43 million (2020: a net loss attributable to equity shareholders of the Company of 19.03 million).

During the Year, the Group has been awarded 7 new projects with a total original contract sum of approximately HK\$3,345 million (2020: HK\$1,933 million). The outstanding value of our ongoing projects as at 31 December 2021 was approximately HK\$6.3 billion (2020: HK\$5.3 billion), which comprise 10 projects for general building works and 17 projects for civil engineering works. After the Year, the Group has been awarded two projects for general building works with a total original contract sum of approximately HK\$3.1 billion. As such, the outstanding value of projects on hand is still maintained at a healthy level.

2021 was an unprecedentedly challenging year during which the COVID-19 pandemic across the world has dampened the economic situation. Although there are still many uncertainties on the road to recovery, the Group is in the hope that the development of COVID-19 vaccines and the recent launch of mass vaccination around the world will begin to signal the end of this pandemic and mark the beginning of economic recovery from which the Group will benefit. Above all, with the leadership of our professional team and the dedication of our united employees, we believe the Group can overcome all difficulties and can thrive.

I would like to take this opportunity to express my heartfelt appreciation to my fellow board members, management team, staff members, suppliers, subcontractors, business partners and, most importantly, our shareholders and customers for their continuous support to the Group.

To reward and thank our shareholders for their support, the Board recommends the payment of a final dividend of HK3.0 cents per share.

Chan Ki Chun
Chairman

Hong Kong, 25 March 2022

各位股東：

本人謹代表新福港建設集團有限公司(「本公司」)董事(「董事」)會(「董事會」)欣然提呈本公司及其附屬公司(統稱「新福港」或「本集團」)截至二零二一年十二月三十一日止年度(「年內」或「二零二一年」)的年報。

年內，本集團總收益減少3.91%至3,624.51百萬港元(二零二零年：3,772.12百萬港元)，而本集團錄得本公司權益股東應佔純利17.43百萬港元(二零二零年：本公司權益股東應佔淨虧損19.03百萬港元)。

年內，本集團獲批7個新項目，原訂合約總額約為3,345百萬港元(二零二零年：1,933百萬港元)。於二零二一年十二月三十一日，我們在建項目的未完成價值約為63億港元(二零二零年：53億港元)，其中包括10個一般樓宇工程項目及17個土木工程項目。於本年度後，本集團獲批兩個一般樓宇工程項目，原訂合約總金額約為31億港元。因此我們手頭項目的未完成價值維持在健康水平。

二零二一年是前所未有甚具挑戰的一年，肆虐全球的COVID-19疫情令經濟形勢低迷。儘管經濟復甦之路仍充滿許多不明朗因素，但本集團希望COVID-19疫苗方面的進展及近期全球各地展開的大規模疫苗接種將為疫情完結帶來曙光，並標誌著經濟開始復甦，本集團可因而從中獲益。最重要的是，在我們專業團隊的帶領下，加上我們團結員工的共同努力，我們相信，本集團定可克服一切困難，茁壯成長。

本人藉此機會衷心感謝各董事會成員、管理團隊、員工、供應商、分包商及業務夥伴，尤其最重要的是我們的股東及客戶對本集團的一貫支持。

為回饋及感謝各位股東的支持，董事會建議派付末期股息每股3.0港仙。

主席
陳麒淳

香港，二零二二年三月二十五日

MANAGEMENT DISCUSSION AND ANALYSIS

管理層討論及分析

The Group is principally engaged in construction and maintenance projects in Hong Kong and construction projects in Macau under our brand “SFK (新福港)”. In addition, the Group provides other services, which comprise mainly housing and property management services (such as the provision of cleaning services and security management services), fresh water and flush water maintenance services, sewage water sampling services, electrical and mechanical engineering services and building information modelling (“BIM”) services to real estates in Hong Kong.

The Group is one of the few construction companies in Hong Kong that are included in the List of Approved Contractors maintained by the Works Branch with Group C status (unlimited value) in all five public works categories. The Group is also one of the approved contractors to tender for the Housing Authority’s new works contracts and maintenance contracts of unlimited value. These are the highest grades in the respective categories, which enable us to be capable and flexible in acquiring or tendering for all kinds of Government and Housing Authority’s construction and maintenance contracts for general building and civil engineering works.

BUSINESS REVIEW

The Group’s revenue for the Year decreased by 3.91% to HK\$3,624.51 million (2020: HK\$3,772.12 million). The Group recorded a net profit attributable to equity shareholders of the Company of HK\$17.43 million in the Year (2020: a net loss attributable to equity shareholders of the Company of HK\$19.03 million). The results for the Year were mainly due to the combined effect of a mix of projects from our general building works and civil engineering works undertaken during the Year, with the major projects being outlined in the following sections.

本集團主要以我們的「SFK(新福港)」品牌在香港從事建築及保養項目以及在澳門從事建築項目。此外，本集團提供其他服務，主要包括向香港的房地產提供房屋及物業管理服務(例如提供清潔服務及保安管理服務)、淡水及鹹水保養服務、污水採樣服務、機電工程服務及建築信息模擬(「BIM」)服務。

本集團是被列入工務科存置的認可承建商名冊在所有五種公共工程類別中均是C組(無金額限制)中的少數幾家香港建築公司之一。本集團亦是競爭投房屋委員會新工程合約及保養合約(無金額限制)的認可承建商之一。此乃各個類別中的最高等級，這使我們有能力並可靈活地在一般建築及土木工程方面獲得或競投所有種類的政府及房屋委員會的建築及保養合約。

業務回顧

年內本集團收益減少3.91%至3,624.51百萬港元(二零二零年：3,772.12百萬港元)。年內本集團錄得本公司權益股東應佔純利17.43百萬港元(二零二零年：本公司權益股東應佔淨虧損19.03百萬港元)。年內業績主要由於年內承接的一般建築工程及土木工程項目組合的綜合影響，而主要項目於以下章節概述。

MANAGEMENT DISCUSSION AND ANALYSIS

管理層討論及分析

Major projects awarded and undertaken in 2021

During the Year, we were awarded 7 projects as a main contractor in Hong Kong (out of which 5 and 2 are from the public sector and private sector, respectively), with total original contract sum of approximately HK\$3,345 million. The table below sets out the summary of our construction and maintenance projects for general building and civil engineering works that were awarded during the Year:

二零二一年獲批及承接的主要項目

年內，我們於香港以總承建商身份獲批7個項目（來自公營部門及私營機構的項目分別為5個和2個），原訂合約總額約為3,345百萬港元。下表載列我們年內獲批的一般樓宇及土木工程建築及保養項目概要：

| | | Number of projects 項目數目 | Total original contract sum 原訂合約總額 (approximate HK\$'million) (概約百萬港元) |
|---|---------------------------|-----------------------------------|--|
| Original contract sum at or above HK\$500 million | 5億港元或以上的原訂合約金額 | 3 | 3,112 |
| Original contract sum below HK\$500 million but at or above HK\$200 million | 5億港元以下但2億港元或以上的原訂合約金額 | Nil 無 | Nil 無 |
| Original contract sum below HK\$200 million but at or above HK\$50 million | 2億港元以下但5,000萬港元或以上的原訂合約金額 | 1 | 193 |
| Original contract sum less than HK\$50 million | 5,000萬港元以下的原訂合約金額 | 3 | 40 |
| | | 7 | 3,345 |

MANAGEMENT DISCUSSION AND ANALYSIS

管理層討論及分析

As at 31 December 2021, we had a total of 10 projects for general building works and 17 projects for civil engineering works on hand. The total original contract sum of these projects was approximately HK\$12 billion. The outstanding value (defined as the difference between revenue recognised and the original contract sum) of our ongoing projects as at 31 December 2021 was approximately HK\$6.3 billion. The following table sets forth the particulars of some of the sizeable construction and maintenance projects for general building works and civil engineering works awarded and undertaken by us as a main contractor and remained ongoing as at 31 December 2021:

於二零二一年十二月三十一日，我們手頭有合共10個一般樓宇工程項目及17個土木工程項目。該等項目原訂合約總額約為120億港元。二零二一年十二月三十一日我們在建項目的未完成價值(定義為已確認收益與原訂合約金額之間的差額)約為63億港元。下表載列我們以總承建商身份獲批及承接且於二零二一年十二月三十一日仍在進行的部分一般樓宇工程及土木工程的大型建築及保養項目詳情：

| Project type | Business segment | Scope of works | Original contract completion date 原訂合約完工日期 | Original contract sum 原訂合約金額 (approximate HK\$'million) (概約百萬港元) | Revenue recognised during the financial year 2021 於二零二一年財政年度確認的收益 (approximate HK\$'million) (概約百萬港元) |
|--|---|---|---|---|--|
| 項目類型 | 業務分部 | 工程範疇 | | | |
| Site Formation and Infrastructure Works for the Civil Engineering and Development Department 土木工程拓展署的工地平整和基礎設施工程 | Civil engineering works 土木工程 | Site formation and infrastructure works for development at Kam Tin South, Yuen Long – Advance works 元朗錦田南發展計劃工地平整和基礎設施工程 – 前期工程 | July 2021* 二零二一年七月* | 409.0 | 137.2 |
| Piers maintenance for the Civil Engineering and Development Department 土木工程拓展署的碼頭保養合約 | Civil engineering works – maintenance project 土木工程 – 保養項目 | To carry out maintenance works for piers 為渡輪碼頭進行保養工程 | March 2022 二零二二年三月 | 150.1 | 67.6 |
| Design and Construction managed by the Architectural Services Department 為建築署管理的工程提供設計及建築工程 | General building works – maintenance project 一般樓宇工程 – 保養項目 | Design and Construction of Minor Works to the Government and Subvented Properties for Architectural Services Department – New Territories and Outlying Islands (North) 為建築署負責的政府設施及資助設施的小型工程提供設計及建築工程 – 新界及離島(北) | August 2022 二零二二年八月 | 531.1 | 214.8 |
| Construction of Public Rental Housing Development and Subsidised Sale Flats Development of the Housing Authority 房屋委員會公共租住房屋發展計劃及資助出售房屋發展計劃建築工程 | General building works 一般樓宇工程 | Construction of Public Rental Housing Development and Subsidised Sale Flats Development 公共租住房屋發展計劃及資助出售房屋發展計劃建築工程 | October 2022 二零二二年十月 | 3,740.0 | 785.4 |
| Construction of Subsidised Sale Flats Development of the Housing Authority 房屋委員會資助出售房屋發展計劃建築工程 | General building works 一般樓宇工程 | Construction of Subsidised Sale Flats 資助出售房屋建築工程 | October 2022 二零二二年十月 | 1,911.0 | 767.2 |

MANAGEMENT DISCUSSION AND ANALYSIS

管理層討論及分析

| Project type | Business segment | Scope of works | Original contract completion date | Original contract sum | Revenue recognised during the financial year 2021 |
|---|---|--|-----------------------------------|--|---|
| 項目類型 | 業務分部 | 工程範疇 | 原訂合約完工日期 | 原訂合約金額 (approximate HK\$ million) (概約百萬港元) | 於二零二一年財政年度確認的收益 (approximate HK\$ million) (概約百萬港元) |
| Management and maintenance of roads in Kowloon East for the Highways Department 為路政署管理及保養九龍東道路 | Civil engineering works – maintenance project 土木工程 – 保養項目 | Management and maintenance of public roads, including associated slopes, highway structures, tunnels and landscaping, and minor improvement works in Kowloon East but excluding Expressways and High Speed Roads 管理和保養九龍東的公共道路(快速公路及高速道路除外), 包括進行相關的斜坡、道路構築物、隧道、圍境設施和小規模道路改善工程 | March 2024 二零二四年三月 | 482.6 | 194.9 |
| Electrical and Mechanical Works for Sewage Treatment Facilities of the Drainage Services Department 渠務署污水處理設施的機電工程 | Civil engineering works 土木工程 | Electrical and Mechanical works for sewage treatment facilities in Shek Wu Hui Effluent Polishing Plant (Main Works Stage 1) 污水處理設施的機電工程 – 石湖墟淨水設施(主體工程第一階段) | May 2024 二零二四年五月 | 557.6 | 50.2 |
| Three Runway System Project for the Hong Kong International Airport 香港國際機場三跑道系統工程合約 | General building works 一般樓宇工程 | Building and Civil Works for New Integrated Airport Centres 新機場中央控制中心的樓宇及土木工程 | September 2024 二零二四年九月 | 440.7 | 208.1 |
| Infrastructure Works for Non-public Housing Facilities of Hong Kong Housing Authority 香港房屋委員會非公營房屋設施的基礎設施工程 | General building works 一般樓宇工程 | Non-public Housing Facilities – Transport Infrastructure Works, Water Feature Park and Landscaped Walk 非公營房屋設施 – 運輸基礎設施工程、活水公園和文化園景大道 | December 2024 二零二四年十二月 | 1,497.0 | 124.5 |
| Maintenance of properties managed by the Architectural Services Department 為建築署管理的物業提供保養 | General building works – maintenance project 一般樓宇工程 – 保養項目 | Alterations, additions, maintenance and repair of buildings and lands and other properties in Hong Kong Island Western, Southern and Lantau Islands for which Architectural Services Department (Property Services Branch) is responsible 為建築署(物業事務處)負責的港島西區、南區及大嶼山的樓宇、土地及其他物業進行改建、加建、保養及維修工程 | March 2025 二零二五年三月 | 830.4 | 114.4 |
| Maintenance of properties managed by the Architectural Services Department 為建築署管理的物業提供保養 | General building works – maintenance project 一般樓宇工程 – 保養項目 | Alterations, additions, maintenance and repair of buildings and lands and other properties in Tuen Mun and Yuen Long for which Architectural Services Department (Property Services Branch) is responsible 為建築署(物業事務處)負責的屯門及元朗的樓宇、土地及其他物業進行改建、加建、保養及維修工程 | March 2025 二零二五年三月 | 784.8 | 93.4 |

* The actual contract completion date was postponed and the project was still ongoing as at 31 December 2021.

* 實際合約完工日期已推遲，而項目於二零二一年十二月三十一日仍在進行。

MANAGEMENT DISCUSSION AND ANALYSIS

管理層討論及分析

Major projects completed in 2021

Completed projects refer to projects for which we have received the completion certificates from the respective customers or terms of year of the contracts expired. Details of the major projects completed by the Group as a main contractor during the Year are as follows:

二零二一年完成的主要項目

完成項目指我們自相關客戶收到完工證明書或合約年期已屆滿的項目。年內，本集團以總承建商身份完成的主要項目詳情如下：

| Project type | Business segment | Scope of works | Original contract period | Original contract sum | Revenue recognised during the financial year 2021 |
|---|---|--|---|--|---|
| 項目類型 | 業務分部 | 工程範疇 | 原訂合約期 | 原訂合約金額 (approximate HK\$ million) (概約百萬港元) | 於二零二一年財政年度確認的收益 (approximate HK\$ million) (概約百萬港元) |
| Maintenance of properties managed by the Architectural Services Department 為建築署管理的物業提供保養 | General building works – maintenance project 一般樓宇工程 – 保養項目 | Alterations, additions, maintenance and repair of buildings and lands and properties in (i) Hong Kong Island Eastern and Outlying Islands (South); and (ii) Hong Kong Island Western, Southern and Lantau Island for which Architectural Services Department (Property Services Branch) is responsible 為建築署(物業事務處)負責的(i)港島東區及離島(南);及(ii)港島西區、南區及大嶼山的樓宇、土地及物業進行改建、加建、保養及維修工程 | April 2017 to March 2021 二零一七年四月至二零二一年三月 | 1,471.8 | 170.0 |
| Maintenance of properties managed by the Housing Authority 為房屋委員會管理的物業提供保養 | General building works – maintenance project 一般樓宇工程 – 保養項目 | Maintenance, improvement and vacant flat refurbishment for properties in (i) Wong Tai Sin, Tsing Yi and Tsuen Wan; and (ii) Hong Kong Island & Islands 為(i)黃大仙、青衣及荃灣區;及(ii)港島及離島區的物業提供保養、改善及空置單位翻新工程 | October 2018 to September 2021 二零一八年十月至二零二一年九月 | 863.2 | 206.4 |

MANAGEMENT DISCUSSION AND ANALYSIS

管理層討論及分析

A majority of our revenue is generated from our general building and civil engineering works. During the Year, the revenue attributable to our general building and civil engineering business amounted to HK\$2,787.28 million and HK\$608.97 million (2020: HK\$2,908.81 million and HK\$648.80 million), respectively, representing approximately 76.90% and 16.80% (2020: 77.11% and 17.20%), respectively, of the total revenue of the Group for the Year.

During the Year, other than general building and civil engineering works, we also provided other services which comprised mainly housing and property management services (such as the provision of cleaning services and security management services), fresh water and flush water maintenance services, sewage water sampling services, electrical and mechanical engineering services and BIM services to real estates in Hong Kong. Revenue attributable to these other services amounted to approximately 6.30% of the total revenue of the Group for the Year (2020: 5.69%).

Award of contracts after the Year

The Group has been awarded the following contracts for general building works after the Year and the table below sets forth the particulars of the projects:

我們的大部分收益來自一般樓宇及土木工程。年內，一般樓宇及土木工程業務收益分別為2,787.28百萬港元及608.97百萬港元(二零二零年：2,908.81百萬港元及648.80百萬港元)，分別佔年內本集團總收益約76.90%及16.80%(二零二零年：77.11%及17.20%)。

年內，除一般樓宇及土木工程外，我們亦提供其他服務，主要包括向香港的房地產提供房屋及物業管理服務(如清潔服務及保安管理服務)、淡水及鹹水保養服務、污水採樣服務、機電工程服務及BIM服務。其他服務應佔收益佔年內本集團總收益約6.30%(二零二零年：5.69%)。

於本年度後獲批的合約

於本年度後，本集團已獲批以下一般樓宇工程合約，下表載列項目的詳情：

| Project type 項目類型 | Business segment 業務分部 | Scope of works 工程範疇 | Contract period 合約期 | Original contract sum 原訂合約金額 (approximate HK\$'million) (概約百萬港元) |
|---|---|--|---|---|
| Maintenance of properties managed by the Housing Authority 為房屋委員會管理的物業提供保養 | General building works – maintenance project 一般樓宇工程 – 保養項目 | Maintenance, improvement and vacant flat refurbishment for properties managed by the Housing Authority in Tuen Mun and Yuen Long 為房屋委員會管理位於屯門及元朗的物業提供保養、改善及空置單位翻新工程 | April 2022 to March 2025 二零二二年四月至二零二五年三月 | 478 |
| Construction of public housing developments of Kai Tak Sites 2B5 and 2B6 興建啟德地盤2B5及2B6公共房屋發展項目 | General building works 一般樓宇工程 | Construction of public housing developments 興建公共房屋發展項目 | March 2022 to January 2026 二零二二年三月至二零二六年一月 | 2,624 |

MANAGEMENT DISCUSSION AND ANALYSIS

管理層討論及分析

Our commitment to safety, quality and environment

The Board is of the view that the continued success of our business primarily depends on our ability to meet our customers' requirements, particularly in respect of safety, quality and environmental aspects. The Group has established a set of quality assurance measures and has committed to high safety standard and environmental impact control. Through the systematic and effective control of the Group's operations and monitoring procedures and control over its subcontractors, compliance with safety, quality and environmental requirements can be further assured, and such that non-conformance, environmental incidents and liability can be eliminated or reduced.

The Group has been accredited and continuously re-accredited with ISO9001, ISO14001, ISO45001 and ISO50001 certifications. The Board believes that these certifications will enhance our public image, credibility and customers' confidence in the Group. In recent years, more and more tenders have included the requirements of ISO9001, ISO14001 and ISO45001 certifications and our certified status will bring us more business opportunities and uphold our competitiveness.

For more details on our performance in safety, quality and environmental aspects, please refer to the Environmental, Social and Governance Report (the "ESG Report") on pages 34 to 91 of this annual report.

Effective cost control and savings measures

Our management has been flexible and will continue to do so in deploying resources with reference to the stage of completion of various ongoing projects in order to capture business opportunities and to optimise the allocation of resources.

Given our wide diversity of works, we are able to implement a centralised resources sourcing and allocation system which allows us to reduce costs by making bulk purchases and maximise utilisation of resources, and a customised enterprise resources planning programme to monitor the cost in real time.

We maintain good and long-standing relationships with our subcontractors. By having long-standing relationships with our subcontractors, we can make comprehensive assessment of our subcontractors over years so as to ensure the quality of works in the long run. Our relationships with these subcontractors also obviate the need for keeping a large number of workers under permanent employment of the Group, thereby giving us the feasibility to deploy our resources more cost effectively without compromising our quality.

安全、品質及環境承諾

董事會認為，我們業務的持續成功主要倚重我們滿足客戶要求的能力，尤其在安全、品質及環境等方面。本集團已確立一套品質保證措施並致力維持高水平安全標準及環境影響監控。通過本集團全面高效的營運監控及分包商監察程序及控制，可進一步確保符合安全、質素及環境規定，進而可杜絕或減少違規、環境事故及相關責任。

本集團已取得並持續取得ISO9001、ISO14001、ISO45001及ISO50001認證。董事會相信該等認證將提升我們的公眾形象、信譽及客戶對本集團的信心。近年，越來越多競投要求競投者通過ISO9001、ISO14001及ISO45001認證，因此我們的認證地位將帶給我們更多商機並維持我們的競爭力。

有關我們於安全、品質及環境等方面表現的更多詳情，請參閱本年報第34至91頁的環境、社會及管治報告（「環境、社會及管治報告」）。

有效的成本控制及節約措施

我們的管理層一直並將按各個進行中項目的完成進度靈活調配資源，務求把握商機及優化資源分配。

鑑於我們的工程項目之多樣性，我們採用集中資源採購及分配系統，令我們可透過批量採購及物盡其用以降低成本，並根據量身定製的企業資源規劃方案實時監控成本。

我們與分包商維持良好的長期合作關係。經過長期業務往來，我們能夠全面評估分包商的多年表現，長遠而言利於確保工程質素。我們與該等分包商的關係亦使本集團毋須僱用大量全職工人，利於我們在無損質素的情況下更具成本效益地配置資源。

MANAGEMENT DISCUSSION AND ANALYSIS

管理層討論及分析

FINANCIAL REVIEW

Revenue

Our revenue decreased by approximately HK\$147.61 million, or approximately 3.91%, from HK\$3,772.12 million for 2020 to HK\$3,624.51 million for 2021. The decrease in our revenue was mainly due to the decrease in our revenue from general building business of HK\$121.53 million and civil engineering business of HK\$39.83 million.

Revenue from general building business decreased by approximately HK\$121.53 million, or approximately 4.18%, from HK\$2,908.81 million for 2020 to HK\$2,787.28 million for 2021. The decrease in revenue between years was primarily due to the completion of certain general building contracts, including mainly the contracts for maintenance of properties managed by the Architectural Services Department and the Housing Authority, respectively. This was partly offset by the increase in revenue between years in accordance with the work progress of other general building contracts, including the construction of subsidised sale flats development for the Housing Authority.

Revenue from civil engineering business decreased by approximately HK\$39.83 million, or approximately 6.14%, from HK\$648.80 million for 2020 to HK\$608.97 million for 2021. The decrease in revenue between years was primarily due to the reduction in revenue in accordance with the work progress of certain civil engineering contracts, including the management and maintenance of roads in Kowloon East for the Highways Department.

Revenue from other services (which mainly comprised housing and property management services, fresh water and fresh water maintenance services, sewage water sampling services, electrical and mechanical engineering services and BIM services) for 2021 amounted to HK\$228.26 million (2020: HK\$214.51 million), representing 6.30% (2020: 5.69%) of the total revenue of the Group.

Our business remained to be primarily focusing in the Hong Kong market during the Year.

財務回顧

收益

我們的收益由二零二零年的3,772.12百萬港元減少約147.61百萬港元或約3.91%至二零二一年的3,624.51百萬港元。收益減少主要是由於一般樓宇業務收益減少121.53百萬港元及土木工程業務收益減少39.83百萬港元所致。

一般樓宇業務收益由二零二零年的2,908.81百萬港元減少約121.53百萬港元或約4.18%至二零二一年的2,787.28百萬港元。有關年度之間的收益減少主要由於完成若干一般樓宇合約，主要包括建築署及房屋委員會分別管理的物業維修合約，部分被有關年度之間根據其他一般樓宇合約（包括房屋委員會的資助出售房屋發展項目建築工程）的工程進度確認的收益增加所抵銷。

土木工程業務的收益由二零二零年的648.80百萬港元減少約39.83百萬港元或約6.14%至二零二一年的608.97百萬港元。有關年度之間的收益減少乃主要由於根據若干土木工程合約（包括路政署在九龍東的道路管理及維修）工程進度確認的收益減少。

其他服務（主要包括房屋及物業管理服務、淡水及鹹水保養服務、污水採樣服務、機電工程服務及BIM服務）的收益於二零二一年為228.26百萬港元（二零二零年：214.51百萬港元），佔本集團總收益的6.30%（二零二零年：5.69%）。

年內，我們的業務仍主要專注於香港市場。

MANAGEMENT DISCUSSION AND ANALYSIS

管理層討論及分析

Gross profit/(loss) and gross profit margin

The Group recorded a gross profit of HK\$85.71 million for the Year, as compared with a gross loss of HK\$39.92 million for 2020. The gross loss in the previous year was mainly due to the combined effect of losses recorded for two of our civil engineering contracts totalling HK\$104.24 million, whereas such contracts did not record a loss of similar level in 2021. Excluding the loss recorded for these two projects in 2020, there was an increase of approximately HK\$21.39 million or 33.26% in our overall gross profit between years. This was mainly attributable to the relative control of the novel coronavirus (COVID-19) epidemic in Hong Kong and the improvement of market conditions in Hong Kong during 2021 which had a positive impact on the progress of existing projects. This led to an increase in revenue and a decrease in project overhead costs and subcontracting costs. In addition, there was an increase in contributions from our ongoing projects between years in accordance with the work progress, leading to an increase in gross profit between years.

The Group recorded a gross profit margin of 2.36% for 2021, compared to a gross profit margin of -1.06% for 2020. The positive gross profit margin in the current year was mainly attributable to the relative control of the COVID-19 epidemic in Hong Kong and the improvement of market conditions in Hong Kong. In addition, there was better cost control which resulted in higher gross profit margin when compared to that of the previous year.

Other revenue

Other revenue mainly consisted of interest income and sundry income. Our other revenue for 2021 amounted to HK\$3.64 million, compared to that of \$95.85 million in 2020. The other revenue in 2020 comprised a one-off lump sum government subsidy of approximately HK\$91.98 million under the Employment Support Scheme. Excluding the government subsidy in 2020, our other revenue for 2021 of HK\$3.64 million was about in line with that of HK\$3.86 million for 2020.

毛利/(毛損)及毛利率

年內，本集團錄得毛利85.71百萬港元，而二零二零年則錄得毛損39.92百萬港元。過往年度毛損主要由於二零二零年兩份總值104.24百萬港元的土木工程合約錄得虧損的合併影響，而有關合約於二零二一年並無錄得相若虧損水平。撇除於二零二零年就該兩個項目錄得虧損，有關年度之間的整體毛利增加約21.39百萬港元或33.26%，主要由於二零二一年香港新型冠狀病毒(COVID-19)疫情相對受控及香港市況有所改善，對現有項目進度有正面影響，以致收益增加及項目間接成本及分包成本減少。此外，有關年度之間根據工程進度確認的進行中項目貢獻增加，以致有關年度之間毛利增加。

本集團於二零二一年錄得的毛利率為2.36%，而二零二零年的毛利率則為-1.06%。本年度錄得正數毛利率，主要由於香港COVID-19疫情相對受控及香港市況有所改善。此外，本集團加強成本控制，以致毛利率較上一年度增加。

其他收益

其他收益主要包括利息收入及雜項收入。二零二一年的其他收益為3.64百萬港元，二零二零年則為95.85百萬港元。二零二零年其他收益包括「保就業」計劃下的一次性政府補貼約91.98百萬港元。撇除二零二零年的政府補貼，我們於二零二一年的其他收益3.64百萬港元與二零二零年的3.86百萬港元大致相同。

MANAGEMENT DISCUSSION AND ANALYSIS

管理層討論及分析

Other net gain/(loss)

Our other net gain for 2021 amounted to HK\$1.37 million, compared to our other net loss of HK\$7.43 million for 2020. The difference was mainly because balance in the previous year included a net realised and unrealised loss of HK\$7.73 million on interest rate swaps. Excluding this item in 2020, the difference between years was mainly attributable to the inclusion of a HK\$1.94 million gain on disposal of a subsidiary in the current year.

Administrative expenses

Administrative expenses mainly consisted of staff costs and rental charges. Our administrative expenses for 2021 amounted to HK\$65.44 million, compared to that of HK\$78.17 million for 2020. The decrease was mainly due to the decrease in staff costs between years.

Finance costs

Our finance costs for 2021 amounted to HK\$2.41 million, compared to that of HK\$12.05 million for 2020. The decrease mainly attributable to the improvement of the liquidity position and the decrease in bank borrowings of the Group during the Year.

Share of results of a joint venture

Our share of results of a joint venture for 2021 was a net loss of HK\$2.30 million, compared to that of a net profit of HK\$1.34 million for 2020. The net loss recorded in 2021 was mainly due to the increase in administrative expenses recorded for the joint venture between years.

Income tax

Our income tax for 2021 was HK\$2.59 million, compared to a credit of HK\$21.41 million for 2020. The net credit balance in 2020 was mainly explained by the recognition of deferred tax from tax losses in certain subsidiaries' books that are expected to be utilised in future years.

Profit/(loss) attributable to the equity shareholders of the Company

Based on the above factors, there was a profit attributable to the equity shareholders of the Company amounting to HK\$17.43 million for 2021, compared to a loss attributable to the equity shareholders of the Company of HK\$18.65 million for 2020.

其他淨收益／(虧損)

二零二一年的其他淨收益為1.37百萬港元，而二零二零年的其他淨虧損則為7.43百萬港元。錄得差額主要由於過往年度結餘包括利率掉期已實現及未實現淨虧損7.73百萬港元。撇除二零二零年此項目，兩個年度的差額主要由於計入本年度出售一間附屬公司的收益1.94百萬港元。

行政開支

行政開支主要包括員工成本及租金支出。二零二一年的行政開支為65.44百萬港元，而二零二零年則為78.17百萬港元。是項減少乃主要由於有關年度之間的員工成本減少所致。

融資成本

二零二一年的融資成本為2.41百萬港元，而二零二零年則為12.05百萬港元。是項減少乃主要年內本集團流動資金狀況改善及銀行借款減少。

分佔合營企業業績

二零二一年分佔合營企業業績的淨虧損為2.30百萬港元，而二零二零年的純利為1.34百萬港元。二零二一年錄得的淨虧損主要由於有關年度之間合營企業錄得行政開支增加所致。

所得稅

二零二一年所得稅為2.59百萬港元，而二零二零年則為所得稅抵免21.41百萬港元。二零二零年的淨貸方金額主要是由於確認若干附屬公司賬冊預期於未來年度使用的稅項虧損產生的遞延稅項。

本公司權益股東應佔溢利／(虧損)

基於上述因素，本公司權益股東於二零二一年的應佔溢利為17.43百萬港元，而二零二零年則為本公司權益股東應佔虧損為18.65百萬港元。

MANAGEMENT DISCUSSION AND ANALYSIS

管理層討論及分析

PRINCIPAL RISKS AND UNCERTAINTIES

The following are some principal risks and uncertainties facing the Group, which may materially adversely affect its business, financial condition or results of operations:

The COVID-19 pandemic presents challenges to our business

From December 2019, the outbreak of COVID-19 has resulted in mandatory quarantines, lockdown, closures of businesses and facilities and travel restrictions imposed by the government of Hong Kong, mainland China and other countries around the world. The COVID-19 pandemic, as well as the restrictions imposed and actions taken by the governments and society as a whole in response to the COVID-19 pandemic, could present significant challenges and uncertainties to the economy and our business as well. Since the outbreak, the business and operation of the Group have been adversely affected. While the duration and the potential long term impact of the COVID-19 pandemic on the global economy and our business in particular may be difficult to assess or predict, the pandemic has resulted in, and may continue to result in, significant disruption of global financial markets, which may reduce our ability to access capital or our customers' ability to pay us, and could in turn negatively affect our liquidity. There remains substantial uncertainties about the dynamic of the COVID-19 pandemic, which may have potential continuing impacts on the Group for subsequent periods if the pandemic and the resulting disruption were to extend over a prolonged period of time. Our Directors will continue to assess the impact of the COVID-19 on our Group's operation and financial performance and closely monitor our Group's exposure to the risks and uncertainties in connection with the epidemic. Subject to the development of the outbreak of COVID-19 in Hong Kong and around the world, we will take appropriate measures as necessary and inform our Shareholders and potential investors as and when necessary.

Highly regulated industry

The construction industry is a highly regulated industry and our business is subject to various government regulations. In accordance with the laws of Hong Kong and Macau, the Group is required to obtain or maintain certain registrations, licences and/or certifications to operate its business. All such registrations, licences and/or certificates are granted/renewed and maintained upon the satisfactory compliance by the Group with, among others, the applicable criteria set by the relevant government departments or organisations. Such criteria may include the maintenance of certain financial criteria including the working capital level, the adequacy of our management structure and the appropriate experience and qualification of the personnel of the Group. These registrations, licences and/or certificates may only be valid for a limited period of time and may be subject to periodic reviews and renewal by government authorities and relevant organisations. In addition, the standards of compliance required in relation thereto may from time to time be subject to changes without substantial advance notice.

主要風險及不確定因素

可能會對本集團的業務、財務狀況或經營業績造成嚴重不利影響的若干主要風險及不確定因素如下：

COVID-19 疫情為我們的業務帶來挑戰

自二零一九年十二月起，COVID-19的爆發導致香港政府、中國內地及世界其他國家實施強制隔離、封鎖、企業及設施關閉以及出行限制。COVID-19疫情以及政府和整個社會針對COVID-19疫情所施加的限制及採取的行動，可能會為經濟及我們的業務帶來巨大的挑戰及不確定性。自疫情起，本集團的業務營運受到不利影響。雖然可能難以評估或預測COVID-19疫情對全球經濟尤其是我們業務的潛在長遠影響及持續時間，但疫情已經導致並可能繼續導致全球金融市場受到嚴重破壞，這可能會降低我們獲取資金的能力或客戶向我們付款的能力，從而可能會對我們的流動資金產生負面影響。關於COVID-19疫情的動態仍然存在極大的不確定性，若疫情及由此造成的破壞將長期持續，則可能於隨後期間對本集團造成潛在的持續性影響。董事將繼續評估COVID-19對本集團的營運和財務表現的影響，並密切監察本集團面對有關疫情的風險和不確定因素。視乎香港及全球COVID-19疫情發展情況而定，我們將採取所需適當必要措施，並在有需要時知會我們的股東和有意投資者。

行業監管嚴格

建築業受嚴格監管，我們的業務須遵守多項政府法規。根據港澳兩地法例，本集團須取得或持有若干登記、牌照及／或證書方可經營業務。本集團妥善遵守（其中包括）有關政府部門或機構設定的適用標準而獲授／續期及持有所有登記、牌照及／或證書。相關標準可能包括本集團須維持若干財務標準，包括營運資金水平、適當的管理層架構及相關人員經驗及資質等。該等登記、牌照及／或證書可能僅於有限時間內有效且可能須經政府部門及相關機構定期審核以續期。此外，相關合規標準或會不時變更而不會作出足夠的事先通知。

MANAGEMENT DISCUSSION AND ANALYSIS

管理層討論及分析

The loss of or failure to obtain or renew or a suspension of any or all of the Group's registrations, licences and/or certifications could materially and adversely affect the business of the Group.

Reliance on the contracts granted by the Hong Kong Government

The Hong Kong Government has been and is expected to continue to be the Group's largest customer. If there is any decrease or delay in the spending of the Hong Kong Government in the construction industry or any revocation or suspension of the licences, the business, results of operations and financial positions of the Group may be adversely affected.

Competitive tendering progress and the making of estimates

The business of the Group operates on a non-recurring and project-by-project basis. We have no long-term commitments with our customers, but rely on successful tenders that determine the award of construction contracts. The number of contracts awarded to the Group, therefore, may vary from time to time. Upon completion of its contracts on hand, the Group's financial performance may adversely be affected if the Group is unable to secure new tenders or obtain new contract awards with comparable contract sums or at all.

Further, in the tendering process, the Group has to estimate construction time and costs in order to determine the tender price. However the actual implementation of a project may not accord with such estimation due to cost overruns and/or other related construction risks. If our estimates of the overall risks, revenue or costs prove inaccurate, the Group will experience lower profitability or even make losses on contracts, which could materially and adversely affect its business, financial condition, results of operations and prospects.

Uncertainty in construction progress

The Group relies on subcontractors to implement the construction contracts and there is no assurance that these subcontractors will be able to continue providing services to us at fees acceptable to us or our relationship with them could be maintained in the future. In the event that any of our principal subcontractors are unable to provide the required services to the Group or their cost for providing the required services increase substantially, the Group's business, results of operations, profitability and liquidity may be adversely affected.

Further, there may be delays or disruptions to our works due to unforeseen circumstances that are beyond our control. If the Group fails to complete works by the relevant deadlines as stipulated in the contracts, it may be required to compensate its customers and the Group's business, results of operations, profitability and liquidity may be adversely affected.

本集團失去或無法取得或續期或遭吊銷任何或全部登記、牌照及／或證書，可能會對本集團業務造成嚴重不利影響。

依賴香港政府授予的合約

香港政府一直是及預計仍是本集團的最大客戶。若香港政府削減或延遲建築業支出或撤銷或吊銷本集團的牌照，可能對本集團業務、經營業績及財務狀況造成不利影響。

競爭性競投及所作估計

本集團業務的營運屬非經常性質，按逐一項目營運。我們對客戶並無長期承擔，而是通過成功中標獲授建築合約，故本集團獲授的合約數目不時變化。倘本集團手頭合約完成後無法獲得新的競標項目或合約金額相當的新合約或兩者皆不可得，可能對本集團財務表現有所不利。

此外，本集團競投時須估計建築時間及成本以釐定競投價，然而項目實施情況因成本超支及／或其他建築相關風險而未必符合該等估計。倘我們對整體風險、收益或成本的估計失準，本集團的合約所得溢利或會減少，甚至可能虧損，會對業務、財務狀況、經營業績及前景產生嚴重不利影響。

建築過程的不確定因素

本集團依賴分包商執行建築合約，但無法保證分包商日後能夠持續按我們可接受的費用提供服務或與我們維持業務關係。倘任何主要分包商無法提供本集團所需服務或提供所需服務的成本大幅上漲，可能對本集團的業務、經營業績、盈利能力及流動資金產生不利影響。

另外，我們的工程或會因我們無法控制的不可預見因素而延誤或中斷。倘本集團未能於合約訂明的截止時間前完工，則可能須賠償客戶，會對本集團業務、經營業績、盈利能力及流動資金產生不利影響。

MANAGEMENT DISCUSSION AND ANALYSIS

管理層討論及分析

Uncertain external factors

Most of our operations are currently located in Hong Kong. Although the construction industry in Hong Kong has been growing in view of the strong housing needs and government large infrastructure projects, the future growth and prospect will largely depend on the continued prosperity of the property market and the continued availability of major construction projects.

For more details of the above principal risks and uncertainties and other risks and uncertainties facing the Group, please refer to the section headed “Risk Factors” in the prospectus of the Company dated 30 November 2015 (the “Prospectus”).

KEY PERFORMANCE INDICATORS (“KPIs”) WITH THE STRATEGY OF THE GROUP

The Group sets a number of KPIs to support the delivery of its strategies with its performance, including the followings, and others in respect of environment, social and governance matters which are discussed in the ESG Report.

外部不確定因素

我們大部分現有業務位於香港。雖然香港建築業因應住房需求殷切及政府實施大型基建項目而持續增長，但未來增長及前景仍主要依賴物業市場的持續繁榮及大型建築項目投建。

有關上述主要風險及不確定因素及本集團面臨的其他風險及不確定因素的更多詳情，請參閱本公司日期為二零一五年十一月三十日的招股章程（「招股章程」）「風險因素」一節。

本集團策略的主要表現指標（「主要表現指標」）

本集團設定若干主要表現指標支持實施策略，表現包括以下各項及其他有關環境、社會及管治事項之更多主要表現指標，其於環境、社會及管治報告內討論。

| Strategy 策略 | KPIs 主要表現指標 | Performance 表現 |
|--|--|--|
| Maximise value for the Shareholders 為股東創造最大價值 | Gross profit margin = 2.36% (2020: -1.06%) 毛利率 = 2.36% (二零二零年：-1.06%) | Despite intense competition across the construction market and impact from the outbreak of COVID-19 pandemic, the Group managed to turnaround from loss to profit in the Year by controlling our costs effectively. 儘管建築市場競爭激烈，加上 COVID-19 疫情爆發的影響，然而本集團透過有效控制成本得以於年內轉虧為盈。 |

MANAGEMENT DISCUSSION AND ANALYSIS

管理層討論及分析

| Strategy 策略 | KPIs 主要表現指標 | Performance 表現 |
|---|--|--|
| Improve the Group's liquidity 改善本集團流動資金 | <p>Net cash used in operating activities = HK\$18.31 million (2020: net cash generated from operating activities HK\$493.11 million) 經營活動所用現金淨額 = 18.31 百萬港元 (二零二零年：經營活動所產生的現金淨額 493.11 百萬港元)</p> <p>Cash and bank balances (excluding pledged deposits) = HK\$236.84 million (2020: HK\$449.83 million) 現金及銀行結餘(不包括已抵押存款) = 236.84 百萬港元 (二零二零年：449.83 百萬港元)</p> | <p>The Group adopts a policy to regularly monitor the liquidity requirements of the Group and the Group's compliance with lending covenants so as to ensure that it maintains sufficient reserves of cash and adequate committed lines of funding from major financial institutions to meet the liquidity requirements of the Group in the short and longer term.</p> <p>本集團採取定期監控本集團流動資金需求及本集團借款契諾合規情況的政策，確保維持充裕現金儲備及主要金融機構的充足承諾資金額度，以應付本集團短期及長期流動資金需求。</p> |
| Strive for the "zero harm" safety goal 致力達致「零傷害」安全目標 | <p>Accident rate = 7.49 per 1,000 workers (2020: 10.04 per 1,000 workers) 意外事故率 = 每千名工人 7.49 (二零二零年：每千名工人 10.04)</p> | <p>During the Year, the Group has put adequate resources and effort to uphold and improve its safety management system in order to reduce its risks related to safety issues. Our accident rate for 2021 was 7.49 per 1,000 workers which remains low and is significantly lower than the construction industry average, of which the industry average for 2020 was 26.1 per 1,000 workers according to the Labour Department of Hong Kong.</p> <p>本集團於年內投入充足資源並致力提高及改善安全管理系統，以降低相關職業安全風險。二零二一年我們平均千人意外事故率為 7.49，保持低下且遠低於建築行業平均水平。香港勞工處的資料顯示，二零二零年行業平均千人意外事故率為 26.1。</p> |

OUR RELATIONSHIP WITH CUSTOMERS, SUPPLIERS, SUBCONTRACTORS AND EMPLOYEES

Customers

The customers of the Group are divided into two categories: (a) public sector including Hong Kong Government and its related organisations and institutional bodies; and (b) the private sector. During the Year, all projects of the Group were secured by tendering. The Group maintains good relationships with its customers, and have regular contacts with customers, architects and other consultants in the construction industry to keep abreast of market development and potential business opportunities.

與客戶、供應商、分包商及僱員的關係

客戶

本集團客戶分為兩類：(a) 公營部門(包括香港政府及其相關組織和公共團體)；及(b) 私營機構。年內，本集團所有項目均以競投取得。本集團與客戶關係良好，並定期聯絡客戶、建築師及其他建築業顧問，以了解市場動態並把握潛在商機。

MANAGEMENT DISCUSSION AND ANALYSIS

管理層討論及分析

Suppliers

The major purchases required for our business are construction materials, which mainly consist of concrete and steel sourced mainly in Hong Kong. Generally, the Group selects suppliers from a pre-qualified list of suppliers based on their past performances and capacities to comply with specified project requirements. Only those suppliers on our approved list are invited to submit quotations or tenders. We have maintained good and long standing working relationship with our suppliers and some of our suppliers have been working with us for over 20 years. We do not foresee any difficulties in sourcing materials in the future.

Subcontractors

The Group generally acts as the main contractor and will engage or outsource to subcontractors to carry out certain part of the works. While the Group has not entered into any long-term agreement with its subcontractors, it engages them on project basis. Nevertheless, the Directors believe that the Group has maintained good relationships with its subcontractors. Some of the subcontractors have been working with the Group for over ten years and we had not experienced any significant disruption in the provision of works by our subcontractors. With the relatively large pool of approved subcontractors in the Group's pre-qualified list, we do not foresee any difficulties in finding substitute subcontractors, if necessary.

Employees and remuneration policy

The Group maintains a very stable and experienced management team and an amicable long-term relationship with its employees as it is our belief that our employees are important assets to the Group. As at 31 December 2021, the Group has 1,571 employees in Hong Kong and Macau of which 1,447 were full-time employees and 124 were part-time employees. The Group's total remuneration for 2021 was approximately HK\$476 million. The Directors recognise the importance of attracting and retaining staff. In order to promote employee loyalty and retention, the Group provides technical and operational on-job trainings to its employees covering various aspects of its operations including contract law, and workplace and occupational safety. The Directors consider that the Group has maintained good relationship with its employees. The Group has not experienced any strikes, work stoppages or labour disputes which affected its operations during the Year. The Directors also consider that the relationship and co-operation between the management team and the employees have been good during the Year.

供應商

我們業務過程中需要大量採購的建築材料主要包括大部分購自香港的混凝土及鋼材。本集團一般基於供應商過往表現及達致特定項目要求的能力從預備合資格供應商名冊挑選供應商。僅我們的認可名冊中的供應商獲邀報價或競投。我們與供應商維持良好的長期業務關係，部分供應商已與我們合作逾20年。我們預期日後採購材料並無任何困難。

分包商

本集團通常擔任總承建商，委聘分包商執行若干部分工程或外判予分包商。雖然本集團並無與分包商訂立長期協議，但會按項目基準委聘分包商。儘管如此，董事相信，本集團與分包商一直維持良好關係。若干分包商已與本集團合作十年以上，而我們在分包商提供工程建築方面未曾遭遇任何嚴重中斷。本集團的預備合資格分包商名冊載有眾多認可分包商，我們認為於需要時物色替任分包商並不困難。

僱員及薪酬政策

本集團維持穩健且經驗豐富的管理團隊，視僱員為本集團寶貴資產，與之維持長期和諧的關係。於二零二一年十二月三十一日，本集團在香港及澳門有1,571名僱員，其中全職僱員1,447名，兼職僱員124名。本集團二零二一年的總薪酬約為476百萬港元。董事重視吸引及挽留員工。為提升僱員忠誠度及挽留僱員，本集團為僱員提供技術及運作方面的在職培訓，涵蓋我們各業務範疇，包括合同法、工作場所和職業安全。董事認為，本集團與僱員保持良好的工作關係。年內，本集團並無遭遇任何影響營運的罷工、停工或勞資糾紛。董事亦認為，年內管理團隊與僱員之間的關係及合作良好。

MANAGEMENT DISCUSSION AND ANALYSIS

管理層討論及分析

The Group entered into separate labour contracts with its employees in accordance with the applicable labour laws of Hong Kong and Macau. The remuneration offered to employees generally includes salaries, medical benefits and bonus. Share options may also be granted to eligible employees. In general, the Group determines salaries of its employees based on each employee's qualification, position, seniority and experience.

More information concerning our customers, suppliers, subcontractors and employees are set out in the ESG Report.

ENVIRONMENTAL POLICIES AND PERFORMANCE

The Directors believe that it is essential for the Group to act as an environmentally responsible contractor to meet the customers' demands in environmental protection and the expectation of the community for a healthy living environment and in return it will ensure the healthy growth and development of the business. The Group is committed to sustainable construction and minimisation of any adverse impact on the environment resulting from its business activities. In the course of delivery of its services, the Group shall (i) focus on prevention of pollution, waste minimisation and resource conservation as critical considerations within our core management process; (ii) comply with applicable legal requirements and other requirements which relate to its environment aspects; and (iii) establish, implement and maintain the environmental management system and strive for continual improvement in environmental performance.

In order to comply with the applicable environmental protection legislation, we have established an environmental management system in accordance with ISO14001:2015 international standards and were awarded ISO14001 certification in 2006. The Group has assigned separate resources to implement its environment management system and maintain its ISO14001 certification with an aim to reduce its risks related to environmental issues. The Group promotes environment-friendly construction worksites, install environmental facilities and put in place environment control measures at our construction sites as appropriate. In 2015, we were awarded ISO50001 certification for the energy management systems of our head office and construction sites.

All along, the Group had a low number of environmental-related non-compliance incidents. There was no conviction of violating the relevant environmental laws and regulations in both 2020 and 2021. We will continue to ensure implementation of our policy on environmental management as mentioned above to avoid violation of applicable laws or regulations in respect of environment.

Further disclosures on the environmental aspect are made in the ESG report.

本集團根據香港及澳門的相關勞工法例與僱員訂立單獨的勞工合約。提供予僱員的薪酬一般包括薪金、醫療福利及花紅。合資格僱員亦可能獲授購股權。一般而言，本集團視乎每位僱員的資格、職位、資歷及經驗釐定僱員薪金。

有關我們的客戶、供應商、分包商及僱員的更多資料載於環境、社會及管治報告。

環保政策及表現

董事相信，本集團必須成為對環境負責的承建商，達到客戶的環保要求及滿足社區對健康生活環境的期望，以確保業務穩健增長及發展。本集團致力於可持續發展的建築業務，儘量減少業務活動對環境的不利影響。本集團提供服務時應(i)將防止污染、減少廢物及保護資源作為管理流程的重點考慮事項；(ii)遵守有關法律規定及其他環境影響相關規定；及(iii)建立、執行及維持環境管理系統，致力持續改善環保表現。

為遵守有關環保法例，我們已根據ISO14001:2015國際標準建立環境管理系統，並於二零零六年獲頒發ISO14001認證資格。本集團分配獨立資源以執行環境管理系統及維持ISO14001認證資格，以降低環保風險。本集團推廣環保建築工地，安裝環保設施並適時在建築工地實行環境監控措施。於二零一五年，我們已就我們總部及建築工地的能源管理系統獲頒發ISO50001認證資格。

本集團的環境違規事件數目始終很低。於二零二零年及二零二一年均無相關環境違規被定罪。我們將繼續確保執行上述環保管理政策，避免違反有關環境的適用法律或法規。

有關環境方面的進一步披露於環境、社會及管治報告作出。

MANAGEMENT DISCUSSION AND ANALYSIS

管理層討論及分析

COMPLIANCE WITH RELEVANT LAWS AND REGULATIONS

During the Year, the Group was fined for a total sum of HK\$97,000 in respect of 2 summonses for violation of certain regulations under the Factories and Industrial Undertaking Ordinance (Cap. 59 of the Laws of Hong Kong) (the “F&IU Ordinance”) related to a routine inspection by Labour Department. The Directors consider that the above matters arising from the inspection were independent issues.

During the Year, save as disclosed above or otherwise in this annual report, the Group has complied with all applicable laws and regulations in Hong Kong and Macau in all material aspects for the business operation of the Group. During the Year, the Group has also obtained all necessary licenses, permits or certificates necessary to conduct its business operation in Hong Kong, and has made the necessary registration and obtained the necessary licenses to carry out its business in Macau.

LIQUIDITY, FINANCIAL RESOURCES AND CAPITAL STRUCTURE

Capital Structure

As at 31 December 2021, the capital structure of the Group consisted of equity of HK\$375.59 million (2020: HK\$397.59 million) and bank loans of HK\$82.12 million (2020: HK\$200.42 million) as more particularly described in the paragraph headed “Borrowings” below.

Cash position and fund available

During the Year, the Group maintained a healthy liquidity position, with working capital being financed by our operating cash flows and bank borrowings. As at 31 December 2021, our cash and cash equivalents were HK\$236.84 million (2020: HK\$449.83 million).

As at 31 December 2021, the current ratio of the Group was 1.20 (2020: 1.17).

Our principal uses of cash have been, and are expected to continue to be, operational costs.

遵守相關法律法規

年內，本集團就有關一項勞工處例行巡查而涉及違反香港法例第59章《工廠及工業經營條例》（「工廠及工業經營條例」）的2宗控罪，被罰款合共97,000港元。董事認為，上述巡查事項為獨立事項。

年內，除上文及本年報其他部分所披露外，本集團的業務經營已於所有重大方面遵守港澳的所有適用法律法規。年內，本集團亦已取得於香港經營業務所需的全部牌照、許可或證書及進行所需登記，並取得於澳門經營業務所需的牌照。

流動資金、財務資源及資本架構

資本架構

於二零二一年十二月三十一日，本集團的資本架構包括股本375.59百萬港元（二零二零年：397.59百萬港元）及下文「借款」一段所詳述的銀行貸款82.12百萬港元（二零二零年：200.42百萬港元）。

現金狀況及可用資金

年內，本集團流動資金狀況良好，以經營現金流及銀行借款撥付營運資金。於二零二一年十二月三十一日，現金及現金等價物為236.84百萬港元（二零二零年：449.83百萬港元）。

於二零二一年十二月三十一日，本集團的流動比率為1.20（二零二零年：1.17）。

我們的現金一直及預期將繼續主要用作營運成本。

MANAGEMENT DISCUSSION AND ANALYSIS

管理層討論及分析

Borrowings

As at 31 December 2021, the Group had bank loans, which are repayable within one year, of approximately HK\$82.12 million (2020: HK\$200.42 million). As at 31 December 2021, the bank loans bear interest ranging from 1.69% to 1.98% (2020: 1.63% to 1.69%) per annum. The decrease in bank loans between years was mainly due to the sufficient internal resources available to finance the working capital of the existing projects and hence a decrease in demand of bank loans. In addition, the repayment of bank loans led to a decrease in bank interest expenses which aligned with the Group's strategy of controlling costs in an effective way.

As at 31 December 2021, the Group had approximately HK\$1,917 million (2020: HK\$2,540 million) of unutilised banking facilities in Hong Kong and Macau (including loans, letter of credit and letter of guaranteed facilities). All of the Group's banking facilities are subject to the fulfilment of certain covenants as are commonly found in lending arrangements with financial institutions. The Group's policy is to regularly monitor its liquidity requirements and its compliance with lending covenants, to ensure that it maintains sufficient reserves of cash and adequate lines of funding from major financial institutions to meet its liquidity requirements in the short and longer term. The Group remains in compliance with its loan covenants during the Year.

GEARING RATIO

As at 31 December 2021, the Group's gearing ratio was 21.86% (2020: 50.41%), calculated based on the interest-bearing borrowings divided by the total equity as at the respective year end.

NET CURRENT ASSETS

As at 31 December 2021, the Group had net current assets of HK\$282.92 million (2020: HK\$284.42 million).

The Board regularly reviewed the maturity analysis of the Group's contractual liabilities and concluded that the Group had no liquidity issue that may cast significant doubt on the Group's ability to continue as a going concern.

借款

於二零二一年十二月三十一日，本集團須於一年內償還的銀行貸款約為82.12百萬港元(二零二零年：200.42百萬港元)。於二零二一年十二月三十一日，銀行貸款按年利率介乎1.69%至1.98%(二零二零年：1.63%至1.69%)計息。有關年度之間銀行貸款減少乃是由於有充足可用內部資源撥付現有項目的營運資金，因此銀行貸款需求減少。此外，償還銀行貸款令銀行利息開支減少，與本集團有效控制成本的策略一致。

於二零二一年十二月三十一日，本集團於香港及澳門亦擁有約1,917百萬港元(二零二零年：2,540百萬港元)的未動用銀行融資(包括貸款、信用證及保函信貸)。本集團所有銀行融資均須待若干契諾達成後方可作實，該等契諾常見於與金融機構之間的借貸安排。本集團政策為定期監控流動資金需求及遵守借款契諾的情況，確保維持充裕現金儲備及獲主要金融機構授予充足的資金額度，以應付短期及長期流動資金需求。於年內本集團依然遵守其貸款契諾。

資產負債比率

於二零二一年十二月三十一日，本集團的資產負債比率為21.86%(二零二零年：50.41%)，按各年末計息借款除以權益總額計算。

流動資產淨值

於二零二一年十二月三十一日，本集團的流動資產淨值為282.92百萬港元(二零二零年：284.42百萬港元)。

董事會定期審閱本集團合約負債的到期分析，確定本集團並無流動資金問題會令本集團持續經營能力受到嚴重質疑。

MANAGEMENT DISCUSSION AND ANALYSIS

管理層討論及分析

CAPITAL EXPENDITURES

The Group's capital expenditures primarily comprise purchase of plant and equipment, such as motor vehicles and equipment, which were funded, and are expected to continue to be funded, by internal resources and cash flow generated from our operation. For the Year, the Group has incurred HK\$11.73 million (2020: HK\$2.36 million) on acquiring items of plant and equipment.

FOREIGN EXCHANGE EXPOSURE

The functional currency to which the Group's operations and assets and liabilities are denominated is the Hong Kong dollars. The Group has cash balances that is denominated in the United States dollars, Renminbi and British Pound. Given that the Hong Kong dollars are pegged with the United States dollars, there is no currency risk exposure to the United States dollars. The Board considers that the Group was not exposed to significant foreign exchange risk. The Board will review the Group's foreign exchange risk and exposure from time to time.

MATERIAL ACQUISITIONS OR DISPOSALS OF SUBSIDIARIES, ASSOCIATES AND JOINT VENTURES, AND PLANS FOR MATERIAL INVESTMENTS OR CAPITAL ASSETS

There were no material acquisitions or disposals of subsidiaries, associates or joint ventures during the Year and no future plan for material investments or capital assets as at 31 December 2021.

SIGNIFICANT INVESTMENTS HELD

Except for investments in the subsidiaries, a joint venture and joint operations, the Group did not hold any significant investments during the Year.

資本開支

本集團的資本開支主要為購置廠房及設備(例如汽車及設備)，以並預期仍會以內部資源及經營所得現金流提供資金。年內，本集團在購置廠房及設備方面產生11.73百萬港元(二零二零年：2.36百萬港元)開支。

外匯風險

本集團功能貨幣為港元，業務以及資產及負債均以港元計值。本集團有現金結餘以美元、人民幣及英鎊計值。由於港元與美元掛鈎，故並無美元相關貨幣風險。董事會認為，本集團並無重大外匯風險。董事會將不時檢討本集團的外匯風險。

附屬公司、聯營公司及合營企業重大收購或出售以及重大投資或股本資產計劃

年內，並無附屬公司、聯營公司或合營企業重大收購或出售，於二零二一年十二月三十一日，並無重大投資或股本資產的未來計劃。

所持重大投資

除於附屬公司、一間合營企業及合營業務之投資外，年內本集團並無持有任何重大投資。

MANAGEMENT DISCUSSION AND ANALYSIS

管理層討論及分析

FINANCIAL GUARANTEES AND CONTINGENT LIABILITIES

Save as disclosed below, the Group had no other financial guarantees and contingent liabilities as at 31 December 2021:

- (a) As at 31 December 2021, approximately HK\$280,579,000 (2020: HK\$271,757,000) of performance bonds were given by financial institutions to the Group in favour of the Group's customers as security for the due performance and observance of the Group's obligation under the contracts entered into between the Group and their customers. The Group has provided guarantees of the above performance bonds. If the Group fails to provide satisfactory performance to its customers to whom performance bonds have been given, such customers may demand the financial institutions to pay to them the sum or sums stipulated in such demand. The Group will then become liable to compensate such financial institutions accordingly. The performance bonds will be released upon completion of the contract works.

At the end of the reporting period, the directors of the Company do not consider it probable that a claim will be made against the Group.

- (b) As at 31 December 2021, the Group has provided guarantees of HK\$177,951,000 (2020: HK\$141,544,000) representing a 50% proportionate guarantee in respect of certain banking facilities of HK\$355,902,000 (2020: HK\$283,087,000) granted to its joint venture in Macau. The 50% proportionate facilities were utilised to the extent of HK\$124,979,000 (2020: HK\$55,656,000), of which amounts of HK\$92,090,000 (2020: HK\$51,044,000) represent performance bonds given by financial institutions to the customers of the joint venture.
- (c) The Group has not recognised any deferred income in respect of these guarantees as their fair values cannot be reliably measured using observable market data and no transaction price was incurred.
- (d) The subsidiaries of the Group are defendants in a number of claims, lawsuits and potential claims relating to employee's compensation cases and personal injuries claims. The directors of the Company considered that the possibility of any economic outflow in settling the legal claims is remote as these claims are all well covered by insurance. Accordingly, no provision for the contingent liabilities in respect of these litigations is necessary, after due consideration of each case.

財務擔保及或然負債

除下文所披露者外，本集團於二零二一年十二月三十一日並無其他財務擔保及或然負債：

- (a) 於二零二一年十二月三十一日，金融機構以本集團客戶為受益人向本集團授出約280,579,000港元(二零二零年：271,757,000港元)的履約保證，以作為本集團妥善履行及遵守本集團與客戶所訂立合約項下責任的擔保。本集團已為以上履約保證提供擔保。倘本集團未能向獲授履約保證的客戶妥善履行責任，則有關客戶可要求金融機構向其支付有關要求訂明的款額。隨後本集團須相應向有關金融機構進行償付。履約保證將於合約工程完工後解除。

於報告期末，本公司董事認為不大可能會有針對本集團提起的申索。

- (b) 於二零二一年十二月三十一日，本集團提供177,951,000港元(二零二零年：141,544,000港元)的擔保，相當於授予澳門合營企業之若干銀行融資355,902,000港元(二零二零年：283,087,000港元)的50%比例擔保。50%比例融資已動用124,979,000港元(二零二零年：55,656,000港元)，其中92,090,000港元(二零二零年：51,044,000港元)指由金融機構授予合營企業客戶的履約保證。
- (c) 本集團並無就該等擔保確認任何遞延收入，原因是其公平值無法利用可觀察市場數據可靠計量且並無產生交易價格。
- (d) 本集團附屬公司為有關僱員補償案例及人身傷害索償的多項索償、訴訟及潛在索償的被告。本公司董事認為，索償由保險妥為保障，解決該等法律索償產生經濟流出的可能微乎其微，因此，經審慎考慮各項案例後認為，毋須就該等訴訟相關的或然負債作出撥備。

MANAGEMENT DISCUSSION AND ANALYSIS

管理層討論及分析

(e) A subsidiary of the Group is defendant in several arbitration proceedings relating to projects performed. With reference to legal opinions obtained, the directors of the Company considered that the possibility of any economic outflow in settling such arbitration proceedings is remote. Accordingly, no provision for the contingent liabilities in respect of such arbitration proceedings is necessary, after due consideration of each case.

(e) 本集團一間附屬公司為已完成項目涉及多宗仲裁程序的被告。經參考已獲得的法律意見，本公司董事認為，解決該等仲裁程序產生經濟流出的可能性微乎其微。因此，經審慎考慮各項案例後，毋須就該等仲裁程序相關的或然負債作出撥備。

PLEDGE OF ASSETS

At 31 December 2021, the Group had pledged deposits, amounting to HK\$20.11 million (2020: HK\$20.11 million) and assignment of project proceeds from certain construction contracts of the Group, the Group's joint operations and the Group's joint venture to banks as security of banking facilities (including bank loans and performance bonds). Pledged deposits remained relatively stable between years.

抵押資產

於二零二一年十二月三十一日，本集團有已抵押存款20.11百萬港元（二零二零年：20.11百萬港元）及將本集團若干建築合約、本集團的合營業務及本集團合營企業的項目所得款項出讓予銀行作為銀行融資（包括銀行貸款及履約保證）的抵押。已抵押存款於有關年度之間保持相對穩定。

CAPITAL COMMITMENTS

As at 31 December 2021, our Group did not have any capital commitments (2020: Nil).

資本承擔

於二零二一年十二月三十一日，本集團並無任何資本承擔（二零二零年：無）。

FUTURE PROSPECTS

COVID-19 has caused significant adverse impact on local and global economy which is expected to continue in 2022. As such, we expect that contractors in Hong Kong, including the Group, will continue to have pressure on profit margins. However, we believe that the Hong Kong Government will take more relief measures to try to overcome the challenges and to alleviate the financial burden suffered by the businesses from the COVID-19 outbreak. Together with the Government's continued commitment and efforts in land development and provision of public housing in Hong Kong, the Board remains confident of the Group's future development and will continue to build on our existing competitive strengths to achieve our long term business objectives.

未來前景

COVID-19已對本地及全球經濟產生重大不利影響，預期於二零二二年影響將會持續。因此，我們預期香港的承包商（包括本集團）將繼續面對利潤率的壓力。然而，我們相信香港政府將採取更多舒緩措施，以克服挑戰並緩解COVID-19爆發為商界帶來財務負擔。加上政府對香港土地開發和提供公共住房的持續承諾和努力，董事會對本集團的未來發展仍然充滿信心，並繼續利用現有的競爭優勢來實現我們的長期業務目標。

MANAGEMENT DISCUSSION AND ANALYSIS

管理層討論及分析

MAJOR PROJECTS COMPLETED IN 2021 二零二一年完成的主要項目



Term Contract for the Alterations, Additions, Maintenance and Repair of Buildings and Lands and Other Properties for which the ASD (Property Services Branch) is Responsible (Designated Contract Area: Hong Kong Island Western, Southern and Lantau Island)

為建築署(物業事務處)負責的建築物、土地及其他物業進行改建、加建、保養及維修工程的定期合約(合約指定區：港島西區、港島南區及大嶼山)



Term Contract for the Alterations, Additions, Maintenance and Repair of Buildings and Lands and Other Properties for which the ASD (Property Services Branch) is Responsible (Designated Contract Area: Hong Kong Island Eastern and Outlying Islands (South))

為建築署(物業事務處)負責的建築物、土地及其他物業進行改建、加建、保養及維修工程的定期合約(合約指定區：港島東區及離島(南))

CONSTRUCTION AND MAINTENANCE PROJECTS IN PROGRESS
正在進行的建築及維修保養項目



Construction of Public Rental Housing
Development Phases 1 & 2 and Subsidised
Sale Flats Development at Diamond Hill
Comprehensive Development Area

位於鑽石山綜合發展區公共租住房屋發展
項目第一和第二期及資助出售房屋發展計
劃建築工程



CONSTRUCTION AND MAINTENANCE PROJECTS IN PROGRESS
正在進行的建築及維修保養項目



Construction of Subsidised Sale Flats Development at Ma On Shan Road and Public Housing Development at Hang Tai Road, Ma On Shan Area 86B Phase 1

位於馬鞍山路資助出售房屋發展計劃及馬鞍山第86B區恆泰路第一期公營房屋發展計劃的建築工程



CONSTRUCTION AND MAINTENANCE PROJECTS IN PROGRESS
正在進行的建築及維修保養項目



Three Runway System Project - New Integrated Airport Centres - Building and Civil Works

三跑道系統計劃 — 新機場中央控制中心
— 建築和土木工程

Non-public Housing Facilities at Diamond Hill Comprehensive Development Area - Transport Infrastructure Works, Water Feature Park and Landscaped Walk

鑽石山綜合發展區非公營房屋設施 — 運輸基礎設施工程、活水公園和文化園景大道



Civil Engineering and Development Department Maintenance Contract for Piers (2017-2022)

土木工程拓展署碼頭維修保養合約
(二零一七年至二零二二年)

MANAGEMENT DISCUSSION AND ANALYSIS

管理層討論及分析

CONSTRUCTION AND MAINTENANCE PROJECTS IN PROGRESS 正在進行的建築及維修保養項目



Highways Department Term Contract
(Management and Maintenance of Roads in
Kowloon East excluding High Speed Roads
2018–2024)

路政署定期合約(九龍東道路(快速公路及
高速道路除外)之管理及維修二零一八年
至二零二四年)



Site Formation and Infrastructure
Works for Development at Kam Tin
South, Yuen Long - Advance Works

元朗錦田南發展計劃工地平整和
基礎設施工程 — 前期工程

CONSTRUCTION AND MAINTENANCE PROJECTS IN PROGRESS
正在進行的建築及維修保養項目



Shek Wu Hui Effluent Polishing Plant – Main Works Stage 1 – E&M Works for Sewage Treatment Facilities

石湖墟淨水設施 — 主體工程第一階段 — 污水處理設施的機電工程



MANAGEMENT DISCUSSION AND ANALYSIS

管理層討論及分析

CONSTRUCTION AND MAINTENANCE PROJECTS IN PROGRESS 正在進行的建築及維修保養項目

Water Supply and Fire Services Team Maintenance Contract (KC Region) 2019/2020–2022/2023 for Hong Kong Housing Authority Estate, Areas and Buildings

二零一九／二零二零年度至二零二二／二零二三年度香港房委會轄下屋邨、地區及樓宇的供水及消防裝置定期保養合約（葵涌區）



Enhancement of Deodourisation System at Stonecutters Island Sewage Treatment Works

改善昂船洲污水處理廠的除味系統

CONSTRUCTION AND MAINTENANCE PROJECTS IN PROGRESS
正在進行的建築及維修保養項目



Term Contract for the Design and Construction of Minor Works to Government and Subvented Properties for which the ASD is responsible
Contract Area: New Territories and Outlying Islands (North)

為建築署負責的政府設施及資助設施的小型工程進行設計及建造的定期合約(合約區：新界及離島(北))

Term Contract for the Alterations, Additions, Maintenance and Repair of Buildings and Lands and Other Properties for which the ASD (Property Services Branch) is Responsible (Designated Contract Area: Hong Kong Island Western, Southern and Lantau Island)

為建築署(物業事務處)負責的建築物、土地及其他物業進行改建、加建、保養及維修工程的定期合約(合約指定區：港島西區、港島南區及離島)



Term Contract for the Alterations, Additions, Maintenance and Repair of Buildings and Lands and Other Properties for which the ASD (Property Services Branch) is Responsible (Designated Contract Area: Tuen Mun and Yuen Long)

為建築署(物業事務處)負責的建築物、土地及其他物業進行改建、加建、保養及維修工程的定期合約(合約指定區：屯門及元朗)

ENVIRONMENTAL, SOCIAL AND GOVERNANCE REPORT

環境、社會及管治報告

CONTENT 目錄

| | | |
|---|-------------------------|----|
| Board Statement | 董事會聲明 | 35 |
| Chapter 1 About this report | 第一章 關於本報告 | 36 |
| 1.1 Introduction | 1.1 緒言 | 36 |
| 1.2 Report Compilation Basis | 1.2 報告編製依據 | 36 |
| 1.3 Scope of Reporting | 1.3 報告範疇 | 42 |
| Chapter 2 Social Responsibility Management | 第二章 社會責任管理 | 47 |
| Chapter 3 Stakeholder Engagement and Materiality Analysis | 第三章 持份者的參與及重要性分析 | 48 |
| Chapter 4 Overview of ESG Performance | 第四章 環境、社會及管治表現概覽 | 50 |
| Chapter 5 Environment | 第五章 環境 | 52 |
| 5.1 Emission Control and Waste Management | 5.1 排放控制及廢物管理 | 52 |
| 5.1.1 Environmental Policy | 5.1.1 環境政策 | 52 |
| 5.1.2 Relevant Environmental Legislation | 5.1.2 相關環境法例 | 53 |
| 5.1.3 Air Pollutant Emission | 5.1.3 空氣污染物排放 | 53 |
| 5.1.4 Greenhouse Gas Emission | 5.1.4 溫室氣體排放 | 54 |
| 5.1.5 Emission Reduction Targets and Mitigation Measures | 5.1.5 減排目標及緩解措施 | 55 |
| 5.1.6 Waste Management | 5.1.6 廢物管理 | 57 |
| 5.1.7 Waste Reduction Targets and Mitigation Measures | 5.1.7 廢物減排目標及緩解措施 | 58 |
| 5.2 Effective Use of Resources | 5.2 善用資源 | 59 |
| 5.2.1 Effective Use of Energy | 5.2.1 善用能源 | 59 |
| 5.2.2 Energy Efficiency Targets and Energy Conservation Measures | 5.2.2 能源效率目標及節能措施 | 60 |
| 5.2.3 Effective Use of Water | 5.2.3 有效用水 | 60 |
| 5.2.4 Water Efficiency Targets and Water Conservation Measures | 5.2.4 用水效率目標及節水措施 | 61 |
| 5.3 The Environment and Natural Resources | 5.3 環境及天然資源 | 61 |
| 5.4 Climate Change | 5.4 氣候變化 | 62 |
| 5.4.1 Impacts of Climate Change | 5.4.1 氣候變化的影響 | 62 |
| 5.4.2 Mitigation Measures for Climate Change Impacts | 5.4.2 緩和氣候變化影響的措施 | 63 |
| Chapter 6 People | 第六章 人力 | 65 |
| 6.1 Employment and Respect for Labour Rights | 6.1 僱傭及尊重勞動權益 | 65 |
| 6.2 Safety and Health | 6.2 安全及健康 | 67 |
| 6.3 Education, Training and Career Development | 6.3 教育、培訓及職業發展 | 71 |
| Chapter 7 Operating Practices | 第七章 營運慣例 | 72 |
| 7.1 Quality and Compliance Management | 7.1 質量與合規管理 | 72 |
| 7.2 Supply Chain Management | 7.2 供應鏈管理 | 74 |
| 7.3 Moral Integrity and Anti-corruption | 7.3 道德誠信與反貪腐 | 76 |
| Chapter 8 Community | 第八章 社區 | 77 |
| 8.1 Community Participation | 8.1 社區參與 | 77 |
| 8.2 Focus Areas of Contribution | 8.2 貢獻關注範圍 | 77 |
| 8.2.1 Health | 8.2.1 健康 | 77 |
| 8.2.2 Voluntary Services | 8.2.2 義工服務 | 78 |
| Chapter 9 Awards and Recognition Highlights | 第九章 獎項及嘉許摘要 | 79 |
| Chapter 10 Looking Ahead | 第十章 展望 | 82 |
| Appendix The Stock Exchange ESG Reporting Guide Content Index Table | 附錄 聯交所環境、社會及管治報告指引內容索引表 | 83 |

ENVIRONMENTAL, SOCIAL AND GOVERNANCE REPORT

環境、社會及管治報告

BOARD STATEMENT

Dear valued stakeholders,

SFK Construction Holdings Limited and its subsidiaries (collectively “SFK” or the “Group”) recognise its corporate social responsibility to society. Consequently, our Board is responsible for overseeing the environment, social and governance (“ESG”) issues.

