

22 April 2022

Dear Registered Shareholder,

#### Henderson Investment Limited (the "Company")

#### 1. Annual General Meeting

Please note that the annual general meeting of the Company ("AGM") will be held at 18/F and 19/F, Harbour East, 218 Electric Road, North Point, Hong Kong on Wednesday, 1 June 2022 at 11:00 a.m.

#### Online Attendance at the AGM

In addition to physical attendance, you have the option of attending, participating and voting at the AGM through online access by scanning the QR code above or visiting the website at <a href="https://spot-emeeting.tricor.hk/#/97">https://spot-emeeting.tricor.hk/#/97</a> (the "Online Platform"). If you attend the AGM online, you will be able to view a live webcast of the AGM, cast your vote on the resolutions in real time and submit online questions to the Company. The Online Platform will be open for shareholders to log in approximately 30 minutes prior to the commencement of the AGM. Please refer to the Company's circular dated 22 April 2022 for details of the AGM arrangements.

Your login details to access the Online Platform (including the username and password) are printed on the top right corner of this letter. Please refer to the Online Platform User Guide available at the Company's website at <a href="https://www.hilhk.com">www.hilhk.com</a>.

For corporate shareholders who wish to attend the AGM online, please call the Company's share registrar, Tricor Standard Limited (the "Company's Registrar") at its hotline (852) 2980 1333 by 11:00 a.m., 27 May 2022 for arrangements.

You are responsible for keeping the login details in safe custody for use at the AGM and should not disclose them to anyone else.

各位登記股東:

#### 恒基兆業發展有限公司(「本公司」)

### 1. 股東週年大會

請注意,本公司謹訂於二零二二年六月一日(星期三)上午十一時正假座香港北角電氣道 218 號港匯東 18 樓及 19 樓舉行股東週年大會(「股東週年大會」)。

## 以網上方式出席股東週年大會

除現場出席股東週年大會外, 閣下亦可選擇透過掃描上方二維碼或瀏覽網站 https://spot-emeeting.tricor.hk/#/97(「網上平台」)以網上方式出席及參與股東週年大會並於會上投票。如 閣下以網上方式出席股東週年大會,將可透過網上直播觀看股東週年大會,實時就決議案投票,並可於網上向本公司提交問題。網上平台將於股東週年大會開始前約三十分鐘開放予股東登入。有關股東週年大會安排之詳情,請參閱本公司日期為二零二二年四月二十二日之通函。

閣下登入網上平台的資料(包括用戶名稱和密碼)已印於本函件右上角。請參閱登載於本公司網站 www.hilhk.com 的網上平台用戶指南。

如 閣下為公司股東並欲以網上方式出席股東週年大會,請於二零二二年五月二十七日上午十一時正前致電本公司之股份登記及過戶處卓佳標準有限公司(「股份登記及過戶處」)(電話熱線 (852)29801333)以便作出安排。

閣下有責任將登入資料妥為保存以於股東週年大會使用,並不應向任何人士透露有關資料。

2. Publication of Annual Report 2021, Circular in relation to proposals for general mandates and re-election of retiring directors, and notice of annual general meeting and Proxy Form (collectively "Current Corporate Communications")

Please be advised that the Current Corporate Communications have now been published.

For shareholders who have elected to receive printed version of corporate communications, please find enclosed copies of the Current Corporate Communications for your reading. In support of environmental protection and for the purpose of saving printing and mailing costs, the Company encourages and recommends you to change (as referred below) your means of receipt of future corporate communications to reading on the Company's website instead of receiving printed copies.

For shareholders who have elected (or being deemed to have consented) to access corporate communications on the Company's website, please click the link "Investor Information" on the home page of the Company's website at <a href="www.hilhk.com">www.hilhk.com</a> to access the Current Corporate Communications. If you have difficulty in gaining access to the Current Corporate Communications on the Company's website, we will, promptly upon your request in writing, send printed version of the Current Corporate Communications to you free of charge. The aforesaid request should be sent to the Company's Registrar at the below postal address by using the postage-prepaid mailing label provided or by email at the below email address.

You may change your choice of language and/or means of receipt of future corporate communications at any time, free of charge by giving not less than seven days' notice by way of completing the Change Request Form enclosed with this letter and returning it to the Company's Registrar at the below postal address by using the postage-prepaid mailing label provided or by email at the below email address. The Change Request Form is also available on the Company's website.

