



北京控股環境集團有限公司

BEIJING ENTERPRISES ENVIRONMENT GROUP LIMITED

(Incorporated in Hong Kong with limited liability)

(於香港註冊成立的有限公司)

(Stock Code 股份代號：154)

NOTIFICATION LETTER 通知信函

Dear Non-Registered Shareholder⁽¹⁾,

Beijing Enterprises Environment Group Limited (“BE Environment”)

- **Notification of publication of (1) Annual Report 2021 and (2) circular in relation to proposals for granting general mandates to issue and buy back shares, re-election of retiring directors, further appointment of an independent non-executive director who has served for more than nine years and notice of annual general meeting (“Current Corporate Communication”) on the website of BE Environment**

The Current Corporate Communication of BE Environment, in both English and Chinese versions, is available on the website of BE Environment at <http://www.beegl.com.hk>. You may access the Current Corporate Communication by clicking the <Investor Relations> section of BE Environment’s website.

If you wish to receive printed version of the Current Corporate Communication, please complete the Request Form on the reverse side and return it to BE Environment’s Share Registrar, Tricor Tengis Limited, at Level 54, Hopewell Centre, 183 Queen’s Road East, Hong Kong by post using the mailing label (for pre-paid postage in Hong Kong) at the bottom of the Request Form.

Please note that by completing and returning the Request Form to request for the printed version of the Current Corporate Communication, you will expressly indicate that your instruction to receive printed version will apply to all future Corporate Communications⁽²⁾ of BE Environment to be sent to you until you notify BE Environment’s Share Registrar to the contrary or you cease to hold any shares of BE Environment.

Should you have any queries relating to this notification, please do not hesitate to call the enquiry hotline at (852) 2980 1333 from 9:00 a.m. to 5:00 p.m. (Monday to Friday, excluding public holidays).

Yours faithfully,

For and on behalf of

Beijing Enterprises Environment Group Limited

Wong Kwok Wai, Robin

Company Secretary

Notes: (1) This notification letter is addressed to “Non-registered Shareholder”, which means such person or company whose shares are held in The Central Clearing and Settlement System (CCASS) and who has notified BE Environment from time to time through Hong Kong Securities Clearing Company Limited to receive Corporate Communications.

(2) “Corporate Communications” refer to any documents issued or to be issued by BE Environment for information or action of holders of any its securities, including but not limited to, the directors’ report and annual accounts together with a copy of the auditors’ report, the interim report, a notice of meeting, a listing document, a circular and a proxy form.

各非登記股東⁽¹⁾:

北京控股環境集團有限公司 (「北京控股環境集團」)

- 於北京控股環境集團網站刊發 (一) 二零二一年年報及 (二) 有關於建議授出發行及回購股份的一般授權、重選退任董事、續聘任職超過九年之獨立非執行董事及股東週年大會通告的通函 (「本次公司通訊」) 之發佈通知

北京控股環境集團之本次公司通訊，均備有英文及中文版本，已登載於北京控股環境集團網站<http://www.beegl.com.hk>。閣下可於北京控股環境集團網站內的「投資者關係」項目內瀏覽本次公司通訊。

如閣下欲收取本次公司通訊之印刷本，請填妥本函背面之申請表格及使用申請表格底部隨附之郵寄標籤 (已預付在香港投寄之郵費) 寄回北京控股環境集團之股份過戶登記處卓佳登捷時有限公司，地址為香港皇后大道東一百八十三號合和中心五十四樓。

請注意，當閣下填寫及寄回申請表格以索取本次公司通訊之印刷本後，即表示確認閣下收取印刷本之指示將適用於北京控股環境集團今後所有之公司通訊⁽²⁾，直至閣下通知北京控股環境集團之股份過戶登記處另外之安排或停止持有北京控股環境集團的股份。

閣下如就本通知有任何疑問，請於上午九時至下午五時 (星期一至星期五，公眾假期除外)，致電查詢熱線 (852) 2980 1333。

代表
北京控股環境集團有限公司
黃國偉
公司秘書
謹啟

附註: (1) 此函件乃向北京控股環境集團之非登記之股東 (指股份存放於中央結算及交收系統的人士或公司，並透過香港中央結算有限公司不時向北京控股環境集團發出通知，希望收取公司通訊) 發出。

(2) 「公司通訊」指北京控股環境集團發出或將會發出以供其任何證券的持有人參照或採取行動的任何文件，其中包括但不限於董事會報告及年度賬目 (連同核數師報告)、中期報告、會議通告、上市文件、通函及代表委任表格。