

**Nissin Foods Company Limited**

**日清食品有限公司**

(Incorporated in Hong Kong with limited liability)

(於香港註冊成立的有限公司)

(Stock code 股份代號：1475)

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**NOTIFICATION LETTER 通知信函**

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25 April 2022

Dear Shareholder(s),

**Nissin Foods Company Limited (the “Company”)**

**– Notice of Publication of the 2021 Annual Report, Circular and Proxy Form for Annual General Meeting (the “Current Corporate Communications”)**

The English and Chinese versions of the Company’s Current Corporate Communications are available on the website of the Company at [www.nissingroup.com.hk/](http://www.nissingroup.com.hk/) and the HKEXnews’ website at [www.hkexnews.hk](http://www.hkexnews.hk), or the arranged printed copy(ies) of the Current Corporate Communications is/(are) enclosed (if applicable). You may access the Current Corporate Communications on the Company’s website or browsing through the HKEXnews’ website. Please note that the Company’s annual general meeting will be held at 1/F, Data Technology Hub, 5 Chun Cheong Street, Tseung Kwan O Industrial Estate, Tseung Kwan O, New Territories, Hong Kong on Thursday, 9 June 2022 at 10:00 a.m..

For shareholders who choose or are deemed to have consented to receive Corporate Communications<sup>(Note)</sup> by electronic means but for any reason you have difficulty in receiving or gaining access to the Current Corporate Communications, or if you want to receive another printed language version of the Current Corporate Communications other than that you have received (if applicable), the Company will promptly upon your request send to you a printed version free of charge. Please make your request to the Company’s share registrar, Computershare Hong Kong Investor Services Limited (the “Share Registrar”) at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wan Chai, Hong Kong.

Please also note that you are entitled to change your choice of language and/or means of receipt of the Company’s future Corporate Communications by giving reasonable notice in writing or simply completing, signing and returning the Change Request Form on the reverse side to the Share Registrar, using the mailing label at the bottom of the Change Request Form (no need to affix a stamp if posted in Hong Kong; otherwise, please affix an appropriate stamp), or by email at [nissinfoods.ecom@computershare.com.hk](mailto:nissinfoods.ecom@computershare.com.hk).

Should you have any query in relation to this letter, please call the enquiry hotline at (852) 2862 8688 during business hours (9:00 a.m. to 6:00 p.m., Monday to Friday, excluding public holidays).

Yours faithfully,

**Nissin Foods Company Limited**

*Note: Corporate Communications include but not limited to (a) the directors’ report, annual financial statements together with the independent auditor’s report; (b) the interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.*

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各位股東：

**日清食品有限公司（「本公司」）**

**– 2021年年度報告、股東週年大會通函及委任表格（「本次公司通訊」）之發佈通知**

本公司之本次公司通訊之英文及中文版本已上載於本公司網站 [www.nissingroup.com.hk/](http://www.nissingroup.com.hk/) 及香港交易所披露易網站 [www.hkexnews.hk](http://www.hkexnews.hk)，歡迎瀏覽，或本公司已按安排附上本次公司通訊之印刷本（如適用者）。閣下可在本公司網站或在香港交易所披露易網站瀏覽本次公司通訊。本公司謹訂於 2022 年 6 月 9 日（星期四）上午 10 時正假座香港新界將軍澳將軍澳工業邨駿昌街 5 號數據技術中心 1 樓舉行股東週年大會。

至於已選擇或被視為已同意收取公司通訊<sup>(附註)</sup> 電子版本之股東，若因任何理由在收取或瀏覽本次公司通訊上遇到困難，或閣下欲收取本次公司通訊之另一語言印刷本（如適用者），本公司將於收到閣下之要求後，迅即免費寄發一份印刷本予閣下。請把上述要求寄回本公司之股份過戶登記處 — 香港中央證券登記有限公司（「股份過戶登記處」），地址為香港灣仔皇后大道東 183 號合和中心 17M 樓。

閣下有權更改選擇收取今後刊發之公司通訊的語言版本及/或收取方式。閣下可發出書面通知（需給予合理時間）或填妥、簽署及交回隨本函背面的申請表格，並使用附載於申請表格上之郵寄標籤寄回本公司之股份過戶登記處（如在香港投寄，毋須貼上郵票；否則，請貼上適當的郵票）或透過電郵至 [nissinfoods.ecom@computershare.com.hk](mailto:nissinfoods.ecom@computershare.com.hk)。

閣下如對本函內容有任何疑問，請於星期一至星期五（公眾假期除外）上午九時正至下午六時正辦公時間內，致電查詢熱線 (852) 2862 8688。

承董事會命

**日清食品有限公司**

二零二二年四月二十五日

附註：公司通訊包括但不限於：(a)董事會報告書、年度財務報表連同獨立核數師報告書；(b)中期報告；(c)會議通告；(d)上市文件；(e)通函；及(f)代表委任表格。

**NFCH-25042022-1(7)**



Shareholder Name and Address:  
股東之姓名及地址:

CCS2018

NFCH

## Change Request Form 申請表格

**To: Nissin Foods Company Limited (the "Company") (Stock Code: 1475)**  
c/o Computershare Hong Kong Investor Services Limited  
17M Floor, Hopewell Centre, 183 Queen's Road East  
Wan Chai, Hong Kong

**致: 日清食品有限公司 (「本公司」) (股份代號: 1475)**  
經香港中央證券登記有限公司  
香港灣仔皇后大道東 183 號  
合和中心 17M 樓

I/We would like to receive all future corporate communications\* of the Company ("Corporate Communications") in the manner as indicated below:

本人/我們欲以下列方式收取 貴公司日後之所有公司通訊\*(「公司通訊」):

(Please mark (X) in ONLY ONE of the following boxes)

(請僅在其中一個空格內劃上「X」號)

in **electronic form** published on the **Company's website** in place of receiving printed copies, and receive **printed notification letter** of the publication of the Corporate Communication on the Company's website every time that the Company publishes a Corporate Communication on its website; **OR**

瀏覽公司網站發表之公司通訊文件網上版本, 以代替印刷本, 並收取公司通訊文件已在網上刊發之**通知信函**; 或

in **Printed English** version ONLY; **OR**

僅收取**英文印刷本**; 或

in **Printed Chinese** version ONLY; **OR**

僅收取**中文印刷本**; 或

in **Printed Form** (in both the printed English and Chinese versions).

