

## NOTIFICATION LETTER 通知信函

28 June 2022

Dear Non-registered Shareholder(s) <sup>(Note 1)</sup>,

### **Tam Jai International Co. Limited (the "Company")**

#### **1) Notice of Publication of 2021/22 Annual Report, Circular of Annual General Meeting (the "Current Corporate Communications")**

The Company's Current Corporate Communications (in both English and Chinese) are available on the Company's website at [www.tamjai-intl.com](http://www.tamjai-intl.com) and the HKEXnews website at [www.hkexnews.hk](http://www.hkexnews.hk). You may access the Current Corporate Communications by clicking "Investor Relations" on the home page of the Company's website or by searching under "Listed Company Information" on the website of HKEXnews. Viewing of the above documents requires Adobe® Reader®.

If you want to request the printed version(s) of the Current Corporate Communications and future Corporate Communications <sup>(Note 2)</sup> of the Company, please complete the Request Form on the reverse side and send it to the Company c/o Share Registrar, Computershare Hong Kong Investor Services Limited, using the mailing label and need not affix a stamp when returning (if posted in Hong Kong). Otherwise, please affix an appropriate stamp. The address of Computershare Hong Kong Investor Services Limited is 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong. You may also send your request to [tamjai.ecom@computershare.com.hk](mailto:tamjai.ecom@computershare.com.hk). The Request Form may also be downloaded from the Company's website at [www.tamjai-intl.com](http://www.tamjai-intl.com) or the website of HKEXnews at [www.hkexnews.hk](http://www.hkexnews.hk).

Should you have any queries relating to this letter, please call the Company's Share Registrar telephone hotline at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m., Monday to Friday, excluding public holidays.

#### **2) Arrangements for Attending the Annual General Meeting of the Company ("AGM") by Means of Electronic Facilities**

The AGM will be held at 8th Floor of D2 Place ONE, No.9 Cheung Yee Street, Cheung Sha Wan, Kowloon, Hong Kong on Wednesday, 27 July 2022 at 11:00 a.m. The AGM will be a hybrid meeting. Shareholders have the option of attending in the AGM through the online platform. If you choose to attend the AGM online, you will be able to view a live webcast of the AGM, cast your votes on the resolutions in real time and submit online questions to the Company. Please refer to the "Notice of Annual General Meeting" for the details of the AGM arrangements.

As a non-registered holder, if you wish to attend and participate in the AGM using the Online Platform, please liaise with your bank(s), securities broker(s), custodian(s), nominee(s) or HKSCC Nominees Limited through which your shares are held (collectively, the "Intermediaries") and provide your email address to your Intermediaries. Details regarding the arrangements of the AGM, including the login details to access the Online Platform and online voting, will be sent by the Company's Share Registrar to the email address provided by the non-registered holder.

By order of the Board  
**Tam Jai International Co. Limited**  
**Lau Tat Man**  
Chairman of the Board and Chief Executive Officer

#### Notes:

- This letter is addressed to Non-registered Shareholders ("Non-registered Shareholders" means such person or company whose shares are held in The Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited to receive Corporate Communications). If you have sold or transferred all your shares in the Company, please disregard this letter and the Request Form on the reverse side.
- Corporate Communications includes but not limited to (a) the directors' report, its annual financial statements together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.

各位非登記股東 <sup>(附註 1)</sup>：

### **譚仔國際有限公司（「本公司」）**

#### **1) 2021/22 年度報告及股東週年大會通函（「本次公司通訊」）之發佈通知**

本公司的本次公司通訊(英文及中文版本)均已於本公司網站 [www.tamjai-intl.com](http://www.tamjai-intl.com) 及香港交易所披露易網站 [www.hkexnews.hk](http://www.hkexnews.hk) 登載。閣下可於本公司網站主頁點擊「投資者關係」一欄或在香港交易所披露易網站於「上市公司公告」項下搜尋，以瀏覽本次公司通訊，以上文件須使用 Adobe® Reader® 瀏覽。

閣下如欲收取本次及本公司日後之公司通訊 <sup>(附註 2)</sup> 之印刷本，請填妥本信函背頁的申請表格，透過股份過戶登記處香港中央證券登記有限公司(地址為香港灣仔皇后大道東 183 號合和中心 17M 樓)寄回本公司。倘在香港投寄，閣下可使用隨附之郵寄標籤而毋須貼上郵票。否則，請貼上適當的郵票。閣下亦可電郵至 [tamjai.ecom@computershare.com.hk](mailto:tamjai.ecom@computershare.com.hk) 提出要求。申請表格亦可於本公司網站 [www.tamjai-intl.com](http://www.tamjai-intl.com) 或香港交易所披露易網站 [www.hkexnews.hk](http://www.hkexnews.hk) 內下載。

閣下如對本信函內容有任何疑問，請致電本公司股份過戶登記處之電話熱線 (852) 2862 8688，辦公時間為星期一至五(公眾假期除外)上午九時正至下午六時正。

#### **2) 透過電子設施出席本公司股東週年大會（「股東週年大會」）之安排**

本公司謹訂於二零二二年七月二十七日(星期三)上午十一時正假座香港九龍長沙灣長義街 9 號 D2 Place ONE 8 樓舉行股東週年大會。股東週年大會將以混合模式舉行。股東可選擇透過網上平台出席。如閣下選擇以網上方式出席股東週年大會，閣下將可透過網上直播觀看股東週年大會，實時就決議案投票，並可於網上向本公司提交問題。有關股東週年大會的安排，請參閱本公司股東週年大會通告。