As a key player in the construction industry, SFK is encouraged by the progress we have made. However, we would also beware of the upcoming challenges and work we may face to maintain our sustainability. Our Board are continuously committed to identifying, evaluating and addressing the material risks related to the ESG impact arising from our business and operation. At the same time, we will continue to mitigate the risks from these material ESG-related issues.

We will continue to integrate ESG into our daily operation practically and will further prevent environmental pollution, reduce environmental nuisances and minimize waste at our construction site.

Management Approach and Strategy

We have established a team led by an executive Director to determine ESG issues. The team is responsible for compiling ESG issues including (i) to identify internally from our operations, and (ii) to collate externally from our stakeholders. The identified ESG issues have been evaluated by our team. Environmental goals and social goals for the sustainability of the Group’s business are then set out.

The team’s parameters have been set by our Board to prioritise the ESG issues in terms of potential risk to the Group’s business. Data from these material ESG risks is gathered and KPIs are created to set practicable targets. To enable us to oversee and monitor the ESG performance, measurable targets have been set out for key ESG aspects including emission, hazardous and non-hazardous waste reduction, energy use efficiency and water efficiency. The team manages these material ESG risks by regularly monitoring the KPIs against the targets.

Progress Review

The team updates our Board regularly with the status of achieving the KPI targets, the environmental goals and the social goals.

We continuously monitor the risks constituted to the Group from these material ESG issues. Our Board would also assess our ESG goals from time to time.

We value the wellness of the community just as we upkeep the safety of our workers. Recognising the society’s support to our business growth, the Group backs various not-for-profit organisations through sponsorships and donations as well as volunteering. In these challenging times, we participated in activities to provide pandemic relief to the community so as to make our humble support to the community.

We do our utmost to ensure the greatest well-being of our staff and our community, and hand-in-hand we have weathered storm after storm. Together, we will embrace the challenge and strive for a sustainable future.

Board of Directors
Hong Kong, 25 March 2022

董事會聲明

各位尊敬的持份者：

新福港建設集團有限公司及其附屬公司（統稱「新福港」或「本集團」）深明其對社會的企業社會責任。因此，董事會負責監督環境、社會及管治（「環境、社會及管治」）議題。

作為建築業的主要參與者，新福港對我們所取得的進展感到鼓舞。然而，我們亦應注意到即將來臨的挑戰及我們可能面臨的工作，以維持可持續發展。董事會將繼續致力識別、評估及處理與我們的業務及營運所產生的環境、社會及管治影響有關的重大風險。同時，我們將繼續緩解該等重大環境、社會及管治相關議題的風險。

我們將繼續將環境、社會及管治切實融入我們的日常營運中，並將進一步防止環境污染、減少環境干擾以及儘量減少建築地盤的廢物。

管理方針及戰略

我們已成立由執行董事領導的團隊，以釐定環境、社會及管治議題。該團隊負責編製環境、社會及管治議題，包括 (i) 從我們的營運內部識別；及 (ii) 從利益相關者外部整理有關議題。我們的團隊對已識別環境、社會及管治議題進行評估，其後制定本集團業務可持續發展的環境目標及社會目標。

該團隊的參數由董事會設定，以就本集團業務的潛在風險釐定環境、社會及管治議題的優先次序。我們收集該等重大環境、社會及管治風險的資料，並設定關鍵績效指標，以制定切實可行的目標。為了使我們能監督及監控環境、社會及管治績效，我們就關鍵環境、社會及管治層面制定可計量目標，包括排放、減少有害及無害廢物、能源使用效益及用水效益。該團隊通過定期監控與目標相對應的關鍵績效指標以管理該等重大環境、社會及管治風險。

進度檢討

該團隊定期向董事會彙報關鍵績效指標目標、環境目標及社會目標的實現情況。

我們正持續監控該等重大環境、社會及管治議題為本集團帶來的風險。董事會亦將不時評估環境、社會及管治目標。

我們重視社區的健康，就像我們維護員工的安全一樣。本集團認識到社會對我們業務增長的支持，並透過贊助、捐款及義工活動支持多個非牟利組織。在這充滿挑戰的時期，我們亦參與一些紓困活動，為社區提供了微薄的支持。

我們竭盡所能確保員工及社區的最大福祉，攜手共渡難關，並肩迎接挑戰，為可持續發展的未來而努力。

董事會
香港，二零二二年三月二十五日

ENVIRONMENTAL, SOCIAL AND GOVERNANCE REPORT

環境、社會及管治報告



SFK and the Volunteers of Hephzibah Serving Centre distributed Mid-Autumn Festival gift packs to the site workers

新福港與喜悅服侍中心義工派發中秋福袋給地盤工人

CHAPTER 1 ABOUT THIS REPORT

1.1 Introduction

The adoption of Environmental, Social, and Governance (“ESG”) criteria is an emerging trend for stakeholders to evaluate the performance of companies. This report is presented to respond to this expectation with high transparency of operation and to showcase our effort in various ESG aspects.

1.2 Report Compilation Basis

This report is prepared in accordance with the Environmental, Social and Governance Reporting Guide (the “ESG Reporting Guide”) under Appendix 27 of the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited (the “Stock Exchange”) (the “Listing Rules”). The information disclosed in this report was derived from the results of internal statistics and analysis of the Group’s internal management systems. The ESG issues which were the most pertinent to the Group’s operations and key stakeholders were identified.

The report is prepared according to four reporting principles:

- (i) Materiality: report content is guided by the result of our stakeholder engagement;
- (ii) Quantitative: ESG performance is reported in quantitative figures;
- (iii) Consistency: reporting methodology and calculation basis are compatible across reporting periods; and
- (iv) Balance: unbiased information is transparently disclosed in this report.

第一章 關於本報告

1.1 緒言

採納環境、社會及管治（「環境、社會及管治」）標準是持份者評估各公司表現之新興趨勢。本報告以高透明度的營運方式來回應此項期望，並展示我們在多個環境、社會及管治方面所作的努力。

1.2 報告編製依據

本報告是按照香港聯合交易所有限公司（「聯交所」）證券上市規則（「上市規則」）附錄二十七環境、社會及管治報告指引（「環境、社會及管治報告指引」）編製。本報告所披露的資料來自本集團內部管理系統所自行統計與分析的結果，以確定與本集團之營運及主要持份者息息相關之環境、社會及管治問題。

本報告乃根據四項報告原則編製：

- (i) 重要性：報告內容以我們與持份者溝通的結果為指引；
- (ii) 量化：環境、社會及管治表現以量化數據報告；
- (iii) 一致性：報告方法及計算基準於不同期間的報告相互兼容；及
- (iv) 平衡：本報告內透明披露不偏不倚信息。

ENVIRONMENTAL, SOCIAL AND GOVERNANCE REPORT 環境、社會及管治報告



SFK won Silver Award in the “CEDD Construction Site Safety Award 2020”

新福港於「土木工程拓展署工地安全大獎 2020」中榮獲銀獎



SFK won two awards in the “22th Construction Safety Award Forum and Award Presentation”

新福港於「第二十二屆建造業安全大獎分享會暨頒獎典禮」中榮獲兩個獎項



SFK won two awards in the “27th Considerate Contractors Site Award Scheme”

新福港於「第27屆公德地盤嘉許計劃」中榮獲兩個獎項



ENVIRONMENTAL, SOCIAL AND GOVERNANCE REPORT 環境、社會及管治報告



SFK won nine awards in the “Quality Public Housing Construction and Maintenance Awards 2021”

新福港於「優質公共房屋建造及保養維修大獎2021」中榮獲九個獎項



ENVIRONMENTAL, SOCIAL AND GOVERNANCE REPORT 環境、社會及管治報告



5 years+ Caring Company Logo
連續5年或以上獲頒「商界展關懷」標誌



Partner Employer Award 2021 – Certificate of Appreciation (Enterprise)
「友商有良」嘉許計劃2021 — 嘉許企業嘉許狀



Good MPF Employee
積金好僱主

QF Star Employer
QF 星級僱主



ENVIRONMENTAL, SOCIAL AND GOVERNANCE REPORT 環境、社會及管治報告



2020 Hong Kong Awards for Environmental Excellence
– Construction Industry – Merit Award
2020 香港環境卓越大獎 — 建造業 — 優異獎



Expansion of Hong Kong International Airport into a Three-Runway System — Environmental Recognition Award Certificate of Recognition for Outstanding Environmental Performance in Q3 2021

擴建香港國際機場成為三跑道系統 — 2021年第三季度傑出環境表現獎認可獎證書



Thanks for assisting with clothing recycling activities and help the needy in society

協助衣物回收活動
幫助社會貧困人士感謝



Participated in "Smoke-Free Care Run" held by The Lok Sin Tong Benevolent Society Kowloon

參與由九龍樂善堂舉辦的「關愛無煙跑」

ENVIRONMENTAL, SOCIAL AND GOVERNANCE REPORT

環境、社會及管治報告



The Volunteer Team of SFK participated in the "Water World in Summer" volunteer activity held by SAHK

新福港義工隊參與耀能協會舉辦的「夏日水世界」義工活動



SFK distributed anti-epidemic masks provided by the Construction Industry Council to site workers

新福港向地盤工人分發建造業議會派發的防疫口罩

SFK provided ICAC seminars to the management and staff from time to time
新福港不時向管理層及員工提供防止貪腐講座



ENVIRONMENTAL, SOCIAL AND GOVERNANCE REPORT

環境、社會及管治報告

1.3 Scope of Reporting

This ESG report discloses the relevant initiatives of the Group and its progress for the reporting period from 1 January 2021 to 31 December 2021. The construction sites are selected based on the following selection criteria:

- Original contract sum is higher than HK\$100 million;
- The contract commenced before 30 June 2021;
- The contract is expected to complete after 30 June 2021.

Based on their significance of contributions to the Group, the head office and the construction sites of the following entities were selected to be included in this report:

- Sun Fook Kong (Civil) Limited
- Sun Fook Kong Construction Limited
- Bestwise Envirotech Limited
- Bestwise — SFK Joint Venture (A joint venture between Bestwise Envirotech Limited and Sun Fook Kong (Civil) Limited)

1.3 報告範疇

本環境、社會及管治報告披露本集團自二零二一年一月一日至二零二一年十二月三十一日止報告期間的相關舉措及其進度。建築工地乃基於以下選擇標準來甄選：

- 原訂合約金額高於一億港元；
- 合約施工日期為二零二一年六月三十日之前；
- 合約預期完工日期為二零二一年六月三十日之後。

根據其對本集團的重要性，總辦事處及以下實體的建築工地獲選載入本報告內：

- 新福港(土木)有限公司
- 新福港營造有限公司
- 百威環保科技有限公司
- 百威 — 新福港聯營(百威環保科技有限公司與新福港(土木)有限公司之聯營公司)

ENVIRONMENTAL, SOCIAL AND GOVERNANCE REPORT

環境、社會及管治報告

Table 1.1

表 1.1

| Entity | Project | Client | Contract Commencement Date | Expected Contract Completion Date Updated as at 31 December 2021 於二零二一年十二月三十一日之預期合約完工日期最新情況 | Original Contract Sum 原訂合約金額 (Million HK\$) (百萬港元) |
|---|--|---|------------------------------|--|---|
| 實體 | 項目 | 客戶 | 合約開始日期 | | |
| Sun Fook Kong (Civil) Limited 新福港(土木)有限公司 | Contract No. CV/2016/09 Civil Engineering and Development Department Maintenance Contract for Piers (2017-2022) 合約編號：CV/2016/09 土木工程拓展署碼頭維修保養合約(2017-2022) | Civil Engineering & Development Department 土木工程拓展署 | 17 March 2017 二零一七年三月十七日 | 16 March 2022 二零二二年三月十六日 | 150 |
| Sun Fook Kong Construction Limited 新福港營造有限公司 | Contract No. 20170225 Construction of Public Rental Housing Development Phases 1 & 2 and Subsidised Sale Flats Development at Diamond Hill Comprehensive Development Area 合約編號：20170225 位於鑽石山綜合發展區公共租住房屋發展第一和第二期及資助出售房屋發展計劃建築工程 | Hong Kong Housing Authority 香港房屋委員會 | 27 March 2018 二零一八年三月二十七日 | 18 March 2023 二零二三年三月十八日 | 3,740 |
| Sun Fook Kong (Civil) Limited 新福港(土木)有限公司 | Contract No. 05/HY/2017 Highways Department Term Contract (Management and Maintenance of Roads in Kowloon East excluding Expressways and High Speed Roads 2018-2024) 合約編號：05/HY/2017 路政署定期合約(九龍東道路(快速公路及高速公路除外)之管理及維修2018-2024) | Highway Department 路政署 | 1 April 2018 二零一八年四月一日 | 31 March 2024 二零二四年三月三十一日 | 483 |
| Sun Fook Kong (Civil) Limited 新福港(土木)有限公司 | Contract No. YL/2017/01 Site Formation and Infrastructure Works for Development at Kam Tin South, Yuen Long - Advance Works 合約編號：YL/2017/01 元朗錦田南發展計劃工地平整和基礎設施工程—前期工程 | Civil Engineering and Development Department 土木工程拓展署 | 25 July 2018 二零一八年七月二十五日 | 21 December 2021 二零二一年十二月二十一日 | 409 |
| Sun Fook Kong Construction Limited 新福港營造有限公司 | Contract No. 20179448 District Term Contract for the Maintenance, Improvement and Vacant Flat Refurbishment for Hong Kong Island & Islands (1) 2018/2021 合約編號：20179448 二零一八年至二零二一年度香港島—保養、改善及空置單位翻新工程的分區定期合約(一) | Hong Kong Housing Authority 香港房屋委員會 | 1 October 2018 二零一八年十月一日 | 30 September 2021 二零二一年九月三十日 | 467 |

ENVIRONMENTAL, SOCIAL AND GOVERNANCE REPORT

環境、社會及管治報告

| Entity | Project | Client | Contract Commencement Date | Expected Contract Completion Date Updated as at 31 December 2021 於二零二一年十二月三十一日之預期合約完工日期最新情況 | Original Contract Sum 原訂合約金額 (Million HK\$) (百萬港元) |
|---|---|--|------------------------------|--|---|
| 實體 | 項目 | 客戶 | 合約開始日期 | | |
| Sun Fook Kong Construction Limited 新福港營造有限公司 | Contract No. 20179439 District Term Contract for the Maintenance, Improvement and Vacant Flat Refurbishment for Properties managed by Property Service Administration Unit/ Wong Tai Sin, Tsing Yi and Tsuen Wan Region (2) 2018/2021 合約編號：20179439 二零一八年至二零二一年度黃大仙、青衣及荃灣(物業管理服務小組)－保養、改善及空置單位翻新工程的分區定期合約(二) | Hong Kong Housing Authority 香港房屋委員會 | 1 October 2018 二零一八年十月一日 | 30 September 2021 二零二一年九月三十日 | 395 |
| Sun Fook Kong Construction Limited 新福港營造有限公司 | Contract No. TC G973 Term Contract for the Design and Construction of Minor Works to Government and Subvented Properties for which the Architectural Services Department is Responsible Contract Area: New Territories and Outlying Island (North) 合約編號：TC G973 為建築署負責的政府設施及資助設施的小型工程進行設計及建造的定期合約 合約區域：新界及離島(北) | Architectural Services Department 建築署 | 3 February 2019 二零一九年二月三日 | 2 August 2022 二零二二年八月二日 | 531 |
| Bestwise-SFK Joint Venture 百威-新福港聯營 | Contract No. DE/2018/17 Enhancement of Deodourisation System at Stonecutters Island Sewage Treatment Works － SFK 49% － Bestwise 51% 合約編號：DE/2018/17 改善昂船洲污水處理廠的除味系統 － 新福港 49% － 百威 51% | Drainage Services Department 渠務署 | 9 July 2019 二零一九年七月九日 | 31 March 2021 二零二一年三月三十一日 | 169 |
| Sun Fook Kong Construction Limited 新福港營造有限公司 | Contract No. 3403 New Integrated Airport Centres – Building and Civil Works 合約編號：3403 新機場中央控制中心 – 建築及土木工程 | Airport Authority Hong Kong 機場管理局 | 12 August 2019 二零一九年八月十二日 | 29 November 2024 二零二四年十一月二十九日 | 441 |

ENVIRONMENTAL, SOCIAL AND GOVERNANCE REPORT

環境、社會及管治報告

| Entity | Project | Client | Contract Commencement Date | Expected Contract Completion Date Updated as at 31 December 2021 於二零二一年十二月三十一日之預期合約完工日期最新情況 | Original Contract Sum |
|---|--|--|---------------------------------|--|------------------------------------|
| 實體 | 項目 | 客戶 | 合約開始日期 | | 原訂合約金額 (Million HK\$) (百萬港元) |
| Bestwise Envirotech Limited 百威環保科技有限公司 | Contract No. 20199003 Water Supply and Fire Services Term Maintenance Contract (KC Region) 2019/2020–2021/2022 for Housing Authority Estates, Areas and Buildings 合約編號：20199003 2019/2020年度至2021/2022年度香港房屋委員會轄下屋邨、地方及樓宇的供水及消防裝置定期保養合約(葵涌區) | Hong Kong Housing Authority 香港房屋委員會 | 1 October 2019 二零一九年十月一日 | 30 September 2022 二零二二年九月三十日 | 100 |
| Bestwise Envirotech Limited 百威環保科技有限公司 | Contract No. DE/2018/04 Shek Wu Hui Effluent Polishing Plant – Main Works Stage 1 – E&M Works for STW 合約編號：DE/2018/04 石湖墟淨水設施 – 主體工程第一階段 – 污水處理設施的機電工程 | Drainage Services Department 渠務署 | 2 December 2019 二零一九年十二月二日 | 14 May 2024 二零二四年五月十四日 | 558 |
| Sun Fook Kong Construction Limited 新福港營造有限公司 | Contract No. 20180557 Construction of Subsidised Sale Flats Development at Ma On Shan Road and Public Housing Development at Hang Tai Road, Ma On Shan Area 86B Phase 1 合約編號：20180557 馬鞍山路資助出售房屋發展計劃及馬鞍山第86B區恆泰路第一期公營房屋發展計劃的建築工程 | Hong Kong Housing Authority 香港房屋委員會 | 24 February 2020 二零二零年二月二十四日 | 29 December 2022 二零二二年十二月二十九日 | 1,911 |
| Sun Fook Kong Construction Limited 新福港營造有限公司 | Contract No. 20200134 Non-Public Housing Facilities at Diamond Hill CDA – Transport Infrastructure Works, Water Feature Park and Landscaped Walk 合約編號：20200134 鑽石山綜合發展區非公營房屋設施 – 運輸基礎設施工程、活水公園和文化園景大道 | Hong Kong Housing Authority 香港房屋委員會 | 1 March 2021 二零二一年三月一日 | 1 January 2025 二零二五年一月一日 | 1,497 |
| Sun Fook Kong Construction Limited 新福港營造有限公司 | Contract No. TC J912 Term Contract for the Alternations, Additions, Maintenance and Repair of Buildings and Lands and Other Properties for which the Architectural Services Department (Property Services Branch) is Responsible Designated Contract Area: Hong Kong Island Western, Southern and Lantau Island 合約編號：TC J912 為建築署(物業事務處)負責的建築物、土地及其他物業進行改建、加建、保養及維修工程的定期合約 合約指定區：港島西、港島南及大嶼山 | Architectural Services Department 建築署 | 1 April 2021 二零二一年四月一日 | 31 March 2025 二零二五年三月三十一日 | 830 |

ENVIRONMENTAL, SOCIAL AND GOVERNANCE REPORT

環境、社會及管治報告

| Entity | Project | Client | Contract Commencement Date | Expected Contract Completion Date Updated as at 31 December 2021 於二零二一年十二月三十一日之預期合約完工日期最新情況 | Original Contract Sum 原訂合約金額 (Million HK\$) (百萬港元) |
|---|--|--|----------------------------|--|---|
| 實體 | 項目 | 客戶 | 合約開始日期 | | |
| Sun Fook Kong Construction Limited 新福港營造有限公司 | Contract No. TC J951 Term Contract for the Alternations, Additions, Maintenance and Repair of Buildings and Repair of Buildings and Lands and Other Properties for which the Architectural Services Department (Property Services Branch) is Responsible Designated Contract Area: Tuen Mun and Yuen Long 合約編號：TC J951 為建築署(物業事務處)負責的建築物、土地及其他物業進行改建、加建、保養及維修工程的定期合約 合約指定區：屯門及元朗 | Architectural Services Department 建築署 | 1 April 2021 二零二一年四月一日 | 31 March 2025 二零二五年三月三十一日 | 784 |

Note: The expected completion date is determined with reference to the actual work schedule together with our estimation based on experience as at 31 December 2021.

附註：於二零二一年十二月三十一日，有關預計完成日期乃參照實際工作時間表及我們根據經驗的估算而釐定。

As indicated in the table above, data and information from 15 projects were included in the preparation of this report. Data collection and analysis were conducted based on relevant guidelines or standards, to exemplify, ISO 14064 for greenhouse gas emissions. All numerical data is presented as absolute figures, and all financial data is reported in Hong Kong dollars unless otherwise specified. Employees of contractors and subcontractors to whom we have no direct responsibility are not generally included as part of our workforce unless otherwise specified.

從上表中顯示，15個項目的數據及資料被編製入本報告中。數據收集及分析乃根據相關指引或標準進行，例如溫室氣體排放的ISO 14064。所有數值數據均以絕對數值呈列，除非另有指明，所有財務數據均以港元呈列。除非另有指明，否則我們不直接負責的承建商及分包商的員工通常不包括在我們的員工隊伍中。

To assist readers to browse through this report and to demonstrate transparency and compliance, a detailed ESG content index following the framework of ESG Reporting Guide was included at the back of this report section.

為方便讀者瀏覽本報告及展示透明度及合規性，本報告最後一節載述了一個遵循環境、社會及管治報告指引框架的詳細環境、社會及管治內容索引。

This ESG report section has been approved by the senior management of the Group. We would like to express our sincere appreciation to all those who contributed to our corporate sustainability performance and to the preparation of this report.

本集團的高級管理層已審批本環境、社會及管治報告。我們謹此向所有對我們的公司可持續性表現及本報告的編製作出貢獻的人士表達由衷感謝。

ENVIRONMENTAL, SOCIAL AND GOVERNANCE REPORT

環境、社會及管治報告

CHAPTER 2 SOCIAL RESPONSIBILITY MANAGEMENT

Along with delivering quality construction works to our clients, SFK remains unwavering in lessening environmental impacts and contributing to the sustainable development of our society. SFK assimilates such a mindset of corporate social responsibility into the decisions-making process at all levels of our business operation, and has established a comprehensive Corporate Social Responsibility Policy to explicate our commitments:

We are committed to:

- considering the impacts on stakeholders, society, economy during the environmental decision-making process;
- fully complying with the laws of the country/region where we operate or where we have signed agreements and respecting relevant international acts;
- dedicating ourselves to maintain the highest business operation standards with fair competition and requesting all staff and business partners to comply with the same;
- following internationally recognised standards, encouraging compatible environment, respecting and maintaining human rights and labour rights;
- taking safety and health as our first priority, and providing a safe and healthy environment to ensure the safety and health of all staff and affected parties (including the public) at all times of work;
- emphasising environmental protection, taking prevention, reduction and control of environmental pollution as a prerequisite of our daily operations;
- reviewing our Corporate Social Responsibility Policy regularly to make continuous improvements, particularly when there are changes to the applicable ordinances and other requirements; and
- informing all employees of our Corporate Social Responsibility Policy, regardless as to whether they are directly employed, contracted or representing us in other means, and allowing the public to access to this Policy.

第二章 社會責任管理

在向客戶交付優質建築工程的同時，新福港在減少對環境影響及促進社會的可持續發展方面始終堅定不移。新福港將這種企業社會責任的理念融入到我們各層面業務營運的決策程序當中，並已制定全面的企業社會責任政策以闡明我們的承諾：

我們致力於：

- 考慮環境決策過程中對持份者、社會及經濟的影響；
- 全面遵守我們經營或我們在簽署協議所在國家／地區的法律，並尊重相關國際法令；
- 投身於維持公平競爭的最高業務營運標準，並要求全體員工和業務夥伴遵守該等標準；
- 遵循國際認可的準則，鼓勵相容的環境，尊重和維護人權與勞動權益；
- 把安全及健康作為我們的第一要務，提供安全健康的環境，以確保全體員工及受影響方（包括公眾），在任何時候的工作安全及健康；
- 重視環保，將預防、減少及控制環境污染作為日常營運的前提；
- 定期檢討我們的企業社會責任政策，以作出持續改善，特別是當適用的條例及其他規定有更改時；及
- 向全體僱員告知我們的企業社會責任政策，而不論彼等是否屬於直聘、合約聘用或以其他方式代表我們，並允許公眾查閱該政策。

ENVIRONMENTAL, SOCIAL AND GOVERNANCE REPORT

環境、社會及管治報告

CHAPTER 3 STAKEHOLDER ENGAGEMENT AND MATERIALITY ANALYSIS

In order to understand what social and environmental issues are valued the most by our stakeholders, stakeholder engagement is a key element of SFK's social responsibility management. We engage our stakeholders in various channels to facilitate our communication with them and the component is subsequently incorporated in our accountability and decision-making process. Opinions are exchanged in our regular meetings with clients and subcontractors regarding environmental, occupational health and safety management, as well as quality management. In addition, feedbacks from our engagement with employees are also taken into consideration in our direction of human resources policies and practices.

With the aim to identify stakeholders' key concerns with reference to the ESG Reporting Guide, SFK conducted an online stakeholder engagement survey in July 2021. Invitations to participate in the survey were sent to clients, suppliers, contractors, service providers, as well as SFK's senior management, management staff and general employees, who were invited to grade the aspects stipulated in the ESG Reporting Guide according to the level of materiality they consider these aspects are to SFK or to the stakeholder groups they are representing.

第三章 持份者的參與及重要性分析

為了解我們持份者最重視怎樣的社會及環境問題，持份者的參與是新福港社會責任管理的關鍵因素。我們設有多個渠道讓持份者參與以促進與彼等之間的溝通，這一部分隨後與我們的問責與決策流程相結合。我們在定期會議上與客戶及分包商交流有關環境、職業健康與安全管理，以及質量管理的意見。此外，在人力資源政策及實踐中，我們已考慮員工的反饋。

新福港於二零二一年七月進行了網上持份者參與度調查，旨在根據環境、社會及管治報告指引確定持份者的關注點。客戶、供應商、承建商、服務供應商以及新福港的高級管理層、管理人員以及一般僱員受邀參與調查，根據其認為對新福港或彼等所代表的持份者群體的重要性程度對環境、社會及管治報告指引內所規定的層面進行評級。

Table 3.1

表 3.1

SFK's Management 新福港的管理

| | | Unimportant 微不足道 | Not So Important 不太重要 | Somewhat Important 頗重要 | Very Important 非常重要 | Extremely Important 關鍵 |
|--|---------------------------|---------------------|--------------------------|---------------------------|--------------------------------|---------------------------|
| | | 1 | 2 | 3 | 4 | 5 |
| SFK's General Staff and External Stakeholders 新福港的一般員工及外部持份者 | Extremely Important 關鍵 | | | | | |
| | Very Important 非常重要 | | | | A1, B3 B5, A2 A4, B8, A3 | B4 B1, B6 B2, B7 |
| | Somewhat Important 頗重要 | | | | | |
| | Not So Important 不太重要 | | | | | |
| | Unimportant 微不足道 | | | | | |

- Legend:
Aspect
- A1 Emissions
 - A2 Use of Resources
 - A3 The Environment and Natural Resources
 - A4 Climate Change
 - B1 Employment
 - B2 Health and Safety
 - B3 Development and Training
 - B4 Labour Standards
 - B5 Supply Chain Management
 - B6 Product Responsibility
 - B7 Anti-corruption
 - B8 Community Investment

- 說明：
層面
- A1 排放物
 - A2 資源使用
 - A3 環境及天然資源
 - A4 氣候變化
 - B1 僱傭
 - B2 健康與安全
 - B3 發展及培訓
 - B4 勞工準則
 - B5 供應鏈管理
 - B6 產品責任
 - B7 反貪腐
 - B8 社區投資

ENVIRONMENTAL, SOCIAL AND GOVERNANCE REPORT

環境、社會及管治報告

The importance of each reporting aspect was determined by compiling the degrees of importance given by all the participants. A materiality matrix was prepared to clearly illustrate the result by placing each aspect with regard to its importance grade (a) to the management of the Group and (b) to the other stakeholders consisting of general staff of the Group and external stakeholders including clients, suppliers and contractors. The aspects located in the top-right quarter of the material matrix were considered by both the management of the Group and the other stakeholders as material and were thus reported in this report.

The Health and Safety (B2 aspect) and the Anti-Corruption (B7 aspect) were the two most significant aspects determined in the stakeholder engagement and materiality assessment. The overall pattern of importance score across ESG aspects were similar to that in last year.

In general, all ESG aspects were considered to be important by both the Group and the external stakeholders. The management approaches and performance were outlined in this report, with emphasis in the aspects that were considered by the stakeholders as more material.

For more information about these material aspects, please refer to “The Stock Exchange ESG Reporting Guide Content Index Table” in the Appendix to this report.

各報告層面的重要性乃通過編製所有參與者的重要程度予以判定。為清楚地說明此結果，我們按各個層面對(a)本集團管理層及(b)其他持份者(包括本集團的一般員工以及客戶、供應商及承建商等外部持份者)的重要性評級制定重要性矩陣。本集團管理層及其他持份者認為位於重要性矩陣右上角的各層面均屬重要層面，故而乃報告於本報告內。

健康與安全(B2層面)及反貪腐(B7層面)為持份者參與及重要性評估中兩大重要決定因素。環境、社會及管治各層面的重要性評分的總體模式與去年相似。

總括而言，本集團及外部持份者均認為，所有環境、社會及管治層面均重要。其管理方法及表現乃概述於本報告內，重點突出持份者認為更加重要的層面。

有關該等重要層面的更多資料，請參閱本報告附錄「聯交所環境、社會及管治報告指引內容索引表」。

ENVIRONMENTAL, SOCIAL AND GOVERNANCE REPORT

環境、社會及管治報告

CHAPTER 4 OVERVIEW OF ESG PERFORMANCE

第四章 環境、社會及管治表現概覽

The following management approaches or initiatives, in line with the direction of social responsibility set forth by the Group, were implemented in 2021.

以下管理方法或方案與本集團設定的社會責任方針一致，已於二零二一年實施。

Table 4.1

表 4.1

| Subject Areas 所涉範疇 | Aspects 層面 | Policy or Legal | |
|---|---|---------------------|--|
| | | Compliance 政策或合規 | Highlights 摘要 |
| Environment 環境 | Emissions 排放物 | ✓ | Project Environmental Policy related to the minimisation of various emissions and discharge, as well as proper waste management 項目環境政策包括盡量減少多種排放物以及適當的廢物管理 |
| | Use of Resources 資源使用 | ✓ | Implementation of ISO 14001 Environmental Management Systems and ISO 50001 Energy Management Systems 實施ISO 14001 環境管理體系及ISO 50001 能源管理體系 |
| | The Environment and Natural Resources 環境及天然資源 | ✓ | Active participation in BEAM Plus projects 積極參與綠建環評項目 Adoption of Sustainable Deposits to facilitate banking system's support to United Nations' Sustainable Development Goals (SDG) 採用可持續存款以促進銀行系統對聯合國可持續發展目標(SDG)的支持 |
| Social – Employment and Labour Practices 社會 – 僱傭及勞工常規 | Employment 僱傭 | ✓ | Provision of a fair and sound work environment, as well as a family-friendly employment policy 提供公平健全的工作環境以及對家庭友善的僱傭政策 |
| | Health and Safety 健康及安全 | ✓ | Implementation of ISO 45001 Occupational Health and Safety Management Systems 實施ISO 45001 職業健康及安全管理體系 Safety and Health Policy Statement with a guaranteed safety budget of not less than 0.25% of the contract sum for each project 安全及健康政策聲明，並保證安全預算不低於每個項目合約金額的0.25% |

ENVIRONMENTAL, SOCIAL AND GOVERNANCE REPORT

環境、社會及管治報告

| Subject Areas 所涉範疇 | Aspects 層面 | Policy or Legal | |
|---|-----------------------------------|---------------------|---|
| | | Compliance 政策或合規 | Highlights 摘要 |
| Social – Operating Practices 社會 – 營運慣例 | Development and Training 發展及培訓 | ✓ | Establishment of a comprehensive staff development programme 設立全面的員工發展計劃 Provision of training and examination allowance, as well as examination leave 提供培訓及考試津貼以及考試假 |
| | Labour Standards 勞工準則 | ✓ | Compliance with the Employment Ordinance (Cap. 57) of Hong Kong 遵守香港法例第57章《僱傭條例》 |
| | Supply Chain Management 供應鏈管理 | ✓ | Performance and compliance assessment of suppliers and sub-contractors 供應商及分包商表現及合規評估 Requirements on suppliers to support environmental-benign initiatives 有關供應商支持良好環境計劃的規定 |
| | Product Responsibility 產品責任 | ✓ | Implementation of ISO 9001 Quality Management Systems 實施ISO 9001 質量管理體系 Establishment of procedures to respect intellectual property rights and privacy 設立尊重知識產權及隱私的程序 Adoption of Building Information Modelling (BIM) technology 採用建築信息模擬(BIM)技術 |
| Social – Community 社會 – 社區 | Anti-corruption 反貪腐 | ✓ | Establishment of Code of Business Conduct 制定商業操守守則 Operation of anonymous whistle-blowing channels 經營匿名舉報渠道 Provision of anti-corruption training 提供反貪腐培訓 |
| | Community Investment 社區投資 | ✓ | Participation in volunteer services and collaboration with not-for-profit organizations 參加義工服務及與非盈利組織合作 |

ENVIRONMENTAL, SOCIAL AND GOVERNANCE REPORT

環境、社會及管治報告

CHAPTER 5 ENVIRONMENT

5.1 Emission Control and Waste Management

SFK operates mainly in the construction industry where environmental impacts always receive a lot of attention. On this ground, integrating environmental considerations into our operation is of paramount importance. Remaining steadfast to cope with all the challenges in protecting the environment, the Group is committed to the following guiding principles to mitigate environmental impacts arising from emission of air pollutants & greenhouse gases; noise emanation; wastewater discharge into water bodies and land; and disposal of non-hazardous and hazardous waste:

5.1.1 Environmental Policy

SFK includes the five guiding principles below in its Environmental Policy:

(1) *Foresighted Management and Resources Planning*

- Ensure that environmental protection is given the highest practicable priority in all aspects of the works when discharging the contractual obligations.
- Provide sufficient resources for the implementation of pollution abatement, waste management and ecological mitigation.

(2) *Rigorous Regulatory Compliance*

- Comply with the relevant environmental legislation and contractual environmental requirements.
- Obtain and renew the necessary environment-related licences, permits and registrations for our works and services.

(3) *Proactive Communication and Education*

- Communicate the environmental policy to all levels of persons involved in the works including our employees and subcontractors.
- Educate and train all persons involved in the works to meet the legal, contractual and other environmental requirements.

第五章 環境

5.1 排放控制及廢物管理

由於新福港主要從事建造業，而建造業對環境的影響一直備受關注。因此，將環境考慮因素融入我們的業務營運當中至關重要。面對環境保護的一切挑戰，本集團堅定不移，致力於遵循下列指引原則以緩解下列各項對環境造成的影響：空氣污染及溫室氣體排放；噪音；向水體及土地的污水排放；及無害與有害廢物處置：

5.1.1 環境政策

新福港的環境政策包括以下五大指引原則：

(1) *前瞻性管理與資源規劃*

- 在工程進行的所有方面及於履行合約義務時，確保優先保護環境。
- 為實施污染消減措施、廢物管理及生態緩解措施提供充足的資源。

(2) *嚴格的監管合規*

- 遵守相關的環境法例及合約的環境要求。
- 申領及續領必要的與環境相關牌照、許可證及註冊，以便進行工程及提供服務。

(3) *積極主動的溝通及教育*

- 將環境政策傳達予工程的各級參與人員，包括僱員及分包商。
- 教育及培訓所有參與工程的人員，以符合法律、合約及其他環境要求。

ENVIRONMENTAL, SOCIAL AND GOVERNANCE REPORT

環境、社會及管治報告

(4) Diligent Enforcement

- Promote and implement environmental management including waste management and greenhouse gas emission control to mitigate environmental impacts.
- Prevent environmental pollution, reduce environmental nuisances and minimise waste especially construction and demolition waste.

(5) Continuous Monitoring and Improvement

- Review the environmental policy and environmental objectives periodically for continuous improvement in response to changes in the management procedures, nature of the works and environmental legislation.

(4) 勤勉執行

- 促進及實施環境管理(包括廢物管理及溫室氣體排放控制)以緩解對環境的影響。
- 防止環境污染、減少環境滋擾及盡量減少廢物，特別是建築及清拆廢物。

(5) 持續監察及改進

- 因應管理程序、工程性質及環境法例的變化，定期檢討環境政策及環境目標，以便不斷改進。

5.1.2 Relevant Environmental Legislation

SFK strictly observed the relevant environmental legislation to ensure the environmental impacts arising from its operation were managed and mitigated in a responsible manner. The relevant pieces of legislation mainly include:

- Air Pollution Control Ordinance (Cap. 311);
- Noise Control Ordinance (Cap. 400);
- Water Pollution Control Ordinance (Cap. 358);
- Waste Disposal Ordinance (Cap. 354);
- Dumping at Sea Ordinance (Cap. 466);
- Environmental Impact Assessment Ordinance (Cap. 499).

In the reporting period, the Group complied with the relevant laws and regulations governing emission of air pollutants & greenhouse gases; noise emanation; wastewater discharge into water bodies and land; and disposal of non-hazardous and hazardous waste in all material aspects.

5.1.3 Air Pollutant Emission

The nitrogen oxides (NO_x), sulphur oxides (SO_x) and particulate matters significantly decreased because SFK reduced the use of vehicles in 2021, including private cars and goods vehicles (Table 5.1).

5.1.2 相關環境法例

新福港嚴格遵守相關環境法律以確保我們能夠負責任地管理及緩解業務對環境的影響。有關法律主要包括：

- 第311章《空氣污染管制條例》；
- 第400章《噪音管制條例》；
- 第358章《水污染管制條例》；
- 第354章《廢物處置條例》；
- 第466章《海上傾倒物料條例》；
- 第499章《環境影響評估條例》。

於報告期內，本集團已於各重大方面遵守管治空氣污染物及溫室氣體排放；噪音；向水體及土地的污水排放；及無害與有害廢物處置等相關法律法規。

5.1.3 空氣污染物排放

氧化氮(NO_x)、氧化硫(SO_x)及粒子大幅減少，原因為新福港在二零二一年減少使用車輛，包括私家車及貨車(表5.1)。

ENVIRONMENTAL, SOCIAL AND GOVERNANCE REPORT

環境、社會及管治報告

Table 5.1 Annual Emission Data from Vehicles

表 5.1 車輛的每年排放數據

| Pollutants | 污染物 | 2021 二零二一年 | | 2020 二零二零年 | |
|------------------------------------|------------------------|-------------------------------|---|-------------------------------|---|
| | | Annual amount (g) 年度數量 (克) | Intensity (g/million HK\$) 密度 (克/百萬港元) | Annual amount (g) 年度數量 (克) | Intensity (g/million HK\$) 密度 (克/百萬港元) |
| Nitrogen oxides (NO _x) | 氧化氮 (NO _x) | 306,996 | 104.21 | 472,585 | 165.51 |
| Sulphur oxides (SO _x) | 氧化硫 (SO _x) | 2,510 | 0.85 | 3,223 | 1.13 |
| Particulate matters | 粒子 | 25,193 | 8.55 | 41,233 | 14.44 |

Notes:

- (1) The calculations were based on the *Reporting Guidance on Environmental KPIs* issued by the Stock Exchange of Hong Kong.
- (2) Intensity = Annual amount (g) / Project turnover payment (million HK\$).

附註：

- (1) 計算乃基於香港聯交所發佈的《環境關鍵績效指標報告指引》。
- (2) 密度 = 年度數量 (克) / 項目營業額付款 (百萬港元)。

5.1.4 Greenhouse Gas Emission

The scope 2 energy indirect emission was lower in 2021 than in 2020 mainly because the emission factors (kgCO₂e/kWh) decreased (Table 5.2). The scope 1 direct emission increased because SFK made more use of powered mechanical equipment for carrying out more construction works. The powered mechanical equipment consumed diesel and emitted CO₂ as scope 1 direct emission.

5.1.4 溫室氣體排放

二零二一年的範圍2能源間接排放低於二零二零年，主要由於排放係數(千克二氧化碳當量/千瓦時)下降(表5.2)。範圍1直接排放增加，乃由於新福港使用更多機動設備進行更多建築工程。機動設備消耗柴油，並排放二氧化碳作為範圍1直接排放。

Table 5.2 Total Greenhouse Gas Emission

表 5.2 溫室氣體排放總量

| Emission scope | 排放範圍 | 2021 二零二一年 | | 2020 二零二零年 | |
|----------------------------------|-----------|--|--|--|--|
| | | Annual amount (tCO ₂ -eq) 年度數量 (二氧化碳當量噸) | Intensity (tCO ₂ -eq/million HK\$) 密度 (二氧化碳當量噸/百萬港元) | Annual amount (tCO ₂ -eq) 年度數量 (二氧化碳當量噸) | Intensity (tCO ₂ -eq/million HK\$) 密度 (二氧化碳當量噸/百萬港元) |
| Scope 1 direct emission | 範圍1直接排放 | 5,074 | 1.72 | 3,847 | 1.35 |
| Scope 2 energy indirect emission | 範圍2能源間接排放 | 1,002 | 0.34 | 1,346 | 0.47 |
| Total | 總計 | 6,076 | 2.06 | 5,194 | 1.82 |

ENVIRONMENTAL, SOCIAL AND GOVERNANCE REPORT

環境、社會及管治報告

Notes:

- (1) The calculations were based on the *Reporting Guidance on Environmental KPIs* issued by the Stock Exchange of Hong Kong, 2006 *IPCC Guidelines for National Greenhouse Gas Inventories*, *IPCC Fifth Assessment Report*, latest grid emission factors published by utilities companies.
- (2) tCO₂-eq denotes unit tonne for comparing the radiative forcing of a greenhouse gas to CO₂.
- (3) Intensity = Annual amount (tCO₂-eq) / Project turnover payment (million HK\$).

5.1.5 Emission Reduction Targets and Mitigation Measures

A 1% reduction in emissions in terms of intensity (per million dollars project turnover payment) compared with the previous year was set as the emission reduction targets for nitrogen oxides, sulphur oxides, particulate matters and greenhouse gases respectively on construction sites. The nitrogen oxides (NO_x), sulphur oxides (SO_x), particulate matters and scope 2 energy indirect emission (electricity) achieved the reduction targets because they decreased by 37.0%, 24.6%, 40.8% and 27.6% respectively. The air quality parameter, the dust level (1-hour TSP), was also monitored under the Environmental Monitoring & Audit Programme to ensure it did not exceed the action and limit levels. On the other hand, at the Group level, SFK took the greenhouse gas emission level in recent years as an emission baseline so that the emission level may be reduced gradually in the long run. SFK implemented the following mitigation measures to achieve the targets for reduction of air pollutant & greenhouse gas emission:

- (1) Keep dusty areas wet by water spraying or cover them with tarpaulin sheets, e.g. exposed areas and haul roads;
- (2) Keep dusty stockpiled material wet by water spraying or cover it with tarpaulin sheets or similar fabric;
- (3) Properly wash vehicles manually or with a vehicle washing facility before leaving the site;
- (4) Keep the public road/area around the site entrance free of earth, mud, debris and dusty material;
- (5) Limit vehicle speed to 8 km/h or below on site;
- (6) Spray water while loading and unloading dusty material;

附註：

- (1) 計算乃基於香港聯交所發佈的《環境關鍵績效指標報告指引》、二零零六年IPCC國家溫室氣體清單指南、IPCC第五次評估報告、公用事業公司所刊發的最新電網排放因子。
- (2) 二氧化碳當量噸指溫室氣體相對於二氧化碳的輻射效應的單位噸數。
- (3) 密度=年度數量(二氧化碳當量噸)/項目營業額付款(百萬港元)。

5.1.5 減排目標及緩解措施

按密度(每百萬港元項目營業額付款)計算, 氧化氮、氧化硫、懸浮粒子及溫室氣體各自於建築工地的排放目標為較去年減少1%。氧化氮(NO_x)、氧化硫(SO_x)、粒子及範圍2能源間接排放(電力)達到減排目標, 分別減少37.0%、24.6%、40.8%及27.6%。空氣質素參數、粉塵水平(1小時總懸浮粒子)亦受環境監察及審核計劃監察, 確保其不會超過行動水平及極限水平。另一方面, 在本集團層面上, 新福港以近年的溫室氣體排放水平作為減排基準線, 長遠可逐步降低排放水平。新福港實施下列緩解措施以達成減少空氣污染物及溫室氣體排放的目標:

- (1) 透過灑水保持多塵區濕潤或蓋上防水布, 例如如多塵區及運輸通路;
- (2) 透過灑水保持堆積材料濕潤或蓋上防水布或類似布料;
- (3) 於駛離工地前用人手或洗車設施妥善清洗車輛;
- (4) 保持工地入口周邊的公路/公共區域無塵土、無污泥、無瓦礫及無易生塵埃的物料;
- (5) 工地內車輛限速每小時8公里或以下;
- (6) 裝卸易生塵埃的物料時灑水;

ENVIRONMENTAL, SOCIAL AND GOVERNANCE REPORT

環境、社會及管治報告

- | | |
|--|--|
| <p>(7) Provide dust enclosures/dust screens for or water the area where the dust-generating activities take place, e.g. demolition, grouting, breaking, drilling, cutting and polishing;</p> | <p>(7) 在進行容易產生塵埃的活動(如拆除、灌漿、打拆、鑽孔、切割及拋光)時,提供集塵罩/防塵網或灑水;</p> |
| <p>(8) Cover the dusty load on the vehicle with mechanical covers or tarpaulin sheets;</p> | <p>(8) 用機械蓋或防水帆布遮蓋車輛上易生塵埃的貨物;</p> |
| <p>(9) Cover entirely every stock of more than 20 bags of cement or dry pulverized fuel ash by impervious sheeting or place them in an area sheltered on the top and the three sides;</p> | <p>(9) 每20袋以上的水泥或乾粉煤灰全部用不透水布覆蓋或放置在頂部和三邊有遮蔽的地方;</p> |
| <p>(10) Prohibit using a compressed air jet for clearing dust from any object;</p> | <p>(10) 禁止使用壓縮空氣噴射器清除任何物體上的灰塵;</p> |
| <p>(11) Use non-road mobile machinery with an approval label/exemption label;</p> | <p>(11) 使用帶有核准標籤/豁免標籤的非道路移動機械;</p> |
| <p>(12) Power off the idling vehicle/powered mechanical equipment (PME);</p> | <p>(12) 關閉空轉車輛/機動設備(PME)的電源;</p> |
| <p>(13) Maintain PME in good condition to prevent dark smoke emission;</p> | <p>(13) 保持機動設備處於良好狀態,防止冒黑煙;</p> |
| <p>(14) Use manual or solar equipment to reduce emissions from vehicles and PME;</p> | <p>(14) 使用手動或太陽能設備減少車輛及機動設備的排放;</p> |
| <p>(15) Use ultra-low-sulphur diesel or B5 diesel as a fuel of PME to reduce SO₂ emission;</p> | <p>(15) 使用超低硫柴油或B5柴油作為機動設備的燃料,亦減少二氧化硫排放;</p> |
| <p>(16) Use FSC-certified timber for temporary works to reduce CO₂ emission;</p> | <p>(16) 臨時工程使用經FSC認證的木材,以減少二氧化碳排放;</p> |
| <p>(17) Use metal as an alternative to hardwood for site hoardings, formworks and scaffoldings to reduce CO₂ emission.</p> | <p>(17) 使用金屬代替硬木作為工地圍板、模板及棚架,以減少二氧化碳排放。</p> |

The Group implemented various best practices in the construction industry to minimise air pollutant emission at source. These practices included utilising ultra-low-sulphur diesel in our non-road mobile machinery and other powered mechanical equipment and ensuring all non-road mobile machinery possessed approval labels or exemption labels. To further sustainable development, B5 diesel was also utilised in applicable cases. Furthermore, regular laboratory tests were also conducted to ensure the fuel used complied with the contractual requirements. These measures led to lower emission of air pollutants and greenhouse gases.

本集團已實施多項良好的建造業內措施,在源頭上減少空氣污染物排放。該等措施包括在非道路移動機械及其他機動設備使用超低硫柴油,並確保所有非道路移動機械具有核准標籤或豁免標籤。為進一步促進可持續發展,我們亦在適用的情況下使用B5柴油。此外,我們亦定期進行實驗室檢測,以確保所用燃料符合合約規定。該等措施降低了空氣污染物及溫室氣體的排放量。

ENVIRONMENTAL, SOCIAL AND GOVERNANCE REPORT

環境、社會及管治報告

Good day-to-day operation practices were also implemented by our site staff, such as minimising fugitive dust emission by covering exposed works areas with tarpaulin sheets, suppressing fugitive dust emitted by moving vehicles and machinery with a sensor-equipped water sprinkler system on the construction sites. These measures minimised fugitive dust on construction sites and in their vicinity.

工地員工亦實施多項良好的日常操作，如以防水帆布覆蓋有泥土暴露的工地，以盡量減少塵土飛揚，並在建築工地上使用已安裝傳感器的灑水系統，以抑制移動車輛及機械所排放的揚塵。該等措施將建築工地及其附近的揚塵降至最低。

5.1.6 Waste Management

Air pollutant emission is only one of the significant environmental aspects. Responsible waste management is another significant environmental aspect. The Group made use of the waste quantities in recent years as a baseline so that the quantity of waste generated may be reduced progressively. Many good practices were therefore put in place to responsibly manage the generation and disposal of waste. With a goal to keep the waste to the lowest feasible level, the Group had clear directives in the Project Environmental Policy to minimize construction and demolition waste. To exemplify, environmentally-friendly construction methods were adopted by project teams to carefully select construction materials. The construction sites also adopted reusable and modular site offices and fences that could be used on different construction sites. These measures led to disposal of less waste, and reuse & recycling of more construction & demolition material.

The amount of non-hazardous waste significantly decreased because a construction site at Diamond Hill disposed of a much smaller amount of excavated soil in 2021 than in 2020 (Table 5.3). The amount of hazardous waste significantly decreased because the construction site at Diamond Hill did not generate spent lubrication oil (waste engine oil) and fewer construction sites generated chemical waste in 2021.

5.1.6 廢物管理

空氣污染物的排放僅是其中一個重大環境因素，負責任的廢物管理為另一個重大環境因素。本集團近年利用廢物數量作為基準線，從而逐步減少所產生的廢物數量。因此，已實施多項良好措施，負責任地管理廢物的產生及處置。為了將廢物盡量減少至最低水平，本集團的工程項目環境政策明確制定盡量減少建築及清拆廢物的方針。例如，我們的項目團隊採用環保建築法及審慎挑選建築材料。建築工地亦採用適用於不同建築工地的可重複使用及組裝合成的工地辦公室及圍欄。該等措施減少廢物處置，並增加重用及循環拆建物料。

無害廢物數量大幅減少，原因為鑽石山一個建築地盤在二零二一年處置的挖掘泥土數量遠較二零二零年為少(表5.3)。有害廢物數量大幅減少，原因為鑽石山的建築地盤並無產生廢潤滑油(廢發動機油)，而二零二一年較少建築地盤產生化學廢物。

Table 5.3 Total Waste Produced

表 5.3 廢物總產生量

| Waste Category | 廢物類別 | 2021 二零二一年 | | 2020 二零二零年 | |
|---------------------|------|-----------------------|--------------------------------|-----------------------|--------------------------------|
| | | Annual amount (tonne) | Intensity (tonne/million HK\$) | Annual amount (tonne) | Intensity (tonne/million HK\$) |
| | | 年度數量 (噸) | 密度 (噸/百萬港元) | 年度數量 (噸) | 密度 (噸/百萬港元) |
| Non-hazardous waste | 無害廢物 | 156,308.23 | 53.06 | 632,456.49 | 221.49 |
| Hazardous waste | 有害廢物 | 0.36 | 0.0001 | 2.00 | 0.0007 |

Note:

(1) Intensity = Annual amount (tonne) / Project turnover payment (million HK\$).

附註：

(1) 密度 = 年度數量(噸) / 項目營業額付款(百萬港元)。

ENVIRONMENTAL, SOCIAL AND GOVERNANCE REPORT

環境、社會及管治報告

5.1.7 Waste Reduction Targets and Mitigation Measures

A 1% reduction in waste in terms of intensity (per million dollars project turnover payment) compared with the previous year was set as the waste reduction target for the total of the non-hazardous & hazardous waste on construction sites. The non-hazardous waste and hazardous waste achieved the reduction targets in 2021 because they decreased by 76.0% and 82.5% respectively.

The Group strived to explore opportunities to enable inevitable waste to be subsequently utilised as a resource. Recyclable waste was carefully segregated from general waste, for example, scrap metal and waste paper were collected both in the head office and on construction sites for recycling. The non-recyclable waste was then handled and disposed of in a responsible and lawful manner. Special care was taken when handling chemical waste and other hazardous wastes. These wastes were properly stored in designated areas to minimise chances of spillage, and were collected by licensed chemical waste collectors for disposal and treatment in the licensed treatment facilities.

SFK implemented the following mitigation measures to achieve the target for reduction of hazardous & non-hazardous waste:

Non-hazardous Waste

- (1) Segregate different categories of construction & demolition wastes on site and store them in different containers;
- (2) Reuse excavated soil for backfilling on site and off site;
- (3) Transform excavated rock into aggregates and reuse them on site;
- (4) Reuse and recycle construction & demolition wastes where possible;
- (5) Deliver waste paper and metal waste to recycling companies;
- (6) Replace timber with metal for site hoardings, formworks and scaffoldings;
- (7) Use standard formwork or pre-fabrication as far as practicable in order to minimize waste;

5.1.7 廢物減排目標及緩解措施

按密度(每百萬港元項目營業額付款)計算，建築工地的無害及有害廢物總量的排放目標為較去年減少1%。無害廢物及有害廢物達到二零二一年減排目標，分別減少76.0%及82.5%。

本集團努力尋求機會，使無可避免產生的廢物隨後可利用為有用的資源。我們謹慎地從一般廢物中將可回收廢物分類出來，例如，總辦事處及建築工地收集廢金屬及廢紙以作回收，並負責任地依法處理及處置不可回收廢物。通過採取特別措施，化學廢物及其他有害廢物妥善存放於指定區域，以盡量減少溢出的機會，並由持牌化學廢物收集商收集，於持牌處理設施內進行處置及處理。

新福港實施下列緩解措施以達到減少有害及無害廢物的目標：

無害廢物

- (1) 工地內拆建物料分類存放於不同容器；
- (2) 重用開挖的土壤進行工地內外土地回填；
- (3) 將開挖的岩石轉化為骨料並於工地重用；
- (4) 在可能的情況下重用及回收拆建廢物；
- (5) 將廢紙及金屬廢料交予回收公司；
- (6) 以金屬代替木材用於工地圍板、模板及棚架；
- (7) 在可行的情況下使用標準模板或預製件；

ENVIRONMENTAL, SOCIAL AND GOVERNANCE REPORT

環境、社會及管治報告

Hazardous Waste

- (8) Reuse decontaminated soil for backfilling on site and off site;
- (9) Properly store chemicals and chemical waste in a designated container/bunded storage area to minimise generation of hazardous waste on site;
- (10) Place the generator or other oily powered mechanical equipment in a drip tray to avoid soil contamination on site;
- (11) Use solar-powered products (e.g. solar lights) to avoid spent batteries;
- (12) Employ a licensed chemical waste collector to collect and dispose of chemical waste.

有害廢物

- (8) 已除污的泥土用作工地內外土地回填；
- (9) 將化學品及化學廢物妥善存放於指定容器／保護存放區，以盡量減少在工地產生有害廢物；
- (10) 於發電機或其他有油污的機動設備放置滴水盤，以避免現場的土壤污染；
- (11) 使用太陽能驅動的產品（如太陽能照明），以避免廢電池；
- (12) 僱用持牌化學廢物收集商，以收集及處理化學廢物。

5.2 Effective Use of Resources

In the long run, decoupling business development from resource depletion is crucial for the lasting good of humans. SFK's resources conservation strategy encompasses every aspects of resources consumption, including energy, water and raw materials. The Group operates under the environmental management system and the energy management system that are certified in compliance with the ISO 14001 and ISO 50001 standards respectively.

5.2.1 Effective Use of Energy

The density of electricity consumption was the same in 2021 as in 2020, 880 kWh per million HK\$ project turnover payment (Table 5.4). The liquid fuel consumption increased mainly because SFK made more use of powered mechanical equipment for carrying out more construction works and the powered mechanical equipment consumed diesel.

Table 5.4 Energy Consumption in Different Categories

| Energy Category | 能源類別 | 2021 二零二一年 | | 2020 二零二零年 | |
|--------------------------------------|----------------|--------------------------|-----------------------------------|--------------------------|-----------------------------------|
| | | Annual amount (1000 kWh) | Intensity (1000 kWh/million HK\$) | Annual amount (1000 kWh) | Intensity (1000 kWh/million HK\$) |
| | | 年度數量 (兆瓦時) | 密度 (兆瓦時／百萬港元) | 年度數量 (兆瓦時) | 密度 (兆瓦時／百萬港元) |
| Electricity | 電力 | 2,579.51 | 0.88 | 2,524.86 | 0.88 |
| Liquid fuel (e.g. petrol and diesel) | 液體燃料 (例如汽油及柴油) | 18,999.53 | 6.45 | 14,426.38 | 5.05 |
| Total | 總計 | 21,579.04 | 7.33 | 16,951.24 | 5.93 |

Note:

- (1) Intensity = Annual amount (1000 kWh) / Project turnover payment (million HK\$).

5.2 善用資源

長遠而言，將業務發展與資源耗竭脫鉤對於人類的持久利益至關重要。新福港的資源節約策略涵蓋能源、水及原材料各方面的資源消耗。本集團在環境管理體系及能源管理體系下營運，該體系分別符合ISO 14001和ISO 50001認證標準。

5.2.1 善用能源

二零二一年的耗電密度與二零二零年相同，每百萬港元的項目營業額付款880千瓦時(表5.4)。液體燃料消耗增加，主要由於新福港使用更多機動設備進行更多建築工程，而機動設備消耗柴油。

表 5.4 不同類別能源消耗

附註：

- (1) 密度 = 年度數量 (兆瓦時) / 項目營業額付款 (百萬港元)。

ENVIRONMENTAL, SOCIAL AND GOVERNANCE REPORT

環境、社會及管治報告

5.2.2 Energy Efficiency Targets and Energy Conservation Measures

A 1% reduction in energy consumption in terms of intensity (per million dollars project turnover payment) compared with the previous year was set as the energy efficiency target on construction sites.

The energy consumption in recent years served as an energy efficiency reference for the Group to curb the consumption level below that level. SFK encouraged construction sites to utilise renewable energy equipment. For example, solar water heaters, solar fans and solar barricade warning lights were used on two construction sites. To reduce the consumption of electricity, SFK also installed temporary lightings coupled with timers or motion sensors on the sites of building projects. On the construction sites, the Group also had directives in place to prioritise the use of electrical appliances with Grade 1 energy efficiency labels with an aim to maximise energy efficiency. In the head office, SFK also encouraged energy conservation practices in accordance with the Group's energy guidelines and the practices recommended by the Energy Efficiency Office of the Electrical and Mechanical Services Department.

5.2.3 Effective Use of Water

The water consumption decreased because the sites carried out less bored-piling works in 2021 which need much water (Table 5.5).

Table 5.5 Total Water Consumption

| Parameter | 參數 | 2021 二零二一年 | | 2020 二零二零年 | |
|-------------------|-----|---------------------------------|--|---------------------------------|--|
| | | Annual amount (m ³) | Intensity (m ³ /million HK\$) 密度 (立方米/百萬港元) | Annual amount (m ³) | Intensity (m ³ /million HK\$) 密度 (立方米/百萬港元) |
| Water consumption | 用水量 | 101,399 | 34.42 | 103,371.00 | 36.20 |

Note:

(1) Intensity = Annual amount (m³) / Project turnover payment (million HK\$).

5.2.2 能源效率目標及節能措施

建築工地的能源效率目標訂為能源消耗密度(每百萬港元項目營業額付款)較上一年度減少1%。

近年來的能源消耗量是本集團致力將能源消耗水平控制在有關水平以下的能源效益參考。新福港鼓勵建築工地採用可再生能源設備。例如，兩個建築工地使用太陽能熱水器、太陽能風扇及太陽能路障警示燈光伏板。為減少電能消耗，新福港亦在建築項目工地的臨時照明上安裝定時器或動態感應器。為盡量提高能源效益，本集團於建築工地亦已制定指示以優先使用具有1級能源效益標籤的電器。在總辦事處，新福港亦根據本集團的能源指引及機電工程署能源效益事務處的推薦，鼓勵實施節能措施。

5.2.3 有效用水

耗水量減少，乃由於二零二一年工地進行需要大量用水的鑽孔打樁工程較少(表5.5)。

表5.5總用水量

附註：

(1) 密度=年度數量(立方米)/項目營業額付款(百萬港元)。

ENVIRONMENTAL, SOCIAL AND GOVERNANCE REPORT

環境、社會及管治報告

5.2.4 Water Efficiency Targets and Water Conservation Measures

A 1% reduction in water consumption in terms of intensity (per million dollars project turnover payment) compared with the previous year was set as the water efficiency target on construction sites. The water consumption achieved the reduction target in 2021 because it decreased by 4.9%.

Besides energy conservation, in response to the concern of the availability of freshwater influenced by climate change, SFK also focused on reducing its water footprint. The water consumption in recent years was taken as the water efficiency baseline for SFK to limit consumption level below that level. To exemplify, efficient sprinkler nozzles were utilised in the sprinkler system to minimise water consumption while suppressing fugitive dust emission. The Group also encouraged recollection, reuse and recycling of greywater on construction sites to minimise freshwater consumption. For instance, muddy water generated from bored piling works and vehicle washing activities was reused to wet dusty exposed site areas after being treated through sedimentation and flocculation in the wastewater treatment system.

A sustainable future could not be attained on our own, we also strived to influence our stakeholders to engage in resources conservation practices. When commissioned to conduct plumbing works, we recommended our clients to install water-efficient facilities and appliances registered under the Water Efficiency Labelling Scheme (WELS). Such water-efficient practices were also in line with the requirements stipulated in Building Environmental Assessment Method (BEAM) Plus certification. These measures led to a reduction in water consumption in both the construction phase and the operation phase, and the Group faced no difficulty in sourcing water that was fit for the construction process.

5.3 The Environment and Natural Resources

In a world that increasingly emphasises ESG issues, it is our moral obligation to see beyond the economic aspect and to take a preventive approach to mitigate adverse impacts on the natural environment. SFK's environmental management system and energy management system were reviewed and audited by an external third-party to ensure that our management systems complied with the requirements of international standards and addressed material concerns in our operations that impacted the environment and natural resources.

5.2.4 用水效率目標及節水措施

建築工地的用水效率目標訂為用水密度（每百萬港元項目營業額付款）較上一年度減少1%。耗水量達到二零二一年減少用水目標，減少4.9%。

除節約能源外，為應對氣候變化對淡水供應的關注，新福港亦著重減少其水足跡。新福港以近年的耗水量作為我們的用水效益基線，致力將耗水量控制在有關水平以下。於灑水系統使用節水灑水頭，盡量減少用水，同時抑制粉塵排放。本集團亦管理回收、重用及循環再用建築工地的灰水，盡量降低淡水消耗。例如，打樁工程及清洗車輛產生的泥水通過廢水處理系統的沉澱及絮凝處理，已重複用於粉塵工地範圍灑水用途。

要實現可持續發展的未來，光靠我們自己是不夠的，故我們亦致力於鼓勵持份者節省資源。獲委託進行水管工程時，我們推薦客戶安裝根據水效益標籤計劃(WELS)下註冊的節水設施及裝置，此節水措施亦符合綠建環評認證規定。該等措施降低了施工期及營運期的用水量，本集團在尋找適合施工過程的用水時並無遇到困難。

5.3 環境及天然資源

在這個日益重視環境、社會及管治事宜的世界，公司的道德義務不止關注經濟層面，亦應採取預防措施，減低對自然環境造成不利影響。新福港的環境管理體系及能源管理體系經外部第三方審閱及審核，以確保我們的管理體系符合國際標準的規定，並解決在我們營運中影響環境及天然資源的需關注事項。

ENVIRONMENTAL, SOCIAL AND GOVERNANCE REPORT

環境、社會及管治報告

Our Project Environmental Policy encompasses considerations in pollution abatement, waste management, resources conservation and ecological mitigation. Each project site complied with the requirements stipulated in environment-related permits/licences and manuals, and followed the established environmental management plan. Procedures were stipulated to guide project staff and subcontractors to implement environmental management measures. Additionally, the Group's Energy Policy and Purchase Policy demonstrate the Group's commitment to energy conservation and the support to the implementation of energy efficient technologies. The Group also actively contributed to the sustainable development of Hong Kong's building environment by applying local and international standards to construction sites.

5.4 Climate Change

Global climate change is an important environmental issue of worldwide concern. In order to minimize the impact on global warming, SFK provided resources and implemented measures to protect natural resources and achieve the goal of sustainability.

5.4.1 Impacts of Climate Change

SFK operated primarily in Hong Kong. Among all the phenomena of climate change affecting Hong Kong, rainstorms, floods, heatwaves, high temperature and severe typhoons had adverse impacts on SFK's operation practices.

(1) Rainstorms

Frequent and severe rainstorms, such as black rainstorm signal, had adverse impacts on the execution of works and extended the construction duration.

(2) Floods

Rainstorms and rising sea levels flooded the sites in low-lying areas and affected the execution of works.

(3) Heatwaves

Heatwaves made site workers more liable to suffer from heat strokes. Site workers made more use of electric fans and air conditioners and so consumed more electricity.

(4) Rise in Mean Sea Levels

Global warming heightened the mean sea levels. The global mean sea level will continue to rise at current or accelerated rates. The execution of marine works on pier construction sites were affected as most of the port works were required to be carried out during the low-tide period.

