



# Television Broadcasts Limited 電視廣播有限公司

(Incorporated in Hong Kong with limited liability)  
(於香港註冊成立之有限公司)  
Stock Code 股份代號: 00511

20 April 2022

Dear Non-registered holders <sup>1</sup>,

**Television Broadcasts Limited (“Company”)  
– 2021 Annual Report and 2022 AGM Circular (“current corporate communications”), and 2021 Environmental, Social and Governance Report**

Please be informed that the English and Chinese versions of the Company’s current corporate communications are available on the Company’s website at <https://corporate.tvb.com> (“Company’s website”) and the HKExnews’ website at [www.hkexnews.hk](http://www.hkexnews.hk) (“HKExnews’ website”). You may access the current corporate communications on the Company’s website or browsing through the HKExnews’ website.

The 2021 Environmental, Social and Governance Report, published in electronic form only, is also available on the Company’s website and the HKExnews’ website.

If you want to receive a printed version of the current corporate communications, please mark “X” in the appropriate box on the enclosed request form, sign and return it to the Company c/o the share registrar of the Company, Computershare Hong Kong Investor Services Limited (“Share Registrar”) at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wan Chai, Hong Kong by using the mailing label (no need to affix a stamp if posted in Hong Kong; otherwise, please affix an appropriate stamp). The request form may also be downloaded from the Company’s website or the HKExnews’ website.

If you have any queries relating to any of the above matters, please contact the service hotline of the Share Registrar at (852) 2862 8688 during business hours (9:00 a.m. to 6:00 p.m., Monday to Friday, excluding Hong Kong public holidays).

By order of the Board  
**Television Broadcasts Limited**  
**Kitty FUNG Kit Yi**  
Company Secretary

*Note<sup>1</sup>: This letter is addressed to non-registered holders (“non-registered holder” means such person or company whose shares are held in The Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited to receive corporate communications of the Company). If you have sold or transferred your shares in the Company, please disregard this letter and the enclosed request form.*

各位非登記持有人<sup>1</sup>：

**電視廣播有限公司（「本公司」）  
– 2021 周年報告及 2022 年股東週年大會通函（「是次本公司通訊」），以及 2021 環境、社會及管治報告**

謹通知 閣下是次本公司通訊的中、英文版本已載列於本公司網站（<https://corporate.tvb.com>）（「本公司網站」）及香港交易所披露易網站（[www.hkexnews.hk](http://www.hkexnews.hk)）（「港交所披露易網站」），歡迎瀏覽。閣下可於本公司網站或瀏覽港交所披露易網站，取得是次本公司通訊。

僅以電子形式發佈的 2021 環境、社會及管治報告亦已於本公司網站及港交所披露易網站登載。

如 閣下欲收取是次本公司通訊之印刷本，請 閣下在隨本函附上的申請表格上適當的空格內劃上「X」號及簽署，並使用隨附之郵寄標籤寄回本公司股份過戶登記處，香港中央證券登記有限公司（「股份過戶登記處」），地址為香港灣仔皇后大道東 183 號合和中心 17M 樓（如在香港投寄，毋須貼上郵票；否則，請貼上適當的郵票）。申請表格亦可於本公司網站或港交所披露易網站內下載。

如 閣下對本函內容有任何疑問，請於辦公時間內（星期一至星期五上午 9 時正至下午 6 時正，香港公眾假期除外）致電股份過戶登記處熱線（852）2862 8688 查詢。

承董事局命  
**電視廣播有限公司**  
公司秘書  
**馮潔儀**

2022 年 4 月 20 日

*附註<sup>1</sup>：此函件乃向本公司之非登記持有人（「非登記持有人」指股份存放於中央結算及交收系統的人士或公司，透過香港中央結算有限公司不時向本公司發出通知，希望收到本公司的公司通訊）發出。如果 閣下已經出售或轉讓所持有之本公司股份，則無需理會本函件及所附申請表格。*



## Request Form 申請表格

**To: Television Broadcasts Limited (the "Company")**  
**(Stock Code: 00511)**  
c/o Computershare Hong Kong Investor Services Limited  
17M Floor, Hopewell Centre  
183 Queen's Road East  
Wan Chai, Hong Kong

致: 電視廣播有限公司(「本公司」)  
(股份代號: 00511)  
經 香港中央證券登記有限公司  
香港灣仔皇后大道東 183 號  
合和中心 17M 樓

I/We would like to receive the corporate communications\* of the Company ("corporate communications") in the manner as indicated below:

本人/吾等欲以下列方式收取 貴公司之公司通訊\*(「公司通訊」):

