

JINMAO PROPERTY SERVICES CO., LIMITED
金茂物業服務發展股份有限公司
(Incorporated in Hong Kong with limited liability)
(於香港註冊成立之有限公司)
(Stock Code 股票代號 : 816)

NOTIFICATION LETTER 通知信函

31 May 2022

Dear Shareholder,

Jinmao Property Services Co., Limited (the "Company")
- Notice of publication of Environmental, Social and Governance Report (the "ESG Report")

We are pleased to inform you that the English and Chinese versions of the ESG Report are available on the Company's website at www.jinmaowy.com and The Stock Exchange of Hong Kong Limited at www.hkexnews.hk (the "HKEX's website"). You may access the ESG Report (i) by clicking the "Investors Relations" section in the menu on the home page of the Company's website; or (ii) by browsing through the HKEX's website.

If you would like to receive a printed copy of the ESG Report, please make your written request to the Company c/o Computershare Hong Kong Investor Services Limited (the share registrar of the Company) at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong or by email at JinmaoServices.ecom@computershare.com.hk.

Should you have any queries in relation to this letter, please call the Company's hotline at 8610-56973014 during business hours from 9:00 a.m. to 6:00 p.m. from Monday to Friday, excluding Hong Kong public holidays or send an email to JinmaoServices.ecom@computershare.com.hk.

By order of the Board
Jinmao Property Services Co., Limited
Jiang Nan
Chairman

This letter is made in English and Chinese. In case of any inconsistency, the English version shall prevail.

各位股東：

金茂物業服務發展股份有限公司 (「本公司」)
- 環境、社會及管治報告 (「環境、社會及管治報告」) 之發佈通知

謹此告知，環境、社會及管治報告的中英文版本已登載於本公司網站(www.jinmaowy.com)及香港聯合交易所有限公司的網站(www.hkexnews.hk) (「聯交所網站」)。閣下可(i)在本公司網站主頁選單中按「投資者關係」一項；或(ii)透過聯交所網站，瀏覽環境、社會及管治報告。

若閣下欲領取環境、社會及管治報告的印刷本，請將閣下之書面要求經香港中央證券登記有限公司(本公司之股份過戶登記處)通知本公司，地址為香港灣仔皇后大道東183號合和中心17M樓，或電郵至JinmaoServices.ecom@computershare.com.hk。

如閣下對本函內容有任何疑問，請於星期一至五(香港公眾假期除外)上午9時正至下午6時正的辦公時間內致電本公司熱線8610-56973014或電郵至JinmaoServices.ecom@computershare.com.hk。

承董事會命
金茂物業服務發展股份有限公司
主席
江南

2022年5月31日

本函以英文及中文發出。中英文版本內容如有任何不相符，概以英文版本為準。