減少污染、廢物管理、節省資源及生態保護是我們的工程項目環境政策的考慮因素。各建築工程工地符合環境相關許可證／執照及手冊所載規定及遵循既定的環境管理計劃，確立程序以指導項目人員及分包商實施環境管理措施。此外，本集團的能源政策及採購政策表明在節能方面的承諾及本集團對施行節能技術的支持。本集團亦在建築工程工地應用本地及國際標準，積極促進香港建築環境的可持續發展。

5.4 氣候變化

全球氣候變化是全世界關注的重要環境問題。為減低全球暖化的影響，新福港提供資源並實施措施以保護自然資源，達到可持續發展的目標。

5.4.1 氣候變化的影響

新福港主要在香港營運業務。在所有影響香港的氣候變化現象中，暴雨、洪水、熱浪、高溫及強颱風對新福港的經營活動造成不利影響。

(1) 暴雨

頻繁而嚴重的暴雨，如黑色暴雨警告信號，會對進行工程造成不利影響，並延長施工時間。

(2) 洪水

暴雨及海平面高度上升淹沒低窪地區的工地，影響工程進行。

(3) 熱浪

熱浪使工地工人更容易中暑。工地工人更頻繁使用電風扇及空調，因而耗用更多電力。

(4) 平均海平面高度上升

全球暖化令平均海平面高度升高。全球平均水平線將繼續以目前或更快速度上升。由於大部分港口工程需要在低潮期進行，碼頭建築工地的海洋工程施工受到影響。

ENVIRONMENTAL, SOCIAL AND GOVERNANCE REPORT

環境、社會及管治報告

(5) Severe Typhoons

The frequency and intensity of severe typhoons are expected to change as a result of climate change and extreme wind speeds are expected to increase.

In response to these changes, SFK continued to refine the operation practices in hot weather, such as providing resting kiosks, mobile cooling fans and other facilities for workers. At the same time, training was also provided for workers to promote their awareness of prevention of heat stroke. Moreover, in order to brace for more frequent extreme weather events, we continued to strengthen our emergency preparedness and various good practices to sufficiently secure materials and temporary structures to prevent losses and incidents.

(5) 強颱風

由於氣候變化，強颱風的頻率和強度預計將發生變化，極端風速預計將增加。

為應對上述變化，新福港繼續改善炎熱天氣的營運工作，如為工人提供休息亭、可移動冷卻風扇及其他設施。於此同時，亦向工人提供培訓以提高他們預防中暑的意識。此外，為應付更頻繁的極端天氣狀況，我們繼續加強應急籌備及強化多項良好措施以充分確保材料及臨時架構物的安全，以防止損失及發生任何事故。

5.4.2 Mitigation Measures for Climate Change Impacts

The core elements of climate-related financial disclosures include governance, strategy, risk management, and metrics & targets.

(1) Governance

In order to minimize climate change, SFK implemented the following measures:

- Improve energy efficiency, e.g., replace fluorescent tubes with LED lights.
- Reduce energy consumption, e.g., switch off air-conditioners, lights, computers, printers and photocopiers when leaving the office.
- Use solar products, e.g., use solar fans, solar water heaters and solar barricade warning lights.
- Use low-carbon construction methods and construction materials, e.g., recycle timber, metal and aggregates from construction wastes; and replace tropical hardwood with metal for site hoardings, formworks & scaffoldings.
- Increase vegetation areas on site, e.g. increase hydroseeding areas and plant more trees.

5.4.2 緩和氣候變化影響的措施

與氣候相關的財務披露的主要元素包括管治、策略、風險管理以及指標及目標。

(1) 管治

為盡量減少氣候變化，新福港已採取以下措施：

- 提高能源效率，例如使用LED照明取代螢光燈。
- 減少能源消耗，例如離開辦公室時關閉空調、電燈、電腦、印表機及影印機。
- 使用太陽能產品，例如使用太陽能風扇、太陽能熱水器及太陽能路障警示燈。
- 使用低碳施工方法及建築材料，例如自建築廢料中回收木材、金屬及骨料；及以金屬代替熱帶硬木用於工地圍板、模板及棚架。
- 增加工地上的植被面積，例如增加噴草面積及種植更多樹木。

ENVIRONMENTAL, SOCIAL AND GOVERNANCE REPORT

環境、社會及管治報告

- Develop innovations for sustainable buildings together with clients and subcontractors, e.g. meet the performance criteria of BEAM Plus for a wide range of sustainability issues.

(2) Strategy

The Environmental Management Plan (EMP) and the Safety Plan (SP) included the mitigation measures for adverse impacts arising from extreme weather events, e.g., rainstorms, floods, heatwaves, rise in mean sea levels and severe typhoons. SFK implemented the EMP and SP, and periodically reviewed them to mitigate the adverse impact of climate change on operation practices.

(3) Risk Management

With reference to the recommendations of the Task Force on Climate-related Financial Disclosures (TCFD), SFK managed the climate-related risks on its businesses in a systematic and proactive approach and mitigated the impacts of climate change.

The Environmental Management Plan and the Safety Plan included some of the risks related to climate change, e.g., rainstorms, floods, heatwaves, high temperature and severe typhoons. SFK managed the risks related to physical climate events by training, regular health examination, distribution of heat stroke related materials and emergency drills, etc. SFK strived to have a deeper understanding of the climate change impacts, integrate them into the overall risk identification, assessment and management, and disclose more information about them in the future ESG Reports.

(4) Metrics and Targets

SFK tried its best to reduce emission of CO₂ and other greenhouse gases during the construction, operation and maintenance. SFK consumed a large amount of natural resources for operations, and so strived to reduce carbon emission and increase waste recycle percentage year by year as the targets. SFK will review the targets periodically for continuous improvement in response to changes in the management procedures, nature of the works, business development and relevant environmental legislation.

- 與客戶及分包商共同開發創新的可持續建築，例如在廣泛可持續發展議題上符合 BEAM Plus 績效標準。

(2) 策略

環境管理計劃(EMP)及安全計劃(SP)包括對極端天氣事件所造成不利影響的緩和措施，例如暴雨、洪水、熱浪、平均海平面高度上升及嚴重颱風。新福港已實施EMP及SP，並定期檢討，以減輕氣候變化對經營活動的不利影響。

(3) 風險管理

參照氣候相關財務披露工作小組(TCFD)的建議，新福港以有系統及積極的方式管理其業務中的氣候相關風險，並減輕氣候變化的影響。

環境管理計劃及安全計劃包括與氣候變化有關的若干風險，如暴雨、洪水、熱浪、高溫及強颱風。新福港透過培訓、定期健康檢查、派發與中暑有關的資料及緊急情況演習等方式，管理與自然氣候事件有關的風險。新福港致力加深對氣候變化影響的了解，並將其納入整體風險識別、評估及管理，並在未來的環境、社會及管治報告中披露更多相關資料。

(4) 指標及目標

在建造、營運及維修過程中，新福港盡量減少二氧化碳及其他溫室氣體排放。新福港在經營業務中消耗大量天然資源，因此致力以減少碳排放及逐年提高廢物回收率作為目標。新福港將因應管理程序、工程性質、業務發展及相關環境法規的變動，定期檢討此等目標以持續改進。

ENVIRONMENTAL, SOCIAL AND GOVERNANCE REPORT

環境、社會及管治報告

CHAPTER 6 PEOPLE

6.1 Employment and Respect for Labour Rights

The Group is devoted to providing a fair and sound working atmosphere to our employees with an aim to improve the cohesiveness of our staff and our long-term competitiveness in the market.

SFK attaches great importance to ethical and fair employment practice and equal opportunities by rigorously complying with the relevant legislations including:

- Employment Ordinance (Cap. 57)
- Employees' Compensation Ordinance (Cap. 282)
- Sex Discrimination Ordinance (Cap. 480)
- Personal Data (Privacy) Ordinance (Cap. 486)
- Disability Discrimination Ordinance (Cap. 487)

It is one of the Group's commitments to build a harmonious workplace in the absence of any form of discrimination in our operations. Throughout the recruitment and promotion process, SFK treats all employees and job applicants equally. Candidates are assessed in regard to their qualifications and work experiences, whereas irrelevant factors such as ethnicity, gender, disability, family status, religion and political stance do not have any influence on the process. The Group wholly respects the religious belief, political stance, race, disability, gender, marital status, age and sexual orientation of our employees as well as job applicants.

The Group is committed to providing our employees with competitive remuneration packages, reasonable working hours and rest periods to build a pleasing environment and to achieve work-life balance. A range of allowances and bonuses, including year-end bonus, overtime allowances, first-aider or emergency attendance allowance are also offered to our employees.

We also extend our care to the family members of our employees by implementing many family-friendly employment practices such as marriage leave, maternity leave, paternity leave and compassionate leave to empower our employees to balance their work and their family affairs. Moreover, to fulfil the needs of breastfeeding employees and their new-born, the Group has also implemented Breastfeeding Friendly Workplace Policy.

第六章 人力

6.1 僱傭及尊重勞動權益

本集團致力於向員工提供公平合理的工作環境，旨在提高員工的凝聚力及我們在市場的長期競爭力。

新福港重視道德及公平僱傭措施以及平等機會，因此嚴格遵守所有相關法律，包括以下方面：

- 第57章《僱傭條例》
- 第282章《僱員補償條例》
- 第480章《性別歧視條例》
- 第486章《個人資料(私隱)條例》
- 第487章《殘疾歧視條例》

在我們所有營運活動中建立無任何形式歧視的和諧工作環境為本集團的承諾之一。於整個招聘及晉升過程中，新福港公平對待所有僱員及應聘人員。本集團對候選人進行資歷及工作經驗方面的評估，而種族、性別、殘障、家庭狀況、宗教及政治立場等不相關的因素將不會對過程造成任何影響。本集團完全尊重我們員工以及應聘人員的宗教信仰、政策立場、種族、殘障、性別、婚姻狀況、年齡及性取向。

為營造愉快的環境及工作與生活的平衡，本集團致力於為員工提供有競爭力的薪酬待遇、合理的工作時間及休息時間。我們亦為僱員提供一系列津貼及花紅，包括年終花紅、加班津貼、急救人員或緊急出勤津貼。

我們還通過實施多項家庭友善僱傭措施，如婚假、產假、待產假及恩恤假，將我們的關懷擴展到員工的家庭成員，使我們的員工能夠平衡工作及家庭事務。本集團亦已履行母乳餵哺友善工作間政策，以滿足進行母乳餵哺的僱員及其新生兒的需求。

ENVIRONMENTAL, SOCIAL AND GOVERNANCE REPORT

環境、社會及管治報告

As in every ethically-sound corporation, forced labour, child labour and illegal workers are prohibited in the Group. The Group has established comprehensive procedures to regularly scrutinise employment practices and eliminate undesirable practices if discovered. Prudent due diligence, such as requiring job applicants to provide personal identity documents for verification of Hong Kong Permanent Resident Status or valid Permit for Employment in Hong Kong, is undertaken by the Group in the recruitment process. Employment contracts which explain and detail the rights and responsibilities of both parties are always duly signed between the Group and the employees. Under no circumstance will we tolerate labour exploitation, forced labour and child labour. No such malpractice was discovered in the reporting period.

In the reporting period, the Group was in compliance with the relevant laws and regulations that have a significant impact on the Group relating to compensation, dismissal, recruitment, promotion, working hours, rest periods, equal opportunity, diversity, anti-discrimination, and other benefits and welfare, as well as prevention of child labour and forced labour in all material respects.

Table 6.1 Total Work Force (Hong Kong) as at the end of the reporting period

| | | Construction 建築 | Housing Services 屋宇服務 | Total 總計 |
|------------------------|-------------|--------------------|--------------------------|-------------|
| Gender | 性別 | | | |
| Male | 男性 | 916 | 294 | 1,210 |
| Female | 女性 | 236 | 125 | 361 |
| Employment Type | 僱傭類型 | | | |
| Full-time | 全職 | 1,122 | 325 | 1,447 |
| Part-time | 兼職 | 30 | 94 | 124 |
| Age Group | 年齡組別 | | | |
| 18–30 | 18–30 | 328 | 2 | 330 |
| 31–45 | 31–45 | 303 | 21 | 324 |
| 46–60 | 46–60 | 459 | 180 | 639 |
| ≥ 61 | ≥ 61 | 62 | 216 | 278 |

本集團重視道德操守，禁止強迫勞動、童工及非法勞工。本集團已建立全面程序，以定期審查僱傭實際情況並糾正不當行為（如有發現）。本集團在整個招聘過程中進行審慎盡職調查，包括要求應聘人員提供個人身份證明文件以核實香港永久性居民身份或有效的香港就業許可證。一直以來，本集團與僱員均正式簽署僱傭合約，闡釋及詳述雙方的權利及責任。我們於任何情況下絕不會容忍勞動剝削、強迫勞動及童工，於報告期內並無發現此類失職行為。

於報告期內，本集團於各重要層面遵守對本集團有重大影響的相關法律法規，涉及薪酬、解僱、招聘、晉升、工作時數、假期、平等機會、多元化、反歧視以及其他待遇及福利以及防止童工或強制勞動。

表 6.1 於報告期末的僱員總數（香港）

ENVIRONMENTAL, SOCIAL AND GOVERNANCE REPORT

環境、社會及管治報告

Table 6.2 Employee (Hong Kong) Monthly Average Turnover Rate

表 6.2 僱員(香港) 月均流失比率

| | | Construction 建築 | | Housing Services 屋宇服務 | |
|------------------|-------------|--------------------|---------------|--------------------------|---------------|
| | | 2021 二零二一年 | 2020 二零二零年 | 2021 二零二一年 | 2020 二零二零年 |
| Gender | 性別 | | | | |
| Male | 男性 | 3.7% | 3.2% | 2.5% | 6.3% |
| Female | 女性 | 2.5% | 2.5% | 8.1% | 5.2% |
| Age Group | 年齡組別 | | | | |
| 18-30 | 18-30 | 1.8% | 1.4% | 0.0% | 45.4% |
| 31-45 | 31-45 | 4.5% | 4.8% | 5.0% | 9.8% |
| 46-60 | 46-60 | 3.6% | 3.2% | 4.0% | 6.1% |
| ≥ 60 | ≥ 60 | 4.4% | 2.4% | 4.4% | 4.7% |

Note: Due to the small total workforce in the 18-30 year-old age group in the housing services sector, the turnover rate of which is more volatile from year to year compared to other categories.

附註：由於屋宇服務界別中18-30歲年齡組別的僱員總數較少，與其他類別的僱員總數相比，其每年的流失比率波動較大。

6.2 Safety and Health

Hong Kong is a fast-paced city, and the construction industry faces higher risks of occupational safety and health than other industries. As a major construction business organization, the Group's occupational safety and health is the top priority of all works, and rigorously complying with all relevant legislations, including:

- Factories and Industrial Undertakings Ordinance (Chapter 59)
- Occupational Safety and Health Ordinance (Chapter 509)

The Group's safety and health policy requires all levels of management and supervision to actively participate in all feasible methods to provide and maintain a safe working environment and monitor the implementation of relevant safety systems as well. In response to our stakeholders' high valuation of safety, we continue to maintain a high standard of safety management systems to respond to their expectations. Not only is our safety and health policy applicable to our employees, it also extends to our subcontractors.

6.2 安全及健康

香港是一個節奏明快的城市，而建築業面對著職業安全健康風險較其他行業更高。本集團作為一間主要建築業機構，職業安全及健康為是所有工程的重中之重，並嚴格遵守所有相關法律，包括：

- 第59章《工廠及工業經營條例》
- 第509章《職業安全及健康條例》

本集團的安全及健康政策要求各級管理及監督部門積極參與採取一切可行的方式，以提供及維持安全的工作環境，並監控執行相關安全制度。因應持份者非常重視安全，我們繼續維持高標準的安全管理系統，以為達到持份者的期望作出回應。我們的安全及健康政策不僅適用於僱員，亦延伸至我們的分包商。

ENVIRONMENTAL, SOCIAL AND GOVERNANCE REPORT

環境、社會及管治報告

The Group relies on the Safety and Environmental Committee and Site Safety and Environmental Committee to oversee and steer the occupational health and safety management in our business operations. Not only do these committees actively engage with our employees, but also cooperate with our subcontractors to actively implement the Group's safety directives and protocols. Regular safety meetings are held between project management, safety officers, subcontractors' representatives and workers' representatives to share the latest information and best practices related to occupational health and safety. Regular safety meetings have also formed a platform for the various interested parties to express their opinions on safety issues.

In addition to comprehensive directives and interactive engagement, regular dissemination and trainings are also the essential components of our safety management systems. We publish quarterly safety bulletins along with occupational health and safety news and events information internally to sustain the momentum of safety awareness. Courses that were frequently provided include safety training in confined spaces operation and safety supervisors courses, etc. In response to the training needs, the Group regularly commissions our Safety Training Centre as well as external training institutions to carry out safety training courses for our workers and employees.

Furthermore, we also established internal safety requirements and targets as below:

- Zero fatal occupational accidents; and
- Less than 0.25 reportable accidents per 100,000 man-hours; or
- Less than 9 reportable accidents per 1,000 workers.

Our continuous effort in improving occupational safety was widely recognised in the community. SFK have won many awards from Development Bureau, Construction Industry Council, Occupational Safety and Health Council and The Hong Kong Housing Authority. Please refer to the details in "Chapter 9 — Awards and Recognition Highlights" in this report.

In the reporting period, the accident rate of the Group was 0.22 reportable accident per 100,000 man-hours. While this number was lower than the accident frequency rate objective set by Development Bureau, we would continue to improve our performance in occupational health and safety.

本集團以安全與環境委員會及地盤安全與環境委員會，監督及帶領我們所營運業務中的職業健康及安全管理。上述委員會不僅積極接洽我們的僱員，亦與我們的分包商合作以積極實施本集團的安全指令及協議。項目管理、安全主任、分包商代表及工人代表參與定期舉行安全會議，分享有關職業健康及安全的最新資訊及最佳實踐方案。定期安全會議亦成為多個利益相關各方對安全問題表達意見的平台。

除全面指令及互動參與外，定期宣傳及培訓亦是我們的安全管理系統的重要一環。我們刊發內部季度安全通訊連同有關職業健康及安全的新聞與活動信息以保持安全意識勢頭。我們經常提供相關課程，包括密閉空間工作的安全培訓及安全督導員課程等。為應付培訓需求，本集團定期委託我們的安全培訓中心及外部培訓機構，為我們的工人及僱員開辦安全培訓課程。

此外，我們亦設立以下內部安全規定及目標：

- 零死亡職業意外；及
- 每100,000工時少於0.25宗須呈報意外；或
- 每1,000名工人少於9宗須呈報意外。

我們在改善職業安全方面的不懈努力在社區中得到廣泛認可。新福港獲得發展局、建築業議會、職業安全健康局及香港房屋委員會的許多獎項。詳情請參閱本報告中「第九章 — 獎項及嘉許摘要」。

於報告期內，本集團的意外率為每100,000工時0.22宗須呈報意外。儘管該數字低於政府發展局制定的意外率目標，但我們仍會繼續改善我們的職業健康及安全表現。

ENVIRONMENTAL, SOCIAL AND GOVERNANCE REPORT

環境、社會及管治報告

In the reporting period, the Group was fined for a total sum of HK\$97,000 in respect of convictions related to 2 incidents in violation of the regulations under the Factories and Industrial Undertaking Ordinance (Cap. 59) on two sites. These two accidents were considered to be independent and isolated incidents.

Save as disclosed above or otherwise in this annual report, the Group has in all material respects complied with all applicable laws and regulations in Hong Kong in relation to providing a safe working environment and protecting employees from occupational hazards.

在報告期間內，本集團兩個地盤就有關各自一宗事故而涉及違反第59章《工廠及工業經營條例》以下的規例而被定罪，共罰款97,000港元。該兩宗事故被認為屬獨立及個別事件。

除上文或本年報中披露者外，本集團於香港在各重要層面均遵守有關安全工作環境及保護僱員免受職業危害的所有適用法律和法規。

Table 6.3 Total Work-related Fatality and Work Injury

| | | 2021 二零二一年 | 2020 二零二零年 | 2019 二零一九年 |
|--|-----------------------|---------------|---------------|---------------|
| Work-related Fatality | 工作相關的身故 | | | |
| Total Number of Fatality | 死亡總數 | 0 | 0 | 1 |
| Rate (Number of Fatality per 1,000 Fulltime-equivalent Construction Workers) | 比率(每1,000名全職建築工人死亡人數) | 0 | 0 | 0.25% |
| Lost Man-Day due to Work Injury | 因工傷所損失工日 | | | |
| Total | 總計 | 2,312 | 2,870 | 8,810 |

Note:

Number of full-time-equivalent construction workers is determined by dividing total man-hours by 10 workhours per day, and then further divided by 294 workdays per annum (workdays are approximated based on a 6-day workweek in 365 calendar days, less 12 days of statutory holidays and 7 days of paid vacation days).

表 6.3 工傷相關的身故及工傷總次數

附註：

全職建築工人數乃通過總工時除以每天10個工時，而後再除以每年294個工作日(工作日按365個曆日一周6天減12天法定假日及7天帶薪假日進行估算)釐定。

ENVIRONMENTAL, SOCIAL AND GOVERNANCE REPORT

環境、社會及管治報告

Exhibit: Enhancement Prevention Measure against COVID-19

In term of wastewater treatment, the WHO added, “So far, there is no evidence that the COVID-19 virus has been transmitted through the sewage treatment system regardless of whether the wastewater is treated or not.” The U.S. Environmental Protection Agency (EPA) stated that sewage treatment plants do deal with viruses and other pathogens, and that this virus is “especially easy to be disinfected.” The Water Environment Federation (WEF) stated that for employees involved in wastewater management operations, specific protection measures for COVID-19 are not recommended. Workers should follow normal practices and prevent contact with wastewater.

Nevertheless, in order to make employees working on the site of the sewage treatment plants healthier, we have added and enhanced preventive measures against COVID-19, and set up the closed automatic disinfection facilities at the access of specific workplace. Its functions and facilities are as follows:

- Automatic Disinfection Facilities and Access Control;
- Provision of metal shelter;
- Provision of enclosed plastic enclosure;
- Provision of disinfection facilities with infrared sensor, its coverage distance is 10m².

The procedures of the disinfection include: step 1 — body temperature check by self-stand thermometer; step 2 — atomizer will turn on automatically when the sensor detects that any person enters the detector area and the disinfection procedure will commence. The atomizer will generate harmless disinfection mist (Hypochlorous acid) and carry out the disinfection procedures which will last for 5 seconds. The system will inform the person promptly until the disinfection procedures are completed; step 3 — the person leaves from disinfection zone.

Hypochlorous acid is found naturally in white blood cells of mammals, including the human body. It is non-toxic and has been used as a safe wound care solution for many years. When dissolved in water, hypochlorous acid water has been found to have strong disinfection properties. Given this and its non-toxicity, it has been identified as a useful cleaning agent and sanitizer. It has been identified by the U.S. Environmental Protection Agency as a disinfectant effective against COVID-19, backed by clinical studies.

展示：加強對 COVID-19 的預防措施

就廢水處理而言，世衛組織補充說：「截至目前為止，並無證據顯示 COVID-19 病毒可透過污水處理系統傳播，而無論廢水是否經過處理」。美國環境保護局(EPA)表示，污水處理廠確實在處理病毒及其他病原體，而該病毒「特別容易被消毒」。水環境聯合會(The Water Environment Federation，(WEF))表示，對於參與廢水管理作業的僱員，不建議採用 COVID-19 的特定保護措施。工人應遵守常規做法，防止接觸廢水。

然而，為確保在污水處理廠現場工作僱員更健康，我們增設並加強對 COVID-19 的預防措施，在特定工作場所的出入通道設置一個封閉式自動消毒設施，其功能及設施如下：

- 自動消毒設施及出入控制；
- 提供金屬遮蔽物；
- 提供封閉式塑料外殼；
- 提供配備紅外線感測器的消毒設施，其覆蓋面積有 10 平方米。

消毒程序：第一步 — 以自立式溫度計測量體溫；第二步 — 當感應器檢測到有人進入檢測區時，霧化器會自動啟動並隨即開始消毒程序。霧化器產生無害的消毒霧(次氯酸)，並執行持續 5 秒的消毒處理。系統會及時通知有關人士，直到處理完成；第三步 — 有關人士離開消毒區。

次氯酸可以於哺乳動物的白血球中找到，其中包括人類。該物質並無毒性，並且多年來都被用作安全的傷口護理解決方案。當溶於水中，次氯酸水被發現具有強大的消毒特性。鑒於有關特質及其並無毒害，次氯酸已被確定為一種有用的清潔劑及消毒劑。次氯酸已獲美國環境保護局確定為對 COVID-19 有效的消毒劑，並獲臨床研究支持。

ENVIRONMENTAL, SOCIAL AND GOVERNANCE REPORT

環境、社會及管治報告

The installation of this closed automatic disinfection facilities by SFK, has promoted the enhancement of disinfection procedure and reduced the opportunities of infection towards workers, their families and the public. Automatic machine and procedure reduce the man-power for operation and the opportunities for human and human contact.

新福港已安裝有關封閉式自動消毒設施，促使加強消毒程序，並減低工人、其家人及公眾受到感染病毒的機會；而自動機器及程序，減少操作的人力以及人與人接觸的機會。

6.3 Education, Training and Career Development

Education is the foundation of development. With an intention to lay down a concrete groundwork for SFK's sustainable development in the construction business, we are committed to supporting the education and training of our staff.

To cultivate the professional knowledge and technical capability of our employees, the Group provides extensive staff development and training, including on-the-job trainings, seminars, workshops, site visits and formal training schemes approved by professional institutes. Devoted to offering adequate support to our staff, SFK offers paid study leave, subsidies for tuition, as well as examination leave to maximise the fruitful result.

Adhering to social distancing measures amid the COVID-19 pandemic, some of the planned training workshops were conducted in the form of webinars instead of physical attendance.

Below is the percentage of employees of the training and the average training hours per employee during the reporting year.

Table 6.4 Full-time Employees Trained

| | | 2021 二零二一年 | 2020 二零二零年 |
|--------------------------|-------------|---------------|---------------|
| Gender | 性別 | | |
| Male | 男性 | 13.9% | 8.8% |
| Female | 女性 | 6.6% | 2.2% |
| Employee Category | 僱員類別 | | |
| Senior Management | 高級管理層 | 75.0% | 6.4% |
| Middle Management | 中級管理層 | 22.9% | 9.2% |
| Junior Level | 初級 | 3.6% | 4.7% |

6.3 教育、培訓及職業發展

教育是發展的基礎。為了讓新福港在建築業務的可持續發展奠定堅實的基礎，我們致力支持員工的教育及培訓。

為培養僱員的專業知識及技術能力，本集團提供廣泛的員工發展及培訓，包括在職培訓、研討會、工作坊、實地考察及專業機構核准的正式培訓計劃。新福港致力為員工提供充分的支持，提供有薪進修假期、學費補貼及考試假期，以最大限度地提高成果。

在COVID-19大流行期間，堅持採取社交距離措施，一些已計劃的培訓工作坊以網路研討會的形式進行，而非親身出席。

以下為報告年度內參與培訓的員工比例及每名員工的平均培訓時數。

表 6.4 全職受訓僱員

ENVIRONMENTAL, SOCIAL AND GOVERNANCE REPORT

環境、社會及管治報告

Table 6.5 Average Training Hours Completed Per Full-time Employee

| | | 2021 二零二一年 | 2020 二零二零年 |
|--------------------------|-------------|---------------|---------------|
| Gender | 性別 | | |
| Male | 男性 | 1.2 | 0.7 |
| Female | 女性 | 0.4 | 0.2 |
| Employee Category | 僱員類別 | | |
| Senior Management | 高級管理層 | 1.9 | 0.6 |
| Middle Management | 中級管理層 | 2.4 | 0.9 |
| Junior Level | 初級 | 0.2 | 0.4 |

表 6.5 每名全職僱員完成受訓的平均時數

CHAPTER 7 OPERATING PRACTICES

7.1 Quality and Compliance Management

It is the Group's commitment to materialise our work at its finest. SFK has established and implemented a recognised quality management system in compliance with ISO 9001 international standard, which assures quality deliverables to our clients by ensuring that:

- The services and works we deliver to our customers meet the specifications and requirements of our customers and the applicable statutory and regulatory requirements;
- The sites under our management and operation follow the policies and procedures defined in the quality management system at all stages with the relevant records produced to substantiate compliance with the requirements;
- We continuously review and seize opportunities to improve our products and services and the effectiveness of the quality management system to enhance customers' satisfaction; and
- The quality management is given the highest practicable priority in discharging our contractual obligations.

The quality and compliance of all project sites are safeguarded by our Project Quality Policy and systematic control process under the Group's quality management system. For each project, a project-specific Quality Assurance Plan shall be prepared, implemented and regularly reviewed for the quality and compliance management. It integrates the company quality management system with the contract requirements of the project. The plan shall (i) define the organization and resources to be employed, (ii) identify the project documents showing the quality and compliance, (iii) set out quality control processes on workmanship, (iv) set out the quality control processes on materials and (v) set out quality control processes on design works.

第七章 營運慣例

7.1 質量與合規管理

本集團的理念是以最好的質素實現我們的工作。根據 ISO 9001 國際標準，新福港已制定及實施質量管理體系，通過確保以下各項的保證向客戶提供可予交付的質量：

- 我們交付予客戶的服務及工程將符合客戶的規格及要求以及適用的法例法規的要求；
- 我們所管理及營運的工地於各階段將遵循質量管理體系所界定的政策及程序，並保持相關記錄以證明符合相關要求；
- 透過持續檢討及把握機會改進產品及服務以及質量管理體系的有效性，加強客戶滿意；及
- 於履行合約責任時，均優先考慮質量管理。

所有項目工地的質量及合規性均由我們的項目質量政策和本集團質量管理體系下的系統控制流程進行保障。就各個項目，應制定、實施並定期檢討針對該項目的品質保證計劃，以進行品質及合規管理。有關計劃結合公司的質量管理體系與項目的合約要求。該計劃(i)確定組織及所使用資源；(ii)識別顯示品質及合規性的項目文件；(iii)規定工藝的品質控制過程；(iv)規定材料的品質控制過程；及(v)規定設計工作的品質控制過程。

ENVIRONMENTAL, SOCIAL AND GOVERNANCE REPORT

環境、社會及管治報告

Inspection and Test Plans (ITP) shall be prepared in accordance with contract specification, to define the sequence and stages at which inspections and tests are to be performed, the acceptance criteria, the certification or records required for the inspection and/or test activities to be carried out during the execution of the Works. The ITP plans are project specific. The works undergo our inspection process to detect non-compliance, and any non-compliance is then subject to rectification and re-inspection till the quality specification is fulfilled. Additionally, we value comments from all our stakeholders so as to further improve the quality of our deliverables and, if applicable, timely and effectively process them in accordance with our complaint handling system to resolve complaints.

The Group has paid full respect to proprietary intellectual property and shall refrain from using any ideas, products and goods without proper authorisation. We have also formulated and established procedures to protect intellectual property rights. All our installed operating systems and softwares are sourced from authorised suppliers or copyright holders to respect the integrity of intellectual property rights. The unauthorized use of or tampering with the Group's computers, programs and data will be regarded as criminal activities and reportable to relevant law enforcement authorities.

We set up our internal administration system in a way that information and data about our clients are always under secure protection. We are also committed to protecting the privacy of our employees, subcontractors and clients in accordance with our code of practice and the relevant regulations, including the Personal Data (Privacy) Ordinance (Cap. 486). All employees are reminded of the need to maintain all information related to the Group on a strictly confidential basis and shall not during or after their employment make unauthorized copies, use, take, remove or disclose to any person or company, confidential information, materials, documents, precedents and/or data in any form which belong to the Group or any client of the Group.

The Group will only collect those personal data that is necessary to fulfil the relevant functions and activities. Where the person from whom personal data is or will be collected, he or she will be informed of the details and the purposes of the collection on or before the data is being collected. He or she will also have the right of access and correction with respect to the data provided.

In the reporting period, the Group was in compliance with the applicable rules and regulations governing health and safety, advertising, labelling and privacy matters relating to works and services provided and methods of redress in all material respects.

查驗及測試計劃(ITP)應根據合約規範編寫，以確定執行查驗及測試的順序及階段、驗收標準，以及在工程執行期間進行查驗及／或測試活動所需的證書或記錄。ITP計劃乃針對各個項目進行。我們對工程進行檢測程序以發現不合規之處，然後對任何不合規之處加以糾正及重新檢測，直至質量規格達標。此外，我們重視我們所有持份者的意見，以進一步提高我們交付成果的質量，並(如適用)根據我們的投訴處理系統及時有效地處理持份者的意見以解決投訴。

本集團尊重知識產權，並致力避免在未取得正當授權下使用任何意念、產品及商品。我們亦制定及建立了程序以保障知識產權。我們所有已安裝的操作系統及軟件均源自經授權供應商或版權持有人，以尊重知識產權的完整性。未經授權使用或干擾本集團的電腦、程式及數據，將被視為刑事罪行，並須向相關執法機構報案處理。

我們設立內部管理系統，確保我們客戶的資料及數據始終處於安全保護之下。我們亦致力根據行為守則及有關法例(包括第486章《個人資料(私隱)條例》)保障僱員、分包商及客戶的私隱。我們提醒全體員工需根據嚴格保密準則維護與本集團有關的所有資料，在工作期間或之後不得擅自複製、使用、取得、移除或向任何個人或公司披露屬於本集團或本集團任何客戶的任何形式的保密資料、材料、文檔、先例及／或數據。

本集團僅收集履行相關職能及活動所需的個人資料。凡向或將向其收集個人資料的人，他或她會在收集資料之時或之前，獲告知收集資料的詳情及目的。彼將有權取用及修正所提供資料。

於報告期內，本集團在所有要項上均遵守了適用的規則和條例，這些規則和條例涉及與所提供的工程和服務有關的健康和安全、廣告、標籤和私隱事宜以提供補救方法。

ENVIRONMENTAL, SOCIAL AND GOVERNANCE REPORT

環境、社會及管治報告

Table 7.1 Non-compliance and Complaints

| Total completed works subject to recalls for safety and health reasons | 因安全及健康原因被召回已竣工的工程總數 |
|---|-----------------------|
| Number of complaints received at the corporate level relating to works and services | 在總公司層面接獲與工程及服務相關的投訴次數 |

表 7.1 違規事項及投訴

| | 2021 二零二一年 | 2020 二零二零年 |
|--|---------------|---------------|
| | 0 | 0 |
| | 0 | 0 |

7.2 Supply Chain Management

Only by joining hands with a team of partners can we attain our sustainability pledges. It is crucial for us to maintain active communication and engagement with our suppliers and subcontractors so as to effectively manage environmental and social risks along the supply chain. The typical environmental and social issues associated with our operations include environmental pollution, hazards to occupational health and safety, impacts on communities and compliance with the environmental-related and social-related laws and regulations.

The Group implements comprehensive review and monitoring procedures to ensure our supply chain is suitable and capable for our works and able to pursue our policies on environmental and social management. SFK maintains a list of qualified suppliers and subcontractors based on factors including requirements under the main contracts with our client, previous collaboration experience and our evaluation of their performance. Addition of new suppliers or subcontractors has to go through our internal approval process in which the financial stability, adequacy of resources, past performance and ability to meet requirements on schedule, quality, environmental, safety are assessed.

Our suppliers and subcontractors range from sole proprietorships with several employees to sizeable companies registered under the List of Approved Contractors for Public Works and/or the Specialist List of the Development Bureau, and many of which have collaborated with us for over ten years. With mutual trust, we can comprehensively evaluate our subcontractors and ensure the consistent quality of our works. Every year, we assess the performance in terms of quality, safety, environment, financial stability and resource availability of all active suppliers and subcontractors.

Along with compliance assessment and performance review, we also hold trainings to suppliers and subcontractors to refresh and update their knowledge of the applicable legal and regulatory requirements as well as the specific project requirements.

7.2 供應鏈管理

只有與合作夥伴團隊攜手合作，我們才能實現可持續發展的承諾。為有效管理與供應鏈相伴的環境及社會風險，主動與供應商及分包商保持溝通及接觸對我們而言至關重要。與我們業務相關的典型環境及社會議題包括環境污染、對職業健康及安全的危害、對社區的影響，以及遵守與環境及社會相關的法律及法規。

本集團實施全面審核及監控程序，以確保我們的供應鏈適合及能勝任我們的工作，並可遵循我們的環境及社會管理政策。新福港基於多項因素甄選合資格供應商及分包商，包括與客戶之合約內的要求、過往的合作經驗以及對其表現之評價。新供應商及分包商的加入須通過我們的內部審批程序，當中將根據規定評估其財務穩定性、可取用資源、過往表現及按時達成要求的能力包括質素、環境及安全方面。

我們供應商及分包商的規模從擁有數名僱員的獨資公司到發展局認可註冊的大型公司，認可註冊包括認可公共工程承建商名冊及專門承建商名冊。當中多個分包商與我們已合作超過十年。憑藉多年相互信任的關係，我們可全面地評估分包商及確保我們的工程品質始終如一。我們每年均會評估所有活躍供應商及分包商在質量、安全、環境、財務穩定性及資源可用性方面的表現。

除合規性評估及表現審核外，我們還向供應商及分包商進行培訓，以重溫及更新彼等對適用法規及監管規定以及特定項目要求的了解。

ENVIRONMENTAL, SOCIAL AND GOVERNANCE REPORT

環境、社會及管治報告

The Site Safety and Environmental Committee of each project oversees and steers the management of safety and environmental risks of the project including the subcontractors. These committees actively engage with our subcontractors to effectively implement the Group's directives to properly manage the risks. Whenever applicable, safety officers and environmental officers will be appointed in project sites to assess and monitor subcontractor's safety and environmental risks onsite and to ensure these risks are properly managed and reduced to an acceptable level.

As part of our daily operations, we collect and review information of our suppliers regarding their compliance and performance to ensure their consistent attainments of the Group's relevant standards. The Group is committed to reducing the environmental footprint of our supply chain. We encourage and support sourcing from local, responsible, and ethical suppliers. Priority is given to suppliers who value and act according to the principles of sustainable development.

We proactively procure environmental-benign products for our construction projects. Standardized precast products were adopted to reduce wastage. Recycling and reuse of moulds for the precast modules at the prefabrication yard can also lead to reduction of cost and material wastage. To avoid consumption and disposal of conventional timber and bamboo material, we also purchase durable steel mould and steel scaffold which are reusable in our construction works. Some of our construction plant also use B5 biodiesel, which complies with EN 14078:2003. Other green products such as solar water heaters, solar lamps, LED lights, T5 fluorescent tubes and motion sensors for lighting control were also purchased for deployment on project sites. Our active procurement of environmental-friendly products catalyses our supply chain to advance into a progressively environmental-benign one.

各項目的工地安全與環境委員會監督及帶領各個項目，包括我們分包商的安全與環境風險管理。上述委員會積極地與我們的分包商協作以有效實施本集團的指令，妥善管理風險。倘適用，安全主任及環保主任於項目工地獲委任以進行實地評估及監督分包商的安全及環境風險，並確保這些風險得到妥善管理並降低至可接受的水平。

作為日常運作的一部分，我們收集並審閱供應商有關合規性及表現的資料，以確保其始終如一實現本集團相關標準。本集團致力減少供應鏈的環境足跡。我們鼓勵並支持本地採購、負責任及符合道德的供應商。重視並實踐可持續發展原則的供應商會獲優先考慮。

我們積極為我們的建築項目採購有利環保的產品。我們於預製組件工場回收及重用預製構件的模具，以減低成本及減少廢棄原材料。我們亦購買耐用的鋼製模具及鋼製棚架，可重複用於我們的建築工程，以避免傳統木材及竹材的消耗及處置。部分建築廠房亦使用符合 EN 14078:2003 的 B5 生物柴油。我們亦購買太陽能熱水器、太陽能燈、LED 燈、T5 熒光燈管及燈光控制動態感應器等其他環保產品，以供項目工地使用。我們積極採購環保產品，促進我們的供應鏈逐步發展成為支持良好環境的供應鏈。

Table 7.2 Number of suppliers as at the end of the reporting period

| Region | 地區 | Number 數目 |
|-------------------------------|--------|--------------|
| Hong Kong | 香港 | 423 |
| Southeast Asia and South Asia | 東南亞及南亞 | 2 |

表 7.2 於報告期末的供應商數目

Table 7.3 Number of sub-contractors as at the end of the reporting period

| Region | 地區 | Number 數目 |
|-----------|----|--------------|
| Hong Kong | 香港 | 352 |

表 7.3 於報告期末的分包商數目

ENVIRONMENTAL, SOCIAL AND GOVERNANCE REPORT

環境、社會及管治報告

7.3 Moral Integrity and Anti-corruption

Morality is the keystone of all long-lasting business. The Group attaches great importance to moral integrity and anti-corruption by unwaveringly adhering to relevant laws and regulations such as Prevention of Bribery Ordinance (Cap. 201). SFK is committed to upholding the highest ethical standard of business conduct.

SFK's internal Code of Business Conduct related to anti-bribery and unethical and illegal behaviours governs all our employees. Bribery, extortion, fraud and money laundering are not tolerated in SFK. The Code is communicated to our directors and employees and supplemented with an ICAC anti-corruption video training prepared by the Hong Kong Independent Commission Against Corruption, ("ICAC") to ensure their understanding of and compliance with all the requirements. We also require our employees to declare any conflict of interest at least annually. During the festive seasons, we also issue notices to our subcontractors and suppliers to remind them of SFK's anti-corruption policy.

Moreover, we also regularly invite speakers from ICAC to conduct anti-corruption training to give seminars to our directors, management and our staff on the comprehensive and effective approach to anti-corruption. In the reporting period, we invited ICAC to deliver a total of four seminars tailored for construction industry. Over 75 of our members (including our Directors) participated in the seminars to refresh themselves with the latest anti-corruption information.

SFK has established effective procedures and confidential whistleblowing channels to guarantee thorough investigation of all allegations of corruption and ethical impropriety. All complaints received by the Managing Director via confidential fax or letter are promptly processed and investigated. Any employee in violation of our company policies or applicable laws and regulations will be reported to the ICAC and wherever appropriate, shall be subject to disciplinary action.

In the reporting period, the Group was in compliance with the applicable rules and regulations relating to bribery, extortion, fraud and money laundering in all material respects. No concluded legal case concerned with corrupt practices was brought against SFK or any of our employees in the reporting period.

7.3 道德誠信與反貪腐

所有長期的業務均以道德為基石。本集團高度重視道德誠信及反貪腐，一直嚴格遵守相關的法律法規(如第201章《防止賄賂條例》)。新福港致力恪守業務行為的最高道德標準。

新福港通過有關反賄賂、不道德及非法行為的內部商業操守守則，管治我們全體僱員。新福港不容忍任何賄賂、勒索、欺詐及洗黑錢等行為。該守則已傳達予我們的董事及僱員，並輔以香港廉政公署(「廉政公署」)製作的廉政公署反貪腐視頻培訓，以確保彼等了解及遵守所有規定。我們亦要求僱員每年至少申報一次任何利益衝突。每逢節日來臨，我們亦向分包商及供應商發出通知，提醒彼等新福港的反貪腐政策。

此外，我們亦定期邀請廉政公署的講者進行反貪腐培訓，向董事、管理層及員工提供有關全面及有效反貪腐的研討會。於報告期間，我們邀請廉政公署為建造業提供合共四個專門的研討會。我們有超過75名成員(包括董事)參與研討會，以使彼等學習有關反貪腐的最新資訊。

新福港已設立有效的程序及機密的舉報渠道，以確保對所有貪腐及不道德行為指稱進行徹底調查。所有投訴會透過保密傳真或函件寄發至董事總經理，並立即處理及調查。任何違反公司政策或適用法律法規的員工均會呈報予廉政公署，並會執行適當的紀律處分。

於報告期內，本集團於各重要層面均遵守有關賄賂、勒索、欺詐及洗黑錢的適用規則及法規。於報告期內，新福港或我們的僱員均未受到涉及貪腐行為的已結案法律指控。

ENVIRONMENTAL, SOCIAL AND GOVERNANCE REPORT

環境、社會及管治報告

Table 7.4 Total Number of Corrupt Practices

表 7.4 貪腐行為總數

| | | 2021 二零二一年 | 2020 二零二零年 |
|---|-------------------------------|---------------|---------------|
| Number of concluded legal cases regarding corrupt practices brought against the issuer or its employees during the reporting period | 於報告期內對發行人或其僱員提出並已審結的貪腐訴訟案件的數目 | 0 | 0 |

CHAPTER 8 COMMUNITY

第八章 社區

8.1 Community Participation

8.1 社區參與

SFK believes that true charity is the desire to be useful to others with no thought of recompense. In order to express our support to community, we offer sponsorships and donations to various not-for-profit organisations, and also form collaboration with social welfare organisations, charity groups and community organisations to organise our staff to take part in voluntary and charity activities.

新福港認為真正的慈善是幫助他人而不求回報。為了表達對社區的支持，我們除了向多個非牟利組織提供贊助及捐贈，亦與社會福利組織、慈善團體以及社區組織成為夥伴關係，以組織我們的員工參與義務工作及慈善活動。

Through various channels including e-mails, company website and annual report, the effectiveness of our community activities and feedbacks from the community groups are evaluated by the Group's administration department and volunteer team organising committee. Based on these feedbacks, the Group's sustainability objectives are regularly reviewed.

透過電子郵件、公司網站及年報等多種渠道，本集團的行政部門及義工隊籌委會評估我們社區活動的效用及社區團體所作的反饋。基於該等反饋，我們定期檢討本集團的可持續發展目標。

Community participation brings all-round benefits to SFK. Externally, the community participation fosters a tighter relationship with various community organisations. Internally, it also gathers together our staff members from different departments and different project sites, boosting our team spirit to contribute to the well-being of the Group and the society.

社區參與為新福港帶來各種裨益。對外，社區參與促進與多個社區組織之間更為緊密的關係；對內，社區參與也團結來自不同部門及不同項目工地的員工，從而增強我們的團隊精神，為本集團及社會福祉作出貢獻。

8.2 Focus Areas of Contribution

8.2 貢獻關注範圍

8.2.1 Health

8.2.1 健康

Health is the foundation for each and every success that COVID-19 pandemic reminded us. The Group strives to promote healthy lifestyles and shows our support to those in need.

COVID-19疫情提醒我們，健康是每一次成功的基礎。本集團致力促進健康生活方式，並向有需要人士表達我們的關懷。

In response to the initiative of Construction Industry Council during the local outbreak of COVID-19, the Group offered near 7,300 boxes of mask for more than 2,400 frontline construction workers.

為響應建造業議會於本地爆發 COVID-19 期間的倡議，本集團為 2,400 多名前線建築工人提供近 7,300 箱口罩。

ENVIRONMENTAL, SOCIAL AND GOVERNANCE REPORT

環境、社會及管治報告

The Group also participated in the “Smoke-free Run” in April 2021. SFK staff members joined the virtual running event hold by The Lok Sin Tong Benevolent Society Kowloon to promote public awareness of the hazards of smoking and promote smoke-free culture in Hong Kong.

8.2.2 Voluntary Services

The Group encourages involvement in voluntary services as one of the many ways to contribute to community. SFK volunteer team serves our communities through selfless dedication to a wide variety of people in need, such as elderly, children, as well as people with disability. So as to extend our reach to those in need, we collaborate with various social organisations, welfare organisations and charity groups to organise events and activities for maximum benefits and impacts.

Among all our voluntary services in the reporting period, we collaborated with SAHK to co-organize a volunteer activity, “Water World in Summer” in July 2021. Our volunteers spent a wonderful weekend morning with 2 groups of children with special needs between the ages of 5 and 11 at Parent’s Resource Centre of SAHK in Shek Wai Kok. Through the activity, volunteers can understand more about the children’s need and raise the corresponding awareness in our society.

On top of serving children, our care also extended to social grassroots. In September 2021, we partnered with Hephzibah Serving Centre to carry out a meaningful event in the Mid-Autumn Festival to share the festival heart-warming feeling to the audience. Our partner Hephzibah Serving Centre sponsored 350 gift packs including mooncakes donated by Ginko House to our frontline workers. With joy and harmony, the event promoted the well-being of the social grassroots and served as recurring reminder of our traditional virtues.

The Group also participated in the “Care For Your Heart” Charity Walk 2021 in December 2021. 80 SFK staff members joined the event and raised funding for “Care For Your Heart” to promote public awareness of heart health and to contribute to the rehabilitation of heart disease patients.

SFK spares no expense in fostering the culture of volunteering. In the reporting period, the Group contributed over HK\$15,000 of sponsorship or in-kind sponsorship to voluntary services. At the same time, our volunteer team devoted more than 180 man-hours to those in need. Not only does the voluntary works contribute to the communities, it also helps our employees discover and explore their potential and capability.

本集團亦於二零二一年四月參與「無煙跑」。新福港員工參與九龍樂善堂舉辦的虛擬賽跑活動，以提高公眾對吸煙危害的意識，並在香港推廣無煙文化。

8.2.2 義工服務

本集團鼓勵參與義工服務，作為貢獻社區的眾多方式之一。新福港義工隊無私奉獻服務我們社區各界有需要人士，例如長者、兒童及殘疾人士。為接觸更多有需要人士，我們與各種社會機構、福利機構及慈善團體合作舉辦活動，以獲得最大的裨益及影響。

報告期內，在我們所有義工服務中，我們與香港耀能協會合作，於二零二一年七月合辦「夏日水世界」義工活動。我們的義工與兩組五至十一歲有特殊需要的兒童在石圍角香港耀能協會家長資源中心度過一個美好的周末早晨。義工可通過活動更多了解兒童的需要，從而提高我們社會的相應意識。

除服務兒童外，我們的關懷亦延伸至社會草根階層。於二零二一年九月，我們與喜悅服侍中心合作，於中秋節開展一場別具意義的活動，向觀眾分享節日的窩心感受。我們的合作夥伴喜悅服侍中心贊助350個禮物包，包括銀杏館向我們前線員工捐贈的月餅。該活動在歡樂和諧中促進社會草根階層的福祉，不斷提醒我們具備的傳統美德。

本集團亦於二零二一年十二月參與「關心您的心」慈善步行2021。80名新福港員工參與活動並為「關心您的心」籌款，以提高公眾對心臟健康的意識，並為心臟病患者復康作出貢獻。

新福港不遺餘力培養義工文化。報告期內，本集團就義工服務提供贊助或實物贊助逾15,000港元。與此同時，我們的義工隊為有需要人士付出逾180個工時。志願工作不但貢獻社區，而且有助我們的員工發現並探索彼等的潛能及能力。

ENVIRONMENTAL, SOCIAL AND GOVERNANCE REPORT

環境、社會及管治報告

CHAPTER 9 AWARDS AND RECOGNITION HIGHLIGHTS

第九章 獎項及嘉許摘要

Table 9.1

表 9.1

| Name of Awards or Achievement 獎項或成就名稱 | Issuing Organisation 頒發機構 | Award Receiving Date 得獎日期 | Award Receiving Organisation 得獎機構 |
|--|--|------------------------------|---|
| 5 years+ Caring Company Logo 連續5年或以上獲頒商界展關懷標誌 | The Hong Kong Council of Social Service 香港社會服務聯會 | March 2021 二零二一年三月 | Sun Fook Kong Holdings Limited 新福港控股有限公司 |
| QF Star Employer QF 星級僱主 | Education Bureau 教育局 | March 2021 二零二一年三月 | Sun Fook Kong Housing Services Limited 新福港屋宇服務有限公司 |
| Wastewi\$e Certificate – Basic Level Project: CEDD Maintenance of Contract for Pier (2017–2022) 減廢證書 – 「基礎級別」 項目：土木工程拓展署碼頭維修保養合約 (二零一七年至二零二二年) | Environmental Campaign Committee 環境運動委員會 | June 2021 二零二一年六月 | Sun Fook Kong (Civil) Limited 新福港(土木)有限公司 |
| 27th Considerate Contractors Site Award Scheme – Considerate Contractors Site Awards – Public Works – RMAA Works – Merit Award 第27屆公德地盤嘉許計劃 – 公德地盤獎 – 工務工程-維修、保養、改建及加建工程 – 優異獎 | Development Bureau and Construction Industry Council 發展局、建造業議會 | August 2021 二零二一年八月 | Sun Fook Kong (Civil) Limited 新福港(土木)有限公司 |
| 27th Considerate Contractors Site Award Scheme – Outstanding Environmental Management and Performance Awards 第27屆公德地盤嘉許計劃 – 傑出環境管理獎 | Development Bureau and Construction Industry Council 發展局、建造業議會 | August 2021 二零二一年八月 | Sun Fook Kong (Civil) Limited 新福港(土木)有限公司 |
| Good MPF Employer 積金好僱主 | Mandatory Provident Fund Schemes Authority 強制性公積金計劃管理局 | September 2021 二零二一年九月 | SFK Construction Holdings Limited 新福港建設集團有限公司 |
| Partner Employer Award 2021 – Certificate of Appreciation (Enterprise) 「友商友良」嘉許計劃2021 – 嘉許企業嘉許狀 | The Hong Kong General Chamber of Small and Medium Business 香港中小型企业總商會 | November 2021 二零二一年十一月 | SFK Construction Holdings Limited 新福港建設集團有限公司 |
| Expansion of Hong Kong International Airport into a Three-Runway System – Environmental Recognition Award Certificate of Recognition for Outstanding Environmental Performance in Q3 2021 擴建香港國際機場成為三跑道系統 – 2021年第三季度傑出環境表現獎認可獎證書 | Hong Kong International Airport 香港國際機場 | November 2021 二零二一年十一月 | Sun Fook Kong Construction Limited 新福港營造有限公司 |

ENVIRONMENTAL, SOCIAL AND GOVERNANCE REPORT

環境、社會及管治報告

| Name of Awards or Achievement 獎項或成就名稱 | Issuing Organisation 頒發機構 | Award Receiving Date 得獎日期 | Award Receiving Organisation 得獎機構 |
|--|---|------------------------------|---|
| CEDD Construction Site Safety Award 2020 – Silver Award 土木工程拓展署工地安全大獎2020 – 銀獎 | Civil Engineering and Development Department 土木工程拓展署 | November 2021 二零二一年十一月 | Sun Fook Kong (Civil) Limited 新福港(土木)有限公司 |
| 22th Construction Safety Forum and Award Presentation – Best Refurbishment and Maintenance Contractor in Occupational Safety and Health – Merit Award 第二十二屆建造業安全分享會暨頒獎典禮 – 最佳職安健維修及保養承建商 – 優異獎 | Occupational Safety and Health Council 職業安全健康局 | November 2021 二零二一年十一月 | Sun Fook Kong (Civil) Limited 新福港(土木)有限公司 |
| 22th Construction Safety Forum and Award Presentation – Best Safety Enhancement Programme for Lifting Operation – Bronze Award 第二十二屆建造業安全分享會暨頒獎典禮 – 最佳吊運工作安全改善計劃 – 銅獎 | Occupational Safety and Health Council 職業安全健康局 | November 2021 二零二一年十一月 | Sun Fook Kong Construction Limited 新福港營造有限公司 |
| Quality Public Housing Construction and Maintenance Awards 2021 – Water Supply & Fire Services Installation – Outstanding Contractor (Maintenance & Improvement Project) 優質公共房屋建造及保養維修大獎2021 – 供水系統及消防裝備保養 – 保養維修及改善項目傑出承建商 | The Hong Kong Housing Authority 香港房屋委員會 | November 2021 二零二一年十一月 | Bestwise Envirotech Limited 百威環保科技有限公司 |
| Quality Public Housing Construction and Maintenance Awards 2021 – Outstanding Worker (District Term Contract) – Concrete Repairer (Spalling Concrete) 優質公共房屋建造及保養維修大獎2021 – 混凝土修補工(混凝土剝落) – 傑出工友(分區定期合約) | The Hong Kong Housing Authority 香港房屋委員會 | November 2021 二零二一年十一月 | Sun Fook Kong Construction Limited 新福港營造有限公司 |
| Quality Public Housing Construction and Maintenance Awards 2021 – Outstanding Contractor's Supervisor (Maintenance & Improvement Project) 優質公共房屋建造及保養維修大獎2021 – 保養維修及改善項目 – 傑出承建商監工 | The Hong Kong Housing Authority 香港房屋委員會 | November 2021 二零二一年十一月 | Sun Fook Kong Construction Limited 新福港營造有限公司 |

ENVIRONMENTAL, SOCIAL AND GOVERNANCE REPORT

環境、社會及管治報告

| Name of Awards or Achievement 獎項或成就名稱 | Issuing Organisation 頒發機構 | Award Receiving Date 得獎日期 | Award Receiving Organisation 得獎機構 |
|---|--|------------------------------|---|
| Quality Public Housing Construction and Maintenance Awards 2021 – Outstanding Contractor (Maintenance & Improvement Project) – Merit Award for Fighting Epidemic (Works Contractor) 優質公共房屋建造及保養維修大獎2021 – 保養維修及改善項目 – 傑出承建商 – 抗疫優異獎(工程合約承建商) | The Hong Kong Housing Authority 香港房屋委員會 | November 2021 二零二一年十一月 | Sun Fook Kong Construction Limited 新福港營造有限公司 |
| Quality Public Housing Construction and Maintenance Awards 2021 – New Works Projects – Outstanding Site Foremen 優質公共房屋建造及保養維修大獎2021 – 新工程項目 – 傑出工地管工 | The Hong Kong Housing Authority 香港房屋委員會 | November 2021 二零二一年十一月 | Sun Fook Kong Construction Limited 新福港營造有限公司 |
| Quality Public Housing Construction and Maintenance Awards 2021 – New Works Projects – Best Site Safety – Active Site Safety Improvement – Building 優質公共房屋建造及保養維修大獎2021 – 新工程項目 – 最佳工地安全 – 施工中工地安全進步(建築) | The Hong Kong Housing Authority 香港房屋委員會 | November 2021 二零二一年十一月 | Sun Fook Kong Construction Limited 新福港營造有限公司 |
| Quality Public Housing Construction and Maintenance Awards 2021 – New Works Projects – Outstanding Workers – Plumber 優質公共房屋建造及保養維修大獎2021 – 新工程項目 – 傑出工友 – 水喉匠 | The Hong Kong Housing Authority 香港房屋委員會 | November 2021 二零二一年十一月 | Sun Fook Kong Construction Limited 新福港營造有限公司 |
| Quality Public Housing Construction and Maintenance Awards 2021 – New Works Projects – Outstanding Workers 優質公共房屋建造及保養維修大獎2021 – 新工程項目 – 傑出工友 – 吊運督導員 | The Hong Kong Housing Authority 香港房屋委員會 | November 2021 二零二一年十一月 | Sun Fook Kong Construction Limited 新福港營造有限公司 |
| Quality Public Housing Construction and Maintenance Awards 2021 – Use of BIM at Construction Stage (Main Contractor) – Merit Award 優質公共房屋建造及保養維修大獎2021 – 建築信息模擬技術應用於施工階段(總承建商) – 優異獎 | The Hong Kong Housing Authority 香港房屋委員會 | November 2021 二零二一年十一月 | Sun Fook Kong Construction Limited 新福港營造有限公司 |

ENVIRONMENTAL, SOCIAL AND GOVERNANCE REPORT

環境、社會及管治報告

| Name of Awards or Achievement 獎項或成就名稱 | Issuing Organisation 頒發機構 | Award Receiving Date 得獎日期 | Award Receiving Organisation 得獎機構 |
|---|---|------------------------------|---|
| 2020 Hong Kong Awards for Environmental Excellence – Construction Industry – Merit Award 2020 香港環境卓越大獎 – 建造業 – 優異獎 | Environmental Campaign Committee 環境運動委員會 | December 2021 二零二一年十二月 | Sun Fook Kong Construction Limited 新福港營造有限公司 |
| Wastewi\$e Certificate – Basic Level Project: Construction of Public Rental Housing Development Phases 1&2 and Subsidised Sale Flats Development at Diamond Hill Comprehensive Development Area 減廢證書 – 「基礎級別」 項目：鑽石山綜合發展區公共租住房屋發展項目第一和第二期及資助出售房屋發展計劃建築工程 | Environmental Campaign Committee 環境運動委員會 | December 2021 二零二一年十二月 | Sun Fook Kong Construction Limited 新福港營造有限公司 |

CHAPTER 10 LOOKING AHEAD

Foresight is a critical adaptive strategy for times of high uncertainty. Through proactive communication with various stakeholders including the authority and our clients, we maintain vigilance of the latest development of the industry and the expectations from our stakeholders, and strive to create value for our stakeholders through prudent management of material environmental and social aspects.

ESG has been increasingly valued by stakeholders. SFK will continue to integrate ESG into our governance structure and disclose more ESG-related information to enhance transparency in response to the latest requirements and trend. SFK will explore cost-effective technologies and methods to further improve our quality of works as well as achieving better safety and environmental management. Our pioneering adoption of digital technologies such as Digital Works Supervision System (DWSS) and Building Information Modeling (BIM) in the project management and volumetric prefabrication offers more opportunities to reduce uncertainty, improve occupational safety, and minimise waste generation.

Progress is not automatic. Every step toward the goal requires commitment, devotion and exertion; and it is our responsibility to get ourselves ready for the challenges to come.

第十章 展望

高瞻遠矚是應對高度不確定性的關鍵適應策略。透過與不同持份者（包括當局及客戶）的積極溝通，我們對行業的最新發展及持份者的期望保持警覺，並致力透過審慎管理重大環境及社會層面事宜，為持份者創造價值。

持份者日益重視環境、社會及管治。新福港將繼續把環境、社會及管治融入我們的管治架構，披露更多與環境、社會及管治相關的資料，以提高透明度，並回應最新的規定及趨勢。新福港將探索具成本效益的技術及方法，以進一步改善我們的工程質量以及實現更好的安全和環境管理。我們在項目管理及立體預製中率先採用數碼工程監督系統 (DWSS) 及建築信息模擬 (BIM) 等數碼技術，為減少不確定性、改善職業安全及減少廢物的產生提供更多機會。

進步並不能夠平白取得。朝著目標邁進的每一步均需要承諾、奉獻及努力，而我們須負責任地時刻作好準備，以迎接挑戰。

ENVIRONMENTAL, SOCIAL AND GOVERNANCE REPORT

環境、社會及管治報告

APPENDIX THE STOCK EXCHANGE ESG REPORTING GUIDE CONTENT INDEX TABLE

附錄 聯交所環境、社會及管治報告指引內容索引表

| HKSE ESG Reporting Guide 聯交所環境、社會及管治報告指引 | Description 描述 | Chapter 章節 |
|---|---|--|
| A. Environmental A. 環境 | | |
| Aspect A1: Emissions 層面A1：排放物 | | |
| General Disclosure 一般披露 | Information on: (a) the policies; and (b) compliance with relevant laws and regulations that have a significant impact on the issuer relating to air and greenhouse gas emissions, discharges into water and land, and generation of hazardous and non-hazardous waste. 有關廢氣及溫室氣體排放、向水及土地的排污、有害及無害廢棄物的產生等的： | 5.1 Emission Control and Waste Management 5.1 排放控制及廢物管理 |
| KPI A1.1 關鍵績效指標 A1.1 | The types of emissions and respective emissions data. 排放物種類及相關排放數據。 | 5.1 Emission Control and Waste Management 5.1 排放控制及廢物管理 |
| KPI A1.2 關鍵績效指標 A1.2 | Direct (Scope 1) and energy indirect (Scope 2) greenhouse gas emissions (in tonnes) and, where appropriate, intensity (e.g. per unit of production volume, per facility). 直接(範圍1)及能源間接(範圍2)溫室氣體總排放量(以噸計算)及(如適用)密度(如以每產量單位、每項設施計算)。 | 5.1 Emission Control and Waste Management 5.1 排放控制及廢物管理 |
| KPI A1.3 關鍵績效指標 A1.3 | Total hazardous waste produced (in tonnes) and, where appropriate, intensity (e.g. per unit of production volume, per facility). 所產生有害廢棄物總量(以噸計算)及(如適用)密度(如以每產量單位、每項設施計算)。 | 5.1 Emission Control and Waste Management 5.1 排放控制及廢物管理 |
| KPI A1.4 關鍵績效指標 A1.4 | Total non-hazardous waste produced (in tonnes) and, where appropriate, intensity (e.g. per unit of production volume, per facility). 所產生無害廢棄物總量(以噸計算)及(如適用)密度(如以每產量單位、每項設施計算)。 | 5.1 Emission Control and Waste Management 5.1 排放控制及廢物管理 |

ENVIRONMENTAL, SOCIAL AND GOVERNANCE REPORT

環境、社會及管治報告

| HKSE ESG Reporting Guide 聯交所環境、社會及管治報告指引 | Description 描述 | Chapter 章節 |
|---|--|--|
| KPI A1.5 關鍵績效指標 A1.5 | Description of emission target(s) set and steps taken to achieve them. 描述所訂立的排放量目標及為達到這些目標所採取的步驟。 | 5.1 Emission Control and Waste Management 5.1 排放控制及廢物管理 |
| KPI A1.6 關鍵績效指標 A1.6 | Description of how hazardous and non-hazardous wastes are handled, and a description of reduction target(s) set and steps taken to achieve them. 描述處理有害及無害廢棄物的方法，及描述所訂立的減廢目標及為達到這些目標所採取的步驟。 | 5.1 Emission Control and Waste Management 5.1 排放控制及廢物管理 |
| Aspect A2: Use of Resources 層面 A2：資源使用 | | |
| General Disclosure 一般披露 | Policies on the efficient use of resources, including energy, water and other raw materials. 有效使用資源(包括能源、水及其他原材料)的政策。 | 5.2 Effective Use of Resources 5.2 善用資源 |
| KPI A2.1 關鍵績效指標 A2.1 | Direct and/or indirect energy consumption by type (e.g. electricity, gas or oil) in total (kWh in '000s) and intensity (e.g. per unit of production volume, per facility). 按類型劃分的直接及／或間接能源(如電、氣或油)總耗量(以千個千瓦時計算)及密度(如以每產量單位、每項設施計算)。 | 5.2 Effective Use of Resources 5.2 善用資源 |
| KPI A2.2 關鍵績效指標 A2.2 | Water consumption in total and intensity (e.g. per unit of production volume, per facility). 總耗水量及密度(如以每產量單位、每項設施計算)。 | 5.2 Effective Use of Resources 5.2 善用資源 |
| KPI A2.3 關鍵績效指標 A2.3 | Description of energy use efficiency target(s) set and steps taken to achieve them. 描述所訂立的能源使用效益目標及為達到這些目標所採取的步驟。 | 5.2 Effective Use of Resources 5.2 善用資源 |
| KPI A2.4 關鍵績效指標 A2.4 | Description of whether there is any issue in sourcing water that is fit for purpose, water efficiency target(s) set and steps taken to achieve them. 描述求取適用水源上可有任何問題，以及所訂立的水效益目標及為達到這些目標所採取的步驟。 | 5.2 Effective Use of Resources 5.2 善用資源 |

ENVIRONMENTAL, SOCIAL AND GOVERNANCE REPORT

環境、社會及管治報告

| HKSE ESG Reporting Guide 聯交所環境、社會及管治報告指引 | Description 描述 | Chapter 章節 |
|---|--|---|
| KPI A2.5 | Total packaging material used for finished products (in tonnes) and, if applicable, with reference to per unit produced. | Not applicable Note: As the operation of the Group generally does not involve addition of packaging material to the finished products, this indicator is considered immaterial and is not reported in this report. |
| 關鍵績效指標 A2.5 | 製成品所用包裝材料的總量(以噸計算)及(如適用)每生產單位估量。 | 不適用 附註：由於本集團的運作並不涉及為成品增加包裝材料，故此指標被視為不重要且未於本報告中呈報。 |
| Aspect A3: The Environment and Natural Resources 層面 A3：環境及天然資源 | | |
| General Disclosure 一般披露 | Policies on minimising the issuer's significant impacts on the environment and natural resources. 減低發行人對環境及天然資源造成重大影響的政策。 | 5.3 The Environment and Natural Resources 5.3 環境及天然資源 |
| KPI A3.1 | Description of the significant impacts of activities on the environment and natural resources and the actions taken to manage them. | 5.3 The Environment and Natural Resources |
| 關鍵績效指標 A3.1 | 描述業務活動對環境及天然資源的重大影響及已採取管理有關影響的行動。 | 5.3 環境及天然資源 |
| Aspect A4: Climate Change 層面 A4：氣候變化 | | |
| General Disclosure 一般披露 | Policies on identification and mitigation of significant climate-related issues which have impacted, and those which may impact, the issuer. 識別及應對已經及可能會對發行人產生影響的重大氣候相關事宜的政策。 | 5.4 Climate Change 5.4 氣候變化 |
| KPI A4.1 | Description of the significant climate-related issues which have impacted, and those which may impact, the issuer, and the actions taken to manage them. | 5.4 Climate Change |
| 關鍵績效指標 A4.1 | 描述已經及可能會對發行人產生影響的重大氣候相關事宜，及應對行動。 | 5.4 氣候變化 |

ENVIRONMENTAL, SOCIAL AND GOVERNANCE REPORT

環境、社會及管治報告

| HKSE ESG Reporting Guide 聯交所環境、社會及管治報告指引 | Description 描述 | Chapter 章節 |
|---|--|---|
| B. Social B. 社會 | | |
| Employment and Labour Practices 僱傭及勞工常規 | | |
| Aspect B1: Employment 層面B1：僱傭 | | |
| General Disclosure 一般披露 | Information on: (a) the policies; and (b) compliance with relevant laws and regulations that have a significant impact on the issuer relating to compensation and dismissal, recruitment and promotion, working hours, rest periods, equal opportunity, diversity, anti-discrimination, and other benefits and welfare. 有關薪酬及解僱、招聘及晉升、工作時數、假期、平等機會、多元化、反歧視以及其他待遇及福利的： | 6.1 Employment and Respect for Labour Rights 6.1 僱傭及尊重勞動權益 |
| KPI B1.1 | Total workforce by gender, employment type (for example, full- or part-time), age group and geographical region. | 6.1 Employment and Respect for Labour Rights Note: As the operation and employees of the Group is predominantly in Hong Kong, the segregation by geographical region is considered immaterial and is not reported in the report. |
| 關鍵績效指標B1.1 | 按性別、僱傭類型(如全職或兼職)、年齡組別及地區劃分的僱員總數。 | 6.1 僱傭及尊重勞動權益 附註：由於本集團的營運及僱員主要集中於香港，故按地區劃分的分類被視為不重要且未於報告中呈報。 |

ENVIRONMENTAL, SOCIAL AND GOVERNANCE REPORT

環境、社會及管治報告

| HKSE ESG Reporting Guide 聯交所環境、社會及管治報告指引 | Description 描述 | Chapter 章節 |
|---|--|--|
| KPI B1.2 | Employee turnover rate by gender, age group and geographical region. | 6.1 Employment and Respect for Labour Rights |
| 關鍵績效指標 B1.2 | 按性別、年齡組別及地區劃分的僱員流失比率。 | 6.1 僱傭及尊重勞動權益 |
| | | Note: As the operation and employees of the Group is predominantly in Hong Kong, the segregation by geographical region is considered immaterial and is not reported in this report. |
| | | 附註：由於本集團的營運及僱員主要集中於香港，故按地區劃分的分類被視為不重要且未於本報告中呈報。 |
| Aspect B2: Health and Safety 層面 B2：健康與安全 | | |
| General Disclosure 一般披露 | Information on: (a) the policies; and (b) compliance with relevant laws and regulations that have a significant impact on the issuer relating to providing a safe working environment and protecting employees from occupational hazards. 有關提供安全工作環境及保障僱員避免職業性危害的： (a) 政策；及 (b) 遵守對發行人有重大影響的相關法律及規例的資料。 | 6.2 Safety and Health 6.2 安全及健康 |
| KPI B2.1 | Number and rate of work-related fatalities occurred in each of the past three years including the reporting year. | 6.2 Safety and Health |
| 關鍵績效指標 B2.1 | 過去三年(包括匯報年度)每年因工作關係而死亡的人數及比率。 | 6.2 安全及健康 |
| KPI B2.2 關鍵績效指標 B2.2 | Lost days due to work injury. 因工傷損失工作日數。 | 6.2 Safety and Health 6.2 安全及健康 |
| KPI B2.3 | Description of occupational health and safety measures adopted, how they are implemented and monitored. | 6.2 Safety and Health |
| 關鍵績效指標 B2.3 | 描述所採納的職業健康及安全措施，以及相關執行及監察方法。 | 6.2 安全及健康 |

ENVIRONMENTAL, SOCIAL AND GOVERNANCE REPORT

環境、社會及管治報告

| HKSE ESG Reporting Guide 聯交所環境、社會及管治報告指引 | Description 描述 | Chapter 章節 |
|---|--|--|
| Aspect B3: Developing and Training 層面 B3：發展及培訓 | | |
| General Disclosure 一般披露 | Policies on improving employees' knowledge and skills for discharging duties at work. Description of training activities. 有關提升僱員履行工作職責的知識及技能的政策。描述培訓活動。 | 6.3 Education, Training and Career Development 6.3 教育、培訓及職業發展 |
| KPI B3.1 關鍵績效指標 B3.1 | The percentage of employees trained by gender and employee category (e.g. senior management, middle management). 按性別及僱員類別(如高級管理層、中級管理層等)劃分的受訓僱員百分比。 | 6.3 Education, Training and Career Development 6.3 教育、培訓及職業發展 |
| KPI B3.2 關鍵績效指標 B3.2 | The average training hours completed per employee by gender and employee category. 按性別及僱員類別劃分，每名僱員完成受訓的平均時數。 | 6.3 Education, Training and Career Development 6.3 教育、培訓及職業發展 |
| Aspect B4: Labour Standards 層面 B4：勞工準則 | | |
| General Disclosure 一般披露 | Information on: (a) the policies; and (b) compliance with relevant laws and regulations that have a significant impact on the issuer relating to preventing child and forced labour. 有關防止童工或強制勞工的： (a) 政策；及 (b) 遵守對發行人有重大影響的相關法律及規例的資料。 | 6.1 Employment and Respect for Labour Rights 6.1 僱傭及尊重勞動權益 |
| KPI B4.1 關鍵績效指標 B4.1 | Description of measures to review employment practices to avoid child and forced labour. 描述檢討招聘慣例的措施以避免童工及強制勞工。 | 6.1 Employment and Respect for Labour Rights 6.1 僱傭及尊重勞動權益 |
| KPI B4.2 關鍵績效指標 B4.2 | Description of steps taken to eliminate such practices when discovered. 描述在發現違規情況時消除有關情況所採取的步驟。 | 6.1 Employment and Respect for Labour Rights 6.1 僱傭及尊重勞動權益 |

ENVIRONMENTAL, SOCIAL AND GOVERNANCE REPORT

環境、社會及管治報告

| HKSE ESG Reporting Guide 聯交所環境、社會及管治報告指引 | Description 描述 | Chapter 章節 |
|---|--|--|
| Operating Practices 營運慣例 | | |
| Aspect B5: Supply Chain Management 層面 B5：供應鏈管理 | | |
| General Disclosure 一般披露 | Policies on managing environmental and social risks of the supply chain. 管理供應鏈的環境及社會風險政策。 | 7.2 Supply Chain Management 7.2 供應鏈管理 |
| KPI B5.1 關鍵績效指標 B5.1 | Number of suppliers by geographical region. 按地區劃分的供應商數目。 | 7.2 Supply Chain Management 7.2 供應鏈管理 |
| KPI B5.2 關鍵績效指標 B5.2 | Description of practices relating to engaging suppliers, number of suppliers where the practices are being implemented, how they are implemented and monitored. 描述有關聘用供應商的慣例，向其執行有關慣例的供應商數目、以及有關慣例的執行及監察方法。 | 7.2 Supply Chain Management 7.2 供應鏈管理 |
| KPI B5.3 關鍵績效指標 B5.3 | Description of practices used to identify environmental and social risks along the supply chain, and how they are implemented and monitored. 描述有關識別供應鏈每個環節的環境及社會風險的慣例，以及相關執行及監察方法。 | 7.2 Supply Chain Management 7.2 供應鏈管理 |
| KPI B5.4 關鍵績效指標 B5.4 | Description of practices used to promote environmentally preferable products and services when selecting suppliers, and how they are implemented and monitored. 描述在揀選供應商時促使多用環保產品及服務的慣例，以及相關執行及監察方法。 | 7.2 Supply Chain Management 7.2 供應鏈管理 |

ENVIRONMENTAL, SOCIAL AND GOVERNANCE REPORT

環境、社會及管治報告

| HKSE ESG Reporting Guide 聯交所環境、社會及管治報告指引 | Description 描述 | Chapter 章節 |
|---|---|--|
| Aspect B6: Product Responsibility 層面 B6：產品責任 | | |
| General Disclosure 一般披露 | Information on: (a) the policies; and (b) compliance with relevant laws and regulations that have a significant impact on the issuer relating to health and safety, advertising, labelling and privacy matters relating to products and services provided and methods of redress. 有關所提供產品和服務的健康與安全、廣告、標籤及私隱事宜以及補救方法的： (a) 政策；及 (b) 遵守對發行人有重大影響的相關法律及規例的資料。 | 7.1 Quality and Compliance Management 7.1 質量與合規管理 |
| KPI B6.1 關鍵績效指標 B6.1 | Percentage of total products sold or shipped subject to recalls for safety and health reasons. 已售或已運送產品總數中因安全與健康原因而須回收的百分比。 | 7.1 Quality and Compliance Management 7.1 質量與合規管理 |
| KPI B6.2 關鍵績效指標 B6.2 | Number of products and service related complaints received and how they are dealt with. 接獲關於產品及服務的投訴數目以及應對方法。 | 7.1 Quality and Compliance Management 7.1 質量與合規管理 |
| KPI B6.3 關鍵績效指標 B6.3 | Description of practices relating to observing and protecting intellectual property rights. 描述與維護及保障知識產權有關的慣例。 | 7.1 Quality and Compliance Management 7.1 質量與合規管理 |
| KPI B6.4 關鍵績效指標 B6.4 | Description of quality assurance process and recall procedures. 描述質量檢定過程及產品回收程序。 | 7.1 Quality and Compliance Management 7.1 質量與合規管理 |
| KPI B6.5 關鍵績效指標 B6.5 | Description of consumer data protection and privacy policies, how they are implemented and monitored. 描述消費者資料保障及私隱政策，以及相關執行及監察方法。 | 7.1 Quality and Compliance Management 7.1 質量與合規管理 |

ENVIRONMENTAL, SOCIAL AND GOVERNANCE REPORT

環境、社會及管治報告

| HKSE ESG Reporting Guide 聯交所環境、社會及管治報告指引 | Description 描述 | Chapter 章節 |
|---|---|---|
| Aspect B7: Anti-corruption 層面 B7：反貪腐 | | |
| General Disclosure 一般披露 | Information on: (a) the policies; and (b) compliance with relevant laws and regulations that have a significant impact on the issuer relating to bribery, extortion, fraud and money laundering. 有關防止賄賂、勒索、欺詐及洗黑錢的： (a) 政策；及 (b) 遵守對發行人有重大影響的相關法律及規例的資料。 | 7.3 Moral Integrity and Anti-corruption 7.3 道德誠信與反貪腐 |
| KPI B7.1 關鍵績效指標 B7.1 | Number of concluded legal cases regarding corrupt practices brought against the issuer or its employees during the reporting period and the outcomes of the cases. 於匯報期內對發行人或其僱員提出並已審結的貪腐訴訟案件的數目及訴訟結果。 | 7.3 Moral Integrity and Anti-corruption 7.3 道德誠信與反貪腐 |
| KPI B7.2 關鍵績效指標 B7.2 | Description of preventive measures and whistle-blowing procedures, how they are implemented and monitored. 描述防範措施及舉報程序，以及相關執行及監察方法。 | 7.3 Moral Integrity and Anti-corruption 7.3 道德誠信與反貪腐 |
| KPI B7.3 關鍵績效指標 B7.3 | Description of anti-corruption training provided to directors and staff. 描述向董事及員工提供的反貪污培訓。 | 7.3 Moral Integrity and Anti-corruption 7.3 道德誠信與反貪腐 |
| Community 社區 | | |
| Aspect B8: Community Investment 層面 B8：社區投資 | | |
| General Disclosure 一般披露 | Policies on community engagement to understand the needs of the communities where the issuer operates and to ensure its activities take into consideration the communities' interests. 有關以社區參與來了解營運所在社區需要和確保其業務活動會考慮社區利益的政策。 | 8.1 Community Participation 8.1 社區參與 |
| KPI B8.1 關鍵績效指標 B8.1 | Focus areas of contribution (e.g. education, environmental concerns, labour needs, health, culture, sport). 專注貢獻範疇(如教育、環境事宜、勞工需求、健康、文化、體育)。 | 8.2 Focus Areas of Contribution 8.2 貢獻關注範圍 |
| KPI B8.2 關鍵績效指標 B8.2 | Resources contributed (e.g. money or time) to the focus area. 在專注範疇所動用資源(如金錢或時間)。 | 8.2 Focus Areas of Contribution 8.2 貢獻關注範圍 |

CORPORATE GOVERNANCE REPORT

企業管治報告

CORPORATE GOVERNANCE PRACTICES

The Board recognises that corporate governance practices are crucial to the smooth, effective and transparent operation of a company and its ability to attract investment, protect the rights of shareholders and stakeholders, and enhance shareholder value. The Company is committed to achieving and maintaining a high standard of corporate governance and leading the Group to attain better results and improve its corporate image with effective corporate governance procedures.