Company's Registrar contact details:

Postal address : Level 54, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong

Email address : <a href="mailto:henderson97-ecom@hk.tricorglobal.com">henderson97-ecom@hk.tricorglobal.com</a>

Telephone : (852) 2980 1333 (during business hours (9:00 a.m. to 5:30 p.m.),

Monday to Friday, excluding Hong Kong public holidays)

Yours faithfully, **Timon LIU Cheung Yuen** Company Secretary

2. 刊發 2021 年年報、有關一般授權及重選退任董事之建議及股東週年大會通告之通函及代表委任書(統稱「本次公司通訊」)

謹通知 閣下本次公司通訊現已刊發。

**就股東已選擇收取公司通訊之印刷本而言**,現附上本次公司通訊以供 閣下細閱。<u>為了響應環保以及節省印刷及</u> 郵遞費用,本公司鼓勵及建議 閣下更改(如以下所述)收取日後刊發之公司通訊之收取方式,通過閱覽本公司網 站以代替收取印刷本。

就股東已選擇(或被視為已同意)通過本公司網站閱覽公司通訊而言,請在本公司網站www.hilhk.com主頁按「投資者資訊」之連結,以閱覽本次公司通訊。若閣下在本公司網站閱覽本次公司通訊上遇到困難,本公司將於收到閣下發出之書面要求後,迅即免費寄發本次公司通訊之印刷本予閣下。請使用提供之已預付郵費之郵寄標籤把上述要求寄發至股份登記及過戶處下述之郵寄地址或以電郵發送至下述之電郵地址。

閣下可隨時發出不少於七天的通知,免費更改收取日後刊發之公司通訊之語言版本及/或收取方式之選擇。 閣下可填妥、簽署及交回本函件隨附之更改表格,並使用提供之已預付郵費之郵寄標籤寄回股份登記及過戶處下述之郵寄地址,或以電郵發送至下述之電郵地址。更改表格亦可於本公司網站下載。

股份登記及過戶處聯絡資料:

郵寄地址 : 香港灣仔皇后大道東 183 號合和中心 54 樓 電郵地址 : henderson97-ecom@hk.tricorglobal.com

電話 : (852) 2980 1333 (星期一至星期五(香港公眾假期除外)

上午九時正至下午五時三十分辦公時間內)