作為非登記股東，如閣下有意使用網上平台出席及參與股東週年大會，請聯絡代閣下持有股份的銀行、證券經紀、託管商、代理人或香港中央結算(代理人)有限公司(統稱「中介公司」)，並向閣下的中介公司提供閣下之電郵地址。有關股東週年大會之安排(包括進入網上平台之登入及網上投票詳情)，將會由本公司之股份過戶登記處發送至非登記股東所提供之電郵地址。

承董事會命  
**譚仔國際有限公司**  
董事會主席兼行政總裁  
**劉達民**

二零二二年六月二十八日

#### 附註：

- 本信函乃向非登記股東（「非登記股東」指股份存放於中央結算及交收系統的人士或公司，並透過香港中央結算有限公司不時向本公司發出通知，以收到公司通訊）發出。如果閣下已經出售或轉讓所持有之本公司股份，則無需理會本信函及其背面的申請表格。
- 公司通訊文件包括但不限於：(a)董事會報告、其年度財務報表連同核數師報告副本及(如適用)其財務摘要報告；(b)中期報告及(如適用)其中期摘要報告；(c)會議通告；(d)上市文件；(e)通函；及(f)代表委任表格。

Name(s) and address of Non-registered Shareholder(s):  
非登記股東之姓名及地址:

## Request Form 申請表格

To: **Tam Jai International Co. Limited (the "Company")**  
(Stock Code: 2217)  
c/o Computershare Hong Kong Investor Services Limited  
17M Floor, Hopewell Centre, 183 Queen's Road East,  
Wan Chai, Hong Kong

致: **譚仔國際有限公司 (「本公司」)**  
(股份代號: 2217)  
經香港中央證券登記有限公司  
香港灣仔皇后大道東 183 號  
合和中心 17M 樓

I/We would like to receive the current and all future **Corporate Communications\*** of the Company ("Corporate Communications") in the manner as indicated below:

本人/我們希望以下列方式收取 貴公司之本次及所有日後的公司通訊\* (「公司通訊」):

(Please mark **ONLY ONE (x)** of the following boxes)

(請僅在下列其中一個空格內劃上 (X) 號)

- to receive the **printed English version** of the current and all future Corporate Communications by post **ONLY**; **OR**  
僅以郵寄方式收取本次及所有日後的公司通訊之**英文印刷本**; 或
- to receive the **printed Chinese version** of the current and all future Corporate Communications by post **ONLY**; **OR**  
僅以郵寄方式收取本次及所有日後的公司通訊之**中文印刷本**; 或
- to receive both **printed English and Chinese versions** of the current and all future Corporate Communications by post.  
以郵寄方式同時收取本次及所有日後的公司通訊之**英文及中文印刷本**。

Name(s) of Non-registered  
Shareholder(s)  
非登記股東姓名

Contact telephone number  
聯絡電話號碼

(Please use **ENGLISH BLOCK LETTERS** 請用英文正楷填寫)

Signature  
簽名

Date  
日期

You are required to fill in the details if you download this Request Form from the Company's website or the HKEXnews's website.  
假如閣下從本公司網站或香港交易所披露易網站下載本申請表格，請務必填上有關資料。

Notes 附註:

- Please complete all your details clearly.  
請閣下清楚填寫所有資料。
- This letter is addressed to Non-registered Shareholders ("Non-registered Shareholders" means such person or company whose shares are held in The Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited to receive Corporate Communications).  
本信函乃向非登記股東(「非登記股東」指股份存放於中央結算及交收系統的人士或公司，並透過香港中央結算有限公司不時向本公司發出通知，以收到公司通訊)發出。
- Any form with more than one box marked (X), with no box marked (X), with no signature or otherwise incorrectly completed will be void.  
任何作出超過一項選擇、或未有作出選擇、或未有簽署、或在其他方面填寫不正確的表格將會作廢。
- The above instruction will apply to all Corporate Communications to be sent to you until you notify to the Company c/o Share Registrar, Computershare Hong Kong Investor Services Limited to the contrary or unless you have at any time ceased to have holdings in the Company's shares.  
上述指示將適用於發送予閣下之所有公司通訊，直至閣下透過股份過戶登記處香港中央證券登記有限公司通知本公司另外之安排或除非閣下於任何時候停止持有本公司的股份。
- For the avoidance of doubt, the Company will not accept any additional instructions written on this Request Form.  
為免存疑，任何書寫在本申請表格上的額外指示，本公司將不予處理。

\* Corporate Communications includes but not limited to (a) the directors' report, its annual financial statements together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.  
公司通訊文件包括但不限於：(a)董事會報告、其年度財務報表連同核數師報告副本及(如適用)其財務摘要報告；(b)中期報告及(如適用)其中期摘要報告；(c)會議通告；(d)上市文件；(e)通函；及(f)代表委任表格。

### Mailing Label 郵寄標籤

Computershare Hong Kong Investor Services Limited

香港中央證券登記有限公司

Freepost No. 簡便回郵號碼: 37

Hong Kong 香港

Please cut the mailing label and stick it on an envelope to return this Request Form to us.

No postage is necessary if posted in Hong Kong.

當閣下寄回本申請表格時，請將郵寄標籤剪貼於信封上。  
如在本港投寄，閣下無需支付郵費或貼上郵票。

### Get in touch with us 與我們聯繫

Send us an enquiry 垂詢  
Rate our service 評價  
Lodge a complaint 投訴



Contact Us 聯繫我們

www.computershare.com/hk/contact