The Company has adopted the applicable code provisions set out in the Corporate Governance Code (the “CG Code”) under Appendix 14 of the Rules Governing the Listing of Securities on the Stock Exchange (the “Listing Rules”). The references to the code provisions in this report has been updated with reference to the amended CG Code effective on 1 January 2022. The Board is of the opinion that the Company has complied with all the applicable code provisions, except for the deviation from provision C.2.1 and D.2.5 of the CG Code during the Year.

According to provision C.2.1 of the CG Code, the roles of chairman and chief executive officer should be separate and should not be performed by the same individual. The Company does not have a chief executive officer and such role has been assumed by the managing director of the Company. Mr. Chan Ki Chun is the chairman and the managing director of the Company. In the view that Mr. Chan has been assuming day-to-day responsibilities in operating and managing the Group since 1999, the Board believes that it is in the best interest of the Group to have Mr. Chan taking up both roles for effective management and business development. Therefore, the Board considers that the deviation from provision C.2.1 of the CG Code is appropriate in such circumstances.

According to code provision D.2.5 of the CG Code, the Company should have an internal audit function. The Company does not establish a standalone internal audit department, however, the Board has put in place adequate measures to perform the internal audit function in relation to different aspects of the Group. In 2021, the Company appointed an external internal control adviser to perform periodic review of our internal control system to evaluate the effectiveness and formulate plans and recommendations for improvement of our internal control measures and policies. It is intended to review the effectiveness of the Group’s material internal controls so as to provide assurance that key internal control measures are carried out appropriately and are functioning as intended.

Notwithstanding the above, the Board is of the view that this management structure is effective for the Group’s operations and sufficient checks and balances are in place. The Board will continue to review its corporate governance practices in order to enhance its corporate governance standard, to comply with regulatory requirements and to meet the growing expectations of the shareholders of the Company (the “Shareholders”) and investors.

企業管治常規

董事會深明公司能平穩、有效及透明地運作，招商引資，維護股東與持有人的權利並提升股東價值，企業管治常規的作用至關重要。本公司致力達成並保持高標準的企業管治，透過有效的企業管治程序引領本集團再創佳績，提高企業形象。

本公司已採納適用的聯交所證券上市規則(「上市規則」)附錄十四的企業管治守則(「企業管治守則」)所載守則條文。本報告中對守則條文的指述已參照於二零二二年一月一日生效的經修訂企業管治守則更新。董事會認為，於年內，除偏離企業管治守則第C.2.1條及D.2.5條外，本公司均已遵守所有適用的守則條文。

根據企業管治守則第C.2.1條，主席與行政總裁的角色應有區分，不應由一人同時兼任。本公司並無設有行政總裁，該角色一直由本公司董事總經理兼任。陳麒淳先生為本公司主席兼董事總經理。鑑於陳先生自一九九九年以來一直承擔本集團日常經營管理的職責，董事會相信陳先生兼任兩職可實現有效管理及業務發展，符合本集團的最佳利益。因此，董事會認為在該情況下偏離企業管治守則第C.2.1條屬適當。

根據企業管治守則條文第D.2.5條，本公司應擁有內部審核職能部門。本公司並無設立獨立內部審核部門，然而，董事會已實施適當措施，履行與本集團不同層面相關的內部審核職能。於二零二一年，本公司已委任外聘內部控制顧問定期檢討內部控制系統，評估內部控制系統的成效以及制定規劃及建議，務求改善內部控制措施及政策。我們擬檢討本集團重要內部控制的成效，以保證主要內部控制措施妥善執行及發揮擬定作用。

儘管如此，董事會認為此管理架構對本集團的業務營運屬有效，並能形成充分的權力制衡。董事會會持續檢討本身的企業管治常規，以提高企業管治標準，遵守監管規定及滿足本公司股東(「股東」)與投資者日益提高的期望。

CORPORATE GOVERNANCE REPORT

企業管治報告

CORPORATE GOVERNANCE FUNCTIONS

The Board is responsible for performing the corporate governance duties as set out in the provision A.2.1 of the CG Code, which include (a) to develop and review the Company's policies and practices on corporate governance; (b) to review and monitor the training and continuous professional development of the Directors and senior management of the Group; (c) to review and monitor the Company's policies and practices on compliance with legal and regulatory requirements; (d) to develop, review and monitor the code of conduct and compliance manual (if any) applicable to the employees of the Group and the Directors; and (e) to review the Company's compliance with the CG Code and relevant disclosures in the corporate governance report as set out in the annual report of the Company.

The Board is performing the abovementioned corporate governance functions throughout the Year.

THE BOARD

The Board is committed to providing effective and responsible leadership for the Company. The Directors, individually and collectively, must act in good faith in the best interests of the Company and the Shareholders. The Board has established three Board committees (the "Board Committees"), being the audit committee (the "Audit Committee"), the nomination committee (the "Nomination Committee") and the remuneration committee (the "Remuneration Committee"), to oversee different areas of the Company's affairs.

Board composition

The Board currently consists of six Directors, comprising three executive Directors, and three independent non-executive Directors (the "INED(s)"). As at the date of this report, the Board comprises the following Directors:

Executive Directors

Mr. CHAN Ki Chun (*Chairman and Managing Director*)
Mr. YUNG Kim Man
Mr. YEUNG Cho Yin, William

INEDs

Mr. LAM Leung Tsun
Mr. JIM Fun Kwong, Frederick
Mr. CHAN Kim Hung, Simon

企業管治職責

董事會負責履行企業管治守則第A.2.1條所載企業管治職責，包括(a)制定及檢討本公司企業管治的政策及常規；(b)檢討及監督本集團董事及高級管理人員的培訓與持續專業發展；(c)檢討及監督本公司的政策及常規是否符合法律及監管規定；(d)制定、檢討及監督適用於本集團僱員及董事的行為守則與合規指引手冊(如有)；及(e)檢討本公司有否遵守企業管治守則及於本公司年報所載企業管治報告的相關披露。

董事會於整個年度內履行上述企業管治職責。

董事會

董事會致力有效盡責地領導本公司發展。董事須單獨並一致真誠為本公司與股東的最佳利益行事。董事會成立三個董事委員會(「董事委員會」)，由其監督本公司各方面事務，分別為審核委員會(「審核委員會」)、提名委員會(「提名委員會」)及薪酬委員會(「薪酬委員會」)。

董事會組成

董事會現由六名董事組成，包括三名執行董事及三名獨立非執行董事(「獨立非執行董事」)。於本報告日期，董事會由以下董事組成：

執行董事

陳麒淳先生(主席兼董事總經理)
容劍文先生
楊楚賢先生

獨立非執行董事

林良俊先生
詹勳光先生
陳劍雄先生

CORPORATE GOVERNANCE REPORT

企業管治報告

The composition of the Board reflects the necessary balance of skills and experience desirable for effective leadership of the Company and independence in decision making. The biographies of the Directors (and their relationships, if any) are set out in the “Biographical Details of Directors and Senior Management” section of this annual report, which demonstrates a diversity of skills, expertise, experience and qualifications. Save as disclosed therein, there are no financial, business, family or other material or relevant relationships among the members of the Board.

Each of the executive Directors has entered into service agreement with the Company for a further fixed term of three years with effect from 10 December 2021, unless terminated by the respective Director or the Company in accordance with the terms of the service agreement. Each of the INEDs has entered into a letter of appointment with the Company which shall last for a period of three years with effect from 10 December 2021, subject to early termination by the INED or the Company in accordance with the terms of the letter of appointment.

Throughout the Year, the Board has at all times met the requirements of Rules 3.10(1) and (2) of the Listing Rules relating to the appointment of at least three INEDs with at least one INED possessing appropriate professional qualifications, or accounting or related financial management expertise.

The three INEDs represent more than one-third of the Board, the proportion of which is higher than what is required by Rule 3.10A of the Listing Rules whereby INEDs of a listed issuer must represent at least one-third of the board. The Board believes there is sufficient independence element in the Board to safeguard the interest of the Shareholders.

Independence of the INEDs

The role of the INEDs is to provide independent and objective opinions to the Board, giving adequate control and balances for the Group to protect the overall interests of the Shareholders and the Group. They serve actively on the Board and Board Committees to provide their independent and objective views. All the INEDs are free from any business or other relationships with the Company.

The Company has received written annual confirmation of independence from each INED in accordance with Rule 3.13 of the Listing Rules. The Company has assessed their independence and concluded that all the INEDs are independent within the meaning of the Listing Rules.

董事會組成反映有效領導本公司及獨立決策需要均衡的技能及經驗。董事履歷(及彼等的關係,如有)載於本年報「董事及高級管理層履歷」一節,闡明各種技能、專長、經驗及資格。除該節所披露者外,董事會成員之間概無財務、業務、家屬或其他重大或相關關係。

各執行董事已與本公司訂立服務協議,自二零二一年十二月十日起再續固定任期三年,除非有關董事或本公司根據服務協議條款予以終止。各獨立非執行董事與本公司訂立委任函,自二零二一年十二月十日起有效期三年,但獨立非執行董事或本公司可根據委任函條款提前終止。

於整個年度內,董事會一直遵守上市規則第3.10(1)條及(2)條,已委任至少三名獨立非執行董事,其中至少一名獨立非執行董事擁有適當的專業資格或會計或相關財務管理專長。

三名獨立非執行董事代表超過三分之一董事會席位,比例高於上市規則第3.10A條的規定,即上市發行人的獨立非執行董事須代表至少三分之一董事會席位。董事會相信,董事會充分獨立,可保障股東利益。

獨立非執行董事的獨立性

獨立非執行董事的職責是向董事會提供獨立客觀的意見,適當約束及制衡本集團,保護股東及本集團的整體利益。彼等積極配合董事會及董事委員會,提供獨立客觀的意見。全體獨立非執行董事不參與任何業務或概無與本公司存在其他關係。

本公司已接獲各獨立非執行董事根據上市規則第3.13條發出的年度獨立性確認函。本公司評估彼等的獨立性後,認為全體獨立非執行董事符合上市規則規定之獨立性。

Board Diversity and Board Diversity Policy

Pursuant to the CG Code, the Board has adopted a board diversity policy which aims to set out the approach to achieve diversity on the Company's board of directors. The Company recognises and embraces the benefits of diversity of the Board members to enhance the quality of its performance. While all Board appointments will continue to be made on a merit basis, the Company will ensure that the Board has a balance of skills, experience and diversity of perspectives appropriate to the needs of the Company's business. The nominations were made in accordance with the nomination policy of the Group and selection of candidates will be based on a range of objective criteria with due regard for the benefit of diversity of the Board including, but not limited to, gender, age, cultural and educational background, experience (professional or otherwise), skills and knowledge.

The Company currently has six male Directors. As at 31 December 2021, the gender ratio (male to female) in the workforce (including senior management) of the Company is around 9:3. The Company recognises the important of gender diversity and endeavours to take steps to promote gender diversity at all levels of the Company (including the Board). In order to further promote gender diversity within the Group, the Company endeavours to ensure that there is gender diversity during the recruitment of staff members at mid to senior level and provide training and long-term development opportunities to its female staff members, hence there will be a pipeline of female senior management and potential successors to our Board. The Nomination Committee will use its best endeavours to identify and recommend at least one suitable female candidate to the Board for its consideration on appointment of a Director by 31 December 2024.

Nomination Policy

The Company has adopted a nomination Policy setting out the selection criteria, principles and procedures which the Board adopts for the nomination and selection of directors, including the appointment of additional directors, replacement of directors and re-election of directors for Director to ensure that the board possess a balance of skill set, experience, expertise and diversity of perspectives enhances decision-making capability and the overall effectiveness of the Board.

The Nomination Committee shall make reference to the Board Diversity Policy and the Nomination Policy to selecting the suitable candidates to the Board. The Board shall take into account the benefits of a diversified Board and the potential contributions the candidate can bring to the Board when selecting Board candidates.

董事會成員多元化及董事會成員多元化政策

根據企業管治守則，董事會已採納董事會成員多元化政策，旨在列出達致本公司董事會成員多元化的方式。本公司認可並相信董事會成員多元化對提昇表現的裨益。所有董事會成員會繼續按長處委任，同時本公司確保董事會成員兼備與本公司業務所需的相關技能、經驗與多元想法。有關提名乃根據本集團提名政策作出，選擇候選人時將基於一系列客觀標準，包括但不限於性別、年齡、文化及教育背景、經驗(專業或其他經驗)、技能及學識，並適當考慮董事會多元化利益而作出。

本公司現有六名男性董事。於二零二一年十二月三十一日，本公司的員工(包括高級管理層)的性別比例(男性對女性)約為9:3。本公司認同性別多元化的重要性，並致力採取步驟在本公司各層面(包括董事會)推動性別多元化。為進一步推動本集團性別多元化，本公司致力在招聘中至高層員工時確認性別多元化，並向女性員工提供培訓及長遠發展機會，務求建立女性高級管理層及潛在繼任人的管道。提名委員會將致力於二零二四年十二月三十一日前物色及推薦最少一名適當女性候選人以供考慮委任董事加入董事會。

提名政策

本公司已採納提名政策，列明董事會就董事提名及甄選所採用的甄選標準、原則及程序，包括委任額外董事、更換董事及重選董事，讓董事確保董事會在技能、經驗、專業知識及多元想法方面取得平衡，從而提高董事會的決策能力及整體成效。

提名委員會將參考董事會多元化政策及提名政策以甄選合適的董事會候選人。董事會於甄選董事會候選人時應考慮多元化董事會的裨益以及候選人可為董事會帶來的潛在貢獻。

CORPORATE GOVERNANCE REPORT

企業管治報告

The Board will from time to time review the Board Diversity Policy and the Nomination Policy and monitor its implementation, as appropriate, to ensure its continued effectiveness and compliance with regulatory requirements and good corporate governance practice. Details of the nomination criteria and nomination procedures are set out on pages 103 to 104 of this annual report.

Functions of the Board and Management

The Board is primarily responsible for establishing the overall strategies of the Group, setting objectives and business development plans, assuming responsibility of corporate governance and monitoring the performance of senior management.

The management, under the leadership of the managing director of the Company, is responsible for implementing the strategies and plans established by the Board and reporting on the Group's operations to the Board on a regular basis to ensure effective performance of the Board's responsibilities.

All the Directors have separate and independent access to the Group's senior management to fulfill their duties. Independent professional advice can be sought to assist the relevant Directors to discharge their duties at the Group's expense upon their request. In accordance with code provision D.1.2 of the CG Code, all the Directors have been provided with monthly updates on the Group's performance and financial position to enable the Board as a whole and each Director to discharge their duties.

Continuing Professional Development

In compliance with code provision C.1.4 of the CG Code, training, briefing and updates on the latest development of the Listing Rules in connection with the environmental, social and governance reporting, internal control and risk management and other applicable regulatory requirements have been provided to each Director during the Year to ensure compliance and enhance their awareness of good corporate governance practices. All the Directors have participated in continuous professional development to develop and refresh their knowledge and skills in these respects, and have submitted their training records to the Company. Continuing briefings and professional development for the Directors will be arranged whenever necessary.

提名委員會將不時檢討董事會多元化政策及提名政策，並適時監察其實施情況，以確保其持續有效並符合監管規定及良好企業管治常規。提名標準及提名程序詳情載於本年報第103至104頁。

董事會及管理層的職能

董事會主要負責制定本集團整體策略，釐定目標及業務發展計劃，負責企業管治及監督高級管理層表現。

在本公司董事總經理的領導下，管理層負責執行董事會制定的策略及計劃，並就本集團的經營狀況定期向董事會報告，確保董事會職責得以有效履行。

全體董事可個別及獨立地諮詢本集團的高級管理層以使其履行職責。相關董事應能經發出要求獲得獨立專業意見助其履行職責，費用由本集團承擔。根據企業管治守則之守則條文第D.1.2條，全體董事均獲得提供本集團每月最新業績及財務狀況資料，以便董事會及各董事履行職責。

持續專業發展

我們已遵守企業管治守則之守則條文第C.1.4條，於年內就上市規則所載有關環境、社會與管治報告、內部控制與風險管理及其他相關監管規定的最新發展對每名董事進行培訓、簡報及提供最新資訊，確保彼等遵守及更加重視良好的企業管治常規。全體董事均參加持續專業發展培訓，對上述領域的知識及技能溫故知新，並已向本公司提交培訓記錄。我們會於必要時為董事安排持續的簡報及專業發展培訓。

CORPORATE GOVERNANCE REPORT

企業管治報告

The individual training record of each Director during the Year is summarised below: 年內，各董事接受的個人培訓記錄概述如下：

| Name of Director | 董事姓名 | Attending training course(s)/ reading materials | 參與培訓課程／閱讀資料 |
|--|--------------------------|--|-------------|
| Executive Directors | | | |
| Mr. CHAN Ki Chun | 陳麒淳先生 | | √ |
| Mr. CHAN Chor Tung (Resigned on 10 December 2021) | 陳楚東先生 (於二零二一年十二月十日辭任) | | √ |
| Mr. YUNG Kim Man | 容劍文先生 | | √ |
| Mr. YEUNG Cho Yin, William | 楊楚賢先生 | | √ |
| INEDs | | | |
| Mr. LAM Leung Tsun | 林良俊先生 | | √ |
| Mr. JIM Fun Kwong, Frederick | 詹勳光先生 | | √ |
| Mr. CHAN Kim Hung, Simon | 陳劍雄先生 | | √ |

Board attendance

Code provision C.5.1 of the CG Code prescribes that at least 4 regular Board meetings should be held in each year at approximately quarterly intervals with active participation of a majority of the Directors, either in person or through other electronic means of communication. Accordingly, the Board will schedule to have at least four regular meetings in a year. Other board meetings will be held if necessary.

During the Year, a total of 4 Board meetings and one annual general meeting (the “2021 AGM”) of the Company were held and the attendance records of the respective Directors at the Board meetings and the 2021 AGM are set out below:

董事會出席情況

企業管治守則之守則條文第C.5.1條規定，每年應大致按季度間隔至少召開四次定期董事會會議，大多數董事不論親身或透過其他電子通訊方式均應積極與會。因此，董事會將安排每年至少召開四次定期會議。如有必要，另行召開其他董事會會議。

年內，本公司總共舉行了四次董事會會議及一次股東週年大會（「二零二一年股東週年大會」），有關董事出席董事會會議及二零二一年股東週年大會的記錄載列如下：

| Name of Director | 董事姓名 | Attendance/Number of meetings during the Year | |
|--|--------------------------|--|-----------------|
| | | Board Meetings | 2021 AGM |
| | | 年內出席次數／召開會議次數 | 二零二一年 股東週年大會 |
| Executive Directors | | | |
| Mr. CHAN Ki Chun | 陳麒淳先生 | 4/4 | 1/1 |
| Mr. CHAN Chor Tung (Resigned on 10 December 2021) | 陳楚東先生 (於二零二一年十二月十日辭任) | 3/4 | 1/1 |
| Mr. YUNG Kim Man | 容劍文先生 | 4/4 | 1/1 |
| Mr. YEUNG Cho Yin, William | 楊楚賢先生 | 4/4 | 1/1 |
| INEDs | | | |
| Mr. LAM Leung Tsun | 林良俊先生 | 4/4 | 1/1 |
| Mr. JIM Fun Kwong, Frederick | 詹勳光先生 | 4/4 | 1/1 |
| Mr. CHAN Kim Hung, Simon | 陳劍雄先生 | 4/4 | 1/1 |

CORPORATE GOVERNANCE REPORT

企業管治報告

DIRECTORS' AND OFFICERS' LIABILITIES

The Company has arranged appropriate insurance coverage on the directors' and officers' liabilities in respect of any legal actions that may be taken against the Directors and senior management arising out of corporate activities. The insurance coverage is reviewed on an annual basis by the Company.

BOARD COMMITTEES

The Board has established three Board Committees to oversee specific aspects of the Group's affairs and assist the Board in the execution of its responsibilities. Each of these committees has specific written terms of reference which clearly outline the committee's authority and duties, and which require the committee to report its decisions or recommendations to the Board. All Board Committees are provided with sufficient resources to discharge their duties, including access to management or professional advice if considered necessary.

Audit Committee

The Company has established the Audit Committee on 19 November 2015 with written terms of reference in compliance with Rule 3.21 of the Listing Rules and code provision D.3.3 of the CG Code. The Audit Committee consists of three INEDs, namely Mr. Jim Fun Kwong, Frederick, Mr. Lam Leung Tsun and Mr. Chan Kim Hung, Simon. Mr. Jim Fun Kwong, Frederick has been appointed as the chairman of the Audit Committee, and is the INED with the appropriate professional qualifications.

The primary duties of the Audit Committee are, among other things, to assist the Board by providing an independent view of the effectiveness of the financial reporting process, risk management and internal control systems of the Group, to monitor relationship with external auditor of the Group, to review the Group's financial information, to oversee the audit process and to perform other duties and responsibilities as assigned by the Board.

董事及管理層的責任

本公司就任何因公司活動可能引致對董事及高級管理層發起的法律訴訟購買適當的董事及管理層責任保險。本公司每年檢討保險責任範圍。

董事委員會

董事會成立三個董事委員會監督本集團的具體事務及協助董事會履行其責任。各委員會設有各自的書面職權範圍，清楚列明委員會的權力及職責，並要求委員會向董事會匯報其決策或提議。所有董事委員會均可獲提供充足資源以便履行職責，包括於必要時諮詢管理層或獲得專業意見。

審核委員會

本公司於二零一五年十一月十九日成立審核委員會，並根據上市規則第3.21條及企業管治守則之守則條文第D.3.3條訂立書面職權範圍。審核委員會由三名獨立非執行董事組成，分別為詹勳光先生、林良俊先生及陳劍雄先生。詹勳光先生獲委任為審核委員會主席，為具有適當專業資格的獨立非執行董事。

審核委員會的主要職責為(其中包括)藉以提供有關本集團財務申報程序、風險管理及內部控制體系是否有效的獨立意見協助董事會以及監督本集團與外部核數師的關係，檢討本集團的財務資料，監察審核程序以及履行董事會指派的其他職責及責任。

CORPORATE GOVERNANCE REPORT

企業管治報告

The members of the Audit Committee should meet at least twice a year. During the Year, the Audit Committee has held 3 meetings. The attendance records of the respective members of the Audit Committee at its meetings are set out below:

審核委員會成員應每年至少開會兩次。年內，審核委員會已召開三次會議。有關審核委員會成員出席會議的記錄載列如下：

| | Attendance/Number of meetings during the Year 年內出席次數／召開會議次數 |
|---|---|
| Mr. JIM Fun Kwong, Frederick (<i>Chairman</i>) 詹勳光先生(主席) | 3/3 |
| Mr. LAM Leung Tsun 林良俊先生 | 3/3 |
| Mr. CHAN Kim Hung, Simon 陳劍雄先生 | 3/3 |

A summary of work performed by the Audit Committee during the Year is set out as follows:

審核委員會於年內進行的工作概要載列如下：

- | | |
|--|--|
| i. reviewed the consolidated financial statements of the Group for the year ended 31 December 2020 (the "Previous Year") and for the 6 months ended 30 June 2021; | i. 審閱本集團截至二零二零年十二月三十一日止年度(「上一年度」)及截至二零二一年六月三十日止六個月的綜合財務報表； |
| ii. reviewed the internal control and risk management systems of the Group during the Previous Year; | ii. 檢討本集團於上一年度的內部控制及風險管理體系； |
| iii. reviewed the status of compliance and enforcement of the deed of non-competition executed by the controlling shareholders of the Company in favour of the Group in the Previous Year; | iii. 檢討合規情況及上年度本公司控股股東以本集團的利益簽署的不競爭契據的執行； |
| iv. recommended the Board on the re-appointment of external auditor at the 2021 annual general meeting; and | iv. 於二零二一年股東週年大會向董事會建議重新委任外部核數師；及 |
| v. reviewed the external auditor's statutory audit scope for 2021 and their independence of the external auditor and approved its engagement. | v. 審視外部核數師於二零二一年的法定審計範圍及外部核數師的獨立性，並批准其委聘。 |

CORPORATE GOVERNANCE REPORT

企業管治報告

Remuneration Committee

The Company has established the Remuneration Committee on 19 November 2015 with written terms of reference in compliance with Rule 3.25 of the Listing Rules and code provision E.1.2 of the CG Code. The Remuneration Committee comprises two INEDs, namely Mr. Chan Kim Hung, Simon and Mr. Jim Fun Kwong, Frederick and one executive director, namely Mr. Yeung Cho Yin, William. Mr. Chan Kim Hung, Simon has been appointed as the chairman of the Remuneration Committee.

The primary duties of the Remuneration Committee are, among other things, to establish and review the policy and structure of the remuneration for the Directors and senior management and make recommendations on remuneration packages of Directors and senior management. Details of the remuneration paid to the Directors and the five highest paid employees are set out in notes 8 and 9, respectively, to the consolidated financial statements in this annual report.

Details of the remuneration of the members of the senior management by band for the Year are set out below:

薪酬委員會

本公司於二零一五年十一月十九日成立薪酬委員會，並根據上市規則第3.25條及企業管治守則之守則條文第E.1.2條訂立書面職權範圍。薪酬委員會由兩名獨立非執行董事陳劍雄先生及詹勳光先生及一名執行董事楊楚賢先生組成。陳劍雄先生獲委任為薪酬委員會主席。

薪酬委員會的主要職責為(其中包括)制定並檢討董事及高級管理層的薪酬政策及架構，並就董事及高級管理層的薪酬待遇提出建議。董事及五名最高薪僱員的薪酬詳情分別載於本年報綜合財務報表附註8及9。

年內高級管理層成員的薪酬範圍詳情載列如下：

| Remuneration band (HK\$'000) | 薪酬範圍(千港元) | Number of individual 人數 |
|------------------------------|-------------|----------------------------|
| 0-1,000 | 0至1,000 | 4 |
| 1,000-2,000 | 1,000至2,000 | 4 |

CORPORATE GOVERNANCE REPORT

企業管治報告

The members of the Remuneration Committee should meet at least once a year. During the Year, the Remuneration Committee held 1 meeting. The attendance records of the respective members of the Remuneration Committee at its meetings are set out below:

薪酬委員會成員應每年至少開會一次。年內，薪酬委員會已召開一次會議。有關成員出席薪酬委員會會議的記錄載列如下：

| | Attendance/Number of meetings during the Year 年內出席次數／召開會議次數 |
|---|---|
| Mr. CHAN Kim Hung, Simon (<i>Chairman</i>) 陳劍雄先生(主席) | 1/1 |
| Mr. JIM Fun Kwong, Frederick 詹勳光先生 | 1/1 |
| Mr. YEUNG Cho Yin, William 楊楚賢先生 | 1/1 |

A summary of work performed by the Remuneration Committee during the Year is set out as follows:

薪酬委員會於年內進行的工作概要載列如下：

- i. reviewed the directors' fees and made recommendation to the Board for approval;
 - ii. reviewed the directors' and senior management's remuneration package and recommended the Board to approve their specific packages; and
 - iii. assessed performance of executive directors and approved the terms of all directors' service agreements, with recommendation to the Board for approval.
- i. 檢討董事袍金並向董事會提出建議以供批准；
 - ii. 檢討董事及高級管理層的薪酬待遇，並建議董事會批准其具體待遇；及
 - iii. 評估執行董事的表現並批准所有董事服務協議的條款，以及向董事會提出推薦建議以供批准。

Nomination Committee

The Company has established the Nomination Committee on 19 November 2015 with written terms of reference in compliance with code provision B.3.1 of the CG Code. The Nomination Committee consists of one executive director, namely Mr. Chan Ki Chun and two INEDs, namely Mr. Lam Leung Tsun and Mr. Chan Kim Hung, Simon. Mr. Chan Ki Chun has been appointed as the chairman of the Nomination Committee.

提名委員會

本公司於二零一五年十一月十九日成立提名委員會，並根據企業管治守則之守則條文第B.3.1條訂立書面職權範圍。提名委員會由一名執行董事陳麒淳先生及兩名獨立非執行董事林良俊先生及陳劍雄先生組成。陳麒淳先生獲委任為提名委員會主席。

The primary duties of the Nomination Committee are, among other things, to review the structure, size and composition (including the skills, knowledge, experience and diversity of perspectives) of the Board at least annually and to make recommendations to the Board on the appointment or re-appointment of the Directors and succession planning for the Directors, and to assess the independence of the INEDs.

提名委員會的主要職責為(其中包括)至少每年檢討董事會的架構、規模與組成(包括技能、知識、經驗及多元化方面)及就委任或重新委任董事及董事繼任計劃向董事會提出建議，及評估獨立非執行董事的獨立性。

CORPORATE GOVERNANCE REPORT

企業管治報告

The members of the Nomination Committee can call for a meeting anytime when it is necessary. During the Year, the Nomination Committee held 1 meeting. The attendance records of the respective members of the Nomination Committee at its meetings are set out below:

提名委員會成員可於必要時隨時召開會議。年內，提名委員會已召開一次會議。有關成員出席提名委員會會議的記錄載列如下：

| | Attendance/Number of meetings during the Year 年內出席次數／召開會議次數 |
|---|---|
| Mr. CHAN Ki Chun (<i>Chairman</i>) 陳麒淳先生(主席) | 1/1 |
| Mr. LAM Leung Tsun 林良俊先生 | 1/1 |
| Mr. CHAN Kim Hung, Simon 陳劍雄先生 | 1/1 |

A summary of work performed by the Nomination Committee during the Year is set out as follows:

提名委員會於年內進行的工作概要載列如下：

- | | |
|---|---|
| i. reviewed the structure, size and diversity of the Board; | i. 檢討董事會的架構、規模及多樣性； |
| ii. assessed the independence of the independent non-executive directors of the Company; and | ii. 評估本公司獨立非執行董事的獨立性；及 |
| iii. recommended the retiring Directors who offered themselves for re-election at the 2021 annual general meeting for shareholders' approval. | iii. 推薦在二零二一年股東週年大會上願意重選連任的退任董事，以供股東批准。 |

CORPORATE GOVERNANCE REPORT

企業管治報告

Nomination Criteria

In evaluating and selecting any candidate for the directorship, a number of criteria should be considered, including:

- skills, knowledge, experience and professional expertise which are relevant to the operations of the Group;
- diversity aspects under the board diversity policy of the Group;
- willingness and ability to devote adequate time to discharge duties as a member of the Board and/or Board committee(s) of the Company;
- character and integrity;
- for INEDs, whether the candidate would be considered independent with reference to the independence guidelines set out in the Listing Rules; and
- any potential contributions that the candidate can bring to the Board.

Nomination Procedures

The Company has put in place the following director nomination procedures:

Appointment of director

- (i) If the Nomination Committee determines that an additional or replacement director is required, the Committee may take such measures that it considers appropriate in connection with its identification and evaluation of a candidate, including internal promotion, referral from directors, shareholders, management, advisors of the Company and external executive search firms.
- (ii) The Nomination Committee may propose to the Board a candidate recommended or offered for nomination by a shareholder of the Company as a nominee for election to the Board and the appointment or re-appointment of directors and succession planning for directors is subject to the approval of the Board.

提名標準

於評估及挑選任何董事人選時應考慮以下若干標準包括：

- 與本集團經營有關的技能、知識、經驗及專業知識；
- 本集團董事會多元化政策下的多元化方面；
- 投入足夠時間履行董事會及／或本公司董事委員會成員的職務的意向及能力；
- 性格及誠信；
- 就獨立非執行董事而言，參照上市規則所載的獨立指引，候選人是否被視為獨立；及
- 候選人可為董事會帶來的任何潛在貢獻。

提名程序

本公司已實施以下董事提名程序：

委任董事

- (i) 倘提名委員會釐定所需新增或替代董事，委員會可就釐定及評估候選人採取其認為適當的措施，包括內部晉升以及來自董事、股東、管理層、本公司顧問及外部獵頭公司的推薦。
- (ii) 提名委員會可向董事會建議由本公司股東推薦或提呈提名的候選人，作為董事會選任的被提名人，董事的委任或重選委任，以及董事的繼任計劃須經董事會批准。

CORPORATE GOVERNANCE REPORT

企業管治報告

- (iii) On making recommendation, the Nomination Committee may submit the candidate's personal profile and a proposal to the Board for consideration. In order to be a valid proposal, the proposal must clearly indicate the nominating intention and the candidate's consent to be nominated and the personal profile must incorporate and/or be accompanied by the full particulars of the candidate that are required to be disclosed under the Listing Rules, including the information and/or confirmation required under Rule 13.51(2) of the Listing Rules. If the candidate is proposed to be appointed as an INED, his or her independence shall be assessed in accordance with the factors set out in Rule 3.13 of the Listing Rules, subject to any amendments as may be made by the Stock Exchange from time to time.
- (iv) The Board shall observe the Board Diversity Policy and shall, subject to merit and suitability, continue in its endeavours to introduce more diversity into the Board, taking into account professional experience and qualifications, gender, age, cultural and educational background, and any other factors that the Board might consider relevant and applicable from time to time towards achieving board diversity.
- (iii) 提名委員會於作出推薦時，可將候選人的個人簡介及提案交予董事會以供考慮。為使提案有效，提案必須明確指出提名意向及候選人同意被提名，個人簡介必須包括及／或附有根據上市規則要求披露候選人的全部詳情，包括根據上市規則第13.51(2)條所規定的資料及／或確認。倘建議候選人獲委任為獨立非執行董事，則其獨立性須根據上市規則第3.13條所載因素進行評估，惟聯交所可能不時作出任何修訂。
- (iv) 董事會須遵守董事會多元化政策，並在可取及適用的情況下，繼續致力於使董事會更多元化（計及專業經驗及資歷、性別、年齡、文化及教育背景、以及董事會可能認為與實現董事會多元化有關且不時適用的任何其他因素）。

Re-election of director

- (i) When a retiring director, being eligible, offers himself for re-election, the Board shall consider and, if consider appropriate, recommend such retiring director to stand for re-election at a general meeting. A circular containing the requisite information on such retiring director will be sent to the shareholders of the Company prior to a general meeting in accordance with the Listing Rules.
- (ii) If an INED is subject to the re-election, the Nomination Committee and/or the Board will also assess and consider whether the INED will continue to satisfy the independence requirements as set out in the Listing Rules.
- (iii) Each proposed appointment or re-election of a Director shall be assessed and/or considered against the criteria and qualifications set out in the Nomination Policy by the Nomination Committee which shall recommend its views to the Board and/or the Shareholders for consideration and determination.

The Board will from time to time review the nomination policy and monitor its implementation, as appropriate, to ensure its continued effectiveness and compliance with regulatory requirements and good corporate governance practice.

重選董事

- (i) 退任董事合資格重選時，董事會須考慮及推薦（倘認為適用）該名退任董事於股東大會上膺選連任。一份載有該名退任董事所需資料的通函將根據上市規則於股東大會前寄發予本公司股東。
- (ii) 倘獨立非執行董事須接受重選，提名委員會及／或董事會亦將評估及考慮獨立非執行董事會否繼續符合上市規則所載的獨立性規定。
- (iii) 每項建議委任或重選董事須由提名委員會根據提名政策所載的準則及資格進行評估及／或考慮，並將其意見提呈予董事會及／或股東以供考慮及釐定。

董事會將不時審閱提名政策及監察其實施情況（如適用），以確保其持續有效及遵守監管規定及良好的企業管治常規。

CORPORATE GOVERNANCE REPORT

企業管治報告

MODEL CODE FOR SECURITIES TRANSACTIONS

The Company has adopted the Model Code for Securities Transactions by Directors of Listed Issuers (the “Model Code”) set out in Appendix 10 of the Listing Rules. Having made specific enquiries of all the Directors, each of the Directors confirmed that he has complied with the required standards set out in the Model Code during the Year.

Pursuant to Rule B.13 of the Model Code, the Directors have also requested any employee of the Company or director or employee of a subsidiary of the Company who, because of his office or employment in the Company or a subsidiary, is likely to possess inside information in relation to the securities of the Company, not to deal in securities of the Company when he would be prohibited from dealing by the Model Code as if he were a Director.

COMPANY SECRETARY

Ms. Tang Yuen Wah, Rity is the company secretary of the Company. Please refer to the section “Biographical details of Directors and Senior Management” of this annual report for her biographical information. All Directors have access to the company secretary to ensure that the Board procedures and all applicable laws, rules and regulations are followed.

During the Year, Ms. Tang has completed not less than 15 hours of relevant professional training as required under Rule 3.29 of the Listing Rules by attending the continuing professional development programmes as well as seminars covering regulatory updates and professional knowledge about company secretary duties organised by professional bodies.

FINANCIAL REPORTING

The Board acknowledges its responsibility to prepare the Group’s consolidated financial statements for each financial year which give a true and fair view of the Group’s state of affairs, results and cash flows and in accordance with the relevant accounting standards and principles and the disclosure requirements under applicable laws and regulations in Hong Kong. In preparing the consolidated financial statements of the Group for the Year, the Company has selected appropriate accounting policies and has applied them consistently based on prudent and reasonable judgements and estimates. The Board considers that the Group has adequate resources to continue in business for the foreseeable future and is not aware of any material uncertainties relating to any events or conditions which may affect the business of the Group or cast doubts over the Group’s ability to continue as a going concern. Accordingly, the Board has continued to adopt the ongoing concern basis in preparing the consolidated financial statements for the Year.

The responsibilities of KPMG, the external auditor of the Company, with respect to financial reporting are set out in the section headed “Independent Auditor’s Report” in this annual report.

證券交易標準守則

本公司已採納上市規則附錄十所載上市發行人董事進行證券交易的標準守則(「標準守則」)。向全體董事作出詳細查詢後，各董事確認彼等於年內已遵守標準守則所載標準規定。

根據標準守則第B.13條，董事亦要求因任職或受聘於本公司或附屬公司而可能知悉本公司證券內幕消息的任何本公司僱員或本公司附屬公司董事或僱員不可在標準守則禁止的情況下買賣本公司證券(猶如其為董事)。

公司秘書

鄧婉華女士為本公司公司秘書。有關其履歷資料，請參閱本年報「董事及高級管理層履歷」一節。全體董事均可諮詢公司秘書，確保董事會程序及所有相關法律、規例及法規得以遵守。

年內，鄧女士參加持續專業發展項目及由專業機構組織的有關公司秘書職責的最新監管規定與專業知識的研討會，現已完成上市規則第3.29條規定之不少於十五小時的相關專業培訓。

財務申報

董事會負責編製本集團各財政年度的綜合財務報表，根據相關會計準則及原則及相關香港法律法規項下之披露規定真實公平地反映本集團的事務狀況、業績及現金流量。為編製本集團年內的綜合財務報表，本公司選取並基於審慎合理判斷與估計貫徹應用適當的會計政策。董事會認為本集團擁有充足資源能於可見未來繼續營業，且據董事會所知，並無有關任何事件或情況之任何重大不確定因素可能影響本集團業務或對本集團持續經營的能力產生疑問。因此，董事會按持續經營基準編製年內的綜合財務報表。

有關本公司外部核數師畢馬威會計師事務所之財務申報責任載於本年報「獨立核數師報告」一節。

CORPORATE GOVERNANCE REPORT

企業管治報告

EXTERNAL AUDITOR AND AUDITOR'S REMUNERATION

KPMG, certified public accountants (the "Auditor") has been appointed as the external auditor of the Company. During the Year, the fees paid/payable to the Auditor in respect of its services provided to the Group is set out as follows:

外部核數師及核數師薪酬

執業會計師畢馬威會計師事務所(「核數師」)獲委任為本公司外部核數師。年內，就核數師為本集團提供的服務向其已付／應付費用載列如下：

| | | Fees paid/payable during the Year |
|--------------------------------------|----------|--|
| | | 年內已付／ 應付費用 |
| | | (approximate HK\$'000) |
| | | (概約千港元) |
| Audit of annual financial statements | 審計年度財務報表 | 1,660 |
| Review of internal control | 審閱內部控制 | 90 |
| | | 1,750 |

The amount of fees charged by the Auditor generally depends on the scope and volume of the Auditor's work.

核數師所收費用一般按核數師的工作範圍及工作量計算。

There was no disagreement between the Board and the Audit Committee on the selection and appointment of the external Auditor during the Year.

年內，董事會與審核委員會就甄選及委任外部核數師並無異議。

INTERNAL CONTROL AND RISK MANAGEMENT

The Board has overall responsibility for the Group's risk management and internal control systems and overseeing the management of the Group in its design, implementation and monitoring of the risk management and internal control systems.

The Board is responsible for evaluating and determining the nature and extent of the risks it is willing to take in achieving the Group's strategic objectives, and ensuring that the Group establishes and maintains appropriate and effective risk management and internal control systems. The Board is also responsible for reviewing from time to time the effectiveness of the Group's risk management and internal control system, including the adequacy of resources, staff qualifications and experience, training programmes and budget of the Group's accounting, internal audit and financial reporting functions.

Clear roles and responsibilities are assigned to different levels of management within the Group. Management of the Group is responsible for designing, implementing and monitoring risk management and internal control systems, and is responsible for identifying, analysing and prioritising risk for further consideration by the Board, and ensuring that the risk monitoring and control system are working effectively and risk mitigation actions are implemented within business units.

The Company does not establish a standalone internal audit department, however, the Board has put in place adequate measures to perform the internal audit function in relation to different aspects of the Group. In 2021, the Company appointed an external internal control adviser to perform periodic review of our internal control system to evaluate the effectiveness and formulate plans and recommendations for improvement of our internal control measures and policies. It is intended to review the effectiveness of the Group's material internal controls so as to provide assurance that key internal control measures are carried out appropriately and are functioning as intended.

Delegated by the Board, the Audit Committee reviews the internal control report prepared by the external internal control adviser once a year. Review has been conducted on the effectiveness of the internal control and risk management systems of the Group, covering all material controls, including financial, operational and compliance controls and risk management functions on an ongoing basis. Based on the result of the review in respect of the Year, the Board and the audit committee are satisfied that the internal control and risk management systems of the Group are effective and adequate.

內部控制及風險管理

董事會整體負責本集團的風險管理及內部控制體系並監督本集團管理層對風險管理及內部控制體系的设计、執行及監察。

董事會負責評估及釐定本集團達成策略目標所願意接納的風險性質及程度，並確保本集團設立及維持合適有效的風險管理及內部控制體系。董事會亦負責不時檢討本集團風險管理及內部控制體系的效用，包括資源充足性、員工資歷及經驗、培訓項目及本集團的會計預算、內部審核及財務匯報職能。

本集團各級管理層權責分明。本集團管理層負責設計、執行及監察風險管理及內部控制體系，並負責識別、分析風險並對風險的優先順序排序，以供董事會進一步考慮，並確保業務單元內的風險監察及控制體系有效運作及執行風險舒緩行動。

本公司並無設立獨立內部審核部門，然而，董事會已實施適當措施，履行與本集團不同層面相關的內部審核職能。於二零二一年，本公司已委任外聘內部控制顧問定期檢討內部控制系統，評估內部控制系統的成效以及制定規劃及建議，務求改善內部控制措施及政策。我們擬檢討本集團重要內部控制的成效，以保證主要內部控制措施妥善執行及發揮擬定作用。

審核委員會獲董事局授權審閱外聘內部審核顧問每年編製一次的內部審核報告。董事會已持續檢討本集團內部控制及風險管理體系(涵蓋財務、營運及合規控制和風險管理職能等所有重大管控方面)是否有效。根據年內的檢討結果，董事會及審核委員會信納本集團內部控制及風險管理體系有效且適當。

CORPORATE GOVERNANCE REPORT

企業管治報告

The Group has established a set of risk management and internal control policies and measures covering various aspects of its operations including, but not limited to: (a) revenue and receipts; (b) capital expenditure management; (c) purchases, expenses and payments; (d) human resources and payroll; (e) treasury management; and (f) financial reporting. These policies and measures are to ensure that proper accounting records are kept so that reliable financial reporting can be provided, effectiveness and efficiency of operation can be achieved, compliance with applicable laws and regulations and safeguarding of assets can be maintained.

The Board is also of the view that safety, as part of loss control management, is a vital part of the construction business worldwide, and if not managed properly, it can be extremely costly not only in human terms, but also in monetary terms. Therefore, safety is treated as the highest priority during the delivery of our services with emphasis on hazard management and risk assessment.

The Group has established safety manuals and project safety plans to ensure that all workers at our construction sites are well aware of all our stipulated safety requirements. In addition, qualified safety officers and safety supervisors, all of them registered under Factories and Industrial Undertakings (safety officers and safety supervisors) Regulations and approved by the Labour Department in Hong Kong, are engaged to monitor and implement our safety system in each construction project. The Company has been accredited and continuously re-accredited with ISO 14001 and ISO 45001 certifications in respect of our environmental management system and occupational safety and health management system. As a result, the Board is satisfied that these measures are adequate and effective to promote a safer and healthier environment for the workers at our construction sites.

For the handling and dissemination of inside information, an inside information handling policy is in place to enable the Group to handle inside information and, where required, communicate with the Group's stakeholders in a timely manner.

本集團已設定一套風險管理及內部控制政策及措施，涵蓋營運的方方面面，包括但不限於：(a) 收益及收款；(b) 資本開支管理；(c) 採購、開支及付款；(d) 人力資源及發薪；(e) 庫務管理；及(f) 財務報告。該等政策及措施旨在確保妥善保存會計賬目，以便能提供可靠財務報告，實時高效經營業務，遵守相關法律法規及保障資產。

董事會亦認為安全作為損失控制管理工作的一部分乃全球建築業務的重要一環，若管理不當，可能會導致代價高昂，不單是人力方面，經濟方面亦然。因此，我們在提供服務時以安全至上，著重危機管理及風險評估。

本集團已制定安全手冊及項目安全計劃，確保我們建築地盤的所有工人知悉全部安全規定。此外，我們會派出合資格的安全主任及安全督導員，全部根據《工廠及工業經營(安全主任及安全督導員)規例》註冊並獲香港勞工處批准，從事監察及實施我們於各建築項目的安全系統。本公司的環境管理系統以及職業安全 and 健康管理系統已獲得並持續獲得ISO 14001及ISO 45001認證。因此，董事會相信該等措施能充分有效地促進我們建築地盤的工人擁有更加安全健康的工作環境。

有關處理及發布內幕消息，本集團已制定內幕消息處理政策，使本集團能適時處理內幕消息及如有需要與本集團持份者溝通。

SHAREHOLDERS' RIGHTS AND COMMUNICATION WITH SHAREHOLDERS

The Company aims to, via its corporate governance structure, enable all the Shareholders an equal opportunity to exercise their rights in an informed manner and allow all the Shareholders to engage actively with the Company. The Company endeavors to maintain effective communication platforms with the Shareholders, in particular, through annual general meetings or other general meetings, and encourage their participation. The Company is also committed to maintaining a high level of transparency, including open and timely disclosure of corporate information to its Shareholders and the public. The Company provides updates on its latest business developments and financial performance through the publication of its annual and interim reports and/or circulars, notices and other announcements.

Under the bye-laws of the Company (the "Bye-Laws"), the shareholder communication policy and other relevant internal procedures of the Company, the Shareholders enjoy, among others, the following rights:

Participation at general meetings

The general meetings of the Company provide an opportunity for communication between the Shareholders and the Board. An annual general meeting of the Company shall be held in each year at the place as may be determined by the Board. Each general meeting, other than an annual general meeting, shall be called a special general meeting (the "SGM").

Convening of SGM and Putting Forward Proposals at General Meetings

Pursuant to bye-law no. 58 of the Bye-Laws, the Board may, whenever it thinks fit, call SGMs. Any one or more of the Shareholders holding at the date of deposit of the requisition not less than one-tenth of the paid up capital of the Company carrying the right of voting at general meetings of the Company shall at all times have the right, by written requisition to the Board or the secretary of the Company, to require a SGM to be called by the Board for the transaction of any business specified in such requisition; and such meeting shall be held within 2 months after the deposit of such requisition.

If within 21 days of such deposit the Board fails to proceed to convene such meeting, the requisitionists themselves may convene a meeting in accordance with the Bye-Laws.

股東權利及與股東的通訊

本公司旨在透過企業管治架構讓全體股東有平等機會以知情方式行使彼等的權利，並讓全體股東積極參與本公司活動。本公司致力維持與股東的有效通訊平台，特別是透過股東週年大會或其他股東大會，並鼓勵彼等參與。本公司亦致力維持高透明度，包括公開並及時向股東及公眾人士披露公司資料。本公司透過刊發全年及中期報告及/或通函、通告及其他公告，以提供其最新業務發展及財務業績。

根據本公司的細則(「細則」)、股東通訊政策及本公司其他相關內部程序，股東享有(其中包括)以下權利：

參與股東大會

本公司股東大會是股東與董事會溝通的平台。本公司股東週年大會應於每年召開並席設董事會釐定之地點。每次股東大會(股東週年大會除外)應被稱為股東特別大會(「股東特別大會」)。

召開股東特別大會及於股東大會提呈議案

根據細則第58條，董事會可於其認為合適之際召開股東特別大會。於提交申請當日持有附帶於本公司股東大會表決權的本公司實繳股本不少於十分之一的任何一名或多名股東有權以書面向董事會或本公司公司秘書提出申請，由董事會召開股東特別大會，處理該申請所註明的任何事務；而該大會須於提交申請後兩個月內舉行。

倘提出申請21天內，董事會尚未安排召開有關大會，則根據細則，申請人可自行召開大會。

CORPORATE GOVERNANCE REPORT

企業管治報告

Right to Put Enquiries to the Board

Shareholders have the right to put enquiries to the Board. All such enquiries shall be in writing and sent by post to the principal place of business of the Company in Hong Kong for the attention of the company secretary of the Company.

Shareholders may also make enquiries with the Board at the general meetings of the Company.

Procedures for Nomination of Director

Any Shareholder who wishes to nominate a person to stand for election as a director at a general meeting of the Company shall validly serve the following documents on the company secretary of the Company at the Company's principal place of business in Hong Kong (7/F, High Fashion Centre, 1-11 Kwai Hei Street, Kwai Chung, New Territories, Hong Kong) or to the branch share registrar of the Company (Level 54, Hopewell Centre, 183 Queen's Road East, Hong Kong), provided that the minimum length of the period, during which such documents are given, shall be at least seven days and that (if such documents are submitted after the despatch of the notice of the general meeting appointed for such election) the period for lodgement of such documents shall commence on the day after the despatch of the notice of the general meeting appointed for election of director and end no later than seven days prior to the date of such general meeting:

- (i) notice in writing signed by the Shareholder of his/her intention to propose such person for election as a director (the "Nominated Candidate");
- (ii) letter of consent signed by the Nominated Candidate of his/her willingness to be elected as a director; and
- (iii) the biographical details of the Nominated Candidate as required under Rule 13.51(2) of the Listing Rules for publication by the Company.

The Board has reviewed the implementation and effectiveness of the shareholders' communication policy of the Company conducted during the year.

CONSTITUTIONAL DOCUMENTS

There has been no change in the Company's constitutional documents during the Year. The Memorandum of Association of the Company and the Bye-Laws are available on the websites of the Stock Exchange and the Company.

詢問董事會的權利

股東有權向董事會提出詢問。所有有關詢問應以書面發出，並郵寄至本公司於香港的主要營業地點，由本公司公司秘書接收。

股東亦可於本公司股東大會向董事會提出詢問。

提名董事的程序

任何股東如欲於本公司股東大會上提名任何人士出選董事，則以下文件須妥善交至在本公司香港主要營業地點(香港新界葵涌葵喜街1-11號達利國際中心7樓)的本公司的公司秘書，或本公司股份過戶登記分處(香港皇后大道東183號合和中心54樓)，惟有關文件至少須在七天內送交，倘有關文件於有關選舉之股東大會通知派發後提交，則有關文件須自有關選舉董事之股東大會通知派發翌日起至股東大會舉行日期前七天內送交：

- (i) 股東簽署的有意提議有關人士(「提名候選人」)參選擔任董事之書面通知；
- (ii) 提名候選人簽署的有關其願意參選擔任董事的同意函；及
- (iii) 上市規則第13.51(2)條規定供本公司作出公佈之提名候選人的履歷詳情。

年內，董事會已檢討本公司股東通訊政策的實施和有效性。

組織章程文件

本公司的組織章程文件於年內概無變動。本公司組織章程大綱及細則可於聯交所及本公司網站查閱。

BIOGRAPHICAL DETAILS OF DIRECTORS AND SENIOR MANAGEMENT

董事及高級管理層履歷

BOARD OF DIRECTORS

Executive Directors

Mr. Chan Ki Chun (formerly known as Chan Kin Chung), aged 65, was appointed as a director of the Company and chairman of the Board on 24 October 2007 and has been an executive director since then. Mr. Chan is also the managing director of the Group and a director of various of our subsidiaries. He is primarily responsible for overseeing and planning the business strategies and the overall management of the Group. Mr. Chan has over 42 years of experience in the construction industry and has participated in various foundation, substructures, building works, drainage and bridge works. Mr. Chan joined the Group in March 1989 and was appointed as a director of Sun Fook Kong (Civil) Limited (an indirect wholly-owned subsidiary of the Company) in January 1993 and Sun Fook Kong Construction Limited (an indirect wholly-owned subsidiary of the Company) in January 1995. He has participated in various significant projects of the Group including the Central Reclamation Phase II, the West Kowloon Corridor and the Hong Kong Disneyland Resort project. Prior to joining the Group, Mr. Chan joined OVE ARUP & Partners Hong Kong Limited, a company which provides consulting services in building design, civil engineering and industrial construction where he was primarily responsible for civil engineering related works, from June 1979 to February 1989.

Mr. Chan is also a director and (in the case of PRC-established companies) the legal representative of most of the subsidiaries of Sun Fook Kong Group Limited, a controlling shareholder of the Company.

Mr. Chan is a registered professional engineer in civil and geotechnical engineering by Hong Kong Engineers Registration Board and a member of the Institution of Civil Engineers in the United Kingdom and the Hong Kong Institution of Engineers. Mr. Chan holds a bachelor's degree in civil engineering from the University of Alberta in Canada. He is father of Mr. Chan Yau Ming, a member of the senior management of the Company.

董事會

執行董事

陳麒淳先生(前稱陳建中)，65歲，於二零零七年十月二十四日獲委任為本公司董事兼董事會主席，至今一直擔任執行董事。陳先生亦為本集團董事總經理及我們多間附屬公司的董事。彼主要負責監督及規劃本集團業務策略及整體管理。陳先生擁有逾42年建築行業經驗，曾參與多個地基、底部構造、樓宇工程、渠務及橋樑工程。陳先生於一九八九年三月加入本集團，分別於一九九三年一月及一九九五年一月獲委任為本公司間接全資附屬公司新福港(土木)有限公司及新福港營造有限公司的董事。他曾參與本集團多個重要項目，包括中環填海工程第二期、西九龍走廊及香港迪士尼樂園項目。加入本集團前，陳先生自一九七九年六月至一九八九年二月於奧雅納工程顧問任職，主要負責土木工程相關工作，而該公司則提供樓宇設計、土木工程及工業建築方面的顧問服務。

陳先生亦為本公司控股股東新福港集團有限公司的大部分附屬公司的董事及(倘屬在中國成立的公司)法人代表。

陳先生是香港工程師註冊管理局認可的土木及岩土工程註冊專業工程師，亦為英國土木工程師學會及香港工程師學會會員，持有加拿大阿爾伯塔大學土木工程學士學位。彼為本公司高級管理層人員陳佑銘先生之父親。

BIOGRAPHICAL DETAILS OF DIRECTORS AND SENIOR MANAGEMENT 董事及高級管理層履歷

Mr. Yung Kim Man, aged 60, was appointed as a director of the Company on 1 July 2014 and has been an executive director since then. He is an executive director of our construction and civil division since January 2017 where he is primarily responsible for the overall monitoring and management of projects in the construction and civil division of the Group. In July 2018, Mr. Yung was appointed as director of Sun Fook Kong Construction Limited and Sun Fook Kong (Civil) Limited (both being indirect wholly-owned subsidiaries of the Company). He is also a managing director of Chit Cheung Construction Company Limited (an indirect wholly-owned subsidiary of the Company) since 1 June 2011 where he is responsible for its overall management and a director of various of our subsidiaries. Mr. Yung has over 37 years of experience in the construction management and civil engineering industry. Mr. Yung joined the Group in October 1990. Prior to joining the Group, Mr. Yung worked with Cheng Kwan Construction Co., Ltd from June 1984 to October 1990, where his last position was a site agent and he was primarily responsible for tendering, budgeting, subletting, subcontractors liaison, cost control and claim submissions.

Mr. Yung is a member of the Hong Kong Institution of Engineers. Mr. Yung holds a diploma in civil engineering from the Hong Kong Baptist College (now known as the Hong Kong Baptist University), a bachelor's degree in building engineering (construction engineering and management) from the City University of Hong Kong and a master's degree of science in construction project management from the City University of Hong Kong.

Mr. Yeung Cho Yin, William, aged 60, was appointed as a director of the Company on 1 January 2015 and has been an executive director since then. He is the chief financial officer of the Group since June 2007. He is also a director of SFK Housing Services (China) Limited, High Horse Holdings Limited and Consent Consultants Limited (all being indirect wholly-owned subsidiaries of the Company). He joined our Group in November 1993 and since then he is primarily responsible for our overall financial and accounting management of the Group. Prior to joining the Group, Mr. Yeung served as an accountant of Kwan, Wong, Tan and Fong BDO (now known as Deloitte Touche Tohmatsu), Certified Public Accountants, from July 1987 to November 1993 where he specialised in their audit practice. Mr. Yeung holds a professional diploma in accountancy from The Hong Kong Polytechnic (now known as the Hong Kong Polytechnic University).

容劍文先生，60歲，於二零一四年七月一日獲委任為本公司董事，至今一直擔任執行董事。彼自二零一七年一月起為我們建設及土木部的執行董事，主要負責本集團建設及土木部項目的整體監督與管理。於二零一八年七月，容先生獲委任為本公司間接全資附屬公司新福港營造有限公司及新福港(土木)有限公司的董事。彼亦自二零一一年六月一日起為本公司間接全資附屬公司捷章建築有限公司的董事總經理，負責整體管理，亦擔任我們多間附屬公司的董事。容先生擁有逾37年建造管理及土木工程行業經驗。容先生於一九九零年十月加入本集團。加入本集團前，容先生自一九八四年六月至一九九零年十月在振坤建築有限公司任職，最後任職地盤總管，主要負責競投、預算、分包、分包商聯絡、成本控制及索賠申訴。

容先生為香港工程師學會會員，持有香港浸會學院(現為香港浸會大學)的土木工程文憑、香港城市大學的建築工程(建造工程及管理)學士學位及香港城市大學的建造項目管理理學碩士學位。

楊楚賢先生，60歲，於二零一五年一月一日獲委任為本公司董事，至今一直擔任執行董事。彼自二零零七年六月起為本集團財務總監，亦擔任新福港屋宇服務(中國)有限公司、駿高控股有限公司及康信顧問有限公司(該等公司均為本公司間接全資附屬公司)的董事。彼於一九九三年十一月加入本集團，自此主要負責本集團的整體財務及會計管理。加入本集團前，楊先生自一九八七年七月至一九九三年十一月在註冊會計師關黃陳方會計師行(現稱德勤•關黃陳方會計師行)擔任會計員，專門從事審核實務。楊先生持有香港理工學院(現稱香港理工大學)的會計專業文憑。

BIOGRAPHICAL DETAILS OF DIRECTORS AND SENIOR MANAGEMENT

董事及高級管理層履歷

Independent Non-Executive Directors

Mr. Lam Leung Tsun, aged 65, was appointed as an independent non-executive director of the Company on 19 November 2015. Mr. Lam was previously appointed as our independent non-executive director in January 2008 in anticipation of the proposed listing of the Company and he subsequently resigned in July 2008 as the proposed listing did not proceed due to the volatile market conditions at that time. Mr. Lam has over 35 years of management experience. He is presently the sales director of Niche-Tech (Hong Kong) Limited, an advanced materials supplier for the semiconductor and microelectronics industries. Previously, Mr. Lam worked as the general manager of Atmel Asia Limited, a subsidiary of Atmel Corporation (Nasdaq: ATML), a company listed on the NASDAQ Stock Exchange, which is principally engaged in the design and manufacture of Semiconductor solutions, where he was responsible for overseeing the operations of the company.

Mr. Lam received a higher diploma in production and industrial engineering from the Hong Kong Polytechnic in Hong Kong (now known as Hong Kong Polytechnic University) in November 1978.

Mr. Jim Fun Kwong, Frederick, aged 74, was appointed as an independent non-executive director of the Company on 19 November 2015. Mr. Jim is an experienced agent of a local securities company from May 2007 until his retirement. Mr. Jim joined such company in September 1996 and he is primarily responsible for dealing in securities and future contracts. Mr. Jim has over 40 years of experience in the financial services industry. Prior to joining such company, he served as an investment consultant in Sun Hung Kai Securities Limited, a stock brokerage company from August 1977 to September 1996, where he was primarily responsible for retail sales of securities and related products in the marketing department. He served as a staff accountant of Arthur Andersen & Co., an international audit firm where he was primarily responsible for providing services in auditing from November 1973 to April 1975.

Mr. Jim is a fellow member of the Hong Kong Institute of Certified Public Accountants. He holds a higher diploma in accountancy from the Hong Kong Technical College (subsequently known as The Hong Kong Polytechnic, now known as the Hong Kong Polytechnic University).

