

MIRAMAR GROUP

MIRAMAR HOTEL AND INVESTMENT COMPANY, LIMITED

美麗華酒店企業有限公司

(Incorporated in Hong Kong with limited liability)

(於香港註冊成立之有限公司)

(Stock Code 股份代號: 71)

Shareholder Reference Number (“SRN”)

Personal Identification number (“PIN”)

NOTIFICATION LETTER 通知信函

27 April 2022

Dear Shareholder,

Miramar Hotel and Investment Company, Limited (the “Company”)

1. Annual General Meeting

Please note that the Annual General Meeting of the Company will be held at The Ballroom, 18/F, The Mira Hong Kong, 118-130 Nathan Road, Tsim Sha Tsui, Kowloon, Hong Kong on Tuesday, 7 June 2022 at 12:00 noon (“AGM”).

Online Attendance at the AGM

In addition to physical attendance, you have the option of attending, participating and voting at the AGM through online access by visiting the website at <https://meetings.computershare.com/MiramarAGM2022> (the “Online Platform”). If you attend the AGM online, you will be able to view a live webcast of the AGM, cast your vote on the resolutions in real time and submit online questions to the Company. The Online Platform will be open for shareholders to log in approximately 30 minutes prior to the commencement of the AGM. Please refer to the Company’s circular dated 27 April 2022 for details of the AGM arrangements.

Your login details to access the Online Platform are set out below. Please refer to the Online Platform User Guide available at the Company’s website at www.miramar-group.com:

- Username: your 10-digit shareholder reference number starting with “C” (“SRN”) printed under the barcode on the top right corner of this letter
- Password: the 5-digit Personal Identification Number (“PIN”) below the SRN

For corporate shareholders who wish to attend the AGM online, please call the Company’s share registrar, Computershare Hong Kong Investor Services Limited (the “Company’s Registrar”) at its hotline (852) 2862 8555 by 12:00 noon, 6 June 2022 for arrangements.

You are responsible for keeping the login details in safe custody for use at the AGM and should not disclose them to anyone else.

各位股東：

美麗華酒店企業有限公司（「公司」）

1. 股東週年大會

請注意，公司之股東週年大會將於 2022 年 6 月 7 日(星期二)中午 12 時假座香港九龍尖沙咀彌敦道 118-130 號 The Mira Hong Kong 18 樓宴會廳舉行（「股東週年大會」）。

以網上方式出席股東週年大會

除現場出席股東週年大會外，閣下亦可選擇透過瀏覽網站 <https://meetings.computershare.com/MiramarAGM2022>（「網上平台」）以網上方式出席及參與股東週年大會並於會上投票。如閣下以網上方式出席股東週年大會，將可透過網上直播觀看股東週年大會，實時就決議案投票，並可於網上向公司提交問題。網上平台將於股東週年大會開始前約三十分鐘開放予股東登入。有關股東週年大會安排之詳情，請參閱公司日期為 2022 年 4 月 27 日之通函。

閣下登入網上平台的資料載列如下。請參閱登載於本公司網站 www.miramar-group.com 的網上平台用戶指南：

- 登入名稱：印於本函件右上角之條碼下，以字母「C」開始之閣下的十位數字股東參考編號
- 密碼：印於股東參考編號下方之五位數字個人識別號碼

如閣下為公司股東並欲以網上方式出席股東週年大會，請 2022 年 6 月 6 日中午 12 時前致電公司股份登記及過戶處香港中央證券登記有限公司（「股份登記及過戶處」）（電話熱線 (852) 2862 8555）以便作出安排。

閣下有責任將登入資料妥為保存以於股東週年大會使用，並不應向任何人士透露有關資料。

2. Notice of Publication of Annual Report 2021 (including Environmental, Social and Governance Report), Circular, Notice of Annual General Meeting and Proxy Form (the “Current Corporate Communication”)

English and Chinese versions of the Current Corporate Communication are available on the Company’s website at www.miramar-group.com under “Investor Relations” and are also available on the website of The Stock Exchange of Hong Kong Limited at www.hkexnews.hk. If you have elected to receive corporate communications[#] in printed form, the printed form (or forms) of the Current Corporate Communication is (or are) enclosed.

If you would like (i) to receive future corporate communications from the Company in printed form instead of in electronic form on the Company’s website (or in electronic form on the Company’s website instead of in printed form) or (ii) to change the language in which you receive corporate communications in printed form, please complete the Change Request Form enclosed with this letter and sign and return it by post or by hand to the Company c/o the Company’s Share Registrar in Hong Kong, Computershare Hong Kong Investor Services Limited (the “Share Registrar”), at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wan Chai, Hong Kong. If you post your reply in Hong Kong, you may use the mailing label in the Change Request Form and need not affix a stamp on the envelope when returning your Change Request Form. Otherwise, please affix an appropriate stamp. Alternatively, you may send a scanned copy of the completed Change Request Form by email to miramar.ecom@computershare.com.hk. The Change Request Form may also be downloaded from the Company’s website at www.miramar-group.com or the website of The Stock Exchange of Hong Kong Limited at www.hkexnews.hk.