*公司秘書* **廖祥源** 謹啟

# Change Request Form 更改表格

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|-------------------------|--|---|---|------------------------------------|-----------------------------------|---|-----------------------|-----------|--------------------------------------|----------------------------|-----------|------------|---------|---------|--------|------------------|-----|--|---|
| To:                     | Henderson Investment Limited (the "Company") (Stock Code: 97) c/o Tricor Standard Limited Level 54, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong   |   |   |                                    |                                   |   | 4<br>=<br>1           | <b>(股</b> | <b>兆業發份代號</b><br>佳標準<br>灣仔皇<br>中心 54 | : <b>97)</b><br>有限公<br>后大建 | 一司        |            | 〉司」     | ')      |        |                  |     |  |   |
| (A)                     | I/We would like to receive the Current Corporate Communications of the Company in the manner as indicated below: 本人/我們希望以下列方式收取本公司之本次公司通訊: (Please mark ONLY ONE (X) of the following boxes) (請從下列選擇中,僅在其中一個空格內劃上「X」號) receive the printed English version of the Current Corporate Communications ONLY; OR 僅收取本次公司通訊之英文印刷本;或 receive the printed Chinese version of the Current Corporate Communications ONLY; OR 僅收取本次公司通訊之中文印刷本;或 receive both printed English and Chinese versions of the Current Corporate Communications. 同時收取本次公司通訊之英文及中文印刷本。   |   |   |                                    |                                   |   |                       |           |                                      |                            |           |            |         |         |        |                  |     |  |   |
| <b>(B)</b>              | I/We would like to receive all future Corporate Communications* of the Company ("Corporate Communications") in the manner as indicated below: 本人/我們希望以下列方式收取本公司日後之所有公司通訊* (「公司通訊」):  (Please mark ONLY ONE (X) of the following boxes) (請從下列選擇中,僅在其中一個空格內劃上「X」號)  read the website version of all future Corporate Communications on the Company's website and receive an email notification or a notification letter of the publication of Corporate Communications on the Company will send a notification of the availability of the Corporate Communications on the Company's website in the future. If email address is not provided or provided but undeliverable, only a notification letter of the publication of the Corporate Communications on website will be sent instead.); OR  関管刊載於本公司網站乙所有日後公司通訊網上版本,並收取公司通訊已在網上刊發之電郵通知/通知函件 (請在以下位置提供 閣下之電郵地址,本公司會經該電郵地址通知 閣下日後本公司網站刊載之公司通訊。如未有提供電郵地址或提供 之電郵地址無法發送,則會發出有關公司通訊已在網上刊發的通知函件子 閣下。);或   |   |   |                                    |                                   |   |                       |           |                                      |                            |           |            |         |         |        | porate<br>of the |     |  |   |
|                         | Email Address<br>電郵地址  |   |   |                                    |                                   |   |                       |           |                                      |                            |           |            |         |         |        |                  |     |  |   |
|                         | □ receive the <b>printed English version</b> of all future Corporate Communications ONLY; <b>OR</b> 僅收取所有日後公司通訊之 <b>英文印刷本</b> : <b>或</b> receive the <b>printed Chinese version</b> of all future Corporate Communications ONLY; <b>OR</b> 僅收取所有日後公司通訊之 <b>中文印刷本</b> : <b>或</b> receive both <b>printed English and Chinese versions</b> of all future Corporate Communications. 同時收取所有日後公司通訊之 <b>英文及中文印刷本</b> 。   |   |   |                                    |                                   |   |                       |           |                                      |                            |           |            |         |         |        |                  |     |  |   |
| Signa<br>簽署             | ature(s):  |   |   |                                    |                                   | Date<br>日期                              |                       |           |                                      |                            |           |            |         |         |        |                  |     |  | _ |
| Nam<br>股東               | ne(s) of Shareholder(s) in English ( <i>Please use</i><br>的英文名稱( <i>請以<b>大楷</b>書寫</i> )  | BLOCK LET   | TERS)   |                                    |                                   |   | e(s) of S<br>的中文      |           | holder(s)                            | ) in Chi                   | nese      |            |         |         |        |                  |     |  | — |
|                         | stered Address of Shareholder(s)<br>的登記地址  |   |   |                                    |                                   |   |                       |           |                                      |                            |           |            |         |         |        |                  |     |  | _ |
|                         | tact Telephone Number<br>電話  |   |   |                                    |                                   |   |                       |           |                                      |                            |           |            |         |         |        |                  |     |  |   |
| 1.                      | If your shares are held in joint names, any one of 如屬聯名持有人、則本更改表格須由聯名持有人之任 he instruction under (B) above will apply to all future Company's Registrar, Tricor Standard Limited by post to 上述第(B)項指示適用於將來寄發予本公司股東之所54 模或電郵至 henderson97-ecom@hk.tricorglobal.con For the avoidance of doubt, we do not accept any specia 為免存疑,任何在本更改表格上的額外手寫指示,本   | 任何一位簽署,方<br>Corporate Commu<br>to Level 54, Hopew<br>有公司通訊,直3<br>m),另作選擇為」<br>al instructions writt | 方為有效。<br>unications to b<br>vell Centre, 18<br>至 閣下發出る<br>上。<br>ten on this Cha | e sent to sh<br>3 Queen's<br>下少於七天 | nareholders<br>Road East,<br>的書面通 | of the Cor<br>Wanchai, I                | npany unt<br>Hong Kon | il you i  | notify othe                          | enderson                   | 97-ecom@  | hk.tricorg | lobal.c | com.    |        |                  |     |  |   |
|                         | Corporate Communications include but not limited t<br>可通訊包括但不局限於:(a)年報;(b)中期報告   |   |   |                                    |                                   |   |                       | ting; (   | (d) a listir                         | ng docun                   | nent; (e) | a circula  | r; and  | ! (f) • | a prox | y for            | rm. |  |   |
| (i) (ii) (iii) (iv) (v) | PERSONAL INFORMATION COLLECTION STATEMENT <b>收集個人資料費明</b> "Personal Data" in this statement has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO"). 本聲明中所指的「個人資料」具有《個人資料(私隱)條例》(香港法例第486章)(「《私隱條例》)」中「個人資料」的涵義。  "Your supply of Personal Data to the Company is on a voluntary basis. If you fail to provide sufficient information, the Company may not be able to process your instructions.  IN 下是自願向本公司提供個人資料。若 IN 下未能提供足夠資料,本公司可能無法處理 IN 下之指示。  "Your Personal Data may be disclosed or transferred by the Company to its holding/subsidiary companies, the Company's Registrar, and/or other companies or bodies for any of the stated purposes, and retained for such period as may be necessary for verification and record purposes. 本公司可就任何所說明的用途,將 IN 下的個人資料技露或轉移给本公司的控股/附屬公司、股份登記及過戶應、及/或其他公司或團體,並將在適當期間保留該等個人資料作核實及紀錄用途。  "You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing and sent to the Personal Data Privacy Officer of the Company's Registrar by post or by email to henderson97-ecom@hk.tricorglobal.com.  IN 下有權根據《私隱條例》的條文查閱及/或修改 IN 下的個人資料。任何該等查閱及/或修改 IN 下個人資料的要求均須以書面方式郵寄至股份登記及過戶應的個人資料私隱主任或電郵至 henderson97-ecom@hk.tricorglobal.com  Please refer to the Privacy Policy Statement of the Company which is available on the website of the Company (www.hilhk.com) for further details.  "进步之并将前線像刊報於本公司網站(www.hilhk.com)之本公司私隱政策聲明。 |   |   |                                    |                                   |   |                       |           |                                      |                            |           |            |         | -       |        |                  |     |  |   |
| ≫.                      |  |   |   |                                    |                                   |   |                       |           |                                      |                            |           |            |         |         |        |                  |     |  |   |

Please cut out the mailing label and stick it on an envelope to return this Change Request Form to us.

No postage stamp is necessary if posted in Hong Kong. 閣下寄回本更改表格時,請將郵寄標籤剪貼於信封上。 如在本港投寄,毋須貼上郵票。 MAILING LABEL 郵寄標籤

Tricor Standard Limited 卓佳標準有限公司 Freepost No. 簡便回郵號碼:37 Hong Kong 香港