獨立非執行董事

林良俊先生，65歲，於二零一五年十一月十九日獲委任為本公司獨立非執行董事。林先生此前於二零零八年一月本公司預期進行建議上市時獲委任為獨立非執行董事，其後於二零零八年七月辭任，原因是當時的市況波動，使建議上市並未進行。林先生擁有逾35年的管理經驗。彼現時為駿碼科技(香港)有限公司的銷售總監。該公司為半導體及微電子行業的先進材料供應商。林先生曾於在納斯達克證券交易所上市公司Atmel Corporation(納斯達克交易代碼：ATML)附屬公司Atmel Asia Limited擔任總經理。該公司主要從事設計及製造半導體解決方案，於其任期內，彼負責監管公司營運。

林先生於一九七八年十一月在香港取得香港理工學院(現稱香港理工大學)的生產及工業工程高級文憑。

詹勳光先生，74歲，於二零一五年十一月十九日獲委任為本公司獨立非執行董事。詹先生自二零零七年五月起至退休前為一間本地證券公司的資深代理。詹先生於一九九六年九月加入該公司，主要負責買賣證券及期貨合約。詹先生擁有逾40年金融服務行業經驗。加入該公司前，自一九七七年八月至一九九六年九月，彼於新鴻基證券有限公司(證券經紀公司)擔任投資顧問，主要負責市場部的證券及相關產品的零售工作。彼自一九七三年十一月至一九七五年四月在安達信會計師事務所(國際核數公司)擔任會計人員，主要負責提供審核服務。

詹先生為香港會計師公會的資深會員，持有香港工業專門學院(其後稱為香港理工學院，現稱香港理工大學)會計學高級文憑。

BIOGRAPHICAL DETAILS OF DIRECTORS AND SENIOR MANAGEMENT

董事及高級管理層履歷

Mr. Chan Kim Hung, Simon, aged 65, was appointed as an independent non-executive director of the Company on 19 November 2015. Mr. Chan has retired since April 2006. Mr. Chan has over 25 years of experience in treasury and capital markets and had served various trading and managerial roles in Hong Kong and Singapore. He joined the Royal Bank of Scotland plc., (“RBS”) Hong Kong branch as a dealer in June 1981, and since then he began his 25 years of progressive career advancement within RBS’s treasury and capital markets/financial markets business in both Hong Kong branch and Singapore branch. Mr. Chan last held the position of Head of Treasury and Capital Markets, Hong Kong, prior to the relocation to the Singapore branch in October 1998. Subsequent to transferring to the Singapore branch, Mr. Chan was the treasurer of Treasury and Capital Markets, Singapore in 1999, assuming full responsibility for the Singapore branch’s treasury and capital market operations. Mr. Chan last held the position of the Head of Front Office Infrastructure prior to his retirement from RBS and returning to Hong Kong in May 2006.

Mr. Chan holds a master’s degree in business administration majored in investment and finance offered in Singapore and validated by the University of Hull in the United Kingdom.

SENIOR MANAGEMENT

Mr. Lam Wai Ki, Davie, aged 61, is a director of our quantity surveying division and is primarily responsible for the overall monitoring and management of quantity surveying, contractual disputes and litigation matters in our construction division. He is also a director of Build.it Limited (an indirect wholly-owned subsidiary of the Company). Mr. Lam has over 42 years of experience in the building and construction industry. Mr. Lam joined the Group in January 1988.

Mr. Lam is a member of the Hong Kong Institute of Surveyors and the Royal Institution of Chartered Surveyors in the United Kingdom. Mr. Lam holds a bachelor’s degree in quantity surveying from the University of Reading in the United Kingdom, which was taught in conjunction with the College of Estate Management in the United Kingdom.

陳劍雄先生，65歲，於二零一五年十一月十九日獲委任為本公司獨立非執行董事。陳先生自二零零六年四月起退休。陳先生擁有逾25年財資市場領域經驗，曾在香港及新加坡擔任多個交易及管理職務。彼於一九八一年六月加入蘇格蘭皇家銀行有限公司（「蘇格蘭皇家銀行」）香港分行任職交易員，自此開始其於蘇格蘭皇家銀行香港分行及新加坡分行財資市場／金融市場業務領域長達25年不斷晉升的職業生涯。於一九九八年十月調任至新加坡分行前，陳先生擔任香港分行財資市場主管。調派至新加坡分行後，陳先生於一九九九年出任新加坡分行財資市場司庫，全面負責新加坡分行的財資市場營運。陳先生於二零零六年五月從蘇格蘭皇家銀行退休返港前最後出任前台辦公基礎建設主管。

陳先生持有英國赫爾大學於新加坡頒授及驗證的工商管理碩士學位，主修投資及財務。

高級管理層

林偉麒先生，61歲，我們工料測量部的董事，主要負責整體監控及管理建設部的工料測量、合約糾紛及訴訟事宜。彼亦為本公司間接全資附屬公司建築資訊顧問有限公司董事。林先生擁有逾42年樓宇及建築行業經驗，於一九八八年一月加入本集團。

林先生為香港測量師學會及英國皇家特許測量師學會會員，並獲得英國雷丁大學的工料測量學士學位（與英國房地產管理學院合作講授）。

BIOGRAPHICAL DETAILS OF DIRECTORS AND SENIOR MANAGEMENT

董事及高級管理層履歷

Mr. Szeto Chi Wing, aged 55, is a director of our quantity surveying division and is primarily responsible for the overall monitoring and management of quantity surveying, contractual disputes and litigation matters in our civil division. He is also a director of Bestwise Envirotech Limited, BML Engineering Limited and Chit Cheung Construction Company Limited (all being indirect wholly-owned subsidiaries of the Company). Mr. Szeto has over 37 years of experience in the civil engineering industry and he joined the Group in July 1989.

Mr. Szeto is a member of the Chartered Institute of Arbitrators (East Asia Branch) and a professional member of the Royal Institution of Chartered Surveyors in the United Kingdom. Mr. Szeto holds a bachelor's degree in quantity surveying from Edinburgh Napier University in the United Kingdom and a master's degree in arbitration and dispute resolution from the City University of Hong Kong.

Mr. Chan Yau Ming, aged 37, is a director of our estimating division and is primarily responsible for the overall management of our estimating division. He is also a director of several of our subsidiaries. Mr. Chan joined our Group in August 2008 and has over 13 years of experience in the civil engineering and building construction industry.

Mr. Chan is a member of the Institution and a Chartered Civil Engineer in the United Kingdom and a member of Hong Kong Institute of Engineers. He holds a bachelor's degree of science in civil engineering from The University of Alberta in Canada and a master's degree of science in civil infrastructural engineering and management from the Hong Kong University of Science and Technology. Mr. Chan is the son of Mr. Chan Ki Chun, the Chairman and Managing Director of the Company.

Mr. Ho Su Cheng, aged 54, is a director of our construction division. He is responsible for the overall monitoring and management of projects in our building maintenance, housing services and property management. Mr. Ho re-joined the Group in April 1998 and has over 29 years experience in the construction industry. He has previously worked for us as quality officer from August 1992 to September 1993 and as assistant quality manager from October 1993 to March 1995.

Mr. Ho is a member of The Chartered Institute of Building of the United Kingdom and Hong Kong Institute of Construction Managers. He graduated from the Hong Kong Polytechnic (now known as the Hong Kong Polytechnic University) with a bachelor's degree of science in building technology and management in October 1992 and subsequently obtained a master's degree of arts in arbitration and dispute resolution from the City University of Hong Kong in November 2001 and a master's degree of science in real estate from the University of Hong Kong in November 2008.

司徒志榮先生，55歲，我們工料測量部的董事，主要負責整體監控及管理土木部的工料測量、合約糾紛及訴訟事宜。彼亦為百威環保科技有限公司、百文樂工程有限公司及捷章建築有限公司(該等公司均為本公司的間接全資附屬公司)的董事。司徒先生擁有逾37年土木工程行業經驗，於一九八九年七月加入本集團。

司徒先生為英國特許仲裁員協會(東亞分會)會員及英國皇家特許測量師學會專業會員，持有英國愛丁堡龍比亞大學的工料測量學士學位及香港城市大學的仲裁及爭議解決碩士學位。

陳佑銘先生，37歲，我們估價部的董事，主要負責估價部的整體管理。彼亦為我們多間附屬公司的董事。陳先生於二零零八年八月加入本集團，在土木工程及樓宇建造行業擁有逾13年經驗。

陳先生為英國特許土木工程師學會會員及香港工程師學會會員。彼持有加拿大阿爾伯塔大學土木工程學士學位及香港科技大學土木基建工程及管理理學碩士學位。陳先生為本公司主席兼董事總經理陳麒淳先生之兒子。

何樹清先生，54歲，是我們建設部的董事。主要負責樓宇維修、屋宇服務及物業管理項目的整體監控及管理。何先生於一九九八年四月再加盟本集團，在建築業擁有逾29年經驗。彼先前亦於一九九二年八月至一九九三年九月任職品質管理主任及一九九三年十月至一九九五年三月期間擔任本集團品質管理助理經理。

何先生為英國特許建造學會及香港營造師學會的成員。彼於一九九二年十月畢業於香港理工學院(現稱香港理工大學)，取得建築工藝及管理理學學士學位，其後於二零零一年十一月獲香港城市大學頒授仲裁及糾紛調解的文學碩士學位及於二零零八年十一月獲香港大學頒授理科碩士(房地產)學位。

BIOGRAPHICAL DETAILS OF DIRECTORS AND SENIOR MANAGEMENT 董事及高級管理層履歷

Mr. Kong Chuck Yui Howard, aged 63, is a director of our civil division and is primarily responsible for the overall monitoring and management of projects in our civil division. He is also a director of Media Engineering Company Limited (an indirect wholly-owned subsidiary of the Company). Mr. Kong joined the Group in April 2002 and has over 40 years of experience in the civil engineering industry. He is a member of American Society of Civil Engineers and Association of Professional Engineers of Ontario, Canada. Mr. Kong holds a bachelor's degree in Civil Engineering from Technical University of Nova Scotia in Canada.

Mr. Lee Yat Wah, aged 63, is a director of our civil division and is primarily responsible for the overall monitoring and management of project in civil division. He was also appointed as safety director and is a director of Bestwise Envirotech Limited, BML Engineering Limited and BML Engineering (Macao) Limited (all being indirect wholly-owned subsidiaries of the Company). Mr. Lee joined the Group in March 1991 and has over 30 years of experience in civil engineering industry. He is a Member of American Society of Civil Engineers, a Member of The Institutions of Engineers Australia, a Registrant in National Engineering Register, Australia and a Member of The Chinese Institution of Engineers. Mr. Lee holds a bachelor's degree in Civil Engineering from National Taiwan University in Taiwan and Postgraduate Diploma in Civil Engineering from The Hong Kong Polytechnic University.

Mr. Shum Shu Shing, aged 63, is a director of our construction division and is primarily responsible for the overall monitoring and management of project of building works in our building division. He joined the Group in June 1990 and has over 40 years of experience in building industry. Mr. Shum is a Member of Hong Kong Institute of Clerks of Works.

Ms. Lee Yeuk Lui, Rosa, aged 49, is the senior financial manager of the Group and is primarily responsible for the financial management and accounting of the Group. Ms. Lee has over 27 years of experience in accounting. Ms. Lee joined the Group in August 2007.

Ms. Lee is a fellow of the Association of Chartered Certified Accountants in the United Kingdom, a fellow of the Hong Kong Institute of Certified Public Accountants and a fellow of the Institute of Chartered Accountants in England and Wales. She is also a certified internal auditor by the Institute of Internal Auditors. Ms. Lee holds a bachelor's degree in business administration (honours) from the Chinese University of Hong Kong.

江爵銳先生，63歲，我們土木工程部董事，主要負責土木工程項目的整體監控及管理。彼亦為中美交通工程有限公司(該公司為本公司的間接全資附屬公司)的董事。江先生於二零零二年四月加盟本集團，在土木工程行業擁有逾40年經驗。江先生為美國土木工程師學會及加拿大安大略省專業工程師協會會員，持有加拿大新斯科舍工程大學土木工程學士學位。

李鑑華先生，63歲，我們土木工程部的董事，主要負責土木工程項目的整體監控及管理。彼亦獲委任為安全董事及為百威環保科技有限公司、百文樂工程有限公司及百文樂工程(澳門)一人有限公司(該等公司均為本公司的間接全資附屬公司)的董事。李先生於一九九一年三月加盟本集團，在土木工程行業擁有逾30年經驗。彼為美國土木工程師學會會員，澳洲工程師學會會員，澳洲註冊國家工程師及中國工程師學會會員，持有國立臺灣大學土木工程學士學位及香港理工大學土木工程深造文憑。

沈樹成先生，63歲，本集團建設部的董事，主要負責樓宇項目的整體監控及管理。彼於一九九零年六月加盟本集團，在樓宇行業擁有逾40年經驗。沈先生為香港工程監督學會會員。

李若蕾女士，49歲，本集團高級財務經理，主要負責本集團的財務管理及會計。李女士擁有逾27年的會計經驗，於二零零七年八月加入本集團。

李女士為英國特許公認會計師公會、香港會計師公會以及英格蘭及威爾斯特許會計師公會資深會員，亦獲國際內部審計師協會接納為國際內部審計師，持有香港中文大學工商管理榮譽學士學位。

BIOGRAPHICAL DETAILS OF DIRECTORS AND SENIOR MANAGEMENT

董事及高級管理層履歷

Ms. Tang Yuen Wah, Rity, aged 63, is a director of administration division and company secretary of the Group and is primarily responsible for the personnel, office administration, company secretarial and insurance matters of the Group. Ms. Tang has over 25 years of experience in business administration, human resources and company secretarial matters and she joined the Group in January 1995.

Ms. Tang is an associate member of The Chartered Governance Institute in the United Kingdom and an associate member of The Hong Kong Chartered Governance Institute. Ms. Tang holds a bachelor's degree in business administration from the Royal Melbourne Institute of Technology University in Australia and a master's degree in professional accounting and information systems from the City University of Hong Kong.

COMPANY SECRETARY

Ms. Tang Yuen Wah, Rity is our company secretary for the purposes of Rule 8.17 of the Rules Governing the Listing of Securities on the Stock Exchange. For details of her background, please refer to the paragraph headed "Senior Management" under the section headed "Biographical details of Directors and Senior Management" in this annual report.

鄧婉華女士，63歲，本集團行政部董事兼公司秘書，主要負責本集團的人事、辦公室行政、公司秘書及保險事宜。鄧女士擁有逾25年工商管理、人力資源及處理公司秘書事宜相關經驗，於一九九五年一月加入本集團。

鄧女士為英國特許公司治理公會會士、香港公司治理公會會士，持有澳洲皇家墨爾本理工大學工商管理學士學位及香港城市大學專業會計及資訊系統碩士學位。

公司秘書

鄧婉華女士為聯交所證券上市規則第8.17條所指我們的公司秘書。相關背景資料請參閱本年報「董事及高級管理層履歷」一節「高級管理層」一段。

REPORT OF THE DIRECTORS

董事報告

The Directors hereby present this annual report together with the audited consolidated financial statements of the Group for the Year.

PRINCIPAL ACTIVITIES

The principal activity of the Company is investment holding. The principal activities of the Group are general building, civil engineering and the provision of other services, which mainly comprise housing and property management services, electrical and mechanical engineering services and BIM services. The principal activities and other particulars of the subsidiaries of the Company are set out in note 12 to the consolidated financial statements.

PRINCIPAL PLACE OF BUSINESS

The Company is a limited liability company incorporated in Bermuda and its principal place of business in Hong Kong is situated at 7/F, High Fashion Centre, 1-11 Kwai Hei Street, Kwai Chung, New Territories, Hong Kong.

SEGMENT INFORMATION

An analysis of the Group's performance for the Year by operating segment is set out in note 3 to the consolidated financial statements.

RESULTS

The results of the Group for the Year are set out in the consolidated statement of comprehensive income on page 141 of this annual report.

DIVIDEND AND DIVIDEND POLICY

The Company has adopted a dividend policy which aims to provide reasonably stable and sustainable returns to the Shareholders. When considering the declaration and payment of dividends, the Board shall take into account, inter alia, our results of operation, the working capital requirements, cash flow and financial position, liquidity position, debt to equity ratio, general economic environments and other factors the Board considers appropriate. The Company will generally propose dividends semi-annually or annually.

The payment of the dividend by the Company is also subject to any restrictions under the Bye-Laws, or the laws of Bermuda. Any final dividend for a financial year will be subject to shareholders' approval.

The Board will continually review the dividend policy and, if consider appropriate, may modify, amend and change the dividend policy at any time.

董事謹此提呈本年報連同本集團年內經審核綜合財務報表。

主要業務

本公司主要業務為投資控股。本集團的主要業務為一般樓宇、土木工程及提供其他服務，主要包括房屋及物業管理服務、機電工程服務及BIM服務。本公司附屬公司主要業務及其他詳情載於綜合財務報表附註12。

主要營業地點

本公司為於百慕達註冊成立的有限公司，香港主要營業地點設於香港新界葵涌葵喜街1-11號達利國際中心7樓。

分部資料

本集團年內按營運分部劃分之表現分析載於綜合財務報表附註3。

業績

本集團年內業績載於本年報第141頁綜合全面收益表。

股息及股息政策

本公司採納一項股息政策，旨在能為股東提供合理穩定及可持續的回報。考慮宣派及派付股息時，董事會須考慮(其中包括)經營業績、營運資金要求、現金流量及財務狀況、流動資金狀況、債務權益比率、整體經濟環境及董事會認為適當的其他因素。本公司通常每半年或每年建議派付一次股息。

本公司派付股息亦受細則或百慕達法例的任何限制所規限。財政年度的任何末期股息須經股東批准。

董事會將持續檢討股息政策，若應為合適，可隨時修訂、修改及改變股息政策。

REPORT OF THE DIRECTORS

董事報告

The Directors recommended the payment of a final dividend of HK3.0 cents per ordinary share of the Company (the “Share”) for the Year (2020: HK8.0 cents per Share), amounting to HK\$12 million (2020: HK\$32 million). Such payment of dividends will be subject to the approval of the Shareholders at the forthcoming annual general meeting of the Company to be held on Thursday, 26 May 2022 (the “2022 AGM”) and if approved, will be payable to the Shareholders whose names appear on the register of members of the Company at the close of business on Wednesday, 8 June 2022. It is expected that the proposed final dividend will be paid on or about Wednesday, 22 June 2022.

There is no arrangement under which a Shareholder has waived or agreed to waive any dividends.

CLOSURE OF REGISTER OF MEMBERS

In order to establish entitlements to attend and vote at the 2022 AGM, the register of members of the Company will be closed from Monday, 23 May 2022 to Thursday, 26 May 2022 (both dates inclusive), during which no transfer of the Shares will be registered. Shareholders of the Company are reminded to ensure that all completed share transfer forms accompanied by the relevant share certificates must be lodged with the Company’s branch share registrar in Hong Kong, Tricor Investor Services Limited, at Level 54, Hopewell Centre, 183 Queen’s Road East, Hong Kong not later than 4:30 p.m. on Friday, 20 May 2022.

In order to establish entitlements to the proposed final dividend, the register of members of the Company will be closed from Tuesday, 7 June 2022 to Wednesday, 8 June 2022 (both dates inclusive), during which no transfer of the Shares of the Company will be registered. Shareholders of the Company are reminded to ensure that all completed share transfer forms accompanied by the relevant share certificates must be lodged with the Company’s branch share registrar in Hong Kong, Tricor Investor Services Limited, at Level 54, Hopewell Centre, 183 Queen’s Road East, Hong Kong not later than 4:30 p.m. on Monday, 6 June 2022.

董事建議年內本公司每股普通股(「股份」)派發末期股息每股3.0港仙(二零二零年：每股8.0港仙)，總計12百萬港元(二零二零年：32百萬港元)。有關股息派付須經股東於本公司於二零二二年五月二十六日(星期四)召開的應屆股東週年大會(「二零二二年股東週年大會」)批准，獲批後應付予二零二二年六月八日(星期三)營業時間結束時名列本公司股東名冊的股東。預期於二零二二年六月二十二日(星期三)或前後派付建議末期股息。

並無訂立安排使股東放棄或同意放棄任何股息。

暫停辦理股份過戶登記

為釐定有權出席二零二二年股東週年大會並於會上投票的股東，本公司將於二零二二年五月二十三日(星期一)至二零二二年五月二十六日(星期四)(首尾兩天包括在內)暫停辦理股份過戶登記，期間不會辦理股份過戶登記。本公司股東應確保於二零二二年五月二十日(星期五)下午四時三十分前將所有填妥股份過戶表格連同相關股票遞交本公司香港股份過戶登記分處卓佳證券登記有限公司，地址為香港皇后大道東183號合和中心54樓。

為釐定有權享有建議末期股息的股東，本公司將於二零二二年六月七日(星期二)至二零二二年六月八日(星期三)(首尾兩天包括在內)暫停辦理股份過戶登記，期間不會辦理本公司股份過戶登記。本公司股東應確保於二零二二年六月六日(星期一)下午四時三十分前將所有填妥股份過戶表格連同相關股票遞交本公司香港股份過戶登記分處卓佳證券登記有限公司，地址為香港皇后大道東183號合和中心54樓。

REPORT OF THE DIRECTORS

董事報告

FIVE-YEAR FINANCIAL SUMMARY

A summary of the published results and of the assets and liabilities of the Group for the latest five years is set out on page 224 of this annual report. This summary does not form part of the audited consolidated financial statement.

CHARITABLE DONATIONS

The Group did not make any charitable and other donations during the Year (2020: HK\$39,000).

PROPERTY, PLANT AND EQUIPMENT

Details of the movements during the Year in the property, plant and equipment of the Group are set out in note 11 to the consolidated financial statements.

RESERVES AND DISTRIBUTABLE RESERVES

Details of the movements in reserves of the Group during the Year are set out in the consolidated statement of changes in equity on page 144 of this annual report and the details of reserves attributable to equity shareholders of the Company are set out in note 20 to the consolidated financial statements.

At 31 December 2021, the aggregate amount of reserves available for distribution to equity shareholders of the Company, as calculated under the provisions of Part 6 of the Hong Kong Companies Ordinance, was HK\$23 million (2020: HK\$53 million).

SHARE CAPITAL

Details of share capital of the Company during the Year are set out in note 20 to the consolidated financial statements. There were no movements during the Year.

五年財務概要

本集團過往五年已公布業績及資產與負債概要載於本年報第224頁。該概要不屬經審核綜合財務報表的一部分。

慈善捐贈

年內本集團並無作出慈善及其他捐贈(二零二零年：39,000港元)。

物業、廠房及設備

本集團年內的物業、廠房及設備變動詳情載於綜合財務報表附註11。

儲備及可供分派儲備

本集團年內儲備變動詳情載於本年報第144頁綜合權益變動表，本公司權益股東應佔儲備詳情載於綜合財務報表附註20。

於二零二一年十二月三十一日，根據香港公司條例第6部的規定計算，可分配予本公司權益股東的儲備總額為23百萬港元(二零二零年：53百萬港元)。

股本

本公司年內股本詳情載於綜合財務報表附註20。年內概無變動。

SUFFICIENCY OF PUBLIC FLOAT

Based on information that is publicly available to the Company and within the knowledge of the Directors, the Company has maintained the prescribed minimum public float under the Listing Rules during the Year and at any time up to the date of this annual report.

PRE-EMPTIVE RIGHTS

There are no provisions for pre-emptive rights under the Bye-Laws, or the laws of Bermuda, which would oblige the Company to offer new Shares on a pro rata basis to existing Shareholders.

PURCHASE, SALE OR REDEMPTION OF THE COMPANY'S LISTED SECURITIES

Neither the Company nor any of its subsidiaries has purchased, sold or redeemed any of the Company's listed securities during the Year.

SHARE OPTION SCHEME

A share option scheme (the "Scheme") was conditionally adopted by the written resolutions of the Company's then sole shareholder passed on 19 November 2015. As of the date of this report, no option has been granted, agreed to be granted, exercised, cancelled or lapsed under the Scheme.

Purpose of the Scheme

The purpose of the Scheme is to motivate the participants to optimise their performance efficiency for the benefit of the Group and to attract and retain or otherwise maintain an on-going business relationship with the eligible participants whose contributions are or will be beneficial to the long-term growth of the Group.

Participants of the Scheme

The Board may, at its discretion, offer to grant an option to the following persons:

- (i) any full-time or part-time employees, executives or officers of the Company or any of its subsidiaries;
- (ii) any directors (including the INEDs) of the Company or any of its subsidiaries and joint operations; and
- (iii) any advisers, consultants, agents, suppliers, customers, distributors and such other persons who in the sole opinion of the Board will contribute or have contributed to the Company or any of its subsidiaries and joint operations.

充足公眾持股量

根據可供本公司公開查閱之資料及就董事所知，本公司於年內及本年報日期前任何時間已維持上市規則規定的最低公眾持股量。

優先購買權

細則及百慕達法例並無任何優先購買權條文，規定本公司按比例向現有股東發售新股。

購買、出售或贖回本公司上市證券

年內，本公司或其任何附屬公司概無購買、出售或贖回本公司任何上市證券。

購股權計劃

根據本公司當時唯一股東於二零一五年十一月十九日通過的書面決議案，有條件採納購股權計劃（「計劃」）。截至本報告日期，概無購股權根據計劃授出、同意授出、行使、註銷或失效。

計劃目的

計劃旨在激勵參與者為本集團的利益而盡量提升其表現效率和吸引及挽留對或將對本集團的長遠發展有利的合資格參與者或與該等參與者保持持續的業務關係。

計劃參與者

董事會可酌情決定向下列人士授出購股權：

- (i) 本公司或其任何附屬公司的任何全職或兼職僱員、行政人員或高級職員；
- (ii) 本公司或其任何附屬公司及合營業務的任何董事（包括獨立非執行董事）；及
- (iii) 本公司或其任何附屬公司及合營業務的任何顧問、諮詢人員、代理、供應商、客戶、分銷商及董事會全權認為會或曾對本公司或其任何附屬公司及合營業務作出貢獻的其他人士。

REPORT OF THE DIRECTORS

董事報告

Shares available for issuance

The maximum number of the Shares in respect of which options may be granted under the Scheme and under any other share option schemes of the Company (excluding, for this purpose, shares which would have been issuable pursuant to options which have lapsed in accordance with the terms of the Scheme or any other share option scheme of the Company) must not in aggregate exceed 10% of the total number of Shares in issue as at Listing Date, being 40,000,000 Shares, excluding for this purpose Shares which would have been issuable pursuant to options which have lapsed in accordance the terms of the Scheme (or any other share option schemes of the Company). The Company may, subject to the issue of a circular, the shareholders' approval in a general meeting and/or such other requirements prescribed under the Listing Rules, refresh this limit at any time to 10% of the Shares in issue as at the date of the Shareholders' approval and/or grant options beyond the 10% limit to eligible participants specifically identified by the Board. The above is subject to the condition that the maximum number of the Shares which may be issued upon exercise of all outstanding options granted and yet to be exercised under the Scheme and any other share option schemes of the Company at any time shall not exceed 30% of the Shares in issue from time to time. No options shall be granted under any schemes of the Company (including the Scheme) if it will result in the 30% limit being exceeded.

As at the date of this report, the outstanding number of share options available for grant under the Scheme is 40,000,000 share options to subscribe for the Shares, representing approximately 10% of the issued share capital of the Company.

Maximum entitlement of each eligible participant

The total number of Shares issued and which may fall to be issued upon exercise of the options granted under the Scheme and any other share option schemes of the Company (including both exercised and outstanding options) to each eligible participant in any 12-month period up to the date of grant shall not exceed 1% of the Shares in issue as at the date of grant. Any further grant of options in excess of this 1% limit shall be subject to the issue of a circular, the approval of the Shareholders in a general meeting and/or other requirements prescribed under the Listing Rules.

可供發行的股份數目上限

根據計劃及本公司任何其他購股權計劃可能授出的購股權所涉及的股份數目上限(就此而言不包括根據計劃或本公司任何其他購股權計劃條款已失效的購股權可發行的股份)合共不得超過上市日期已發行股份總數的10%，即40,000,000股股份，就此而言不包括根據計劃(或本公司任何其他購股權計劃)條款已失效的購股權可發行的股份。倘本公司已刊發通函並經股東在股東大會上批准及/或遵守上市規則規定的其他要求，則可隨時重新釐定該上限至股東在股東大會批准當日已發行股份的10%及/或向董事會特別選定的合資格參與者授出超過10%上限的購股權，惟條件是根據計劃及本公司任何其他購股權計劃授出及有待行使的所有尚未行使購股權獲行使時可予發行的股份數目上限，於任何時間均不得超過不時已發行股份的30%。倘根據本公司任何計劃(包括計劃)授出的購股權導致超出30%的上限，則不得授出購股權。

截至本報告日期，根據計劃可授出的未行使購股權數目為40,000,000份可認購股份的購股權，相當於本公司已發行股本約10%。

向各合資格參與者授出購股權的數目上限

在直至授出日期的任何十二個月期間已發行和根據計劃及本公司任何其他購股權計劃向每名合資格參與者授出的購股權(包括已行使及尚未行使的購股權)行使時可能發行的股份總數不得超過授出日期已發行股份的1%。倘進一步授出購股權的數目超過上述1%限額，則本公司須發出通函，經股東在股東大會上批准及/或符合上市規則的其他規定。

Time for exercising option and duration of the Scheme

An option may be exercised in accordance with the terms of the Scheme at any time after the date upon which the option is deemed to be granted and accepted and prior to the expiry of 10 years from that date. The period during which an option may be exercised will be determined by the Board in its absolute discretion, save that no option may be exercised more than 10 years after it has been granted. No option may be granted more than 10 years after the date of approval of the Scheme. Subject to earlier termination by the Company in a general meeting or by the Board, the Scheme shall be valid and effective for a period of 10 years from the date of its adoption.

Payment on acceptance of the option

An option shall be deemed to have been granted and accepted by the grantee and to have taken effect when the duplicate offer document constituting acceptances of the options duly signed by the grantee, together with a remittance or payment in favour of the Company of HK\$1.00 by way of consideration for the grant thereof, is received by the Company on or before the relevant acceptance date.

To the extent that the offer to grant an option is not accepted by any prescribed acceptance date, it shall be deemed to have been irrevocably declined.

Basis of determining exercise price of the option

The subscription price of a Share in respect of any particular option granted under the Scheme shall be such price as the Board in its absolute discretion shall determine, save that such price must be at least the higher of:

- (i) the official closing price of the shares as stated in the Stock Exchange's daily quotation sheets on the date of grant, which must be a day on which the Stock Exchange is open for the business of dealing in securities;
- (ii) the average of the official closing prices of the shares as stated in the Stock Exchange's daily quotation sheets for the five business days immediately preceding the date of grant; and
- (iii) the nominal value of a share.

行使購股權的期限及計劃期限

購股權可根據計劃條款於購股權視為已授出並獲接納之日後及自該日起十年屆滿前期間隨時行使。購股權行使期將由董事會全權酌情釐定，惟不得超過購股權授出後十年。於批准計劃之日起十年後不得授出購股權。除非本公司經由股東大會或經由董事會提前終止，否則計劃自採納日期起十年內有效。

接納購股權要約的付款

當本公司於相關接納日期或之前收到由承授人正式簽署構成接納購股權的一式兩份要約文件連同匯付或支付予本公司的1.00港元款項作為授出購股權的代價後，購股權即被視作已授出及已獲承授人接納。

倘授出購股權的要約未於規定的接納日期獲接納，則視為已不可撤銷地拒絕。

釐定購股權行使價的基準

根據計劃授出任何特定購股權所涉及股份的認購價須由董事會全權酌情決定，惟該價格須不低於下列各項的最高者：

- (i) 股份於購股權授出日期(須為聯交所可進行證券交易業務的日子)載於聯交所每日報價表的正式收市價；
- (ii) 緊接購股權授出日期前五個營業日股份於聯交所每日報價表所載正式收市價的平均值；及
- (iii) 股份面值。

REPORT OF THE DIRECTORS

董事報告

RETIREMENT SCHEMES

Details of the retirement schemes of the Group are set out in note 24 to the consolidated financial statements.

DIRECTORS

The Directors during the Year and up to the date of this report were:

Executive Directors

Mr. CHAN Ki Chun
(Chairman and Managing Director)
Mr. CHAN Chor Tung (resigned on 10 December 2021)
Mr. YUNG Kim Man
Mr. YEUNG Cho Yin, William

Independent Non-executive Directors

Mr. LAM Leung Tsun
Mr. JIM Fun Kwong, Frederick
Mr. CHAN Kim Hung, Simon

BIOGRAPHIES OF DIRECTORS AND SENIOR MANAGEMENT

Biographical details of the Directors and senior management of the Company are set out on pages 111 to 117 of this annual report.

退休計劃

本集團退休計劃的詳情載於綜合財務報表附註24。

董事

年內及直至本報告日期的董事如下：

執行董事

陳麒淳先生
(主席兼董事總經理)
陳楚東先生(於二零二一年十二月十日辭任)
容劍文先生
楊楚賢先生

獨立非執行董事

林良俊先生
詹勳光先生
陳劍雄先生

董事及高級管理層履歷

本公司董事及高級管理層的履歷詳情載於本年報第111至117頁。

DIRECTORS' RETIREMENT AND RE-ELECTION

In accordance with bye-law no. 84 of the Bye-Laws, one-third of the Directors for the time being (or, if their number is not a multiple of three, the number nearest to but not less than one-third) shall retire from office by rotation at each annual general meeting of the Company, provided that every Director shall be subject to retirement by rotation at least once every three years. A retiring Director shall be eligible for re-election and shall continue to act as a Director throughout the meeting at which he retires. The Directors to retire by rotation every year shall include (so far as necessary to ascertain the number of Directors to retire by rotation) any Director who wishes to retire and not to offer himself for re-election. Any further Directors so to retire shall be those of the other Directors subject to retirement by rotation who have been longest in office since their last re-election or appointment and so that as between persons who became or were last re-elected Directors on the same day those to retire shall (unless they otherwise agree among themselves) be determined by lot.

Mr. Chan Ki Chun, Mr. Yeung Cho Yin, William and Mr. Chan Kim Hung, Simon will retire by rotation and, being eligible, offer themselves for re-election at the 2022 AGM pursuant to bye-law no. 84 of the Bye-Laws.

董事退任及重選

根據細則第84條，在本公司每屆股東週年大會上，當時的三分之一董事（若人數並非三的倍數，則以最接近但不少於三分之一的人數為準）將輪流退任，惟每位董事均須至少每三年輪流退任。退任董事符合資格膺選連任，並於其退任之整個大會舉行期間仍以董事身份行事。釐定輪席告退董事人數時，每年輪流退任的董事須包括任何擬退任但不願膺選連任之董事。其他退任董事為自上次獲選連任或委任後任期最長的須輪席告退的董事，但若多位董事於同一日成為董事或獲選連任，則抽籤決定須予告退的董事名單（除非彼等之間另有協定）。

根據細則第84條，陳麒淳先生、楊楚賢先生和陳劍雄先生將於二零二二年股東週年大會上輪席告退並合資格膺選連任。

REPORT OF THE DIRECTORS

董事報告

INDEPENDENCE OF INEDs

The Company has received annual confirmation of independence from each of the INEDs pursuant to Rule 3.13 of the Listing Rules. As at the date of this report, the Board considered them independent.

DIRECTORS' SERVICE CONTRACTS

Each of the executive Director has entered into a service agreement with the Company which shall be for fixed term of three years, unless terminated by either the Company or the respective Director in accordance with the terms of the service agreement.

Each of the INED has entered into a letter of appointment with the Company which shall last for a period of three years, subject to early termination by the INED or the Company in accordance with the terms of the letter of appointment.

Save as disclosed above, none of the Directors proposed for re-election at the 2022 AGM has or is proposed to have a service contract with any member of the Group which is not determinable by the Group within one year without payment of compensation, other than statutory compensation.

EMOLUMENT POLICY

In order to attract and retain high quality staff and to enable smooth operation within the Group, the Group offered competitive remuneration packages (with reference to market conditions and individual qualification, position, seniority and experience) and various in-house training courses. Share options may also be granted to eligible employees. The remuneration packages are subject to review on a regular basis.

The Remuneration Committee is responsible for making recommendations to the Board on the Company's policy and structure for all Directors and senior management remuneration, having regard to market competitiveness, individual performance and achievement. The Company has adopted the Scheme as an incentive to Directors and the relevant eligible participants.

獨立非執行董事的獨立性

根據上市規則第3.13條，每名獨立非執行董事均已就彼等的獨立性向本公司發出年度確認。於本報告日期，董事會認為所有獨立非執行董事均為獨立。

董事服務合約

各執行董事已與本公司訂立服務協議，任期固定為期三年，除非本公司或有關董事根據服務協議條款予以終止。

各獨立非執行董事已與本公司訂立委任函，為期三年，獨立非執行董事或本公司可根據委任函條款提前終止。

除上文所披露者外，提議於二零二二年股東週年大會重選的董事概無與本集團任何成員公司訂立或擬訂立任何本集團於一年內不付賠償(法定賠償除外)而不可終止的服務合約。

薪酬政策

為吸引及挽留優質員工，確保本集團內部正常經營，本集團提供具競爭力的薪酬待遇(經參考市況和個人資歷、職位、職級及經驗而定)和多項內部培訓課程。合資格僱員亦可能獲授購股權。薪酬待遇會定期檢討。

薪酬委員會負責就本公司的政策、全體董事架構及高級管理層薪酬(參考市場競爭、個人表現及成就)向董事會提供建議。本公司已採納計劃作為對董事及相關合資格參與者的獎勵。

REMUNERATION OF DIRECTORS AND FIVE HIGHEST PAID INDIVIDUALS

Details of the Directors' remuneration and the five highest paid individuals are set out in notes 8 and 9 to the consolidated financial statements respectively. No Director has waived or has agreed to waive any emolument during the Year.

DIRECTORS' MATERIAL INTERESTS IN CONTRACTS

Save as disclosed in this annual report, no transactions, arrangements and contracts of significance in relation to the Group's business to which the Company or any of its subsidiaries was a party and in which the Director or an entity connected the Director had a material interest, whether directly or indirectly, subsisted at any time during the Year.

DIRECTORS' AND CHIEF EXECUTIVE'S INTERESTS AND SHORT POSITIONS IN SHARES, UNDERLYING SHARES AND DEBENTURES

Interests in the Company

As at 31 December 2021, none of the Directors or chief executive of the Company has any interest or short positions in the shares, underlying shares or debentures of the Company which were required to be notified to the Company and the Stock Exchange pursuant to Divisions 7 and 8 of Part XV of the Securities and Futures Ordinance (Cap. 571 of the Laws of Hong Kong) (the "SFO") (including interests or short positions which they were taken or deemed to have under such provisions of the SFO) or which were required, pursuant to section 352 of the SFO, to be entered in the register referred to therein, or which were required, pursuant to the Model Code to be notified to the Company and the Stock Exchange.

董事薪酬及五名最高薪人士

有關董事薪酬及五名最高薪人士之詳情分別載於綜合財務報表附註8及9。年內並無董事放棄或同意放棄任何薪酬。

董事於合約的重大權益

除本年報所披露者外，年內任何時間，概無任何有關本集團業務，本公司或其任何附屬公司為訂約方而董事或與董事關連的實體直接或間接擁有重大權益且仍然有效的重大交易、安排及合約。

董事及最高行政人員於股份、相關股份及債權證的權益及淡倉

於本公司的權益

截至二零二一年十二月三十一日，本公司董事或最高行政人員概無於本公司股份、相關股份或債權證中擁有根據香港法例第571章《證券及期貨條例》（「證券及期貨條例」）第XV部第7及8分部須知會本公司及聯交所的權益或淡倉（包括根據證券及期貨條例的有關條文被當作或視為擁有的權益或淡倉），或擁有根據證券及期貨條例第352條須登記於該條所述登記冊的權益或淡倉，或擁有根據標準守則須知會本公司及聯交所的權益或淡倉。

REPORT OF THE DIRECTORS

董事報告

Interests in associated corporations of the Company

As at 31 December 2021, the interests or short positions of the Directors or chief executive of the Company in the shares, underlying shares or debentures of the Company's associated corporations (within the meaning of Part XV of the SFO (i) which were required to be notified to the Company and the Stock Exchange pursuant to Divisions 7 and 8 of Part XV of the SFO (including interests or short positions which they were taken or deemed to have under such provisions of the SFO); or (ii) which were required, pursuant to Section 352 of the SFO, to be entered in the register referred to therein; or (iii) which were required to be notified to the Company and the Stock Exchange pursuant to the Model Code, were as follows:

| Name of Director | Name of associated corporation | Capacity | Number of Shares (long position) 股份數目 (好倉) | Approximate percentage of shareholding 概約持股 百分比 |
|---------------------------|--|---|--|---|
| 董事姓名 | 相聯法團名稱 | 身份 | | |
| Mr. Chan Ki Chun 陳麒淳先生 | Sun Fook Kong Group Limited (the "SFK Group") 新福港集團有限公司 (「新福港集團」) | Interest in controlled corporation (Note 1) 受控法團權益(附註1) | 97,599 | 3.54% |

Note 1: Mr. Chan Ki Chun beneficially owns the entire issued share capital of Growth Asset Holdings Limited, a company incorporated in the British Virgin Islands with limited liability ("Growth Asset"). By virtue of the SFO, Mr. Chan Ki Chun is deemed to be interested in the 97,599 shares of SFK Group held by Growth Asset.

於本公司相聯法團的權益

截至二零二一年十二月三十一日，本公司董事或最高行政人員於本公司相聯法團(定義見證券及期貨條例第XV部)的股份、相關股份及債權證中(i)擁有根據證券及期貨條例第XV部第7及8分部須知會本公司及聯交所的權益或淡倉(包括根據證券及期貨條例的有關條文被當作或視為擁有的權益或淡倉)，或(ii)擁有根據證券及期貨條例第352條須登記於該條所述登記冊的權益或淡倉，或(iii)擁有根據標準守則須知會本公司及聯交所的權益或淡倉如下：

附註1：陳麒淳先生實益擁有Growth Asset Holdings Limited(「Growth Asset」，在英屬維爾京群島註冊成立的有限公司)全部已發行股本。根據證券及期貨條例，陳麒淳先生被視為於Growth Asset所持新福港集團的97,599股股份中擁有權益。

Save as disclosed above, as at 31 December 2021, none of the Directors nor chief executive of the Company has registered any interests or short positions in the shares, underlying shares or debentures of the Company or any of its associated corporations (within the meaning of Part XV of the SFO (i) which were required to be notified to the Company and the Stock Exchange pursuant to Divisions 7 and 8 of Part XV of the SFO (including interests or short positions which were taken or deemed to have under such provisions of the SFO); or (ii) which were required, pursuant to Section 352 of the SFO, to be entered in the register referred to therein; or (iii) which were required to be notified to the Company and the Stock Exchange pursuant to the Model Code.

除上文所披露者外，截至二零二一年十二月三十一日，董事及本公司最高行政人員概無於本公司或其相聯法團(定義見證券及期貨條例第XV部)股份、相關股份或債權證中登記(i)根據證券及期貨條例第XV部第7及8分部條文須知會本公司及聯交所的任何權益或淡倉(包括根據證券及期貨條例的有關條文被當作或視為擁有的權益或淡倉)，或(ii)擁有根據證券及期貨條例第352條須登記於該條所述登記冊的任何權益或淡倉，或(iii)擁有根據標準守則須知會本公司及聯交所的任何權益或淡倉。

SUBSTANTIAL SHAREHOLDERS' INTERESTS AND SHORT POSITIONS IN THE SHARES, UNDERLYING SHARES AND DEBENTURES OF THE COMPANY

So far as the Directors are aware, as at 31 December 2021, the following persons (other than the Directors and chief executive of the Company) had or deemed or taken to have an interest and/or short position in the Shares, the underlying Shares or the debentures of the Company which would fall to be disclosed under the provisions of Divisions 2 and 3 of Part XV of the SFO, or which were required to be recorded in the register of interests required to be kept by the Company under section 336 of the SFO:

主要股東於本公司股份、相關股份及債權證的權益及淡倉

據董事所知，截至二零二一年十二月三十一日，以下人士（董事及本公司最高行政人員除外）於本公司股份、相關股份或債權證中擁有或視為或當作擁有根據證券及期貨條例第XV部第2及3分部條文須予披露的權益及／或淡倉，或須記錄於本公司根據證券及期貨條例第336條須存置之權益登記冊的權益及／或淡倉：

| Name of shareholder 股東姓名／名稱 | Nature of interest 權益性質 | Number of Shares (long position) 股份數目 (好倉) | Approximate percentage of shareholding 概約持股百分比 |
|---|---|---|---|
| SFK Group 新福港集團 | Beneficial owner (Note 1) 實益擁有人(附註1) | 300,000,000 | 75% |
| Good Target Limited ("Good Target") | Interest of controlled corporations (Notes 1 and 2) 受控法團權益(附註1及2) | 300,000,000 | 75% |
| Ocean Asset Holdings Limited ("Ocean Asset") | Interest of controlled corporation (Notes 1 and 2) 受控法團權益(附註1及2) | 300,000,000 | 75% |
| Mr. Lo Kai Shui ("Mr. Lo") 羅啟瑞先生(「羅先生」) | Interest of controlled corporations (Note 2) 受控法團權益(附註2) | 300,000,000 | 75% |
| Mr. Hu Liang Ming Raymond 胡亮明先生 | Beneficial owner 實益擁有人 | 12,000,000 | 3% |
| Mr. Hu Liang Ming Raymond 胡亮明先生 | Beneficiary of a trust 信託受益人 | 10,000,000 | 2.5% |

Note 1: SFK Group, a company incorporated in the British Virgin Islands with limited liability, is owned as to approximately 71.39% by Good Target, 18.94% by Ocean Asset, 3.54% by Growth Asset, 1.94% by Chief Champion Limited, 1.46% by Jemrick Holdings Limited, 1.06% by KSL Management Limited, 0.83% by LHS Management Limited, 0.46% by Worldrich Enterprises Limited, 0.22% by Easespeed Limited and 0.16% by Global Trinity Limited.

附註1：新福港集團為在英屬維爾京群島註冊成立的有限公司，由 Good Target、Ocean Asset、Growth Asset、Chief Champion Limited、Jemrick Holdings Limited、KSL Management Limited、LHS Management Limited、Worldrich Enterprises Limited、捷安有限公司及Global Trinity Limited分別擁有約 71.39%、18.94%、3.54%、1.94%、1.46%、1.06%、0.83%、0.46%、0.22%及0.16%。

Note 2: Good Target, a company incorporated in the British Virgin Islands with limited liability, is beneficially and wholly owned by Mr. Lo. Ocean Asset, a company incorporated in the British Virgin Islands with limited liability is beneficially and wholly owned by Mr. Lo. By virtue of the SFO, Mr. Lo is deemed to be interested in the Shares held by SFK Group.

附註2：Good Target為在英屬維爾京群島註冊成立的有限公司，由羅先生實益全資擁有。Ocean Asset為在英屬維爾京群島註冊成立的有限公司，由羅先生實益全資擁有。根據證券及期貨條例，羅先生視為於新福港集團持有的股份中擁有權益。

Save as disclosed above, as at 31 December 2021, the Directors were not aware of any other persons who had or deemed or taken to have any interests or short positions in the Shares, underlying Shares or debentures of the Company which would fall to be disclosed under the provisions of Divisions 2 and 3 of Part XV of the SFO or which were required to be recorded in the register of interests required to be kept by the Company under Section 336 of the SFO.

除上文所披露者外，截至二零二一年十二月三十一日，就董事所知並無任何其他人士於本公司股份、相關股份或債權證中擁有或視為或當作擁有根據證券及期貨條例第XV部第2及3分部條文須予披露的權益或淡倉，或須記錄於本公司根據證券及期貨條例第336條須存置之權益登記冊的權益或淡倉。

REPORT OF THE DIRECTORS

董事報告

CONTROLLING SHAREHOLDERS' INTEREST

Save as disclosed herein, apart from transactions carried out in the normal course of business, there were no contracts of significance between the Company or any of its subsidiaries and a controlling shareholder or any of its subsidiaries or any contracts of any significance for the provision of services to the Company or any of its subsidiaries by a controlling shareholder or any of its subsidiaries.

DEED OF NON-COMPETITION

The deed of non-competition dated 19 November 2015 has been entered into by SFK Group, Good Target and Mr. Lo, the controlling shareholders of the Company within the meaning of the Listing Rules (collectively the "Controlling Shareholders") in favour of the Company regarding certain non-competition undertakings given by the Controlling Shareholders in favour of the Company. The details of the deed of non-competition have been disclosed in the section headed "Relationship with our Controlling Shareholders" in the Prospectus.

Each of the Controlling Shareholders has given an annual declaration to the Company confirming that he/it has complied with the non-compete undertakings provided to the Company under the said deed of non-competition. The INEDs have reviewed the status of compliance and enforcement of the non-compete undertaking and confirmed that all the undertakings thereunder have been complied for the Year.

MAJOR CUSTOMERS AND SUPPLIERS

During the Year, the Group's top five customers (where various departments of the Hong Kong Government were considered individually), all of which are based in Hong Kong, collectively accounted for approximately 89.3% (2020: 83.3%) of the Group's total revenue for the Year. The largest customer accounted for approximately 54.1% of the Group's total revenue for the Year (2020: 49.2%).

During the Year, purchases from the Group's top five suppliers, all of which are based in Hong Kong and are independent third parties, collectively accounted for approximately 17.6% (2020: 18.9%) of the Group's total purchase costs for the Year. The largest supplier accounted for approximately 4.5% of the Group's total purchase costs for the Year (2020: 6.5%).

To the best of the knowledge of the Directors, none of the Directors, their respective close associates or any shareholder of the Company (which to the knowledge of the Directors owns more than 5% of the issued share capital of the Company) had any interest in any of the Group's top five customers or suppliers.

控股股東權益

除本節所披露者外，除在一般業務過程中進行的交易外，本公司或其任何附屬公司概無與控股股東或其任何附屬公司訂立重要合約，亦無訂立內容有關控股股東或其任何附屬公司向本公司或其任何附屬公司提供服務的重要合約。

不競爭契約

新福港集團、Good Target及羅先生(本公司控股股東(統稱「控股股東」)，定義見上市規則)以本公司為受益人就控股股東向本公司作出若干不競爭承諾於二零一五年十一月十九日訂立不競爭契約，不競爭契約詳情披露於招股章程「與控股股東的關係」一節。

各控股股東向本公司作出年度聲明，確認其已遵守根據上述不競爭契約向本公司作出的不競爭承諾。獨立非執行董事已審閱不競爭承諾的合規及履行情況，確認年內所有承諾已得到遵守。

主要客戶及供應商

年內，本集團五大客戶(均位於香港，香港政府不同部門單獨分析)共同佔本集團年內總收益約89.3%(二零二零年：83.3%)。最大客戶佔本集團年內總收益約54.1%(二零二零年：49.2%)。

年內，自本集團五大供應商的採購(均位於香港並均為獨立第三方)共同佔本集團年內總採購成本約17.6%(二零二零年：18.9%)。最大供應商佔本集團年內總採購成本約4.5%(二零二零年：6.5%)。

就董事所知，董事、彼等各自緊密聯繫人或本公司任何股東(就董事所知擁有本公司5%以上已發行股本)概無於本集團五大客戶或供應商擁有任何權益。

MANAGEMENT CONTRACTS

No contracts concerning the management and administration of the whole or any substantial part of the business of the Group were entered into or in existence during the Year.

MATERIAL RELATED PARTY TRANSACTIONS

Part of the material related party transactions set out in note 23(a) to the consolidated financial statements in respect of the remuneration of the Directors constitute connected transactions exempt from reporting, announcement and independent shareholders' approval requirements pursuant to the Listing Rules.

Save as disclosed above, the Directors consider that those material related party transactions disclosed in note 23 to the consolidated financial statements did not fall under the definition of "connected transactions" or "continuing connected transactions" (as the case may be) in Chapter 14A of the Listing Rules which are required to comply with any of the reporting, announcement or independent shareholders' approval requirements under the Listing Rules. The Company has complied with the disclosure requirements in accordance with Chapter 14A of the Listing Rules.

CONNECTED TRANSACTIONS

During the Year, there was no connected transaction or continuing connected transaction of the Company as defined under Chapter 14A of the Listing Rules which is required to comply with any of the reporting, announcement or independent shareholders' approval requirements under the Listing Rules.

PERMITTED INDEMNITY PROVISIONS

At no time during the Year was there any permitted indemnity provisions (whether made by the Company or otherwise) being in force for the benefit of any Directors of the Company, or of its associated company.

RELIEF OF TAXATION

The Company is not aware of any relief from taxation available to the Shareholders by reason of their holding of the Shares.

BUSINESS REVIEW

The business review of the Group for the Year is included in the "Management Discussion and Analysis" in this annual report on pages 5 to 33. Such business review forms part of this Report of the Directors.

管理合約

年內並無訂立或存續任何涉及本集團全部或任何重大部分業務管理的合約。

重大關聯方交易

綜合財務報表附註23(a)所載有關董事薪酬的部分重大關聯方交易屬獲豁免遵守上市規則申報、公告及獨立股東批准規定的關連交易。

除上文所披露者外，董事認為綜合財務報表附註23所披露其餘重大關聯方交易不屬上市規則第14A章所定義須遵守上市規則申報、公告或獨立股東批准規定的「關連交易」或「持續關連交易」(視情況而定)。本公司已遵守上市規則第14A章的披露規定。

關連交易

年內，本公司並無進行上市規則第14A章所指須遵守上市規則項下的申報、公告或獨立股東批准規定的任何關連交易或持續關連交易。

獲准彌償條文

年內概無以本公司或其聯營公司的任何董事為受益人的任何獲准彌償條文(不論是否由本公司或其他人士作出)。

稅務寬免

就本公司所知，股東並無因持有股份而獲得任何稅務寬免。

業務回顧

本集團年內業務回顧載於本年報第5至33頁的「管理層討論及分析」。該業務回顧屬於本董事報告的一部分。

REPORT OF THE DIRECTORS

董事報告

SIGNIFICANT LEGAL PROCEEDINGS

The Group was not engaged in any litigation or arbitration of material importance and so far as the Directors are aware, no litigation or claim of material importance is pending or threatened by or against the Group.

EVENTS AFTER THE REPORTING PERIOD

The Board is not aware of any significant event requiring disclosure that has taken place subsequent to 31 December 2021 and up to the date of this report.

CORPORATE GOVERNANCE

Details of the corporate governance of the Company are set out in the section headed “Corporate Governance Report” in this annual report on pages 92 to 110.

AUDITOR

The consolidated financial statements for the Year have been audited by KPMG, who will retire and, being eligible, offer themselves for reappointment at the 2022 AGM. A resolution for their re-appointment as the auditor of the Company will be proposed at the 2022 AGM.

On behalf of the Board

Chan Ki Chun

Chairman

Hong Kong, 25 March 2022

The English names are translations from their Chinese names. If there is any inconsistency, the Chinese names shall prevail.

重大法律訴訟

本集團概無涉及任何重大訴訟或仲裁，而就董事所知，本集團亦無任何尚未了結或似將發生的重大訴訟或索償要求。

報告期後事項

就董事會所知，二零二一年十二月三十一日後至本報告日期並無任何須予披露的重大事項。

企業管治

本公司企業管治詳情載於本年報第92至110頁的「企業管治報告」一節。

核數師

畢馬威會計師事務所已審核年內綜合財務報表，其將於二零二二年股東週年大會退任並合資格膺選連任。有關續聘其為本公司核數師的決議案將於二零二二年股東週年大會提呈。

代表董事會

主席

陳麒淳

香港，二零二二年三月二十五日

英文名稱來自彼等中文名稱之翻譯。如有任何歧義，概以中文為準。

INDEPENDENT AUDITOR'S REPORT

獨立核數師報告



**Independent auditor's report to the shareholders of
SFK Construction Holdings Limited**
(Incorporated in Bermuda with limited liability)

OPINION

We have audited the consolidated financial statements of SFK Construction Holdings Limited ("the Company") and its subsidiaries ("the Group") set out on pages 140 to 223, which comprise the consolidated statement of financial position as at 31 December 2021, the consolidated income statement, the consolidated statement of comprehensive income, the consolidated statement of changes in equity and the consolidated cash flow statement for the year then ended and notes to the consolidated financial statements, including a summary of significant accounting policies.

In our opinion, the consolidated financial statements give a true and fair view of the consolidated financial position of the Group as at 31 December 2021 and of its consolidated financial performance and its consolidated cash flows for the year then ended in accordance with Hong Kong Financial Reporting Standards ("HKFRS") issued by the Hong Kong Institute of Certified Public Accountants ("HKICPA") and have been properly prepared in compliance with the disclosure requirements of the Hong Kong Companies Ordinance.

BASIS FOR OPINION

We conducted our audit in accordance with Hong Kong Standards on Auditing ("HKSA") issued by the HKICPA. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the consolidated financial statements* section of our report. We are independent of the Group in accordance with the HKICPA's *Code of Ethics for Professional Accountants* ("the Code") together with any ethical requirements that are relevant to our audit of the consolidated financial statements in Bermuda, and we have fulfilled our other ethical responsibilities in accordance with these requirements and the Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

KEY AUDIT MATTERS

Key audit matters are those matters that, in our professional judgement, were of most significance in our audit of the consolidated financial statements of the current period. These matters were addressed in the context of our audit of the consolidated financial statements as a whole, and in forming our opinion thereon, and we do not provide a separate opinion on these matters.



**致新福港建設集團有限公司股東的
獨立核數師報告**
(於百慕達註冊成立的有限公司)

意見

本核數師(以下簡稱「我們」)已審計列載於第140至223頁的新福港建設集團有限公司(以下簡稱「貴公司」)及其附屬公司(以下統稱「貴集團」)的綜合財務報表，綜合財務報表包括於二零二一年十二月三十一日的綜合財務狀況表與截至該日止年度的綜合收益表、綜合全面收益表、綜合權益變動表和綜合現金流量表，以及綜合財務報表附註，包括主要會計政策概要。

我們認為，該等綜合財務報表已根據香港會計師公會(「香港會計師公會」)頒布的香港財務報告準則(「香港財務報告準則」)真實而中肯地反映了貴集團於二零二一年十二月三十一日的綜合財務狀況及截至該日止年度的綜合財務表現及綜合現金流量，並已遵照香港《公司條例》的披露要求妥為擬備。

意見的基礎

我們已根據香港會計師公會頒布的香港審計準則(「香港審計準則」)進行審計。我們在該等準則下承擔的責任已在本報告核數師就審計綜合財務報表承擔的責任部分中作進一步闡述。根據香港會計師公會頒布的專業會計師道德守則(以下簡稱「守則」)以及與我們對百慕達綜合財務報表的審計相關的道德要求，我們獨立於貴集團，並已履行這些道德要求以及守則中的其他專業道德責任。我們相信，我們所獲得的審計憑證能充足及適當地為我們的審計意見提供基礎。

關鍵審計事項

關鍵審計事項是根據我們的專業判斷，認為對本期綜合財務報表的審計最為重要的事項。這些事項是在我們審計整體綜合財務報表及出具意見時進行處理的。我們不會對這些事項提供單獨的意見。

INDEPENDENT AUDITOR'S REPORT

獨立核數師報告

KEY AUDIT MATTERS (Continued)

關鍵審計事項(續)

Contract accounting estimates

合約會計估計

Refer to note 3 to the consolidated financial statements and the accounting policies in notes 1(l) and 1(t)(i) to the consolidated financial statements.

請參閱綜合財務報表附註3及綜合財務報表附註1(l)及1(t)(i)中的會計政策。

The Key Audit Matter

關鍵審計事項

The Group recorded revenue from the provision of general building and civil engineering totalling HK\$3,396 million for the year ended 31 December 2021.

截至二零二一年十二月三十一日止年度，貴集團錄得提供一般建築及土木工程產生的收益總計為3,396百萬港元。

Contract revenue is recognised over time using the output method, based on direct measurements of the value of services delivered or surveys of work performed and the estimated total revenue for the contracts entered into by the Group. Contract costs are recognised when work is performed, together with any provisions for expected contract losses.

合約收益基於直接計量已交付服務或已開展工程測量的價值以及貴集團所訂立合約的估計總收益採用產出法隨時間確認。合約成本於進行工作時確認，連同預期合約虧損的任何撥備。

The recognition of revenue and profit/loss relies on management's estimate of the final outcome of each contract which involves the exercise of significant management judgement, particularly in forecasting the costs to complete a contract, in valuing contract variations, claims and liquidated damages, in estimating the amount of expected losses and in assessing the ability of the Group to deliver services according to the agreed timetable.

收益及溢利／虧損的確認倚賴於管理層對各項合約的最終結果的估計，當中涉及行使重大管理層判斷，尤其是在預測完成合約的成本、評估合約變量、申索及違約賠償金、估計預期虧損金額以及評估貴集團根據協定的時間表提供服務的能力方面。

How the matter was addressed in our audit

我們的審計如何處理該事項

Our audit procedures to assess contract accounting estimates included the following:

我們評估合約會計估計的審核程序包括以下各項：

- assessing the design, implementation and operating effectiveness of key internal controls over the contract revenue recognition processes;
- 評估對合約收益確認流程的關鍵內部控制的設計、實施及經營效力；
- discussing with the Group management and project directors the performance of the major contracts in progress during the year and challenging the key estimates and assumptions adopted in the forecast of contract revenue and contract costs, including estimated costs to completion, the recognition of variation orders, the adequacy of contingency provisions and their assessment of potential liquidated damages for contracts which are behind schedule, by obtaining and assessing information in connection with the assumptions adopted, including contract agreements and sub-contracts, confirmations from and correspondence with customers regarding contract variations and claims and by considering historical outcomes for similar contracts;
- 透過獲取及評估與所採納的假設有關係的資料(包括合約協議及分包合約、客戶對合約變動及申索的確認及與客戶的通信)以及透過考慮類似合約的歷史結果，與貴集團管理層及項目總監討論年內正在進行的合約的績效並對在預測合約收益及合約成本時所採納的關鍵估計及假設提出質疑，包括估計的完成成本、合約變量的確認、應計經費的充足性及其對落後於預定計劃的潛在違約賠償金的評估；

INDEPENDENT AUDITOR'S REPORT

獨立核數師報告

KEY AUDIT MATTERS (Continued)

關鍵審計事項(續)

Contract accounting estimates

合約會計估計

Refer to note 3 to the consolidated financial statements and the accounting policies in notes 1(l) and 1(t)(i) to the consolidated financial statements.

請參閱綜合財務報表附註3及綜合財務報表附註1(l)及1(t)(i)中的會計政策。

The Key Audit Matter

關鍵審計事項

We identified contract accounting estimates as a key audit matter because the estimations of the total revenue and total costs to complete contracts are inherently subjective and require significant management judgements and estimations and because errors in the forecast of contract revenue and contract costs could result in a material variance in the amount of profit or loss recognised from contracts to date and, therefore, in the current period.

我們將合約會計估計確定為關鍵審核事項，因為總收益及完成合約的總成本估計原本具有主觀性且需要重大的管理層判斷及估計及由於合約收益及合約成本預測的錯誤可能會導致迄今為止(及因此於當前期間內)透過合約確認的損益金額出現重大差異。

How the matter was addressed in our audit

我們的審計如何處理該事項

- obtaining a detailed breakdown of the total estimated costs to completion for major contracts in progress during the year and comparing, on a sample basis, actual costs incurred to-date and cost estimates to agreements, certifications or correspondence with subcontractors and suppliers and other documentation referred to by management in its assessment of the estimated costs to completion;
- 取得年內正在進行的主要合約的完成估計總成本的詳盡明細，並以抽樣方式比較至今產生的實際成本和估計費用，與分包商及供應商間的協議、認證或通訊以及管理層在評估完成估計成本時提述的其他文件；
- comparing the contract revenue recognised for the major contracts in progress during the year with reference to the certifications from the professionals appointed by the customers;
- 將就年內正在進行的重大合約確認的合約收益與來自客戶委聘的專業人士的認證參考進行對比；
- conducting site visits, on a sample basis, to observe the progress of individual contracts and discussing with site personnel the status of each project and evaluating whether the project progress was consistent with the agreed timetable and the Group's financial accounting records;
- 按抽樣基準進行實地視察以觀察個別合約的進度，並與現場人員討論各個項目的狀態及評估項目進度與協定的時間表及貴集團的財務會計記錄是否一致；

INDEPENDENT AUDITOR'S REPORT

獨立核數師報告

KEY AUDIT MATTERS (Continued)

關鍵審計事項(續)

Contract accounting estimates

合約會計估計

Refer to note 3 to the consolidated financial statements and the accounting policies in notes 1(l) and 1(t)(i) to the consolidated financial statements.

請參閱綜合財務報表附註3及綜合財務報表附註1(l)及1(t)(i)中的會計政策。

The Key Audit Matter

關鍵審計事項

How the matter was addressed in our audit

我們的審計如何處理該事項

- performing a retrospective review for contracts completed during the current year by comparing the final outcome of the contracts to previous estimates made for those contracts to assess the reliability of the management's forecasting process; and
- 通過將合約的最終結果與之前對該等合約作出的估計進行對比，對本年度完成的合約進行回顧性審核，以評估管理層預測流程的可靠性；及
- inspecting a sample of contract agreements with customers and subcontractors to identify key terms and conditions, including contracting parties, contract period, contract sum, scope of work, liquidated damages and evaluating whether these key terms and conditions had been appropriately reflected in the total estimated revenue and costs to complete under the forecasts of contract.
- 抽樣檢查與客戶及分包商的合約協議以確定關鍵條款及條件(包括訂約方、合約期、合約金額、工作範圍、違約賠償金)並評估該等關鍵條款及條件是否根據合約預測於估計收益總額及完成成本中得到恰當的反映。

INFORMATION OTHER THAN THE CONSOLIDATED FINANCIAL STATEMENTS AND AUDITOR'S REPORT THEREON

The directors are responsible for the other information. The other information comprises all the information included in the annual report, other than the consolidated financial statements and our auditor's report thereon.

Our opinion on the consolidated financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

綜合財務報表及其核數師報告以外的信息

董事需對其他信息負責。其他信息包括刊載於年報內的全部信息，但不包括綜合財務報表及我們的核數師報告。

我們對綜合財務報表的意見並不涵蓋其他信息，我們亦不對該等其他信息發表任何形式的鑒證結論。

INDEPENDENT AUDITOR'S REPORT

獨立核數師報告

INFORMATION OTHER THAN THE CONSOLIDATED FINANCIAL STATEMENTS AND AUDITOR'S REPORT THEREON *(Continued)*

In connection with our audit of the consolidated financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the consolidated financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

RESPONSIBILITIES OF THE DIRECTORS FOR THE CONSOLIDATED FINANCIAL STATEMENTS

The directors are responsible for the preparation of the consolidated financial statements that give a true and fair view in accordance with HKFRSs issued by the HKICPA and the disclosure requirements of the Hong Kong Companies Ordinance and for such internal control as the directors determine is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, the directors are responsible for assessing the Group's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the Group or to cease operations, or have no realistic alternative but to do so.

The directors are assisted by the Audit Committee in discharging their responsibilities for overseeing the Group's financial reporting process.

AUDITOR'S RESPONSIBILITIES FOR THE AUDIT OF THE CONSOLIDATED FINANCIAL STATEMENTS

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. This report is made solely to you, as a body, in accordance with Section 90 of the Bermuda Companies Act 1981, and for no other purpose. We do not assume responsibility towards or accept liability to any other person for the contents of this report.

綜合財務報表及其核數師報告以外的信息 (續)

結合我們對綜合財務報表的審計，我們的責任是閱讀其他信息，在此過程中，考慮其他信息是否與綜合財務報表或我們在審計過程中所了解的情況存在重大抵觸或者似乎存在重大錯誤陳述的情況。

基於我們已執行的工作，如果我們認為其他信息存在重大錯誤陳述，我們需要報告該事實。在這方面，我們沒有任何報告。

董事就綜合財務報表須承擔的責任

董事須負責根據香港會計師公會頒布的香港財務報告準則及香港《公司條例》的披露要求擬備真實而中肯的綜合財務報表，並對其認為為使綜合財務報表的擬備不存在由於欺詐或錯誤而導致的重大錯誤陳述所需的內部控制負責。

在擬備綜合財務報表時，董事負責評估貴集團持續經營的能力，並在適用情況下披露與持續經營有關的事項，以及使用持續經營為會計基礎，除非董事有意將貴集團清盤或停止經營，或別無其他實際的替代方案。

審核委員會協助董事履行監督貴集團的財務報告過程的責任。

核數師就審計綜合財務報表承擔的責任

我們的目標，是對綜合財務報表整體是否不存在由於欺詐或錯誤而導致的重大錯誤陳述取得合理保證，並出具包括我們意見的核數師報告。我們是按照百慕達一九八一年《公司法案》第90條的規定，僅向整體股東報告。除此以外，我們的報告不可用作其他用途。我們概不就本報告的內容，對任何其他人士負責或承擔法律責任。

INDEPENDENT AUDITOR'S REPORT

獨立核數師報告

AUDITOR'S RESPONSIBILITIES FOR THE AUDIT OF THE CONSOLIDATED FINANCIAL STATEMENTS

(Continued)

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with HKSA's will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these consolidated financial statements.

As part of an audit in accordance with HKSA's, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Group's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the directors.
- Conclude on the appropriateness of the directors' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Group's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the consolidated financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Group to cease to continue as a going concern.

核數師就審計綜合財務報表承擔的責任(續)

合理保證是高水平的保證，但不能保證按照香港審計準則進行的審計，在某一重大錯誤陳述存在時總能發現。錯誤陳述可以由欺詐或錯誤引起，如果合理預期它們單獨或匯總起來可能影響綜合財務報表使用者依賴財務報表所作出的經濟決定，則有關的錯誤陳述可被視作重大。

在根據香港審計準則進行審計的過程中，我們運用了專業判斷，保持了專業懷疑態度。我們亦：

- 識別和評估由於欺詐或錯誤而導致綜合財務報表存在重大錯誤陳述的風險，設計及執行審計程序以應對這些風險，以及獲取充足和適當的審計憑證，作為我們意見的基礎。由於欺詐可能涉及串謀、偽造、蓄意遺漏、虛假陳述，或凌駕於內部控制之上，因此未能發現因欺詐而導致的重大錯誤陳述的風險高於未能發現因錯誤而導致的重大錯誤陳述的風險。
- 了解與審計相關的內部控制，以設計適當的審計程序，但目的並非對 貴集團內部控制的有效性發表意見。
- 評價董事所採用會計政策的恰當性及作出會計估計和相關披露的合理性。
- 對董事採用持續經營會計基礎的恰當性作出結論。根據所獲取的審計憑證，確定是否存在與事項或情況有關的重大不確定性，從而可能導致對 貴集團的持續經營能力產生重大疑慮。如果我們認為存在重大不確定性，則有必要在核數師報告中提請使用者注意綜合財務報表中的相關披露。假若有關的披露不足，則我們應當發表非無保留意見。我們的結論是基於核數師報告日止所取得的審計憑證。然而，未來事項或情況可能導致 貴集團不能持續經營。

INDEPENDENT AUDITOR'S REPORT

獨立核數師報告

AUDITOR'S RESPONSIBILITIES FOR THE AUDIT OF THE CONSOLIDATED FINANCIAL STATEMENTS

(Continued)

- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the Group to express an opinion on the consolidated financial statements. We are responsible for the direction, supervision and performance of the group audit. We remain solely responsible for our audit opinion.