If you have elected (or are deemed to have elected) to receive the Current Corporate Communication in electronic form on the Company’s website and for any reason have difficulty in obtaining access to corporate communications on the Company’s website, the Company will upon request send the Current Corporate Communication to you in printed form free of charge.

Please note that the Annual General Meeting of the Company will be held at The Ballroom, 18/F, The Mira Hong Kong, 118-130 Nathan Road, Tsim Sha Tsui, Kowloon, Hong Kong on Tuesday, 7 June 2022 at 12:00 noon. For those Shareholders who would like to appoint proxies to attend and vote in their stead at the Annual General Meeting of the Company, please download the Proxy Form from the Company’s website, complete, sign and deposit the Proxy Form at the Share Registrar following the instructions as provided in the Notes to the Proxy Form.

You may at any time by reasonable notice in writing to the Company (sent to the Share Registrar at the above address or by email to miramar.ecom@computershare.com.hk) elect (i) to receive future corporate communications from the Company in printed form instead of in electronic form on the Company’s website (or in electronic form on the Company’s website instead of in printed form) or (ii) to change the language in which you receive corporate communications in printed form.

Should you have any questions in relation to this letter, please call the telephone hotline of the Share Registrar at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m., Monday to Friday, excluding public holidays.

By Order of the Board
Miramar Hotel and Investment Company, Limited
Chu Kwok Sun
Corporate Secretary

Corporate communications are all documents issued by the Company to holders of its securities for their information or action and include (but are not limited to) annual reports and interim financial reports (and all reports and accounts contained in them), notices of meetings, listing documents, circulars and proxy forms.

2. 2021 年年報(包括環境、社會及管治報告)、通函、股東週年大會通告及受託投票表格(「本次公司通訊」)之發佈通知

本次公司通訊之中、英文版本已上載於公司網站(www.miramar-group.com)「投資者資訊」項下及香港聯合交易所有限公司網站(www.hkexnews.hk), 歡迎查閱。如閣下已選擇收取公司通訊#之印刷本, 本次公司通訊隨本函附上。

如閣下欲(i)收取公司將來的公司通訊之印刷本, 以取代於公司網站登載的電子本(或收取於公司網站登載的公司通訊電子本, 以取代印刷本)或(ii)更改所收取的公司通訊印刷本的語言版本, 請閣下填妥在本函件隨附的變更申請表, 並在變更申請表上簽名, 然後把變更申請表寄回或親手交回公司之股份登記及過戶處香港中央證券登記有限公司(「股份登記及過戶處」), 地址為香港灣仔皇后大道東 183 號合和中心 17M 樓。倘若閣下在香港投寄, 可使用變更申請表內的郵寄標籤寄回, 而毋須在信封上貼上郵票; 否則, 請貼上適當的郵票。閣下亦可把已填妥之變更申請表的掃描副本電郵至 miramar.ecom@computershare.com.hk。變更申請表可於公司網站(www.miramar-group.com)或香港聯合交易所有限公司網站(www.hkexnews.hk)內下載。

如閣下已選擇(或被視為已同意)收取於公司網站登載的本次公司通訊電子本, 惟因故查閱公司通訊上出現困難, 只要閣下提出要求, 公司將儘快寄上所要求的本次公司通訊的印刷本, 費用全免。

請注意, 公司之股東週年大會將於 2022 年 6 月 7 日(星期二)中午 12 時假座香港九龍尖沙咀彌敦道 118-130 號 The Mira Hong Kong 18 樓宴會廳舉行。茲提醒股東如欲委任代表出席公司之股東週年大會及於會上代為投票, 請於公司網站下載受託投票表格, 並根據受託投票表格內附註之指示填寫、簽署, 及將受託投票表格送達股份登記及過戶處。

閣下可以隨時透過股份登記及過戶處以書面或透過電郵至 miramar.ecom@computershare.com.hk 通知公司, 選擇(i)收取公司將來的公司通訊之印刷本, 以取代於公司網站登載的電子本(或收取於公司網站登載的公司通訊電子本, 以取代印刷本)或(ii)更改所收取的公司通訊印刷本的語言版本。

閣下如有任何與本函內容有關的疑問, 請致電股份登記及過戶處電話熱線(852) 2862 8688, 辦公時間為星期一至星期五(公眾假期除外)上午 9 時至下午 6 時。

承董事局命
美麗華酒店企業有限公司
集團秘書
朱國新

2022 年 4 月 27 日

公司通訊乃公司向其證券持有人發出以供參照或採取行動的任何文件, 包括但不限於年報及中期業績報告(及其中包含的所有報告及帳目)、會議通告、上市文件、通函及受託投票表格。