以**英文及中文印刷本**收取所有日後公司通訊文件。

Contact telephone number

聯絡電話號碼

\_\_\_\_\_

Date

日期

\_\_\_\_\_

Signature

簽名

\_\_\_\_\_

**Notes 附註:**

1. Please complete all your details clearly.

請 閣下清楚填寫所有資料。

2. If your shares are held in joint names, the shareholder whose name stands first on the register of members of the Company in respect of the joint holding should sign on this Change Request Form in order to be valid.

如屬聯名股東, 則本申請表格須由該名於公司股東名冊上就聯名持有股份其姓名位列首位的股東簽署, 方為有效。

3. Any form with more than one box marked (X), with no box marked (X), with no signature or otherwise incorrectly completed will be void.

如在本表格作出超過一項選擇、或未有作出選擇、或未有簽署、或在其他方面填寫不正確, 則本表格將會作廢。

4. The above instruction will apply to all future Corporate Communications to be sent to shareholders of the Company until you notify otherwise by reasonable notice in writing to the Company c/o the Company's share registrar, Computershare Hong Kong Investor Services Limited (the "Share Registrar") at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong or by email ([nissinfoods.com@computershare.com.hk](mailto:nissinfoods.com@computershare.com.hk)).

上述指示適用於將來寄發予公司股東之所有公司通訊, 直至 閣下發出合理時間的書面通知予公司之股份過戶登記處 (香港中央證券登記有限公司 (「股份過戶登記處」), 地址為香港灣仔皇后大道東 183 號合和中心 17M 樓或以電郵方式 ([nissinfoods.com@computershare.com.hk](mailto:nissinfoods.com@computershare.com.hk)) 另作選擇為止。

5. Shareholders are entitled to change the choice of language and means of receipt of the Company's Corporate Communications at any time by reasonable notice in writing (not less than 7 days) to the Share Registrar or by email ([nissinfoods.com@computershare.com.hk](mailto:nissinfoods.com@computershare.com.hk)).

股東有權隨時發出合理時間(不少於 7 日)的書面通知予股份過戶登記處或以電郵方式 ([nissinfoods.com@computershare.com.hk](mailto:nissinfoods.com@computershare.com.hk)), 要求更改收取公司通訊之語言版本及收取方式。

6. For the avoidance of doubt, any special instructions written on this Change Request Form will not be accepted.

為免存疑, 任何在本申請表格上的額外手寫指示, 公司將不予處理。

**PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明**

(i) "Personal Data" in this statement has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO").

本聲明中所指的「個人資料」具有香港法例第四百八十六章個人資料(私隱)條例(「私隱條例」)中「個人資料」的涵義。

(ii) Your supply of Personal Data to the Company is on a voluntary basis. If you fail to provide sufficient information, the Company may not be able to process your instructions.

閣下是自願向本公司提供個人資料。若 閣下未能提供足夠資料, 本公司可能無法處理 閣下之指示。

(iii) Your Personal Data may be disclosed or transferred by the Company to its subsidiaries, the Share Registrar, and/or other companies or bodies for any of the stated purposes, and retained for such period as may be necessary for verification and record purposes.

本公司可就任何所說明的用途, 將 閣下的個人資料披露或轉移給本公司的附屬公司、股份過戶登記處、及/或其他公司或團體, 並將在適當期間保留該等個人資料作核實及紀錄用途。

(iv) You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing and sent to the Personal Data Privacy Officer of Computershare by post or by email to [PrivacyOfficer@computershare.com.hk](mailto:PrivacyOfficer@computershare.com.hk).

閣下有權根據私隱條例的條文查閱及/或修改 閣下的個人資料。任何該等查閱及/或修改 閣下的個人資料的要求均須以書面方式郵寄至中央證券的個人資料私隱主任, 或電郵至 [PrivacyOfficer@computershare.com.hk](mailto:PrivacyOfficer@computershare.com.hk)。

\* Corporate Communications include but not limited to (a) the directors' report, annual financial statements together with the independent auditor's report; (b) the interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.

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**Mailing Label 郵寄標籤**

Computershare Hong Kong Investor Services Limited

香港中央證券登記有限公司

Freepost No. 簡便回郵號碼: 37

Hong Kong 香港

Please cut the mailing label and stick it on an envelope to return this Change Request Form to us.

**No postage is necessary if posted in Hong Kong.**

當 閣下寄回本申請表格時, 請將郵寄標籤剪貼於信封上。

如在本港投寄, 閣下無需支付郵費或貼上郵票。

**Get in touch with us 與我們聯繫**

Send us an enquiry 垂詢  
Rate our service 評價  
Lodge a complaint 投訴



Contact Us 聯繫我們

[www.computershare.com/hk/contact](http://www.computershare.com/hk/contact)

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