We communicate with the Audit Committee regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

We also provide the Audit Committee with a statement that we have complied with relevant ethical requirements regarding independence and communicate with them all relationships and other matters that may reasonably be thought to bear on our independence and, where applicable, actions taken to eliminate threats or safeguards applied.

From the matters communicated with the Audit Committee, we determine those matters that were of most significance in the audit of the consolidated financial statements of the current period and are therefore the key audit matters. We describe these matters in our auditor's report unless law or regulation precludes public disclosure about the matter or when, in extremely rare circumstances, we determine that a matter should not be communicated in our report because the adverse consequences of doing so would reasonably be expected to outweigh the public interest benefits of such communication.

The engagement partner on the audit resulting in this independent auditor's report is Yeung Yuk Fan.

KPMG

Certified Public Accountants

8th Floor, Prince's Building
10 Chater Road
Central, Hong Kong

25 March 2022

核數師就審計綜合財務報表承擔的責任(續)

- 評價綜合財務報表的整體列報方式、結構和內容，包括披露，以及綜合財務報表是否中肯反映交易和事項。
- 就 貴集團內實體或業務活動的財務信息獲取充足、適當的審計憑證，以便對綜合財務報表發表意見。我們負責 貴集團審計的方向、監督和執行。我們為審計意見承擔全部責任。

除其他事項外，我們與審核委員會溝通了計劃的審計範圍、時間安排、重大審計發現等，包括我們在審計中識別出內部控制的任何重大缺陷。

我們還向審核委員會提交聲明，說明我們已符合有關獨立性的相關專業道德要求，並與他們溝通有可能合理地被認為會影響我們獨立性的所有關係和其他事項，以及在適用的情況下，為消除威脅而採取的行動或所應用的防範措施。

從與審核委員會溝通的事項中，我們確定哪些事項對本期綜合財務報表的審計最為重要，因而構成關鍵審計事項。我們在核數師報告中描述這些事項，除非法律法規不允許公開披露這些事項，或在極端罕見的情況下，如果合理預期在我們報告中溝通某事項造成的負面後果超過產生的公眾利益，我們決定不應在報告中溝通該事項。

出具本獨立核數師報告的審計項目合夥人是楊玉芬。

畢馬威會計師事務所

執業會計師

香港中環
遮打道十號
太子大廈八樓

二零二二年三月二十五日

CONSOLIDATED INCOME STATEMENT

綜合收益表

For the year ended 31 December 2021
(Expressed in Hong Kong dollars)

截至二零二一年十二月三十一日止年度
(以港元呈列)

| | | Note 附註 | 2021 二零二一年 \$'000 千元 | 2020 二零二零年 \$'000 千元 |
|--------------------------------------|-------------------|------------|-------------------------------|-------------------------------|
| Revenue | 收益 | 3 | 3,624,511 | 3,772,118 |
| Direct costs | 直接成本 | | (3,538,798) | (3,812,035) |
| Gross profit/(loss) | 毛利/(毛損) | | 85,713 | (39,917) |
| Other revenue | 其他收益 | 4 | 3,643 | 95,847 |
| Other net gain/(loss) | 其他淨收益/(虧損) | 5 | 1,373 | (7,433) |
| Administrative expenses | 行政開支 | | (65,437) | (78,168) |
| Profit/(loss) from operations | 經營溢利/(虧損) | | 25,292 | (29,671) |
| Finance costs | 融資成本 | 6(a) | (2,406) | (12,052) |
| Share of results of a joint venture | 分佔合營企業業績 | | (2,298) | 1,343 |
| Profit/(loss) before taxation | 除稅前溢利/(虧損) | 6 | 20,588 | (40,380) |
| Income tax | 所得稅 | 7(a) | (2,587) | 21,406 |
| Profit/(loss) for the year | 年度溢利/(虧損) | | 18,001 | (18,974) |
| Attributable to: | 應佔： | | | |
| Equity shareholders of the Company | 本公司權益股東 | | 17,426 | (19,027) |
| Non-controlling interests | 非控股權益 | | 575 | 53 |
| Profit/(loss) for the year | 年度溢利/(虧損) | | 18,001 | (18,974) |
| Earnings/(loss) per share | 每股盈利/(虧損) | | | |
| – Basic/Diluted | – 基本/攤薄 | 10 | 4.4 cents 港仙 | (4.8) cents 港仙 |

The notes on pages 147 to 223 form part of these consolidated financial statements. Details of dividends payable to equity shareholders of the Company attributable to the year are set out in note 20(b).

第 147 至 223 頁附註構成該等綜合財務報表一部分。有關年內應付本公司權益股東之股息詳情載於附註 20(b)。

CONSOLIDATED STATEMENT OF COMPREHENSIVE INCOME

綜合全面收益表

For the year ended 31 December 2021
(Expressed in Hong Kong dollars)

截至二零二一年十二月三十一日止年度
(以港元呈列)

| | | 2021 二零二一年 \$'000 千元 | 2020 二零二零年 \$'000 千元 |
|---|---------------------|-------------------------------|-------------------------------|
| Profit/(loss) for the year | 年度溢利／(虧損) | 18,001 | (18,974) |
| Other comprehensive income for the year (after tax) | 年度其他全面收益(除稅後) | | |
| <i>Item that are or may be reclassified subsequently to profit or loss: 其後已或可重新分類至損益的項目：</i> | | | |
| Exchange differences on translation of financial statements of subsidiaries outside Hong Kong | 換算香港境外附屬公司財務報表的匯兌差額 | 8 | 390 |
| Total comprehensive income for the year | 年度全面收益總額 | 18,009 | (18,584) |
| Attributable to: | 應佔： | | |
| Equity shareholders of the Company | 本公司權益股東 | 17,432 | (18,649) |
| Non-controlling interests | 非控股權益 | 577 | 65 |
| Total comprehensive income for the year | 年度全面收益總額 | 18,009 | (18,584) |

The notes on pages 147 to 223 form part of these consolidated financial statements. 第 147 至 223 頁附註構成該等綜合財務報表一部分。

CONSOLIDATED STATEMENT OF FINANCIAL POSITION

綜合財務狀況表

at 31 December 2021
(Expressed in Hong Kong dollars)

於二零二一年十二月三十一日
(以港元呈列)

| | | Note | 2021 二零二一年 \$'000 千元 | 2020 二零二零年 \$'000 千元 |
|--|--------------------|----------|-------------------------------|-------------------------------|
| | | 附註 | | |
| Non-current assets | 非流動資產 | | | |
| Property, plant and equipment | 物業、廠房及設備 | 11 | 57,306 | 95,670 |
| Goodwill | 商譽 | | 1,209 | 1,209 |
| Deferred tax assets | 遞延稅項資產 | 7(c)(ii) | 57,445 | 60,448 |
| | | | 115,960 | 157,327 |
| Current assets | 流動資產 | | | |
| Contract assets | 合約資產 | 14 | 1,033,739 | 1,115,690 |
| Trade receivables, other receivables and prepayments | 應收貿易賬款、其他應收款項及預付款項 | 15 | 387,563 | 400,389 |
| Amount due from a joint venture | 應收合營企業款項 | 13(a) | 2,996 | 4,107 |
| Current tax recoverable | 可收回即期稅項 | 7(c)(i) | 3,514 | 4,726 |
| Pledged deposits | 已抵押存款 | | 20,113 | 20,113 |
| Cash and cash equivalents | 現金及現金等價物 | 16(a) | 236,837 | 449,827 |
| | | | 1,684,762 | 1,994,852 |
| Current liabilities | 流動負債 | | | |
| Interest in a joint venture | 於合營企業的權益 | 13(a) | 20,419 | 18,121 |
| Contract liabilities | 合約負債 | 14 | 160,533 | 189,103 |
| Trade and other payables | 應付貿易賬款及其他應付款項 | 17 | 1,120,943 | 1,267,470 |
| Bank loans | 銀行貸款 | 18 | 82,121 | 200,417 |
| Lease liabilities | 租賃負債 | 19 | 13,887 | 27,306 |
| Derivatives financial instruments | 衍生金融工具 | 21(e) | 2,805 | 6,167 |
| Current tax payable | 應付即期稅項 | 7(c)(i) | 1,139 | 1,853 |
| | | | 1,401,847 | 1,710,437 |
| Net current assets | 流動資產淨值 | | 282,915 | 284,415 |
| Total assets less current liabilities | 總資產減流動負債 | | 398,875 | 441,742 |
| Non-current liabilities | 非流動負債 | | | |
| Lease liabilities | 租賃負債 | 19 | 20,595 | 40,057 |
| Deferred tax liabilities | 遞延稅項負債 | 7(c)(ii) | 2,686 | 4,100 |
| | | | 23,281 | 44,157 |
| NET ASSETS | 資產淨值 | | 375,594 | 397,585 |

CONSOLIDATED STATEMENT OF FINANCIAL POSITION

綜合財務狀況表

at 31 December 2021
(Expressed in Hong Kong dollars)

於二零二一年十二月三十一日
(以港元呈列)

| | | | 2021 二零二一年 | 2020 二零二零年 |
|--|------------|-------------------|----------------|---------------|
| | Note 附註 | | \$'000 千元 | \$'000 千元 |
| CAPITAL AND RESERVES | | | | |
| | | 資本及儲備 | | |
| Share capital | 20(c) | 股本 | 40,000 | 40,000 |
| Reserves | | 儲備 | 335,091 | 357,659 |
| Total equity attributable to equity shareholders of the Company | | 本公司權益股東應佔 權益總額 | 375,091 | 397,659 |
| Non-controlling interests | | 非控股權益 | 503 | (74) |
| TOTAL EQUITY | | 權益總額 | 375,594 | 397,585 |

Approved and authorised for issue by the board of directors on 25 March 2022.

經董事會於二零二二年三月二十五日批准及授權發行。

Chan Ki Chun

陳麒淳
Director
董事

Yeung Cho Yin, William

楊楚賢
Director
董事

The notes on pages 147 to 223 form part of these consolidated financial statements.

第 147 至 223 頁附註構成該等綜合財務報表一部分。

CONSOLIDATED STATEMENT OF CHANGES IN EQUITY

綜合權益變動表

For the year ended 31 December 2021
(Expressed in Hong Kong dollars)

截至二零二一年十二月三十一日止年度
(以港元呈列)

| | | Attributable to equity shareholders of the Company 本公司權益股東應佔 | | | | | Non-controlling interests | | Total equity |
|--|-------------------|---|-----------------|------------------|------------------|----------|---------------------------|--------------|--------------|
| Note | Share capital | Share premium | Capital reserve | Exchange reserve | Retained profits | Total | Non-controlling interests | Total equity | |
| 附註 | 股本 | 股份溢價 | 資本儲備 | 匯兌儲備 | 保留溢利 | 總計 | 非控股權益 | 權益總額 | |
| | \$'000 | \$'000 | \$'000 | \$'000 | \$'000 | \$'000 | \$'000 | \$'000 | |
| | 千元 | 千元 | 千元 | 千元 | 千元 | 千元 | 千元 | 千元 | |
| At 1 January 2020 | 於二零二零年一月一日 | 40,000 | 82,867 | 81 | (343) | 325,703 | 448,308 | (139) | 448,169 |
| Changes in equity for 2020: | 二零二零年權益變動： | | | | | | | | |
| Loss for the year | 年度虧損 | - | - | - | - | (19,027) | (19,027) | 53 | (18,974) |
| Other comprehensive income | 其他全面收益 | - | - | - | 378 | - | 378 | 12 | 390 |
| Total comprehensive income | 全面收益總額 | - | - | - | 378 | (19,027) | (18,649) | 65 | (18,584) |
| Dividends approved in respect of the previous year | 就前一年度批准的股息 | 20(b)(ii) | - | - | - | (16,000) | (16,000) | - | (16,000) |
| Dividends declared in respect of the current year | 就本年度宣派的股息 | 20(b)(i) | - | - | - | (16,000) | (16,000) | - | (16,000) |
| At 31 December 2020 | 於二零二零年十二月三十一日 | 40,000 | 82,867 | 81 | 35 | 274,676 | 397,659 | (74) | 397,585 |

| | | Attributable to equity shareholders of the Company 本公司權益股東應佔 | | | | | Non-controlling interests | | Total equity |
|--|-------------------|---|-----------------|------------------|------------------|----------|---------------------------|--------------|--------------|
| Note | Share capital | Share premium | Capital reserve | Exchange reserve | Retained profits | Total | Non-controlling interests | Total equity | |
| 附註 | 股本 | 股份溢價 | 資本儲備 | 匯兌儲備 | 保留溢利 | 總計 | 非控股權益 | 權益總額 | |
| | \$'000 | \$'000 | \$'000 | \$'000 | \$'000 | \$'000 | \$'000 | \$'000 | |
| | 千元 | 千元 | 千元 | 千元 | 千元 | 千元 | 千元 | 千元 | |
| At 1 January 2021 | 於二零二一年一月一日 | 40,000 | 82,867 | 81 | 35 | 274,676 | 397,659 | (74) | 397,585 |
| Changes in equity for 2021: | 二零二一年權益變動： | | | | | | | | |
| Profit for the year | 年度溢利 | - | - | - | - | 17,426 | 17,426 | 575 | 18,001 |
| Other comprehensive income | 其他全面收益 | - | - | - | 6 | - | 6 | 2 | 8 |
| Total comprehensive income | 全面收益總額 | - | - | - | 6 | 17,426 | 17,432 | 577 | 18,009 |
| Dividends approved in respect of the previous year | 就前一年度批准的股息 | 20(b)(ii) | - | - | - | (32,000) | (32,000) | - | (32,000) |
| Dividends declared in respect of the current year | 就本年度宣派的股息 | 20(b)(i) | - | - | - | (8,000) | (8,000) | - | (8,000) |
| At 31 December 2021 | 於二零二一年十二月三十一日 | 40,000 | 82,867 | 81 | 41 | 252,102 | 375,091 | 503 | 375,594 |

The notes on pages 147 to 223 form part of these consolidated financial statements.

第 147 至 223 頁附註構成該等綜合財務報表一部分。

CONSOLIDATED CASH FLOW STATEMENT

綜合現金流量表

For the year ended 31 December 2021
(Expressed in Hong Kong dollars)

截至二零二一年十二月三十一日止年度
(以港元呈列)

| | | | 2021 二零二一年 \$'000 千元 | 2020 二零二零年 \$'000 千元 |
|--|------------------------|-------|-------------------------------|-------------------------------|
| Operating activities | 經營活動 | | | |
| Profit/(loss) before taxation | 除稅前溢利/(虧損) | | 20,588 | (40,380) |
| Adjustments for: | 就下列各項作出調整： | | | |
| — Interest income | — 利息收入 | 4 | (112) | (1,687) |
| — Gain on disposal of a subsidiary | — 出售一間附屬公司的收益 | 5 | (1,944) | - |
| — Net loss/(gain) on disposal of property, plant and equipment | — 出售物業、廠房及設備的虧損/(收益)淨額 | 5 | 533 | (488) |
| — Net fair value (gain)/loss on derivative financial instruments | — 衍生金融工具公平值(收益)/虧損淨額 | 5 | (79) | 7,734 |
| — Finance costs | — 融資成本 | 6(a) | 2,406 | 12,052 |
| — Depreciation | — 折舊 | 6(c) | 42,241 | 40,217 |
| — Share of results of a joint venture | — 分佔合營企業業績 | | 2,298 | (1,343) |
| — Net foreign exchange gain | — 外匯收益淨額 | | (137) | (207) |
| Changes in working capital: | 營運資金變動： | | | |
| — Decrease in contract assets | — 合約資產減少 | | 81,951 | 306,803 |
| — Decrease in trade receivables, other receivables and prepayments | — 應收貿易賬款、其他應收款項及預付款項減少 | | 11,081 | 113,504 |
| — Decrease in pledged deposits | — 已抵押存款減少 | | - | 5,012 |
| — (Decrease)/increase in contract liabilities | — 合約負債(減少)/增加 | | (28,570) | 70,912 |
| — Decrease in trade and other payables | — 應付貿易賬款及其他應付款項減少 | 16(b) | (144,781) | (9,092) |
| — Decrease in derivatives financial instruments | — 衍生金融工具減少 | | (3,283) | (1,284) |
| Cash (used in)/generated from operations | 經營(所用)/所得現金 | | (17,808) | 501,753 |
| Hong Kong Profits Tax paid, net | 已付香港利得稅，淨額 | | (500) | (8,648) |
| Net cash (used in)/generated from operating activities | 經營活動(所用)/所得現金淨額 | | (18,308) | 493,105 |
| Investing activities | 投資活動 | | | |
| Payment for the purchase of property, plant and equipment | 購置物業、廠房及設備付款 | | (11,732) | (2,358) |
| Proceeds from disposal of property, plant and equipment | 出售物業、廠房及設備所得款項 | | 1,777 | 515 |
| Repayment from a joint venture | 來自合營企業的還款 | | 10,779 | 9,920 |
| Advances to a joint venture | 向合營企業墊款 | | (9,668) | (11,017) |
| Proceed from disposal of a subsidiary net of cash acquired | 出售一間附屬公司所得款項(扣除收購現金) | | 1,945 | - |
| Interest received | 已收利息 | | 112 | 1,918 |
| Net cash used in investing activities | 投資活動所用現金淨額 | | (6,787) | (1,022) |

CONSOLIDATED CASH FLOW STATEMENT

綜合現金流量表

For the year ended 31 December 2021
(Expressed in Hong Kong dollars)

截至二零二一年十二月三十一日止年度
(以港元呈列)

| | | | 2021 二零二一年 \$'000 千元 | 2020 二零二零年 \$'000 千元 |
|---|-------------------------------|---------------|-------------------------------|-------------------------------|
| Financing activities | 融資活動 | | | |
| Proceeds from bank loans | 銀行貸款所得款項 | 16(b) & 16(c) | 390,000 | 809,436 |
| Repayment of bank loans | 償還銀行貸款 | 16(c) | (508,296) | (1,048,181) |
| Capital element of lease rentals paid | 已付租金的資本要素 | 16(c) | (27,337) | (23,516) |
| Interest element of lease rentals paid | 已付租金的利息要素 | 16(c) | (1,604) | (1,727) |
| Interest paid | 已付利息 | 16(c) | (802) | (10,325) |
| Dividends paid to equity shareholders of the Company | 向本公司權益股東派付的股息 | 20(b) | (40,000) | (32,000) |
| Net cash used in financing activities | 融資活動所用現金淨額 | | (188,039) | (306,313) |
| Net (decrease)/increase in cash and cash equivalents | 現金及現金等價物 (減少)/增加淨額 | | (213,134) | 185,770 |
| Cash and cash equivalents at the beginning of the year | 年初的現金及現金等價物 | 16(a) | 449,827 | 263,505 |
| Effect of foreign exchange rate changes | 匯率變動的影響 | | 144 | 552 |
| Cash and cash equivalents at the end of the year | 年末的現金及現金等價物 | 16(a) | 236,837 | 449,827 |

The notes on pages 147 to 223 form part of these consolidated financial statements.

第 147 至 223 頁附註構成該等綜合財務報表一部分。

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有指明外，以港元呈列)

1 SIGNIFICANT ACCOUNTING POLICIES

(a) General information

SFK Construction Holdings Limited (the “Company”) and its subsidiaries (together referred to as the “Group”) are principally engaged in construction and maintenance projects in Hong Kong, construction projects in Macau, housing and property management services in Hong Kong and the People’s Republic of China (the “PRC”) and electrical and mechanical engineering services in Hong Kong. The Company was incorporated in Bermuda on 17 October 2007 as an exempted company with limited liability under the Companies Act 1981 of Bermuda (as amended). The Company’s shares were listed on The Main Board of The Stock Exchange of Hong Kong Limited (the “Stock Exchange”) on 10 December 2015.

(b) Statement of compliance

These financial statements have been prepared in accordance with all applicable Hong Kong Financial Reporting Standards (“HKFRSs”), which collective term includes all applicable individual Hong Kong Financial Reporting Standards, Hong Kong Accounting Standards (“HKASs”) and Interpretations issued by the Hong Kong Institute of Certified Public Accountants (“HKICPA”), accounting principles generally accepted in Hong Kong and the disclosure requirements of the Hong Kong Companies Ordinance. These financial statements also comply with the applicable disclosure provisions of the Rules Governing the Listing of Securities on the Stock Exchange (the “Listing Rules”). Significant accounting policies adopted by the Group are disclosed below.

The HKICPA has issued certain amendments to HKFRSs that are first effective or available for early adoption for the current accounting period of the Group. Note 1(d) provides information on any changes in accounting policies resulting from initial application of these developments to the extent that they are relevant to the Group for the current accounting period reflected in these financial statements.

1 主要會計政策

(a) 一般資料

新福港建設集團有限公司(「本公司」)及其附屬公司(統稱「本集團」)主要在香港從事建築及保養項目、在澳門從事建築項目以及在香港及中華人民共和國(「中國」)從事房屋及物業管理服務以及在香港從事機電工程服務。本公司於二零零七年十月十七日根據百慕達一九八一年公司法(經修訂)於百慕達註冊成立為獲豁免有限公司。本公司股份於二零一五年十二月十日於香港聯合交易所有限公司(「聯交所」)主板上市。

(b) 合規聲明

該等財務報表乃按照所有適用香港財務報告準則(「香港財務報告準則」)(此統稱包括香港會計師公會(「香港會計師公會」)頒布的所有適用香港財務報告準則、香港會計準則(「香港會計準則」)及詮釋)、香港公認會計準則及香港《公司條例》之披露規定而編製。該等財務報表亦符合聯交所證券上市規則(「上市規則」)的適用披露條文。本集團所採用的主要會計政策披露於下文。

香港會計師公會已頒布若干首次生效或本集團可於本會計期間提早採納之香港財務報告準則修訂。附註1(d)提供與首次應用該等發展產生的會計政策的任何變動有關的資料，惟限於該等財務報表中反映的當前會計期間內有關資料與本集團相關。

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有指明外，以港元呈列)

1 SIGNIFICANT ACCOUNTING POLICIES (Continued)

(c) Basis of preparation of the financial statements

The consolidated financial statements for the year ended 31 December 2021 comprise the Company and its subsidiaries and the Group's interest in a joint venture.

The measurement basis used in the preparation of these financial statements is the historical cost basis except that derivative financial instruments (see note 1(h)) are stated at their fair value.

The preparation of financial statements in conformity with HKFRSs requires management to make judgements, estimates and assumptions that affect the application of policies and reported amounts of assets, liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances, the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

Judgements made by management in the application of HKFRSs that have significant effect on the financial statements and major sources of estimation uncertainty are discussed in note 2.

1 主要會計政策(續)

(c) 財務報表呈列基準

截至二零二一年十二月三十一日止年度的綜合財務報表包括本公司及其附屬公司以及本集團於合營企業的權益。

編製該等財務報表時所用計量基準為歷史成本基準，按公平值列賬的衍生金融工具(見附註1(h))除外。

根據香港財務報告準則編製財務報表時，管理層須作出影響政策運用和資產、負債、收入及開支所呈報金額的判斷、估計及假設。估計及相關假設乃基於過往經驗及在有關情況下認為屬合理的多項其他因素，其結果成為對在其他來源並非明顯可見的資產與負債賬面值作出判斷的基礎。實際結果或有別於該等估計。

估計及相關假設按持續基準審閱。倘若會計估計的修訂只影響修訂期間，則有關修訂於該期間確認，倘若修訂影響現時及未來期間，則於作出有關修訂的期間及未來期間確認。

管理層於應用香港財務報告準則時作出對財務報表及估計不確定因素之主要來源有重大影響之判斷，於附註2論述。

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有指明外，以港元呈列)

1 SIGNIFICANT ACCOUNTING POLICIES (Continued)

(d) Changes in accounting policies

The HKICPA has issued certain amendments to HKFRSs that are first effective for the current accounting period of the Group.

None of these developments have had a material effect on how the Group's results and financial position for the current or prior periods have been prepared or presented. The Group has not applied any new standard or interpretation that is not yet effective for the current accounting period.

(e) Subsidiaries and non-controlling interests

Subsidiaries are entities controlled by the Group. The Group controls an entity when it is exposed, or has rights, to variable returns from its involvement with the entity and has the ability to affect those returns through its power over the entity. When assessing whether the Group has power, only substantive rights (held by the Group and other parties) are considered.

An investment in a subsidiary is consolidated into the consolidated financial statements from the date that control commences until the date that control ceases. Intra-group balances, transactions and cash flows and any unrealised profits arising from intra-group transactions are eliminated in full in preparing the consolidated financial statements. Unrealised losses resulting from intra-group transactions are eliminated in the same way as unrealised gains but only to the extent that there is no evidence of impairment.

Non-controlling interests represent the equity in a subsidiary not attributable directly or indirectly to the Company, and in respect of which the Group has not agreed any additional terms with the holders of those interests which would result in the Group as a whole having a contractual obligation in respect of those interests that meets the definition of a financial liability. For each business combination, the Group can elect to measure any non-controlling interests either at fair value or at the non-controlling interests' proportionate share of the subsidiary's net identifiable assets.

1 主要會計政策(續)

(d) 會計政策變動

香港會計師公會已頒布若干於本集團本會計期間首次生效的香港財務報告準則修訂。

概無該等發展會對本集團本期間或過往期間編製或呈列業績及財務狀況的方式造成重大影響。本集團並無應用於本會計期間尚未生效的任何新訂準則或詮釋。

(e) 附屬公司及非控股權益

附屬公司乃本集團所控制的公司。當本集團從參與實體獲得或有權獲得可變回報，及有能力對實體行使其權力而影響該等回報時，則本集團控制該實體。於評估本集團是否有權力時，僅會考慮實質權利(由本集團及其他人士持有)。

從控制權開始之日至控制權結束之日，於附屬公司投資綜合計入綜合財務報表。集團內公司間的結餘、交易及現金流量以及集團內公司間交易所產生的任何未變現溢利，在編製綜合財務報表時均全數抵銷。集團內公司間交易所產生的未變現虧損則僅在並無出現減值跡象的情況下以與抵銷未變現收益相同的方法予以抵銷。

非控股權益為並非由本公司直接或間接應佔附屬公司的權益，就此而言，本集團並未與該等權益持有人協定任何額外條款，以致本集團整體須就該等權益承擔金融負債所界定的合約責任。就每項業務合併而言，本集團可選擇以公平值或非控股權益按比例應佔附屬公司可予識別資產淨值的份額計量任何非控股權益。

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有指明外，以港元呈列)

1 SIGNIFICANT ACCOUNTING POLICIES (Continued)

(e) Subsidiaries and non-controlling interests (Continued)

Non-controlling interests are presented in the consolidated statement of financial position within equity, separately from equity attributable to the equity shareholders of the Company. Non-controlling interests in the results of the Group are presented on the face of the consolidated income statement and the consolidated statement of comprehensive income as an allocation of the total profit or loss and total comprehensive income for the year between non-controlling interests and the equity shareholders of the Company.

Changes in the Group's interests in a subsidiary that do not result in a loss of control are accounted for as equity transactions, whereby adjustments are made to the amounts of controlling and non-controlling interests within consolidated equity to reflect the change in relative interests, but no adjustments are made to goodwill and no gain or loss is recognised.

When the Group loses control of a subsidiary, it is accounted for as a disposal of the entire interest in that subsidiary, with a resulting gain or loss being recognised in profit or loss. Any interest retained in that former subsidiary at the date when control is lost is recognised at fair value and this amount is regarded as the fair value on initial recognition of a financial asset or, when appropriate, the cost on initial recognition of an investment in a joint venture (see note 1(f)(i)) or an associate.

In the Company's statement of financial position, an investment in a subsidiary is stated at cost less impairment losses (see note 1(k)(iii)).

1 主要會計政策(續)

(e) 附屬公司及非控股權益(續)

非控股權益列入綜合財務狀況表的權益賬內，與本公司權益股東應佔權益分開列賬。至於非控股權益應佔本集團業績的權益，則於綜合收益表及綜合全面收益表內列報，並作為非控股權益與本公司權益股東應佔年內總溢利或虧損及全面收益總額的一個分配項目。

本集團於附屬公司的權益變更，如不構成失去控制權，這些變更會被視為權益交易，於綜合權益的控股權益及非控股權益數額將會被調整，以反映相關權益的轉變，但不會調整商譽及確認收益或虧損。

如本集團失去附屬公司控制權，將會被視為出售該附屬公司的全部權益，所得收益或虧損將會計入損益賬。於失去附屬公司控制權當日，在該前附屬公司仍然保留的任何權益將會以公平值確認，而該金額將被視為金融資產初始確認的公平值，或(如適用)初始確認合營企業(見附註1(f)(i))或聯營公司投資的成本。

於本公司的財務狀況表內，於附屬公司投資按成本減減值虧損列賬(見附註1(k)(iii))。

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有指明外，以港元呈列)

1 SIGNIFICANT ACCOUNTING POLICIES (Continued)

(f) Joint arrangements

(i) Joint venture

A joint venture is an arrangement whereby the Group and other parties contractually agree to share control of the arrangement, and have rights to the net assets of the arrangement.

An investment in a joint venture is accounted for in the consolidated financial statements under the equity method. Under the equity method, the investment is initially recorded at cost, adjusted for any excess of the Group's share of the acquisition-date fair values of the investee's identifiable net assets over the cost of the investment (if any). The cost of the investment includes purchase price, other costs directly attributable to the acquisition of the investment, and any direct investment into the joint venture that forms part of the Group's equity investment. Thereafter, the investment is adjusted for the post acquisition change in the Group's share of the investee's net assets and any impairment loss relating to the investment (see note 1(k)(iii)). At each reporting date, the Group assesses whether there is any objective evidence that the investment is impaired. Any acquisition-date excess over cost, the Group's share of the post-acquisition, post-tax results of the investees and any impairment losses for the year are recognised in the consolidated income statement, whereas the Group's share of the post-acquisition post-tax items of the investees' other comprehensive income is recognised in the consolidated statement of comprehensive income.

When the Group's share of losses exceeds its interest in the joint venture, the Group's interest is reduced to nil and recognition of further losses is discontinued except to the extent that the Group has incurred legal or constructive obligations or made payments on behalf of the investee. For this purpose, the Group's interest is the carrying amount of the investment under the equity method together with any other long-term interests that in substance form part of the Group's net investment in the joint venture (after applying the expected credit loss ("ECL") model to such other long-term interests where applicable (see note 1(k)(i)).

1 主要會計政策 (續)

(f) 合營安排

(i) 合營企業

合營企業為一項安排，據此本集團及其他訂約方同意共同控制該安排，及對該安排的資產淨值享有權利。

於合營企業的投資使用權益法於綜合財務報表入賬。根據權益法，該項投資初步按成本入賬，其後就本集團所佔被投資公司可予識別資產淨值於收購日期的公平值超過投資成本的金額(如有)作出調整。投資成本包括購買價、收購投資直接應佔的其他成本以及對構成本集團股權投資一部分的合營企業的任何直接投資。其後，該項投資就本集團應佔被投資公司資產淨值及與該項投資有關的任何減值虧損於收購後的變動作出調整(見附註1(k)(iii))。於各報告日期，本集團評估是否有任何客觀證據顯示投資已減值。收購日期公平值超過成本的任何金額、本集團所佔被投資公司於收購後的除稅後業績及任何年內減值虧損於綜合收益表內確認，而本集團所佔被投資公司其他全面收益於收購後的除稅後項目則於綜合全面收益表內確認。

應佔虧損超出其於合營企業的權益，則本集團的權益將減計至零，並且不再確認進一步虧損，惟本集團有法律或推定義務或已代被投資公司支付款項則例外。就此而言，本集團的權益乃以權益法計算的投資賬面值，於適時將預期信貸虧損(「預期信貸虧損」)模式應用於相關其他長期權益後(見附註1(k)(i))，連同任何其他長期權益乃實質上構成本集團於合營企業淨投資的一部分。

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有指明外，以港元呈列)

1 SIGNIFICANT ACCOUNTING POLICIES (Continued)

(f) Joint arrangements (Continued)

(i) Joint venture (Continued)

Unrealised profits and losses resulting from transactions between the Group and its joint venture are eliminated to the extent of the Group's interest in the investee, except where unrealised losses provide evidence of an impairment of the asset transferred, in which case they are recognised immediately in profit or loss.

If an investment in a joint venture becomes an investment in an associate, the retained interest is not remeasured. Instead, the investment continues to be accounted for under the equity method.

In all other cases, when the Group ceases to have joint control over a joint venture, it is accounted for as a disposal of the entire interest in that investee, with a resulting gain or loss being recognised in profit or loss. Any interest retained in that former investee at the date when joint control is lost is recognised at fair value and this amount is regarded as the fair value on initial recognition of a financial asset.

(ii) Joint operations

A joint operation is a joint arrangement whereby the parties that have joint control of the arrangement have rights to the assets, and obligations for the liabilities, relating to the joint arrangement. Joint control is the contractually agreed sharing of control of an arrangement, which exists only when decisions about the relevant activities require unanimous consent of the parties sharing control.

The Group accounts for the assets, liabilities, revenues and expenses relating to its interest in a joint operation in accordance with the HKFRSs applicable to the particular assets, liabilities, revenues and expenses.

1 主要會計政策(續)

(f) 合營安排(續)

(i) 合營企業(續)

本集團及其合營企業間的交易所產生的未變現溢利及虧損均在本集團的被投資公司權益中沖銷；惟倘未變現虧損提供已轉讓資產減值的證據，則須即時於損益賬確認。

倘於合營企業的投資轉為於聯營公司的投資，則保留權益不會重新計量，而該投資繼續按權益法列賬。

在所有其他情況下，倘本集團對合營企業不再具有共同控制權，將會被視為出售有關被投資公司的全部權益，所得收益或虧損將會計入損益賬。於不再具有共同控制權當日，在該前被投資公司仍然保留的任何權益將會以公平值確認，而該金額將被視為金融資產初始確認的公平值。

(ii) 合營業務

合營業務為合營安排，據此，對安排擁有共同控制權的各方有權分佔有關合營安排的資產及承擔負債責任。共同控制為分佔一項安排控制權的合約協議，僅於要求分佔控制權各方一致同意相關活動時存在。

本集團根據適用於特定資產、負債、收益及開支的香港財務報告準則就其有關合營業務權益的資產、負債、收益及開支入賬。

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有指明外，以港元呈列)

1 SIGNIFICANT ACCOUNTING POLICIES (Continued)

(f) Joint arrangements (Continued)

(ii) Joint operations (Continued)

When a group entity sells or contributes assets to a joint operation in which a group entity is a joint operator, the Group is considered to be selling or contributing assets to the other parties to the joint operation, and gains and losses resulting from the sale or contribution are recognised in the consolidated financial statements only to the extent of other parties' interests in the joint operation.

When a group entity purchases assets from a joint operation in which a group entity is a joint operator, the Group does not recognise its share of the gains and losses until it resells those assets to a third party.

(g) Goodwill

Goodwill represents the excess of

- (i) the aggregate of the fair value of the consideration transferred, the amount of any non-controlling interest in the acquiree and the fair value of the Group's previously held equity interest in the acquiree; over
- (ii) the net fair value of the acquiree's identifiable assets and liabilities measured as at the acquisition date.

When (ii) is greater than (i), then this excess is recognised immediately in profit or loss as a gain on a bargain purchase.

Goodwill is stated at cost less accumulated impairment losses. Goodwill arising on a business combination is allocated to each cash generating unit, or groups of cash generating units, that is expected to benefit from the synergies of the combination and is tested annually for impairment (see note 1(k)).

On disposal of a cash generating unit during the year, any attributable amount of purchased goodwill is included in the calculation of the profit or loss on disposal.

1 主要會計政策(續)

(f) 合營安排(續)

(ii) 合營業務(續)

當集團實體向該集團實體於其中身為合營運者的合營業務出售或注入資產時，本集團被視作向合營業務其他方出售或注入資產，而出售或注入所產生的收益及虧損於綜合財務報表確認，惟限於其他方於合營業務的權益。

當集團實體自該集團實體於其中身為合營運者的合營業務購買資產時，本集團直至該等資產重新出售予第三方後方確認其應佔收益及虧損。

(g) 商譽

商譽指以下兩者之差額：

- (i) 所轉讓代價之公平值、於被收購方之任何非控股權益金額及本集團過往於被收購方所持有股權之公平值之總額；減
- (ii) 被收購方可識別資產及負債於收購日計量之公平淨值。

當(ii)高於(i)時，則其差額即時於損益中確認為議價購買之收益。

商譽按成本減累計減值虧損列賬。企業合併產生的商譽會分配至預期可透過合併的協同效益獲利的每個現金產生單位或多組現金產生單位，並且每年接受減值測試(見附註1(k))。

於年內出售現金產生單位時，購買商譽任何應佔金額計入出售時損益的計算中。

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有指明外，以港元呈列)

1 SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Derivative financial instruments

Derivative financial instruments are recognised at fair value. At the end of each reporting period the fair value is remeasured. The gain or loss on remeasurement to fair value is recognised immediately in profit or loss.

(i) Property, plant and equipment

The following items of property, plant and equipment are stated at cost less accumulated depreciation and impairment losses (see note 1(k)):

- right-of-use assets arising from leases over leasehold properties where the Group is not the registered owner of the property interest; and
- items of plant and equipment, including right-of-use assets arising from leases of underlying plant and equipment (see note 1(j)).

Gains or losses arising from the retirement or disposal of an item of property, plant and equipment are determined as the difference between the net disposal proceeds and the carrying amount of the item and are recognised in profit or loss on the date of retirement or disposal.

Depreciation is calculated to write off the cost of items of property, plant and equipment, less their estimated residual value, if any, using the straight line method over their estimated useful lives as follows:

| | |
|---------------------------------|---|
| — Properties leased for own use | Over the unexpired term of lease |
| — Machinery and equipment | 5 years or over the unexpired term of lease |
| — Motor vehicles | 5 years |
| — Furniture and fixtures | 5 years |

Where parts of an item of property, plant and equipment have different useful lives, the cost of the item is allocated on a reasonable basis between the parts and each part is depreciated separately. Both the useful life of an asset and its residual value, if any, are reviewed annually.

1 主要會計政策(續)

(h) 衍生金融工具

衍生金融工具按公平值確認。公平值於各報告期末進行重新計量。公平值重新計量的收益或虧損直接計入損益。

(i) 物業、廠房及設備

以下物業、廠房及設備項目按成本減去累計折舊及減值虧損列賬(見附註1(k)):

- 本集團並非物業權益註冊擁有人的租賃物業租賃產生的使用權資產；及
- 廠房及設備的項目，包括因相關廠房及設備的租賃產生的使用權資產(見附註1(j))。

報廢或出售物業、廠房及設備項目產生的任何收益或虧損，以該項目的出售所得款項淨額與其賬面值的差額釐定，並於報廢或出售當日在損益賬中確認。

折舊乃採用直線法在估計可使用年期撇銷物業、廠房及設備項目的成本並扣除其估計剩餘價值(如有)計算，估計可使用年期如下:

| | |
|-----------|------------|
| — 租作自用的物業 | 按未屆滿租賃期 |
| — 機器及設備 | 五年或按未屆滿租賃期 |
| — 汽車 | 五年 |
| — 傢俬及裝置 | 五年 |

倘物業、廠房及設備項目各部分的可使用年期不同，該項目的成本按合理基準於各部分之間分配，每部分個別折舊。資產的可使用年期及其剩餘價值(如有)每年審閱。

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有指明外，以港元呈列)

1 SIGNIFICANT ACCOUNTING POLICIES (Continued)

(j) Leased assets

At inception of a contract, the Group assesses whether the contract is, or contains, a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. Control is conveyed where the customer has both the right to direct the use of the identified asset and to obtain substantially all of the economic benefits from that use.

As a lessee

At the lease commencement date, the Group recognises a right-of-use asset and a lease liability, except for short-term leases that have a lease term of 12 months or less and leases of low-value assets. When the Group enters into a lease in respect of a low-value asset, the Group decides whether to capitalise the lease on a lease-by-lease basis. The lease payments associated with those leases which are not capitalised are recognised as an expense on a systematic basis over the lease term.

Where the lease is capitalised, the lease liability is initially recognised at the present value of the lease payments payable over the lease term, discounted using the interest rate implicit in the lease or, if that rate cannot be readily determined, using a relevant incremental borrowing rate. After initial recognition, the lease liability is measured at amortised cost and interest expense is calculated using the effective interest method. Variable lease payments that do not depend on an index or rate are not included in the measurement of the lease liability and hence are charged to profit or loss in the accounting period in which they are incurred.

The right-of-use asset recognised when a lease is capitalised is initially measured at cost, which comprises the initial amount of the lease liability plus any lease payments made at or before the commencement date, and any initial direct costs incurred. Where applicable, the cost of the right-of-use assets also includes an estimate of costs to dismantle and remove the underlying asset or to restore the underlying asset or the site on which it is located, discounted to their present value, less any lease incentives received. The right-of-use asset is subsequently stated at cost less accumulated depreciation and impairment losses (see notes 1(i) and 1(k)(iii)).

1 主要會計政策(續)

(j) 租賃資產

本集團會於合約初始生效時評估該合約是否屬租賃或包含租賃。倘合約為換取代價而賦予於一段時間內控制可識別資產使用的權利，則該合約屬租賃或包含租賃。倘客戶有權主導可識別的資產的使用及從該使用中獲取絕大部份經濟收益，則表示控制權已轉讓。

作為承租人

於租賃開始日期，本集團確認使用權資產及租賃負債，惟租賃期為12個月或更短的短期租賃和低價值資產的租賃除外。當本集團就低價值資產訂立租賃時，本集團按每項租賃情況決定是否將租賃資本化。與該等不作資本化租賃相關的租賃付款於租賃期內按系統基準確認為開支。

當將租賃資本化時，租賃負債初步按租賃期內應付租賃付款的現值確認，並使用租賃中隱含的利率或(倘該利率不可直接釐定)使用相關的遞增借款利率貼現。於初步確認後，租賃負債按攤銷成本計量，而利息開支則採用實際利率法計算。不取決於某一指數或比率的可變租賃付款不包括在租賃負債的計量中，因此於其產生的會計期間於損益中支銷。

於租賃資本化時確認的使用權資產初步按成本計量，包括租賃負債的初始金額加上於開始日期或之前支付的任何租賃付款，以及產生的任何初步直接成本。於適用情況下，使用權資產的成本亦包括拆除及移除相關資產或還原相關資產或該資產所在地而產生的估計成本，該成本須貼現至其現值並扣除任何收取的租賃優惠。使用權資產隨後按成本減去累計折舊及減值虧損列賬(見附註1(i)及1(k)(iii))。

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有指明外，以港元呈列)

1 SIGNIFICANT ACCOUNTING POLICIES (Continued)

(j) Leased assets (Continued)

As a lessee (Continued)

The initial fair value of refundable rental deposits is accounted for separately from the right-of-use assets in accordance with the accounting policy applicable to investments in debt securities carried at amortised cost (see note 1(k)(i)). Any difference between the initial fair value and the nominal value of the deposits is accounted for as additional lease payments made and is included in the cost of right-of-use assets.

The lease liability is remeasured when there is a change in future lease payments arising from a change in an index or rate, or there is a change in the Group's estimate of the amount expected to be payable under a residual value guarantee, or there is a change arising from the reassessment of whether the Group will be reasonably certain to exercise a purchase, extension or termination option. When the lease liability is remeasured in this way, a corresponding adjustment is made to the carrying amount of the right-of-use asset, or is recorded in profit or loss if the carrying amount of the right-of-use asset has been reduced to zero.

The lease liability is also remeasured when there is a change in the scope of a lease or the consideration for a lease that is not originally provided for in the lease contract that is not accounted for as a separate lease. In this case the lease liability is remeasured based on the revised lease payments and lease term using a revised discount rate at the effective date of the modification.

In the consolidated statement of financial position, the current portion of long-term lease liabilities is determined as the present value of contractual payments that are due to be settled within twelve months after the reporting period.

The Group presents right-of-use assets in "property, plant and equipment" and presents lease liabilities separately in the statement of financial position.

1 主要會計政策(續)

(j) 租賃資產(續)

作為承租人(續)

可退還租賃按金的初始公平值根據適用於以攤銷成本計值的債務證券投資的會計政策，與使用權資產分開入值(見附註1(k)(i))。初始公平值與按金名義價值之間的任何差額作為額外租賃付款入賬，並計入使用權資產成本。

當未來租賃付款因某一指數或比率變動而變更，或當本集團預期根據殘值擔保估計預期應付的金額有變，或因重新評估本集團是否合理地確定將行使購買、續租或終止選擇權而產生變動，則會重新計量租賃負債。按此方式重新計量租賃負債時，使用權資產的賬面值將作相應調整，或倘使用權資產的賬面值已減至零，則於損益內列賬。

當租賃範圍或租賃合約中原先並無規定的租賃代價發生變動，且未作為單獨的租賃入賬時，亦重新計量租賃負債。在此情況下，租賃負債根據經修訂租賃付款及租賃期，使用經修訂貼現率在修訂生效日期重新計量。

在綜合財務狀況表中，長期租賃負債的即期部分按應在報告期後十二個月內結算的合約付款的現值確定。

本集團將使用權資產呈列於「物業、廠房及設備」，並將租賃負債另行呈列於財務狀況表。

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有指明外，以港元呈列)

1 SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Credit losses and impairment of assets

(i) Credit losses from financial instruments and contract assets

The Group recognises a loss allowance for ECLs on the following items:

- financial assets measured at amortised cost (including cash and cash equivalents, trade and other receivables and contract assets); and
- contract assets as defined in HKFRS 15 (see note 1(l)).

Other financial assets measured at fair value, including derivative financial assets, are not subject to the ECL assessment.

Measurement of ECLs

ECLs are a probability-weighted estimate of credit losses. Credit losses are measured as the present value of all expected cash shortfalls (i.e. the difference between the cash flows due to the Group in accordance with the contract and the cash flows that the Group expects to receive).

The expected cash shortfalls are discounted using the following discount rates where the effect of discounting is material:

- fixed-rate financial assets, trade and other receivables and contract assets: effective interest rate determined at initial recognition or an approximation thereof; and
- variable-rate financial assets: current effective interest rate.

The maximum period considered when estimating ECLs is the maximum contractual period over which the Group is exposed to credit risk.

In measuring ECLs, the Group takes into account reasonable and supportable information that is available without undue cost or effort. This includes information about past events, current conditions and forecasts of future economic conditions.

1 主要會計政策(續)

(k) 資產的信貨虧損及減值

(i) 來自金融工具及合約資產的信貨虧損

本集團就以下項目的預期信貨虧損確認虧損撥備：

- 按攤銷成本計量的金融資產(包括現金及現金等價物、應收貿易賬款及其他應收款項以及合約資產)；及
- 香港財務報告準則第15號所界定的合約資產(見附註1(l))。

按公平值計量之其他金融資產(包括衍生金融資產)，毋須進行預期信貨虧損評估。

預期信貨虧損的計量

預期信貨虧損為信貨虧損的概率加權估計。信貨虧損以所有預期現金差額的現值(即根據合約應付予本集團的現金流量與本集團預計收取的現金流量之間的差額)計量。

倘貼現影響重大，則預期現金差額將採用以下貼現率貼現：

- 固定利率金融資產、應收貿易賬款及其他應收款項以及合約資產：於初步確認時釐定的實際利率或其近似值；及
- 可變利率金融資產：當前實際利率。

估計預期信貨虧損時所考慮的最長期間為本集團面對信貨風險的最長合約期間。

於計量預期信貨虧損時，本集團會考慮在毋需付出過多成本或努力下即可獲得的合理可靠資料。此包括有關過往事件、現時狀況及未來經濟狀況預測的資料。

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有指明外，以港元呈列)

1 SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Credit losses and impairment of assets (Continued)

(i) Credit losses from financial instruments and contract assets (Continued)

Measurement of ECLs (Continued)

ECLs are measured on either of the following bases:

- 12-month ECLs: these are losses that are expected to result from possible default events within the 12 months after the reporting date; and
- lifetime ECLs: these are losses that are expected to result from all possible default events over the expected lives of the items to which the ECL model applies.

Loss allowances for trade receivables and contract assets are always measured at an amount equal to lifetime ECLs. ECLs on these financial assets are estimated by grouping together customers with similar credit risk characteristics and collectively assessing them for the risk or probability that a credit loss will occur based on external credit ratings.

For all other financial instruments, the Group recognises a loss allowance equal to 12-month ECLs unless there has been a significant increase in credit risk of the financial instrument since initial recognition, in which case the loss allowance is measured at an amount equal to lifetime ECLs.

1 主要會計政策(續)

(k) 資產的信貨虧損及減值(續)

(i) 來自金融工具及合約資產的信貨虧損(續)

預期信貨虧損的計量(續)

預期信貨虧損採用以下之其中一項基準計量：

- 12個月預期信貨虧損：指報告日期後12個月內可能發生的違約事件而導致的預期虧損；及
- 全期預期信貨虧損：指預期信貨虧損模式適用項目的預計年期內所有可能違約事件而導致的預期虧損。

應收貿易賬款及合約資產的虧損撥備一直按等同於全期預期信貨虧損的金額計量。該等金融資產的預期信貨虧損乃透過將具有類似信貸風險特徵的客戶歸組，並根據外部信貸評級對其發生信貨虧損的風險或概率進行集體評估以進行估算。

就所有其他金融工具而言，本集團確認相等於12個月預期信貨虧損的虧損撥備，除非金融工具信貸風險自初步確認後大幅增加，在此情況下，虧損撥備乃按相等於全期預期信貨虧損的金額計量。

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有指明外，以港元呈列)

1 SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Credit losses and impairment of assets (Continued)

(i) Credit losses from financial instruments and contract assets (Continued)

Significant increases in credit risk

In assessing whether the credit risk of a financial instrument has increased significantly since initial recognition, the Group compares the risk of default occurring on the financial instrument assessed at the reporting date with that assessed at the date of initial recognition. In making this reassessment, the Group considers that a default event occurs when (i) the borrower is unlikely to pay its credit obligations to the Group in full, without recourse by the Group to actions such as realising security (if any is held); or (ii) the financial asset is 90 days past due. The Group considers both quantitative and qualitative information that is reasonable and supportable, including historical experience and forward-looking information that is available without undue cost or effort.

In particular, the following information is taken into account when assessing whether credit risk has increased significantly since initial recognition:

- failure to make payments of principal or interest on their contractually due dates;
- an actual or expected significant deterioration in a financial instrument's external or internal credit rating (if available);
- an actual or expected significant deterioration in the operating results of the debtor; and
- existing or forecast changes in the technological, market, economic or legal environment that have a significant adverse effect on the debtor's ability to meet its obligation to the Group.

1 主要會計政策(續)

(k) 資產的信貸虧損及減值(續)

(i) 來自金融工具及合約資產的信貸虧損(續)

信貸風險大幅上升

評估金融工具的信貸風險自初步確認以來有否大幅上升時，本集團會比較於報告日期評估及於初步確認日期評估的金融工具發生違約的風險。於重新評估時，本集團認為，倘(i)於本集團未有採取追索行動，如變現抵押品(倘持有任何抵押品)的情況下，借款人全數履行其對本集團之信貸責任的可能性不大；或(ii)金融資產已逾期90天，則構成違約事件。本集團會考慮合理可靠的定量及定性資料，包括過往經驗及毋需付出過多成本或努力即可獲得的前瞻性資料。

具體而言，評估信貸風險自初步確認以來有否大幅上升時會考慮以下資料：

- 未能按合約到期日期支付本金或利息；
- 金融工具外部或內部信貸評級的實際或預期顯著惡化(如適用)；
- 債務人經營業績的實際或預期顯著惡化；及
- 科技、市場、經濟或法律環境的目前或預期變動對債務人履行其對本集團責任的能力有重大不利影響。

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有指明外，以港元呈列)

1 SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Credit losses and impairment of assets (Continued)

(i) Credit losses from financial instruments and contract assets (Continued)

Significant increases in credit risk (Continued)

Depending on the nature of the financial instruments, the assessment of a significant increase in credit risk is performed on either an individual basis or a collective basis. When the assessment is performed on a collective basis, the financial instruments are grouped based on shared credit risk characteristics, such as past due status and credit risk ratings.

ECLs are remeasured at each reporting date to reflect changes in the financial instrument's credit risk since initial recognition. Any change in the ECL amount is recognised as an impairment gain or loss in profit or loss. The Group recognises an impairment gain or loss for all financial instruments with a corresponding adjustment to their carrying amount through a loss allowance account.

Basis of calculation of interest income

Interest income recognised in accordance with note 1(t)(iii) is calculated based on the gross carrying amount of the financial asset unless the financial asset is credit-impaired, in which case interest income is calculated based on the amortised cost (i.e. the gross carrying amount less loss allowance) of the financial asset.

At each reporting date, the Group assesses whether a financial asset is credit-impaired. A financial asset is credit-impaired when one or more events that have a detrimental impact on the estimated future cash flows of the financial asset have occurred.

1 主要會計政策(續)

(k) 資產的信貸虧損及減值(續)

(i) 來自金融工具及合約資產的信貸虧損(續)

信貸風險大幅上升(續)

視乎金融工具的性質而定，信貸風險大幅上升的評估乃按個別基準或共同基準進行。倘評估為按共同基準進行，金融工具則按共同的信貸風險特徵(如逾期狀況及信貸風險評級)進行分組。

預期信貸虧損於各報告日期進行重新計量以反映金融工具自初步確認以來的信貸風險變動。預期信貸虧損金額的任何變動均於損益確認為減值收益或虧損。本集團就所有金融工具確認減值收益或虧損，並通過虧損撥備賬對彼等之賬面值作出相應調整。

計算利息收入的基準

根據附註1(t)(iii)確認的利息收入乃按金融資產的總賬面值計算，除非該金融資產出現信貸減值，在此情況下，利息收入按金融資產的攤銷成本(即總賬面值減虧損撥備)計算。

於各報告日期，本集團評估金融資產是否出現信貸減值。當發生一項或多項對金融資產預計未來現金流量有不利影響的事件時，金融資產則出現信貸減值。

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有指明外，以港元呈列)

1 SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Credit losses and impairment of assets (Continued)

(i) Credit losses from financial instruments and contract assets (Continued)

Basis of calculation of interest income (Continued)

Evidence that a financial asset is credit-impaired includes the following observable events:

- significant financial difficulties of the debtor;
- a breach of contract, such as a default or past due event;
- it becoming probable that the borrower will enter into bankruptcy or other financial reorganisation; or
- significant changes in the technological, market, economic or legal environment that have an adverse effect on the debtor.

Write-off policy

The gross carrying amount of a financial asset or contract asset is written off (either partially or in full) to the extent that there is no realistic prospect of recovery. This is generally the case when the asset becomes 90 days past due or when the Group determines that the debtor does not have assets or sources of income that could generate sufficient cash flows to repay the amounts subject to the write-off.

Subsequent recoveries of an asset that was previously written off are recognised as a reversal of impairment in profit or loss in the period in which the recovery occurs.

1 主要會計政策 (續)

(k) 資產的信貨虧損及減值 (續)

(i) 來自金融工具及合約資產的信貨虧損 (續)

計算利息收入的基準 (續)

金融資產出現信貨減值的證據包括以下可觀察事件：

- 債務人有重大財務困難；
- 違反合約，如拖欠或逾期事件；
- 債務人可能破產或進行其他財務重組；或
- 科技、市場、經濟或法律環境有重大改變而對債務人有不利影響。

撇銷政策

倘實際上並無收回的可能性，金融資產或合約資產的總賬面值會被撇銷（部分或全部）。此乃資產已逾期90日，或本集團認為債務人並無資產或收入來源可產生足夠現金流量以償還將予撇銷的款項之一般情況。

倘過往已撇銷的資產於其後收回，則於收回期間於損益確認為減值撥回。

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有指明外，以港元呈列)

1 SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Credit losses and impairment of assets (Continued)

(ii) Credit losses from financial guarantees issued

Financial guarantees are contracts that require the issuer (i.e. the guarantor) to make specified payments to reimburse the beneficiary of the guarantee (the “holder”) for a loss the holder incurs because a specified debtor fails to make payment when due in accordance with the terms of a debt instrument.

Financial guarantees issued are initially recognised at fair value, which is determined by reference to fees charged in an arm’s length transaction for similar services, when such information is obtainable, or to interest rate differentials, by comparing the actual rates charged by lenders when the guarantee is made available with the estimated rates that lenders would have charged, had the guarantees not been available, where reliable estimates of such information can be made. Where consideration is received or receivable for the issuance of the guarantee, the consideration is recognised in accordance with the Group’s policies applicable to that category of asset. Where no such consideration is received or receivable, an immediate expense is recognised in profit or loss.

Subsequent to initial recognition, the amount initially recognised as deferred income is amortised in profit or loss over the term of the guarantee as income from financial guarantees issued.

The Group monitors the risk that the specified debtor will default on the contract and recognises a provision when ECLs on the financial guarantees are determined to be higher than the carrying amount in respect of the guarantees (i.e. the amount initially recognised, less accumulated amortisation).

To determine ECLs, the Group considers changes in the risk of default of the specified debtor since the issuance of the guarantee. A 12-month ECL is measured unless the risk that the specified debtor will default has increased significantly since the guarantee is issued, in which case a lifetime ECL is measured. The same definition of default and the same assessment of significant increase in credit risk as described in note 1(k)(i) apply.

1 主要會計政策(續)

(k) 資產的信貨虧損及減值(續)

(ii) 已發出財務擔保的信貨虧損

財務擔保乃要求發行人(即擔保人)就擔保受益人(「持有人」)因特定債務人未能根據債項工具的條款於到期時付款而蒙受的損失，而向持有人支付特定款項的合約。

已發出財務擔保最初按公平值確認，乃參照就類似服務的公平交易中所收取的費用(如可獲取有關資料)釐定，或參照於提供擔保時貸款人實際收取的費用與貸款人在未有提供擔保時估計可收取的費用(如可就有關資料作出可靠估計)之間的利率差異作出估計。倘在發行該擔保時已收取或應收取代價，該代價則根據本集團適用於該類資產的政策而予以確認。倘有關代價不會收取或不應收取，則即時於損益內確認為開支。

初步確認後，初步確認為遞延收入的金額於擔保期內於損益中攤銷為已發出財務擔保的收入。

本集團監察特定債務人違約的風險，並當財務擔保的預期信貸虧損確定為高於擔保的賬面值(即初步確認金額減累計攤銷)時確認撥備。

為釐定預期信貸虧損，本集團會考慮特定債務人自發出擔保以來的違約風險變動，並會計量12個月預期信貸虧損，惟在特定債務人自發出擔保以來的違約風險大幅增加的情況下除外，在此情況下，則會計量全期預期信貸虧損。附註1(k)(i)所述的相同違約定義及信貸風險大幅增加的相同評估標準適用於此。

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有指明外，以港元呈列)

1 SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Credit losses and impairment of assets (Continued)

(ii) Credit losses from financial guarantees issued (Continued)

As the Group is required to make payments only in the event of a default by the specified debtor in accordance with the terms of the instrument that is guaranteed, an ECL is estimated based on the expected payments to reimburse the holder for a credit loss that it incurs less any amount that the Group expects to receive from the holder of the guarantee, the specified debtor or any other party. The amount is then discounted using the current risk-free rate adjusted for risks specific to the cash flows.

(iii) Impairment of other non-current assets

Internal and external sources of information are reviewed at the end of each reporting period to identify indications that the following assets may be impaired or, except in the case of goodwill, an impairment loss previously recognised no longer exists or may have decreased:

- property, plant and equipment, including right-of-use assets;
- goodwill; and
- investment in a subsidiary in the Company's statement of financial position.

If any such indication exists, the asset's recoverable amount is estimated. In addition, for goodwill, the recoverable amount is estimated annually whether or not there is any indication of impairment.

1 主要會計政策 (續)

(k) 資產的信貨虧損及減值 (續)

(ii) 已發出財務擔保的信貨虧損 (續)

由於本集團僅須於根據獲擔保工具的條款特定債務人違約時作出付款，故預期信貸虧損乃按預期就補償持有人產生的信貸虧損而作出的付款，減本集團預期從擔保持有人（特定債務人或任何其他人士）收取的任何款項估計。有關金額其後將使用現時的無風險利率貼現，並就現金流量的特定風險作出調整。

(iii) 其他非流動資產減值

本集團於各報告期末審閱內部及外部資料來源，以確定以下資產是否存在減值跡象（商譽除外），或先前確認的減值虧損是否不再存在或可能已經減少：

- 物業、廠房及設備，包括使用權資產；
- 商譽；及
- 本公司財務狀況表內於附屬公司投資。

倘存在任何上述跡象，則資產的可收回金額將予估計。此外，就商譽而言，可收回金額乃按年估計，而不論是否有任何減值跡象。

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有指明外，以港元呈列)

1 SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Credit losses and impairment of assets (Continued)

(iii) Impairment of other non-current assets (Continued)

— Calculation of recoverable amount

The recoverable amount of an asset is the greater of its fair value less costs of disposal and value in use. In assessing value in use, the estimated future cash flows are discounted to their present value using a pre-tax discount rate that reflects current market assessments of the time value of money and the risks specific to the asset. Where an asset does not generate cash inflows largely independent of those from other assets, the recoverable amount is determined for the smallest group of assets that generates cash inflows independently (i.e. a cash-generating unit). A portion of the carrying amount of a corporate asset (for example, head office building) is allocated to an individual cash-generating unit if the allocation can be done on a reasonable and consistent basis, or to the smallest group of cash-generating units if otherwise.

— Recognition of impairment losses

An impairment loss is recognised in profit or loss if the carrying amount of an asset, or the cash-generating unit to which it belongs, exceeds its recoverable amount. Impairment losses recognised in respect of cash-generating units are allocated first to reduce the carrying amount of any goodwill allocated to the cash-generating unit (or group of units) and then, to reduce the carrying amount of the other assets in the unit (or group of units) on a pro rata basis, except that the carrying value of an asset will not be reduced below its individual fair value less costs of disposal (if measurable) or value in use (if determinable).

1 主要會計政策(續)

(k) 資產的信貨虧損及減值(續)

(iii) 其他非流動資產減值(續)

— 計算可收回金額

資產的可收回金額為其公平價值減出售成本和使用價值兩者之間的較高者。在評估使用價值時，會按反映當時市場對貨幣時間價值及資產特定風險評估的稅前貼現率，將估計未來現金流量貼現至其現值。倘資產並無產生基本上獨立於其他資產所產生的現金流入，則以獨立產生現金流入的最小資產組別(即現金產生單位)來釐定可收回金額。企業資產(例如總部大樓)的部分賬面值，如可在合理且一致基礎上分配，則分配予個別現金產生單位，否則則分配予最小的現金產生單位組別。

— 確認減值虧損

倘資產或其所屬現金產生單位的賬面值超過其可收回金額時，則於損益賬中確認減值虧損。就現金產生單位確認的減值虧損會首先分配至減少該現金產生單位(或該組單位)所獲分配之商譽的賬面值，其後按比例減少該單位(或該組單位)內其他資產的賬面值，惟某資產的賬面值不會減至低於其個別公平價值減去出售成本(如可計量)或使用價值(如能釐定)。

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有指明外，以港元呈列)

1 SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Credit losses and impairment of assets (Continued)

(iii) Impairment of other non-current assets (Continued)

— Reversals of impairment losses

In respect of assets other than goodwill, an impairment loss is reversed if there has been a favourable change in the estimates used to determine the recoverable amount. An impairment loss in respect of goodwill is not reversed.

A reversal of an impairment loss is limited to the asset's carrying amount that would have been determined had no impairment loss been recognised in prior years. Reversals of impairment losses are credited to profit or loss in the year in which the reversals are recognised.

(iv) Interim financial reporting and impairment

Under the Listing Rules, the Group is required to prepare an interim financial report in compliance with HKAS 34, *Interim financial reporting*, in respect of the first six months of the financial year. At the end of the interim period, the Group applies the same impairment testing, recognition, and reversal criteria as it would at the end of the financial year (see notes 1(k)(i) and (ii)).

Impairment losses recognised in an interim period in respect of goodwill are not reversed in a subsequent period. This is the case even if no loss, or a smaller loss, would have been recognised had the impairment been assessed only at the end of the financial year to which the interim period relates.

1 主要會計政策 (續)

(k) 資產的信貸虧損及減值 (續)

(iii) 其他非流動資產減值 (續)

— 撥回減值虧損

就商譽以外的資產而言，倘用作釐定可收回金額的估計出現正面的變化，則會撥回減值虧損。有關商譽之減值虧損並未撥回。

所撥回的減值虧損僅限於在過往年度並未確認減值虧損時原應釐定的資產賬面值。所撥回的減值虧損在確認撥回的年內計入損益賬。

(iv) 中期財務報告及減值

根據上市規則，本集團須遵照香港會計準則第34號*中期財務報告*就財年的前六個月編製中期財務報告。於中期結束時，本集團應用財年結束時可能應用的相同減值測試、確認及撥回準則（見附註1(k)(i)及(ii)）。

於中期內就商譽確認的減值虧損並無於隨後期間內撥回。倘於中期有關的財年結束時僅對減值進行評估，即使並無確認虧損或較小的虧損亦屬該情況。

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有指明外，以港元呈列)

1 SIGNIFICANT ACCOUNTING POLICIES (Continued)

(l) Contract assets and contract liabilities

A contract asset is recognised when the Group recognises revenue (see note 1(t)) before being unconditionally entitled to the consideration under the payment terms set out in the contract. Contract assets are assessed for ECLs in accordance with the policy set out in note 1(k)(i) and are reclassified to receivables when the right to the consideration has become unconditional (see note 1(m)).

A contract liability is recognised when the customer pays non-refundable consideration before the Group recognises the related revenue (see note 1(t)). A contract liability would also be recognised if the Group has an unconditional right to receive non-refundable consideration before the Group recognises the related revenue. In such cases, a corresponding receivable would also be recognised (see note 1(m)).

For a single contract with the customer, either a net contract asset or a net contract liability is presented. For multiple contracts, contract assets and contract liabilities of unrelated contracts are not presented on a net basis.

(m) Trade and other receivables

A receivable is recognised when the Group has an unconditional right to receive consideration. A right to receive consideration is unconditional if only the passage of time is required before payment of that consideration is due. If revenue has been recognised before the Group has an unconditional right to receive consideration, the amount is presented as a contract asset (see note 1(l)).

Trade receivables that do not contain a significant financing component are initially measured at their transaction price. Trade receivables that contain a significant financing component and other receivables are initially measured at fair value plus transaction costs. All receivables are subsequently stated at amortised cost, using the effective interest method and including an allowance for credit losses (see note 1(k)(i)).

1 主要會計政策(續)

(l) 合約資產及合約負債

合約資產於在本集團有權無條件獲取合約所載付款條款下的代價前確認收益(見附註1(t))時確認。合約資產按附註1(k)(i)所載政策就預期信貸虧損而獲評估，並在代價權利成為無條件後獲重新分類至應收款項(見附註1(m))。

合約負債於客戶在本集團確認相關收益前支付不可退還代價時確認(見附註1(t))。倘本集團有無條件權利在本集團確認相關收益前收取不可退還代價，則合約負債亦會獲確認。在相關情況下，相應應收款項亦會獲確認(見附註1(m))。

就與客戶的單一合約而言，淨合約資產或淨合約負債得以呈列。就多份合約而言，不相關合約的合約資產及合約負債不按淨額基準呈列。

(m) 應收貿易賬款及其他應收款項

應收款項於本集團具有無條件權利收取代價時確認。倘代價僅隨時間推移即會成為到期應付，則收取代價的權利為無條件。倘收益在本集團有無條件權利收取代價前已確認，則金額呈列為合約資產(見附註1(l))。

不包含重大融資成分的應收貿易賬款最初按其成交價計量。含有重大融資成分的應收貿易賬款及其他應收款項最初按公平值加交易成本計量。所有應收款項其後使用實際利率法按攤銷成本列賬，並包括信貸虧損撥備(見附註1(k)(i))。

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有指明外，以港元呈列)

1 SIGNIFICANT ACCOUNTING POLICIES (Continued)

(n) Cash and cash equivalents

Cash and cash equivalents comprise cash at banks and in hand, demand deposits with banks and other financial institutions, and short-term, highly liquid investments that are readily convertible into known amounts of cash and which are subject to an insignificant risk of changes in value, having been within three months of maturity at acquisition. Bank overdrafts that are repayable on demand and form an integral part of the Group's cash management are also included as a component of cash and cash equivalents for the purpose of the consolidated cash flow statement. Cash and cash equivalents are assessed for ECLs in accordance with the policy set out in note 1(k)(i).

(o) Interest-bearing borrowings

Interest-bearing borrowings are measured initially at fair value less transaction costs. Subsequent to initial recognition, interest-bearing borrowings are stated at amortised cost using the effective interest method. Interest expense is recognised in accordance with the Group's accounting policy for borrowing costs (see note 1(v)).

(p) Trade and other payables

Trade and other payables are initially recognised at fair value. Subsequent to initial recognition, trade and other payables are stated at amortised cost unless the effect of discounting would be immaterial, in which case they are stated at invoice amount.

(q) Employee benefits

(i) Short-term employee benefits and contributions to defined contribution retirement plans

Salaries, annual bonuses, paid annual leave, contributions to defined contribution retirement plans and the cost of non-monetary benefits are accrued in the year in which the associated services are rendered by employees. Where payment or settlement is deferred and the effect would be material, these amounts are stated at their present values.

(ii) Termination benefits

Termination benefits are recognised at the earlier of when the Group can no longer withdraw the offer of those benefits and when it recognises restructuring costs involving the payment of termination benefits.

