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**GREENTOWN MANAGEMENT HOLDINGS COMPANY LIMITED**

**綠城管理控股有限公司**

*(Incorporated in the Cayman Islands with limited liability)*

**(Stock Code: 09979)**

**NOTICE OF EXTRAORDINARY GENERAL MEETING**

**NOTICE IS HEREBY GIVEN** that an extraordinary general meeting (the “**EGM**”) of Greentown Management Holdings Company Limited (the “**Company**”) will be held at Greentown University, Block E, Xixi International Center, Hangzhou, China on Wednesday, 8 June 2022 at 10:00 a.m. to consider and, if thought fit, transact the following ordinary businesses:

1. “**THAT** to grant a specific mandate (the “**Specific Mandate**”) for the issue and allotment of 52,024,000 new shares of the Company ( the “**Award Shares**”) to Computershare Hong Kong Trustees Limited to hold on trust for selected participants selected by the Board for participation in the 2022 share award scheme ( the “**2022 Share Award Scheme**”); and to authorize any one of the directors of the Company for and on behalf of the Company to take any action and execute such other documents as he considers necessary, desirable or expedient to carry out or give effect to or otherwise in connection with the issue and allotment of the Award Shares under the Specific Mandate and the transactions contemplated thereunder be and is hereby approved and confirmed.”
2. “**THAT** the proposed grant of 3,500,000 Award Shares under the Specific Mandate pursuant to the 2022 Share Award Scheme to Mr. Li Jun be and is hereby approved and confirmed.”
3. “**THAT** the proposed grant of 2,000,000 Award Shares under the Specific Mandate pursuant to the 2022 Share Award Scheme to Mr. Lin Sanjiu be and is hereby approved and confirmed.”
4. “**THAT** the proposed grant of 2,000,000 Award Shares under the Specific Mandate pursuant to the 2022 Share Award Scheme to Ms. Zhan Liying be and is hereby approved and confirmed.”

5. “**THAT** the proposed grant of 2,000,000 Award Shares under the Specific Mandate pursuant to the 2022 Share Award Scheme to Mr. Luo Yi be and is hereby approved and confirmed.”

By Order of the Board  
**Greentown Management Holdings Company Limited**  
**Li Jun**  
*Chief Executive Officer and Executive Director*

Hangzhou, PRC, 20 May 2022

*As at the date of this notice, the board of directors comprises Mr. Guo Jiafeng and Mr. Zhang Yadong as non-executive directors, Mr. Li Jun and Mr. Lin Sanjiu as executive directors, and Mr. Lin Zhihong, Dr. Ding Zuyu and Mr. Chan Yan Kwan Andy as independent non-executive directors.*

*Notes:*

- (1) All resolutions at the meeting will be taken by poll pursuant to the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited (the “**Listing Rules**”). The results of the poll will be published on the websites of Hong Kong Exchanges and Clearing Limited ([www.hkexnews.hk](http://www.hkexnews.hk)) and the Company ([www.lcgljt.com](http://www.lcgljt.com)) in accordance with the Listing Rules.
- (2) Any shareholder of the Company entitled to attend and vote at the above meeting is entitled to appoint a proxy to attend and vote instead of him/her/it. A proxy need not be a shareholder of the Company. A shareholder who is the holder of two or more shares of the Company may appoint more than one proxy to represent him/her/it to attend and vote on his/her/its behalf. If more than one proxy is so appointed, the appointment should specify the number and class of shares in respect of which each such proxy is so appointed.
- (3) In order to be valid, a form of proxy together with the power of attorney or other authority, if any, under which it is signed or a certified copy of that power of attorney or authority, must be deposited at the Company’s branch share registrar in Hong Kong, Computershare Hong Kong Investor Services Limited at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wanchai, Hong Kong as soon as possible but in any event not less than 48 hours before the time appointed for the holding of the EGM (i.e. not later than 10:00 a.m. on Monday, 6 June 2022). Completion and return of the form of proxy will not preclude shareholders from attending and voting in person at the EGM if they so wish, in which case the form of proxy shall be deemed to be revoked.
- (4) For determining the entitlement to attend and vote at the above meeting, the register of members of the Company will be closed from Thursday, 2 June 2022 to Wednesday, 8 June 2022, both days inclusive, during which period no transfer of shares of the Company will be registered. In order to be eligible to attend and vote at the above meeting, unregistered holders of shares of the Company should ensure that all transfers of shares accompanied by the relevant share certificates and appropriate transfer forms must be lodged with the office of the Company’s branch share registrar in Hong Kong, Computershare Hong Kong Investor Services Limited at Shops 1712-16, 17th Floor, Hopewell Centre, 183 Queen’s Road East, Wan Chai, Hong Kong for registration not later than 4:30 p.m. on Wednesday, 1 June 2022.
- (5) References to time and dates in this notice are to Hong Kong time and dates.

- (6) During the period for the prevention and control of the novel coronavirus pneumonia (COVID-19) in China and overseas, shareholders attending the EGM shall pay early attention to and comply with the relevant regulations and requirements regarding health report, quarantine and observation during the pandemic prevention and control period in Hangzhou. The Company will strictly comply with the requirements regarding the pandemic prevention and control stipulated by government departments, and take relevant prevention and control measures including monitoring the temperatures of shareholders attending the EGM. Shareholders having a fever or other symptoms, not wearing a surgical mask as required, or failing to comply with the relevant regulations and requirements regarding the pandemic prevention and control will not be able to enter the venue of the EGM. If the number of shareholders attending the EGM reaches the maximum (if any) stipulated by the relevant government departments at the date of the EGM in accordance with the regulations and requirements regarding the pandemic prevention and control, shareholders shall be admitted on a "first-come-first-served" basis, and shareholders subsequently arriving may not be able to enter the venue of the EGM. **The Company reminds attendees that they should carefully consider the risks of attending the EGM, taking into account their own personal circumstances. Shareholders are reminded that physical attendance at the EGM is not necessary for the purpose of exercising voting rights. Shareholders may appoint the chairman of the meeting as their proxy to vote on the relevant resolution(s) at the EGM instead of attending the EGM in person, by completing and returning the form of proxy.** The Company will keep the evolving COVID-19 situation under review and may implement additional measures which it will announce closer to the date of the EGM.