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# WEIHAI CITY COMMERCIAL BANK CO., LTD.\*

# 威海市商業銀行股份有限公司\*

(A joint stock company incorporated in the People's Republic of China with limited liability)

(Stock Code: 9677)

#### NOTICE OF 2021 ANNUAL GENERAL MEETING

**NOTICE IS HEREBY GIVEN THAT** the 2021 annual general meeting ("**Annual General Meeting**") of Weihai City Commercial Bank Co., Ltd.\* (the "**Bank**") will be held at No. 9 Baoquan Road, Weihai City, Shandong Province, the PRC on May 31, 2022 (Tuesday) at 9:00 a.m. Unless otherwise defined, the capitalized terms used in this notice shall have the same meanings as those defined in the circular of the Bank dated April 28, 2022 (the "**Circular**").

The following resolutions shall be considered and, if thought fit, approved by the shareholders of the Bank at the Annual General Meeting:

## **Ordinary Resolutions**

- 1. To consider and approve the Work Report of the Board of Directors for 2021;
- 2. To consider and approve the Work Report of the Board of Supervisors for 2021;
- 3. To consider and approve the 2021 Annual Report;
- 4. To consider and approve the Final Accounts Report for 2021;
- 5. To consider and approve the Profit Distribution Plan for 2021;
- 6. To consider and approve the Financial Budget for 2022;
- 7. To consider and approve the Duty Report of the Independent Directors for 2021;
- 8. To consider and approve the Report of the Board of Supervisors on Evaluation of the Performance of Duties by the Board of Directors, Senior Management and its Members for 2021;

- 9. To consider and approve the Report of the Board of Supervisors on Evaluation of the Performance of Duties by Supervisors for 2021;
- 10. To consider and approve the Report on the Control of Related Party Transactions and Evaluation of Shareholders for 2021:
- 11. To consider and approve the proposed extension of credit to Shandong Hi-Speed Group;
- 12. To consider and approve the appointment of external auditors for 2022;
- 13. To consider and approve the proposed amendments to the rules of procedure for Shareholders' general meetings;
- 14. To consider and approve the proposed amendments to the rules of procedure for the Board of Directors;
- 15. To consider and approve the proposed amendments to the rules of procedure for the Board of Supervisors;
- 16. To consider and approve the proposed appointment of independent non-executive Director;
- 17. To consider and approve the proposed appointment of Supervisor;

# **Special Resolution**

18. To consider and approve the proposed amendments to the Articles of Association.

By order of the Board
Weihai City Commercial Bank Co. Ltd.\*
TAN Xianguo
Chairman

Weihai, China

April 28, 2022

As at the date of this notice, the Board of the Bank comprises Mr. TAN Xianguo, Mr. MENG Dongxiao, Ms. TAO Zunjian, Mr. LU Jiliang and Mr. ZHANG Wenbin as executive Directors; Mr. YI Jijun, Mr. SONG Bin, Mr. YIN Lin, Mr. ZHAO Bing and Ms. ZHAO Yue as non-executive Directors; Mr. SUN Guomao, Mr. FAN Chi Chiu, Mr. LU Qing, Mr. WANG Shaohong and Ms. SUN Zuying as independent non-executive Directors.

\* Weihai City Commercial Bank Co., Ltd. is not an authorized institution within the meaning of the Banking Ordinance (Chapter 155 of the Laws of Hong Kong), not subject to the supervision of the Hong Kong Monetary Authority, and not authorized to carry on banking and/or deposit-taking business in Hong Kong.

#### Notes:

1. For more information on the resolutions mentioned above, please refer to the Circular.

## 2. Registration Procedures for Attending the Annual General Meeting

Individual Shareholders who wish to attend the meeting in person shall produce their identity cards or other effective document(s) or proof of identity and stock account cards. Proxies of individual Shareholders shall produce their effective document of identity and proxy form. A corporate Shareholder should attend the meeting by its legal representative or proxy appointed by the legal representative. A legal representative who wishes to attend the meeting should produce his/her identity card or other valid document(s) evidencing his/her capacity as a legal representative. If being appointed to attend the meeting, the proxy should produce his/her identity card and an authorization instrument duly signed by the legal representative of the corporate Shareholder.