1 主要會計政策(續)

(n) 現金及現金等價物

現金及現金等價物包括銀行存款及手頭現金、存放於銀行和其他金融機構的活期存款，以及可以隨時兌換為已知現金額且價值變動風險不大，並在購入後三個月內到期的短期和高流動性投資。就綜合現金流量表而言，須按要求償還及構成本集團現金管理一部分之銀行透支亦納入現金及現金等價物。現金及現金等價物乃根據附註1(k)(i)所載的政策評估預期信貸虧損。

(o) 計息借款

計息借款初步按公平值減交易成本計量。於初步確認後，計息借款使用實際利率法按攤銷成本列賬。利息開支根據本集團借貸成本的會計政策確認(見附註1(v))。

(p) 應付貿易賬款及其他應付款項

應付貿易賬款及其他應付款項初步按公平值確認。初步確認後，應付貿易賬款及其他應付款項按攤銷成本入賬，惟倘若貼現影響並不重大，則按發票金額入賬。

(q) 僱員福利

(i) 短期僱員福利及向界定供款退休計劃作出的供款

薪金、年終花紅、有薪年假、向界定供款退休計劃作出的供款及非現金福利的成本，均在僱員提供相關服務的年內計提。若有關的付款延遲及其影響重大，則該數額以現值列賬。

(ii) 解僱福利

解僱福利於本集團再無能力撤回福利時或本集團確認重組成本(涉及支付解僱福利)時(以較早者為準)確認。

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有指明外，以港元呈列)

1 SIGNIFICANT ACCOUNTING POLICIES (Continued)

(r) Income tax

Income tax for the year comprises current tax and movements in deferred tax assets and liabilities. Current tax and movements in deferred tax assets and liabilities are recognised in profit or loss except to the extent that they relate to items recognised in other comprehensive income or directly in equity, in which case the relevant amounts of tax are recognised in other comprehensive income or directly in equity, respectively.

Current tax is the expected tax payable on the taxable income for the year, using tax rates enacted or substantively enacted at the end of the reporting period, and any adjustment to tax payable in respect of previous years.

Deferred tax assets and liabilities arise from deductible and taxable temporary differences respectively, being the differences between the carrying amounts of assets and liabilities for financial reporting purposes and their tax bases. Deferred tax assets also arise from unused tax losses and unused tax credits.

Apart from certain limited exceptions, all deferred tax liabilities, and all deferred tax assets to the extent that it is probable that future taxable profits will be available against which the asset can be utilised, are recognised. Future taxable profits that may support the recognition of deferred tax assets arising from deductible temporary differences include those that will arise from the reversal of existing taxable temporary differences, provided those differences relate to the same taxation authority and the same taxable entity, and are expected to reverse either in the same period as the expected reversal of the deductible temporary difference or in periods into which a tax loss arising from the deferred tax asset can be carried back or forward. The same criteria are adopted when determining whether existing taxable temporary differences support the recognition of deferred tax assets arising from unused tax losses and credits, that is, those differences are taken into account if they relate to the same taxation authority and the same taxable entity, and are expected to reverse in a period, or periods, in which the tax loss or credit can be utilised.

1 主要會計政策(續)

(r) 所得稅

年內所得稅包括即期稅項和遞延稅項資產與負債的變動。即期稅項和遞延稅項資產與負債的變動均在損益賬內確認，但於其他全面收益確認或直接在權益中確認的相關項目，則有關稅項金額分別於其他全面收益確認或直接確認為權益。

即期稅項是按年內應課稅收入根據在報告期末已生效或實質上已生效的稅率計算的預期應付稅項，以及對過往年度應付稅項的任何調整。

遞延稅項資產與負債分別由可扣稅和應課稅暫時差額產生。暫時差異是指資產與負債於財務申報時的賬面值與該等資產與負債的計稅基礎的差額。遞延稅項資產亦可由未動用稅項虧損和未動用稅項抵免產生。

除若干有限的特殊情況外，所有遞延稅項負債及所有遞延稅項資產僅於可能產生未來應課稅溢利用於資產抵扣時予以確認。支持確認由可抵扣暫時差額所產生遞延稅項資產的未來應課稅溢利，包括因轉回現有應課稅暫時差額而產生的金額，惟差額須與相同稅務機關及相同應課稅實體有關，並預期在預計撥回可抵扣暫時差額的同一期間撥回，或在遞延稅項資產所產生的稅項虧損可承前或結轉的期間內撥回。在釐定現有應課稅暫時差額是否足以支持確認因未動用稅項虧損及抵免所產生的遞延稅項資產時，亦會採用相同準則，即如差額與相同稅務機關及相同應課稅實體有關，並預期在稅項虧損或抵免可被動用的期間內撥回情況下始會計及有關差額。

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有指明外，以港元呈列)

1 SIGNIFICANT ACCOUNTING POLICIES (Continued)

(r) Income tax (Continued)

The limited exceptions to recognition of deferred tax assets and liabilities are those temporary differences arising from goodwill not deductible for tax purpose, the initial recognition of assets or liabilities that affect neither accounting nor taxable profit (provided they are not part of a business combination), and temporary differences relating to investments in subsidiaries to the extent that, in the case of taxable differences, the Group controls the timing of the reversal and it is probable that the differences will not reverse in the foreseeable future, or in the case of deductible differences, unless it is probable that they will reverse in the future.

The amount of deferred tax recognised is measured based on the expected manner of realisation or settlement of the carrying amount of the assets and liabilities, using tax rates enacted or substantively enacted at the end of the reporting period. Deferred tax assets and liabilities are not discounted.

The carrying amount of a deferred tax asset is reviewed at the end of each reporting period and is reduced to the extent that it is no longer probable that sufficient taxable profits will be available to allow the related tax benefit to be utilised. Any such reduction is reversed to the extent that it becomes probable that sufficient taxable profits will be available.

Additional income taxes that arises from the distribution of dividends are recognised when the liability to pay the related dividends is recognised.

1 主要會計政策 (續)

(r) 所得稅 (續)

確認遞延稅項資產和負債的有限例外情況包括商譽產生的不可扣稅暫時性差額、不影響會計或應課稅溢利(如屬業務合併的一部分則除外)的資產或負債的初次確認、以及有關附屬公司投資的暫時性差額，就應課稅差異而言，僅限於本集團可以控制撥回的時間，而且在可預見的將來不大可能撥回的差額，而就可扣稅的差額而言，則僅限於可在將來撥回的差異。

所確認的遞延稅項金額按照資產及負債賬面值的預期變現或償還方式並根據在報告期末已生效或實質上已生效的稅率計算。遞延稅項資產及負債均不予貼現。

遞延稅項資產的賬面值會於各報告期末予以檢討。倘不再可能獲得足夠的應課稅溢利用以動用相關稅務利益，則遞延稅項資產的賬面值會相應予以減少。如可能有足夠應課稅溢利，該減少金額將被撥回。

分派股息所產生的額外所得稅於支付相關股息之責任確認時確認。

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有指明外，以港元呈列)

1 SIGNIFICANT ACCOUNTING POLICIES (Continued)

(r) Income tax (Continued)

Current tax balances and deferred tax balances, and movements therein, are presented separately from each other and are not offset. Current tax assets are offset against current tax liabilities, and deferred tax assets against deferred tax liabilities, if the Company or the Group has the legally enforceable right to set off current tax assets against current tax liabilities and the following additional conditions are met:

- in the case of current tax assets and liabilities, the Company or the Group intends either to settle on a net basis, or to realise the asset and settle the liability simultaneously; or
- in the case of deferred tax assets and liabilities, if they relate to income taxes levied by the same taxation authority on either:
 - the same taxable entity; or
 - different taxable entities, which, in each future period in which significant amounts of deferred tax liabilities or assets are expected to be settled or recovered, intend to realise the current tax assets and settle the current tax liabilities on a net basis or realise and settle simultaneously.

1 主要會計政策(續)

(r) 所得稅(續)

即期稅項結餘及遞延稅項結餘以及有關變動均獨立呈列及不予抵銷。倘本公司或本集團具備合法可強制執行權力將即期稅項資產與即期稅項負債抵銷，且符合以下額外條件，則即期稅項資產與即期稅項負債可以相抵，且遞延稅項資產則與遞延稅項負債可以相抵：

- 就即期稅項資產及負債而言，本公司或本集團擬按淨值基準結算或同時變現資產及清償負債；或
- 就遞延稅項資產及負債而言，倘此等資產及負債與相同稅務機構就以下其中一項徵收的所得稅有關：
 - 相同應課稅實體；或
 - 如屬不同應課稅實體，此等實體計劃在清償或收回遞延稅項負債或資產大額的各未來期間以淨值基準變現即期稅項資產和清償即期稅項負債或同時變現資產及清償負債。

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有指明外，以港元呈列)

1 SIGNIFICANT ACCOUNTING POLICIES (Continued)

(s) Provisions, contingent liabilities and onerous contracts

(i) Provisions and contingent liabilities

Provisions are recognised when the Group has a legal or constructive obligation arising as a result of a past event, it is probable that an outflow of economic benefits will be required to settle the obligation and a reliable estimate can be made. Where the time value of money is material, provisions are stated at the present value of the expenditure expected to settle the obligation.

Where it is not probable that an outflow of economic benefits will be required, or the amount cannot be estimated reliably, the obligation is disclosed as a contingent liability, unless the probability of outflow of economic benefits is remote. Possible obligations, whose existence will only be confirmed by the occurrence or non-occurrence of one or more future events are also disclosed as contingent liabilities unless the probability of outflow of economic benefits is remote.

Where some or all of the expenditure required to settle a provision is expected to be reimbursed by another party, a separate asset is recognised for any expected reimbursement that would be virtually certain. The amount recognised for the reimbursement is limited to the carrying amount of the provision.

(ii) Onerous contracts

An onerous contract exists when the Group has a contract under which the unavoidable costs of meeting the obligations under the contract exceed the economic benefits expected to be received from the contract. Provisions for onerous contracts are measured at the present value of the lower of the expected cost of terminating the contract and the net cost of continuing with the contract.

1 主要會計政策(續)

(s) 撥備、或然負債及虧損性合約

(i) 撥備及或然負債

當本集團因過往事件而須負上法律或推定責任，且可能須就履行該等責任而導致經濟利益流出，並能夠就此作出可靠估計，則會確認撥備。當涉及重大的貨幣時間價值時，則按預期用以履行責任的開支的現值呈列撥備。

倘不一定需要流出經濟利益或未能可靠估計款額，則該等責任將披露作或然負債，除非出現經濟利益流出的可能性極微。可能出現的責任（僅於一項或多項未來事件發生或不發生的情況下確定）亦披露為或然負債，除非出現經濟利益流出的可能性極微。

如清償一項撥備所需的部分或全部開支預計將由另一方償還，則對任何幾乎肯定的預期補償確認一項單獨資產。就補償所確認金額僅限於該撥備的賬面值。

(ii) 虧損性合約

當本集團為了履行合約規定之義務所產生不可避免的成本超過預期因該合約可獲取之經濟效益，則該合約成為虧損性合約。虧損性合約的撥備按終止合約的預期成本與合約的預期持續成本淨額的現值較低者計算。

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有指明外，以港元呈列)

1 SIGNIFICANT ACCOUNTING POLICIES (Continued)

(t) Revenue and other income

Income is classified by the Group as revenue when it arises from the construction contracts or the provision of services in the ordinary course of the Group's business.

Revenue is recognised when control over a product or service is transferred to the customer at the amount of promised consideration to which the Group is expected to be entitled, excluding those amounts collected on behalf of third parties. Revenue excludes value added tax or other sales taxes and is after deduction of any trade discounts.

Further details of the Group's revenue and other income recognition policies are as follows:

(i) Construction contracts

A contract with a customer is classified by the Group as a construction contract when the contract relates to work on assets under the control of the customer and therefore the Group's construction activities create or enhance an asset under the customer's control.

When the outcome of a construction contract can be reasonably measured, revenue from the contract is recognised over time using the output method, i.e. based on direct measurements of the value of services delivered or surveys of work performed and the estimated total revenue for the contracts entered into by the Group.

The likelihood of contract variations, claims and liquidated damages are taken into account in making these estimates, such that revenue is only recognised to the extent that it is highly probable that a significant reversal in the amount of cumulative revenue recognised will not occur.

When the outcome of the contract cannot be reasonably measured, revenue is recognised only to the extent of contract costs incurred that are expected to be recovered.

If at any time the costs to complete the contract are estimated to exceed the remaining amount of the consideration under the contract, then a provision is recognised in accordance with the policy set out in note 1(s)(ii).

1 主要會計政策(續)

(t) 收益及其他收入

當收入來自建築合約及於本集團日常業務過程中所提供的服務，則本集團將該收入歸類為收益。

收益在產品或服務控制權按本集團預期有權獲取的承諾代價金額(不包括代表第三方收取的該等金額)轉讓予客戶時確認。收益不包括增值稅或其他銷售稅，並經扣減任何貿易折讓。

本集團收益及其他收入確認政策的進一步詳情如下：

(i) 建築合約

當合約與受客戶管控的資產工程相關，故本集團建築活動創造或提升受客戶管控的資產時，本集團將與客戶的合約歸類為建築合約。

當建築合約的結果可合理計量時，合約收益採用產出法隨時間確認(即基於直接計量已交付服務或已開展工程測量的價值以及本集團所訂立合約的估計總收益)。

合約變量、申索及違約賠償金的可能性於作出該等估計時獲考慮，並僅在已確認累計收益金額很可能不會大幅撥回時方會確認收益。

當合約的結果不能合理計量時，僅在所產生的合約成本預期將會收回時方會確認收益。

倘於任何時間估計完成合約成本超過合約代價剩餘金額，則根據附註1(s)(ii)所載政策確認撥備。

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有指明外，以港元呈列)

1 SIGNIFICANT ACCOUNTING POLICIES (Continued)

(t) Revenue and other income (Continued)

(ii) Provision of services

Revenue arising from the provision of services is recognised when the services are rendered.

(iii) Interest income

Interest income is recognised as it accrues using the effective interest method using the rate that exactly discounts estimated future cash receipts through the expected life of the financial asset to the gross carrying amount of the financial asset. For financial assets measured at amortised cost that are not credit-impaired, the effective interest rate is applied to the gross carrying amount of the asset. For credit-impaired financial assets, the effective interest rate is applied to the amortised cost (i.e. gross carrying amount net of loss allowance) of the asset (see note 1(k)(i)).

(iv) Government grants

Government grants are recognised in the statement of financial position initially when there is reasonable assurance that they will be received and that the Group will comply with the conditions attaching to them. Grants that compensate the Group for expenses incurred are recognised as income in profit or loss on a systematic basis in the same periods in which the expenses are incurred. Grants that compensate the Group for the cost of an asset are deducted from the carrying amount of the asset and consequently are effectively recognised in profit or loss over the useful life of the asset by way of reduced depreciation expense.

1 主要會計政策(續)

(t) 收益及其他收入(續)

(ii) 提供服務

來自提供服務的收益於提供服務時確認。

(iii) 利息收入

利息收入於產生時按實際利息法，及使用將金融資產預期使用年期內的估計未來現金收款準確貼現至金融資產賬面值總額的利率確認。就未出現信貸減值且按攤銷成本計量的金融資產而言，實際利率應用於資產的賬面值總額。就出現信貸減值的金融資產而言，實際利率應用於資產的攤銷成本(即賬面值總額扣除虧損撥備)(見附註1(k)(i))。

(iv) 政府補助

政府補助於合理保證將會收到該等補助及本集團將遵守該等補助所附帶的條件時，初步於財務狀況表確認。補償本集團所產生開支的補助，於產生開支的相同期間按系統基準在損益內確認為收入。補償本集團一項資產成本的補助會於資產的賬面值中扣減，然後於資產的可使用年期內以降低折舊費用的方式於損益內實際確認。

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有指明外，以港元呈列)

1 SIGNIFICANT ACCOUNTING POLICIES (Continued)

(u) Translation of foreign currencies

Foreign currency transactions during the year are translated at the foreign exchange rates ruling at the transaction dates. Monetary assets and liabilities denominated in foreign currencies are translated at the foreign exchange rates ruling at the end of the reporting period. Exchange gains and losses are recognised in profit or loss.

Non-monetary assets and liabilities that are measured in terms of historical cost in a foreign currency are translated using the foreign exchange rates ruling at the transaction dates. The transaction date is the date on which the Group initially recognises such non-monetary assets or liabilities.

The results of foreign operations are translated into Hong Kong dollars at the exchange rates approximating the foreign exchange rates ruling at the dates of the transactions. Statement of financial position items are translated into Hong Kong dollars at the closing foreign exchange rates at the end of the reporting period. The resulting exchange differences are recognised in other comprehensive income and accumulated separately in equity in the exchange reserve.

On disposal of a foreign operation, the cumulative amount of the exchange differences relating to that foreign operation is reclassified from equity to profit or loss when the profit or loss on disposal is recognised.

(v) Borrowing costs

Borrowing costs that are directly attributable to the acquisition, construction or production of an asset which necessarily takes a substantial period of time to get ready for its intended use or sale are capitalised as part of the cost of that asset. Other borrowing costs are expensed in the period in which they are incurred.

The capitalisation of borrowing costs as part of the cost of a qualifying asset commences when expenditure for the asset is being incurred, borrowing costs are being incurred and activities that are necessary to prepare the asset for its intended use or sale are in progress. Capitalisation of borrowing costs is suspended or ceases when substantially all the activities necessary to prepare the qualifying asset for its intended use or sale are interrupted or complete.

1 主要會計政策(續)

(u) 外幣換算

年內的外幣交易以交易日的匯率換算。以外幣計值的貨幣資產及負債均以報告期末的匯率換算。匯兌盈虧於損益賬內確認。

按歷史成本以外幣計值的非貨幣資產及負債，按交易日期的匯率換算。交易日期為本集團初步確認該等非貨幣資產或負債的日期。

海外業務的業績按與交易日的匯率相若的匯率換算為港元。財務狀況表項目則按報告期末的收市匯率換算為港元。所產生的匯兌差額於其他全面收益確認並於匯兌儲備內的權益單獨累計。

出售海外業務時，與該海外業務有關的匯兌差額累計金額於確認出售的損益時自權益重新分類至損益。

(v) 借貸成本

收購、建設或生產需要長時間才可以投入擬定用途或銷售的資產直接應佔的借貸成本資本化為該資產成本的一部分。其他借貸成本於產生期間支銷。

屬於合資格資產成本一部分的借貸成本在用於資產的開支產生、借貸成本產生及使資產投入擬定用途或銷售所必須的準備工作進行期間開始資本化。當合資格資產投入擬定用途或銷售所必須的絕大部分準備工作中止或完成時，借貸成本便會暫停或停止資本化。

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有指明外，以港元呈列)

1 SIGNIFICANT ACCOUNTING POLICIES (Continued)

(w) Related parties

- (1) A person, or a close member of that person's family, is related to the Group if that person:
 - (i) has control or joint control over the Group;
 - (ii) has significant influence over the Group; or
 - (iii) is a member of the key management personnel of the Group or the Group's parent.
- (2) An entity is related to the Group if any of the following conditions applies:
 - (i) The entity and the Group are members of the same group (which means that each parent, subsidiary and fellow subsidiary is related to the others).
 - (ii) One entity is an associate or joint venture of the other entity (or an associate or joint venture of a member of a group of which the other entity is a member).
 - (iii) Both entities are joint ventures of the same third party.
 - (iv) One entity is a joint venture of a third entity and the other entity is an associate of the third entity.
 - (v) The entity is a post-employment benefit plan for the benefit of employees of either the Group or an entity related to the Group.
 - (vi) The entity is controlled or jointly controlled by a person identified in (1).
 - (vii) A person identified in (1)(i) has significant influence over the entity or is a member of the key management personnel of the entity (or of a parent of the entity).
 - (viii) The entity, or any member of a group of which it is a part, provides key management personnel services to the Group or to the Group's parent.

Close members of the family of a person are those family members who may be expected to influence, or be influenced by, that person in their dealings with the entity.

1 主要會計政策 (續)

(w) 關聯方

- (1) 倘屬以下人士，則該人士或該人士的近親與本集團有關連：
 - (i) 擁有本集團的控制權或共同控制權；
 - (ii) 對本集團有重大影響；或
 - (iii) 為本集團或本集團母公司的主要管理人員。
- (2) 倘符合下列任何條件，則一間實體與本集團有關聯：
 - (i) 該實體與本集團屬同一集團的成員公司(即各母公司、附屬公司及同系附屬公司彼此間有關連)。
 - (ii) 一間實體為另一實體的聯營公司或合營企業(或一間實體為集團旗下成員公司的聯營公司或合營企業而另一實體為集團成員公司)。
 - (iii) 兩間實體均為同一第三方的合營企業。
 - (iv) 一間實體為第三方實體的合營企業，而另一實體為該第三方實體的聯營公司。
 - (v) 該實體是為本集團或為與本集團有關聯的實體的僱員而設的退休福利計劃。
 - (vi) 實體受(1)所識別人士控制或受共同控制。
 - (vii) 於(1)(i)所識別人士對實體有重大影響力或屬該實體(或該實體的母公司)主要管理人員。
 - (viii) 實體或其所屬集團之任何成員公司為本集團或本集團母公司提供主要管理人員服務。

一名人士的近親是指在與實體往來過程中，預期可影響該人士或受其影響的家庭成員。

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有指明外，以港元呈列)

1 SIGNIFICANT ACCOUNTING POLICIES (Continued)

(x) Segment reporting

Operating segments, and the amounts of each segment item reported in these financial statements, are identified from the financial statements provided regularly to the Group's most senior executive management for the purposes of allocating resources to, and assessing the performance of, the Group's various lines of business.

Individually material operating segments are not aggregated for financial reporting purposes unless the segments have similar economic characteristics and are similar in respect of the nature of products and services, the nature of production processes, the type or class of customers, the methods used to distribute the products or provide the services, and the nature of the regulatory environment. Operating segments which are not individually material may be aggregated if they share a majority of these criteria.

2 CRITICAL ACCOUNTING JUDGEMENT AND ESTIMATE

In the process of applying the Group's accounting policies, management has made the following accounting judgement:

Revenue recognition of construction contracts

As explained in policy note 1(t), revenue from construction contracts are recognised over time using the output method. Such revenue and profit recognition on uncompleted projects is dependent on estimating the total outcome of the contract, as well as the work done to date. Based on the Group's recent experience and the nature of the construction activities undertaken by the Group, the Group has made estimates of the point at which it considered the work was sufficiently advanced such that the outcome of the contract can be reasonably measured. Until this point is reached the related contract assets disclosed in note 14 do not include profit which the Group might eventually realise from the work done to date. In addition, actual outcomes in terms of total cost or revenue may be higher or lower than estimated at the end of the reporting period, which would affect the revenue and profit recognised in future years as an adjustment to the amounts recorded to date.

1 主要會計政策(續)

(x) 分部報告

營運分部及該等財務報表內呈報的各分部項目的金額，均見於定期向本集團最高行政管理人員匯報的財務報表，以對本集團不同業務作出資源分配及評估其表現。

個別重大的營運分部不會合計以供財務匯報之用，惟此等分部有類似的經濟特徵、產品與服務性質、生產工序性質、客戶類別或階層、分銷產品或提供服務的方法，以及監管環境性質。若個別並不重大的營運分部符合上述大部分條件，或會合計處理。

2 重大會計判斷及估計

於應用本集團的會計政策的過程中，管理層已作出以下會計判斷：

建築合約的收益確認

誠如政策附註1(t)所述，建築合約收益採用產出法隨時間確認。對未完成項目的收益及溢利確認取決於對建築合約總結果的估計及迄今已進行的工程。根據本集團的近期經驗及本集團進行的建築業務的性質，本集團已估計其認為工程已充分完工則合約的結果可合理計量的時間點。在達到該時間點前，附註14所披露的相關合約資產並不包括本集團可最終自迄今已進行的工程變現的溢利。此外，有關總成本或收益的實際結果可能高於或低於報告期末的估計，將會影響於未來年度作為迄今所入賬金額的調整而確認的收益及溢利。

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有指明外，以港元呈列)

3 REVENUE AND SEGMENT REPORTING

(a) Revenue

The principal activities of the Group are general building, civil engineering and the provision of other services. Further details regarding the Group's principal activities are disclosed in note 3(b).

(i) Disaggregation of revenue

Disaggregation of revenue from contracts with customers within the scope of HKFRS 15 by major service lines is as follows:

| | | 2021 二零二一年 \$'000 千元 | 2020 二零二零年 \$'000 千元 |
|--------------------------------------|-----------|-------------------------------|-------------------------------|
| Disaggregated by major service lines | 按主要服務項目劃分 | | |
| — General building | — 一般樓宇 | 2,787,277 | 2,908,809 |
| — Civil engineering | — 土木工程 | 608,970 | 648,803 |
| — Housing management services | — 房屋管理服務 | 65,997 | 81,604 |
| — Others | — 其他 | 162,267 | 132,902 |
| | | 3,624,511 | 3,772,118 |

(ii) Revenue expected to be recognised in the future arising from contracts with customers in existence at the reporting date

As at 31 December 2021, the aggregated amount of revenue expected to be recognised in the future related to performance obligations that are unsatisfied or partially unsatisfied at the reporting date is \$4,274,327,000 (2020: \$4,362,943,000). This analysis is solely for compliance with HKFRS 15 disclosure requirement in respect of transaction price allocated to the remaining performance obligations. The Group will recognise the expected revenue in future when or as the work is completed, which is expected to occur over the next 48 months (2020: next 60 months).

3 收益及分部報告

(a) 收益

本集團的主要業務為一般樓宇、土木工程及提供其他服務。有關本集團主要業務的進一步詳情披露於附註3(b)。

(i) 收益分類

香港財務報告準則第15號範圍內按主要服務項目劃分的客戶合約分類收益如下：

(ii) 預計將來確認源自報告日期存在的客戶合約的收益

於二零二一年十二月三十一日，預計於將來確認的與於報告日期未完成(或部分未完成)履約責任有關的總收益金額為4,274,327,000港元(二零二零年：4,362,943,000港元)。此分析僅用於遵守香港財務報告準則第15號關於分配至剩餘履約責任的交易價格的披露規定。本集團於將來完成工作時確認預計收益(預計於未來48個月(二零二零年：未來60個月)內發生)。

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有指明外，以港元呈列)

3 REVENUE AND SEGMENT REPORTING (Continued)

(a) Revenue (Continued)

(ii) Revenue expected to be recognised in the future arising from contracts with customers in existence at the reporting date (Continued)

The Group applies the practical expedient in paragraph 121 of HKFRS 15 and does not disclose the amount of the transaction price allocated to the remaining performance obligations for contracts with an original expected duration of one year or less. In addition, contracts that include a promise to perform an undefined quantity of tasks at a fixed contractual rate per unit, with no contractual minimums that would make some or all of the consideration fixed, are not included as the possible transaction prices and the ultimate consideration for those contracts will depend on the occurrence or non-occurrence of future customer usage.

(b) Segment reporting

The Group manages its businesses by segments, which are organised by business lines. In a manner consistent with the way in which information is reported internally to the Group's most senior executive management for the purposes of resource allocation and performance assessment, the Group has presented the following three reportable segments.

- General building : this segment provides engineering services of substructure or superstructure of building structures and maintenance, repairs, alterations services and additions to building structures
- Civil engineering : this segment provides engineering services of infrastructure facilities and maintenance, repairs, alterations services to infrastructure facilities
- Others : this segment mainly provides housing management services, fresh water and flush water maintenance services, sewage water sampling services, electrical and mechanical engineering services and consultancy services

3 收益及分部報告 (續)

(a) 收益 (續)

(ii) 預計將來確認源自報告日期存在的客戶合約的收益 (續)

本集團應用香港財務報告準則第15號第121段所載可行權宜之計，並未披露分配至原定預計持續時間為一年或更短合約餘下履約責任的交易價格金額。另外，合約若載有承諾按單位固定合約價履行未界定任務，且並無合約最低限額釐定部分或全部代價情況下，將不計及可能交易價，而此等合約的最終代價將取決於未來客戶是否使用。

(b) 分部報告

本集團按以業務線劃分的分部管理其業務。本集團按與就資源分配及表現評估向本集團最高行政管理層內部呈報資料方式一致的方法，呈列以下三個可報告分部。

- 一般樓宇 : 該分部提供樓宇結構的底層結構或上蓋工程的工程服務及樓宇結構的保養、維修、改建服務及加建
- 土木工程 : 該分部提供基建設施的工程服務及基建設施的保養、維修、改建服務
- 其他 : 該分部主要提供房屋管理服務、淡水及鹹水保養服務、污水採樣服務、機電工程服務及顧問服務

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有指明外，以港元呈列)

3 REVENUE AND SEGMENT REPORTING (Continued)

(b) Segment reporting (Continued)

(i) Segment results, assets and liabilities

For the purposes of assessing segment performance and allocating resources between segments, the Group's most senior executive management monitors the results, assets and liabilities attributable to each reportable segment on the following bases:

Segment assets include all tangible assets and current assets with the exception of deferred tax assets, current tax recoverable and other corporate assets. Segment liabilities include trade creditors, accruals, lease liabilities and other current and non-current liabilities attributable to the business activities of the individual segments.

Segment result includes revenue and expenses that are allocated to the reportable segments with reference to sales generated by those segments and the expenses incurred by those segments or which otherwise arise from the depreciation of assets attributable to those segments.

In addition, management is provided with segment information concerning revenue, share of results of a joint venture, depreciation, additions to non-current segment assets used by the segments in their operations and share of net liabilities in a joint venture. Inter-segment sales are priced with reference to prices charged to external price for similar orders.

3 收益及分部報告(續)

(b) 分部報告(續)

(i) 分部業績、資產及負債

為評估分部表現及在分部間分配資源，本集團的最高行政管理層按如下基準監察各可報告分部應佔的業績、資產及負債：

分部資產包括所有有形資產及流動資產，惟遞延稅項資產、可收回即期稅項及其他公司資產除外。分部負債包括個別分部的業務活動應佔貿易應付款項、應計費用、租賃負債及其他流動及非流動負債。

分部業績包括參照該等分部所產生銷售額及該等分部所產生或該等分部應佔資產的折舊產生的開支分配至可報告分部的收益及開支。

此外，管理層獲提供有關收益、分佔合營企業業績、折舊、分部於其經營中所用的非流動分部資產添置及分佔於合營企業的負債淨額的分部資料。分部間銷售參考就類似訂單所收取外部價格定價。

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有指明外，以港元呈列)

3 REVENUE AND SEGMENT REPORTING (Continued)

(b) Segment reporting (Continued)

(i) Segment results, assets and liabilities (Continued)

Information regarding the Group's reportable segments as provided to the Group's most senior executive management for the purposes of resource allocation and assessment of segment performance for each of the years ended 31 December 2021 and 2020 is set out below.

For the year ended 31 December 2021

| | | General building 一般樓宇 \$'000 千元 | Civil engineering 土木工程 \$'000 千元 | Others 其他 \$'000 千元 (note) (附註) | Total 總計 \$'000 千元 |
|--|---------------------|--|---|--|-----------------------------|
| Reportable segment revenue (recognised over time) | 可報告分部收益(隨時間確認) | 2,787,277 | 608,970 | 228,264 | 3,624,511 |
| Reportable segment profit | 可報告分部溢利 | 49,053 | 8,024 | 27,151 | 84,228 |
| Other revenue and other net income | 其他收益及其他淨收入 | | | | 3,495 |
| Depreciation | 折舊 | | | | (13,275) |
| Finance costs | 融資成本 | | | | (1,821) |
| Unallocated head office and corporate expenses | 未分配總部及公司開支 | | | | (52,039) |
| Consolidated profit before taxation | 除稅前綜合溢利 | | | | 20,588 |
| Share of results of a joint venture | 分佔合營企業業績 | (2,298) | - | - | (2,298) |
| Depreciation for the year | 年內折舊 | 24,048 | 2,999 | 1,919 | 28,966 |
| Reportable segment assets | 可報告分部資產 | 975,705 | 439,028 | 36,387 | 1,451,120 |
| Deferred tax assets | 遞延稅項資產 | | | | 57,445 |
| Current tax recoverable | 可收回即期稅項 | | | | 3,514 |
| Unallocated head office and corporate assets | 未分配總部及公司資產 | | | | 288,643 |
| Consolidated total assets | 綜合資產總值 | | | | 1,800,722 |
| Additions to non-current segment assets during the year | 年內添置非流動分部資產 | 16,438 | 1,808 | 1,300 | 19,546 |
| Reportable segment liabilities (including interest in a joint venture) | 可報告分部負債(包括於合營企業的權益) | 915,458 | 325,338 | 18,082 | 1,258,878 |
| Current tax payable | 應付即期稅項 | | | | 1,139 |
| Deferred tax liabilities | 遞延稅項負債 | | | | 2,686 |
| Unallocated head office and corporate liabilities | 未分配總部及公司負債 | | | | 162,425 |
| Consolidated total liabilities | 綜合負債總額 | | | | 1,425,128 |
| Share of net liabilities in a joint venture | 分佔合營企業負債淨額 | 20,419 | - | - | 20,419 |

3 收益及分部報告(續)

(b) 分部報告(續)

(i) 分部業績、資產及負債(續)

截至二零二一年及二零二零年十二月三十一日止年度各年，向本集團最高行政管理層提供用於分配資源及評定分部表現的本集團可報告分部的資料載列如下。

截至二零二一年十二月三十一日止年度

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有指明外，以港元呈列)

3 REVENUE AND SEGMENT REPORTING (Continued)

(b) Segment reporting (Continued)

(i) Segment results, assets and liabilities (Continued)

For the year ended 31 December 2020

| | General building 一般樓宇 | Civil engineering 土木工程 | Others 其他 | Total 總計 |
|---|--------------------------|---------------------------|--------------|--------------|
| | \$'000 千元 | \$'000 千元 | \$'000 千元 | \$'000 千元 |
| Reportable segment revenue (recognised over time) | 2,908,809 | 648,803 | 214,506 | 3,772,118 |
| Reportable segment profit/(loss) | 100,123 | (71,966) | 21,637 | 49,794 |
| Other revenue and other net income | | | | (777) |
| Depreciation | | | | (13,302) |
| Finance costs | | | | (11,475) |
| Unallocated head office and corporate expenses | | | | (64,620) |
| Consolidated loss before taxation | | | | (40,380) |
| Share of results of a joint venture | 1,343 | - | - | 1,343 |
| Depreciation for the year | 21,062 | 3,326 | 2,527 | 26,915 |
| Reportable segment assets | 1,127,119 | 376,451 | 57,208 | 1,560,778 |
| Deferred tax assets | | | | 60,448 |
| Current tax recoverable | | | | 4,726 |
| Unallocated head office and corporate assets | | | | 526,227 |
| Consolidated total assets | | | | 2,152,179 |
| Additions to non-current segment assets during the year | 22,774 | 273 | 1,218 | 24,265 |
| Reportable segment liabilities (including interest in a joint venture) | 1,104,361 | 310,745 | 15,801 | 1,430,907 |
| Current tax payable | | | | 1,853 |
| Deferred tax liabilities | | | | 4,100 |
| Unallocated head office and corporate liabilities | | | | 317,734 |
| Consolidated total liabilities | | | | 1,754,594 |
| Share of net liabilities in a joint venture | 18,121 | - | - | 18,121 |

Note: Others included revenue from fresh water and flush water maintenance services and sewage water sampling services with a sum of \$102,539,000 (2020: \$56,002,000) and the relevant segment profit of \$21,420,000 (2020: \$6,457,000).

附註：其他包括淡水及鹹水保養服務以及污水採樣服務收益為數102,539,000港元(二零二零年：56,002,000港元)及相關分部溢利21,420,000港元(二零二零年：6,457,000港元)。

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有指明外，以港元呈列)

3 REVENUE AND SEGMENT REPORTING (Continued)

(b) Segment reporting (Continued)

(ii) Geographic information

No geographic information has been presented as most of the Group's operating activities are carried out in Hong Kong.

(iii) Information about major customers

Revenue from customers contributing over 10% of the total revenue of the Group is as follows:

| | | 2021 二零二一年 \$'000 千元 | 2020 二零二零年 \$'000 千元 |
|------------|------|-------------------------------|-------------------------------|
| Customer A | 客戶 A | 1,960,784 | 1,854,206 |
| Customer B | 客戶 B | 645,439 | 671,715 |

Notes:

- (1) Revenue from customer A is generated from provision of general building, housing management services and consultancy services.
- (2) Revenue from customer B is generated from provision of general building.

4 OTHER REVENUE

| | | 2021 二零二一年 \$'000 千元 | 2020 二零二零年 \$'000 千元 |
|--------------------------|----------|-------------------------------|-------------------------------|
| Bank interest income | 銀行利息收入 | 112 | 1,687 |
| Government grants (note) | 政府補助(附註) | - | 91,983 |
| Others | 其他 | 3,531 | 2,177 |
| | | 3,643 | 95,847 |

Note: The amount in 2020 substantially represented the funding support from the Employment Support Scheme under the Anti-epidemic Fund, set up by the Government of the Hong Kong Special Administrative Region ("HKSAR"). The purpose of the funding was to provide financial support to enterprises to retain their employees who would otherwise be made redundant. Under the terms of the grant, the Group was required not to make redundancies during the subsidy period and to spend all the funding on paying wages to the employees.

3 收益及分部報告(續)

(b) 分部報告(續)

(ii) 地區資料

由於本集團大部分經營活動在香港開展，故並未呈列地區資料。

(iii) 有關主要客戶的資料

為本集團貢獻逾10%總收益的客戶的收益如下：

附註：

- (1) 來自客戶A的收益由提供一般樓宇服務、房屋管理服務及顧問服務產生。
- (2) 來自客戶B的收益由提供一般樓宇服務產生。

4 其他收益

附註：於二零二零年有關款項實質上是指來自香港特別行政區（「香港特區」）政府設立的防疫抗疫基金項下「保就業」計劃的資金援助。該筆資金的目的為向企業提供財務支援以挽留將被裁員的僱員。根據補助條款，本集團不得於補貼期間裁員，且須將所有資金用於支付僱員工資。

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有指明外，以港元呈列)

5 OTHER NET GAIN/(LOSS)

5 其他收益／(虧損)淨額

| | | 2021 二零二一年 \$'000 千元 | 2020 二零二零年 \$'000 千元 |
|--|----------------------|-------------------------------|-------------------------------|
| Net foreign exchange loss | 匯兌虧損淨額 | (117) | (44) |
| Net realised and unrealised gains/(losses) on interest rate swap | 利率掉期已變現及未變現收益／(虧損)淨額 | 79 | (7,734) |
| Net (loss)/gain on disposal of property, plant and equipment | 出售物業、廠房及設備的(虧損)／收益淨額 | (533) | 488 |
| Gain on disposal of a subsidiary | 出售一間附屬公司的收益 | 1,944 | - |
| Others | 其他 | - | (143) |
| | | 1,373 | (7,433) |

6 PROFIT/(LOSS) BEFORE TAXATION

6 除稅前溢利／(虧損)

Profit/(loss) before taxation is arrived at after charging/(crediting):

除稅前溢利／(虧損)乃扣除／(計入)以下各項後達致：

| | | 2021 二零二一年 \$'000 千元 | 2020 二零二零年 \$'000 千元 |
|--|------------------|-------------------------------|-------------------------------|
| (a) Finance costs | (a) 融資成本 | | |
| Interest on bank advances (note 16(c)) | 銀行墊款的利息(附註16(c)) | 802 | 10,325 |
| Interest on lease liabilities (note 16(c)) | 租賃負債利息(附註16(c)) | 1,604 | 1,727 |
| | | 2,406 | 12,052 |
| (b) Staff costs | (b) 員工成本 | | |
| Salaries, wages and other benefits | 薪金、工資及其他福利 | 457,055 | 588,573 |
| Contributions to defined contribution retirement plans | 界定供款退休計劃供款 | 18,519 | 21,656 |
| Less: Amount included in direct costs | 減：計入直接成本的金額 | (447,992) | (567,023) |
| | | 27,582 | 43,206 |
| (c) Other items | (c) 其他項目 | | |
| Depreciation charge (note 11) | 折舊費用(附註11) | | |
| — owned property, plant and equipment | — 自有物業、廠房及設備 | 13,780 | 15,340 |
| — right-of-use assets | — 使用權資產 | 28,461 | 24,877 |
| | | 42,241 | 40,217 |
| Less: Amount included in direct costs | 減：計入直接成本的金額 | (26,629) | (24,921) |
| | | 15,612 | 15,296 |
| Auditors' remuneration | 核數師酬金 | 1,660 | 1,800 |

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有指明外，以港元呈列)

7 INCOME TAX

(a) Taxation in the consolidated income statement represents:

| | | 2021 二零二一年 \$'000 千元 | 2020 二零二零年 \$'000 千元 |
|---|------------|-------------------------------|-------------------------------|
| Current tax – Hong Kong Profits Tax 即期稅項 – 香港利得稅 | | | |
| Provision for the year | 年內撥備 | 1,028 | 481 |
| Over provision in respect of prior years | 過往年度超額撥備 | (30) | (46) |
| | | 998 | 435 |
| Deferred tax 遞延稅項 | | | |
| Origination and reversal of temporary differences | 暫時差額的產生及撥回 | 1,589 | (21,841) |
| | | 2,587 | (21,406) |

The provision for Hong Kong Profits Tax for 2021 is calculated at 16.5% (2020: 16.5%) of the estimated assessable profits for the year, except for one subsidiary of the Group which is a qualifying corporation under the two-tiered Profits Tax rates regime. For this subsidiary, the first \$2 million of assessable profits are taxed at 8.25% and the remaining assessable profits are taxed at 16.5%. The provision for Hong Kong Profits Tax for this subsidiary was calculated at the same basis in 2020.

7 所得稅

(a) 綜合收益表內的稅項指：

二零二一年香港利得稅撥備按年內估計應課稅溢利的16.5%（二零二零年：16.5%）計算，惟本集團的一間附屬公司為符合利得稅兩級制的合資格公司除外。就該附屬公司而言，首2百萬港元的應課稅溢利按8.25%徵稅，餘下應課稅溢利則按16.5%徵稅。該附屬公司的香港利得稅撥備於二零二零年按相同基準計算。

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有指明外，以港元呈列)

7 INCOME TAX (Continued)

(b) Reconciliation between tax expense/(credit) and accounting profit/(loss) at applicable tax rates:

| | | 2021 二零二一年 \$'000 千元 | 2020 二零二零年 \$'000 千元 |
|--|--|-------------------------------|-------------------------------|
| Profit/(loss) before taxation | 除稅前溢利／(虧損) | 20,588 | (40,380) |
| Notional tax on profit/(loss) before taxation, calculated at the rates applicable to profits/losses in the jurisdictions concerned | 除稅前溢利／(虧損)的名義稅項 (按相關司法權區適用於溢利／虧損的稅率計算) | 3,204 | (6,341) |
| Tax effect of non-taxable income | 毋須納稅收入的稅務影響 | (1,552) | (16,678) |
| Tax effect of non-deductible expenses | 不可扣減開支的稅務影響 | 1,032 | 1,614 |
| Tax effect of utilisation of previous years' unrecognised tax losses | 動用過往年度未確認稅項虧損的稅務影響 | (67) | - |
| Tax effect of current year's tax losses not recognised | 未確認的本年度稅項虧損的稅務影響 | - | 45 |
| Over provision in respect of prior years | 過往年度超額撥備 | (30) | (46) |
| Tax expense/(credit) | 稅項開支／(抵免) | 2,587 | (21,406) |

7 所得稅 (續)

(b) 按適用稅率計算的稅項開支／(抵免)與會計溢利／(虧損)的對賬：

(c) Income tax in the consolidated statement of financial position:

(i) Current taxation in the consolidated statement of financial position represents:

| | | 2021 二零二一年 \$'000 千元 | 2020 二零二零年 \$'000 千元 |
|--|------------------|-------------------------------|-------------------------------|
| Provision for Hong Kong Profits Tax for the year | 年內香港利得稅撥備 | 1,028 | 481 |
| Provisional Profits Tax paid | 已付暫繳利得稅 | (604) | (77) |
| | | 424 | 404 |
| Balance of Profits Tax recoverable relating to prior year, net | 有關過往年度可收回利得稅結餘淨額 | (2,799) | (3,277) |
| | | (2,375) | (2,873) |
| Representing: | 指： | | |
| Current tax recoverable | 可收回即期稅項 | (3,514) | (4,726) |
| Current tax payable | 應付即期稅項 | 1,139 | 1,853 |
| | | (2,375) | (2,873) |

(c) 綜合財務狀況表內的所得稅：

(i) 綜合財務狀況表內的即期稅項指：

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有指明外，以港元呈列)

7 INCOME TAX (Continued)

(c) Income tax in the consolidated statement of financial position: (Continued)

(ii) Deferred tax assets and liabilities:

The components of deferred tax (assets)/liabilities recognised in the consolidated statement of financial position and the movements during the year are as follows:

| Deferred tax arising from: | | Depreciation allowances in excess of the related depreciation | Tax losses | Others | Total |
|---|-------------------------|---|-----------------|---------------|-----------------|
| 來自以下各項的遞延稅項： | | 超出相關折舊的折舊撥備 | 稅項虧損 | 其他 | 總計 |
| | | \$'000 | \$'000 | \$'000 | \$'000 |
| | | 千元 | 千元 | 千元 | 千元 |
| At 1 January 2020 | 於二零二零年一月一日 | 4,444 | (39,049) | 98 | (34,507) |
| Credited to profit or loss | 於損益內計入 | (442) | (21,399) | - | (21,841) |
| At 31 December 2020 and 1 January 2021 | 於二零二零年十二月三十一日及二零二一年一月一日 | 4,002 | (60,448) | 98 | (56,348) |
| (Credited)/charged to profit or loss | 於損益內(計入)/扣除 | (1,414) | 3,003 | - | 1,589 |
| At 31 December 2021 | 於二零二一年十二月三十一日 | 2,588 | (57,445) | 98 | (54,759) |
| | | | | 2021 | 2020 |
| | | | | 二零二一年 | 二零二零年 |
| | | | | \$'000 | \$'000 |
| | | | | 千元 | 千元 |
| Net deferred tax assets recognised in the consolidated statement of financial position | 於綜合財務狀況表內確認的遞延稅項資產淨值 | | (57,445) | | (60,448) |
| Net deferred tax liabilities recognised in the consolidated statement of financial position | 於綜合財務狀況表內確認的遞延稅項負債淨額 | | 2,686 | | 4,100 |
| | | | (54,759) | | (56,348) |

(d) In accordance with the accounting policy set out in note 1(r), the Group has not recognised deferred tax assets in respect of cumulative tax losses of \$2,479,000 (2020: \$2,886,000) as it is not probable that future taxable profits against which the losses can be utilised will be available in the relevant tax jurisdiction and entity. The tax losses arising from Hong Kong operations do not expire under current tax legislation.

7 所得稅(續)

(c) 綜合財務狀況表內的所得稅：(續)

(ii) 遞延稅項資產及負債：

已於綜合財務狀況表內確認的遞延稅項(資產)/負債的組成部分及於年內的變動如下：

(d) 根據於附註1(r)所載的會計政策，由於在有關稅務司法權區及實體而言，不大可能有可用以抵銷虧損的未來應課稅溢利，故本集團並無就累計稅項虧損2,479,000港元(二零二零年：2,886,000港元)確認遞延稅項資產。根據現行稅務規例，香港業務所產生的稅項虧損並無屆滿。

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有指明外，以港元呈列)

8 DIRECTORS' EMOLUMENTS

Directors' emoluments disclosed pursuant to section 383(1) of the Hong Kong Companies Ordinance and Part 2 of the Companies (Disclosure of Information about Benefits of Directors) Regulation are as follows:

8 董事薪酬

根據香港《公司條例》第383(1)條及公司(披露董事利益資料)規例第2部規定所披露之董事薪酬如下：

| | | Year ended 31 December 2021 截至二零二一年十二月三十一日止年度 | | | | |
|--|--------------------|--|---|-----------------------|---------------------------------|--------|
| | | Directors' fees | Basic salaries, allowances and benefits in kind | Discretionary bonuses | Retirement scheme contributions | Total |
| | | 董事袍金 | 基本薪金、津貼及實物利益 | 酌情花紅 | 退休計劃供款 | 總計 |
| | | \$'000 | \$'000 | \$'000 | \$'000 | \$'000 |
| | | 千元 | 千元 | 千元 | 千元 | 千元 |
| Executive directors | 執行董事 | | | | | |
| Mr. Chan Ki Chun | 陳麒淳先生 | - | 1,585 | - | 73 | 1,658 |
| Mr. Chan Chor Tung [#] | 陳楚東先生 [#] | - | 1,499 | - | 69 | 1,568 |
| Mr. Yeung Cho Yin, William | 楊楚賢先生 | - | 1,248 | - | 58 | 1,306 |
| Mr. Yung Kim Man | 容劍文先生 | - | 1,592 | 50 | 72 | 1,714 |
| Independent non-executive directors | 獨立非執行董事 | | | | | |
| Mr. Chan Kim Hung, Simon | 陳劍雄先生 | 100 | - | - | - | 100 |
| Mr. Jim Fun Kwong, Frederick | 詹勳光先生 | 100 | - | - | - | 100 |
| Mr. Lam Leung Tsun | 林良俊先生 | 100 | - | - | - | 100 |
| Total | 總計 | 300 | 5,924 | 50 | 272 | 6,546 |

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有指明外，以港元呈列)

8 DIRECTORS' EMOLUMENTS (Continued)

8 董事薪酬(續)

Year ended 31 December 2020
截至二零二零年十二月三十一日止年度

| | | Directors' fees | Basic salaries, allowances and benefits in kind | Discretionary bonuses | Retirement scheme contributions | Total |
|--|--------------------|-----------------|---|-----------------------|---------------------------------|--------------|
| | | 董事袍金 | 基本薪金、津貼及實物利益 | 酌情花紅 | 退休計劃供款 | 總計 |
| | | \$'000 | \$'000 | \$'000 | \$'000 | \$'000 |
| | | 千元 | 千元 | 千元 | 千元 | 千元 |
| Executive directors | 執行董事 | | | | | |
| Mr. Chan Ki Chun | 陳麒淳先生 | - | 1,585 | - | 73 | 1,658 |
| Mr. Chan Chor Tung [#] | 陳楚東先生 [#] | - | 1,586 | - | 73 | 1,659 |
| Mr. Yeung Cho Yin, William | 楊楚賢先生 | - | 1,248 | - | 58 | 1,306 |
| Mr. Yung Kim Man | 容劍文先生 | - | 1,592 | - | 72 | 1,664 |
| Independent non-executive directors | 獨立非執行董事 | | | | | |
| Mr. Chan Kim Hung, Simon | 陳劍雄先生 | 120 | - | - | - | 120 |
| Mr. Jim Fun Kwong, Frederick | 詹勳光先生 | 120 | - | - | - | 120 |
| Mr. Lam Leung Tsun | 林良俊先生 | 120 | - | - | - | 120 |
| Total | 總計 | 360 | 6,011 | - | 276 | 6,647 |

[#] Resigned on 10 December 2021.

[#] 於二零二一年十二月十日辭任。

Notes:

附註：

- (i) No director received any emoluments from the Group as an inducement to join or upon joining the Group or as compensation for loss of office during the year (2020: \$Nil). No director waived or agreed to waive any emoluments during the year (2020: \$Nil).
- (ii) The Company did not grant any share options for the purchase of ordinary shares in the Company during the year (2020: \$Nil).

- (i) 年內，概無董事自本集團收取任何酬金，作為加入或加入本集團後的獎勵或作為離職補償(二零二零年：無)。年內，概無董事放棄或同意放棄任何酬金(二零二零年：無)。
- (ii) 年內，本公司並無授出任何有關購買本公司普通股的購股權(二零二零年：無)。

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有指明外，以港元呈列)

9 INDIVIDUALS WITH HIGHEST EMOLUMENTS

Of the five individuals with highest emoluments, three directors (2020: three) whose emoluments are disclosed in note 8. The aggregate of the emoluments in respect of the other two (2020: two) individuals are as follows:

| | | 2021 二零二一年 \$'000 千元 | 2020 二零二零年 \$'000 千元 |
|---|--------------|-------------------------------|-------------------------------|
| Basic salaries, allowances and benefits in kind | 基本薪金、津貼及實物利益 | 2,835 | 2,919 |
| Discretionary bonuses | 酌情花紅 | - | 108 |
| Retirement scheme contributions | 退休計劃供款 | 81 | 72 |
| | | 2,916 | 3,099 |

The emoluments of the two (2020: two) individuals with the highest emoluments are within the following bands:

| | | 2021 二零二一年 Number of Individuals 人數 | 2020 二零二零年 Number of Individuals 人數 |
|----------------------------|----------------------------|---|---|
| Nil to \$1,000,000 | 零至1,000,000港元 | - | - |
| \$1,000,001 to \$1,500,000 | 1,000,001 港元至 1,500,000 港元 | 2 | 1 |
| \$1,500,001 to \$2,000,000 | 1,500,001 港元至 2,000,000 港元 | - | 1 |
| \$2,000,001 to \$2,500,000 | 2,000,001 港元至 2,500,000 港元 | - | - |

Note: No individual received any emoluments from the Group as an inducement to join or upon joining the Group or as compensation for loss of office during the year (2020: \$Nil).

9 最高薪人士

五名最高薪人士中，有三名為董事(二零二零年：三名)，彼等的薪酬已於附註8中披露。另外兩名(二零二零年：兩名)人士的薪酬總額如下：

另外兩名(二零二零年：兩名)最高薪人士的薪酬在以下範圍內：

附註：年內，概無任何個別人士收取本集團任何酬金，作為加入或加入本集團後的獎勵或作為離職補償(二零二零年：無)。

10 EARNINGS/(LOSS) PER SHARE

(a) Basic earnings/(loss) per share

The calculation of basic earnings/(loss) per share is based on the profit attributable to ordinary equity shareholders of the Company of \$17,426,000 (2020: loss of \$19,027,000) and 400,000,000 shares (2020: 400,000,000 shares) in issue during the year.

(b) Diluted earnings/(loss) per share

There were no potential dilutive shares in existence during the years ended 31 December 2021 and 2020.

10 每股盈利／(虧損)

(a) 每股基本盈利／(虧損)

每股基本盈利／(虧損)乃根據本公司普通權益股東應佔溢利17,426,000港元(二零二零年：虧損19,027,000港元)以及年內已發行股份400,000,000股(二零二零年：400,000,000股)計算。

(b) 每股攤薄盈利／(虧損)

於截至二零二一年及二零二零年十二月三十一日止年度，並無潛在攤薄股份。

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有指明外，以港元呈列)

11 PROPERTY, PLANT AND EQUIPMENT

(a) Reconciliation of carrying amount

| | | Properties leased for own use 租作自用的物業 \$'000 千元 | Machinery and equipment 機器及設備 \$'000 千元 | Motor vehicles 汽車 \$'000 千元 | Furniture and fixtures 傢俬及裝置 \$'000 千元 | Total 總計 \$'000 千元 |
|----------------------------------|-------------------|--|--|---|--|-----------------------------|
| Cost: | 成本： | | | | | |
| At 1 January 2021 | 於二零二一年一月一日 | 79,798 | 41,561 | 81,021 | 11,222 | 213,602 |
| Additions | 添置 | 29,699 | 1,896 | 6,263 | 4,669 | 42,527 |
| Disposals | 出售 | (74,095) | (1,245) | (8,406) | (7,603) | (91,349) |
| At 31 December 2021 | 於二零二一年 十二月三十一日 | 35,402 | 42,212 | 78,878 | 8,288 | 164,780 |
| Accumulated depreciation: | 累計折舊： | | | | | |
| At 1 January 2021 | 於二零二一年一月一日 | 30,550 | 20,830 | 60,917 | 5,635 | 117,932 |
| Charge for the year | 年內支出 | 17,066 | 13,497 | 9,963 | 1,715 | 42,241 |
| Written back on disposals | 出售時撥回 | (39,824) | (1,133) | (7,785) | (3,957) | (52,699) |
| At 31 December 2021 | 於二零二一年 十二月三十一日 | 7,792 | 33,194 | 63,095 | 3,393 | 107,474 |
| Net book value: | 賬面淨值： | | | | | |
| At 31 December 2021 | 於二零二一年 十二月三十一日 | 27,610 | 9,018 | 15,783 | 4,895 | 57,306 |

11 物業、廠房及設備

(a) 賬面值的對賬

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有指明外，以港元呈列)

11 PROPERTY, PLANT AND EQUIPMENT (Continued)

11 物業、廠房及設備 (續)

(a) Reconciliation of carrying amount (Continued)

(a) 賬面值的對賬 (續)

| | | Properties leased for own use 租作自用的物業 \$'000 千元 | Machinery and equipment 機器及設備 \$'000 千元 | Motor vehicles 汽車 \$'000 千元 | Furniture and fixtures 傢俬及裝置 \$'000 千元 | Total 總計 \$'000 千元 |
|----------------------------------|-------------------|--|--|---|--|-----------------------------|
| Cost: | 成本： | | | | | |
| At 1 January 2020 | 於二零二零年一月一日 | 82,139 | 22,582 | 88,467 | 11,411 | 204,599 |
| Additions | 添置 | 2,868 | 21,751 | 999 | - | 25,618 |
| Disposals | 出售 | (5,209) | (2,772) | (8,445) | (189) | (16,615) |
| At 31 December 2020 | 於二零二零年 十二月三十一日 | 79,798 | 41,561 | 81,021 | 11,222 | 213,602 |
| Accumulated depreciation: | 累計折舊： | | | | | |
| At 1 January 2020 | 於二零二零年一月一日 | 17,450 | 14,533 | 58,486 | 3,834 | 94,303 |
| Charge for the year | 年內支出 | 18,309 | 9,069 | 10,849 | 1,990 | 40,217 |
| Written back on disposals | 出售時撥回 | (5,209) | (2,772) | (8,418) | (189) | (16,588) |
| At 31 December 2020 | 於二零二零年 十二月三十一日 | 30,550 | 20,830 | 60,917 | 5,635 | 117,932 |
| Net book value: | 賬面淨值： | | | | | |
| At 31 December 2020 | 於二零二零年 十二月三十一日 | 49,248 | 20,731 | 20,104 | 5,587 | 95,670 |

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有指明外，以港元呈列)

11 PROPERTY, PLANT AND EQUIPMENT (Continued)

(b) Right-of-use assets

The analysis of the net book value of right-of-use assets, carried at depreciated cost, by class of underlying asset is as follows:

| | | Note | 2021 二零二一年 \$'000 千元 | 2020 二零二零年 \$'000 千元 |
|-------------------------------|---------|------|-------------------------------|-------------------------------|
| Properties leased for own use | 租作自用的物業 | (i) | 27,610 | 49,248 |
| Machinery and equipment | 機器及設備 | (ii) | 5,037 | 15,335 |
| | | | 32,647 | 64,583 |

The analysis of expense items in relation to leases recognised in profit or loss is as follows:

| | | | 2021 二零二一年 \$'000 千元 | 2020 二零二零年 \$'000 千元 |
|--|----------------|--|-------------------------------|-------------------------------|
| Depreciation charge of right-of-use assets | 按相關資產分類的使用權資產的 | | | |
| by class of underlying asset: | 折舊費用： | | | |
| Properties leased for own use | 租作自用的物業 | | 17,066 | 18,309 |
| Machinery and equipment | 機器及設備 | | 11,395 | 6,568 |
| | | | 28,461 | 24,877 |
| Interest on lease liabilities (note 6(a)) | 租賃負債利息(附註6(a)) | | 1,604 | 1,727 |
| Expense relating to short-term leases | 與短期租賃有關的開支 | | 25,336 | 22,091 |

11 物業、廠房及設備(續)

(b) 使用權資產

按折舊成本列賬之相關資產分類的使用權資產賬面淨值的分析如下：

於損益確認之租賃相關的開支項目分析如下：

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有指明外，以港元呈列)

11 PROPERTY, PLANT AND EQUIPMENT (Continued)

(b) Right-of-use assets (Continued)

During the year ended 31 December 2021, additions to right-of-use assets were \$30,795,000 (2020: \$23,260,000). This amount related to the capitalised lease payments payable under new tenancy agreements.

Details of total cash outflow for leases and the maturity analysis of lease liabilities are set out in notes 16(d) and 19, respectively.

(i) Properties leased for own use

The Group has obtained the right to use other properties as its head office and site offices through tenancy agreements. The leases typically run for an initial period of 1 to 6 years.

Some leases include an option to renew the lease for an additional period after the end of the contract term. Where practicable, the Group seeks to include such extension options exercisable by the Group to provide operational flexibility. The Group assesses at lease commencement date whether it is reasonably certain to exercise the extension options. If the Group is not reasonably certain to exercise the extension options, the future lease payments during the extension periods are not included in the measurement of lease liabilities.

(ii) Other leases

The Group leases machinery and equipment under leases expiring from 1 to 3 years. Some leases include an option to renew the lease when all terms are renegotiated.

11 物業、廠房及設備 (續)

(b) 使用權資產 (續)

截至二零二一年十二月三十一日止年度，使用權資產增加30,795,000港元(二零二零年：23,260,000港元)。該款項乃於新租賃協議項下已作資本化的應付租賃付款有關。

有關租賃現金流出總額及租賃負債到期情況的分析之詳情乃分別載於附註16(d)及19。

(i) 租作自用的物業

本集團透過租賃協議獲得其他物業的使用權用作其總辦事處及工地辦公室。一般情況下，該等租賃初始期限為1至6年。

部分租賃包括在合約期限結束後租賃續期的額外選擇權。在可行的情況下，本集團力求包括本集團可行使的續租選擇權，以提供營運靈活性。本集團於租賃開始日期評估是否合理確定行使續租選擇權。倘本集團不能合理確定行使續租選擇權，則續租期間的未來租賃付款不計入租賃負債的計量。

(ii) 其他租賃

本集團租賃租期於1至3年屆滿的機器及設備。部分租賃包含一項可於重新協商所有條款後續租的選擇權。

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有指明外，以港元呈列)

12 INVESTMENTS IN SUBSIDIARIES

The following list contains the particulars of subsidiaries as at 31 December 2021, all of which are private companies and the class of shares held is ordinary unless otherwise stated.

12 於附屬公司的投資

下表載列於二零二一年十二月三十一日附屬公司之詳情，除另有指明外，下列所有附屬公司均為私營公司且所持股份類別為普通股。

| Name of company 公司名稱 | Place of incorporation/ establishment and business 註冊成立／成立 及營業地點 | Particulars of issued and paid-up capital/ registered capital 已發行及繳足股本／ 註冊資本詳情 | Percentage of ownership interest 所有權權益百分比 | | | Principal activities 主要業務 |
|--|--|---|---|------------------------------------|--|--|
| | | | Group's effective interest 本集團 實際權益 | Held by the Company 本公司持有 | Held by a subsidiary 附屬 公司持有 | |
| Bestwise Envirotech Limited 百威環保科技有限公司 | Hong Kong 香港 | 200,578,047 shares 200,578,047 股 | 100% 100% | – – | 100% 100% | Electrical and mechanical engineering 機電工程 |
| Bestwise – SFK Joint Venture [#] 百威—新福港聯營 [#] | Hong Kong 香港 | N/A 不適用 | 100% 100% | – – | 100% 100% | Civil engineering 土木工程 |
| BML Engineering Limited 百文樂工程有限公司 | Hong Kong 香港 | 100 shares 100 股 | 100% 100% | – – | 100% 100% | Supply and installation 供應及裝置 |
| BML Engineering (Macao) Limited [*] 百文樂工程(澳門)一人有限公司 [*] | Macau 澳門 | 1 share of MOP25,000 1 股面值 澳門幣 25,000 元的股份 | 100% 100% | – – | 100% 100% | Supply and installation 供應及裝置 |
| Build.it Limited 建築資訊顧問有限公司 | Hong Kong 香港 | 100 shares 100 股 | 80% 80% | – – | 80% 80% | Consultancy services 顧問服務 |
| Chit Cheung Construction Company Limited 捷章建築有限公司 | Hong Kong 香港 | 1,577,000 shares 1,577,000 股 | 100% 100% | – – | 100% 100% | Construction and civil engineering 建築及土木工程 |
| Consent Consultants Limited 康信顧問有限公司 | Hong Kong 香港 | 1 share 1 股 | 100% 100% | – – | 100% 100% | Project consultancy services 項目顧問服務 |
| ELM Keen Limited 榆敏有限公司 | British Virgin Islands 英屬維爾京群島 | 100 shares of US\$1 each 100 股每股 面值 1 美元的股份 | 100% 100% | – – | 100% 100% | Investment holding 投資控股 |
| Everfirst Profits Limited Everfirst Profits Limited | British Virgin Islands 英屬維爾京群島 | 1 share of US\$1 1 股每股面值 1 美元的股份 | 100% 100% | – – | 100% 100% | Investment holding 投資控股 |
| High Horse Holdings Limited 駿高控股有限公司英屬 | British Virgin Islands 英屬維爾京群島 | 10,000 shares of US\$1 each 10,000 股每股 面值 1 美元的股份 | 100% 100% | – – | 100% 100% | Investment holding 投資控股 |

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有指明外，以港元呈列)

12 INVESTMENTS IN SUBSIDIARIES (Continued)

12 於附屬公司的投資(續)

| Name of company 公司名稱 | Place of incorporation/ establishment and business 註冊成立/成立 及營業地點 | Particulars of issued and paid-up capital/ registered capital 已發行及繳足股本/ 註冊資本詳情 | Percentage of ownership interest 所有權權益百分比 | | | Principal activities 主要業務 |
|--|--|---|---|------------------------------------|--|--|
| | | | Group's effective interest 本集團 實際權益 | Held by the Company 本公司持有 | Held by a subsidiary 附屬 公司持有 | |
| High Regard Holdings Limited 尊崇控股有限公司 | British Virgin Islands 英屬維爾京群島 | 1 share of US\$1 1 股面值 1 美元的股份 | 100% 100% | - - | 100% 100% | Investment holding 投資控股 |
| Intercede International Limited Intercede International Limited | British Virgin Islands 英屬維爾京群島 | 1 share of US\$1 1 股面值 1 美元的股份 | 100% 100% | - - | 100% 100% | Investment holding 投資控股 |
| Media Engineering Company Limited 中美交通工程有限公司 | Hong Kong 香港 | 8,500,000 shares 8,500,000 股 | 100% 100% | - - | 100% 100% | Road construction works 道路建築工程 |
| Sun Fook Kong – Bestwise Joint Venture ^{8A} Sun Fook Kong – Bestwise Joint Venture ^{8A} | Hong Kong 香港 | N/A 不適用 | 100% 100% | - - | 100% 100% | Civil engineering 土木工程 |
| Sun Fook Kong (Civil) Limited 新福港(土木)有限公司 | Hong Kong 香港 | 13,000,000 shares 13,000,000 股 | 100% 100% | - - | 100% 100% | Civil engineering and maintenance 土木工程及保養 |
| Sun Fook Kong Construction Limited 新福港營造有限公司 | Hong Kong 香港 | 4,440,000 shares 4,440,000 股 | 100% 100% | - - | 100% 100% | Building construction and maintenance 樓宇建築及保養 |
| Sun Fook Kong Construction Management Limited 新福港工程策劃管理有限公司 | Hong Kong 香港 | 10,000 shares 10,000 股 | 100% 100% | - - | 100% 100% | Project management services 項目管理服務 |
| Sun Fook Kong E & M Management Limited 新福港機電工程有限公司 | Hong Kong 香港 | 4,700,000 shares 4,700,000 股 | 100% 100% | - - | 100% 100% | Hiring out of plant and machinery and undertaking electrical installation work 從事廠房及機器出租及 承接電氣安裝工程 |
| Sun Fook Kong Engineering Limited 新福港工程有限公司 | Hong Kong 香港 | 2,000,000 shares 2,000,000 股 | 100% 100% | - - | 100% 100% | Civil engineering 土木工程 |
| Sun Fook Kong Holdings Limited 新福港控股有限公司 | British Virgin Islands 英屬維爾京群島 | 10,400 shares of US\$1 each 10,400 股每股 面值 1 美元的股份 | 100% 100% | 100% 100% | - - | Investment holding and building construction 投資控股及樓宇建築 |

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有指明外，以港元呈列)

12 INVESTMENTS IN SUBSIDIARIES (Continued)

12 於附屬公司的投資(續)

| Name of company 公司名稱 | Place of incorporation/ establishment and business 註冊成立/成立 及營業地點 | Particulars of issued and paid-up capital/ registered capital 已發行及繳足股本/ 註冊資本詳情 | Percentage of ownership interest 所有權權益百分比 | | | Principal activities 主要業務 |
|--|--|---|---|------------------------------------|--|--|
| | | | Group's effective interest 本集團 實際權益 | Held by the Company 本公司持有 | Held by a subsidiary 附屬 公司持有 | |
| Sun Fook Kong Housing Services Limited 新福港屋宇服務有限公司 | Hong Kong 香港 | 75,200,000 shares 75,200,000 股 | 100% 100% | - - | 100% 100% | Housing management services 房屋管理服務 |
| SFK Housing Services (China) Limited 新福港屋宇服務(中國)有限公司 | Hong Kong 香港 | 10,000 shares 10,000 股 | 100% 100% | - - | 100% 100% | Investment holding 投資控股 |
| Sun Fook Kong Joint Venture [#] 新福港聯營公司 [#] | Hong Kong 香港 | N/A 不適用 | 100% 100% | - - | 100% 100% | Construction and civil engineering 建築及土木工程 |
| 廣州標迪建築模型設計有限公司 ^{**} 廣州標迪建築模型設計有限公司 ^{**} | The PRC 中國 | Renminbi ("RMB") 300,000,000 人民幣(「人民幣」) 3,000,000 元 | 80% 80% | - - | 80% 80% | Consultancy services 顧問服務 |

[#] These entities are unincorporated bodies.

^{*} These entities are wholly foreign-owned enterprises.

[^] These entities are not audited by KPMG.

The financial statements of the subsidiaries not audited by KPMG reflect total net assets and total revenue constituting approximately 0.3% and 0.05% respectively of the related consolidated totals.

[#] 該等實體乃無法人地位的機構。

^{*} 該等實體為外商獨資企業。

[^] 該等實體未經畢馬威會計師事務所審核。

該等未經畢馬威會計師事務所審核之附屬公司財務報表反映其資產淨值總額與總收益分別佔有關之綜合總額約0.3%及0.05%。

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有指明外，以港元呈列)

13 INTEREST IN JOINT ARRANGEMENTS AND AMOUNT DUE FROM A JOINT VENTURE

(a) Interest in a joint venture and amount due from a joint venture

| | | 2021 二零二一年 \$'000 千元 | 2020 二零二零年 \$'000 千元 |
|---|------------------|-------------------------------|-------------------------------|
| Share of net liabilities (note (i)) | 分佔淨負債(附註(i)) | (20,419) | (18,121) |
| Amount due from a joint venture (note (ii)) | 應收合營企業款項(附註(ii)) | 2,996 | 4,107 |

Notes:

- (i) As at 31 December 2021 and 2020, the Group has recognised its share of net liabilities in a joint venture as the Group has provided guarantees in respect of bank loans of the joint venture.
- (ii) The amount due from a joint venture is interest-free, unsecured and recoverable on demand.

Details of the Group's interest in the joint venture, which is accounted for using the equity method in the consolidated financial statements, are as follows:

| Name of joint venture | Form of business structure | Place of incorporation and business registration and operating location | Percentage of ownership interest | | | Principal activities |
|---|----------------------------|---|----------------------------------|---------------------|----------------------|--|
| | | | Group's effective interest | Held by the Company | Held by a subsidiary | |
| 合營企業名稱 | 業務架構形式 | 註冊成立及營業地點 | 本集團實際權益 | 本公司持有 | 附屬公司持有 | 主要業務 |
| Sun Fook Kong – Kun Fai Engineering and Construction Co., Ltd. ("Sun Fook Fong – Kun Fai") | Incorporated | Macau | 40% | – | 40% | Building construction and public works |
| 新福港 – 權暉建築工程有限公司 ("新福港 – 權暉") | 註冊成立 | 澳門 | 40% | – | 40% | 樓宇建築及公共工程 |

Sun Fook Fong – Kun Fai, the only joint venture in which the Group participates, is an unlisted corporate entity whose quoted market price is not available.

