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Tradelink Electronic Commerce Limited

貿易通電子貿易有限公司
(the “Company”)

(Incorporated in Hong Kong with limited liability)

(Stock Code: 536)

ELECTION OF MEANS OF RECEIPT OF CORPORATE COMMUNICATIONS

The Company is making arrangements to offer shareholders the options to elect for the means of receipt of Company’s Corporate Communications in printed form or Website Version in the future.

If the Company does not receive a duly completed and signed Reply Form from shareholders indicating their choice to receive the printed form of all future Corporate Communications by 1 August 2022, such shareholders are deemed to have consented to accessing all future Corporate Communications in Website Version.

INTRODUCTION

The Board hereby announces that pursuant to Rule 2.07A of the Listing Rules and the Articles of Association, the Company will offer shareholders the options to elect for the means of receipt (in printed form or Website Version) of the Company’s future Corporate Communications.

The Board recommends shareholders to elect for the Website Version for receiving the Company’s future Corporate Communications to increase efficiency, save costs and protect the environment.

Shareholders should send their duly completed and signed Reply Forms to the Company c/o the share registrar of the Company, Computershare Hong Kong Investor Services Limited at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wanchai, Hong Kong or by email to ir@tradelink.com.hk to select their means of receipt of future Corporate Communications. If the Company does not receive the Reply Form from shareholders by 1 August 2022, such shareholders are deemed to have consented to accessing all future Corporate Communications in Website Version.

At any time by reasonable notice, shareholders can choose to change their means of receipt of Corporate Communications by sending a notification in writing to the Company c/o the share registrar of the Company, or by email to the Company at the physical / email address as indicated above specifying the shareholder's name, address and request to change the means of receipt of the Corporate Communications.

THE ARRANGEMENTS

The following arrangements have been made by the Company:

1. The Company will send the First Letter together with the Reply Form with a mailing label for posting within Hong Kong, to shareholders to enable them to elect for any one of the following options:

Option 1: to access the Website Version of all future Corporate Communications, and to receive by post a written notification of the publication of the Website Version of the relevant Corporate Communications on the Company's website; or

Option 2: to receive the printed version of all future Corporate Communications by mail only.

The Reply Form should be completed, signed and returned to the Company c/o the share registrar of the Company, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong or by email to ir@tradelink.com.hk on or before 1 August 2022.

The First Letter explains that if the Company does not receive a duly completed and signed Reply Form from the shareholder on or before 1 August 2022, that relevant shareholder will be deemed to have consented to accessing the Website Version of all future Corporate Communications.

2. For those shareholders who choose, or are deemed to have consented, to receive the Website Version of Corporate Communications, the Company will notify the shareholder by post when each Corporate Communication is published on the Company's website. The Notification Letter together with Request Form will be sent to the address of the shareholder which appears on the Company's register of members maintained by share registrar. The Notification Letter specifies that shareholders are entitled to change their selected means of receipt of future Corporate Communications at any time by completing, signing and returning the Request Form to the Company c/o the share registrar of the Company or by email to the Company.
3. For those shareholders who choose in the Reply Form to receive the Corporate Communications in printed form, the Company will send the printed version of the Corporate Communications together with the Notification Letter and Request Form for shareholders to complete, sign and return to the Company at any time if they

wish to change their selected means of receipt of subsequent Corporate Communications.

4. Corporate Communications in accessible format, both in English and Chinese, are available on the Company’s websites at www.tradelink.com.hk and the website of The Stock Exchange of Hong Kong Limited at www.hkexnews.hk. The printed versions of Corporate Communications, in English and Chinese, are available from the Company and the share registrar upon request by shareholders.
5. A telephone hotline of the Company at (852) 2161 4370 during Hong Kong business hours (9:00 a.m. to 6:00 p.m. from Monday to Friday, excluding Hong Kong public holidays), is provided for shareholders to make enquiries regarding the above arrangements.

DEFINITIONS

In this announcement, unless the context otherwise requires, the following expressions have the following meanings:

“Board”	the board of directors of the Company
“Corporate Communications”	documents issued or to be issued by the Company to holders of its securities for their information or action as defined in Rule 1.01 of the Listing Rules including but not limited to: (i) annual report (which covers directors’ reports and annual accounts together with a copy of the auditors’ reports) and, where applicable, summary financial reports; (ii) interim reports and, where applicable, summary interim reports; (iii) notices of meetings; (iv) listing documents; (v) circulars; and (vi) proxy forms
“First Letter”	a letter dated 4 July 2022 to be sent by the Company to the shareholders together with the Reply Form
“Listing Rules”	the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited
“Reply Form”	a pre-paid reply form (a postage stamp is not needed for posting in Hong Kong) to be sent by the Company to the shareholders with the First Letter

“Request Form”	a pre-paid reply form (a postage stamp is not needed for posting in Hong Kong) to be sent together with the Notification Letter
“Notification Letter”	a letter to be sent to the shareholders by the Company together with each future printed Corporate Communications and the Request Form
“Website Version”	the version of Corporate Communications in electronic form published, in both English and Chinese, on the Company’s Website at www. tradelink.com.hk

By Order of the Board
TAI Kwok Hung
Company Secretary

Hong Kong, 4 July 2022

As at the date of this announcement, the Board comprises

Non-executive Directors: Dr. LEE Nai Shee, Harry, S.B.S., J.P. (Chairman), Dr. LEE Delman, Mr. YING Tze Man, Kenneth and Mr. YUEN Wing Sang, Vincent;

Executive Directors: Mr. TSE Kam Keung, Mr. CHENG Chun Chung, Andrew and Ms. CHUNG Shun Kwan, Emily; and

Independent Non-executive Directors: Mr. CHAK Hubert, Mr. CHAU Tak Hay, Ms. CHAN Chi Yan, Mr. CHUNG Wai Kwok, Jimmy and Mr. HO Lap Kee, Sunny, M.H., J.P.