#### 3. Proxy

Any Shareholder entitled to attend and vote at the AGM is entitled to appoint one or more person(s) (if the Shareholder holds two or more issued Shares), whether such person(s) is a Shareholder or not, to act as his/her/its proxy or proxies to attend and vote on his/her/its behalf at the Annual General Meeting. The instrument appointing a proxy must be signed by the Shareholder or his/her attorney duly authorized in writing. For a corporate Shareholder, the proxy instrument must be affixed with the common seal or signed by its director or attorney duly authorized in writing. If the power of attorney of the proxy is signed by the authorized person of the appointer under a power of attorney or other authorization document(s) given by the appointer, such power of attorney or other authorization document(s) shall be notarized and served at the same time as the power of attorney. To be valid, the form of proxy, together with a notarially certified copy of the power of attorney or other authorization document(s) must be delivered to the Bank's H Share Registrar, Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong (for the H Shareholders), or to the Office of the Board at Room 1703, 9 Bao Quan Road, Weihai City, Shandong Province, the PRC (for the Domestic Shareholders) no later than 24 hours before the fixed time for holding the Annual General Meeting (i.e. 9:00 a.m. on May 30, 2022 (Monday)) or any adjournment thereof (as the case may be). In case of registered joint holders of any Shares, any one of the registered joint holders can vote on such Shares at the Annual General Meeting in person or by proxy as if he/she is the only holder entitled to vote. If more than one registered joint holders attend the Annual General Meeting in person or by proxy, only the vote of the person whose name appeared first in the register of members of the Bank relating to such Shares (in person or by proxy) will be accepted as the sole and exclusive vote of the joint holders. Upon completion and return of the form of proxy and the power of attorney, you can still attend and vote in person at the Annual General Meeting or any adjournment thereof should you so wish. In this case, the power of attorney will be deemed to have been revoked.

## 4. Closure of Register of Members

The Bank's register of members will be closed from May 25, 2022 (Wednesday) to May 31, 2022 (Tuesday), both days inclusive. The Shareholders whose names appeared in the Bank's register of members as at the close of business on May 24, 2022 (Tuesday) shall be entitled to attend and vote at the Annual General Meeting. For a Shareholder to be eligible for attending and voting at the Annual General Meeting, all transfer document(s) together with the relevant share certificates and other appropriate document(s) shall be delivered to our Bank's H Share Registrar, Computershare Hong Kong Investor Services Limited, at Shops 1712-1716, 17th Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong (for the H Shareholders) or our Office of the Board at Room 1703, 9 Bao Quan Road, Weihai City, Shandong Province, the PRC (for the Domestic Shareholders) no later than 4:30 p.m. on May 24, 2022 (Tuesday).

The Bank's register of members will be closed from June 7, 2022 (Tuesday) to June 13, 2022 (Monday), both days inclusive, during which period no transfer of the Shares will be effected. The Shareholders whose names appeared in the Bank's register of members on June 13, 2022 (Monday) shall be entitled to receive the 2021 final dividend.

For a Shareholder to be eligible for receiving the 2021 final dividend, all transfer documents together with the relevant share certificates and other appropriate documents must be delivered to the H Share Registrar, Computershare Hong Kong Investor Services Limited, at Shops 1712-1716, 17th Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong (for the H Shareholders) or the Office of the Board at Room 1703, 9 Bao Quan Road, Weihai City, Shandong Province, the PRC (for the Domestic Shareholders) no later than 4:30 p.m., on June 6, 2022 (Monday).

#### 5. Publication of Poll Results

Pursuant to the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited (the "Hong Kong Listing Rules"), all resolutions at the Annual General Meeting will be voted by poll (except where the chairman decides to allow a resolution relating to a procedural or administrative matter to be voted only by a show of hands). The results of poll will be published on the website of The Stock Exchange of Hong Kong Limited (www.hkexnews.hk) and the website of the Bank (www.whccb.com) in accordance with the Listing Rules.

#### 6. Miscellaneous

Due to the severity of the pandemic and the prevention measures adjusted from time to time, the Bank would like to remind all the Shareholders to strictly observe anti-epidemic travel policies of Shandong Province and Weihai City and complete the proxy forms according to their wishes and return as soon as possible if they wish to use the proxy forms, so as to avoid any impact on the delivery progress by the pandemic prevention measures.

The AGM is expected to last for no more than half a day. Shareholders who attend the meeting in person or by proxy shall bear their own expenses on traveling, dining, and accommodation.