(Please mark "X" in **ONLY ONE** of the following boxes) (請僅在下列其中一個空格內劃上「X」號)

to receive the **printed English version** of corporate communications **ONLY**; **OR**  
僅收取公司通訊之英文印刷本; 或

to receive the **printed Chinese version** of corporate communications **ONLY**; **OR**  
僅收取公司通訊之中文印刷本; 或

to receive both **printed English and Chinese versions** of corporate communications.  
同時收取公司通訊之英文及中文印刷本。

**Name(s) of Non-registered holder(s)#**  
非登記持有人姓名#

**Date**  
日期

(Please use **ENGLISH BLOCK LETTERS** 請用英文正楷填寫)

**Non-registered holder(s) registered address#**  
非登記持有人的登記地址#

**Contact telephone number#**  
聯絡電話號碼#

**Signature(s)**  
簽署

# You are required to fill in the details if you download this request form from the Company's website.

假如 閣下從本公司網站下載本申請表格, 請必須填上有關資料。

### Notes 附註:

- Please complete all your details clearly.  
請 閣下清楚填妥所有資料。
- This letter is addressed to non-registered holders ("non-registered holder" means such person or company whose shares are held in The Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited to receive corporate communications).  
此函件乃向本公司之非登記持有人(「非登記持有人」指股份存放於中央結算及交收系統的人士或公司, 透過香港中央結算有限公司不時向本公司發出通知, 希望收到公司通訊)發出。
- Any form with more than one box marked (X), with no box marked (X), with no signature or otherwise incorrectly completed will be void.  
如在本表格作出超過一項選擇、或未有作出選擇、或未有簽署、或在其他方面填寫不正確, 則本表格將會作廢。
- The above instruction will apply to the corporate communications to be sent to you until you notify to the Company c/o the Share Registrar, Computershare Hong Kong Investor Services Limited to the contrary or unless you have at any time ceased to have holdings in the Company.  
上述指示適用於發送予 閣下之公司通訊, 直至 閣下通知本公司股份過戶登記處 - 「香港中央證券登記有限公司」另外之安排或任何時候停止持有本公司的股份。
- For the avoidance of doubt, we do not accept any other instruction given on this request form.  
為免存疑, 任何在本申請表格上的額外指示, 本公司將不予處理。

### PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

The supply of your personal data is on a voluntary basis for the purpose of verifying and recording your choice of language and means of receipt of corporate communications of the Company and the delivery of those corporate communications. We may transfer or disclose your personal data to the Share Registrar and/or other companies or bodies for the purpose stated above, or when it is required to do so by law and will be retained for such period as may be necessary for our verification and record purposes. You have the right to request access to and/or correction of your personal data in accordance with the provisions of the Personal Data (Privacy) Ordinance (Chapter 486 of the Laws of Hong Kong). Any such request for access to and/or correction of your personal data should be in writing by either of the following means: 閣下是自願提供 閣下的個人資料以用於核實及記錄 閣下收取本公司公司通訊的語言版本和收取方式的選擇, 以及傳送公司通訊。我們可就上述用途將 閣下的個人資料轉移或披露給股份過戶登記處及/或其他公司或團體, 或按法例規定作出轉移或披露, 並將在適當期間內保留該等個人資料作核實及記錄用途。 閣下有權根據香港法例第 486 章《個人資料(私隱)條例》的條文查閱及/或修改 閣下的個人資料。任何相關查閱及/或修改個人資料之要求均須以書面方式透過以下途徑提出:

By mail to 郵寄至: Personal Data Privacy Officer 個人資料私隱主任  
Computershare Hong Kong Investor Services Limited 香港中央證券登記有限公司  
17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong 香港灣仔皇后大道東 183 號合和中心 17M 樓  
By email to 電郵至: PrivacyOfficer@computershare.com.hk

\* Corporate communications include but not limited to the Company's (a) annual reports and, where applicable, summary financial reports; (b) interim reports and, where applicable, summary interim reports; (c) notices of meeting; (d) listing documents; (e) circulars; and (f) proxy forms.  
公司通訊包括但不限於本公司的: (a) 周年報告及(如適用)財務摘要報告; (b) 中期報告及(如適用)中期摘要報告; (c) 會議通告; (d) 上市文件; (e) 通函; 及(f) 代表委任表格。

### 郵寄標籤 MAILING LABEL

香港中央證券登記有限公司  
Computershare Hong Kong Investor Services Limited  
簡便回郵號碼 Freepost No. 37  
香港 Hong Kong

閣下寄回此申請表格時, 請將郵寄標籤剪貼於信封上。

如在本港投寄必須貼上郵票。

Please cut the mailing label and stick it on the envelope  
to return this Request Form to us.

No postage stamp necessary if posted in Hong Kong.

Get in touch with us 與我們聯繫

Send us an enquiry 垂詢  
Rate our service 評價  
Lodge a complaint 投訴



Contact Us 聯繫我們

www.computershare.com/hk/contact

TBLH-20042022-1(10)