13 於合營安排的權益及應收合營企業款項

(a) 於合營企業的權益及應收合營企業款項

附註：

- (i) 於二零二一年及二零二零年十二月三十一日，本集團已確認其於合營企業應佔淨負債，原因為本集團已就合營企業的銀行貸款提供擔保。
- (ii) 應收合營企業款項不計息、無抵押及須按要求收回。

本集團於合營企業的權益採用權益法在綜合財務報表列賬，詳情如下：

本集團參與的唯一合營企業新福港 – 權暉為並無市場報價的非上市企業實體。

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有指明外，以港元呈列)

13 INTEREST IN JOINT ARRANGEMENTS AND AMOUNT DUE FROM A JOINT VENTURE (Continued)

(a) Interest in a joint venture and amount due from a joint venture (Continued)

Summarised financial information of Sun Fook Kong — Kun Fai, adjusted for any differences in accounting policies, and a reconciliation to the carrying amount in the consolidated financial statements, are disclosed below:

| | | 2021 二零二一年 \$'000 千元 | 2020 二零二零年 \$'000 千元 |
|---|-----------------------------|-------------------------------|-------------------------------|
| Gross amounts of the joint venture's | 合營企業總額 | | |
| Current assets | 流動資產 | 265,826 | 317,120 |
| Non-current assets | 非流動資產 | 201 | 203 |
| Current liabilities | 流動負債 | (307,291) | (352,842) |
| Deficit | 虧絀 | (41,264) | (35,519) |
| Included in the above assets and liabilities: | 計入上述資產及負債： | | |
| Cash and cash equivalents | 現金及現金等價物 | 716 | 2,289 |
| Current financial liabilities (excluding trade and other payables and provisions) | 流動金融負債(不包括應付貿易賬款及其他應付款項及撥備) | (65,582) | (10,118) |
| Revenue | 收益 | 1,368,617 | 1,057,055 |
| (Loss)/profit and total comprehensive income for the year | 年內(虧損)/溢利及全面收益總額 | (5,745) | 3,358 |
| Reconciled to the Group's interest in the joint venture | 與本集團於合營企業權益對賬 | | |
| Gross amounts of the joint venture's net liabilities | 合營企業淨負債總額 | (41,264) | (35,519) |
| Group's proportionate guarantee obligation (note) | 本集團的按比例擔保義務(附註) | 40% | 40% |
| Group's share of the joint venture's net liabilities arising from guarantees provided to the joint venture's obligation | 本集團因合營企業承擔所提供之擔保而應佔合營企業之淨負債 | (16,506) | (14,208) |
| Group's additional guarantee obligation (note) | 本集團的額外擔保義務(附註) | (3,913) | (3,913) |
| Carrying amount of the Group's interest | 本集團權益的賬面值 | (20,419) | (18,121) |

Note: Notwithstanding the Group disposed of 10% of the interest in a joint venture at a consideration of MOP10,000 in 2020, the Group continued to provide guarantees in respect of bank loans of the joint venture based on its original 50% ownership interest in the joint venture as mentioned in note 22(b).

13 於合營安排的權益及應收合營企業款項(續)

(a) 於合營企業的權益及應收合營企業款項(續)

新福港 — 權暉的財務資料概要(已調整任何會計政策之差異)與綜合財務報表賬面值的對賬披露如下：

| | | 2021 二零二一年 \$'000 千元 | 2020 二零二零年 \$'000 千元 |
|---|-----------------------------|-------------------------------|-------------------------------|
| Gross amounts of the joint venture's | 合營企業總額 | | |
| Current assets | 流動資產 | 265,826 | 317,120 |
| Non-current assets | 非流動資產 | 201 | 203 |
| Current liabilities | 流動負債 | (307,291) | (352,842) |
| Deficit | 虧絀 | (41,264) | (35,519) |
| Included in the above assets and liabilities: | 計入上述資產及負債： | | |
| Cash and cash equivalents | 現金及現金等價物 | 716 | 2,289 |
| Current financial liabilities (excluding trade and other payables and provisions) | 流動金融負債(不包括應付貿易賬款及其他應付款項及撥備) | (65,582) | (10,118) |
| Revenue | 收益 | 1,368,617 | 1,057,055 |
| (Loss)/profit and total comprehensive income for the year | 年內(虧損)/溢利及全面收益總額 | (5,745) | 3,358 |
| Reconciled to the Group's interest in the joint venture | 與本集團於合營企業權益對賬 | | |
| Gross amounts of the joint venture's net liabilities | 合營企業淨負債總額 | (41,264) | (35,519) |
| Group's proportionate guarantee obligation (note) | 本集團的按比例擔保義務(附註) | 40% | 40% |
| Group's share of the joint venture's net liabilities arising from guarantees provided to the joint venture's obligation | 本集團因合營企業承擔所提供之擔保而應佔合營企業之淨負債 | (16,506) | (14,208) |
| Group's additional guarantee obligation (note) | 本集團的額外擔保義務(附註) | (3,913) | (3,913) |
| Carrying amount of the Group's interest | 本集團權益的賬面值 | (20,419) | (18,121) |

附註：儘管本集團於二零二零年以澳門幣10,000元的代價出售於合營企業10%的權益，本集團繼續按附註22(b)所述其於合營企業的原有50%所有權權益就合營企業的銀行貸款提供擔保。

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有指明外，以港元呈列)

13 INTEREST IN JOINT ARRANGEMENTS AND AMOUNT DUE FROM A JOINT VENTURE (Continued)

(b) Interest in joint operations

In addition to the joint venture as listed in note 13(a), the Group has also established joint arrangements with outside contractors to undertake civil engineering in the form of joint operations. In accordance with the agreements, the decisions about relevant activities in these entities require unanimous consent of the parties sharing control and, therefore management has accounted for the investments as joint operations.

Details of the Group's interest in the material joint operations, all of which are accounted for using the line-by-line basis to the extent of the Group's interest in the joint operations, are as follows:

13 於合營安排的權益及應收合營企業款項(續)

(b) 於合營業務的權益

除附註13(a)所列合營企業外，本集團亦已與外界承包商組成共同安排，以合營業務的形式承接土木工程。根據協議，與該等實體相關活動有關的決策須經享有控制權的各方一致同意後方可作實，因而管理層將有關投資按合營業務入賬。

本集團的重大合營業務均按逐項基準將本集團於合營業務的權益列賬，其權益詳情如下：

| Name of joint operation | Form of business structure | Place of incorporation and business | Percentage of ownership interest | | | Principal activities |
|--------------------------------------|----------------------------|-------------------------------------|----------------------------------|---------------------|----------------------|----------------------|
| | | | Group's effective interest | Held by the Company | Held by a subsidiary | |
| 合營業務名稱 | 業務架構形式 | 註冊成立及營業地點 | 本集團實際權益 | 本公司持有 | 附屬公司持有 | 主要業務 |
| CEC – CCC Joint Venture | Unincorporated | Hong Kong | 40% | – | 40% | Civil engineering |
| 大陸工程 – 捷章建築聯營 | 無法人地位 | 香港 | 40% | – | 40% | 土木工程 |
| Fujita – Sun Fook Kong Joint Venture | Unincorporated | Hong Kong | 50% | – | 50% | Civil engineering |
| Fujita – Sun Fook Kong Joint Venture | 無法人地位 | 香港 | 50% | – | 50% | 土木工程 |
| SFK – CEC Joint Venture | Unincorporated | Hong Kong | 51% | – | 51% | Civil engineering |
| SFK – CEC Joint Venture | 無法人地位 | 香港 | 51% | – | 51% | 土木工程 |

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有指明外，以港元呈列)

14 CONTRACT ASSETS AND CONTRACT LIABILITIES

14 合約資產及合約負債

| | | 2021 二零二一年 \$'000 千元 | 2020 二零二零年 \$'000 千元 |
|--|------------------|-------------------------------|-------------------------------|
| Contract assets | 合約資產 | | |
| Arising from performance under construction contracts | 因履行建築合約產生 | 1,033,739 | 1,115,690 |
| Contract liabilities | 合約負債 | | |
| Construction contracts — Billings in advance of performance | 建築合約 — 履行前收款項 | 160,533 | 189,103 |

The Group's construction contracts normally include payment schedules which require stage payments over the construction period once milestones are reached. These payment schedules prevent the build-up of significant contract assets. The Group also typically agrees to a one to two years retention period for 1% to 10% of the contract value. This amount is included in contract assets until the end of the retention period as the Group's entitlement to this final payment is conditional on the Group's work satisfactorily passing inspection.

The contract assets primarily relate to the Group's right to consideration for work completed and not billed because the rights are conditioned on the Group's future performance. The contract assets are transferred to trade receivables when the rights become unconditional. The decrease in contract assets in 2021 was mainly the result of the decrease in the provision of construction services at the end of the year. The amount of contract assets that is expected to be recovered after more than one year is \$89,732,000 (2020: \$87,727,000), all of which relates to retentions. All of the other contracts assets are expected to be recovered within one year.

本集團建築合約通常包括建築期間要求分階段付款的付款日程(一旦進程達標)。此等付款日程防止積聚重大合約資產。本集團亦基本上同意就1%至10%的合約價值設有一至兩年保證期。因本集團獲得此最終款項的權利於本集團工程完滿通過檢測後方可作實，故此金額計入合約資產，直至保證期結束為止。

合約資產主要與本集團取得已完成工程但未發出發票的代價的權利有關，因有關權利取決於本集團的未來表現。合約資產於權利成為無條件時轉至應收貿易賬款。合約資產於二零二一年減少主要是由於年末所提供建築服務減少所致。預計將在超過一年後收回的合約資產金額為89,732,000港元(二零二零年：87,727,000港元)，所有該等金額與保證金有關。預期所有其他合約資產將於一年內收回。

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有指明外，以港元呈列)

14 CONTRACT ASSETS AND CONTRACT LIABILITIES (Continued)

The contract liabilities primarily relate to the Group's obligation to transfer services to customers for which the Group has received advanced payments from the customers and will be recognised as income within one year. The amount of revenue recognised during the year that was included in the contract liabilities at the beginning of the year is \$188,398,000 (2020: \$150,425,000). The amount of retentions receivable included in contract liabilities on a net basis for a single contract with the customer that is expected to be recovered after more than one year is \$71,009,000 (2020: \$42,887,000). All of the other contract liabilities are expected to be recovered within one year.

The amount of revenue recognised during the year from performance obligations satisfied (or partially satisfied) in previous periods is \$66,510,000 (2020: \$51,884,000), mainly due to the changes in estimate of the transaction price of certain construction contracts.

14 合約資產及合約負債(續)

合約負債主要與本集團向客戶轉移服務的責任有關，本集團已向客戶收取預付款及將於一年內確認為收入。年內確認於年初計入合約負債的收益金額為188,398,000港元(二零二零年：150,425,000港元)。就與客戶簽訂的單一合約按淨基準計入合約負債預計將在超過一年後收回的應收保證金金額為71,009,000港元(二零二零年：42,887,000港元)。預期所有其他合約負債將於一年內收回。

年內，就於過往期間已達成(或已部分達成)履約責任確認的收益金額為66,510,000港元(二零二零年：51,884,000港元)，主要是由於若干建築合約的交易價格的估計變動所致。

15 TRADE RECEIVABLES, OTHER RECEIVABLES AND PREPAYMENTS

| | |
|---|-------------------|
| Trade debtors | 應收貿易賬款 |
| Other receivables, deposits and prepayments | 其他應收款項、按金及預付款項 |
| Amounts due from a joint operation partner (note (i)) | 應收合營業務夥伴款項(附註(i)) |

15 應收貿易賬款、其他應收款項及預付款項

| | 2021 二零二一年 \$'000 千元 | 2020 二零二零年 \$'000 千元 |
|---|-------------------------------|-------------------------------|
| Trade debtors | 351,135 | 373,590 |
| Other receivables, deposits and prepayments | 36,155 | 23,312 |
| Amounts due from a joint operation partner (note (i)) | 273 | 3,487 |
| | 387,563 | 400,389 |

Notes:

- (i) The amounts due from a joint operation partner are interest-free, unsecured and recoverable on demand.
- (ii) Except for the amounts of \$7,314,000 (2020: \$8,209,000) which are expected to be recovered after one year, all of the remaining balances of trade and other receivables are expected to be recovered within one year.

附註：

- (i) 應收合營業務夥伴款項不計息、無抵押及可按要求收回。
- (ii) 除7,314,000港元(二零二零年：8,209,000港元)的款項預期將於一年後收回外，應收貿易賬款及其他應收款項所有餘下結餘預期將於一年內收回。

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有指明外，以港元呈列)

15 TRADE RECEIVABLES, OTHER RECEIVABLES AND PREPAYMENTS (Continued)

Ageing analysis

As at the end of the reporting period, the ageing analysis of trade debtors (which are included in trade and other receivables), based on the invoice date (or date of revenue recognition, if earlier) is as follows:

| | | 2021 二零二一年 \$'000 千元 | 2020 二零二零年 \$'000 千元 |
|-----------------------------------|-----------------|-------------------------------|-------------------------------|
| Within 1 month | 1 個月內 | 335,253 | 361,461 |
| 1 to 2 months | 1 至 2 個月 | 9,629 | 8,110 |
| 2 to 3 months | 2 至 3 個月 | 2,973 | 856 |
| Over 3 months but within 6 months | 超過 3 個月但於 6 個月內 | 3,280 | 3,163 |
| | | 351,135 | 373,590 |

Trade debtors are due within 14–45 days from the date of billing. Further details on the Group's credit policy and credit risk arising from trade debtors are set out in note 21(a).

16 CASH AND CASH EQUIVALENTS AND OTHER CASH FLOW INFORMATION

(a) Cash and cash equivalents comprise:

| | | 2021 二零二一年 \$'000 千元 | 2020 二零二零年 \$'000 千元 |
|--|---------------------|-------------------------------|-------------------------------|
| Deposits with banks within three months of maturity at acquisition | 於購入時三個月內到期的 銀行存款 | – | 5,000 |
| Cash at bank and on hand | 銀行及手頭現金 | 236,837 | 444,827 |
| | | 236,837 | 449,827 |

(b) Major non-cash transactions

During the year ended 31 December 2021, there were no proceeds from bank loans (2020: \$30,698,000) directly transferred to trade creditors to settle the trade balances. These proceeds from bank loans had no cash flow impact to the Group.

15 應收貿易賬款、其他應收款項及預付款項 (續)

賬齡分析

於報告期末，基於發票日期(或收益確認日期，以較早者為準)的應收貿易賬款(計入應收貿易賬款及其他應收款項)的賬齡分析如下：

應收貿易賬款自賬單日期起 14 至 45 天內到期。有關本集團信貸政策及來自應收貿易賬款的信貸風險的進一步詳情載於附註 21(a)。

16 現金及現金等價物及其他現金流量資料

(a) 現金及現金等價物包括：

(b) 主要非現金交易

截至二零二一年十二月三十一日止年度，並無直接轉撥銀行貸款所得款項(二零二零年：30,698,000 港元)至應付貿易賬款，以結算貿易結餘。該等銀行貸款所得款項對本集團並無現金流量影響。

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有指明外，以港元呈列)

16 CASH AND CASH EQUIVALENTS AND OTHER CASH FLOW INFORMATION (Continued)

(c) Reconciliation of liabilities arising from financing activities

The table below details changes in the Group's liabilities from financing activities, including both cash and non-cash changes. Liabilities arising from financing activities are liabilities for which cash flows were, or future cash flows will be, classified in the Group's consolidated cash flow statement as cash flows from financing activities.

16 現金及現金等價物及其他現金流量資料(續)

(c) 融資活動所產生負債的對賬

下表載列融資活動所產生本集團負債的變動(包括現金及非現金變動)詳情。融資活動所產生負債為其現金流量已經或未來現金流量將於本集團的綜合現金流量表內分類作融資活動所產生現金流量的負債。

| | | Bank loans 銀行貸款 \$'000 千元 (Note 18) (附註18) | Lease liabilities 租賃負債 \$'000 千元 (Note 19) (附註19) | Total 總計 \$'000 千元 |
|---|-----------------|---|--|-----------------------------|
| At 1 January 2021 | 於二零二一年一月一日 | 200,417 | 67,363 | 267,780 |
| Changes from financing cash flows: | 融資現金流量的變動： | | | |
| Proceeds from bank loans | 銀行貸款所得款項 | 390,000 | - | 390,000 |
| Repayment of bank loans | 償還銀行貸款 | (508,296) | - | (508,296) |
| Capital element of lease rentals paid | 已付租金的資本要素 | - | (27,337) | (27,337) |
| Interest element of lease rentals paid | 已付租金的利息要素 | - | (1,604) | (1,604) |
| Interest paid | 已付利息 | (802) | - | (802) |
| Total changes from financing cash flows | 融資現金流量的變動總額 | (119,098) | (28,941) | (148,039) |
| Other changes | 其他變動 | | | |
| Increase in lease liabilities from entering into new leases during the year | 年內訂立新租賃導致租賃負債增加 | - | 30,796 | 30,796 |
| Written back of lease liabilities | 撤回租賃負債 | - | (36,340) | (36,340) |
| Finance costs (note 6(a)) | 融資成本(附註6(a)) | 802 | 1,604 | 2,406 |
| Total other changes | 其他變動總額 | 802 | (3,940) | (3,138) |
| At 31 December 2021 | 於二零二一年十二月三十一日 | 82,121 | 34,482 | 116,603 |

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有指明外，以港元呈列)

16 CASH AND CASH EQUIVALENTS AND OTHER CASH FLOW INFORMATION (Continued)

(c) Reconciliation of liabilities arising from financing activities (Continued)

| | | Bank loans 銀行貸款 \$'000 千元 (Note 18) (附註18) | Lease liabilities 租賃負債 \$'000 千元 (Note 19) (附註19) | Total 總計 \$'000 千元 |
|---|---------------------------|---|--|-----------------------------|
| At 1 January 2020 | 於二零二零年一月一日 | 408,464 | 67,619 | 476,083 |
| Changes from financing cash flows: | 融資現金流量的變動： | | | |
| Proceeds from bank loans | 銀行貸款所得款項 | 809,436 | – | 809,436 |
| Repayment of bank loans | 償還銀行貸款 | (1,048,181) | – | (1,048,181) |
| Capital element of lease rentals paid | 已付租金的資本要素 | – | (23,516) | (23,516) |
| Interest element of lease rentals paid | 已付租金的利息要素 | – | (1,727) | (1,727) |
| Interest paid | 已付利息 | (10,325) | – | (10,325) |
| Total changes from financing cash flows | 融資現金流量的變動總額 | (249,070) | (25,243) | (274,313) |
| Other changes | 其他變動 | | | |
| Increase in lease liabilities from entering into new leases during the year | 年內訂立新租賃導致租賃負債增加 | – | 23,260 | 23,260 |
| Bank loans directly transferred to trade creditors (note 16(b)) | 直接轉撥至應付貿易賬款的銀行貸款(附註16(b)) | 30,698 | – | 30,698 |
| Finance costs (note 6(a)) | 融資成本(附註6(a)) | 10,325 | 1,727 | 12,052 |
| Total other changes | 其他變動總額 | 41,023 | 24,987 | 66,010 |
| At 31 December 2020 | 於二零二零年十二月三十一日 | 200,417 | 67,363 | 267,780 |

(d) Total cash outflow for leases

Amounts included in the consolidated cash flow statement for leases comprise the following:

| | |
|-----------------------------|----------|
| Within operating cash flows | 經營現金流量款項 |
| Within financing cash flows | 融資現金流量款項 |

16 現金及現金等價物及其他現金流量資料(續)

(c) 融資活動所產生負債的對賬(續)

| | Bank loans 銀行貸款 \$'000 千元 (Note 18) (附註18) | Lease liabilities 租賃負債 \$'000 千元 (Note 19) (附註19) | Total 總計 \$'000 千元 |
|---|---|--|-----------------------------|
| At 1 January 2020 | 408,464 | 67,619 | 476,083 |
| Changes from financing cash flows: | | | |
| Proceeds from bank loans | 809,436 | – | 809,436 |
| Repayment of bank loans | (1,048,181) | – | (1,048,181) |
| Capital element of lease rentals paid | – | (23,516) | (23,516) |
| Interest element of lease rentals paid | – | (1,727) | (1,727) |
| Interest paid | (10,325) | – | (10,325) |
| Total changes from financing cash flows | (249,070) | (25,243) | (274,313) |
| Other changes | | | |
| Increase in lease liabilities from entering into new leases during the year | – | 23,260 | 23,260 |
| Bank loans directly transferred to trade creditors (note 16(b)) | 30,698 | – | 30,698 |
| Finance costs (note 6(a)) | 10,325 | 1,727 | 12,052 |
| Total other changes | 41,023 | 24,987 | 66,010 |
| At 31 December 2020 | 200,417 | 67,363 | 267,780 |

(d) 租賃現金流出總額

於綜合現金流量表列賬的有關租賃的款項包括以下各項：

| | | 2021 二零二一年 \$'000 千元 | 2020 二零二零年 \$'000 千元 |
|-----------------------------|----------|-------------------------------|-------------------------------|
| Within operating cash flows | 經營現金流量款項 | 25,336 | 22,091 |
| Within financing cash flows | 融資現金流量款項 | 28,941 | 25,243 |
| | | 54,277 | 47,334 |

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有指明外，以港元呈列)

17 TRADE AND OTHER PAYABLES

17 應付貿易賬款及其他應付款項

| | | 2021 二零二一年 \$'000 千元 | 2020 二零二零年 \$'000 千元 |
|---|-----------------------|-------------------------------|-------------------------------|
| Trade creditors | 應付貿易賬款 | 211,828 | 238,852 |
| Accruals and other payables | 應計費用及其他應付款項 | 535,998 | 652,627 |
| Amounts due to joint operation partners (note (i)) | 應付合營業務夥伴款項 (附註(i)) | 1,062 | 1,062 |
| Provision for construction works (note (ii)) | 建築工程撥備(附註(ii)) | 34,332 | 34,594 |
| Retentions payable | 應付保證金 | 337,723 | 340,335 |
| | | 1,120,943 | 1,267,470 |

Notes:

- (i) The amounts due to joint operation partners are interest-free, unsecured and repayable on demand.
- (ii) As at 31 December 2021 and 2020, the Group recognises provision for construction works when the unavoidable costs of meeting the performance obligations under the construction contracts exceed the economic benefits expected to be received from the contracts. The amount of the provision is measured at the present value of the lower of the expected cost of terminating the contract and the net cost of continuing with the contract. The amount of provision is reviewed on an ongoing basis.
- (iii) Except for the amounts of \$164,914,000 (2020: \$132,533,000), all of the remaining balances of trade and other payables are expected to be settled within one year.

附註：

- (i) 應付合營業務夥伴款項不計息、無抵押及須按要求償還。
- (ii) 於二零二一年及二零二零年十二月三十一日，當執行建築合約履約責任的不可避免成本超過自合約預期將取得的經濟利益時，本集團將確認建築工程撥備。撥備金額按以終止合約的預期成本與繼續履行合約的淨成本兩者中的較低者的現值計量。本集團會持續檢討撥備金額。
- (iii) 除164,914,000港元(二零二零年：132,533,000港元)的款項外，應付貿易賬款及其他應付款項所有餘下結餘預期將於一年內結算。

As at the end of the reporting period, the ageing analysis of trade creditors, based on the invoice date, is as follows:

於報告期末，基於發票日期的應付貿易賬款的賬齡分析如下：

| | | 2021 二零二一年 \$'000 千元 | 2020 二零二零年 \$'000 千元 |
|----------------|-------|-------------------------------|-------------------------------|
| Within 1 month | 1個月內 | 137,348 | 139,171 |
| 1 to 2 months | 1至2個月 | 41,304 | 76,651 |
| 2 to 3 months | 2至3個月 | 13,606 | 12,858 |
| Over 3 months | 超過3個月 | 19,570 | 10,172 |
| | | 211,828 | 238,852 |

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有指明外，以港元呈列)

18 BANK LOANS

18 銀行貸款

| | | 2021 二零二一年 \$'000 千元 | 2020 二零二零年 \$'000 千元 |
|-------------------------------------|------------|-------------------------------|-------------------------------|
| Bank loans, repayable within 1 year | 銀行貸款，一年內償還 | | |
| — Unsecured | — 無抵押 | 82,121 | 200,417 |

- (a) As at 31 December 2021, the bank loans bear interest ranging from 1.69% to 1.98% (2020: 1.63% to 1.69%) per annum.
- (a) 於二零二一年十二月三十一日，銀行貸款按年利率1.69%至1.98%（二零二零年：1.63%至1.69%）計息。
- (b) As at 31 December 2021 and 2020, the banking facilities (including bank loans and performance bonds) granted to the Group, the Group's joint operations and the Group's joint venture jointly were secured by:
- (b) 於二零二一年及二零二零年十二月三十一日，授予本集團、本集團合營業務及本集團合營企業的銀行融資（包括銀行貸款及履約保證）一同以下列各項作抵押：
- (i) Assignment of project proceeds from certain construction contracts of the Group and the Group's joint venture;
- (i) 轉讓本集團若干建築合約及本集團合營企業的项目所得款項；
- (ii) Pledged deposits of the Group of \$20,113,000 (2020: \$20,113,000);
- (ii) 本集團已抵押存款20,113,000港元（二零二零年：20,113,000港元）；
- (iii) Corporate guarantees provided by a subsidiary and the joint venture partner, personal properties and pledged deposits owned by the joint venture partner; and
- (iii) 一間附屬公司及合營企業夥伴提供的企業擔保、合營企業夥伴所擁有的私人財產及已抵押存款；及
- (iv) Corporate guarantees provided by the Company and cross corporate guarantees provided by the Company and certain subsidiaries.
- (iv) 本公司提供的企業擔保以及本公司及若干附屬公司提供的交叉企業擔保。
- (c) All of the Group's banking facilities are subject to the fulfilment of certain covenants as are commonly found in lending arrangements with financial institutions. If the Group were to breach the covenants the drawn down facilities would become payable on demand. The Group regularly monitors its compliance with these covenants. Further details of the Group's management of liquidity risk are set out in note 21(b). As at 31 December 2021, none of the covenants relating to the drawn down facilities had been breached (2020: Nil).
- (c) 本集團所有銀行融資均須待若干契諾達成後方可作實，此等契諾通常見於與金融機構達成的借貸安排。倘本集團違反契諾，所提取的融資將按要求支付。本集團定期監察其有否遵守該等契諾。有關本集團管理流動資金風險的進一步詳情載於附註21(b)。於二零二一年十二月三十一日，本集團概無違反與已提取的融資有關的契諾（二零二零年：無）。

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有指明外，以港元呈列)

19 LEASE LIABILITIES

At 31 December 2021, the lease liabilities were repayable as follows:

| | | 2021 二零二一年 \$'000 千元 | 2020 二零二零年 \$'000 千元 |
|----------------------------------|-----------|-------------------------------|-------------------------------|
| Within 1 year | 一年內 | 13,887 | 27,306 |
| After 1 year but within 2 years | 超過1年但於2年內 | 7,352 | 18,357 |
| After 2 years but within 5 years | 超過2年但於5年內 | 10,743 | 21,700 |
| After 5 years | 超過5年 | 2,500 | - |
| | | 20,595 | 40,057 |
| | | 34,482 | 67,363 |

19 租賃負債

於二零二一年十二月三十一日，租賃負債須於下列期限內償還：

20 CAPITAL, RESERVES AND DIVIDENDS

(a) Movement in components of equity

The reconciliation between the opening and closing balances of each component of the Group's consolidated equity is set out in the consolidated statement of changes in equity.

Details of the changes in the Company's individual components of equity between the beginning and the end of the year are set out below:

The Company

| | Note | Share capital 股本 \$'000 千元 | Share premium 股份溢價 \$'000 千元 | Capital reserve 股本儲備 \$'000 千元 | Retained profits 保留溢利 \$'000 千元 | Total 總計 \$'000 千元 |
|--|-------------------------|-------------------------------------|---------------------------------------|---|--|-----------------------------|
| At 1 January 2020 | 於二零二零年一月一日 | 40,000 | 82,867 | 81 | 17,774 | 140,722 |
| Profit and total comprehensive income for the year | 年內溢利及全面收益總額 | - | - | - | 67,229 | 67,229 |
| Dividends approved in respect of the previous year | 就前一年度批准的股息 20(b)(ii) | - | - | - | (16,000) | (16,000) |
| Dividends declared in respect of the current year | 就本年度宣派的股息 20(b)(i) | - | - | - | (16,000) | (16,000) |
| At 31 December 2020 | 於二零二零年十二月三十一日 | 40,000 | 82,867 | 81 | 53,003 | 175,951 |
| At 1 January 2021 | 於二零二一年一月一日 | 40,000 | 82,867 | 81 | 53,003 | 175,951 |
| Profit and total comprehensive income for the year | 年內溢利及全面收益總額 | - | - | - | 9,790 | 9,790 |
| Dividends approved in respect of the previous year | 就前一年度批准的股息 20(b)(ii) | - | - | - | (32,000) | (32,000) |
| Dividends declared in respect of the current year | 就本年度宣派的股息 20(b)(i) | - | - | - | (8,000) | (8,000) |
| At 31 December 2021 | 於二零二一年十二月三十一日 | 40,000 | 82,867 | 81 | 22,793 | 145,741 |

20 資本、儲備及股息

(a) 權益部分變動

本集團綜合權益各部分的期初及期末結餘的對賬載於綜合權益變動表。

本公司權益個別部分的年初及年末變動詳情載列如下：

本公司

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有指明外，以港元呈列)

20 CAPITAL, RESERVES AND DIVIDENDS (Continued)

20 資本、儲備及股息(續)

(b) Dividends

(b) 股息

(i) Dividends payable to equity shareholders of the Company attributable to the year

(i) 年內應佔之應付本公司權益股東之股息

| | | 2021 二零二一年 \$'000 千元 | 2020 二零二零年 \$'000 千元 |
|---|---------------------------------------|-------------------------------|-------------------------------|
| Interim dividend declared and paid of 2.0 cents (2020: 4.0 cents) per ordinary share | 已宣派及派付之中期股息每股普通股2.0港仙(二零二零年：4.0港仙) | 8,000 | 16,000 |
| Final dividend proposed after the end of the reporting period of 3.0 cents (2020: 8.0 cents) per ordinary share | 於報告期末後擬派付之末期股息每股普通股3.0港仙(二零二零年：8.0港仙) | 12,000 | 32,000 |
| | | 20,000 | 48,000 |

The final dividend proposed after the end of the reporting period has not been recognised as a liability at the end of the reporting period.

於報告期末後擬派付之末期股息並未於報告期末確認為負債。

(ii) Dividends payable to equity shareholders of the Company attributable to the previous financial year, approved and paid during the year

(ii) 年內批准及派付之前一財年應佔之應付本公司權益股東之股息

| | | 2021 二零二一年 \$'000 千元 | 2020 二零二零年 \$'000 千元 |
|---|---|-------------------------------|-------------------------------|
| Final dividend in respect of the previous financial year, approved and paid during the year, of 8.0 cents (2020: 4.0 cents) per share | 於年內批准及派付之與前一財年有關之末期股息每股8.0港仙(二零二零年：4.0港仙) | 32,000 | 16,000 |

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有指明外，以港元呈列)

20 CAPITAL, RESERVES AND DIVIDENDS (Continued)

20 資本、儲備及股息 (續)

(c) Share capital

(c) 股本

| | | 2021 二零二一年 | | 2020 二零二零年 | |
|-------------------------------|---------------|-----------------------|--------------------------|-----------------------|--------------------------|
| | | No. of shares 股份數目 | Amount 金額 \$ 港元 | No. of shares 股份數目 | Amount 金額 \$ 港元 |
| Authorised: | 法定： | | | | |
| Ordinary shares of \$0.1 each | 每股面值0.1港元之普通股 | | | | |
| At 1 January and 31 December | 於一月一日及十二月三十一日 | 10,000,000,000 | 1,000,000,000 | 10,000,000,000 | 1,000,000,000 |
| Issued and fully paid: | 已發行及繳足： | | | | |
| Ordinary shares of \$0.1 each | 每股面值0.1港元之普通股 | | | | |
| At 1 January and 31 December | 於一月一日及十二月三十一日 | 400,000,000 | 40,000,000 | 400,000,000 | 40,000,000 |

The holders of ordinary shares are entitled to receive dividends as declared from time to time and are entitled to one vote per share at meetings of the Company. All ordinary shares rank equally with regard to the Company's residual assets.

普通股持有人有權收取不時宣派的股息，並有權於本公司會議上就每股股份投一票。所有普通股就本公司剩餘資產享有同等權利。

(d) Nature and purpose of reserves

(d) 儲備的性質及目的

(i) Share premium

The application of the share premium account is governed by section 40 of the Bermuda Companies Act 1981.

(i) 股份溢價

股份溢價賬之應用受百慕達一九八一年公司法第40條規管。

(ii) Capital reserve

The capital reserve of the Company arose from the Group's reorganisation completed in January 2008.

(ii) 資本儲備

本公司的資本儲備於二零零八年一月完成本集團重組後產生。

(iii) Exchange reserve

The exchange reserve comprises all foreign exchange differences arising from the translation of financial statements of foreign operations.

(iii) 匯兌儲備

匯兌儲備包括換算境外業務財務報表產生的所有外匯差額。

The reserve is dealt with in accordance with the accounting policies set out in note 1(u).

儲備根據附註1(u)所載會計政策處理。

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有指明外，以港元呈列)

20 CAPITAL, RESERVES AND DIVIDENDS (Continued)

(e) Capital management

The Group's primary objectives when managing capital are to safeguard the Group's ability to continue as a going concern, so that it can continue to provide returns for shareholders and benefits for other stakeholders, by pricing services commensurately with the level of risk and by securing access to finance at a reasonable cost.

The Group actively and regularly reviews and manages its capital structure to maintain a balance between the higher shareholder returns that might be possible with higher levels of borrowings and the advantages and security afforded by a sound capital position, and makes adjustments to the capital structure in light of changes in economic conditions.

The Group monitors its capital structure on the basis of an adjusted net debt-to-capital ratio. For this purpose, adjusted net debt is defined as total debt (which includes interest-bearing loans and borrowings and lease liabilities) less cash and cash equivalents. Total capital comprises all components of equity attributable to equity shareholders of the Company.

During 2021, the Group's strategy, which was unchanged from 2020, was to maintain its adjusted net debt-to-capital ratio not more than 55%. In order to maintain or adjust the ratio, the Group may adjust the amount of dividends paid to shareholders, issue new shares, return capital to shareholders, raise new debt financing or sell assets to reduce debt.

20 資本、儲備及股息(續)

(e) 資本管理

本集團管理資本的首要目標乃保障本集團能夠持續經營的能力，透過與風險水平相對應的定價服務及以合理成本獲得融資，從而繼續為股東帶來回報及為其他持份者帶來利益。

本集團積極及定期對資本架構進行檢討及管理，以在提升股東回報(可能伴隨借貸水平上升)與良好的資本狀況帶來的好處及保障之間取得平衡，並因應經濟環境的變化對資本架構作出調整。

本集團按照經調整淨債務對資本比率的基準監察資本架構。就此而言，經調整淨債務被界定為總債務(包括計息貸款及借款以及租賃負債)減現金及現金等價物。總資本由本公司權益股東應佔的所有權益部分組成。

於二零二一年，本集團的策略(與二零二零年維持不變)為將經調整淨債務對資本比率維持不大於55%。為維持或調整該比率，本集團或會對派付予股東的股息金額作出調整、發行新股、返還資本予股東、籌措新的債務融資或出售資產以減債。

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有指明外，以港元呈列)

20 CAPITAL, RESERVES AND DIVIDENDS (Continued)

The Group's adjusted net debt-to-capital ratio at 31 December 2021 and 2020 was as follows:

20 資本、儲備及股息 (續)

本集團於二零二一年及二零二零年十二月三十一日的經調整淨債務對資本比率如下：

| | | | 2021 二零二一年 \$'000 千元 | 2020 二零二零年 \$'000 千元 |
|--|---------------------|------------|-------------------------------|-------------------------------|
| | | Note 附註 | | |
| Bank loans | 銀行貸款 | 18 | 82,121 | 200,417 |
| Lease liabilities | 租賃負債 | 19 | 34,482 | 67,363 |
| Total debt | 總債務 | | 116,603 | 267,780 |
| Less: Cash and cash equivalents | 減：現金及現金等價物 | 16(a) | (236,837) | (449,827) |
| Net cash | 淨現金 | | (120,234) | (182,047) |
| Total equity attributable to equity shareholders of the Company | 本公司權益股東應佔總權益 | | 375,091 | 397,659 |
| Net debt-to-capital ratio | 淨債務對資本比率 | | N/A 不適用 | N/A 不適用 |

Neither the Company nor any of its subsidiaries are subject to externally imposed capital requirements.

本公司及其任何附屬公司均不受任何外部施加的資本規定所限。

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有指明外，以港元呈列)

21 FINANCIAL RISK MANAGEMENT AND FAIR VALUES OF FINANCIAL INSTRUMENTS

Exposure to credit, liquidity, interest rate and currency risks arises in the normal course of the Group's business. The Group's exposure to these risks and the financial risk management policies and practices used by the Group to manage these risks are described below.

(a) Credit risk

Credit risk refers to the risk that a counterparty will default on its contractual obligations resulting in a financial loss to the Group. The Group's credit risk is primarily attributable to trade receivables and contract assets. The Group's exposure to credit risk arising from cash and cash equivalents is limited because the counterparties are banks and financial institutions with sound credit ratings, which the group considers to represent low credit risk.

Except for the financial guarantees given by the Group as set out in note 22, the Group does not provide any other guarantees which would expose the Group to credit risk. The maximum exposure to credit risk in respect of this financial guarantees at the end of the reporting period is disclosed in note 22.

Trade receivables and contract assets

The Group has established a credit risk management policy under which individual credit evaluations are performed on all customers requiring credit over a certain amount. These evaluations focus on the customer's past history of making payments when due and current ability to pay, and take into account information specific to the customer as well as pertaining to the economic environment in which the customer operates. Trade receivables are due within 14 to 45 days from the date of billing. Normally, the Group does not obtain collateral from customers.

21 財務風險管理及金融工具公平值

本集團所面臨的信貸、流動資金、利率及貨幣風險乃在本集團正常業務過程中產生。本集團所面臨的該等風險以及本集團為管理該等風險所採納的財務風險管理政策及措施如下。

(a) 信貸風險

信貸風險指對手方將違反合約義務而導致本集團產生財務虧損的風險。本集團信貸風險主要歸因於應收貿易賬款及合約資產。本集團由現金及現金等價物產生的信貸風險有限，原因為對手方為本集團視為信貸風險較低的具有良好信貸評級的銀行及金融機構。

除附註22所載本集團作出的財務擔保外，本集團並無提供會使本集團承受信貸風險的任何其他擔保。於報告期末，就該等財務擔保而承受的最大信貸風險於附註22披露。

應收貿易賬款及合約資產

本集團已制定一項信貸風險管理政策，據此，個別信貸評估對所有要求若干金額信貸的客戶執行。該等評估集中於客戶過往於到期時的支付紀錄及現時的支付能力，並考慮客戶的特定資料以及與客戶經營所在經濟環境有關的資料。應收貿易賬款自發票日期起14至45日內到期。一般而言，本集團不會要求客戶提供抵押品。

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有指明外，以港元呈列)

21 FINANCIAL RISK MANAGEMENT AND FAIR VALUES OF FINANCIAL INSTRUMENTS (Continued)

(a) Credit risk (Continued)

Trade receivables and contract assets (Continued)

The Group measures loss allowances for trade debtors and contract assets at an amount equal to lifetime ECLs. Given the customers of the Group are mainly reputable companies and the Government of the HKSAR and its related organisations and institutional bodies and the Group has not experienced any significant credit losses in the past, management considered that the exposure to credit risk is insignificant. The Group assessed the expected credit loss rate on trade receivables and contract assets is below 1%.

The Group's exposure to credit risk is influenced mainly by the individual characteristics of each customer rather than the industry or country in which the customers operate and therefore significant concentrations of credit risk primarily arise when the Group has significant exposure to individual customers. At the end of the reporting period, 42% (2020: 40%) and 88% (2020: 85%) of the total trade receivables and contract assets was due from the Group's largest customer and the five largest customers respectively.

(b) Liquidity risk

Individual operating entities within the Group are responsible for their own cash management, including the short-term investment of cash surpluses and the raising of loans to cover the expected cash demands, subject to approval by the parent company's board when the borrowings exceed certain predetermined levels of authority. The Group's policy is to regularly monitor its liquidity requirements and its compliance with lending covenants, to ensure that it maintains sufficient reserves of cash and adequate committed lines of funding from major financial institutions to meet its liquidity requirements in the short and longer term.

21 財務風險管理及金融工具公平值(續)

(a) 信貸風險(續)

應收貿易賬款及合約資產(續)

本集團按相當於全期預期信貸虧損的金額來計量應收貿易賬款及合約資產的虧損撥備。鑒於本集團的客戶主要為信譽良好的公司以及香港特區政府及其相關組織及機構，而本集團過往並無出現任何重大信貸虧損，管理層認為信貸風險並不重大。本集團評估應收貿易賬款及合約資產的預期信貸虧損比率低於1%。

本集團面臨的信貸風險主要受各客戶的個別特性而非客戶經營所在的行業或國家所影響，因此信貸風險高度集中的情況主要於本集團對個別客戶承擔重大風險時產生。於報告期末，應收貿易賬款及合約資產總額中分別有42%（二零二零年：40%）及88%（二零二零年：85%）為應收本集團最大客戶及五大客戶款項。

(b) 流動資金風險

本集團旗下的個別營運實體負責自身現金管理，包括進行短期現金盈餘投資及籌措貸款以應付預期現金需求，惟倘借款超過預定的若干授權水平時，須取得母公司董事會的批准。本集團的政策是定期監控流動資金需求及借款契諾遵守情況，確保有充裕的現金儲備及獲主要金融機構授予充足的已承諾資金額度，以應付短期及長期流動資金需求。

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有指明外，以港元呈列)

21 FINANCIAL RISK MANAGEMENT AND FAIR VALUES OF FINANCIAL INSTRUMENTS (Continued)

(b) Liquidity risk (Continued)

The following tables show the remaining contractual maturities at the end of the reporting periods of the Group's non-derivative financial liabilities and derivative financial liabilities, which are based on contractual undiscounted cash flows (including interest payments computed using contractual rates or, if floating, based on rates current at the end of the reporting period) and the earliest date the Group can be required to pay:

At 31 December 2021

21 財務風險管理及金融工具公平值(續)

(b) 流動資金風險(續)

下表列示於報告期末本集團非衍生金融負債及衍生金融負債的餘下合約到期情況，乃基於合約未貼現現金流量(包括按合約利率(如屬浮息，則按報告期末當時的利率)計算的利息付款)及本集團可被要求付款的最早日期分析：

於二零二一年十二月三十一日

| | | Contractual undiscounted cash outflow | | | | Total | Carrying amount |
|--|---------------------|---------------------------------------|--|---|--------------|-----------|-----------------|
| | | 合約未貼現現金流出 | | | | | |
| | | Within 1 year or on demand | More than 1 year but less than 2 years | More than 2 years but less than 5 years | Over 5 years | | |
| | | 1年內或於要求時 | 1年以上但2年內 | 2年以上但5年內 | 超過5年 | 總計 | 賬面值 |
| | | \$'000 | \$'000 | \$'000 | \$'000 | \$'000 | \$'000 |
| | | 千元 | 千元 | 千元 | 千元 | 千元 | 千元 |
| Trade and other payables | 應付貿易賬款及其他應付款項 | 783,220 | - | - | - | 783,220 | 783,220 |
| Retentions payable | 應付保證金 | 172,809 | 145,603 | 19,311 | - | 337,723 | 337,723 |
| Bank loans | 銀行貸款 | 82,391 | - | - | - | 82,391 | 82,121 |
| Lease liabilities | 租賃負債 | 14,577 | 7,777 | 11,309 | 2,527 | 36,190 | 34,482 |
| Derivative financial instruments | 衍生金融工具 | 2,621 | 178 | - | - | 2,799 | 2,805 |
| | | 1,055,618 | 153,558 | 30,620 | 2,527 | 1,242,323 | 1,240,351 |
| Financial guarantees issued (note): | 已發出財務擔保(附註)： | | | | | | |
| Maximum amount guaranteed (note 22) | 最高擔保金額(附註22) | 124,979 | - | - | - | 124,979 | 20,419 |

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有指明外，以港元呈列)

21 FINANCIAL RISK MANAGEMENT AND FAIR VALUES OF FINANCIAL INSTRUMENTS (Continued)

21 財務風險管理及金融工具公平值(續)

(b) Liquidity risk (Continued)

(b) 流動資金風險(續)

At 31 December 2020

於二零二零年十二月三十一日

| | | Contractual undiscounted cash outflow 合約未貼現現金流出 | | | | Total 總計 | Carrying amount 賬面值 |
|--|--------------------------|--|---|--|---|-------------|------------------------|
| | | Within 1 year or on demand 1年內或 於要求時 \$'000 千元 | More than 1 year but less than 2 years 1年以上 但2年內 \$'000 千元 | More than 2 years but less than 5 years 2年以上 但5年內 \$'000 千元 | Over 5 years 超過5年 \$'000 千元 | | |
| Trade and other payables | 應付貿易賬款及 其他應付款項 | 927,135 | - | - | - | 927,135 | 927,135 |
| Retentions payable | 應付保證金 | 207,802 | 19,966 | 112,567 | - | 340,335 | 340,335 |
| Bank loans | 銀行貸款 | 200,477 | - | - | - | 200,477 | 200,417 |
| Lease liabilities | 租賃負債 | 28,666 | 19,134 | 22,245 | - | 70,045 | 67,363 |
| Derivative financial instruments | 衍生金融工具 | 3,139 | 2,819 | 254 | - | 6,212 | 6,167 |
| | | 1,367,219 | 41,919 | 135,066 | - | 1,544,204 | 1,541,417 |
| Financial guarantees issued (note): | 已發出財務擔保 (附註): | | | | | | |
| Maximum amount guaranteed (note 22) | 最高擔保金額(附註22) | 55,656 | - | - | - | 55,656 | 18,121 |

Note: The Group is exposed to liquidity risk that arises from guarantees in respect of banking facilities of a joint venture. The guarantees are callable if the joint venture is unable to meet its obligations.

附註：本集團面臨向合營企業的銀行融資提供擔保所產生的流動資金風險。倘有關合營企業未能償還債務，本集團可被要求代為償還。

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有指明外，以港元呈列)

21 FINANCIAL RISK MANAGEMENT AND FAIR VALUES OF FINANCIAL INSTRUMENTS (Continued)

(c) Interest rate risk

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The Group is exposed to cash flow interest rate risk in relation to variable-rate bank borrowings, pledged deposits and cash at banks. Interest rate risk on bank deposits is considered immaterial and therefore have been excluded from the sensitivity analysis below. If interest rate fluctuates significantly, appropriate measures would be taken to manage interest risk exposure.

The Group's cash flow interest rate risk is mainly concentrated on the fluctuation of Hong Kong Interbank Offered Rate arising from its variable-rate bank borrowings. The interest rates and terms of repayment of interest-bearing bank borrowings of the Group are disclosed in note 18 to the financial statements.

(i) Interest rate risk profile

The following table, as reported to the management of the Group, details the interest rate risk profile of the Group's borrowings at the end of the reporting period:

| | | 2021 二零二一年 | | 2020 二零二零年 | |
|--|------|----------------------------|------------------|----------------------------|--------------|
| | | Effective interest rate | Amount | Effective interest rate | Amount |
| | | 實際利率 | 金額 | 實際利率 | 金額 |
| | | % | \$'000 千元 | % | \$'000 千元 |
| Fixed rate borrowings: 固定利率借款： | | | | | |
| Lease liabilities | 租賃負債 | 2.5 | 34,482 | 2.5 | 67,363 |
| Interest rate swap | 利率掉期 | 1.74 | 200,000 | 1.74 | 200,000 |
| | | | 234,482 | | 267,363 |
| Variable rate borrowings: 浮動利率借款： | | | | | |
| Bank loans | 銀行貸款 | 1.81 | 82,121 | 1.66 | 200,417 |
| Interest rate swap | 利率掉期 | 0.16 | (200,000) | 0.18 | (200,000) |
| Net exposure | 風險淨額 | | (117,879) | | 417 |

21 財務風險管理及金融工具公平值(續)

(c) 利率風險

利率風險為一項金融工具的公平值或未來現金流量將因市場利率改變而波動所帶來的風險。本集團在浮動利率銀行借款、已抵押存款及銀行現金方面面臨現金流量利率風險。我們認為銀行存款的利率風險並不重大，因此並無將其納入以下敏感度分析。倘利率大幅波動，我們將採取適當措施管理利率風險。

本集團的現金流量利率風險主要集中於浮動利率銀行借款所產生的香港銀行同業拆息波動。本集團計息銀行借款的利率及償還條款於財務報表附註18披露。

(i) 利率風險情況

誠如本集團管理層所報告，下表詳載本集團於報告期末的借款的利率風險情況：

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有指明外，以港元呈列)

21 FINANCIAL RISK MANAGEMENT AND FAIR VALUES OF FINANCIAL INSTRUMENTS (Continued)

(c) Interest rate risk (Continued)

(ii) Sensitivity analysis

At 31 December 2021, it is estimated that a general increase/decrease of 100 basis points (2020: 100 basis points) in interest rates, with all other variables held constant, would have increased/decreased the Group's result after taxation and retained profits by approximately \$984,000 (2020: decreased/increased the Group's result after taxation and retained profits by \$3,000) in response to the general increase/decrease in interest rates.

The sensitivity analysis above indicates the exposure to cash flow interest rate risk arising from variable-rate bank borrowings held by the Group at the end of the reporting period, the impact on the Group's result after taxation and retained profits is estimated as an annualised impact on interest expense of such a change in interest rates. The analysis is performed on the same basis as 2020.

(d) Currency risk

The Group owns assets and conducts its business primarily in Hong Kong with its cash flows substantially denominated in Hong Kong dollars.

The Group has no significant exposure to foreign currency risk as substantially all the transactions are either denominated in the functional currency of the entity or in United States dollars, where Hong Kong dollars is pegged to United States dollars, the resulting currency risk is considered insignificant.

21 財務風險管理及金融工具公平值(續)

(c) 利率風險(續)

(ii) 敏感度分析

於二零二一年十二月三十一日，在所有其他變量保持不變的情況下，估計利率整體上調/下調100個基點(二零二零年：100個基點)，本集團除稅後業績及保留溢利將隨利率的整體上調/下調分別增加/減少約984,000港元(二零二零年：本集團除稅後業績及保留溢利減少/增加3,000港元)。

上述敏感度分析顯示本集團於報告期末持有的浮動利率銀行借款所產生的現金流量利率風險。對本集團除稅後業績及保留溢利的影響，按利率的上述變動對利息開支的年化影響作出估計。該分析按與二零二零年相同的基準進行。

(d) 貨幣風險

本集團主要於香港擁有資產及經營業務，其現金流量大部分以港元計值。

本集團並無外匯風險，乃由於絕大部份交易以實體的功能貨幣或美元計值，而港元與美元掛鈎，所產生貨幣風險被視為並不重大。

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有指明外，以港元呈列)

21 FINANCIAL RISK MANAGEMENT AND FAIR VALUES OF FINANCIAL INSTRUMENTS (Continued)

(e) Fair values

(i) Financial instrument measured at fair value

The Group's derivative financial instrument of interest rate swap is measured using discounted cash flow methodology. The discount rate used is derived from the relevant yield curve as at the end of the reporting period plus an adequate constant credit spread. This derivative financial instrument falls within Level 2 fair value hierarchy as defined in HKFRS 13.

During the year ended 31 December 2021, there were no transfers between Level 1 and Level 2, nor transfers into or out of Level 3 (2020: Nil). The Group's policy is to recognise transfers between the levels of fair value hierarchy as at the end of the reporting period in which they occur.

(ii) Financial instruments carried at other than fair value

The carrying amounts of the Group's financial instruments carried at amortised cost were not materially different from their fair values as at 31 December 2021 and 2020.

21 財務風險管理及金融工具公平值(續)

(e) 公平值

(i) 按公平值計量的金融工具

本集團的利率掉期衍生金融工具乃使用貼現現金流量法計量。貼現率乃由於報告期末的相關收益率曲線加適當的固定信貸息差得出。該衍生金融工具歸屬於香港財務報告準則第13號所界定的公平值層級第2級。

截至二零二一年十二月三十一日止年度，第1層級及第2層級之間概無發生轉移，或轉入或轉出第3層級(二零二零年：無)。本集團的政策為於公平值層級之間發生轉移時在報告期末確認該轉移。

(ii) 按公平值以外的價值列賬的金融工具

於二零二一年及二零二零年十二月三十一日，本集團按攤銷成本列賬的金融工具的賬面值與其公平值並無重大差異。

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有指明外，以港元呈列)

22 FINANCIAL GUARANTEES AND CONTINGENT LIABILITIES

- (a) As at 31 December 2021, approximately \$280,579,000 (2020: \$271,757,000) of performance bonds were given by financial institutions to the Group in favour of the Group's customers as security for the due performance and observance of the Group's obligation under the contracts entered into between the Group and their customers. The Group has provided guarantees of the above performance bonds. If the Group fails to provide satisfactory performance to their customers to whom performance bonds have been given, such customers may demand the financial institutions to pay to them the sum or sums stipulated in such demand. The Group will then become liable to compensate such financial institutions accordingly. The performance bonds will be released upon completion of the contract works. The performance bonds were granted under the banking facilities with details as set out in note 18(b).

At the end of the reporting period, the directors of the Company do not consider it probable that a claim will be made against the Group.

- (b) As at 31 December 2021, the Group has provided guarantees of \$177,951,000 (2020: \$141,544,000) representing a 50% proportionate guarantee in respect of certain banking facilities of \$355,902,000 (2020: \$283,087,000) granted to its joint venture in Macau. The 50% proportionate facilities were utilised to the extent of \$124,979,000 (2020: \$55,656,000), of which amounts of \$92,090,000 (2020: \$51,044,000) represent performance bonds given by financial institutions to the customers of the joint venture.
- (c) The Group has not recognised any deferred income in respect of these guarantees as their fair values cannot be reliably measured using observable market data and no transaction price was incurred.

22 財務擔保及或然負債

- (a) 於二零二一年十二月三十一日，金融機構以本集團客戶為受益人向本集團授出約280,579,000港元(二零二零年：271,757,000港元)的履約保證，以作為本集團妥善履行及遵守本集團與客戶所訂立合約項下責任的擔保。本集團已為以上履約保證提供擔保。倘本集團未能向獲授履約保證的客戶妥善履行責任，則有關客戶可要求金融機構向其支付有關要求訂明的款額。然後本集團須相應向有關金融機構進行償付。履約保證將於合約工程完工後解除。履約保證根據銀行融資獲授出，詳情見附註18(b)。

於報告期末，本公司董事認為不大可能有針對本集團提起的申索。

- (b) 於二零二一年十二月三十一日，本集團提供177,951,000港元(二零二零年：141,544,000港元)的擔保，相當於授予澳門合營企業之若干銀行融資355,902,000港元(二零二零年：283,087,000港元)的50%比例擔保。50%比例融資已動用124,979,000港元(二零二零年：55,656,000港元)，其中92,090,000港元(二零二零年：51,044,000港元)指由金融機構授予合營企業客戶的履約保證。
- (c) 本集團並無就該等擔保確認任何遞延收入，原因是其公平值無法利用可觀察市場數據可靠計量且並無產生交易價格。

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有指明外，以港元呈列)

22 FINANCIAL GUARANTEES AND CONTINGENT LIABILITIES (Continued)

- (d) The subsidiaries of the Group are defendants in a number of claims, lawsuits and potential claims relating to employee's compensation cases and personal injuries claims. The directors of the Company considered that the possibility of any economic outflow in settling the legal claims is remote as these claims are all well covered by insurance. Accordingly, no provision for the contingent liabilities in respect of these litigations is necessary, after due consideration of each case.
- (e) A subsidiary of the Group is defendant in several arbitration proceedings relating to projects performed. With reference to legal opinions obtained, the directors of the Company considered that the possibility of any economic outflow in settling such arbitration proceedings is remote. Accordingly, no provision for the contingent liabilities in respect of such arbitration proceedings is necessary, after due consideration of each case.

23 MATERIAL RELATED PARTY TRANSACTIONS

(a) Key management personnel remuneration

Remuneration of key management personnel of the Group, including amounts paid to the directors as disclosed in note 8 and certain of the highest paid employees and senior management as disclosed in note 9.

| | | 2021 二零二一年 \$'000 千元 | 2020 二零二零年 \$'000 千元 |
|------------------------------|--------|-------------------------------|-------------------------------|
| Short-term employee benefits | 短期僱員福利 | 16,206 | 18,672 |
| Discretionary bonus | 酌情花紅 | 50 | – |
| Post-employment benefits | 離職後福利 | 620 | 688 |
| | | 16,876 | 19,360 |

Total remuneration is included in "staff costs" (see note 6(b)).

薪酬總額計入「員工成本」(請參閱附註6(b))。

22 財務擔保及或然負債(續)

- (d) 本集團附屬公司為有關僱員補償案例及人身傷害索償的多項索償、訴訟及潛在索償的被告。本公司董事認為，索償由保險妥為保障，解決該等法律索償產生經濟流出的可能微乎其微，因此，經審慎考慮各項案例後認為，毋須就該等訴訟相關的或然負債作出撥備。
- (e) 本集團一間附屬公司為已完成項目涉及多宗仲裁程序的被告。經參考已獲得的法律意見，本公司董事認為，解決該等仲裁程序產生經濟流出的可能性微乎其微。因此，經審慎考慮各項案例後認為，毋須就該等仲裁程序相關的或然負債作出撥備。

23 重大關聯方交易

(a) 主要管理人員的薪酬

本集團主要管理人員的薪酬(包括已付予董事的款項)於附註8披露，而若干最高薪酬僱員及高級管理層於附註9披露。

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有指明外，以港元呈列)

23 MATERIAL RELATED PARTY TRANSACTIONS

(Continued)

(b) Transactions with related parties

Except for the transactions and balances disclosed elsewhere in these financial statements, the Group had no transactions with the related parties during the current and prior years.

(c) Applicability of the Listing Rules relating to connected transactions

During the years ended 31 December 2021 and 2020, no related party transactions falls under definition of connected transaction or continuing connected transaction as defined in Chapter 14A of the Listing Rules.

24 EMPLOYEE RETIREMENT BENEFITS

The Group contributes to an Occupational Retirements Scheme (the "ORSO Scheme"), a defined contribution retirement scheme, which is available to some of its employees in Hong Kong. Under the ORSO Scheme, the employees are required to contribute 5% of their monthly salaries, while the Group's contributions are calculated at 5% of the monthly salaries of the employees as well. The employees are entitled to 100% of the employer's contributions after 10 years of completed service, or at a reduced scale after completion of 3 to 9 years' service. Contributions to the ORSO Scheme are reduced by contributions forfeited by those employees who leave the ORSO Scheme prior to vesting fully in the Group's contributions.

A mandatory provident fund scheme (the "MPF Scheme") has been established under the Hong Kong Mandatory Provident Fund Scheme Ordinance in December 2000. The then existing employees of the Group in Hong Kong could elect to join the MPF Scheme, while all new employees joining the Group in Hong Kong from then onwards are required to join the MPF Scheme. Both the Group and the employees are required to contribute 5% of each individual's relevant income with a maximum amount of \$1,500 per month as a mandatory contribution. Employer's mandatory contributions are 100% vested in the employees as soon as they are paid to the MPF Scheme. Senior employees may also elect to join Mutual Voluntary Plan in which both the Group and the employees, on top of the MPF Scheme mandatory contributions, make a voluntary contribution to the extent of contributions that would have been made under the ORSO Scheme.

Employees engaged by the Group outside Hong Kong are covered by the appropriate local defined contribution retirement schemes pursuant to the local labour rules and regulations.

23 重大關聯方交易(續)

(b) 與關聯方的交易

除該等財務報表其他內容所披露的交易及結餘外，於本年度及過往年度本集團並無與關聯方進行任何交易。

(c) 與關連交易相關之上市規則的適用性

截至二零二一年及二零二零年十二月三十一日止年度，概無關聯方交易屬於上市規則第14A章所界定的關連交易或持續關連交易。

24 僱員退休福利

本集團為其部分香港僱員設立的界定供款退休計劃，即職業退休計劃(「職業退休計劃」)供款。根據職業退休計劃，僱員須按月薪5%供款，本集團的供款額亦按僱員月薪5%計算。僱員服務年資滿10年即可享有僱主100%供款，而服務年資達3至9年則可享有相應遞減比例的僱主供款。於本集團的供款全數歸屬前退出職業退休計劃的該等僱員的沒收供款，可用作扣減於職業退休計劃的供款。

強制性公積金計劃(「強積金計劃」)已於二零二零年十二月根據香港強制性公積金計劃條例成立。本集團當時在香港的僱員可選擇加入強積金計劃，而本集團其後在香港新聘任的所有僱員均須加入強積金計劃。本集團及僱員均須按個人相關收入5%作出強制性供款，惟每月最高供款額為1,500港元，作為強制性供款。在向強積金計劃付款後，僱主強制性供款全數歸僱員所有。高級僱員亦可選擇參與自願供款計劃，除根據強積金計劃強制性規定作出供款外，本集團與僱員均可按原應向職業退休計劃作出的供款作出自願供款。

本集團於香港境外聘請的僱員根據地方勞動法律法規受適當地方界定供款退休計劃保障。

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有指明外，以港元呈列)

25 COMPANY-LEVEL STATEMENT OF FINANCIAL POSITION

25 公司層面財務狀況表

| | | Note | 2021 二零二一年 \$'000 千元 | 2020 二零二零年 \$'000 千元 |
|-------------------------------|---------------|-------|-------------------------------|-------------------------------|
| Non-current asset | 非流動資產 | | | |
| Interest in subsidiaries | 於附屬公司的權益 | | 20,081 | 20,081 |
| Current assets | 流動資產 | | | |
| Amounts due from subsidiaries | 應收附屬公司款項 | | 125,494 | 155,610 |
| Cash and cash equivalents | 現金及現金等價物 | | 192 | 279 |
| | | | 125,686 | 155,889 |
| Current liability | 流動負債 | | | |
| Other payables | 其他應付款項 | | 26 | 19 |
| Net current assets | 流動資產淨值 | | 125,660 | 155,870 |
| NET ASSETS | 資產淨值 | | 145,741 | 175,951 |
| CAPITAL AND RESERVES | 資本及儲備 | 20 | | |
| Share capital | 股本 | 20(c) | 40,000 | 40,000 |
| Reserves | 儲備 | | 105,741 | 135,951 |
| TOTAL EQUITY | 權益總額 | | 145,741 | 175,951 |

26 NON-ADJUSTING EVENTS AFTER THE REPORTING PERIOD

After the end of the reporting period, the directors proposed a final dividend. Further details are disclosed in note 20(b)(i).

26 報告期後非調整事項

於報告期末後，董事建議宣派末期股息。進一步詳細資料披露於附註20(b)(i)。

27 IMMEDIATE AND ULTIMATE CONTROLLING PARTY

At 31 December 2021, the directors consider the immediate parent and ultimate controlling party of the Group to be Sun Fook Kong Group Limited, which is incorporated in British Virgin Islands, and Mr. Lo Kai Shui respectively. They do not provide financial statements available for public use.

27 直接及最終控制方

於二零二一年十二月三十一日，董事認為，本集團的直接母公司及最終控制方分別為於英屬維爾京群島註冊成立的新福港集團有限公司及羅啟瑞先生。兩者並未提供可供公眾人士查閱的財務報表。

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

綜合財務報表附註

(Expressed in Hong Kong dollars unless otherwise indicated) (除另有指明外，以港元呈列)

28 POSSIBLE IMPACT OF AMENDMENTS, NEW STANDARDS AND INTERPRETATIONS ISSUED BUT NOT YET EFFECTIVE FOR THE YEAR ENDED 31 DECEMBER 2021

Up to the date of issue of these financial statements, the HKICPA has issued a number of amendments, and a new standard, HKFRS 17, *Insurance contracts*, which are not yet effective for the year ended 31 December 2021 and which have not been adopted in these financial statements. These developments include the following which may be relevant to the Group.

28 已頒布但尚未於截至二零二一年十二月三十一日止年度生效的修訂、新準則及詮釋可能構成的影響

截至該等財務報表刊發之日，香港會計師公會已頒布數項於截至二零二一年十二月三十一日止年度尚未生效的修訂及一項新準則，香港財務報告準則第17號，*保險合約*，而該等財務報表並無採納該等修訂及新準則。該等發展包括與本集團可能有關的下列各項。

| | Effective for accounting periods beginning on or after 於下列日期或以後 開始的會計期間生效 |
|---|--|
| Amendments to HKFRS 3, <i>Reference to the Conceptual Framework</i> 香港財務報告準則第3號的修訂， <i>概念框架的提述</i> | 1 January 2022 二零二二年一月一日 |
| Amendments to HKAS 16, <i>Property, Plant and Equipment: Proceeds before Intended Use</i> 香港會計準則第16號的修訂， <i>物業、廠房及設備：作擬定用途前所得款項</i> | 1 January 2022 二零二二年一月一日 |
| Amendments to HKAS 37, <i>Onerous Contracts — Cost of Fulfilling a Contract</i> 香港會計準則第37號的修訂， <i>虧損合約 — 履行合約的成本</i> | 1 January 2022 二零二二年一月一日 |
| Annual Improvements to HKFRSs 2018–2020 Cycle 香港財務報告準則二零一八年至二零二零年週期的年度改進 | 1 January 2022 二零二二年一月一日 |
| Amendments to HKAS 1, <i>Classification of liabilities as current or non-current</i> 香港會計準則第1號的修訂， <i>負債分類為流動或非流動</i> | 1 January 2023 二零二三年一月一日 |
| Amendments to HKAS 1 and HKFRS Practice Statement 2, <i>Disclosure of accounting policies</i> 香港會計準則第1號及香港財務報告準則實務聲明第2號的修訂， <i>會計政策披露</i> | 1 January 2023 二零二三年一月一日 |
| Amendments to HKAS 8, <i>Definition of accounting estimates</i> 香港會計準則第8號的修訂， <i>會計估計的定義</i> | 1 January 2023 二零二三年一月一日 |
| Amendments to HKAS 12, <i>Deferred tax related to assets and liabilities arising from a single transaction</i> 香港會計準則第12號的修訂， <i>有關單一交易產生的資產及負債的遞延稅項</i> | 1 January 2023 二零二三年一月一日 |

The Group is in the process of making an assessment of what the impact of these developments is expected to be in the period of initial application. So far it has concluded that the adoption of them is unlikely to have a significant impact on the consolidated financial statements.

本集團現正評估預期該等發展於首次應用期間的影響。迄今為止，本集團認為採納該等修訂及新準則不大可能對綜合財務報表造成重大影響。

FIVE YEAR FINANCIAL SUMMARY

五年財務概要

The summary of the consolidated results and assets and liabilities of the Group for the last five financial years as extracted from the audited financial statements is set out below:

本集團摘錄自經審核財務報表的最近五個財政年度的綜合業績以及資產及負債的概要載列如下：

CONSOLIDATED RESULTS

綜合業績

| | | 2017 二零一七年 HK\$'000 千港元 | 2018 二零一八年 HK\$'000 千港元 | 2019 二零一九年 HK\$'000 千港元 | 2020 二零二零年 HK\$'000 千港元 | 2021 二零二一年 HK\$'000 千港元 |
|-----------------------------|-----------|----------------------------------|----------------------------------|----------------------------------|----------------------------------|----------------------------------|
| Revenue | 收益 | 4,611,972 | 6,197,164 | 5,461,871 | 3,772,118 | 3,624,511 |
| Gross profit/(loss) | 毛利/(毛損) | 247,159 | 273,176 | 75,149 | (39,917) | 85,713 |
| Profit/(loss) for the year | 年度溢利/(虧損) | 142,691 | 129,321 | (29,402) | (18,974) | 18,001 |
| Attributable to: | 應佔： | | | | | |
| Shareholders of the Company | 本公司股東 | 141,874 | 129,689 | (28,827) | (19,027) | 17,426 |
| Non-controlling interests | 非控股權益 | 817 | (368) | (575) | 53 | 575 |

CONSOLIDATED ASSETS, LIABILITIES AND EQUITY

綜合資產、負債及權益

| | | 2017 二零一七年 HK\$'000 千港元 | 2018 二零一八年 HK\$'000 千港元 | 2019 二零一九年 HK\$'000 千港元 | 2020 二零二零年 HK\$'000 千港元 | 2021 二零二一年 HK\$'000 千港元 |
|--|-------------|----------------------------------|----------------------------------|----------------------------------|----------------------------------|----------------------------------|
| ASSETS | 資產 | | | | | |
| Non-current assets | 非流動資產 | 68,169 | 79,497 | 150,554 | 157,327 | 115,960 |
| Current assets | 流動資產 | 1,845,550 | 2,079,893 | 2,231,062 | 1,994,852 | 1,684,762 |
| Total assets | 資產總值 | 1,913,719 | 2,159,390 | 2,381,616 | 2,152,179 | 1,800,722 |
| LIABILITIES | 負債 | | | | | |
| Current liabilities | 流動負債 | 1,435,473 | 1,660,893 | 1,879,194 | 1,710,437 | 1,401,847 |
| Non-current liabilities | 非流動負債 | 3,451 | 4,717 | 54,253 | 44,157 | 23,281 |
| Total liabilities | 負債總額 | 1,438,924 | 1,665,610 | 1,933,447 | 1,754,594 | 1,425,128 |
| EQUITY | 權益 | | | | | |
| Total equity attributable to shareholders of the Company | 本公司股東應佔權益總額 | 473,991 | 493,343 | 448,308 | 397,659 | 375,091 |
| Non-controlling interests | 非控股權益 | 804 | 437 | (139) | (74) | 503 |
| Total equity | 權益總額 | 474,795 | 493,780 | 448,169 | 397,585 | 375,594 |



SFK Construction Holdings Limited
新福港建設集團有限公司



7/F, High Fashion Centre, 1-11 Kwai Hei Street, Kwai Chung, New Territories, Hong Kong
香港新界葵涌葵喜街1-11號達利國際中心7樓

Tel 電話：(852) 2828 1688 Fax 傳真：(852) 2827 6275
Website 網址：www.sfkchl.com.hk