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**DOWELL SERVICE GROUP CO. LIMITED\***  
**東原仁知城市運營服務集團股份有限公司**  
*(A joint stock company incorporated in the People's Republic of China with limited liability)*  
**(Stock Code: 2352)**

**NOTICE OF THE FIRST H SHARE CLASS MEETING OF 2022**

**NOTICE IS HEREBY GIVEN** that the first H share class meeting (“**H Share Class Meeting**”) of DOWELL SERVICE GROUP CO. LIMITED\* 東原仁知城市運營服務集團股份有限公司 (the “**Company**”) will be held at Summer Conference Room, 31st Floor, Dongyuan Centre Office Building, Jiangbei District, Chongqing, the People’s Republic of China (the “**PRC**”) at 10:30 a.m. or immediately after the conclusion of the 2021 annual general meeting of the Company on Tuesday, 28 June 2022 for the purposes of considering and, if thought fit, passing with or without modifications, the following resolution:

**SPECIAL RESOLUTION**

1. To consider and approve the proposed change in registered capital of the Company.

Yours faithfully  
By order of the Board  
**DOWELL SERVICE GROUP CO. LIMITED\***  
東原仁知城市運營服務集團股份有限公司  
**Yi Lin**  
*Chairman*

Chongqing, People’s Republic of China, 30 May 2022

\* For identification purposes only

*Notes:*

1. Unless the context otherwise stated, capitalized terms used in this notice shall have the meaning as those defined in the circular of the Company dated 30 May 2022.
2. Any H Shareholder entitled to attend and vote at the H Share Class Meeting is entitled to appoint one or more persons (whether such person is an H Shareholder or not) as his/her/its proxy or proxies to attend and vote on his/her/its behalf.
3. In order to be valid, the proxy form together with the notarised power of attorney and other authorisation documents, if any, must be lodged at the Company's H share registrar in Hong Kong, Computershare Hong Kong Investor Services Limited at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong as soon as possible and in any event not later than 24 hours prior to the H Share Class Meeting (i.e. no later than 10:00 a.m. on Monday, 27 June 2022 (Hong Kong time)) or any adjournment thereof.

If the proxy is a legal person, its legal representative or any representative authorised by its board of directors or by other decision-making body shall attend the H Share Class Meeting on its behalf. If the H Shareholder is a recognised clearing house (or its agent), the H Shareholder may authorise one or more suitable persons to act as its representative at the H Share Class Meeting; however, if more than one person are authorised, the proxy form shall clearly indicate the number and types of shares each person is authorised to represent. The persons after such authorisation may represent the recognised clearing house (or its agent) to exercise the rights, as if they were the individual H Shareholders.

A vote made in accordance with the terms of a proxy shall be valid notwithstanding the death or loss of capacity of the appointor or revocation of the proxy or the authority under which the proxy was executed, or the transfer of the shares in respect of which the proxy is given, provided that the Company does not receive any written notice in respect of such matters before the commencement of the H Share Class Meeting.

4. For determining the entitlement to attend and vote at the H Share Class Meeting, the register of members of the Company will be closed from Wednesday, 8 June 2022 to Tuesday, 28 June 2022, both dates inclusive, during which period no transfer of shares will be registered. In order to be eligible to attend and vote at the H Share Class Meeting, holders of H Shares of the Company whose transfer have not been registered shall deposit all transfer documents accompanied by the relevant share certificates at the Company's H share registrar in Hong Kong, Computershare Hong Kong Investor Services Limited at Shops 1712–1716, 17th Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong for registration not later than 4:30 p.m. on Tuesday, 7 June 2022.
5. Completion and return of an instrument appointing a proxy will not preclude an H Shareholder from attending and voting in person at the H Share Class Meeting and/or any adjournment thereof and in such event, the instrument appointing a proxy shall be deemed to be revoked.
6. As required under the Listing Rules, the above resolution will be decided by way of poll, except where the chairman, in good faith, decides to allow a resolution relating to a procedural or administrative matter to be voted on by show of hands.
7. H Shareholders attending the H Share Class Meeting shall be responsible for their own travel and accommodation expenses.

8. References to time and dates in this notice are to Hong Kong time.
9. H Shareholders or their proxies shall present their identity documents when attending the H Share Class Meeting. If an attending H Shareholder is a legal person, its legal representative or director or person authorized by other governing body shall present the copy of the resolution of the board of directors or other governing body of such Shareholder for appointing such person to attend the H Share Class Meeting.
10. The form of proxy for use at the H Share Class Meeting is enclosed herewith.

*As of the date of this notice, the board of directors of the Company comprises Mr. Heng Qingda and Mr. Fan Dong as executive directors of the Company; Ms. Yi Lin and Mr. Chen Han as non-executive Directors; and Ms. Cai Ying, Mr. Wang Susheng and Mr. Song Deliang as independent non-executive directors.*